

CITY of LA GRANDE
City Council Regular Session
Wednesday, February 2, 2022

AGENDA

The meeting will be available for viewing via the City's scheduled Charter Communications channel 180 that will begin at 6:00 p.m. on February 2, 2022, on the La Grande Alive website at <https://eoalive.tv/city-events/> and on the Eastern Oregon Alive.TV Facebook page at <https://www.facebook.com/EOAliveTV>.

Any person may submit written comments or questions in advance of the meeting. Written comments must be received by 5:00 p.m. on Tuesday, February 1, 2022. The written comments will be read during the public comment section of the respective Agenda Item. Please email Public Comments to rstrope@cityoflagrande.org. Persons interested in providing virtual public comments shall contact City Staff at rstrope@cityoflagrande.org not later than 5:00 pm the day prior to meeting to make arrangements to participate in the meeting. Public Comments, whether written or virtual shall be limited to three minutes.

1. **WELCOME to this REGULAR SESSION of the LA GRANDE CITY COUNCIL**

- a. Call to Order
- b. Roll Call

2. **AGENDA APPROVAL**

3. **CONSENT AGENDA**

The Consent Agenda includes routine items of business which may be approved by one Motion of the Council. Any Councilor so desiring may by request remove one or more items from the Consent Agenda for Individual consideration under the Unfinished or New Business portion of the Agenda.

- a. **Consider:** Approval of Regular Session Minutes; January 5, 2022

4. **PUBLIC COMMENTS**

Written comments received will be read during this portion of the Agenda for non-Agenda items, following virtual comments, if any. Written comments for Agenda items will be read when those items are considered.

5. **PUBLIC HEARINGS**

6. **UNFINISHED BUSINESS**

7. **NEW BUSINESS**

- a. **Consider:** Approval of an Increase In Refuse Collection Fees [Strope]
- b. **Consider:** Approving Social Games Permit Application – The La Grande Poker Room [Bell]
- c. **Consider:** Adopting Retreat Summary And City/District Manager's Top Priorities For Fiscal Year 2022/2022 [Strope]
- d. **Consider:** Appoint Citizen To The Arts Commission [Clements]

8. **UNION COUNTY COMMISSIONER'S UPDATE**

9. **STAFF COMMENTS**

10. **CITY MANAGER COMMENTS**

11. **CITY COUNCIL COMMENTS**

12. **ADJOURN**

Sandra Patterson,
City Recorder

The City Council is currently scheduled to meet again in a Regular Session on Wednesday, March 2, 2022 at 6:00 p.m. The City Council of the City of La Grande reserves the right to convene an Executive Session for any purpose authorized under ORS 192.660. Persons requiring special accommodations who wish to participate in the City Council Meeting are encouraged to make arrangements prior to the meeting by calling 541-962-1309. The City of La Grande does not discriminate against individuals with disabilities.

CITY of LA GRANDE
COUNCIL ACTION FORM

Council Meeting Date: **February 2, 2022**

PRESENTER: **Robert A. Strope, City Manager**

COUNCIL ACTION: **CONSIDER CONSENT AGENDA**

- 1. MAYOR: Request Staff Report
- 2. MAYOR: Entertain Motion

Suggested Motion: I move we accept the Consent Agenda as presented.

OR

Suggested Motion: I move we accept the Consent Agenda as amended.

- 3. MAYOR: Invite Council Discussion
- 4. MAYOR: Ask for the Vote

EXPLANATION: A Consent Agenda includes routine items of business with limited public interest, which may be approved by one Motion of the Council. Any Councilor may, by request, remove any item of business from the Consent Agenda.

a. **Consider:** Approval of Regular Session Minutes; January 5, 2022

Reviewed By: (Initial)

City Manager _____

City Recorder _____

Aquatics Division _____

Building Department _____

ED Department _____

Finance _____

Fire Department _____

Human Resources Dept _____

Library _____

Parks Department _____

Planning Department _____

Police Department _____

Public Works Department _____

COUNCIL ACTION (Office Use Only)

- Motion Passed
- Motion Failed; _____
- Action Tabled: _____
Vote: _____
- Resolution Passed
Effective Date: _____
- Ordinance Adopted
First Reading: _____
Second Reading: _____
Effective Date: _____

CITY of LA GRANDE
City Council Regular Session
January 5, 2022

The meeting was available for viewing via the City's scheduled Charter Communications channel 180, on the La Grande Alive website at <https://eoalive.tv/city-events/> and on the Eastern Oregon Alive.TV Facebook page at <https://www.facebook.com/EOAliveTV>.

MINUTES

COUNCILORS PRESENT:

Stephen E. Clements, *Mayor*
Gary Lillard, *Mayor Pro Tem*
John Bozarth, *Councilor*
David Glabe, *Councilor*
Nicole Howard, *Councilor*
Mary Ann Miesner, *Councilor*
Justin Rock, *Councilor*

COUNCILORS ABSENT EXCUSED:

STAFF PRESENT

Robert Strope, *City Manager*
Sandra Patterson, *City Recorder*
Stacey Stockhoff, *Assistant to the City Manager*
Gary Bell, *Police Chief*
Mike Boquist, *Community Development Director*
Carrie Bushman, *Interim Library Director*
Heather Rajkovich, *Finance Director*
Stu Spence, *Parks and Recreation Director*

Per ORS 192.670(1), Councilors and Staff participated in this Regular Session by electronic communication.

CALL TO ORDER/ROLL CALL
AGENDA APPROVAL

Mayor CLEMENTS called to order this Regular Session of the Council at 6:00 p.m. Roll Call was taken and a quorum was determined to be present.

CONSENT AGENDA

- a. **Consider:** Approval of Regular Session Minutes; *December 1, 2021*
- b. **Consider:** Ratifying 2021 City Manager Evaluation

The following Motion was introduced by LILLARD; BOZARTH providing the Second:

MOTION

MOTION: I move that we accept the Consent Agenda as presented.

VOTE

MSC. (unanimous)

PUBLIC COMMENTS

None

PUBLIC HEARINGS

None

UNFINISHED BUSINESS

None

NEW BUSINESS

a. **Consider:** Authorize Mayor to Sign Audit Letter

STAFF REPORT

Mayor CLEMENTS requested the Staff Report.

Heather Rajkovich, *Finance Director*

RAJKOVICH noted that each year Council received a copy of the audit which included a letter used to further clarify standards and provided guidance on communicating matters related to an entity's internal control over financial reporting identified in an audit of financial statements.

RAJKOVICH stated that per the requirements of ORS 297.466, the governing body shall adopt a plan of action to address deficiencies within thirty (30) days after filing an audit report with the Secretary of State under ORS 297.465 (Standards for Audits) and shall file with the secretary, a copy of the plan of action. This letter outlined the planned corrective actions the City would take and complied with this requirement; a copy of which is now a permanent document in the master file for this Regular Session and by this reference incorporated herewith as if fully set forth.

PUBLIC TESTIMONY

None

COUNCIL DISCUSSION

MIESNER asked if the City would continue to perform single audits each year, to which RAJKOVICH stated that the only time that the City would have to do a single audit would be when the City received \$750,000 or more in Federal funds. Due to the ARPA funds, the City would be required to do another single audit for next year's audit and possibly the following year.

MOTION

The following Motion was introduced by MIESNER; BOZARTH providing the Second:

MOTION: I move that we authorize the Mayor to sign the letter prepared to the State of Oregon Audit Division.

COUNCIL DISCUSSION

None

VOTE

**b. Consider: Council Committee Assignments;
Calendar Year 2022**

MSC. (unanimous)

Steve CLEMENTS, Mayor

Typically, Council assignments to Boards, Commissions and Committees established by other agencies or City partners do not require a Motion; but, rather, are based on Councilor preference, discussed and ratified by the full Council and announced by the Mayor during the Council's Regular Session in January of each year.

PROTOCOL: Councilors were provided with a list of Boards/Committees/Commissions to which Councilors are appointed as City Representatives, and were asked to prioritize their top three choices for Representation and their top three choices as Alternates. Their selections were forwarded to the Mayor prior to this evening's Session for determination of selection and adequate coverage. Should multiple Councilors be interested in the representative or Alternate position for the same assignment, a discussion takes place during the Session to determine the actual Representative or Alternate.

Mayor CLEMENTS announced that the Blue Mountain Conference Center Foundation has been dissolved and appointments were no longer needed.

The Council Committee Assignments were made as follows:

Chamber of Commerce Board of Directors
Representative: Justin Rock
Alternate: John Bozarth

Council Audit Committee
Representative: Steve Clements
Representative: Nicole Howard

Northeast Oregon Housing Authority Board of Directors
Representative: Mary Ann Miesner
Alternate: David Glabe

Union County Airport Commission
Representative: David Glabe
Alternate: Gary Lillard

Union County Safe Communities Coalition
Representative: Steve Clements
Alternate: Justin Rock

Union County Senior Council
Representative: Gary Lillard

Alternate: David Glabe

Union County Tourism Promotion Advisory Committee
Representative: Nicole Howard
Alternate: Mary Ann Miesner

COUNCIL DISCUSSION

LILLARD and GLABE discussed the alternate position for the Union County Safe Communities Coalition, to which Mayor CLEMENTS stated that if neither the Representative nor the Alternate could attend a meeting for any of the Committees or Commissions, to let him know and he would try to attend in their place.

- c. Consider: Appointing Citizens to Various Committees/Commissions: *Air Quality; Budget; Community Landscape and Forestry; Landmarks; Parking, Traffic Safety and Street Maintenance; Parks and Recreation; and Planning***

Steve CLEMENTS, *Mayor*

LILLARD asked how the Air Quality Commission would operate if it did not have a quorum and Mayor CLEMENTS asked if the Commission was required to exist, to which STROPE stated that he was certain that the Commission was required by law; however, if there was no business for the Commission to vote upon, a quorum was not needed. He would confirm with Kyle CARPENTER and report back to the Council.

The following motion was introduced by CLEMENTS; BOZARTH providing the Second:

Motion: I move that John Thurber and Jennifer Williams be appointed to the Air Quality Commission, each for a three-year term, which will expire December 31, 2024.

COUNCIL DISCUSSION

If open positions on any of the Commissions or Committees do not get filled, GLABE asked if a member of the City Council could act as a member if there needed to be a quorum, to which STROPE stated no because each advisory group provided advice and/or direction to the City Council as a body.

MSC. (unanimous)

The following motion was introduced by CLEMENTS; LILLARD providing the Second:

Motion: I move that Mat Barber, Cori Brewster, and Joyah Wong be appointed to the Budget Committee, each for a three-year term which will expire December 31, 2024

MSC. FIVE (5) of the SEVEN (7) Councilors voted in the affirmative; BOZARTH and MIESNER voted in opposition.

The following motion was introduced by CLEMENTS;
MIESNER providing the Second:

Motion: I move that Jennifer Williams be appointed to the Community Landscape and Forestry Commission, for a three-year term which will expire on December 31, 2024.

MSC. (unanimous)

The following motion was introduced by CLEMENTS;
BOZARTH providing the Second:

Motion: I move that Kathryn Boula be appointed to the Landmarks Advisory Commission, for a three-year term, which will expire on December 31, 2024.

MSC. (unanimous)

The following motion was introduced by CLEMENTS;
LILLARD providing the Second:

Motion: I move that Daniel Hagert be appointed to the Parking, Traffic Safety and Street Maintenance Advisory Commission, for a three-year term which will expire on December 31, 2024.

MSC. (unanimous)

The following motion was introduced by CLEMENTS;
LILLARD providing the Second:

Motion: I move that Robert Mills and Darren Dutto be appointed to the Parks and Recreation Advisory Commission, each for a three-year term which will expire on December 31, 2024; and Eric Griffith be appointed for a two-year term which will expire on December 31, 2023.

MSC. SIX (6) of the SEVEN (7) Councilors voted in the affirmative; MIESNER voted in opposition.

The following motion was introduced by CLEMENTS;
MIESNER providing the Second:

Motion: I move that Liberty Avila be appointed to the Planning Commission, for a four-year term which will expire on December 31, 2025.

MSC. (unanimous)

STAFF COMMENTS

BELL shared that the City hosted a forum on December 14, 2021, where some of the downtown merchants were able to

gather, ask questions, and exchange resources and information regarding the homeless population issues. He stated that City Manager STROPE, Timothy BISHOP, Stu SPENCE, and himself would meet again soon to recap some of the ideas and discussions that were had in order to proceed with an action plan to make a positive impact to the community.

MIESNER asked if the incentive offered to a newly hired lateral entry Police Officer needed to be increased, to which BELL explained that after implementing the incentive last year, the Police Department had received zero applicants who would qualify for that incentive. He added that other jurisdictions around the state and the region were experiencing the same results. The topic of increasing the incentive had been discussed, but not decided yet.

BELL shared that a new Police Officer would be starting on Monday, January 10, 2022. The new hire would need training and it would be approximately nine months before the officer could cover calls for the City. He also added that two officers were planning on resigning within the next few months. After further discussions could be held with Cari MARKHAM, HR Specialist, and City Manager STROPE regarding the incentive, BELL would report back to City Council on what was discussed. STROPE noted that this topic was already added to the Council Retreat topic list.

CITY MANAGER COMMENTS

STROPE announced that Council Retreat was scheduled for Monday, January 24, 2022, and Tuesday, January 25, 2022, and a list of topics would be emailed to the City Council soon.

STROPE shared that Municode was selected as the vendor to codify our City Ordinances and gave a brief description of the process and the services that Municode offered. He also explained the codification process.

STROPE emailed the December, 2021, Monthly Report to the Council and was pleased to see that the Council was reading through the report and asking questions by emailing the Department Directors when needed. The report was also available on the City's website.

MIESNER asked how often does an Ordinance need to be updated, to which STROPE answered that there would have to be a legislative change that dictated the way something should be done, if the staff or Council found something that should be updated or changed, or if someone in the community raised a concern regarding an Ordinance and a revision should be made. STROPE also shared that through the codification process, Municode would go through the

Ordinances and check for compliance with State law and make language adjustments, if needed. Municode would also be revising the language within City Code to gender neutral.

While going through the codification process, Mayor CLEMENTS asked how the suggested revisions would be presented to the Council if Municode found several changes to be made, to which STROPE answered that he was not sure how that would look, but assured the Council that the revisions would be identified and explained thoroughly.

CITY COUNCIL COMMENTS

MIESNER attended the Northeast Oregon Housing Authority Board Meeting and gave a brief update on the Timber Ridge Complex Project.

During the Chamber of Commerce's guided light tour in December, MIESNER expressed her concern regarding the condition of the potholes and rough spots on of some of the city streets.

GLABE thanked the Public Works Department for clearing the snow from the city roads and added that re-discussing the policies on road clearance might warrant new ideas.

Mayor CLEMENTS echoed that Council Retreat was at the end of January and he was hopeful that they could meet in-person, depending on the positive COVID cases circulating throughout our community prior to the retreat.

There being no further business to come before this Regular Session of the Council, Mayor CLEMENTS adjourned the meeting at 6:43 p.m. The Council is scheduled to meet again in Regular Session on Wednesday, February 2, 2022, at 6:00 p.m., via electronic communications due to COVID-19 pandemic.

Stacey M. Stockhoff
Assistant to the City Manager

Stephen E. Clements
Mayor

APPROVED: _____

CITY of LA GRANDE
COUNCIL ACTION FORM

Council Meeting Date: February 2, 2022

PRESENTER: Robert A. Strope, City Manager

COUNCIL ACTION: CONSIDER APPROVAL of an INCREASE in REFUSE COLLECTION FEES

- 1. MAYOR: Request Staff Report
- 2. MAYOR: Request that Public Testimony be read into the Record
- 3. MAYOR: Invite Council Discussion
- 4. MAYOR: Entertain Motion

Suggested Motion: I move that the proposed Resolution increasing fees for refuse collection by Waste-Pro be Read by Title Only, put to a vote and passed

- 5. MAYOR: Invite Additional Council Discussion
- 6. MAYOR: Ask the City Recorder to Read the Proposed Resolution by Title Only
- 7. MAYOR: Ask for the Vote

EXPLANATION: The City Manager met with Darin Larvik, operator of Waste-Pro, formerly known as City Garbage Service, to discuss an increase in fees for refuse collection to cover increased costs for the recycling program. The Council granted a Fuel Cost Escalator to City Garbage Service in 2008 to account for the cost increase in fuel, which remains in the Resolution. Waste-Pro/City Garbage Service requested their last rate increase in cost for refuse collection services in 2018. Waste-Pro has supplied the attached memo regarding the requested increase. The attached proposed Resolution shows the current and proposed rates in the legislative format with the current rates lined through and the proposed rates underlined.

Waste-Pro is asking for a 12% increase with an administrative general Consumer Price Index (CPI) increase each year to avoid periodical large increases and allow for a smoother budget process and transition. Given the Franchise Agreement (Ordinance) requires increases be approved by "Resolution of the City Council but not otherwise" the attached Resolution does not include an annual CPI increase provision. Mr. Larvik is aware of this and has asked to move forward without the annual CPI provision. As noted in the memo, La Grande customers who have weekly residential pickup would see an increase from \$24.35 to \$28.40 per month.

Historically, the rates reflected on the Resolution have included the Franchise Fee as part of the fees shown, where applicable. When the last rate increase was approved in 2018, the Franchise Fee in place was 3%. When the Franchise Agreement was renewed in 2019, the Franchise Fee was increased to 7%, and Waste-Pro has been collecting and remitting the full 7% Franchise Fee as required since that time. The Resolution's new rates shown include the 12% increase requested and reflect the increase from 3% to 7% for the Franchise Fee.

The City Manager recommends that the City Council pass the proposed Resolution as presented by Staff.

Reviewed By: (Initial)

City Manager _____
City Recorder _____
Aquatics Division _____
Building Department _____
ED Department _____
Finance _____
Fire Department _____

Human Resources Dept _____
Library _____
Parks Department _____
Planning Department _____
Police Department _____
Public Works Department _____

COUNCIL ACTION (Office Use Only)

- Motion Passed
- Motion Failed; _____
- Action Tabled: _____
Vote: _____
- Resolution Passed # _____
Effective Date: _____
- Ordinance Adopted # _____
First Reading: _____
Second Reading: _____
Effective Date: _____



Waste-Pro, Accu-Shred
3412 Hwy 30
La Grande, OR 97850
541-963-5459



Wednesday, January 26, 2022

Robert Strobe
City of La Grande
1000 Adams Ave
La Grande, OR 97850
rstrobe@cityoflagrande.org

Dear Mr. Strobe:

I am writing regarding a request for a rate increase. The landfill 10 year contract has ended and new rates have been agreed upon between Union County and Baker Landfill after a RFP process. I would like to be on the city's next agenda since the new landfill rate is effective January 1st, 2022. This normally requires the passing of a resolution. Please find the enclosed requested rate schedule.

A quick review of facts:

- Last rate increase – November 2018, over 3 years ago
- Similar Rates – per month
 - Baker - \$19 (5% increase pending)
 - Pendleton - \$31.35 (outside the city limits)
 - Spokane - \$34.71
 - T.E.R.F. - \$33.00
 - Ontario - \$27.10
 - La Grande (new) - \$28.40
 - Union County (new) - \$16.00

These rates are the closest to what we offer. They are not exactly the same. For example, Baker only offers weekly garbage with no recycle. Ontario has 90 gallon carts, we have 65 gallon.

- Landfill rate has increased 16.67%
- CPI increased a total of 11.25%
 - 2019 – 2.75 %
 - 2020 – 1.5%
 - 2021 – 7%
- Corporate Activity Tax introduced – 0.05%



Waste-Pro, Accu-Shred
 3412 Hwy 30
 La Grande, OR 97850
 541-963-5459



- Pressures outside of normal CPI
 - Fuel has increased \$0.95 per gallon since January 2021, increase of 35%
 - A new truck purchase takes 1.5 years
 - Steel containers from \$400 up to \$800, an increase of 100%
 - Rollcart purchase price is up 45%
 - Drop Boxes have gone from \$7,000 to \$12,000, an increase of 71%

With the CPI increase and Business Activity Tax resulting in 11.30% and the increase of materials and landfill costs, Waste-Pro is asking for a 12% increase. Also, we would like to have an administrative general CPI increase each year to avoid these periodical large increases. This would allow for a smoother budget process and less sticker shock to the customers.

An example of the results of the current request:

	Old	New	Difference
La Grande - 1 x 64 gallon garbage weekly w/ 64 gallon recycle every other week and yard debris drop off	\$25.35	\$28.40	\$3.05 /month \$0.70 /service
County – 1 x 64 gallon garbage every other week	\$14.30	\$16.00	\$1.70 /month \$0.78 /service

This will provide for all the same awesome services.

Thank you,

Darin Larvik

CITY of LA GRANDE
RESOLUTION NUMBER _____
SERIES ~~2018~~2022

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA GRANDE, UNION COUNTY, OREGON, ADOPTING A HOUSEHOLD HAZARDOUS WASTE PROGRAM; AUTHORIZING A COMMINGLED CURBSIDE RECYCLING PROGRAM; ESTABLISHING FEES FOR VARIOUS REFUSE COLLECTION SERVICES, INCLUDING A FUEL COST ESCALATOR; AND REPEALING RESOLUTION NUMBER ~~47404772~~, SERIES ~~2016~~2018; ALL OTHER RESOLUTIONS OR PARTS OF RESOLUTIONS IN CONFLICT HERewith

WHEREAS, the costs associated with the collection, transportation, and disposal of recycled materials have increased substantially due to market factors outside of the industry's control; and,

WHEREAS, the City of La Grande Solid Waste Management Ordinance provides that the Franchisee may make reasonable charges for refuse collection services, subject to approval by the City Council of the City of La Grande, Oregon; and

WHEREAS, the last increase for refuse collection services was in ~~2016~~2018;

NOW, THEREFORE, BE IT RESOLVED, that fees for refuse collection services, inclusive of Franchise Fees where applicable, shall be and hereby are established as follows:

A. ROLL CARTS (separate carts for solid waste and commingled recycling)

1. Every Other Week Curbside Recycling Service with:

Weekly Garbage Service	\$ 24.35 <u>28.40</u> per month
Every Other Week Garbage Service	\$ 20.30 <u>23.65</u> per month
Monthly Garbage Service	\$ 15.20 <u>17.75</u> per month
300 Gallon Weekly	\$ 76.85 <u>89.50</u> per month
300 Gallon Every-other-week	\$ 46.40 <u>54.05</u> per month

Once per month garbage service for customers qualifying for reduced City water/sewer rates as established by Ordinance of the City Council \$ ~~10.65~~11.95 per month

Not at Curb/Drive In or Roll Out Fee \$ ~~3.00/mth~~ ~~2x/month~~ ~~or~~
~~less~~7.00 per month

~~\$ 6.00/mth weekly service~~

Private Roads or Drives Fee \$ ~~3.00/mth~~ ~~2x/month~~ ~~or~~
~~less~~7.00 per month

~~\$ 6.00/mth weekly service~~

A. CONTAINER RATES

Monthly Charge:

<u>Quantity</u>	<u>Pick Ups Per Week</u>		
	<u>One</u>	<u>Two</u>	<u>Three</u>
1½ Yards	\$ 77.10 <u>89.90</u>		
3 Yards	\$ 141.00 <u>164.25</u>	\$ 262.70 <u>306.00</u>	
4 Yards	\$ 182.55 <u>212.65</u>	\$ 332.70 <u>387.50</u>	
6 Yards	\$ 260.15 <u>303.10</u>	\$ 470.65 <u>548.25</u>	
8 Yards	\$ 326.60 <u>380.35</u>	\$ 598.45 <u>697.10</u>	\$
868.75 <u>1011.95</u>			
1½ Yards Every Other Week	\$ 46.65 <u>54.60</u>		

B. DROP BOXES

Loose, Per Pickup:

	<u>Trip</u>	<u>Disposal</u>
10 Yards	\$ 101.50 <u>130.00</u>	\$ _ <u>_</u> per ton 64.40 <u>71.31</u>
20 Yards	\$ 101.50 <u>130.00</u>	\$ _ <u>_</u> per ton 64.40 <u>71.31</u>
30 Yards	\$ 111.50 <u>130.00</u>	\$ _ <u>_</u> per ton 64.40 <u>71.31</u>
40 Yards	\$ 111.50 <u>130.00</u>	\$ _ <u>_</u> per ton 64.40 <u>71.31</u>
48 Yards	\$ 111.50 <u>130.00</u>	\$ _ <u>_</u> per ton 64.40 <u>71.31</u>
Capacity Placements	\$ 55.80 <u>67.00</u>	Per Month Rental on 29 yd and Smaller for Permanent
Capacity Placements	\$ 65.95 <u>83.00</u>	Per Month Rental on 30 yd and Larger for Permanent
Permanent with covers	\$ 91.30 <u>106.00</u>	Per Month Rental for Placements
Fourth Day	\$ 5.00 <u>10.00</u>	Per Day Demurrage After

B. ROLL OFF*

"Compacted" Per Pick Up \$ ~~227.20~~265.00 Trip Charge plus Disposal at \$ ~~64.40~~71.31 per ton

*Depending upon the degree of difficulty, the charge may be more than these suggested rates.

C. FRONT LOAD*

"Compacted" Per Pick Up \$ ~~67.95~~76.00 Plus averaged disposal weight

D. COMMERCIAL FOOD WASTE CONTAINER

Weekly Service, 2 Yard Container \$ ~~404.45~~113.65 Monthly

E. COMMERCIAL RECYCLING

All Principle Recyclables, \$ ~~45.00~~17.25 Monthly

65 gallon Rollcart

F. HOUSEHOLD HAZARDOUS WASTE PROGRAM (HHWP)

In September of 2006, City Garbage Service proposed the implementation of a Household Hazardous Waste Program (HHWP), providing residents with an opportunity to deposit household hazardous wastes at the Material Recovery Center at no cost during open hours of operation. A requirement of Program implementation was the adoption of the Program by all cities and counties; therefore, the Household Hazardous Waste Program was formally adopted by the City Council of the City of La Grande, Oregon, meeting in a Regular Session on September 20, 2006.

G. FUEL COST ESCALATOR

The Fuel Cost Escalator shall be calculated monthly in the following manner:

1. Transfer Station: Surcharge as a lump sum from Waste Pro = \$ _____
2. Collection: Gallons consumed x OPIS (Oil Price Information Service), less \$3.00, base = \$ _____
3. Transfer Station plus Collection divided by Monthly Sales = Amount of Surcharge

PASSED ON this ~~Third~~Second (3rd2nd) day of ~~October~~February, ~~2018~~2022, by _____ (____) of _____ (____) Councilors present and voting in the affirmative; and EFFECTIVE ~~November 1, 2018~~February 2, 2022.

Stephen E. Clements, Mayor

Gary Lillard, Mayor Pro Tem

~~Cerrine Dutte~~John Bozarth, Councilor

~~Nicole Howard~~David Glabe, Councilor

~~Mary Ann Miesner~~Nicole Howard, Councilor

~~Troy Pointer~~Mary Ann Miesner, Councilor

City of La Grande
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Justin Rock, Councilor

~~Kayla M. Nichols~~Sandra Patterson, City Recorder

**CITY of LA GRANDE
RESOLUTION NUMBER _____
SERIES 2022**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA GRANDE, UNION COUNTY, OREGON, ADOPTING A HOUSEHOLD HAZARDOUS WASTE PROGRAM; AUTHORIZING A COMMINGLED CURBSIDE RECYCLING PROGRAM; ESTABLISHING FEES FOR VARIOUS REFUSE COLLECTION SERVICES, INCLUDING A FUEL COST ESCALATOR; AND REPEALING RESOLUTION NUMBER 4772, SERIES 2018; ALL OTHER RESOLUTIONS OR PARTS OF RESOLUTIONS IN CONFLICT HEREWITH

WHEREAS, the costs associated with the collection, transportation, and disposal of recycled materials have increased substantially due to market factors outside of the industry's control; and,

WHEREAS, the City of La Grande Solid Waste Management Ordinance provides that the Franchisee may make reasonable charges for refuse collection services, subject to approval by the City Council of the City of La Grande, Oregon; and

WHEREAS, the last increase for refuse collection services was in 2018;

NOW, THEREFORE, BE IT RESOLVED, that fees for refuse collection services, inclusive of Franchise Fees where applicable, shall be and hereby are established as follows:

A. **ROLL CARTS (separate carts for solid waste and commingled recycling)**

1. Every Other Week Curbside Recycling Service with:

Weekly Garbage Service	\$ 28.40 per month
Every Other Week Garbage Service	\$ 23.65 per month
Monthly Garbage Service	\$ 17.75 per month
300 Gallon Weekly	\$ 89.50 per month
300 Gallon Every-other-week	\$ 54.05 per month
Once per month garbage service for customers qualifying for reduced City water/sewer rates as established by Ordinance of the City Council	\$ 11.95 per month
Not at Curb/Drive In or Roll Out Fee	\$ 7.00 per month
Private Roads or Drives Fee	\$ 7.00 per month

A. CONTAINER RATES

Monthly Charge:

<u>Quantity</u>	<u>Pick Ups Per Week</u>		
	<u>One</u>	<u>Two</u>	<u>Three</u>
1½ Yards	\$ 89.90		
3 Yards	\$ 164.25	\$ 306.00	
4 Yards	\$ 212.65	\$ 387.50	
6 Yards	\$ 303.10	\$ 548.25	
8 Yards	\$ 380.35	\$ 697.10	\$ 1011.95
1½ Yards Every Other Week	\$ 54.60		

B. DROP BOXES

Loose, Per Pickup:

	<u>Trip</u>	<u>Disposal</u>
10 Yards	\$130.00	\$ per ton 71.31
20 Yards	\$130.00	\$ per ton 71.31
30 Yards	\$130.00	\$ per ton 71.31
40 Yards	\$130.00	\$ per ton 71.31
48 Yards	\$130.00	\$ per ton 71.31
	\$ 67.00 Per Month Rental on 29 yd Capacity and Smaller for Permanent Placements	
	\$ 83.00 Per Month Rental on 30 yd Capacity and Larger for Permanent Placements	
	\$ 106.00 Per Month Rental for Permanent Placements with covers	
	\$ 10.00 Per Day Demurrage After Fourth Day	

B. ROLL OFF*

“Compacted” Per Pick Up \$265.00 Trip Charge plus Disposal at \$71.31 per ton

*Depending upon the degree of difficulty, the charge may be more than these suggested rates.

C. FRONT LOAD*

“Compacted” Per Pick Up \$ 76.00 Plus averaged disposal weight

D. COMMERCIAL FOOD WASTE CONTAINER

Weekly Service, 2 Yard Container \$ 113.65 Monthly

E. COMMERCIAL RECYCLING

All Principle Recyclables, 65 gallon Roll Cart \$17.25 Monthly

F. HOUSEHOLD HAZARDOUS WASTE PROGRAM (HHWP)

In September of 2006, City Garbage Service proposed the implementation of a Household Hazardous Waste Program (HHWP), providing residents with an opportunity to deposit household hazardous wastes at the Material Recovery Center at no cost during open hours of operation. A requirement of Program implementation was the adoption of the Program by all cities and counties; therefore, the Household Hazardous Waste Program was formally adopted by the City Council of the City of La Grande, Oregon, meeting in a Regular Session on September 20, 2006.

G. FUEL COST ESCALATOR

The Fuel Cost Escalator shall be calculated monthly in the following manner:

1. Transfer Station: Surcharge as a lump sum from Waste Pro = \$ _____
2. Collection: Gallons consumed x OPIS (Oil Price Information Service), less \$3.00, base = \$ _____
3. Transfer Station plus Collection divided by Monthly Sales = Amount of Surcharge

PASSED ON this Second (2nd) day of February, 2022, by _____ () of _____ () Councilors present and voting in the affirmative; and EFFECTIVE February 2, 2022.

Stephen E. Clements, Mayor

Gary Lillard, Mayor Pro Tem

John Bozarth, Councilor

David Glabe, Councilor

Nicole Howard, Councilor

Mary Ann Miesner, Councilor

Justin Rock, Councilor

Sandra Patterson, City Recorder

CITY of LA GRANDE
COUNCIL ACTION FORM

Council Meeting Date: **February 2, 2022**

PRESENTER: Gary Bell, Police Chief

COUNCIL ACTION: **CONSIDER APPROVING SOCIAL GAMES PERMIT APPLICATION: The La Grande Poker Room**

- 1. MAYOR: Request Staff Report
- 2. MAYOR: Request that Public Testimony be read into the Record
- 3. MAYOR: Invite Council Discussion
- 4. MAYOR: Entertain Motion

Suggested Motion: I move that the Social Gaming License Application for the La Grande Poker Room, be approved and signed by the Mayor

- 5. MAYOR: Invite Additional Council Discussion
- 6. MAYOR: Ask for the Vote

EXPLANATION: Jacob Brown, has applied for a permit to operate social games. The social games will be conducted at the La Grande Poker Room, located at 511 Fir Street, La Grande, OR 97850. Mr. Brown is requesting three (3) tables. Mr. Brown has paid his required nonrefundable fee. He is requesting three tables at a cost of \$250 for the first table and \$100 for each of the other two tables. Since this license is being secured after January 1, the fees will be charged at the rate of one-half, as specified in City Ordinance.

Ordinance Number 2822 Series 1992 and Resolution Number 4814 Series 2021 provide for penalties and regulations for social gaming in La Grande. The State of Oregon ORS 167.121 is Oregon's Social Gaming Code. Applicant has met the City's application requirements and passed the background check. Mr. Brown is the sole owner and operator of the business and has been supplied a copy of both the City Ordinance and Resolution which outlines social gaming regulations.

The City Council has authorization to approve the permit for the first year and the Chief of Police will approve annual permits thereafter. The Chief of Police can also revoke the permit for any violations. Permits are valid from July 1st to June 30th.

The City Manager recommends approval of this Agenda item as presented by Staff.

Reviewed By: (Initial)

City Manager _____
 City Recorder _____
 Aquatics Division _____
 Building Department _____
 ED Department _____
 Finance _____
 Fire Department _____

Human Resources Dept _____
 Library _____
 Parks Department _____
 Planning Department _____
 Police Department _____
 Public Works Department _____

COUNCIL ACTION (Office Use Only)

- Motion Passed
- Motion Failed; _____
- Action Tabled: _____
Vote: _____
- Resolution Passed
Effective Date: _____
- Ordinance Adopted
First Reading: _____
Second Reading: _____
Effective Date: _____

APPLICATION FOR PERMIT TO OPERATE SOCIAL GAMES

The undersigned hereby applies to the Chief of Police, City of La Grande, Oregon, for a permit to operate Social Games.

Please complete entire application

1. **APPLICANT INFORMATION:** (must be the owner of the establishment)

Name of Applicant: Jacob Brown Phone: 541-910-1251
Permanent Street address: 211 Fir St. La Grande OR 97850
Driver's License number: 00 State of Issuance: OR
Date of Birth: Citizenship: USA Date Fingerprinted:

Have you ever been arrested for other than minor traffic violations? YES NO ✓
Have you ever been convicted or been referred to a diversion program for gambling related activities in the past five years? YES NO ✓
Have you had an interest in a business that a liquor license was revoked or suspended three times by the Oregon Liquor Control Commission? YES NO ✓
Have you ever been arrested or given a citation for a criminal matter? YES NO ✓
Have you ever been convicted of any crime? YES NO ✓

If you answered yes to any of the above questions, attach a sheet explaining each incident and the disposition.

List present and previous occupations and where you have been employed for the past five years. Attach a separate sheet if necessary.

2. **ESTABLISHMENT INFORMATION:** (organization/business where social games will be conducted)

Business Name: La Grande Poker Room
Address: 211 Fir St. La Grande OR 97850
Phone number: 541-805-0431
Type of games to be played: POKER
Number of tables: 3

3. **OWNER OF EQUIPMENT:** List names, dates of birth, address, and phone number.

Jacob Brown - 541-910-1251

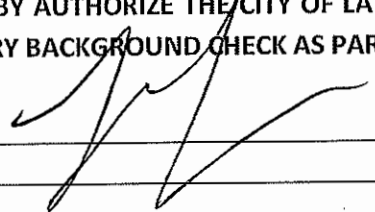
CERTIFICATION: I AGREE THAT IN ORDER TO HAVE SOCIAL GAMES IN THIS ESTABLISHMENT THERE SHALL BE NO HOUSE BANKER, NO HOUSE ODDS, AND NO HOUSE INCOME FROM THE OPERATION OF THE SOCIAL GAMES.

I CERTIFY THAT ALL INFORMATION CONTAINED IN THIS APPLICATION IS TRUE AND ACCURATE. I UNDERSTAND THAT FALSIFICATION OR OMISSION OF ANY INFORMATION INCLUDED ON THIS APPLICATION MAY RESULT IN DENIAL OR REVOCATION OF THE LICENSE.

I HEREBY AUTHORIZE THE CITY OF LA GRANDE TO CONDUCT A CRIMINAL HISTORY BACKGROUND CHECK AS PART OF THE APPLICATION PROCESS.

SIGNATURE OF APPLICANT: _____

Date: 12-22-21



4. **RECOMMENDATIONS:** (Presented by Formal Council Action)

Signature of Chief of Police: _____

Date: 12-27-2021

Approved:

Disapproved: _____



5. **EXPIRATION DATE OF THE LICENSE:**

June 30 each year

6. **APPROVAL BY COUNCIL:**

Signature of Mayor: _____

Date: _____

Approved: _____

Disapproved: _____

RECEIPT NUMBER: 60305

DATE FEES PAID: 825-

AMOUNT PAID: 12/22/21

**APPLICATION FEE IS NON-REFUNDABLE.

CITY of LA GRANDE
COUNCIL ACTION FORM

Council Meeting Date: **February 2, 2022**

PRESENTER: Robert Strope, City Manager

COUNCIL ACTION: CONSIDER ADOPTING RETREAT SUMMARY AND CITY/DISTRICT
MANAGER'S TOP PRIORITIES FOR FISCAL YEAR 2022-2023

- 1. MAYOR: Request Staff Report
- 2. MAYOR: Request that Public Testimony be read into the Record
- 3. MAYOR: Invite Council Discussion
- 4. MAYOR: Entertain Motion

Suggested Motion: I move that the City/District Manager's Top Priorities for Fiscal Year 2022-2023 as discussed during the Annual Council Retreat on January 25, 2022, and outlined on the attached City Council Retreat Summary, be adopted as presented.

- 5. MAYOR: Invite Additional Council Discussion
- 6. MAYOR: Ask for the Vote

EXPLANATION: The City of La Grande City Council, City Manager and Department Directors participated in the Council Annual Goal Setting Retreat on Tuesday, January 25, 2022. During this Session, goals and priorities for Fiscal Year 2022-2023, were identified and discussed in preparation for developing the proposed Budget for the next Fiscal Year. Those goals and priorities are included in the attached summary of the Council Retreat 2022 and serves as direction and guidance from the City Council. Additionally, the City Council establishes the City/District Manager's Top Priorities for Fiscal Year 2022-2023, also attached.

The Urban Renewal Agency will also adopt the same top priorities and approve the City and Urban Renewal Economic Development summary at their next Regular Meeting.

The City Manager recommends that the Council adopt the Goals/Top Priorities for Fiscal Year 2022-2023, as presented.

Reviewed By: (Initial)

City Manager _____
 City Recorder _____
 Aquatics Division _____
 Building Department _____
 ED Department _____
 Finance _____
 Fire Department _____

Human Resources Dept _____
 Library _____
 Parks Department _____
 Planning Department _____
 Police Department _____
 Public Works Department _____

COUNCIL ACTION (Office Use Only)

- Motion Passed
- Motion Failed; _____
- Action Tabled: _____
Vote: _____
- Resolution Passed
Effective Date: _____
- Ordinance Adopted
First Reading: _____
Second Reading: _____
Effective Date: _____

City Council Retreat Summary 2022 January 25, 2022

(Note: Items in **blue** are changes/updates from prior year’s topics. Text in **green** is supplemental/background information that may be helpful. Text in **red** reflects the discussion during the Retreat)

Vision Statement: The City of La Grande is the economic, educational, recreational, and cultural hub for eastern Oregon, with a family oriented, small-town character. (City’s current Vision Statement with the goals NOT specifically related to Economic Development **highlighted** below)

Goals to support our vision:

G1	Enhance and grow our diverse economy through innovation, partnerships, and relationships, to capitalize on our existing strengths while seeking new opportunities.
G2	Take full advantage of the benefits of our thriving educational community, anchored by Eastern Oregon University.
G3	Promote the natural beauty and resources of the Grande Ronde Valley, which provide recreational opportunities and quality of life benefits that complement our economic development objectives.
G4	Showcase La Grande as a culturally-rich city with a strong sense of identity, pride, and environmental awareness that preserves our heritage.
G5	Foster a family-oriented community with high quality amenities, including excellent parks, safe neighborhoods, and outstanding schools.
G6	Champion public involvement and civic leadership that values economic, ecological, and social stewardship, while maintaining our small-town character.

1. Infrastructure/Capital Expenditure Related

a. American Rescue Plan Act (ARPA)

- i. The City Council intends to conduct a Work Session to discuss the use of the City’s ARPA funding once in-person meetings with the public can resume. The City Manager intends to include full funding of the ARPA allocation in the FY 2022-23 Proposed Budget with the specific uses to be determined.

The rules for how the ARPA funds can be expended have changed, allowing for more flexibility in the use of the City’s funds. The Council validated the importance of having a transparent process regarding the use of these funds and reaffirmed the desire to conduct a Work Session on this topic. This item will be reflected on the City/District Manager’s Top Priorities for the coming year.

b. Street Infrastructure

- i. The PTSSMAC is currently working on formulating a recommendation to the City Council, date of a joint Work Session to be determined.

The Council discussed that the condition of the City’s streets and roads remain an area of concern and determining how to address the situation long-term is very important. This topic will also be reflected on the City/District Manager’s Top Priorities for the coming year and reaffirmed the desire to conduct a joint Work Session with the PTSSMAC on this topic..

c. Building needs:

i. Police Department Building

1. The City is engaged with the Sheriff at the Staff level regarding a possible joint building. The City Council will be engaged as appropriate.

2. Staffing

a. Police and Fire Department

- i. The public safety sector has been particularly difficult to keep fully staffed in recent years, which has become even more difficult over the past two years. We have been unsuccessful in recruiting experienced police officers and certified paramedics. Other jurisdictions are experiencing similar issues and signing bonuses and other incentives are becoming more prevalent. Additionally, call volumes and other workload considerations are making recruitment and retention more difficult. Staff would like to explore additional measures such as expanded recruitment incentives, potentially revisiting compensation mid-contract, and staffing levels in both Police and Fire.

The City Council expressed concerns related to attracting and retaining quality public safety employees and were supportive of finding effective ways of addressing the situation. The challenges of competing with larger jurisdictions on the basis of salaries and the impacts of ongoing staffing shortages were also discussed. Staff will explore options related to this in conjunction with the budgeting process.

b. Succession Planning

- i. The City has been and will continue to experience significant turnover due to retirements in the management team and upper end of technical employees. It is anticipated that the City Manager and Fire Chief could retire within the next two to three years. Neither position has a clear “second in command” or deputy position in place to allow for continuity. The City Manager believes adding an Assistant Fire Chief position is warranted in the coming fiscal year and is exploring options for City Manager succession.

The Council was supportive of considering adding an Assistant Fire Chief Position. This would not only provide potential succession and continuity benefits, but also provide relief to the Captains, allowing them to focus on more shift-related duties. It was emphasized that when the City Manager is closer to retirement that the City Council conduct a Work Session to explore options for identifying the best plan and process for selecting a successor. It was noted that the City Manager is looking to see whether or not any current members of the City Staff are interested in pursuing the position and how they could become better trained to be more competitive during a selection process. One suggestion was to consider an Assistant City Manager position to help provide continuity as is being proposed for the Fire Department.

3. Planning

a. Housing

- i. **Comprehensive Housing Production Strategy (HPS)**—following the adoption of the Housing Needs Analysis, the City adopted a HPS to comply with HB 2003.
 1. The HPS addressed the following WITHIN La Grande:
 - a. Low income/affordable housing (e.g. work force)

- b. Middle to upper income housing for professionals (recruitment)
 - c. EOU student housing and multi-family housing
 - d. Upper floor downtown housing
 - e. Potential Zoning Code changes
2. During the adoption process the City Council supported targeting incentives such as:
 - a. Reduce or waive fees for targeted projects (e.g. water/sewer connections, building permits, system development charges, other)
 - b. Tax abatement for new development (phase in property tax)
 - c. Modify the System Development Charges (SDC) fee to assess based on the scale of development (e.g. number of bedrooms vs. one set fee per dwelling unit).
 - d. Target Urban Renewal District investments to better support the renovation and creation of new housing units
 - e. Public-private partnerships where the City helps fund or participates in new infrastructure construction.

The Staff will be bringing forward items for Council consideration as appropriate based on resources.

The City Council emphasized the importance of continuing to pursue solutions to the housing shortage in La Grande. This item could warrant a Work Session in the future to discuss specific actions to be taken. It was noted that lack of adequate housing has an adverse impact on the ability of local businesses to recruit staff. One possible solution that was briefly mentioned was the potential to use ARPA funds to fund water and sewer infrastructure projects that could leverage private investment in new housing by lowering development costs.

b. Commercial Land Needs Analysis and Comprehensive Plan Goal 9 Update

1. Limited available lands for larger commercial/retail development.
 - i. No large lot commercial in URD and recent sales/development has depleted our available lands inventory.
 - ii. In order to address this shortage, we need to pursue conducting a Commercial Land Needs Analysis and Comprehensive Plan Goal 9 Update to increase our inventory to allow for new development.
 - iii. Currently there aren't any grant opportunities to fund such an update.
 - iv. Based on our inability to add new Commercial property without an update, Staff is recommending the City Council support moving forward and fund this effort using City General Fund dollars given we cannot accommodate any significant new projects at this time.

This is also on the Economic Development Retreat topic list.

The City Council did not discuss this in any great detail as it was addressed at the Economic Development Retreat. It was noted that this could be an item that warrants a Work Session in the future.

4. Homelessness/Max Square

- a. Staff has been working this issue, including holding a public forum with local business leaders. The recent legislative actions and court decisions limit local government's ability to enforce past ordinance provisions which were effective tools for addressing certain behaviors. Next steps include:
 - i. Adding security cameras in or near Max Square.
 - ii. A follow up meeting is scheduled with City Staff to continue to evaluate the situation including how we can better communicate with our local partners with the intent to form a local working group or ad hoc committee.
 - iii. Additional communication with the community at large, with an emphasis on downtown businesses.
 - iv. Updating City Ordinances relating to use of public spaces to conform to the new requirements.

The Council briefly discussed the measures being taken and the need to update the City's Ordinances. This could be a topic that needs a future Work Session.

5. Committees and Commissions

- a. Encouraging participation in Advisory Committees and Commissions.
- b. Increasing diversity and community participation on Commissions and Committees.

6. Service/Program Related

a. Recreation Center

Active committee discussions stopped in the winter of 2019 for the holidays and never resumed due to the COVID-19 outbreak. The Parks & Recreation Advisory Commission is currently drafting a parks master plan that will set department priorities for the next five years. An online survey and focus group discussions took place in 2021 with over 500 people participating. When asked about indoor recreation needs, the top two priorities were a multi-purpose active recreation space and safe indoor space for teens. Due to these results, it is likely that planning for a multi-use, multi-purpose facility will resume and be a priority for the Commission over the next few years after the Parks Master Plan is adopted in the Fall of 2022.

The Council did not discuss this item in any detail but it was noted that the La Grande School District was pursuing bond funding for facilities that could impact this project.

b. Greenway

The City was awarded a grant from Oregon State Parks to expand the end of the Greenway trail in a loop formation on the two City-owned lots to the East. This funding will enable the City to construct an additional 1600 feet of asphalt pathway in summer 2022.

The Staff confirmed that part of the grant would repair segments of the existing trail.

7. Partnerships

a. Tourism Promotion

- i. The agreement with the Chamber runs through 2023 and no action is required.

b. La Grande Main Street Downtown

- i. The Agreement with LGMSD expires in June, 2022. Under the agreement they are required to maintain the Performing Main Street level status as well as raise a minimum of \$25,000 each fiscal year.

Staff is recommending the City renew the Agreement with LGMSD prior to expiration.

8. Wildland Urban Interface

Following last year's Retreat, the City Council conducted a Work Session with a presentation from County Emergency Management and the City of La Grande Public Safety regarding measures that are in place and activities that have occurred over the past few years. Staff evaluated and determined that evacuation signage would be ineffective and likely counterproductive in the event the need for large scale community evacuation. Public information about preparedness and emergency procedures was sent out in a direct mailing campaign and a number of postings on social media. More work still needs to be done in the area of defensible spaces with more education and assistance with possible funding for residents in the Wildland Urban Interface.

The Staff confirmed that the reference to potential funding was not City General Fund dollars but possible funding from other agencies.

9. Budget Related Issues/Fiscal Management

a. General

- i. What are the baseline budget priorities for the coming year?
- ii. Validate continuation current services and programs at a minimum.
- iii. Continue practice of conservative capital investments/maintenance using existing fund balance in General Fund to avoid reductions.

The intent of this item is to identify if there are any significant shifts in direction from the City Council. Typically, the City will continue to provide the same core services and programs as in prior years.

b. Under Levy City Council perspective

- i. Validate continuation of Urban Renewal Agency (URA) Under Levy.
 - 1. Based on current City General Fund ending Fund Balance for 2020-2021 the City could forego an Under Levy in 2022-2023 and use Fund Balance to cover reduced property tax revenues.
 - a. This would impact other taxing jurisdictions, so if the Council decides not to under levy or significantly reduce the amount of the under levy we would want to notify the other jurisdictions immediately following the February Council Meeting.

The City Council had a lengthy discussion of the merits of continuing the practice of an under levy. Among the points made were:

- *The importance of the City receiving the full benefit of the increase in assessed value resulting from the improvements made within the Urban Renewal District once the District ceases to exist.*

- *The value to the City and the other taxing jurisdictions of receiving the funds from an under levy now as opposed to waiting until the District ends.*
- *The importance of conducting a Work Session to address the long-term plan for Urban Renewal given the impact on the City's General Fund of Urban Renewal.*
- *It was noted that assuming the URA budget increases the budget for capital expenditures, the amount of property tax revenues to pay for that \$225,000 would reduce the City's General Fund revenues by approximately \$92,000, down from \$205,000 in the current year.*

The Urban Renewal Agency is required to notify the other taxing jurisdictions of the intent to under levy. These notices will go out after the City Council meeting on February 2nd.

DRAFT

City/District Manager's Top Priorities
Fiscal Year 2022-2023
(Draft for consideration by the City Council on February 2, 2022)

- **American Rescue Plan Act (ARPA) Funding**
 - Develop a recommended list of potential uses and or projects for the City's ARPA funds to maximize the use of the funds for City Council consideration.
- **Street and Road Infrastructure**
 - Develop recommendations for a long-term strategy to address the condition of the infrastructure to include potential funding options for City Council consideration with the intent of implementing the strategy upon approval.
- **Housing**
 - Implement the Comprehensive Housing Production Strategy (HPS) as adopted by the City Council.
- **Economic Development**
 - Continue to implement the Urban Renewal Plan and economic development strategy as approved by the City Council/Urban Renewal Agency.
- **Staffing**
 - Take necessary actions to address critical staffing issues including, but not limited to, hard to fill positions and succession planning for key positions.
- **Fiscal management**
 - Continue to manage the City's finances within limited resources to provide highest possible level of service to the City of La Grande.
- **General Fund Capital Improvements**
 - Identify funding sources and strategy to address major capital needs.
- **FEMA Maps and Land Use Code Amendments**
 - Complete the submittal to FEMA requesting the City's Floodplain Maps be updated and respond to any requirements as needed throughout the process.
 - Complete the revisions and adoption of the City's Land Use Codes as necessary.
- **Wildland Urban Interface**
 - In concert with Union County and other agencies, take actions to assure La Grande is prepared in the event of a wildfire or other natural disaster, such as the ones that devastated other communities in Oregon in 2020.

CITY of LA GRANDE
COUNCIL ACTION FORM

Council Meeting Date: February 2, 2022

PRESENTER: Steve Clements, Mayor

COUNCIL ACTION: CONSIDER APPOINTMENT TO THE ARTS COMMISSION

- 1. MAYOR: Explain Vacancy
- 2. MAYOR: Entertain Motion

Suggested Motion: I move that Cory Peeke be appointed to the Arts Commission, for the remainder of a three-year term, which will expire December 31, 2024.

- 3. MAYOR: Invite Council Discussion
- 4. MAYOR: Ask for the Vote

EXPLANATION: The purpose of the Arts Commission is to encourage greater opportunities for and recognition of the arts in the La Grande area; provide coordination of events to showcase the abilities of area artists; provide development and promotion of the arts as a factor in the economic life of the community; pursue funding sources, projects and programs, including opportunities for children; and provide liaison and representation to the Eastern Oregon Regional Arts Council.

The seven-member Arts Commission currently has four vacancies. Three of these vacancies are the result of expiration of terms and one is the result of a resignation. Two of these vacancies are for three-year terms, which expire on December 31, 2024, and two vacancies are for two-year terms, expiring on December 31, 2023.

Mr. Peeke has previously served on this Commission from 2012-2018 and has submitted his application for reappointment.

Other members of the Commission and the expiration of their terms are as follows: Karen Johnson, 2023; Evie Stacey, 2022; and Karen Mathson Laucirica, 2022.

The appointment of Mr. Peeke would leave three seats vacant on this Commission, for which Staff will continue to advertise.

Reviewed By: (Initial)				COUNCIL ACTION (Office Use Only)
City Manager	_____	Human Resources Dept	_____	<input type="checkbox"/> Motion Passed
City Recorder	_____	Library	_____	<input type="checkbox"/> Motion Failed; _____
Aquatics Division	_____	Parks Department	_____	<input type="checkbox"/> Action Tabled: _____
Building Department	_____	Planning Department	_____	Vote: _____
ED Department	_____	Police Department	_____	<input type="checkbox"/> Resolution Passed
Finance	_____	Public Works Department	_____	Effective Date: _____
Fire Department	_____			<input type="checkbox"/> Ordinance Adopted
				First Reading: _____
				Second Reading: _____
				Effective Date: _____

CITY of LA GRANDE
Application for Boards, Advisory Commissions and Committees



Name: Cory Peeke
Street Address: 1808 2nd St.
La Grande, OR 97850
Mailing Address: 1808 2nd St.
La Grande, OR 97850
Preferred Phone Number: _____
Email Address: _____
Alternate Number: _____

City Resident? Yes No
City Employee? Yes No
Have you previously served on any of the City's Boards/Advisory Commissions/Committees? Yes No
If yes, which one(s) and when? Arts Co mmission

Applying for: Please indicate your preferences by putting a number in the box next to those on which you would like to serve--1 for your first choice, 2 for your second, etc.,—you may serve on two (2) plus the Budget Committee.

On how many Commissions, other than the Budget Committee, do you wish to serve? One Two

<input type="checkbox"/> Air Quality	<input type="checkbox"/> Building Board of Appeals	<input type="checkbox"/> Parking, Traffic Safety, and Street Maintenance	<input type="checkbox"/> Parks and Recreation
<input checked="" type="checkbox"/> Arts	<input type="checkbox"/> Community Landscape and Forestry		
<input type="checkbox"/> Budget Committee			

The following Advisory Commissions have specific requirements and expectations. Please initial on the line in front of the Advisory Commission for which you are applying to indicate that you meet and agree to these requirements and expectations.

_____ **Members appointed to the Landmarks Advisory Commission shall have a demonstrated interest, competence, or knowledge of historic preservation.** At least three (3) members should be professionals from the disciplines of history, archaeology, planning, law, architecture or architectural history. An individual appointed to the Landmarks Advisory Commission shall be resident of the City or a property owner within the Historic District of the City of La Grande, Oregon; except that two (2) such members may be residents of Union County.

_____ Chapter 357 of Oregon Revised Statutes requires that a public library be governed by a Library Advisory Commission. **Commission members shall be individuals who are actively interested in Library services and programs, and in all instances, serve as advocates for the Cook Memorial Library, its services and programs. The five (5) Commissioners shall serve four-year (4-year) terms.**

_____ **Members of the Planning Commission are required to complete an annual Statement of Economic Interest, to be submitted to the Oregon Government Ethics Commission.** ORS 227.020 provides the authority for the creation of a Planning Commission. The Commission renders final decisions in connection with certain land use procedures, unless appealed to the City Council. All five (5) members of the Commission shall reside within the Urban Growth Boundary, but only one (1) may reside outside the City limits. **A member of the Planning Commission may serve no more than two (2) consecutive terms, but may again be considered for appointment after one (1) year of nonparticipation on the Commission.**

_____ **City appointed members to this Advisory Committee shall be either the owner or manager of a large lodging property in La Grande, or the owner or manager of a La Grande retail business or restaurant.**

An individual appointed to the Urban Renewal Advisory Commission shall be actively interested in curing and preventing conditions of blight and improving the physical, economic and social conditions within the Urban Renewal District. Members shall be residents of La Grande; or the owner of real property or a business located in the Urban Renewal District; or an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal. Additionally, two Commissioners must own or manage a business (though it does not need to be located in the Urban Renewal District)

For URAC ONLY: Do you: Own a property(ies) or business(es) in the La Grande Urban Renewal District?

Yes No

If yes: Name of business: _____ Address: _____

Do you: Own or manage a business(es)?

Yes No

If yes: Name of business: _____ Address: _____

Are you an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal?

Yes No

If yes: Name of Jurisdiction: _____ Position: _____

Please indicate why you are volunteering and what makes you a good candidate to serve. Please include any special training, experience, education, and/or qualifications you may have that are unique or specific to the Advisory Commission/Committee for which you are applying. (Please attach no more than one additional typewritten page).

I'm applying because I have served on the Arts Commission in the past and would like to serve again. I'm an artist as well as Professor of Art and Director of the Nightingale Gallery at EOU. I have over 30 years experience as a professional in the visual arts.

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PLEASE RETURN YOUR COMPLETED APPLICATION TO: Stacey Stockhoff, Assistant to the City Manager, or Sandra Patterson, City Recorder; 1000 Adams Avenue/P. O. Box 670; FAX (541) 963-3333

Name: Cory Peeke
 Mailing/Street: 1808 2nd St.
 (Address) La Grande, OR 97850

Date of Birth: _____
 Social Security #: _____

Cory Peeke  Digitally signed by Cory Peeke
 Date: 2022.01.07 14:07:39 -08'00'

Date: 1/7/2022

For Office Use Only	
Criminal Background search completed by: <u>Cari Marshall</u>	on <u>1/21/2022</u>
<input checked="" type="checkbox"/> Eligible for Hire (negative)	<input type="checkbox"/> Further investigation recommended (positive)