



CITY of LA GRANDE
THE HUB OF NORTHEASTERN OREGON

City of La Grande, Oregon
Job Announcement

Aquatics & Recreation Superintendent

\$61,500 TO \$80,292

(Plus Excellent Benefits Package Detailed on Page 4)

Application Period Opens

October 5, 2021

First Review of Applications (Open until filled)

October 26, 2021

The City:

La Grande is a small, neighborly community located at the edge of the Grande Ronde Valley, east of the Blue Mountains, one of Oregon's oldest and largest mountain ranges. It is the county seat of Union County, Oregon and home to Eastern Oregon University. Located directly on I-84, La Grande is connected with Portland (250 miles) to the west and Boise, Idaho (175 miles) to the east.

With low crime rates and plenty of activities for kids, La Grande is a great family city. The City boasts a beautiful, modern public library, a public pool, and multiple charming parks. You'll have to look hard to find traffic congestion, and are welcome to walk or bike through the historic downtown district.

The beauty of our valley also provides a quality of life that few communities can surpass. Furthermore, Eastern Oregon University, together with an excellent K-12 school system, provides educational opportunities for all ages, as well as ample cultural activities.



La Grande is a beautiful valley for the outdoor enthusiast. The beautiful rivers, valleys, and mountains afford everyone opportunities to enjoy one of the most scenic areas of Oregon. The Blue Mountains boast hunting, fishing, hiking, and many other outdoor sports. You'll love exploring the areas surrounding La Grande.





The City of La Grande is excited to offer a full-time Aquatics and Recreation Superintendent position for the Parks & Recreation Department. Our Department oversees and maintains parks, pool, recreation, and urban forestry programs including a year-round aquatics facility, after school programs, youth and adult sports, community events, and more. This fast-paced position is a wonderful opportunity to join a fun, motivated professional team and grow a great career working in parks and recreation.

GENERAL STATEMENT OF DUTIES:

This position supervises the Aquatics and Recreation Divisions of the Parks & Recreation Department including all operations of the City's year-round aquatic and fitness facility and supervision of recreation programs, classes, and special events. Provides additional departmental high-level administrative support as needed. May serve as the Parks & Recreations Director in their absence.

MINIMUM REQUIREMENTS/EXPERIENCE:

- Bachelor's degree with an emphasis on Recreation, Physical Education, Public Administration or related degree.
- A minimum of five years of increasing responsibility in aquatics, parks and recreation or related field.
- American Red Cross (ARC) Lifeguard; American Red Cross (ARC) Lifeguard Instructor training.
- Ability to obtain an Aquatic Facility Operator (AFO) or Certified Pool Operator (CPO) certification within six (6) months of employment and maintain the certification during the term of employment.
- Any equivalent combination of education and experience which provides the applicant with the knowledge, skills and abilities to perform the job.
- Must be physically capable of operating the vehicles safely, possess a valid Oregon driver's license (or ability to secure an Oregon driver's license within one (1) month of hire date), and have an acceptable driving record. Use of personal vehicle for City business will be prohibited if the employee does not have personal insurance coverage.
- Experience in municipal government office environment is desirable.

BENEFITS:

The City of La Grande offers a comprehensive benefits plan that includes medical, prescription, dental, and vision insurance, as well as life insurance, long-term disability insurance, paid sick leave, holiday pay, and retirement.

Retirement – Employer contribution **16%**, employee contribution **1%** on employee's gross monthly salary.

Vacation – Accrual ranging from **96 -200** hours annually, based on years of service. Annually awarded eighty (**80**) additional hours of executive leave as a part of the City's Management Team.

Holidays – **10** paid holidays annually with **2** additional floating holidays.

Sick Leave – **96** hours annually.

HRA VEBA - Employer contribution toward a health reimbursement account when opting to take the insurance plan offered by the City.

Life Flight – Air and Ground Ambulance membership for employee and their family.

Additional Employee Paid Benefits – The City offers flexible spending accounts; alternate insurance for Accident, Cancer, and other policies offered through Aflac and CIS; additional life insurance coverage; and Deferred Comp.

Benefits are negotiated through the Management Exempt and Non-Exempt Employees Benefit and Compensation Plan and are subject to change as negotiated.

APPLICATION PROCEDURE:

A City of La Grande Application Form and Job Description may be obtained from and returned to Heather Rajkovich, City of La Grande, 1000 Adams Avenue, La Grande Oregon 97850, 541-962-1316, hrajkovich@cityoflagrande.org. Online application packets can also be found online at www.cityoflagrande.org.

Applicant questions can be directed to the Parks & Recreation Director, Stu Spence at 541-962-1348 or sspence@cityoflagrande.org

EQUAL EMPLOYMENT OPPORTUNITY

