
CITY OF



LA GRANDE

THE HUB OF NORTHEASTERN OREGON

H2O EASY PAY

What is H2O EASY PAY? (Automatic withdrawal)

This is a method of payment that automatically pays your water/sewer bill without the use of paper checks.

How does it work?

After signing up for this payment option, payment of the bill will be handled automatically by deducting from your bank account on the due date shown on your billing statement.

How do I sign up?

Signing up is simple. Complete the below authorization form and return with a ***voided check*** to the City of La Grande Water Office, PO Box 670, 1000 Adams Avenue, La Grande, OR 97850.

Will I still receive a billing statement?

Yes, but you don't need to send anything back, Just keep the statement for your records.

What if I want to cancel this authorization?

You may cancel your automatic withdrawal authorization at any time by written notification.

When does this take effect?

Please allow 2 – 4 weeks for H2O Easy Pay to begin. You will continue to pay your bills until your statement says “***Auto Pay***”.

Feel free to call the office at 541-962-1313 if you have any questions.

AUTHORIZATION FOR H2O EASY PAY

Customer Name

Customer Phone Number

Water/Sewer Account Number

Service Address

Bank Name

I hereby authorize the City of La Grande to automatically debit my Checking or Savings account for payment of my water/sewer bill. This authorization will remain in full force and effect until written notification of its termination is submitted by me. I understand I am responsible for changes of bank account numbers. In the event of a returned payment to the City of La Grande for any reason, I will be assessed a returned item fee.

Authorized Signature (Required)

Date