

**CITY of LA GRANDE  
City Council Special Meeting**

**Monday June 14, 2021  
6:00 p.m.**

The meetings will be available for viewing via the City's scheduled Charter Communications channel 180 beginning at 6:00 p.m. on June 14, 2021, on the City Manager's Facebook Live page at <https://www.facebook.com/CityofLaGrande>, on the La Grande Alive website at <https://eoalive.tv>, or on the Eastern Oregon Alive.TV Facebook page at <https://www.facebook.com/EOAliveTV>.

**1. WELCOME**

- a. Call to Order
- b. Roll Call

- Per ORS 192.670(1), Councilors will be participating in this Regular Session by electronic communication.

**2. AGENDA APPROVAL**

This Special Session has been scheduled for the sole purpose of considering revisions to the FEMA floodplain map.

**3. PUBLIC COMMENTS**

There will be no public comments entertained this evening regarding Items not on the Agenda as this is a Special Session of the City Council for the sole purpose of considering updating the FEMA floodplain mapping for the City of La Grande and the areas within Union County that lie West of I-84 and South of Hwy 30 (McAlister Road and vicinity).

**4. NEW BUSINESS**

- a. Consider: Requesting FEMA Floodplain Map Revisions [BOQUIST]
- b. Consider: Authorizing the Transfer of Appropriations Within Fiscal Year 2020-2021 [STROPE]

**5. ADJOURN**

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**Sandra Patterson  
City Recorder**

*The City Council is currently scheduled to meet again in a Regular Session on Wednesday, July 7, 2021, at 6:00 p.m. Persons requiring special accommodations who wish to participate in the City Council Meeting are encouraged to make arrangements prior to the meeting by calling 541-962-1309. The City of La Grande does not discriminate against individuals with disabilities.*

CITY of LA GRANDE  
COUNCIL ACTION FORM

Council Meeting Date: **June 14, 2021**

**PRESENTER:** Michael Boquist, Community Development Director

**COUNCIL ACTION:** CONSIDER REQUESTING FEMA FLOODPLAIN MAP REVISIONS

1. **MAYOR:** Request Staff Report
2. **MAYOR:** Invite Telephonic Public Comments
3. **MAYOR:** Invite Council Discussion
4. **MAYOR:** Entertain Motion:

**SUGGESTED MOTION:** I move that the City Council authorize Anderson-Perry & Associates to submit a Letter of Map Revision to FEMA for updating the City of La Grande and Union County floodplain maps

5. **MAYOR:** Invite Additional Council Discussion
6. **MAYOR:** Ask for the Vote

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**EXPLANATION:** The City of La Grande and Union County are jointly working to update the FEMA floodplain mapping for the City of La Grande and the areas within Union County that lie West of I-84 and South of Hwy 30 (McAlister Road and vicinity).

The process to update the floodplain maps requires that the City of La Grande and Union County submit a Letter of Map Revision (LOMR) to the Federal Emergency Management Agency (FEMA). This request will revise FEMA FIRMs #410260-0001C (La Grande), #410260-0002D (La Grande), #410216-0290C (Union County), and #410216-0295B (Union County) and include the following waterways: Taylor Creek, Mill Creek, Deal Creek and the Gekeler Slough. The proposed revisions were prepared by Anderson-Perry and Associates in partnership with the US Army Corp. of Engineers, and provide a more accurate representation of the actual flood hazard areas. The mapping was developed using the most recent satellite LIDAR imagery and 3D modeling in most areas.

On December 2, 2020, the Union County Board of Commissioners met and voted to support the City of La Grande forwarding map updates to FEMA, affecting FIRM Maps in both the City of La Grande and Union County jurisdictions. On May 24, 2021, the City Council held a Work Session with Anderson Perry and Associates, to discuss proposed floodplain mapping revisions and the FEMA application process. As a result of this LOMR, the regulatory floodway and floodplain will be widened in some areas and narrowed in others, with Base Flood Elevations (BFEs) established. In other words, some properties will be removed and others added to the floodplain as part of this revision.


An interactive floodplain map can be accessed from the City of La Grande Planning Division website at <http://planning.cityoflagrande.org>. Additionally, the City Council's work session with Anderson-Perry and Associates can be viewed on the La Grande City Manager's Facebook Live page at <https://www.facebook.com/CityofLaGrande>.

This hearing before the City Council is to hear and consider public testimony from affected property owners, then render a decision authorizing Anderson-Perry and Associates to submit a Letter of Map Revision to FEMA. Due to the COVID-19 Pandemic, public comments will be made telephonically during the virtual meeting. Public Notices included instructions on how the public can participate.

The Community Development Director, Public Works Director and City Manager support the suggested motion.

**Reviewed By:** (Initial)

City Manager	
City Recorder	_____
Aquatics Division	_____
Building Department	_____
ED Department	_____
Finance	_____
Fire Department	_____

Human Resources Dept	_____
Library	_____
Parks Department	_____
Planning Department	
Police Department	_____
Public Works Department	_____

**COUNCIL ACTION** (Office Use Only)

- ☐ Motion Passed
- ☐ Motion Failed; \_\_\_\_\_
- ☐ Action Tabled: \_\_\_\_\_  
Vote: \_\_\_\_\_
- ☐ Resolution Passed  
Effective Date: \_\_\_\_\_
- ☐ Ordinance Adopted  
First Reading: \_\_\_\_\_  
Second Reading: \_\_\_\_\_  
Effective Date: \_\_\_\_\_



# CITY of LA GRANDE

## COUNCIL ACTION FORM

Council Meeting Date: **June 14, 2021**

**PRESENTER:** Robert Strope, City Manager

**AGENCY ACTION:** **CONSIDER AUTHORIZING THE TRANSFER OF APPROPRIATIONS WITHIN THE FISCAL YEAR 2020-2021**

1. MAYOR: Request Staff Report
2. MAYOR: Invite Council Discussion
3. MAYOR: Entertain Motion

**SUGGESTED MOTION:** I move that the proposed Resolution authorizing the appropriation of contingency to the City Manager's budget be read by title only, put to a vote, and passed.

4. MAYOR: Invite Additional Council Discussion
5. MAYOR: Ask for the Vote

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**EXPLANATION:** The City Council is being asked to approve a transfer of Contingency to the Council/Manager's Budget to cover unbudgeted expenses related to the COVID-19 Pandemic. The Council adopted a budget with \$250,000 for COVID-19 support, which included the emergency loan program. Subsequently the City received grant funding through Business Oregon for COVID-19 assistance to businesses that was not anticipated as well as over \$370,628 of CARES funding to reimburse the City for COVID related expenses such as PPE and physical improvements to make City facilities safer. Those costs were initially incurred by the departments but later the expenditures were moved to the Council/Manager's Budget, significantly increasing the expenditures. As of the end of May, 2021, a total of \$351,566 has been expended against the \$250,000 budgeted lines. In order to prevent expenditures exceeding appropriations, the City Council must approve transferring funds from the City's General Fund Contingency to the Council, City Manager, and Personnel Department Budget in the amount of \$100,000.

This will bring the amount budgeted for Materials and Services to \$1,045,303 and the total appropriation for Council, City Manager and Personnel to \$1,667,657 (excluding Interfund transfers). The total budgeted in Contingencies for Fiscal Year 2020-21 was \$500,000.

The City Manager recommends the transfer of Contingencies to City Council, City Manager budget as presented by Staff.

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**Reviewed By:** (Initial)

City Manager   
City Recorder \_\_\_\_\_  
Aquatics Division \_\_\_\_\_  
Building Department \_\_\_\_\_  
ED Department \_\_\_\_\_  
Finance \_\_\_\_\_  
Fire Department \_\_\_\_\_

Human Resources Dept \_\_\_\_\_  
Library \_\_\_\_\_  
Parks Department \_\_\_\_\_  
Planning Department \_\_\_\_\_  
Police Department \_\_\_\_\_  
Public Works Department \_\_\_\_\_

**COUNCIL ACTION** Office Use Only)

- ☐ Motion Passed  
☐ Motion Failed; \_\_\_\_\_  
☐ Action Tabled: \_\_\_\_\_  
Vote: \_\_\_\_\_
- ☐ Resolution Passed # \_\_\_\_\_  
Effective Date: \_\_\_\_\_
- ☐ Ordinance Adopted # \_\_\_\_\_  
First Reading: \_\_\_\_\_  
Second Reading: \_\_\_\_\_  
Effective Date: \_\_\_\_\_

CITY of LA GRANDE  
RESOLUTION NUMBER \_\_\_\_\_  
SERIES 2021

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA GRANDE, UNION COUNTY,  
OREGON, AUTHORIZING THE TRANSFER OF APPROPRIATIONS WITHIN THE  
FISCAL YEAR 2020 - 2021 BUDGET

WHEREAS, the City Council of the City of La Grande, Oregon, adopted the Fiscal Year 2020 - 2021 Budget; and,

WHEREAS, the Governor's Executive Order No. 20-12 includes urging Oregonians to stay at home, closing specified retail businesses, and implementing other measures to reduce the spread of COVID-19; and

WHEREAS, the City of La Grande budgeted \$250,000 for COVID-19 Support, including providing one-time emergency loans to the small business community within the City; and

WHEREAS, the City of La Grande received unanticipated revenues to support businesses from Business Oregon that had to be expended or returned to Business Oregon resulting in unanticipated expenditures; and

WHEREAS, the City of La Grande received \$370,628 of unanticipated CARES revenues to reimburse the City for expenditures related to the Pandemic and costs incurred by the City using these funds are included in the Council, City Manager, and Personnel Department Budget, resulting in unanticipated expenditures; and

WHEREAS, the City of La Grande received Community Development Block Grant Funding that was not budgeted and has to be passed through to NEOEDD resulting in unanticipated expenditures; and

WHEREAS, the City of La Grande has expended \$351,566 compared to the budgeted \$250,000 for COVID-19 Support thru the end of May, 2021; and

WHEREAS, these expenditures were unanticipated and not budgeted; and

WHEREAS, Oregon Budget Law permits the re-appropriation of these monies in this manner per ORS 294.463;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of La Grande, Oregon, that the Budget for Fiscal Year 2020 - 2021, shall be and hereby is adjusted by transfer of appropriations in the amount of \$100,000 from Operating Contingency to Council, Manager, and Personnel.

WITHIN THE GENERAL FUND:

	Current Appropriation	Transfer Amount	Revised Appropriation
Council, Manager and Personnel	\$ 1,567,657	\$ 100,000	\$ 1,667,657
Operating Contingency	\$ 500,000	\$ (100,000)	\$ 400,000

PASSED and EFFECTIVE on this Fourteenth (14<sup>th</sup>) Day of June, 2021, by  
\_\_\_\_\_ (\_\_\_\_\_) of \_\_\_\_\_ (\_\_\_\_\_) Councilors present and voting in the affirmative

\_\_\_\_\_  
**Stephen E. Clements, Mayor**

\_\_\_\_\_  
**Gary Lillard, Mayor Pro Tem**

\_\_\_\_\_  
**John Bozarth, Councilor**

\_\_\_\_\_  
**David Glabe, Councilor**

\_\_\_\_\_  
**Nicole Howard, Councilor**

\_\_\_\_\_  
**Mary Ann Miesner, Councilor**

\_\_\_\_\_  
**Justin Rock, Councilor**

**ATTEST:**

\_\_\_\_\_  
**Sandra Patterson  
City Recorder**