



Call for Projects 2023 Application checklist

Business Name: _____
Type of Business: _____
Applicant: _____
Address: _____

- Completed Grant Application
 - Business Plan
 - Actual Bids
 - Within word limit Y or N
 - Letter of authorization from building owner, if owner is not applicant
 - Current Photograph of the building
 - Historic photos (if available)
 - Cost estimate breakdown and sources of funds
 - Documents Demonstrating Sources of Funds
 - Narrative and/or visual description of project
 - Floor Plans, drawings and/or site plan

- Current building use, including tenant (not residential) names and contact information (on intake form)
- Project timeline
- Assessor records verifying ownership