

# APPLICATION FOR LAND USE REVIEW

COMMUNITY AND ECONOMIC  
DEVELOPMENT DEPARTMENT  
Planning Division  
1000 Adams Avenue, P.O. Box 670  
La Grande, OR 97850  
(541) 962-1307  
Fax (541) 963-3333



## LAND USE APPLICATIONS

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Annexation Petition  | <input type="checkbox"/> Land Development Code Amendment                        | <input type="checkbox"/> Site Plan Review           |
| <input type="checkbox"/> Appeal of Planning Division Decision                             | <input type="checkbox"/> Land Use Approval Time Extension                       | <input type="checkbox"/> Segregation of Tax Lot     |
| <input type="checkbox"/> Appeal of Planning Commission Decision                           | <input type="checkbox"/> Livestock Permit                                       | <input type="checkbox"/> Sign Permit                |
| <input type="checkbox"/> Appeal of Landmarks Commission Decision                          | <input type="checkbox"/> Lot Line Adjustment                                    | <input type="checkbox"/> Subdivision                |
| <input type="checkbox"/> Comprehensive Plan Document or Map Amendment                     | <input type="checkbox"/> Major Land Partition                                   | <input type="checkbox"/> Temporary Use Permit       |
| <input type="checkbox"/> Conditional Use Permit   | <input type="checkbox"/> Minor Land Partition                                   | <input type="checkbox"/> Variance - Administrative  |
| <input type="checkbox"/> Duplex Division  | <input type="checkbox"/> Planned Unit Development                               | <input type="checkbox"/> Variance - Commission      |
| <input type="checkbox"/> Fence Height Waiver  | <input type="checkbox"/> Preliminary Land Use Review                            | <input type="checkbox"/> Wetland Development Permit |
| <input type="checkbox"/> Floodplain Development Permit <i>(Separate Applic. Required)</i> | <input type="checkbox"/> Public Right-of-Way Encroachment                       | <input type="checkbox"/> Zoning Approval            |
| <input type="checkbox"/> Geologic Hazard Site Plan  | <input type="checkbox"/> Public Right-of-Way Dedication                         | <input type="checkbox"/> Zone Change Designation    |
| <input type="checkbox"/> Historical Landmarks Review                                      | <input type="checkbox"/> Public ROW Vacation <i>(Separate Applic. Required)</i> | <input type="checkbox"/>                            |
| <input type="checkbox"/> Home Occupation Permit   |   |   |
| <input type="checkbox"/>  |   |   |

## OWNER/APPLICANT INFORMATION

Applicant/Agent: _____	Land Owner: _____
Mailing Address: _____	Mailing Address: _____
City/State/Zip: _____	City/State/Zip: _____
Telephone: _____	Telephone: _____
Fax: _____	Fax: _____
Email: _____	Email: _____

## PROJECT INFORMATION

Site Address: _____	Description: _____
Legal Desc.: T___S, R___E, Section _____, Tax Lot _____	_____
Project Value: _____ <i>(Based on contractors bid estimate.)</i>	_____

## APPLICANT/OWNER CERTIFICATION

### The applicant/owner understands and agrees that:

- The applicant/owner assumes all legal and financial responsibilities for establishing and clearing marking the location of all necessary property lines as determined necessary by the City for the proposed development;
- Building setbacks shall be measured from an established property line, not from the street, curb, sidewalk, or other improvement that is not based on a recorded survey;
- Any approvals associated with this request may be revoked if found in conflict with information represented in this application;
- The approval of this request does not grant any right or privilege to erect any structure or use any premises described for any purposes or in any manner prohibited by City of La Grande ordinances, codes or regulations;
- The applicant hereby authorizes City officials of the City of La Grande to enter the property and inspect activity in conjunction with the proposed development project.
- **ASBESTOS:** If the project includes demolition, Oregon law may require an asbestos inspection by an accredited inspector. The applicant/owner hereby understands and agrees to have an asbestos inspection performed, if required by law, and to have a copy of the inspection report available on-site for the duration of the project.

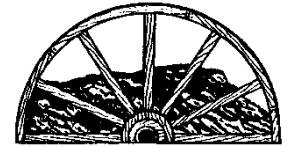
Applicant Signature: \_\_\_\_\_ Owner Signature: \_\_\_\_\_

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CITY of LA GRANDE  
THE HUB OF NORTHEASTERN OREGON

### STAFF USE ONLY FOR ZONING APPROVAL

**Project Elements:**

- Demolition                       New Structure  
 Addition to Structure        Alterations/Repairs

**Demolition Defined:** "Any wrecking that that involves the removal of any load-supporting structural member or intentional burning."

Dwelling Standards: 1 2 3 4 5 6 7 8 9 10 11 12 N/A  
*Required for MH/SF/Duplex & Apartments [Section 3.2.003]*

Access. Bldg. Standards Met:  Yes  No  N/A *[Article 5.9]*

Setbacks Met:  Yes  No *[Article 5.3]*

Front: \_\_\_\_\_ Left: \_\_\_\_\_ Right: \_\_\_\_\_ Rear: \_\_\_\_\_

Livestock setbacks: \_\_\_\_\_

Floodplain:  Yes  No Zone: \_\_\_\_\_ BFE: \_\_\_\_\_

*If yes, an Elevation Certificate may be required  
If yes, a Floodplain Development Permit may be required. [Article 3.12]*

Geologic Hazard Zone:  Yes  No

*If yes, a Geologic Hazard Waiver is required. [Article 3.4]*

Riparian Zone/Wetlands:  Yes  No

*If yes, a wetland delineation and DSL Permit may be required. [Articles 3.9 and 3.19]*

Fire Protect. Agrmt. Req.:  Yes  No *[Article 3.2]*

Parks & Recreation SDC:  Yes  No *[Article 7.1]*

ROW Improvement Req.:  Yes  No *[Article 6.3]*

LID Agreement Req.:  Yes  No *[Article 6.3]*

Zone: \_\_\_\_\_

Date Approved: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

File Number: \_\_\_\_\_

Application Fee: \_\_\_\_\_

Receipt Number: \_\_\_\_\_

**COMMENTS:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Land Use Application Fee Schedule

Annexation Petition	\$1000	Minor Land Partition	\$250 + \$5/lot
Appeal of Planning Division Decision	\$75	Planned Unit Development	\$500 + \$5/lot + Actual Costs for Advertising and Public Notice
Appeal of Planning Commission/Landmarks Commission Decision	\$150	Public Right-of-Way Encroachment	\$50 + Document Recording Fees
Comprehensive Plan Designation Change	\$300 + Actual Costs for Advertising and Public Notice	Public Right-of-Way Dedication	\$0
Comprehensive Plan Document Amendment	Actual Costs	Public Right-of-Way Vacation	Actual Costs
Conditional Use Permit	\$375	Preliminary Land Use Review (Pre-Application Meeting)	\$0
Duplex Division	\$250 + \$5/lot	Segregation of Tax Lot	\$25
Fence Height Waiver	\$25	Sign Permit	\$75
Floodplain Development Permit	\$75	Site Plan Review – New/Expansion	\$75 (Projects \$0-\$50k) \$150 (Projects \$50k-\$100k) (+ \$0.50/\$1000 over \$100k)
Geologic Hazard Site Plans	\$75	Subdivision	\$500 + \$5/lot + Actual Costs for Advertising and Public Notice
Historical Landmarks Review	\$75	Temporary Use Permit	\$125
Home Occupation Permit	\$75	Variance Permit (Administrative)	\$175
Land Development Code Amendment	Actual Cost	Variance Permit (Planning Commission)	\$450
Land Use Approval Time Extension	\$25	Wetland Plan Review	\$75
Lot Line Adjustment	\$150	Zone Change/LDC Amendment	\$300 + Actual Costs for Advertising and Public Notice
Livestock Permit	\$25	Zoning Approval	\$25.00
Major Land Partition	\$500 + \$5/lot		

\*Applications based on actual costs require a deposit to cover the estimated fees. If there is a shortage of funds discovered during the review process, an additional deposit may be required to be paid. Any surplus or deficit of fees paid will be refunded or billed to the applicant.

\*Application fee for multiple planning actions is equal to the greatest single fee, not the sum of all fees.

\*Application fee may be increased to include third party engineering and/or consulting fees when required.

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