

CITY of LA GRANDE
City Council Regular Session
Wednesday, June 1, 2022

[Immediately Following Urban Renewal Agency Regular Session](#)

Council Chambers
La Grande City Hall
1000 Adams Avenue

AGENDA

The meeting will be available for viewing via the City's scheduled Charter Communications channel 180 that will begin at 6:00 p.m. on June 1, 2022, on the La Grande Alive website at <https://eolive.tv/city-events/> or on the Eastern Oregon Alive.TV Facebook page at <https://www.facebook.com/EOAliveTV>.

1. **WELCOME to this REGULAR SESSION of the LA GRANDE CITY COUNCIL**

- a. Call to Order
- b. Roll Call

- Per ORS 192.670(1), some Councilors may be participating in this Regular Session by electronic communication.
- The City of La Grande City Council will meet in Executive Session pursuant to ORS 192.660(2)(h) for the purpose of discussing Litigation or Litigation Likely to be Filed.

2. **AGENDA APPROVAL**

3. **CONSENT AGENDA**

The Consent Agenda includes routine items of business which may be approved by one Motion of the Council. Any Councilor so desiring may by request remove one or more items from the Consent Agenda for Individual consideration under the Unfinished or New Business portion of the Agenda.

- a. **Consider:** Approving Regular Session Minutes; May 4, 2022
- b. **Consider:** Approving Bid Award for Concrete Work for City Wide Voluntary Sidewalk L.I.D
- c. **Consider:** Accepting "Exhibit A" for Fiscal Year 2022-2023; City/Urban Renewal Agency Intergovernmental Agreement
- d. **Consider:** Appointing Citizen to Union County Tourism Promotion Advisory Committee; Erin Heitstuman
- e. **Consider:** Approving the Tourism Annual Program of Work; 2022-2023

4. **PUBLIC COMMENTS**

Those individuals who wish to address the Council in connection with any item which is printed on tonight's Agenda may do so during the time that item is under discussion by the Council. Individuals wishing to speak to the Council about non-Agenda items may do so during this Public Comments portion of the Agenda. Please print your name and address on the Public Comments Sign-in Sheet, located on the podium. When addressing the Council, speak loudly and clearly into the Podium microphone, and state your name. Persons interested in providing virtual public comments shall contact City Staff at rstroke@cityoflagrande.org or by calling the City Recorder at (541) 962-1309 not later than 5:00 pm the day prior to meeting to make arrangements. In the event the Mayor does not announce a time limit for comments, each speaker is asked to confine their comments to three minutes in length, whether the comments are in-person or virtual.

- a. Oath of Office; Cody Billman, La Grande Police Department
- b. Introduction; Benjamin Blackwell, La Grande Fire Department

5. **PUBLIC HEARINGS**

- a. **Consider:** Resolutions: (1) Adopting Budget, Making Appropriations, Levying Taxes; Fiscal Year 2022-2023 (2) Declaring City's Election to Receive State Revenue Sharing; Fiscal Year 2022-2023 [Strope/Rajkovich]
- b. **Consider:** Ordinance, First Reading: Public Hearing; Adopting Parks and Recreation Master Plan [Boquist]

6. **UNFINISHED BUSINESS**

7. **NEW BUSINESS**

- a. **Consider:** Resolution: Revising Fund Balance Classification Policy [Strope]
- b. **Consider:** Approving Bid Award for Adams Avenue ADA Ramp Construction Contract [Carpenter]

8. **STAFF COMMENTS**

9. **CITY MANAGER COMMENTS**

10. **CITY COUNCIL COMMENTS**

11. **ADJOURN to EXECUTIVE SESSION**

- a. The City Council will not reconvene

Stacey M. Stockhoff
Acting City Recorder

The City Council is currently scheduled to meet again in a Regular Session on Wednesday, July 6, 2022 at 6:00 p.m. The City Council of the City of La Grande reserves the right to convene an Executive Session for any purpose authorized under ORS 192.660. Persons requiring special accommodations who wish to participate in the City Council Meeting are encouraged to make arrangements prior to the meeting by calling 541-962-1309. The City of La Grande does not discriminate against individuals with disabilities.

CITY of LA GRANDE
COUNCIL ACTION FORM

Council Meeting Date: **June 1, 2022**

PRESENTER: **Robert A. Strobe, City Manager**

COUNCIL ACTION: **CONSIDER CONSENT AGENDA**

- 1. MAYOR: Request Staff Report
- 2. MAYOR: Entertain Motion

Suggested Motion: I move we accept the Consent Agenda as presented.

OR

Suggested Motion: I move we accept the Consent Agenda as amended.

- 3. MAYOR: Invite Council Discussion
- 4. MAYOR: Ask for the Vote

EXPLANATION: A Consent Agenda includes routine items of business with limited public interest, which may be approved by one Motion of the Council. Any Councilor may, by request, remove any item of business from the Consent Agenda.

- a. **Consider:** Approving Regular Session Minutes; *May 4, 2022*
- b. **Consider:** Approving Bid Award for Concrete Work for City Wide Voluntary Sidewalk L.I.D.
- c. **Consider:** Accepting "Exhibit A" for Fiscal Year 2022-2023; City/Urban Renewal Agency Intergovernmental Agreement
- d. **Consider:** Appointing Citizen to Union Co. Tourism Promotion Advisory Committee; Erin Heitstuman
- e. **Consider:** Approving the Tourism Annual Program of Work; 2022-2023

Reviewed By: (Initial)

City Manager _____

City Recorder _____

Aquatics Division _____

Building Department _____

ED Department _____

Finance _____

Fire Department _____

Human Resources Dept _____

Library _____

Parks Department _____

Planning Department _____

Police Department _____

Public Works Department _____

COUNCIL ACTION (Office Use Only)

- Motion Passed
- Motion Failed; _____
- Action Tabled: _____
Vote: _____
- Resolution Passed
Effective Date: _____
- Ordinance Adopted
First Reading: _____
Second Reading: _____
Effective Date: _____

CITY of LA GRANDE
City Council Regular Session
May 4, 2022

Council Chambers
La Grande City Hall
1000 Adams Avenue

MINUTES

COUNCILORS PRESENT:

Stephen E. Clements, *Mayor (Attended via electronic device)*
Gary Lillard, *Mayor Pro Tem*
John Bozarth, *Councilor*
David Glabe, *Councilor (Attended via electronic device)*
Nicole Howard, *Councilor (Attended via electronic device)*
Mary Ann Miesner, *Councilor*
Justin Rock, *Councilor*

COUNCILORS ABSENT EXCUSED:

STAFF PRESENT

Robert Strobe, *City Manager*
Stacey Stockhoff, *Acting City Recorder*
Gary Bell, *Police Chief*
Timothy Bishop, *Economic Development Director*
Carrie Bushman, *Interim Library Director*
Kyle Carpenter, *Public Works Director*
Heather Rajkovich, *Finance Director*

Per ORS 192.670(1), some Councilors participated in this Regular Session by electronic communication.

**CALL TO ORDER/PLEDGE OF ALLEGIANCE/
ROLL CALL/AGENDA APPROVAL**

Mayor Pro Tem LILLARD called to order this Regular Session of the Council at 6:01 p.m. Roll Call was taken and a quorum was determined to be present.

CONSENT AGENDA

- a. Consider: Approving Regular Session Minutes;
April 6, 2022

The following Motion was introduced by ROCK; MIESNER providing the Second:

MOTION

MOTION: I move that we accept the Consent Agenda as presented.

VOTE

MSC. SIX (6) of the SEVEN (7) Councilors voted in the affirmative; LILLARD abstained from voting because he was not present at the April 6, 2022, City Council Regular Session meeting.

PUBLIC COMMENTS

Debbie CORNFORD, Union County Fair Board Member, spoke in regards to the Union County Fairground's water

and wastewater system and stated that the Board was making this project a priority to repair the failing system. She stated that several meetings have been held over the past few months between the Fair Board Members and representatives from different agencies to discuss solutions, funding options and ways to move forward. By implementing an Intergovernmental Agreement with Union County, the sewer line could be hung on the Second Street bridge while the bridge was currently shut down, saving the Fairgrounds thousands of dollars. She thanked Union County for the funding for this portion of the project.

Ron DAKE, citizen of La Grande, stated that the sewer and water problems at the Union County Fairgrounds have been an issue for over twenty-five (25) years and asked the City Council to listen and act upon finding a solution to repair the problems soon.

Melinda BECKER-BISENIUS, Union County Fair Board Member, shared that the Union County Fairgrounds hosted many community events and festivals over the years. By improving the water and wastewater system, it would boost tourism which would result in financial gains for the local economy plus add more opportunities to hold family gatherings as well as future growth to our community. The property was also a treasured wetland for the hybrid species population and was a popular destination for bird enthusiasts. She voiced that the Fairgrounds was a valuable asset to the City of La Grande, which was located within the city limits of La Grande.

Kathy GOVER-SHAW, Union County Fair Manager, noted that the Union County Fairgrounds hosted a wide range of events that varied each year; emergency preparation and base camp for fire crews, vaccination and COVID testing, animal boarding for emergencies, different types of training events, dances, reunions, bazaars, festivals, and picnics, to name a few. By improving our wastewater system, it would accommodate larger events and boost tourism in our area. She added that she was shocked when she heard the City Manager referring to the Fairgrounds as being only “one customer” with only one (1) four-day event.

Amy HORN, Union County Fair Board Member, stated that the bathrooms at the Fairgrounds were outdated and they were not handicap accessible, which limited some community members from being involved in events held at the Fairgrounds. By fixing the water and sewer issues at the Fairgrounds, it would entice people to stay at the R.V. and camping sites on the property more often as well as boost tourism in our community and encourage people to attend more events at the Fairgrounds. With the Mount Emily Recreation Area (MERA) close by, having the R.V. and camping sites with working water and sewer services

available, it would be an added bonus to those wanting to stay there with these horses.

Codi Eby, citizen of La Grande, shared that as a parent, Girl Scout Leader, and 4-H Leader, she utilized the facilities at the Fairgrounds all year round with her children. With all of the events that the Fairgrounds holds, it gives children something positive to do with their time and builds memories with families and friends. She urged the City of La Grande and City Council to partner with the Board and other entities to help with the Fairgrounds water and wastewater project.

Jamie Jo HADDOCK, Union County Fair Board President, announced that this was the 150th year anniversary for the Union County Fair and the Fair Board was planning ways to celebrate with the community. She echoed what the other speakers stated earlier regarding the benefits to our community if the wastewater system was repaired. She encouraged the City Council to partner with the Fair Board and invited one of the City Councilors, if interested, to join them in their meetings to gain knowledge of how the Fair Board operates.

BOZARTH stated that he was under the impression that if the money was available to repair the system at the Fairgrounds, that it would be done. He agreed that having water and sewer access would be a great asset to our community.

In response to MIESNER's question, STROPE answered that a portion of the Fairgrounds was annexed to allow the City to provide City water to the property.

LILLARD asked what the plans entailed for the County Fair this year, to which HADDOCK stated the theme for this year's fair was 'American Flair at the County Fair' with the colors, Red, White and Blue and gave a brief summary of the events planned.

MIESNER asked if they were planning on updating any buildings, to which HADDOCK answered they would love to, but it would be difficult without running water and sewer.

CARPENTER wanted to clarify that the City was trying to be an active participant in finding a solution to this project. City Staff attended all of the meetings to discuss the water and sewer problems at the Fairgrounds and he felt that the Fairgrounds were being treated the same as any other customer wanting to hook up to water and sewer. It was the City's responsibility to analyze factors, such as possible debt, maintenance costs, and ongoing fees in order to make decisions and recommendations for repair. During the discussion it was stated that the City's current inventory of

available lands for residential needs would preclude expanding the Urban Growth Boundary in the next twenty (20) years. This limited the potential for additional connections to the sewer line proposed to service the Fairgrounds. Based on the current City Limits and Urban Growth Boundary there was only one other potential user for the services.

A discussion was held regarding who would be responsible for what portion of the costs associated with installing the lift station; costs for maintaining the lift station and pressure line; and how the system operates. The proposal was a lift station would be constructed by the Fair Board and the City is being asked to accept and maintain the improvements moving forward. This lift station would service one customer only at this time. In other parts of the community with this type of model, the lift station and the high pressure lines are privately owned and maintained by the owner not the City. The City would maintain the line once it comes into our system. It was noted that a lift station designed to City standards and owned by the City would require updating within ten (10) to twenty (20) years at a cost of \$75,000 to \$150,000 which would be borne by the City's ratepayers.

MIESNER asked how often do lift stations clog, to which CARPENTER stated it could be weekly or monthly, depending on the age of the system and what was going into the lift station that would cause it to clog.

If the sewer line was attached to the 2nd Street Bridge, Mayor CLEMENTS wanted to know who would have liability for potential problems and the process of ownership of the system.

Mayor CLEMENTS suggested a Work Session be scheduled for further discussion, to which LILLARD agreed.

BOZARTH asked if all of the funding was available now, to which Commissioner SCARFO stated that the Fair Board would receive approximately \$1.5 million now with more funding requested from other sources. He explained that the total funds requested should cover the costs for the system per Anderson and Perry's quote.

HOWARD agreed with scheduling a Work Session soon while the 2nd Street Bridge was closed, to which SCARFO added that the County had issued ARPA funds in the amount of \$250,000 to the Fair Board to install the sewer line now, so the bridge does not have to be closed again, saving the Fair Board time and money in the future.

STROPE agreed with the Work Session. He gave a brief summary of the elements that needed to be worked out

before bringing this conversation into a Work Session. He indicated it was a \$2.7 million project that could be partially funded with a forgivable loan sponsored by either Union County or the City of La Grande. The sticking point was who would own and operate the lift station and maintain it with an ongoing commitment of tens of thousands of dollars.

STROPE addressed GOVER-SHAW stating that he did not recall saying that the Fairgrounds only held one (1) four-day event per year. He agreed that it was an asset. GOVER-SHAW stated that he referred to the Fairgrounds as “only one (1) customer, that it would only benefit one (1) customer.”

STROPE also noted that the urgency in addressing funding for placing the sewer line in conjunction with the ODOT project had been solved by the County allocating \$250,000 of APRA funds to the project which allows for more time to evaluate the options. He also stated that the reason a Work Session had not been scheduled yet with the City Council was because there were still too many unknown factors, such as who was going to own the lift station and would funding be available for the other elements and what was that going to look like.

CARPENTER stated that the liability would lie with whomever owned the line.

MIESNER added that she would love to be on the Fair Board.

PUBLIC HEARINGS

- a. Consider: Ordinance, Second Reading; Public Hearing; Adopting Final LID Assessments

RULES OF ORDER

Mayor Pro Tem LILLARD announced that the Public Hearing was still open and that the Rules of Order for this Public Hearing were read in their entirety during the Regular Session of April 6, 2022.

STAFF REPORT

Mayor Pro Tem LILLARD requested the Staff Report.

Kyle CARPENTER, *Public Works Director*

CARPENTER stated that the City Council established a City-Wide Voluntary Sidewalk Local Improvement District (LID) for the year 2021 during the May 5, 2021, Regular Session City Council Meeting. A Local Improvement District offers property owners a way to improve their property and maintain existing sidewalks within the right-of-way. This process assists in facilitating sidewalk repair work upon property owner request and approval.

CARPENTER noted that the 2021 Voluntary Sidewalk Local Improvement District Number 21-066 ended December 31, 2021, with the total cost of projects repaired under the LID being \$16,258. Staff monitored approximately seven hundred fifty (750) square feet of sidewalk and driveway repairs, forty (40) feet of curb, and two (2) ADA compliant corner access ramps throughout La Grande during 2021, with property owners either utilizing the citywide concrete contractor or completing the repairs themselves. The City Council accepted the Final Study and Report during their March 2, 2022, Regular Session City Council Meeting and the First Reading of the proposed Ordinance was held at the April 6, 2022, Regular Session.

PUBLIC TESTIMONY

None

COUNCIL DISCUSSION

None

Mayor Pro Tem LILLARD closed the Public Hearing at 6:42 p.m. and asked for the Motion.

MOTION

The following Motion was introduced by BOZARTH; ROCK providing the Second:

MOTION: I move that the proposed Ordinance establishing final assessments for the 2021 City Wide Voluntary Sidewalk Local Improvement District Number 21-066 be Read by Title Only for the Second Time, Put to a Vote, and Adopted.

Upon Mayor Pro Tem LILLARD's request, STOCKHOFF read the proposed Ordinance for the Second Time by Title Only.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA GRANDE, UNION COUNTY, OREGON, ESTABLISHING THE FINAL ASSESSMENTS TO THE PROPERTY DETERMINED TO BE SPECIFICALLY BENEFITED BY THE 2021 CITY WIDE VOLUNTARY SIDEWALK LOCAL IMPROVEMENT DISTRICT NUMBER 21-066; AND DECLARING AN EFFECTIVE DATE [3254]

COUNCIL DISCUSSION

None

VOTE

MSC. (unanimous)

UNFINISHED BUSINESS

None

NEW BUSINESS

- a. **Consider:** Establishing City Wide Voluntary Sidewalk L.I.D. #22-067

STAFF REPORT

Mayor Pro Tem LILLARD requested the Staff Report.

Kyle CARPENTER, *Public Works Director*

CARPENTER stated staff was recommending to Council that a City Wide Voluntary Sidewalk Local Improvement District be established for the year 2022. Public Works continues to receive calls from property owners about how they may make improvements to their sidewalks. Implementation of City Wide Voluntary Sidewalk Local Improvement District Number 22-067 allows a method of financing this work and offers property owners a way to improve their property and maintain existing sidewalks. Property owners may seek other financing methods or do the work themselves. With new staff in the Engineering Division getting up to speed with departmental operations, staff would focus efforts on those property owners who would like to voluntarily make sidewalk improvements or necessary improvements received on a complaint basis rather than designating a specific sidewalk zone as in past practice. Additionally, areas surrounding planned roadway projects would be assessed for possible repairs prior to paving. Staff would return to inspecting sidewalk zones in the 2023 calendar year. This was an annual request to support public improvements in the right-of-way.

PUBLIC COMMENTS

None

COUNCIL DISCUSSION

None

MOTION

The following Motion was introduced by ROCK; MIESNER providing the Second:

MOTION: I move that we establish the 2022 City Wide Voluntary Sidewalk Local Improvement District Number 22-067.

COUNCIL DISCUSSION

None

VOTE

MSC. (unanimous)

- b. **Consider:** Resolution: Authorizing Transfer of Appropriations within FY 2021-2022; *Street Maintenance Budget*

STAFF REPORT

Mayor Pro Tem LILLARD requested the Staff Report.

Heather RAJKOVICH, *Finance Director*

RAJKOVICH stated the City Council was being asked to approve a transfer of \$15,000 from Contingency to the Professional Services and Fees line within the Street Maintenance Budget to cover costs related to the Second Street reconstruction project. Actual paving costs were \$164,874, with \$150,000 budgeted. The Contingency for the Street Maintenance Budget was \$100,000.

PUBLIC COMMENTS

None

COUNCIL DISCUSSION

None

MOTION

The following Motion was introduced by MIESNER; ROCK providing the Second:

MOTION: I move that the proposed Resolution authorizing the appropriation of Contingency to the Professional Services and Fees line within the Street Maintenance Budget be read by Title Only, Put to a Vote, and Passed

Upon Mayor Pro Tem LILLARD's request, STOCKHOFF read the Resolution by Title Only.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA GRANDE, UNION COUNTY, OREGON, AUTHORIZING THE TRANSFER OF APPROPRIATIONS WITHIN THE FISCAL YEAR 2021-2022 BUDGET [4819]

COUNCIL DISCUSSION

None

VOTE

MSC. (unanimous)

UNION COUNTY COMMISSIONER'S UPDATE

Commissioner Matt SCARFO mentioned that the drought situation in Union County was not too extreme as of yet, and was hopeful to see more rain soon.

With the Primary Election currently happening, SCARFO reminded everyone to vote. He said Union County Clerk Robin Church, asked him to share with everyone that, "The only time your vote does not count, is when you CHOOSE not to cast your ballot."

SCARFO congratulated Margaret Davidson on her recent retirement from Community Connections and thanked her for all that she did during her employment. He also welcomed Connie Guentert as the new replacement.

STAFF COMMENTS

Chief BELL shared that Cody Billman was recently hired as a new Police Officer for the City of La Grande and would start on Monday, May 9, 2022. He was the first hire that qualified for the recent incentive bonus because he had four (4) years of experience as an Oregon Police Officer. BELL invited the Councilors to his swear-in ceremony scheduled for Monday, May 9, 2022, in the Council Chambers at 10 a.m.

BELL gave a brief background on Peace Officers Memorial Day, celebrated each year on May 15th, which honored law enforcement officers who have lost their lives in the line of duty, and National Police Week, which was celebrated during the week of May 15th each year. BELL shared that there have been four (4) officers lost in Union County in documented history and there was a memorial marker with each of these officer's names on it which was located outside the law enforcement building. The Police

Department would be hosting a ceremony on Friday, May 13, 2022, in front of the Police Department building located on K Avenue, starting at 1 p.m. and invited City Council to the event.

CITY MANAGER COMMENTS

STROPE reminded the City Council that the Budget Hearings were scheduled to start on Monday, May 16, 2022, at 6 p.m. at the Cook Memorial Library's Community Room and would continue to Tuesday, May 17th and after, if needed. The proposed budget was posted to the City's website as well as emailed to each of the Budget Committee Members.

CITY COUNCIL COMMENTS

BOZARTH expressed his opinion regarding the comments shared earlier that evening about the Union County Fairgrounds and felt blindsided hearing about the issue for the first time tonight due to the lack of communication from City Staff. He stated that he hoped the communication would be better moving forward, to which STROPE apologized.

MIESNER stated she attended the Northeast Oregon Housing Authority meeting last week. In response to MIESNER's questions regarding the covered parking requirements for the low-income housing project, STROPE explained that the Council does not have the authority to waive the requirement because the provisions for covered parking is in the Land Development Code. To remove the requirement, the City would have to be amend the Land Development Code, which would require public hearings and take months to accomplish.

Mayor Pro Tem LILLARD shared that he attended the Union County Senior Council Meeting held in March, 2022, and also thanked Margaret Davidson for all that she did while employed at Community Connections.

Mayor CLEMENTS mentioned that he attended the Community Town Hall last Thursday, April 28, 2022. He said it was sobering to hear about the rising addiction in Opioid use and gave a brief summary of the event.

There being no further business to come before this Regular Session of the Council, Mayor Pro Tem LILLARD adjourned the meeting to the Urban Renewal Agency Regular Session at 7:03 p.m. The Council is scheduled to meet again in Regular Session on Wednesday, June 1, 2022, at 6:00 p.m., in the Council Chambers of City Hall, 1000 Adams Avenue, La Grande, Oregon.

Stacey M. Stockhoff
Acting City Recorder

Gary Lillard
Mayor Pro Tem

APPROVED: _____

CITY of LA GRANDE

COUNCIL ACTION FORM

Council Meeting Date: **June 1, 2022**

PRESENTER: Kyle Carpenter, Public Works Director

COUNCIL ACTION: CONSIDER BID AWARD FOR CONCRETE WORK FOR CITY WIDE VOLUNTARY SIDEWALK L.I.D.

1. MAYOR: Request Staff Report
2. MAYOR: Invite Public Comment
3. MAYOR: Invite Council Discussion
4. MAYOR: Entertain Motion

Suggested Motion: I move that we award the contract for the 2022 City Wide Voluntary Sidewalk Local Improvement District Number 22-067 and Concrete Repair Projects to G. Gordon Construction Company, LLC for the unit prices as shown in the bid summary.

5. MAYOR: Invite Additional Council Discussion
6. MAYOR: Ask for the Vote

EXPLANATION: The City continues to help property owners make improvements or repairs to their sidewalks. Implementation of a City Wide Voluntary Sidewalk Local Improvement District Number 22-067 allows a method of financing these improvements and offers property owners a way to improve their property and maintain existing sidewalks. Property owners may seek other financing methods or do the work themselves. Approved during the May 4, 2022, City Council Regular Session, the 2022 Sidewalk LID will allow the City to continue working with those property owners who have not completed repairs in the past. The program's focus this year will be to work with those property owners who would like to voluntarily make sidewalk improvements or necessary improvements received on a complaint basis. Additional focus will be placed on sidewalk improvements in areas surrounding planned roadway improvements.

Staff advertised for competitive bids to establish a contractor for the concrete repair work the City may have during the year and for work generated by the 2022 City Wide Voluntary Sidewalk Local Improvement District Number 22-067. The City received one (1) qualified bid. The Bid Documents contain only unit prices, as the quantities will depend upon those individuals who choose to participate in the L.I.D. program and any other concrete repair work the City may have for the contractor during the year.

The bid totals are based on the 2021 quantities, as shown on the attached Bid Summary.

The City Manager recommends that this bid be awarded, as reflected in the Suggested Motion.

Reviewed By: (Initial)

City Manager _____
 City Recorder _____
 Aquatics Division _____
 Building Department _____
 ED Department _____
 Finance _____
 Fire Department _____

Human Resources Dept _____
 Library _____
 Parks Department _____
 Planning Department _____
 Police Department _____
 Public Works Department _____

COUNCIL ACTION (Office Use Only)

- Motion Passed
- Motion Failed; _____
- Action Tabled: _____
Vote: _____
- Resolution Passed
Effective Date: _____
- Ordinance Adopted
First Reading: _____
Second Reading: _____
Effective Date: _____

2022 - City Wide Voluntary Sidewalk LID #22-067 and Concrete Repair Projects

Bid Summary

Bids Due: Wednesday, May 25, 2022 at 10:00 a.m.

| | | | | G. Gordon Construction Company, LLC | | |
|-----------|---|---|-------------|--|----------------------------|-----------------------------|
| NO | ITEM | 2021 Construction Quantities | UNIT | UNIT PRICE | Estimated Total | 2021 Unit Prices |
| 1 | 4-Inch Sidewalk (Remove and Replace) | 200 | S.F. | \$11.88 | \$2,376.00 | \$9.50 |
| 2 | 6-Inch Sidewalk (Remove and Replace) | 100 | S.F. | \$14.38 | \$1,438.00 | \$11.50 |
| 3 | 6-Inch Concrete Driveway (Remove and Replace) | 200 | S.F. | \$14.38 | \$2,876.00 | \$11.50 |
| 4 | Class 'C' Curb (Remove and Replace) (Including any street patching required) | 11 | L.F. | \$94.00 | \$1,034.00 | \$65.00 |
| 5 | Curb and Gutter (Remove and Replace) (Including any street patching required) | 29 | L.F. | \$112.50 | \$3,262.50 | \$80.00 |
| 6 | Storm Sewer Cap with Formlock (City supplied Formlock) | 0 | S.F. | \$12.82 | \$0.00 | \$10.25 |
| 7 | 4-Inch Sidewalk (New Construction) | 40 | S.F. | \$10.63 | \$425.20 | \$8.50 |
| 8 | 6-Inch Sidewalk (New Construction) | 156 | S.F. | \$13.13 | \$2,048.28 | \$10.50 |
| 9 | 6-Inch Concrete Driveway(New Construction) | 200 | S.F. | \$13.13 | \$2,626.00 | \$10.50 |
| 10 | 8-Inch Concrete Driveway(New Construction) | 0 | S.F. | \$15.63 | \$0.00 | \$12.50 |
| 11 | Class 'C' Curb (New Construction) (Including any street patching required) | 0 | L.F. | \$94.00 | \$0.00 | \$65.00 |
| 12 | Curb and Gutter (New Construction) (Including any street patching required) | 0 | L.F. | \$112.50 | \$0.00 | \$80.00 |
| 13 | Stamped Concrete – City Supplied Stamp (See Details) | 0 | S.F. | \$18.75 | \$0.00 | \$15.00 |
| 14 | Handicap Access Ramp (Including curb and any street patching required) | 2 | Each | \$2,250.00 | \$4,500.00 | \$1,800.00 |
| 15 | Backfill and Seeding | 36.5 | S.F. | \$1.00 | \$36.50 | \$2.50 |
| 16 | Asphalt Surface Restoration (Separate from curb installation) | 0 | S.F. | \$10.63 | \$0.00 | \$8.50 |
| 17 | Relocation Existing Sidewalk Amenity (i.e.: May include but not limited to Benches, Planters, Trash Receptacle) | 0 | Each | \$150.00 | \$0.00 | \$125.00 |
| 18 | Install New Sidewalk Amenity (i.e.: May include but not limited to Benches, Planters, Trash Receptacle) | 0 | Each | \$150.00 | \$0.00 | \$125.00 |

| | | | | G. Gordon Construction Company, LLC | | |
|--|--|------------------------------|------|-------------------------------------|-----------------|------------------|
| NO | ITEM | 2021 Construction Quantities | UNIT | UNIT PRICE | Estimated Total | 2021 Unit Prices |
| A-1 | 4-Inch Sidewalk (4000 psi, a minimum of 560 pounds of cement per cubic yard of mix, and an air content of 5 – 7% maximum allowable slump will be 4-inches) (New Construction) | 0 | S.F. | \$11.25 | \$0.00 | \$9.00 |
| A-2 | 6-Inch Sidewalk (4000 psi, a minimum of 560 pounds of cement per cubic yard of mix, and an air content of 5 – 7% maximum allowable slump will be 4-inches) (New Construction) | 0 | S.F. | \$13.75 | \$0.00 | \$11.00 |
| Total Estimated Quote - Based on 2021 Quantities | | | | \$20,622.48 | | |

CITY OF LA GRANDE

COUNCIL ACTION FORM

Council Meeting Date: **June 1, 2022**

PRESENTER: **Robert A. Strope, City Manager**

COUNCIL ACTION: **CONSIDER ACCEPTING FY 2022-2023, "EXHIBIT A" of INTERGOVERNMENTAL AGREEMENT BETWEEN the CITY OF LA GRANDE and LA GRANDE URBAN RENEWAL AGENCY**

- 1. MAYOR: Request Staff Report
- 2. MAYOR: Invite Public Comments
- 3. MAYOR: Invite Council Discussion
- 4. MAYOR: Entertain Motion

Suggested Motion: I move that "Exhibit A," of the Intergovernmental Agreement for Services between the City of La Grande and the La Grande Urban Renewal Agency be accepted as presented, effective for the period July 1, 2022, to June 30, 2023.

- 5. MAYOR: Invite Additional Council Discussion
- 6. MAYOR: Ask for the Vote

EXPLANATION: The Intergovernmental Agreement for Services between the City of La Grande and the La Grande Urban Renewal Agency creates the required indebtedness between the parties which is a legal necessity reflecting the partnership between the City and the Urban Renewal Agency (URA/Agency), for funding and implementing the provisions of the Urban Renewal Plan (Plan). As the Council knows, the Plan provides for the undertaking of various Urban Renewal projects, including certain administrative functions, and sets forth the terms under which the City will provide Plan implementation services to the Agency and the reimbursement for those services from the Agency to the City.

The Agreement remains in effect until an alternate funding and/or budgeting structure is proposed and adopted for the District or in the event the District is terminated. However, Section 7. of the Agreement, Compensation, requires that "Exhibit A," be amended in concert with the budget process prior to June 30, of each year the District exists. A copy of "Exhibit A," revised for Fiscal Year 2022-2023, is attached.

City Manager Robert Strope, Economic Development Director Timothy Bishop, and Finance Director Heather Rajkovich recommend acceptance of this "Exhibit A," as presented.

Reviewed By: (Initial)

City Manager _____

City Recorder _____

Aquatics Division _____

Building Department _____

ED Department _____

Finance _____

Fire Department _____

Human Resources Dept _____

Library _____

Parks Department _____

Planning Department _____

Police Department _____

Public Works Department _____

COUNCIL ACTION (Office Use Only)

Motion Passed

Motion Failed; _____

Action Tabled: _____

Vote: _____

Resolution Passed

Effective Date: _____

Ordinance Adopted

First Reading: _____

Second Reading: _____

Effective Date: _____

IGA for Services between the City of La Grande Urban Renewal
Agency and the City of La Grande
Exhibit A
Fiscal Year 2022-2023

| | |
|---|--------------------------|
| TOTAL LABOR COST | \$ 103,086 |
| CONSULTANTS | \$49,000 |
| LEGAL | \$5,000 |
| AUDITING SERVICES | \$4,965 |
| OTHER PROFESSIONAL SERVICES | \$30,000 |
| POSTAGE | \$500 |
| TELEPHONE | \$4,000 |
| ADVERTISING-URA | \$24,000 |
| EQUIPMENT MAINT & REPAIR | \$2,000 |
| COMPUTER SYSTEM MAINT & REPAIR | \$3,030 |
| INSURANCE | \$222 |
| EQUIPMENT RENTAL | \$670 |
| SUBSCRIPTIONS AND MEMBERSHIPS | \$3,760 |
| TRAINING, TRAVEL & MTG EXPENSE | \$13,000 |
| RECRUITMENT COSTS | \$-0- |
| PROFESSIONAL SERVICES & FEES | \$3,600 |
| COMPUTER SYS MAINT AGREEMENTS | \$100 |
| BOOKS/REFERENCE MATERIALS | \$300 |
| OFFICE SUPPLIES | \$1,200 |
| DEPARTMENTAL SUPPLIES | \$300 |
| PROFESSIONAL PRINTING | \$1,000 |
| OFFICE EQUIP & FURNISHINGS | \$1,000 |
| COMPUTER SYSTEM(S/H) | \$3,000 |
| TOTAL CONTRACTUAL & SUPPLIES | \$150,647 |
| TOTAL CAPITAL OUTLAY | \$15,000 |
| TOTAL ADMINISTRATIVE FEES | <u>\$100,479</u> |
| GRAND TOTAL | <u>\$ 369,212</u> |

CITY of LA GRANDE
COUNCIL ACTION FORM

Council Meeting Date: June 1, 2022

PRESENTER: Steve Clements, Mayor

COUNCIL ACTION: **CONSIDER APPOINTING CITIZEN TO THE UNION COUNTY TOURISM PROMOTION ADVISORY COMMITTEE**

- 1. MAYOR: Explain Vacancy
- 2. MAYOR: Entertain Motion

Suggested Motion: I move that **Erin Heitstuman** be appointed to the **Union County Tourism Promotion Advisory Committee**, for the remainder of a four-year term, which will expire December 31, 2023.

- 3. MAYOR: Invite Council Discussion
- 4. MAYOR: Ask for the Vote

EXPLANATION: The **Union County Tourism Promotion Advisory Committee** includes two (2) City-appointed members, all of whom reside within the City limits or the Urban Growth Boundary. The Committee meets monthly for the promotion of tourism in all of Union County. Attention is given to the activities and attractions which entice visitors and encourage them to extend their stay.

One of the two public member seats on the **Union County Tourism Promotion Advisory Committee** is vacant, due to the resignation of Ms. Krystie Davidson. Ms. Davidson's term was due to expire on December 31, 2023.

Ms. Heitstuman has not previously served on any Commissions or Committees. If appointed, Ms. Heitstuman would fulfill the Large Lodging Property position on the Committee.

Current seated member and their term expiration date are: Sean Lerner, 2023. Mr. Lerner currently fulfills the La Grande Retail/Restaurant Business position on the Committee. All terms expire on December 31, of the year indicated.

The appointment of **Ms. Heitstuman** would result in a full Committee.

Reviewed By: (Initial)

City Manager _____
 City Recorder _____
 Aquatics Division _____
 Building Department _____
 ED Department _____
 Finance _____
 Fire Department _____

Human Resources Dept _____
 Library _____
 Parks Department _____
 Planning Department _____
 Police Department _____
 Public Works Department _____

COUNCIL ACTION (Office Use Only)

- Motion Passed
- Motion Failed; _____
- Action Tabled: _____
Vote: _____
- Resolution Passed
Effective Date: _____
- Ordinance Adopted
First Reading: _____
Second Reading: _____
Effective Date: _____

CITY of LA GRANDE
Application for Boards, Advisory Commissions and Committees

Name: Erin Heitstuman
Street Address: 2612 Island ave
La Grande, OR. 97850
Mailing Address: 2612 Island ave
La Grande, OR. 97850
Preferred Phone Number: 541-963-7195
Email Address: gm.lily@bhghotels.com
Alternate Number: 541-786-8145

City Resident? Yes No

City Employee? Yes No

Have you previously served on any of the City's Boards/Advisory Commissions/Committees? Yes No

If yes, which one(s) and when? _____

Applications will be retained for 90 days, after which you will need to complete a new application for consideration to fill a vacancy.

Applying for: Please indicate your preferences by putting a number in the box next to those on which you would like to serve—1 for your first choice, 2 for your second, etc.—you may serve on two (2) plus the Budget Committee.

On how many Commissions, other than the Budget Committee, do you wish to serve? One Two

- | | | | |
|---|---|--|---|
| <input type="checkbox"/> Air Quality | <input type="checkbox"/> Building Board of Appeals | <input type="checkbox"/> Parking, Traffic Safety, and Street Maintenance | <input type="checkbox"/> Parks and Recreation |
| <input type="checkbox"/> Arts | <input type="checkbox"/> Community Landscape and Forestry | | |
| <input type="checkbox"/> Budget Committee | | | |

The following Advisory Commissions have specific requirements and expectations. Please initial on the line in front of the Advisory Commission for which you are applying to indicate that you meet and agree to these requirements and expectations.

 Landmarks *Members appointed to the Landmarks Advisory Commission shall have a demonstrated interest, competence, or knowledge of historic preservation. At least three (3) members should be professionals from the disciplines of history, archaeology, planning, law, architecture or architectural history. An individual appointed to the Landmarks Advisory Commission shall be resident of the City or a property owner within the Historic District of the City of La Grande, Oregon; except that two (2) such members may be residents of Union County.*

 Library *Chapter 357 of Oregon Revised Statutes requires that a public library be governed by a Library Advisory Commission. Commission members shall be individuals who are actively interested in Library services and programs, and in all instances, serve as advocates for the Cook Memorial Library, its services and programs. The five (5) Commissioners shall serve four-year (4-year) terms.*

 Planning *Members of the Planning Commission are required to complete an annual Statement of Economic Interest, to be submitted to the Oregon Government Ethics Commission. ORS 227.020 provides the authority for the creation of a Planning Commission. The Commission renders final decisions in connection with certain land use procedures, unless appealed to the City Council. All five (5) members of the Commission shall reside within the Urban Growth Boundary, but only one (1) may reside outside the City limits. A member of the Planning Commission may serve no more than two (2) consecutive terms, but may again be considered for appointment after one (1) year of nonparticipation on the Commission.*

EH **Union County Tourism Advisory Committee** *City appointed members to this Advisory Committee shall be either the owner or manager of a large lodging property in La Grande, or the owner or manager of a La Grande retail business or restaurant.*

Urban Renewal Advisory Committee (URAC) An individual appointed to the Urban Renewal Advisory Commission shall be actively interested in curing and preventing conditions of blight and improving the physical, economic and social conditions within the Urban Renewal District. Members shall be residents of La Grande; or the owner of real property or a business located in the Urban Renewal District; or an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal. Additionally, two Commissioners must own or manage a business (though it does not need to be located in the Urban Renewal District)

For URAC ONLY: Do you: Own a property(ies) or business(es) in the La Grande Urban Renewal District?

Yes No

If yes: Name of business: _____

Address: _____

Do you: Own or manage a business(es)?

Yes No

If yes: Name of business: LA GRANDE INN

Address: _____

Are you an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal?

Yes No

If yes: Name of Jurisdiction: _____

Position: _____

Please indicate why you are volunteering and what makes you a good candidate to serve. Please include any special training, experience, education, and/or qualifications you may have that are unique or specific to the Advisory Commission/Committee for which you are applying. (Please attach no more than one additional typewritten page):

I am volunteering and feel I am a good candidate because I have worked at the La Grande Inn since 2005 and have been the General Manager since 2015. I have the experience in dealing within the hotel industry and tourism.

PLEASE RETURN YOUR COMPLETED APPLICATION TO: Stacey Stockhoff, Assistant to the City Manager, or Sandra Patterson, City Recorder; 1000 Adams Avenue/P. O. Box 670; FAX (541) 963-3333

Pursuant to City of La Grande Ordinance, applicants for Boards and Advisory Commissions/Committees may be subject to a background review. Please complete the following **Release for Background Check**. This information is for office use only and not subject to public disclosure.

Name: Erin Heitstuman
 Mailing/Street: 2204 N. Pine St
 (Address) La Grande, OR. 97850

Date of Birth: _____
 Social Security #: _____

Signature Erin Heitstuman

Date: 04/29/2022

| | |
|--|---|
| For Office Use Only | |
| Criminal Background search completed by: <u>Caci Marshall</u> | on <u>5/2/2022</u> |
| <input checked="" type="checkbox"/> Eligible for Hire (negative) | <input type="checkbox"/> Further investigation recommended (positive) |

CITY of LA GRANDE
COUNCIL ACTION FORM

Council Meeting Date: June 1, 2022

PRESENTER: Robert A. Strope, City Manager

COUNCIL ACTION: CONSIDER APPROVING THE TOURISM ANNUAL PROGRAM OF WORK FOR 2022-2023

- 1. MAYOR: Request Staff Report
- 2. MAYOR: Invite Public Comment
- 3. MAYOR: Invite Council Discussion
- 4. MAYOR: Entertain Motion

Suggested Motion: I move that we approve the Program of Work for Tourism Promotion for 2022-2023, as presented

- 5. MAYOR: Invite Additional Council Discussion
- 6. MAYOR: Ask for the Vote

EXPLANATION: On May 2, 2022, the City Council met in a Work Session with the Union County Chamber of Commerce Executive Director, Scott Newman, to review the Program of Work for Tourism Promotion and the Requested Budget for 2022-2023. The Council is being asked to approve the Program of Work as presented at the Work Session. The Union County Tourism Promotion Advisory Committee reviewed the Program of Work and Budget and recommend approval as contemplated in the Joint Memorandum of Agreement between the Chamber, City, and Union County. The Chamber is presenting the Program of Work and Budget to the Union County Commissioners later in May. Final approval of the budget is completed as part of the annual budget adoption process by the City. The Proposed Budget for the City of La Grande reflects the \$82,654 included in the Chamber's Requested Budget.

City Manager Strope recommends that the Council approve the Program of Work, as presented.

Reviewed By: (Initial)

City Manager _____
 City Recorder _____
 Aquatics Division _____
 Building Department _____
 ED Department _____
 Finance _____
 Fire Department _____

Human Resources Dept _____
 Library _____
 Parks Department _____
 Planning Department _____
 Police Department _____
 Public Works Department _____

COUNCIL ACTION (Office Use Only)

- Motion Passed
- Motion Failed; _____
- Action Tabled: _____
Vote: _____
- Resolution Passed
Effective Date: _____
- Ordinance Adopted
First Reading: _____
Second Reading: _____
Effective Date: _____

CITY of LA GRANDE

COUNCIL ACTION FORM

Council Meeting Date: June 1, 2022

PRESENTER:

Robert A. Strobe, City Manager and Budget Officer
Heather Rajkovich, Finance Director

COUNCIL ACTION:

CONSIDER ADOPTING FISCAL YEAR 2022–2023 BUDGET

1. MAYOR: Announce that the Public Hearing is now Open on the Fiscal Year 2022–2023, City of La Grande Budgets and State Revenue Sharing, as approved by the City of La Grande Budget Committee on May 17, 2022.
2. MAYOR: Request Staff Report.
3. MAYOR: Invite Public Testimony in connection with the Fiscal Year 2022-2023, City of La Grande Budgets and State Revenue Sharing.
4. MAYOR: **Subsequent to Testimony**, if any, **Close the Public Hearing** on the Fiscal Year 2022-2023, City of La Grande Budgets and State Revenue Sharing and invite Council Discussion.
5. MAYOR: Entertain Motion
Suggested Motion: I move that the Proposed Resolution adopting the Fiscal Year 2022-2023, Budget and levying taxes be Read by Title Only, Put to a Vote, and Passed as presented (or amended).
6. MAYOR: Ask the City Recorder to Read the Proposed Resolution by Title Only
7. MAYOR: Invite Additional Council Discussion
8. MAYOR: Ask for the Vote
9. MAYOR: Entertain Motion
Suggested Motion: I move that the Proposed Resolution electing to receive State Revenues be Read by Title Only, Put to a Vote, and Passed.
10. MAYOR: Ask the City Recorder to Read the Proposed Resolution Electing to Receive State Revenues by Title Only
11. MAYOR: Invite Council Discussion
12. MAYOR: Ask for the Vote

CONTINUED ON NEXT PAGE

EXPLANATION: The City of La Grande Budget Committee opened its Public Hearings on the proposed Fiscal Year 2022-2023, Budgets and State Revenue Sharing on Monday, May 16, 2022. On May 17, 2022, the Budget Committee Hearings were closed and the Committee voted to approve the General Fund Budget and the Enterprise and Other Funds Budgets as presented, and to forward them to the City Council for adoption on June 1, 2022.

Subsequent to Budget Approval, Public Works opened bids for the ADA Accessibility Grant, which is funded by Oregon Department of Transportation (ODOT) and budgeted in the Street Reserve Fund. The Approved Budget amount for this project is \$150,000. The low bid received was \$583,710. We consulted with ODOT and learned that this significant, unexpected increased cost is typical of what they are now seeing for these projects. We also confirmed ODOT will cover the increased costs. Attached is a memo which was sent to the Council and Budget Committee on May 27th providing additional details regarding options to address the \$434,000 gap. Staff is recommending the City Council proceed with the adoption of the budget with the following revisions to the Capital Outlay in the Street Reserve Fund Budget to comply with the 10% increase in expenditures restriction in Oregon Budget Law (Approved Budget vs Adopted Budget):

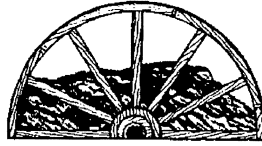
- Reduce the Safe Routes to School from \$285,000 to \$50,000
- Increase the ADA Grant—Sidewalk Project from \$150,000 to \$584,000
- The net effect of these changes increase the total expenditures for this budget by \$199,000, which is below the 10%/\$202,690 threshold.

Attached is the Resolution that adopts the City’s General Fund along with the Enterprise and Other Fund Budgets and levies taxes that shows the changes from the Approved Budget created by the adjustments to the Street Reserve Fund should the City Council choose to make this change. If the City Council prefers, as outlined in the memo the City would publish a revised budget summary and schedule a second Public Hearing to adopt the budget.

As part of the Budget Adoption process, the City must also pass the attached Resolution to accept and receive State Shared Revenues.

City Manager/Budget Officer Robert Strope and Finance Director Heather Rajkovich recommend adoption of the Fiscal Year 2022-2023 Budget with the change to the Street Reserve Fund and accepting of State Shared Revenues, as presented.

| | | | | |
|-------------------------------|-------|-------------------------|-------|---|
| Reviewed By: (Initial) | | | | COUNCIL ACTION (Office Use Only) |
| City Manager | _____ | Human Resources Dept | _____ | <input type="checkbox"/> Motion Passed |
| City Recorder | _____ | Library | _____ | <input type="checkbox"/> Motion Failed; _____ |
| Aquatics Division | _____ | Parks Department | _____ | <input type="checkbox"/> Action Tabled: _____ |
| Building Department | _____ | Planning Department | _____ | Vote: _____ |
| ED Department | _____ | Police Department | _____ | <input type="checkbox"/> Resolution Passed |
| Finance | _____ | Public Works Department | _____ | Effective Date: _____ |
| Fire Department | _____ | | | <input type="checkbox"/> Ordinance Adopted |
| | | | | First Reading: _____ |
| | | | | Second Reading: _____ |
| | | | | Effective Date: _____ |



CITY of LA GRANDE
THE HUB OF NORTHEASTERN OREGON

TO: City Council

CC: Budget Committee, Directors

FROM: Robert Strobe, City Manager

DATE: May 27, 2022

RE: Budget Revision, Street Reserve Fund

The bids for the ADA Accessibility Grant were opened May 25th. The low bid was \$583,710, which is substantially higher than the \$150,000 requested and ultimately approved by the Budget Committee. We consulted with ODOT and learned that this significant, unexpected increased cost is typical of what they are now seeing for these projects. We also confirmed ODOT will cover the increased costs. The issue is how do we proceed with the Budget Adoption to address the \$434,000 gap. We have the following options at this juncture and Staff recommends Option 1:

Option 1: Conduct the Budget Hearing on June 1st as planned with the intent of adopting the budget, with revisions, that would conform to Oregon Budget Law by increasing the expenditures for the Street Reserve Fund by not more than 10% of the Approved Budget Expenditures (\$199,000) and reducing the placeholder for the Safe Routes to Schools (SRS) grant by \$235,000. This \$235,000 is currently included in the event we receive grant funding so we would be able to expend the funds in 2022-2023. These two actions would provide the additional \$434,000 required to increase the ADA Accessibility Grant expenditure to \$584,000. If we are successful with our SRS grant request, we would accept the funds and include the project in the 2023-2024 Budget.

Option 2: Conduct the Budget Hearing on June 1st as planned and make the recommended increase in the Street Reserve Fund Budget from \$150,000 to \$584,000, but leave the SRS line the same. The Council would not be able to adopt the City's Budgets on June 1st. The City would have to publish another Budget Hearing notice along with a revised budget summary. After at least 5 days of notice, the Council would then hold a final Budget Hearing during a Special Session in order to adopt the budget.

Option 3: Council adopts the budget as approved by the Budget Committee **without** increasing the ADA Accessibility Grant. This would prevent the City from moving forward with the ODOT funded accessibility project. Staff strongly recommends this option not be considered.

Attached are documents reflecting the details for Option 1 and Option 2. Changes are shown in red or highlighted in yellow.

Option 1 comparison if accepted by the Council:

| | |
|---|-------------|
| Approved Budget Total Capital Outlay: | \$2,026,900 |
| Adopted Budget Total: | \$2,225,900 |
| Difference: | \$199,000 |
| 10% allowable increase in expenditures: | \$202,690 |

Option 2 comparison if accepted by the Council:

| | |
|---------------------------------------|-------------|
| Approved Budget Total Capital Outlay: | \$2,026,900 |
| Adopted Budget Total: | \$2,460,900 |
| Difference: | \$434,000 |

Staff recommends Option 1 because it does not require an additional Budget Hearing and the only impact is the delay of the SRS Project until the following fiscal year, should the City receive the requested grant funding.

Street Reserve Fund

*Enterprise Fund
Proposed Budget - FY 2022-23*

Explanation of major increases or decreases in proposed budget:

The amounts shown are designated as "Existing" for projects that have been confirmed as funded for this budget year, and as "New" for projects that present an opportunity for potential funding within this budget year. New projects will not be completed unless funding is received.

Existing - Bike/Ped Project (Community Pathways grant) \$165,000; STP Project \$165,000; CMAQ Project \$590,000

New - ADA Accessibility Grant **\$584,000** **\$150,000**

Local Improvement District (LID) \$150,000

Safe Routes to School Grant = \$50,000 **\$285,000** **(\$50,000 staff and \$235,000 infrastructure)**

Gekeler Lane 4th to 16th Street \$521,900 (\$357,574 URA Under Levy; \$116,064 General Fund; \$48,262 STP)

On March 25th the bids for the ADA Accessibility Grant project were opened and the low bid was \$584,000. ODOT will cover the increase. Expenditures for the SRS Grant are reduced to offset the increase for Budget Adoption purposes.

| | ACTUAL EXPENDITURES | | CURRENT BUDGETED | | DEPT REQUESTED | | MANAGER PROPOSED | |
|---------------------------------|------------------------|-------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| | FY2019-20 | FY2020-21 | FY2021-22 | FY2022-23 | FY2021-22 | FY2022-23 | FY2021-22 | FY2022-23 |
| Personnel Cost | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Materials & Services | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Capital Outlay | \$ 555,725 | \$ 320,583 | \$ 940,000 | \$ 940,000 | \$ 1,505,000 | \$ 2,026,900 | \$ 1,505,000 | \$ 2,026,900 |
| Interfund Transfers | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Operating Contingency | \$ - | \$ - | \$ 141,000 | \$ 141,000 | \$ - | \$ - | \$ - | \$ 225,750 |
| Reserved for future expenditure | \$ - | \$ - | \$ 357,441 | \$ 357,441 | \$ - | \$ - | \$ - | \$ 416,515 |
| Unapp. Ending Balance | \$ - | \$ - | \$ - | \$ - | \$ 642,247 | \$ - | \$ 642,247 | \$ - |
| TOTAL | \$ 555,725 | \$ 320,583 | \$ 1,438,441 | \$ 1,438,441 | \$ 2,147,247 | \$ 2,669,165 | \$ 2,147,247 | \$ 2,669,165 |

City of La Grande

STREET RESERVE FUND

Budget Analysis & Proposal

Reso 4680 Series 2014, re-establishment will be in 2024

| 2020 Actual | 2021 Actual | Budget | 2022 Estimated | Account | Description | 2023 | | | | 2023 Adopted |
|---------------------|---------------------|---------------------|---------------------|----------------|---|---------------------|---------------------|---------------------|---------------------|---------------------|
| | | | | | | Requested | Proposed | Approved | Adopted | |
| RESOURCES | | | | | | | | | | |
| \$ 529,209 | \$ 476,031 | \$ 554,401 | \$ 734,032 | 015-000-100100 | BEGINNING CASH | \$ 811,647 | \$ 811,647 | \$ 811,647 | \$ 811,647 | \$ 811,647 |
| \$ 8,998 | \$ 3,824 | \$ 3,500 | \$ 3,700 | 015-000-440100 | INTEREST INCOME | \$ 3,500 | \$ 3,500 | \$ 3,500 | \$ 3,500 | \$ 3,500 |
| \$ 20,695 | \$ 7,683 | \$ 500 | \$ 6,265 | 015-000-483530 | LID PRINCIPAL PYMTS | \$ 2,000 | \$ 2,000 | \$ 2,000 | \$ 2,000 | \$ 2,000 |
| \$ 1,286 | \$ 1,547 | \$ 40 | \$ 1,150 | 015-000-483531 | LID INTEREST PYMTS | \$ 100 | \$ 100 | \$ 100 | \$ 100 | \$ 100 |
| \$ 40,907 | \$ 183,666 | \$ 50,000 | \$ 58,000 | 015-000-483558 | SAFE ROUTES TO SCHOOLS (staff position) | \$ 250,000 | \$ 250,000 | \$ 250,000 | \$ 250,000 | \$ 50,000 |
| \$ - | \$ - | \$ 200,000 | \$ 150,000 | 015-000-484116 | BIKE/PEDESTRIAN PROJECT | \$ 150,000 | \$ 150,000 | \$ 150,000 | \$ 150,000 | \$ 150,000 |
| \$ - | \$ 286,962 | \$ - | \$ - | 015-000-484118 | CMAQ OVERLAY | \$ 540,000 | \$ 540,000 | \$ 540,000 | \$ 540,000 | \$ 540,000 |
| \$ - | \$ - | \$ 200,000 | \$ 200,000 | 015-000-484133 | ADA GRANT-SIDEWALK PROJECT | \$ 150,000 | \$ 150,000 | \$ 150,000 | \$ 150,000 | \$ 584,000 |
| \$ 117,405 | \$ 51,859 | \$ 330,000 | \$ 330,000 | 015-000-484134 | STP PROJECT | \$ 140,000 | \$ 188,100 | \$ 188,100 | \$ 188,100 | \$ 188,100 |
| \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 | 015-000-490680 | TRANSFER IN - FROM STREET MAINT | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 |
| \$ 170,000 | \$ - | \$ - | \$ - | 015-000-490682 | TRANSFER IN - GENERAL FUND - Whistle | \$ - | \$ - | \$ - | \$ - | \$ - |
| \$ - | \$ - | \$ - | \$ - | 015-000-490683 | TRANSFER IN - GENERAL FUND - Under Levy | \$ - | \$ 473,818 | \$ 473,818 | \$ 473,818 | \$ 473,818 |
| \$ 988,500 | \$ 1,111,572 | \$ 1,438,441 | \$ 1,583,147 | | TOTAL RESOURCES | \$ 2,147,247 | \$ 2,669,165 | \$ 2,669,165 | \$ 2,669,165 | \$ 2,903,165 |
| REQUIREMENTS | | | | | | | | | | |
| \$ 11,602 | \$ 7,854 | \$ 150,000 | \$ 33,500 | 015-271-643960 | STREET IMPR-LID's | \$ 150,000 | \$ 150,000 | \$ 150,000 | \$ 150,000 | \$ 150,000 |
| \$ - | \$ - | \$ 200,000 | \$ 150,000 | 015-271-645551 | BIKE/PEDESTRIAN PROJECT | \$ 165,000 | \$ 165,000 | \$ 165,000 | \$ 165,000 | \$ 165,000 |
| \$ 238,847 | \$ 50,907 | \$ 60,000 | \$ 58,000 | 015-271-646000 | SAFE ROUTES TO SCHOOLS | \$ 285,000 | \$ 285,000 | \$ 285,000 | \$ 285,000 | \$ 50,000 |
| \$ 84,119 | \$ 249,042 | \$ - | \$ - | 015-271-646112 | CMAQ OVERLAY | \$ 590,000 | \$ 590,000 | \$ 590,000 | \$ 590,000 | \$ 590,000 |
| \$ 77,822 | \$ - | \$ - | \$ - | 015-271-646133 | WHISTLE FREE ZONE | \$ - | \$ - | \$ - | \$ - | \$ - |
| \$ 136 | \$ - | \$ 200,000 | \$ 200,000 | 015-271-646134 | ADA GRANT-SIDEWALK PROJECT | \$ 150,000 | \$ 150,000 | \$ 150,000 | \$ 150,000 | \$ 584,000 |
| \$ 143,199.00 | \$ 12,779 | \$ 330,000 | \$ 330,000 | 015-271-646135 | STP PROJECT | \$ 165,000 | \$ 165,000 | \$ 165,000 | \$ 165,000 | \$ 165,000 |
| \$ - | \$ - | \$ - | \$ - | 015-271-646136 | GENERAL FUND - Underlevy Project | \$ - | \$ 521,900 | \$ 521,900 | \$ 521,900 | \$ 521,900 |
| \$ 555,725 | \$ 320,583 | \$ 940,000 | \$ 771,500 | | TOTAL CAPITAL OUTLAY | \$ 1,505,000 | \$ 2,026,900 | \$ 2,026,900 | \$ 2,026,900 | \$ 2,225,900 |
| \$ - | \$ - | \$ 141,000 | \$ - | 015-271-740100 | OPERATING CONTINGENCY | \$ - | \$ 225,750 | \$ 225,750 | \$ 225,750 | \$ 225,750 |
| \$ - | \$ - | \$ 357,441 | \$ - | 015-271-750000 | RESERVED FOR FUTURE EXPENDITURE | \$ - | \$ 416,515 | \$ 416,515 | \$ 416,515 | \$ 451,515 |
| \$ - | \$ - | \$ - | \$ 811,647 | 015-271-765100 | UNAPPRO. ENDING FUND BALA | \$ 642,247 | \$ - | \$ - | \$ - | \$ - |
| \$ 555,725 | \$ 320,583 | \$ 1,438,441 | \$ 1,583,147 | | TOTAL REQUIREMENTS | \$ 2,147,247 | \$ 2,669,165 | \$ 2,669,165 | \$ 2,669,165 | \$ 2,903,165 |

Street Reserve Fund

Enterprise Fund
Proposed Budget - FY 2022-23

Explanation of major increases or decreases in proposed budget:

The amounts shown are designated as "Existing" for projects that have been confirmed as funded for this budget year, and as "New" for projects that present an opportunity for potential funding within this budget year. New projects will not be completed unless funding is received.

Existing - Bike/Ped Project (Community Pathways grant) \$165,000; STP Project \$165,000; CMAQ Project \$590,000

New - ADA Accessibility Grant **\$584,000** ~~\$150,000~~
 Local Improvement District (LID) \$150,000
 Safe Routes to School Grant = \$285,000 (\$50,000 staff and \$235,000 infrastructure)
 Gekeler Lane 4th to 16th Street \$521,900 (\$357,574 URA Under Levy; \$116,064 General Fund; \$48,262 STP)

On March 25th the bids for the ADA Accessibility Grant project were opened and the low bid was \$584,000. ODOT will cover the increase.

| | ACTUAL EXPENDITURES FY2019-20 | FY2020-21 | CURRENT BUDGETED FY2021-22 | DEPT REQUESTED FY2022-23 | MANAGER PROPOSED |
|---------------------------------|-------------------------------------|-------------------|----------------------------------|--------------------------------|---------------------|
| Personnel Cost | \$ - | \$ - | \$ - | \$ - | \$ - |
| Materials & Services | \$ - | \$ - | \$ - | \$ - | \$ - |
| Capital Outlay | \$ 555,725 | \$ 320,583 | \$ 940,000 | \$ 1,505,000 | \$ 2,026,900 |
| Interfund Transfers | \$ - | \$ - | \$ - | \$ - | \$ - |
| Operating Contingency | \$ - | \$ - | \$ 141,000 | \$ - | \$ 225,750 |
| Reserved for future expenditure | \$ - | \$ - | \$ 357,441 | \$ - | \$ 416,515 |
| Unapp. Ending Balance | \$ - | \$ - | \$ - | \$ 642,247 | \$ - |
| TOTAL | \$ 555,725 | \$ 320,583 | \$ 1,438,441 | \$ 2,147,247 | \$ 2,669,165 |

City of La Grande

STREET RESERVE FUND

Budget Analysis & Proposal Reso 4680 Series 2014, re-establishment will be in 2024

| 2020 Actual | 2021 Actual | 2022 | | Account | Description | 2023 | | | 2023 Adopted | | | | | | | | |
|---------------------|----------------|--------|------------------|---------|------------------|-----------|------------------|----------------|---|----|------------------|----|------------------|----|------------------|----|------------------|
| | | Budget | Estimated | | | Requested | Proposed | Approved | | | | | | | | | |
| RESOURCES | | | | | | | | | | | | | | | | | |
| \$ | 529,209 | \$ | 476,031 | \$ | 554,401 | \$ | 734,032 | 015-000-100100 | BEGINNING CASH | \$ | 811,647 | \$ | 811,647 | \$ | 811,647 | \$ | 811,647 |
| \$ | 8,998 | \$ | 3,824 | \$ | 3,500 | \$ | 3,700 | 015-000-440100 | INTEREST INCOME | \$ | 3,500 | \$ | 3,500 | \$ | 3,500 | \$ | 3,500 |
| \$ | 20,695 | \$ | 7,683 | \$ | 500 | \$ | 6,265 | 015-000-483530 | LID PRINCIPAL PYMTS | \$ | 2,000 | \$ | 2,000 | \$ | 2,000 | \$ | 2,000 |
| \$ | 1,286 | \$ | 1,547 | \$ | 40 | \$ | 1,150 | 015-000-483531 | LID INTEREST PYMTS | \$ | 100 | \$ | 100 | \$ | 100 | \$ | 100 |
| \$ | 40,907 | \$ | 183,666 | \$ | 50,000 | \$ | 58,000 | 015-000-483558 | SAFE ROUTES TO SCHOOLS (staff position) | \$ | 250,000 | \$ | 250,000 | \$ | 250,000 | \$ | 250,000 |
| \$ | - | \$ | - | \$ | 200,000 | \$ | 150,000 | 015-000-484116 | BIKE/PEDESTRIAN PROJECT | \$ | 150,000 | \$ | 150,000 | \$ | 150,000 | \$ | 150,000 |
| \$ | - | \$ | 286,962 | \$ | - | \$ | - | 015-000-484118 | CMAQ OVERLAY | \$ | 540,000 | \$ | 540,000 | \$ | 540,000 | \$ | 540,000 |
| \$ | - | \$ | - | \$ | 200,000 | \$ | 200,000 | 015-000-484133 | ADA GRANT-SIDEWALK PROJECT | \$ | 150,000 | \$ | 150,000 | \$ | 150,000 | \$ | 584,000 |
| \$ | 117,405 | \$ | 51,859 | \$ | 330,000 | \$ | 330,000 | 015-000-484134 | STP PROJECT | \$ | 140,000 | \$ | 188,100 | \$ | 188,100 | \$ | 188,100 |
| \$ | 100,000 | \$ | 100,000 | \$ | 100,000 | \$ | 100,000 | 015-000-490680 | TRANSFER IN - FROM STREET MAINT | \$ | 100,000 | \$ | 100,000 | \$ | 100,000 | \$ | 100,000 |
| \$ | 170,000 | \$ | - | \$ | - | \$ | - | 015-000-490682 | TRANSFER IN - GENERAL FUND -Whistle | \$ | - | \$ | - | \$ | - | \$ | - |
| \$ | - | \$ | - | \$ | - | \$ | - | 015-000-490683 | TRANSFER IN - GENERAL FUND - Under Levy | \$ | - | \$ | 473,818 | \$ | 473,818 | \$ | 473,818 |
| \$ | 988,500 | \$ | 1,111,572 | \$ | 1,438,441 | \$ | 1,583,147 | | TOTAL RESOURCES | \$ | 2,147,247 | \$ | 2,669,165 | \$ | 2,669,165 | \$ | 3,103,165 |
| REQUIREMENTS | | | | | | | | | | | | | | | | | |
| \$ | 11,602 | \$ | 7,854 | \$ | 150,000 | \$ | 33,500 | 015-271-643960 | STREET IMPR-LID's | \$ | 150,000 | \$ | 150,000 | \$ | 150,000 | \$ | 150,000 |
| \$ | - | \$ | - | \$ | 200,000 | \$ | 150,000 | 015-271-645551 | BIKE/PEDESTRIAN PROJECT | \$ | 165,000 | \$ | 165,000 | \$ | 165,000 | \$ | 165,000 |
| \$ | 238,847 | \$ | 50,907 | \$ | 60,000 | \$ | 58,000 | 015-271-646000 | SAFE ROUTES TO SCHOOLS | \$ | 285,000 | \$ | 285,000 | \$ | 285,000 | \$ | 285,000 |
| \$ | 84,119 | \$ | 249,042 | \$ | - | \$ | - | 015-271-646112 | CMAQ OVERLAY | \$ | 590,000 | \$ | 590,000 | \$ | 590,000 | \$ | 590,000 |
| \$ | 77,822 | \$ | - | \$ | - | \$ | - | 015-271-646133 | WHISTLE FREE ZONE | \$ | - | \$ | - | \$ | - | \$ | - |
| \$ | 136 | \$ | - | \$ | 200,000 | \$ | 200,000 | 015-271-646134 | ADA GRANT-SIDEWALK PROJECT | \$ | 150,000 | \$ | 150,000 | \$ | 150,000 | \$ | 584,000 |
| \$ | 143,199.00 | \$ | 12,779 | \$ | 330,000 | \$ | 330,000 | 015-271-646135 | STP PROJECT | \$ | 165,000 | \$ | 165,000 | \$ | 165,000 | \$ | 165,000 |
| \$ | - | \$ | - | \$ | - | \$ | - | 015-271-646136 | GENERAL FUND - Underlevy Project | \$ | - | \$ | 521,900 | \$ | 521,900 | \$ | 521,900 |
| \$ | 555,725 | \$ | 320,583 | \$ | 940,000 | \$ | 771,500 | | TOTAL CAPITAL OUTLAY | \$ | 1,505,000 | \$ | 2,026,900 | \$ | 2,026,900 | \$ | 2,460,900 |
| \$ | - | \$ | - | \$ | 141,000 | \$ | - | 015-271-740100 | OPERATING CONTINGENCY | \$ | - | \$ | 225,750 | \$ | 225,750 | \$ | 225,750 |
| \$ | - | \$ | - | \$ | 357,441 | \$ | - | 015-271-750000 | RESERVED FOR FUTURE EXPENDITURE | \$ | - | \$ | 416,515 | \$ | 416,515 | \$ | 416,515 |
| \$ | - | \$ | - | \$ | - | \$ | 811,647 | 015-271-765100 | UNAPPRO. ENDING FUND BALA | \$ | 642,247 | \$ | - | \$ | - | \$ | - |
| \$ | 555,725 | \$ | 320,583 | \$ | 1,438,441 | \$ | 1,583,147 | | TOTAL REQUIREMENTS | \$ | 2,147,247 | \$ | 2,669,165 | \$ | 2,669,165 | \$ | 3,103,165 |

CITY of LA GRANDE
RESOLUTION NUMBER _____
SERIES 2022

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA GRANDE, UNION COUNTY,
OREGON, ADOPTING THE FISCAL YEAR 2022 – 2023 BUDGET; MAKING APPROPRIATIONS; AND
LEVYING TAXES

WHEREAS, the City of La Grande Budget Committee met on May 16 and 17, 2022, and approved the proposed General Fund Budget for Fiscal Year 2022 – 2023, as presented; and,

WHEREAS, the City of La Grande Budget Committee met on May 16 and 17, 2022, and approved the proposed Enterprise and Other Fund Budgets for Fiscal Year 2022 – 2023, as presented; and,

WHEREAS, the City Council of the City of La Grande, Union County, Oregon, conducted a public hearing during a meeting in Regular Session on June 1, 2022, to consider adoption of the Fiscal Year 2022 – 2023, Budget;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of La Grande, Union County, Oregon, that:

Section 1. The City Council of the City of La Grande, Union County, Oregon, hereby adopts the Fiscal Year 2022 – 2023 Budget in the amount of ~~\$60,769,475~~ \$61,003,475 including reserves and unappropriated balances, and makes appropriations within all funds in the total amount of ~~\$43,408,242~~ \$43,607,241, beginning July 1, 2022, said Budget Document being on file in the Office of the Finance Director.

Section 2. The City Council of the City of La Grande, Union County, Oregon, hereby declares the Ad Valorem Property Taxes are imposed for the tax year on the assessed value of all taxable property within the City of La Grande at the permanent rate limit levy of \$7.4392 per \$1,000, for the General Fund.

| | <u>Subject to the General Government Limitation</u> | <u>Excluded from the Limitation</u> |
|--------------------|---|---|
| Permanent Tax Rate | \$7.4392 per \$1,000 | \$ 0 |
| Bonded Debt | 0 | \$ 0 |
| Category Total | <u>\$7.4392 per \$1,000</u> | <u>\$ 0</u> |

Section 3. BE IT FURTHER RESOLVED by the City Council of the City of La Grande, Union County, Oregon, that the amounts for the Fiscal Year beginning July 1, 2022, and for the purposes shown below shall be and hereby are appropriated as follows:

GENERAL FUND #001

| | | |
|--|---------|---------------------|
| Council, Manager and Personnel | 100-115 | \$ 4,530,376 |
| Finance and Municipal Court | 120-125 | \$ 726,532 |
| Police Department | 130-136 | \$ 3,749,585 |
| Fire and EMS Department | 140 | \$ 3,604,802 |
| Planning and Economic Development/Building Maintenance | 170-172 | \$ 783,471 |
| Parks Maintenance, Aquatics, Recreation, Urban Forestry | 181-184 | \$ 1,332,441 |
| Library | 190 | \$ 714,384 |
| Interfund Transfers | 100 | \$ 801,946 |
| Operating Contingencies | 270 | <u>\$ 750,000</u> |
| TOTAL GENERAL FUND APPROPRIATIONS | | \$16,993,537 |

STREET AND ROAD FUND #003

| | |
|--|---------------------|
| Public Works Services | \$ 1,557,924 |
| Interfund Transfers | \$ 68,401 |
| Operating Contingencies | <u>\$ 243,949</u> |
| TOTAL STREET and ROAD FUND APPROPRIATIONS | \$ 1,870,274 |

WATER FUND #004

| | |
|---------------------------------|--------------|
| Public Works Services | \$ 2,975,543 |
| Interfund Transfers | \$ 1,237,549 |
| Operating Contingencies | \$ 447,831 |
| TOTAL WATER FUND APPROPRIATIONS | \$ 4,660,923 |

WATER RESERVE FUND #019

| | |
|---|------------|
| Public Works Services | \$ 850,000 |
| Operating Contingencies | \$ 127,500 |
| TOTAL WATER RESERVE FUND APPROPRIATIONS | \$ 977,500 |

GRANTS AND DONATIONS FUND #005

| | |
|---|--------------|
| Grants and Donations | \$ 2,154,515 |
| Interfund Transfers | \$ 304,341 |
| TOTAL GRANTS & DONATIONS APPROPRIATIONS | \$ 2,458,856 |

PUBLIC WORKS SERVICE FUND #006

| | |
|--|--------------|
| Public Works Services | \$ 3,199,973 |
| Operating Contingencies | \$ 182,401 |
| TOTAL PUBLIC WORKS SERVICE FUND APPROPRIATIONS | \$ 3,382,374 |

SEWER FUND #007

| | |
|---------------------------------|--------------|
| Public Works Services | \$ 3,084,906 |
| Interfund Transfers | \$ 1,294,899 |
| Operating Contingencies | \$ 400,000 |
| TOTAL SEWER FUND APPROPRIATIONS | \$ 4,779,805 |

SEWER RESERVE FUND #008

| | |
|---|--------------|
| Capital Outlay | \$ 2,035,000 |
| Operating Contingencies | \$ 267,750 |
| TOTAL SEWER RESERVE FUND APPROPRIATIONS | \$ 2,302,750 |

STREET MAINTENANCE FUND #010

| | |
|--|------------|
| Public Works Services | \$ 475,325 |
| Interfund Transfers | \$ 100,000 |
| Operating Contingencies | \$ 100,000 |
| TOTAL STREET MAINTENANCE FUND APPROPRIATIONS | \$ 675,325 |

BUILDING INSPECTIONS FUND #011

| | |
|--|------------|
| Building Inspection Services | \$ 612,750 |
| Interfund Transfers | \$ 46,997 |
| Operating Contingencies | \$ 100,000 |
| TOTAL BUILDING INSPECTIONS FUND APPROPRIATIONS | \$ 759,747 |

MOTOR POOL FUND #012

| | |
|--------------------------------------|------------|
| Public Works Services | \$ 621,278 |
| Interfund Transfers | \$ 14,521 |
| Operating Contingencies | \$ 117,150 |
| TOTAL MOTOR POOL FUND APPROPRIATIONS | \$ 752,949 |

9-1-1 EMERGENCY FUND #013

| | |
|--|------------|
| 9-1-1 Emergency Services | \$ 476,244 |
| Interfund Transfers | \$ 28,512 |
| Operating Contingencies | \$ 40,000 |
| TOTAL 9-1-1- EMERGENCY FUND APPROPRIATIONS | \$ 544,756 |

STREET RESERVE FUND #015

| | | |
|--|--------------|-----------|
| Public Works Services | \$ 2,225,900 | 2,026,900 |
| Interfund Transfers | \$ -0- | |
| Operating Contingencies | \$ 225,750 | |
| TOTAL STREET RESERVE FUND APPROPRIATIONS | \$ 2,903,165 | 2,252,650 |

GENERAL FUND BUILDING/EQUIPMENT RESERVE FUND #016

| | |
|---|------------|
| Capital Outlay | \$ 300,000 |
| TOTAL GENERAL RESERVE FUND APPROPRIATIONS | \$ 300,000 |

STORM UTILITY USER FEE FUND #017

| | |
|-----------------------------------|------------|
| Public Works Services | \$ 445,391 |
| Interfund Transfers | \$ 150,000 |
| Operating Contingencies | \$ 51,405 |
| TOTAL STORM UTILITY USER FEE FUND | \$ 646,796 |

STORM UTILITY RESERVE FUND #018

| | |
|-----------------------------------|-----------|
| Public Works Services | \$ 50,000 |
| Interfund Transfers | \$ -0- |
| Operating Contingencies | \$ -0- |
| TOTAL STORM UTILITY USER FEE FUND | \$ 50,000 |

| | |
|---|---------------------------------|
| TOTAL CITY OF LA GRANDE APPROPRIATIONS ADOPTED | \$ 43,408,242 |
| Total Unappropriated and Reserve Amounts, All Funds | \$ <u>17,396,234</u> 17,361,233 |
| TOTAL BUDGET ADOPTED | \$ <u>61,003,475</u> 60,769,475 |

Section 4. BE IT FURTHER RESOLVED that the Finance Director shall certify to the Union County Clerk and Union County Assessor the tax levy made by this Resolution and shall file with them a copy of the 2022 – 2023 Fiscal Year Budget, as adopted.

PASSED, ADOPTED and APPROPRIATED during this Regular Session of the City Council of the City of La Grande, Union County, Oregon, on this First (1st) Day of June, 2022, by _____ (____) of _____ (____) Councilors present and voting in the affirmative.

Stephen E. Clements, Mayor

Gary Lillard, Mayor Pro Tem

John Bozarth, Councilor

David Glabe, Councilor

Nicole Howard, Councilor

Mary Ann Miesner, Councilor

Justin Rock, Councilor

ATTEST:

Stacey M. Stockhoff
Acting City Recorder

**CITY of LA GRANDE
RESOLUTION NUMBER _____
SERIES 2022**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA GRANDE, UNION COUNTY,
OREGON, ADOPTING THE FISCAL YEAR 2022 – 2023 BUDGET; MAKING APPROPRIATIONS; AND
LEVYING TAXES**

WHEREAS, the City of La Grande Budget Committee met on May 16 and 17, 2022, and approved the proposed General Fund Budget for Fiscal Year 2022 – 2023, as presented; and,

WHEREAS, the City of La Grande Budget Committee met on May 16 and 17, 2022, and approved the proposed Enterprise and Other Fund Budgets for Fiscal Year 2022 – 2023, as presented; and,

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NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of La Grande, Union County, Oregon, that:

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| | <u>Subject to the General Government Limitation</u> | <u>Excluded from the Limitation</u> |
|--------------------|---|---|
| Permanent Tax Rate | \$7.4392 per \$1,000 | \$ 0 |
| Bonded Debt | 0 | \$ 0 |
| Category Total | <u>\$7.4392 per \$1,000</u> | <u>\$ 0</u> |

Section 3. BE IT FURTHER RESOLVED by the City Council of the City of La Grande, Union County, Oregon, that the amounts for the Fiscal Year beginning July 1, 2022, and for the purposes shown below shall be and hereby are appropriated as follows:

GENERAL FUND #001

| | | |
|--|---------|---------------------|
| Council, Manager and Personnel | 100-115 | \$ 4,530,376 |
| Finance and Municipal Court | 120-125 | \$ 726,532 |
| Police Department | 130-136 | \$ 3,749,585 |
| Fire and EMS Department | 140 | \$ 3,604,802 |
| Planning and Economic Development/Building Maintenance | 170-172 | \$ 783,471 |
| Parks Maintenance, Aquatics, Recreation, Urban Forestry | 181-184 | \$ 1,332,441 |
| Library | 190 | \$ 714,384 |
| Interfund Transfers | 100 | \$ 801,946 |
| Operating Contingencies | 270 | <u>\$ 750,000</u> |
| TOTAL GENERAL FUND APPROPRIATIONS | | \$16,993,537 |

STREET AND ROAD FUND #003

| | |
|--|---------------------|
| Public Works Services | \$ 1,557,924 |
| Interfund Transfers | \$ 68,401 |
| Operating Contingencies | <u>\$ 243,949</u> |
| TOTAL STREET and ROAD FUND APPROPRIATIONS | \$ 1,870,274 |

WATER FUND #004

| | |
|---------------------------------|-------------------|
| Public Works Services | \$ 2,975,543 |
| Interfund Transfers | \$ 1,237,549 |
| Operating Contingencies | <u>\$ 447,831</u> |
| TOTAL WATER FUND APPROPRIATIONS | \$ 4,660,923 |

WATER RESERVE FUND #019

| | |
|---|-------------------|
| Public Works Services | \$ 850,000 |
| Operating Contingencies | <u>\$ 127,500</u> |
| TOTAL WATER RESERVE FUND APPROPRIATIONS | \$ 977,500 |

GRANTS AND DONATIONS FUND #005

| | |
|---|-------------------|
| Grants and Donations | \$ 2,154,515 |
| Interfund Transfers | <u>\$ 304,341</u> |
| TOTAL GRANTS & DONATIONS APPROPRIATIONS | \$ 2,458,856 |

PUBLIC WORKS SERVICE FUND #006

| | |
|--|-------------------|
| Public Works Services | \$ 3,199,973 |
| Operating Contingencies | <u>\$ 182,401</u> |
| TOTAL PUBLIC WORKS SERVICE FUND APPROPRIATIONS | \$ 3,382,374 |

SEWER FUND #007

| | |
|---------------------------------|-------------------|
| Public Works Services | \$ 3,084,906 |
| Interfund Transfers | \$ 1,294,899 |
| Operating Contingencies | <u>\$ 400,000</u> |
| TOTAL SEWER FUND APPROPRIATIONS | \$ 4,779,805 |

SEWER RESERVE FUND #008

| | |
|---|-------------------|
| Capital Outlay | \$ 2,035,000 |
| Operating Contingencies | <u>\$ 267,750</u> |
| TOTAL SEWER RESERVE FUND APPROPRIATIONS | \$ 2,302,750 |

STREET MAINTENANCE FUND #010

| | |
|--|-------------------|
| Public Works Services | \$ 475,325 |
| Interfund Transfers | \$ 100,000 |
| Operating Contingencies | <u>\$ 100,000</u> |
| TOTAL STREET MAINTENANCE FUND APPROPRIATIONS | \$ 675,325 |

BUILDING INSPECTIONS FUND #011

| | |
|--|-------------------|
| Building Inspection Services | \$ 612,750 |
| Interfund Transfers | \$ 46,997 |
| Operating Contingencies | <u>\$ 100,000</u> |
| TOTAL BUILDING INSPECTIONS FUND APPROPRIATIONS | \$ 759,747 |

MOTOR POOL FUND #012

| | |
|--------------------------------------|-------------------|
| Public Works Services | \$ 621,278 |
| Interfund Transfers | \$ 14,521 |
| Operating Contingencies | <u>\$ 117,150</u> |
| TOTAL MOTOR POOL FUND APPROPRIATIONS | \$ 752,949 |

9-1-1 EMERGENCY FUND #013

| | |
|--|------------------|
| 9-1-1 Emergency Services | \$ 476,244 |
| Interfund Transfers | \$ 28,512 |
| Operating Contingencies | <u>\$ 40,000</u> |
| TOTAL 9-1-1- EMERGENCY FUND APPROPRIATIONS | \$ 544,756 |

STREET RESERVE FUND #015

| | |
|--|-------------------|
| Public Works Services | \$ 2,225,900 |
| Interfund Transfers | \$ -0- |
| Operating Contingencies | <u>\$ 225,750</u> |
| TOTAL STREET RESERVE FUND APPROPRIATIONS | \$ 2,903,165 |

GENERAL FUND BUILDING/EQUIPMENT RESERVE FUND #016

| | |
|---|-------------------|
| Capital Outlay | <u>\$ 300,000</u> |
| TOTAL GENERAL RESERVE FUND APPROPRIATIONS | \$ 300,000 |

STORM UTILITY USER FEE FUND #017

| | |
|-----------------------------------|------------------|
| Public Works Services | \$ 445,391 |
| Interfund Transfers | \$ 150,000 |
| Operating Contingencies | <u>\$ 51,405</u> |
| TOTAL STORM UTILITY USER FEE FUND | \$ 646,796 |

STORM UTILITY RESERVE FUND #018

| | |
|-----------------------------------|---------------|
| Public Works Services | \$ 50,000 |
| Interfund Transfers | \$ -0- |
| Operating Contingencies | <u>\$ -0-</u> |
| TOTAL STORM UTILITY USER FEE FUND | \$ 50,000 |

| | |
|---|---------------|
| TOTAL CITY OF LA GRANDE APPROPRIATIONS ADOPTED | \$ 43,408,242 |
| Total Unappropriated and Reserve Amounts, All Funds | \$ 17,396,234 |
| TOTAL BUDGET ADOPTED | \$ 61,003,475 |

Section 4. BE IT FURTHER RESOLVED that the Finance Director shall certify to the Union County Clerk and Union County Assessor the tax levy made by this Resolution and shall file with them a copy of the 2022 – 2023 Fiscal Year Budget, as adopted.

PASSED, ADOPTED and APPROPRIATED during this Regular Session of the City Council of the City of La Grande, Union County, Oregon, on this First (1st) Day of June, 2022, by _____ (____) of _____ (____) Councilors present and voting in the affirmative.

Stephen E. Clements, Mayor

Gary Lillard, Mayor Pro Tem

John Bozarth, Councilor

David Glabe, Councilor

Nicole Howard, Councilor

Mary Ann Miesner, Councilor

Justin Rock, Councilor

ATTEST:

Stacey M. Stockhoff
Acting City Recorder

**CITY of LA GRANDE
RESOLUTION NUMBER _____
SERIES 2022**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA GRANDE, UNION COUNTY, OREGON,
DECLARING THE CITY'S INTENT TO RECEIVE STATE REVENUES**

WHEREAS, State Revenue Sharing Law, ORS 221.770, requires cities to adopt an Ordinance or pass a Resolution each year, declaring the City's intent to receive State Revenue Sharing; and,

WHEREAS, State Revenue Sharing Law, ORS 221.770, requires that cities hold a Public Hearing before the Budget Committee to discuss possible uses of the funds; and,

WHEREAS, such Public Hearings were held on May 16 and 17, 2022; and,

WHEREAS, State Revenue Sharing Law, ORS 221.770, requires that cities schedule a Public Hearing before the City Council in connection with the proposed uses of the funds in relation to the entire Budget; and,

WHEREAS, such Public Hearing was held on June 1, 2022;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of La Grande, Union County, Oregon, that pursuant to ORS 221.770, the City of La Grande shall and hereby does elect to receive State revenues for Fiscal Year 2022 - 2023.

**PASSED and EFFECTIVE ON this First (1st) Day of June, 2022, by _____
(____) of _____ (____) Councilors present and voting in the affirmative.**

Stephen E. Clements, Mayor

Gary Lillard, Mayor Pro Tem

John Bozarth, Councilor

David Glabe, Councilor

Nicole Howard, Councilor

Mary Ann Miesner, Councilor

Justin Rock, Councilor

ATTEST:

**Stacey M. Stockhoff
Acting City Recorder**

CITY of LA GRANDE
COUNCIL ACTION FORM

Council Meeting Date: June 1, 2022

PRESENTER: Michael Boquist, Community Development Director

COUNCIL ACTION: FIRST READING BY TITLE ONLY FOR A COMPREHENSIVE PLAN AMENDMENT TO ADOPT A PARKS & RECREATION MASTER PLAN, FILE NUMBER 01-CPA-22

1. MAYOR: Open the Public Hearing and ask that the Rules of Order for this Public Hearing be read in their entirety.
2. MAYOR: Request Staff Report
3. MAYOR: Invite Public Testimony
4. MAYOR: Invite Council Discussion
5. MAYOR: Announce that the Public Hearing is Continued to July 6, 2022, at which time the proposed Ordinance is scheduled to be read a Second Time by Title Only and considered for Adoption.
6. MAYOR: Ask the City Recorder to Read the proposed Ordinance for the First Time by Title Only

EXPLANATION: The Community Development Department/Planning Division and Parks and Recreation Department are seeking City Council approval of the repeal and replacement of the existing Parks and Recreation Master Plan. The adoption of the proposed Ordinance will amend and replace the Goal 8 Chapter of the City of La Grande Comprehensive Plan. Please refer to the attached Draft Decision Order for more information.

The Planning Commission considered this request on May 10, 2022. One (1) post card was received in opposition to the proposed Plan, with no comments, explanation or justification included with the post card. Two (2) parties attended the public hearing, expressing support of the proposed Plan, with one (1) party providing comments and requesting public street improvements adjacent to Pioneer Park along Pioneer Drive and Umatilla Street. Such comments have been incorporated into the Draft Decision Order, within Exhibit B. By unanimous vote, the Planning Commission adopted the Finding of Fact and Conclusions set forth in the Draft Decision Order and that the Proposed Comprehensive Plan Amendment to adopt the Parks and Recreation Master Plan be recommended to the City Council for approval.

The City Manager recommends that the Council proceed with the First Reading by Title Only of the proposed Ordinance.

Reviewed By: (Initial)

City Manager _____
 City Recorder _____
 Aquatics Division _____
 Building Department _____
 ED Department _____
 Finance _____
 Fire Department _____

Human Resources Dept _____
 Library _____
 Parks Department _____
 Planning Department _____
 Police Department _____
 Public Works Department _____

COUNCIL ACTION (Office Use Only)

- Motion Passed
 Motion Failed; _____
 Action Tabled: _____
 Vote: _____
- Resolution Passed # _____
 Effective Date: _____
- Ordinance Adopted # _____
 First Reading: _____
 Second Reading: _____
 Effective Date: _____

RULES OF ORDER FOR A LEGISLATIVE PUBLIC HEARING

CITY RECORDER READS TO THE PUBLIC:

- A. These Rules of Order are applicable to the Public Hearing for a proposed Ordinance that amends the Goal 8 Chapter of the City of La Grande Comprehensive Plan, and adopts the La Grande Parks and Recreation Master Plan.
- B. This is a legislative hearing, therefore Councilor ex parte or pre-hearing contact does not apply.
- C. The Hearing will proceed as follows:
 - 1. The Mayor will open the Public Hearing and request the Staff Report.
 - 2. The Mayor will then accept public testimony relating to the matter. There is a three-minute time limit for testimony. The order of testimony this evening will begin with that of Proponents (those in favor), followed by Opponents (those opposed), and ending with those Neutral to the Ordinance being adopted.
 - 3. All testimony must be directed toward the applicable criteria. Oregon Land Use Law requires that all issues raised by a participant during the Hearing must be sufficiently clear and specific to allow the Hearing body and other parties an opportunity to respond to those issues. Failure to raise the issues during the Hearing may invalidate a future appeal.
 - 4. If additional documents or new evidence is introduced during the Hearing, any participant may request a continuation of the Hearing. Any participant may request that the Hearing Record be kept open for seven (7) days to submit additional written evidence or testimony for the purpose of responding to new evidence. Unless waived, the applicant has seven (7) days to submit a written response.
 - 5. The proceedings are being electronically recorded, to be converted to written Minutes. When testifying, please step to the podium and **clearly print** your name and address on the speaker sign-in sheet. Please **state only** your name before addressing the Council.
 - 6. Members of the City Council may ask questions of the Staff at any time.
 - 7. Subsequent to deliberation, the Mayor will close the Hearing.

CITY of LA GRANDE
ORDINANCE NUMBER _____
SERIES 2022

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA GRANDE, UNION COUNTY, OREGON, AMENDING THE STATEWIDE GOAL CHAPTER 8 OF THE CITY OF LA GRANDE COMPREHENSIVE PLAN; RECODIFYING THE COMPREHENSIVE PLAN; REPEALING ORDINANCE NUMBER 3250, SERIES 2020, AND ALL OTHER ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND DECLARING AN EFFECTIVE DATE

WHEREAS, Oregon Administrative Rules (OAR) 660, Division 15, includes Statewide Planning Goal 8 (Recreation Needs), which requires cities “to satisfy the recreation needs of the citizens of the state and visitors and, where appropriate, to provide for the siting of necessary recreational facilities including destination resorts;” and,

WHEREAS, Oregon Administrative Rules (OAR) 660, Division 15, provides requirements and recommendations for the content for inclusion within a Parks and Recreation Master Plan; and,

WHEREAS, Beginning in the Summer of 2021, the Parks and Recreation Department Staff and the Parks and Recreation Advisory Commission held several focus group meetings, conducted surveys, and developed a new Parks and Recreation Master Plan in conformance with Oregon Administrative Rules (OAR) 660, Division 15; and,

WHEREAS, On May 10, 2022, the City of La Grande Planning Commission held the first evidentiary Public Hearing to consider the proposed Parks and Recreation Master Plan, and by unanimous vote recommended approval to the City of La Grande City Council.

THE CITY OF LA GRANDE ORDAINS AS FOLLOWS:

Section 1. The Comprehensive Plan text is hereby is amended and recodified as provided in Exhibit A, attached hereto and by this reference incorporated herein as if fully set forth.

Section 2. The City Council of the City of La Grande, Union County, Oregon, shall and hereby does adopt the Findings of Fact and Conclusions of Law in the City Council Staff Report, dated June 1, 2022.

Section 3. Ordinance Number 3250, Series 2020, and all other Ordinances or Parts of Ordinances in conflict herewith shall be and hereby are repealed.

Section 4. SEVERABILITY. If any court of competent jurisdiction declares any Section of this Ordinance invalid, such decision shall be deemed to apply to that Section only and shall not affect the validity of the Ordinance as a whole or any part thereof other than the part declared invalid.

Section 5. EFFECTIVE DATE. This Ordinance shall become effective thirty (30) days after its adoption by the City Council of the City of La Grande, Union County, Oregon, and its approval by the Mayor; specifically, August 5, 2022.

ADOPTED AND APPROVED on this Sixth (6th) day of July, 2022, by _____ (__) of
_____ (__) Councilors present and voting.

Stephen E. Clements, Mayor

ATTEST:

Stacey M. Stockhoff
Acting City Recorder

EXHIBIT A

(NOTE: For the First and Second Reading of the proposed Ordinance by the City of La Grande City Council, only the following proposed Goal 8 amendment was provided in the draft Ordinance. The final adopted Ordinance to be signed by the Mayor will include the entire codified Comprehensive Plan, with the Goal 8 – Parks and Recreation Master Plan inserted.)

Parks & Recreation Master Plan



2022 - 2027

Purpose of this Plan

The La Grande Parks and Recreation Master Plan is intended to help meet the needs of current and future residents by positioning La Grande to build on the community's unique parks and recreation assets and identify new opportunities. The citizen-driven plan establishes a clear direction to guide city staff, advisory committees, and elected officials in their efforts to enhance the community's parks system, open space, community forest, trails, recreation facilities, programs and services. The purpose of this plan is to continue to evaluate and develop a well-planned systemic approach to managing community parks and recreation needs. The Master Plan ensures that these services are consistent, compatible, and complimentary to all current and planned Parks and Recreation services.

Department Description

The La Grande Parks & Recreation Department consists of four different divisions including; 1) Aquatics (Veterans' Memorial Pool), 2) Recreation, 3) Parks Maintenance, and 4) Urban Forestry. The department receives funding authorized by the City Council through budget appropriations. Additional funding is provided through fees charged for specific programs and services and through grant funds. Through these means, parks and recreation programs and services are provided and maintained for the citizens of La Grande.



Methodology of this Planning Process

This project has been guided by a project team, made up of city staff and the Parks & Recreation Advisory Commission. This project consisted of the following tasks.

Needs Assessment, Public Involvement, and Process -

Community Survey

Online and paper survey made available to all residents receiving 491 responses. This data was analyzed and refined by City residency. 411 responses were from La Grande, 25 were missing a city name, and 55 were from outside of La Grande. Consideration of priorities were given to La Grande residents.

Focus Groups

Five online video conference focus groups were held in fall of 2021 with four discussion points:

1. Outdoor Recreation Facilities – What are the priorities for future facilities?
2. Indoor Recreation Facilities - What are the priorities for future facilities?
3. Programs and events – What are we missing, what should we add?
4. Top 3 concerns for the master plan to address.
5. Park locations and parks maintenance needs.



Focus Group results themes included:

- Connectivity of parks between parks. Ideas included creating natural or street corridors where citizens could safely walk or bike between city parks.
- Accessibility for disabled and different socioeconomic groups.
- Increased youth/teen programs and/or spaces. This included a need for a multi-use, year-round facility with a focus on youth programming.
- More trails throughout town.

**Discussion from
December 15,
2021 focused
on:**

Indoor Facilities

- Recreation Center emerged as a priority including youth/teen space.

Outdoor Facilities

- Priorities set beginning with Riverside Playground replacement.

Programs and Events

- New focus on youth/teen programming.

Neighborhood Park Locations

- Eastern part of La Grande was identified as a priority.

- Preserve and grow natural areas within the parks system.

The Parks & Recreation Advisory Commission met on December 15, 2021 to determine common themes and prioritize projects and improvements for the next five years. Members participating included: David Moyal, Chairperson, Bob Mills, Vice Chairperson, Steve Antell, John Briney. Staff present were McKayla Rollins, Aquatic & Recreation Superintendent and Stu Spence, Parks & Recreation Director. The following discussion was focused around the following topics.

Indoor Facilities:

- One of the overwhelming responses is year-round youth programs. If we are looking to the future, the biggest capital investment should be the Recreation Center including gym space, classrooms, and multi-purpose space with a focus on youth programming. This will likely tie into all the indoor facilities. We could look in to developing a “Friends Group” that could be a non-profit partner to support this capital campaign.

- Explore connecting a Recreation Center to the pool. This would create a better customer experience and could include the construction of a gym, classrooms, multi-purpose space, and new locker rooms at entry. Some ballfields would have to be relocated and parking addressed.

- Riveria School was discussed, but was determined not to be a usable space.

- It could work if the gym was saved, but the rest of the building demolished.

- Multipurpose space is really important.

Outdoor Facilities:

- Riverside Playground
- Splash Pad
- Install restrooms at Candy Cane and Benton Parks
- Install shade canopies at Sunnyhill, Candy Cane, and Benton Parks
- Replace playground at Sunnyhill Park
- Trail and Connectivity Opportunities
 - Park to park along street corridors
 - La Grande to Island City Greenway Trail
 - Deal Canyon to Morgan Lake
 - Riverside Park to Fairgrounds
 - Birnie Park to EOU
- Natural Area Expansion Opportunities
 - Pete’s Pond and/or Gangloff Park

Programs/Events Suggestions

- Morgan Lake Outdoor Education and boating

**Parks & Recreation
Advisory Commission
Recommendations
and Themes cont'd**

**Discussion from
December 15,
2021 focused
on:**

Indoor Facilities

*- Recreation
Center emerged
as a priority
including
youth/teen
space.*

**Outdoor
Facilities**

*- Priorities set
beginning with
Riverside
Playground
replacement.*

**Programs and
Events**

*- New focus on
youth/teen
programming.*

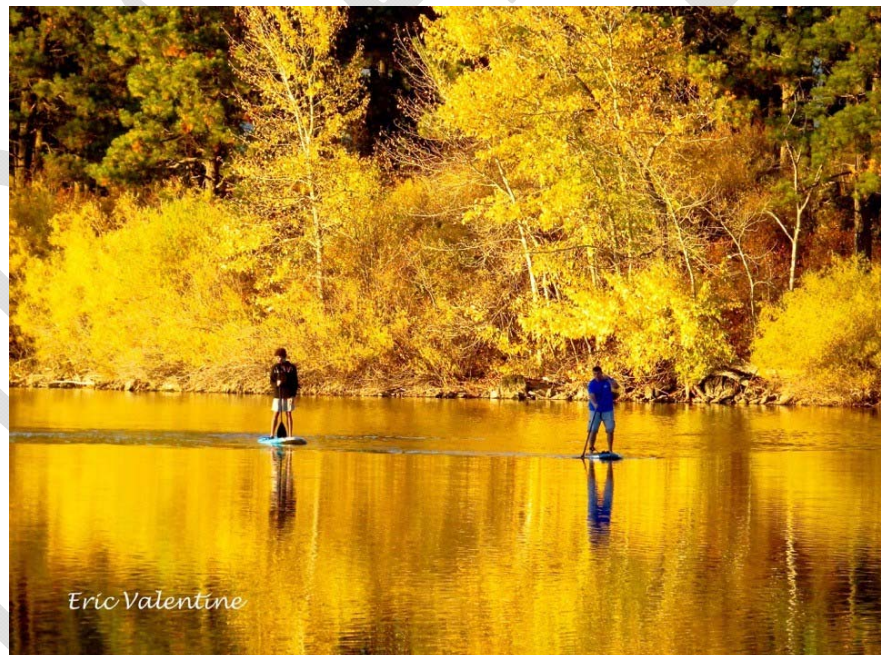
**Neighborhood
Park Locations**

*- Eastern part of
La Grande was
identified as a
priority.*

- Teen recreational sports leagues
- Community Hikes
- Partnering with the Library to create a teen hang out.
- Diving, Jr. Lifeguard program, Teen pool programs
- Ski Bus or other trip opportunities throughout the year.

Neighborhood Park Locations

- Stu will work with City Hall to create map with parks and distances and to help identify neighborhoods that need parks.
- Eastern La Grande neighborhood is lacking in park land.
 - We might be able to partner with the School District to improve their facilities for that use in that neighborhood that doesn't have a park. OTECC might be another partner in that neighborhood.



Morgan Lake in the Fall

Goal 1: Maximize Planning Effort

Strategy: Incorporate the action items of this plan into the City's annual work plans to achieve the recommendations of this plan and to enhance effectiveness of staff effort.

Actions:

- Involve and inform City Council at their annual retreat of the recommendations of this plan.
- Incorporate the recommendations from this plan in to City's Budget process and request.

Strategy: Assure that all levels of staff are informed of and are set up to work together to implement the recommendations of this plan.

Actions:

- Inform all levels of staff of the direction of the plan, allow for staff input, encourage buy-in.
- Provide cross-departmental staff teams as appropriate to share recommendations of this plan.

Goal 2: Strategically Increase Programming and Partnerships

Strategy: Develop a standard practice for customer program feedback.

Actions:

- Develop a standard survey (usually at the end of a program) that will help improve programming and be able to respond to customer needs in a timely matter. Give customers an opportunity to provide positive and negative feedback.
- Suggestions for improving programs by staff.
- Annual community outreach on how to improve or what programs to add.
- Annual specific organizational (service clubs and volunteer organizations) outreach

Strategy: Implement and/or modify programs based on research and feedback.

Actions:

- Track new trends that may drive new needs.
- Budget for new or expanded programming.
- Adequately market new or expanded programs.

Strategy: Improve and enhance community partnerships that support the Urban Forestry program.

Actions:

- Improve communications and relationships with OTECC.
- Increase programming and outreach in local schools.

Strategy: Preserve and enhance community forest.

Actions:

- Enhance enforcement language to protect established trees and new tree planting requirements during new development.
- Maintain partnership with Public Works for street tree clearance pruning by zone.
- Develop a marketing campaign for right-of-way planting, pruning, and removing trees.

Goal 3: Provide Equitable Level of Service in Existing Parks and Facilities Throughout the Community

Strategy: Improve existing parks to meet community standards.

Actions:

- Strive to replace, add, or renovate amenities in the following order below.
 - Riverside Playground
 - Splash Pad
 - Restrooms at Candy Cane and Benton Parks
 - Shade canopies at Sunnyhill, Candy Cane, and Benton Parks
 - Sunnyhill Park Playground

Strategy: Improve accessibility and connectivity.

Actions:

- Strive to provide parks, greenways, or indoor facilities within one third mile of residents to ensure continued walkability.
- Work with other City departments that received Community Pathways funding to coordinate our planning efforts.
- Create a walkability analysis map by partnering with other City departments.
- Establish a task force to create a trail and pathway inventory consisting of current and potential future bike/ped friendly public/private natural or street corridors throughout La Grande and into adjacent land connecting other natural areas in the County.
- Use that walkability analysis to create priorities for connections to parks, greenways, or indoor facilities.
- Work with other City departments to create natural or street corridors where citizens could safely walk or bike between city parks.
- Look for trail and pathway opportunities in parks and throughout town.
- Ensure park amenities are accessible to all.
- Intentionally look to add park property on the East side of La Grande.

Strategy: Increase community forestry equity.

Actions:

- Intentionally identify low income, high need areas for tree plantings.
- Organize neighbors in low income, high need areas to advocate for the community forest.
- Plant at least 50 trees along Island Avenue northeast of Interstate 84.
- Work with other city departments on developing sidewalks, curbs, and planting strips in these underserved neighborhoods.

Goal 4: Create increased youth/teen programs and/or spaces.

Strategy: Identify and develop Recreation Center facility.

Actions:

- Identify and engage key community partners including EOU and La Grande School District, contractors, business owners, and foundations.
- Explore a “friends” group non-profit that could support fundraising efforts.

- Ensure there is multi-purpose community space for teen and senior programming, sports, events, activities, classes, meetings, and more.
- Work with engineer/architecture firm to analyze and develop plans.

Strategy: Develop youth/teen programming slate of activities throughout the year.

Actions:

- Ensure specific youth/teen programs are offered and advertised each quarter.
- Utilize Morgan Lake and other outdoor amenities to offer outdoor education for youth.
- Develop teen recreational sports leagues.
- Explore partnerships with the Library, EOU, and/or other partners to create a teen hang out space and programs.
- Develop teen aquatics programming. i.e. Jr. Lifeguard program, evening events
- Develop youth/teen trips. i.e. ski bus, Boise, Pendleton

Goal 5: Preserve and grow natural areas within the parks system.

Strategy: Preserve Gangloff Park as a natural area.

Actions:

- Continue to work with the Native Plant Society and provide budget support for their volunteer projects along with materials and supplies.
- Look for opportunities to purchase adjacent land.

Strategy: Look for opportunities to add natural areas to the parks system inventory.

Actions:

- Meet with Blue Mountain Conservancy for potential partnership opportunity at Pete's Pond.
- Work with other City departments to identify possible natural area park acquisition opportunities.

| Recommendations 2022 – 2027 Priorities | Capital Cost Estimate | Capital Funding Sources |
|--|-----------------------|------------------------------------|
| Riverside Park Playground Replacement | \$125,000 | General Fund, Grants, Donations |
| Hire architect/engineer to provide site analysis for Recreation Center | \$25,000 | General Fund, Park SDC Funds |
| Splash Pad Construction | \$100,000 | General Fund, Grants, Donations |
| Restroom at Candy Cane Park | \$50,000 | General Fund, Grants, Public Works |
| Restroom at Benton Park | \$50,000 | General Fund, Grants, Public Works |
| Shade Canopy at Candy Cane Park | \$50,000 | General Fund, Grants |
| Shade Canopy at Benton Park | \$50,000 | General Fund, Grants |
| Sunny Hills Park Playground Replacement | \$40,000 | General Fund, Grants, Donations |
| Shade Canopy at Sunnyhill Park | \$50,000 | General Fund, Grants |

DRAFT

| Fiscal Year 1 | Actions to accomplish during fiscal year 22-23 | Who's responsible |
|---|--|--|
| CIP | Hire architect/engineer to provide site analysis for Recreation Center | Director, PRAC Ad Hoc Committee |
| Goal 1: Maximize Planning Effort | Involve and inform City Council at their annual retreat of the recommendations of this plan. | Director, Superintendent |
| Goal 1 | Inform all levels of staff of the direction of the plan, allow for staff input, encourage buy-in. | All Staff |
| Goal 1 | Provide cross-departmental staff teams as appropriate to share recommendations of this plan. | All Staff |
| Goal 2 | Develop a standard survey (usually at the end of a program) that will help improve programming and be able to respond to customer needs in a timely matter. Give customers an opportunity to provide positive and negative feedback. | Superintendent, Recreation Coordinator |
| Goal 2 | Develop a marketing campaign for right-of-way planting, pruning, and removing trees. | Superintendent, Urban Forester |
| Goal 3: Provide Equitable Level of Service in Existing Parks and Facilities Throughout the Community | Create a walkability analysis map by partnering with other City departments. | Director |
| Goal 4: Create increased youth/teen programs and/or spaces. | Identify and engage key community partners including EOU and La Grande School District, contractors, business owners, and foundations. | Director, Superintendent |
| Goal 4 | Explore a "friends" group that could support fundraising efforts for the Recreation Center. | PRAC, Director |
| Goal 4 | Develop teen aquatics programming. i.e. Jr. Lifeguard program, evening events. | Aquatics Activity Coordinator |
| Goal 4 | Develop youth/teen trips. i.e. ski bus, Boise, Pendleton | Superintendent, Recreation Coordinator |
| Goal 5 | Meet with Blue Mountain Conservancy for potential partnership opportunity at Pete's Pond. | Director |
| Goal 5 | Work with other City departments to identify possible natural area park acquisition opportunities. | Director |

| Fiscal Year 2 | Actions to accomplish during fiscal year 23-24 | Who's responsible |
|---|--|--|
| CIP | Riverside Park Playground Replacement | Director, Parks Maintenance |
| Goal 1: Maximize Planning Effort | Incorporate the recommendations from this plan in to City's Budget process and request. | All Staff |
| Goal 2: Strategically Increase Programming and Partnerships | Annual community outreach on how to improve or what programs to add. | Superintendent, Recreation Coordinator |
| Goal 3: Provide Equitable Level of Service in Existing Parks and Facilities Throughout the Community | Establish a task force to create a trail and pathway inventory consisting of current and potential future bike/ped friendly public/private natural or street corridors throughout La Grande and into adjacent land connecting other natural areas in the County. | PRAC, Director |
| Goal 3: | Use that walkability analysis to create priorities for connections to parks, greenways, or indoor facilities. | PRAC, Director |
| Goal 3 | Look for trail and pathway opportunities in parks and throughout town. | PRAC, Director |
| Goal 3 | Intentionally identify low income, high need areas for tree plantings. | Director, Urban Forester |
| Goal 4: Create increased youth/teen programs and/or spaces. | Work with engineer/architecture firm to analyze and develop plans for the Recreation Center. | Director |
| Goal 4 | Utilize Morgan Lake and other outdoor amenities to offer outdoor education for youth. | Superintendent, Recreation Coordinator |
| Goal 4 | Explore partnerships with the Library, EOU, and/or other partners to create a teen hang out space and programs. | Superintendent, Recreation Coordinator |
| Goal 5: Preserve and grow natural areas within the parks system. | Look for opportunities to purchase adjacent land near Gangloff Park. | Director |

| Fiscal Year 3 | Actions to accomplish during fiscal year 24-25 | Who's responsible |
|--|---|--------------------------------|
| Goal 2: Strategically Increase Programming and Partnerships | Increase programming and outreach in local schools. | Urban Forester |
| Goal 2 | Annual specific organizational (service clubs and volunteer organizations) outreach. | Director, Superintendent |
| Goal 2 | Improve communications and relationships with OTECC. | Director, Urban Forester |
| Goal 3 | Organize neighbors in low income, high need areas to advocate for the community forest. | Superintendent, Urban Forester |
| Goal 4: Create increased youth/teen programs and/or spaces. | Develop teen recreational sports leagues. | Recreation Coordinator |

| Fiscal Year 4 | Actions to accomplish during fiscal year 25-26 | Who's responsible |
|---|--|-----------------------------|
| CIP | Splash Pad Construction | Director, Parks Maintenance |
| Goal 2: Strategically Increase Programming and Partnerships | Enhance enforcement language to protect established trees and new tree planting requirements during new development. | Director, Urban Forester |
| Goal 3: Provide Equitable Level of Service in Existing Parks and Facilities Throughout the Community | Intentionally look to add park property on the East side of La Grande. | Director |

| Fiscal Year 5 | Actions to accomplish during fiscal year 26-27 | Who's responsible |
|---|---|-----------------------------|
| CIP | Restroom at Candy Cane Park | Director, Parks Maintenance |
| Goal 3: Provide Equitable Level of Service in Existing Parks and Facilities Throughout the Community | Work with other City departments to create natural or street corridors where citizens could safely walk or bike between city parks. | Director |
| Goal 3 | Plant at least 50 trees along Island Avenue northeast of Interstate 84. | Urban Forester |
| Goal 3 | Work with other city departments on developing sidewalks, curbs, and planting strips in these underserved neighborhoods. | Director |

Left over CIP Projects that don't fit realistic funding goals for the 5-year plan.

| | | |
|---|----------|------------------------------------|
| Restroom at Benton Park | \$50,000 | General Fund, Grants, Public Works |
| Shade Canopy at Candy Cane Park | \$50,000 | General Fund, Grants |
| Shade Canopy at Benton Park | \$50,000 | General Fund, Grants |
| Sunny Hills Park Playground Replacement | \$40,000 | General Fund, Grants, Donations |
| Shade Canopy at Sunnyhill Park | \$50,000 | General Fund, Grants |

The following pages are the results of the online and paper survey made available to all residents receiving 491 responses. This data was analyzed and refined by City residency. 411 responses were from La Grande, 25 were missing a city name, and 55 were from outside of La Grande. Consideration of priorities were given to La Grande residents.

How Important are each of these to you?
 Percentage reporting 'Very important'

| | La Grande | Missing | Non-Resident | Overall |
|--|-----------|---------|--------------|---------|
| Riverside Park | 86% | 87.5% | 88.9% | 86.0% |
| Morgan Lake | 78% | 59.1% | 71.2% | 76.2% |
| Youth Sports | 76% | 82.6% | 79.6% | 76.4% |
| Playgrounds | 74% | 78.3% | 74.5% | 74.0% |
| Neighborhood Parks | 72% | 66.7% | 63.0% | 70.7% |
| Veterans' Memorial Pool | 69% | 60.9% | 80.8% | 69.9% |
| Pioneer Park | 68% | 70.8% | 66.7% | 68.3% |
| Youth Enrichment (i.e., afterschool programs, classes) | 68% | 73.9% | 56.6% | 67.2% |
| Urban Forest (trees near street and in parks) | 68% | 30.4% | 53.7% | 64.2% |
| Youth Summer Camps and Classes | 65% | 58.3% | 54.5% | 63.7% |
| Community Events (i.e., music in the park, summer parties) | 62% | 50.0% | 57.4% | 61.3% |
| Paved Recreational Trails | 56% | 33.3% | 30.2% | 52.4% |
| Athletic Fields | 56% | 70.8% | 60.0% | 57.5% |
| Downtown Greenspace | 55% | 39.1% | 37.5% | 52.2% |
| Designated Open Space | 54% | 36.4% | 37.5% | 51.1% |
| Picnic Areas | 52% | 39.1% | 50.9% | 51.1% |
| Urban Forestry Education (events around Arbor Day, school presentations, etc.) | 45% | 21.7% | 29.1% | 42.0% |
| Senior (55+) Programs (such as trips and excursions) | 38% | 37.5% | 25.5% | 36.7% |
| Adult Education Classes | 34% | 13.6% | 29.6% | 32.8% |
| Outdoor Basketball Courts | 32% | 29.2% | 40.7% | 33.2% |
| Skate Park | 29% | 25.0% | 26.4% | 28.1% |
| Adult Sports Leagues | 27% | 29.2% | 27.5% | 27.2% |
| Tennis Courts | 21% | 20.8% | 20.0% | 20.9% |
| Outdoor volleyball courts | 19% | 20.8% | 19.2% | 19.0% |
| Pickleball Courts | 13% | 19.0% | 17.4% | 13.5% |

Please answer the following based on how you or someone in your household used these facilities before COVID.
Percentage reporting 'Regularly basis seasonally' or 'Regularly basis throughout the year'



We would like to know from your perspective how well the below facilities and events suit the community's needs.

Percentage reporting 'Exceptional' and 'Satisfactory'

| | La Grande Satisfactory | Exceptional | COMBINED | Don't Know |
|--|---------------------------|-------------|----------|------------|
| Playgrounds | 62% | 36% | 98% | 7% |
| Pioneer Park Ballfields | 49% | 49% | 98% | 29% |
| Riverside Park (NOT Dog Park or Playground) | 47% | 49% | 96% | 3% |
| Neighborhood Parks | 67% | 29% | 96% | 6% |
| Picnic Areas | 78% | 18% | 95% | 11% |
| Riverside Park Dog Park | 61% | 34% | 95% | 39% |
| Other athletic Fields | 66% | 28% | 93% | 34% |
| Urban Forest (trees near street and in parks) | 60% | 32% | 92% | 14% |
| Youth Sports | 62% | 30% | 92% | 33% |
| Youth Summer Camps and Classes | 63% | 28% | 90% | 46% |
| Veterans' Memorial Pool | 60% | 30% | 90% | 10% |
| Skate Park | 66% | 22% | 89% | 48% |
| Morgan Lake | 55% | 33% | 88% | 8% |
| Urban Forestry Education | 68% | 18% | 86% | 61% |
| Youth Enrichment (i.e., afterschool programs and classes) | 62% | 24% | 86% | 52% |
| Community Events (i.e., music in the park, summer parties) | 66% | 18% | 84% | 23% |
| Adult Sports Leagues | 69% | 14% | 82% | 56% |
| Outdoor Basketball Courts | 65% | 18% | 82% | 44% |
| Designated Open Space | 66% | 15% | 81% | 32% |
| Outdoor volleyball courts | 65% | 12% | 77% | 54% |
| Adult Education Classes | 61% | 14% | 76% | 67% |
| Senior (55+) Programs (such as trips and excursions) | 58% | 17% | 75% | 72% |
| Paved Recreational Trails | 59% | 14% | 73% | 18% |
| Downtown Greenspace | 58% | 15% | 72% | 21% |

What are your top three priorities for parks maintenance?

Percentage selected as a top 3 concern

| | La Grande |
|---|-----------|
| Restroom cleaning/maintenance | 78% |
| Trash pickup and removal | 59% |
| Amenities maintenance (i.e. playgrounds, picnic tables, etc.) | 56% |
| Turf care (i.e. mowing, fertilizing, watering, etc.) | 28% |
| Trail maintenance (i.e. snow removal, surface repair, etc.) | 25% |
| Vegetation rehabilitation and care | 17% |
| Ballfield maintenance | 16% |
| Tree care (i.e. pruning, replacement, etc.) | 11% |
| Other (please specify) | 5% |

Other:

All of it is important!

All of the above

available for all ages- including non-sports playing/watching seniors to be used in a wider variety of activities

Building for seniors to meet, play cards, dominoes, mahjong.

creating access to wild spaces: Gangloff Park, Mt. Emily winter access, Deal Canyon, Riverside walkway, and 12th street hiking trail

Develop Morgan lake to make it more user friendly

Difficult to say because everything was shut down for so long

Expansion of green and natural spaces

More trees planted to replace aging trees.

Need to spend more time supporting youth sports not adult beer drinking softball leagues

night swim hours at Veterans' Memorial Pool(when COVID threat is over)

Open spaces with native vegetation

Price for activities, we would go to the pool way more often and do camps if they were more affordable

Regular patrol to prevent misuse

Safety

Safety + speed of vehicles in parks

The parks and playgrounds have so many sketchy people and people speeding through them.

Tree care and veg management seem to be intertwined.

We need more playgrounds and with more things to do. Fix up old busted park toys. Riverside is falling apart. Wood coming undone. Screws out.

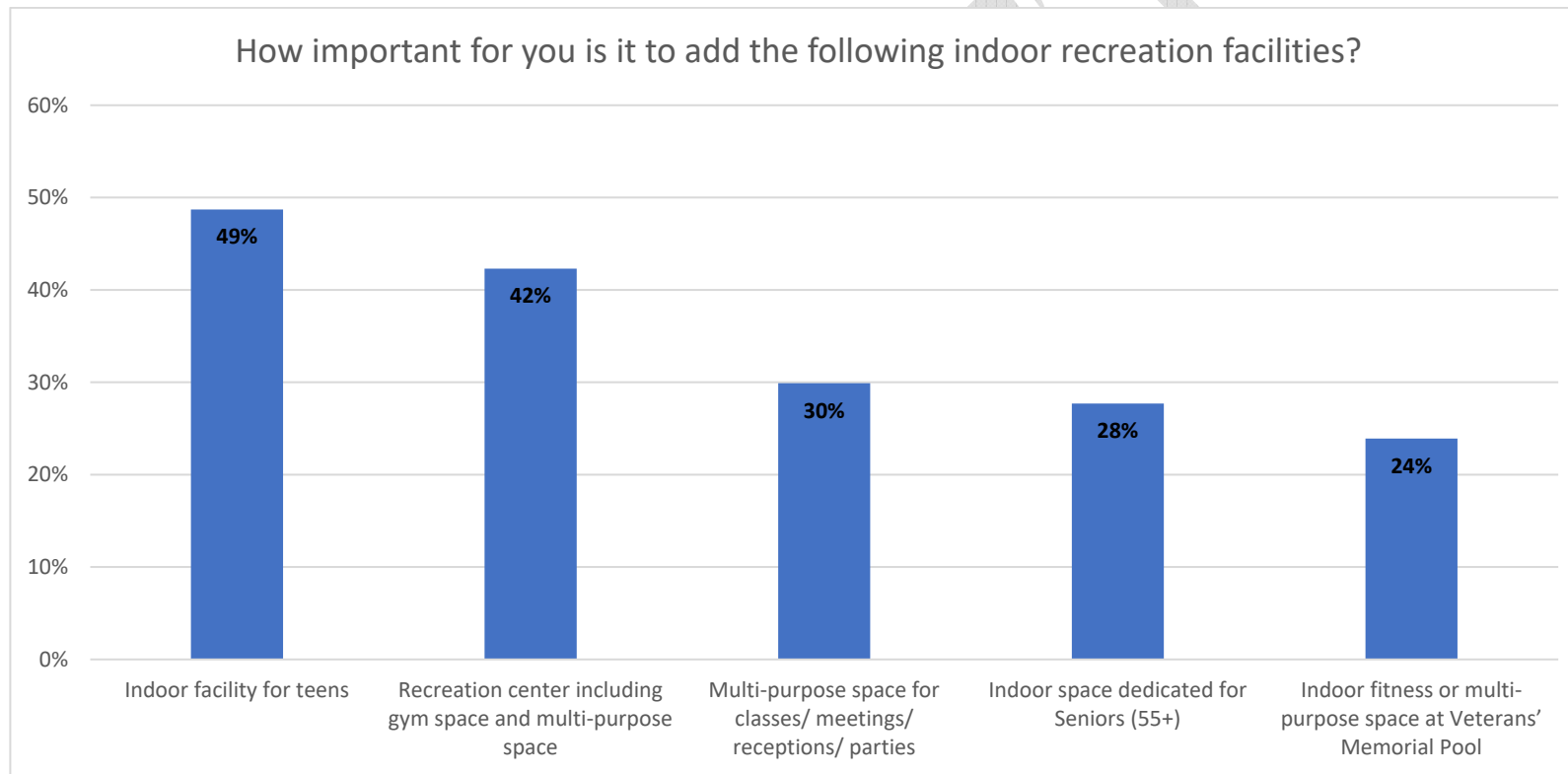
Would be nice to have a dirt track for BMX close to the skate park.

How important for you is it to add the following indoor recreation facilities?

Percentage reporting 'Very important'

La Grande

| | |
|--|-----|
| Indoor facility for teens | 49% |
| Recreation center including gym space and multi-purpose space | 42% |
| Multi-purpose space for classes/ meetings/ receptions/ parties | 30% |
| Indoor space dedicated for Seniors (55+) | 28% |
| Indoor fitness or multi-purpose space at Veterans' Memorial Pool | 24% |



Indoor Recreation Facilities Comments

A Space for kids and teens is again important

Affordable is top priority. The Maridell center was great in theory but too expensive. Hopefully the bowling alley will be affordable.

After hours youth training seminars (mechanics, carpentry, forestry, EMT etc.)

at no cost to seniors

Child care programs for all class of society (scholarships)

Disc Golf Course

Dual purpose emergency preparedness center and gym space at Riveria

Extending trail at Riverside park to Imbler

Gymnastics and dance is long overdue.

I'm new to this city, 68 y/o, and used to a place for seniors to meet for potluck lunches, game playing (ex. Cards, dominoes, mahjong, Rummikub.

Senior feel less alone when they have others to socialize with.

I'm not a senior & don't have any kids yet so some of these questions don't apply.

indoor soccer

indoor soccer space

Indoor sports in cold weather

Meet unmet needs in community

More stuff for seniors would be amazing especially considering the lack of human connection due to COVID

Outdoor pool or water park. Indoor children's museum or recreation space

Places for kiddos to play in bad weather!!

Seniors have a place and tons of options. There is nothing for our youth in this town other than drugs and breaking the law.

There needs to be fun safe free spaces for kids to go have fun be supervised.

Space able to be reserved for physical activities in privacy

splash pad and ice skating

The splash pad needs to be re-opened. There are only so many things parents can do with babies and toddlers and it has been unavailable to the public for 2 years now. I understand COVID19, but even before that it was closed. There needs to be several different splash pads built at 1 or 2 parks for the kids and community that doesn't require paying an excess amount of money for kids to find a way to beat the heat and have fun too.

Unsure on the seniors question. I do not know whether that age group feels they already have what they need or if they desire more.

We need a boys and girls club and Community Center

You need to concentrate on outdoor facilities.

Young Child spaces (esp. with Maridell gone)

How important for you is it to add outdoor recreation facilities?
Percentage reporting 'Very important to me'

| | La Grande |
|---|-----------|
| Interactive water feature/ play fountain / splash pad | 50% |
| Designated Open Space or Natural Areas | 46% |
| Paved Recreational Trails | 46% |
| Unpaved Recreational Trails | 46% |
| Neighborhood Parks | 43% |
| Outdoor Event Facility / Community Gathering Space | 43% |
| Open Grassy Play Areas | 42% |
| Playgrounds | 37% |
| Downtown Greenspace | 34% |
| Picnic Areas | 33% |
| Pump track (bicycle track) | 33% |
| Outdoor swimming pool | 32% |
| Athletic Fields | 31% |
| Picnic Shelters | 30% |
| Dog Parks | 24% |
| Artificial Turf Football/Soccer Fields | 18% |
| Artificial Turf Softball / Baseball Fields | 17% |
| Outdoor Volleyball Courts | 10% |
| Tennis Courts | 9% |
| Pickleball Courts | 8% |

Outdoor Recreation Facilities Comments:

Bathroom at Candy Cane park. Very Important. Every park should have a bathroom, especially ones with playgrounds.

Buy the property next to Gangloff Park
community garden

Disc Golf

Disc Golf Course

Extending Riverside Park trail to Imbler

Gymnastics /tumbling

I swim at Vet's memorial pool, run & bring my dogs to the park primarily.

Ice skating

Important to design parks or open spaces that do not attract homeless gathering. Max square is a prime example.

It would be nice if La Grande could compete with Pendleton's aquatic center and Joseph's splash pad in the summer. It used to be cheaper to drive all the way to Pendleton to swim not sure now, and free to play at the splash pad in Joseph. In addition, if Pendleton and Enterprise can keep an ice skating rink open why can't we? We should be the main hub for this area.

Maintain and take care of what you have before adding anything.

Many of these would need policed

Maximize use of existing areas and facilities

Most important: maintain current facilities including parks and trails

nighttime hours at indoor facilities

Outdoor performance space

Park community food gardens

Promote Gangloff Park, make a walking trail along the GR river(west and east)

Roller skating

Trail to Morgan Lake, possibly up Deal Canyon, develop riverfront park (see Boise Whitewater Park), Improve beachfront at Morgan Lake,

Work with Island City to develop quarry ponds into parks

Upgrade pool entry/locker rooms

Upkeep what we have instead of adding more.

would like to see a Peace Park with a peace pole and other user-friendly areas that is not associated with sports, and without religious or political association

What are your top 3 concerns to address with this Master Plan Update?

Percentage selected as a top 3 concern

La Grande

| | |
|--|-----|
| Improve or expand trail system | 51% |
| Improve condition/maintenance of existing parks | 39% |
| Increase number of youth programs | 38% |
| Improve condition of existing facilities | 32% |
| Increase number of indoor recreation facilities | 32% |
| Plan ahead for growth | 24% |
| Increase communication for services and programs | 21% |
| Improve funding | 17% |
| Increase number of parks and athletic fields | 16% |
| Improve accessibility | 9% |
| Other (please specify) | 8% |
| Improve tree care, planting, and maintenance | 8% |

DRAFT

How would you rate the quality of customer service provided by the Parks and Recreation staff?

| | | Frequency | Percent | Valid Percent | Cumulative Percent |
|---------|-----------------------|-----------|---------|---------------|--------------------|
| Valid | Poor | 6 | 1.5 | 2% | 2.0 |
| | Could use improvement | 46 | 11.2 | 15% | 17.2 |
| | Satisfactory | 149 | 36.3 | 49% | 66.3 |
| | Exceptional | 102 | 24.8 | 34% | 100.0 |
| | Total | 303 | 73.7 | 100.0 | |
| Missing | Don't Know | 107 | 26.0 | | |
| | System | 1 | .2 | | |
| | Total | 108 | 26.3 | | |
| Total | | 411 | 100.0 | | |



Where do you get your information about Parks & Recreation programs?

Percentage selected for information source

| | La Grande | La Grande Non-social media |
|------------------------|-----------|-------------------------------|
| Social Media | 60% | |
| Friends | 42% | 45% |
| Website | 39% | 48% |
| Email | 28% | 34% |
| Local newspaper | 24% | 28% |
| Activity guide | 17% | 18% |
| Local radio stations | 14% | 8% |
| Flyers | 11% | 8% |
| Other (please specify) | 4% | 6% |

Communication of information needs improved. Don't hear any information.

Community and Work meetings

Firsthand experience as coach

I didn't know where to find it

Library

library, some stuff it would be a good idea to use it's fb page more.

Park and Rec employees

School

School resources

Schools

This is my first time

What's the best way for you to receive Parks & Recreation information?

Percentage selected for information source

| | La Grande | La Grande Non-social media |
|------------------------|-----------|-------------------------------|
| Social Media | 69% | |
| Email | 57% | 69% |
| Website | 45% | 51% |
| Activity guide | 28% | 33% |
| Friends | 26% | 22% |
| Local newspaper | 24% | 27% |
| Local radio stations | 20% | 12% |
| Flyers | 17% | 16% |
| Other (please specify) | 3% | 5% |

a text saying a new activity guide pdf is available would be helpful

K-12 schools, GRH women's and children's clinic

Mail

Schools

Social media is the fastest

Text messages

Anything as long as it's consistent

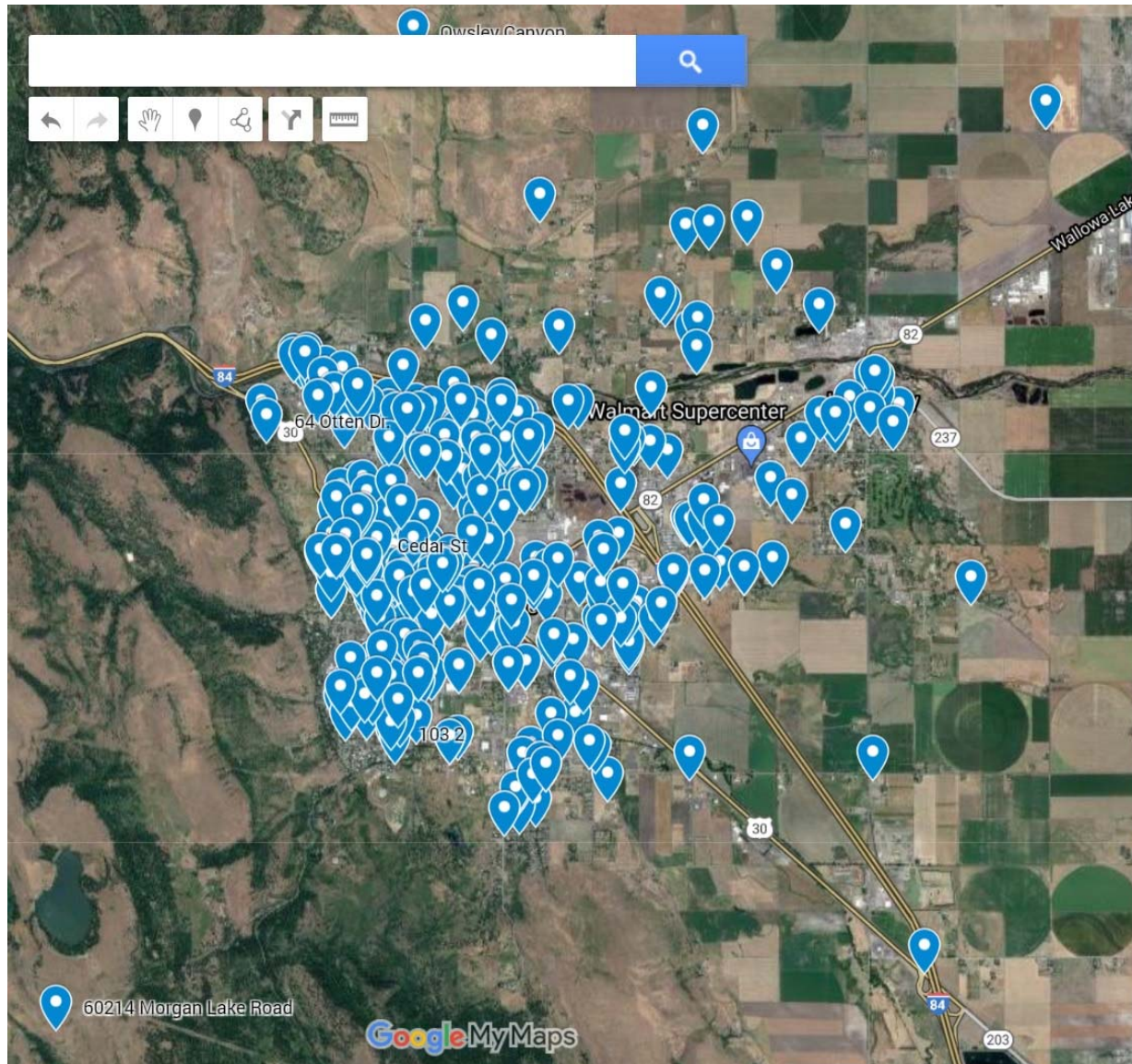
banners across busy street intersections and how about an event 'billboard'?

School

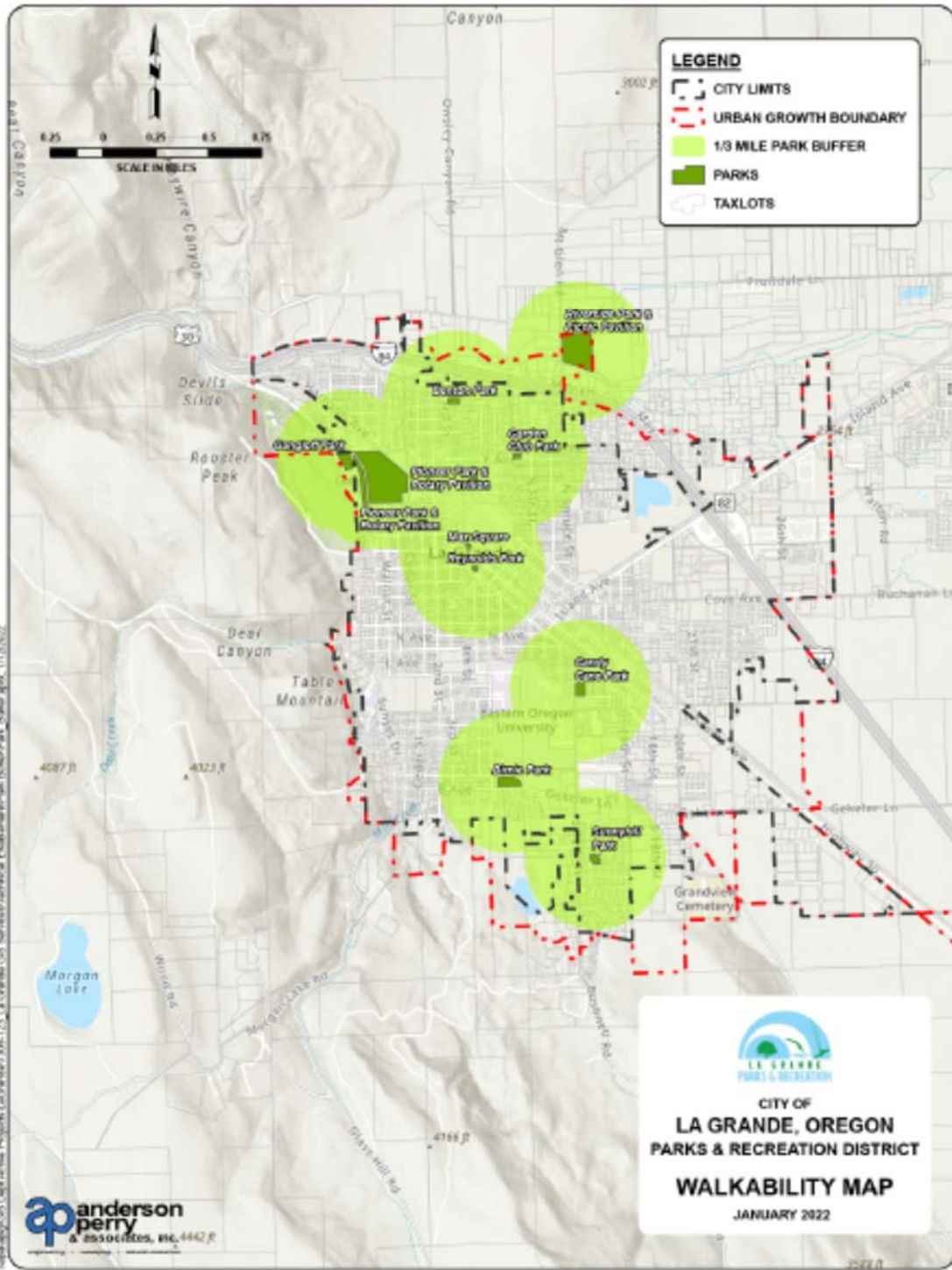
School resources

Sent home in school communication

Respondents Map (generated by Survey Monkey)



Walkability map – circles around parks represent 1/3 mile radius, the standard reasonable walking distance we are using for reference.



Appendix A

Staff Recommendations for Improvements

Some of these have been incorporated into the main plan, but some have not and are routine maintenance or programming items. Although not all are in the plan, staff still believe they are important to include here.

Max Square

- Add greenspace
- Install old Riverside fence to close stage area
- Move irrigation control out of Mamacitas
- Repair alley retaining wall
- Use space for more programs

Reynolds Park (Pocket Park)

- Maintain partnership with LG Mainstreet Downtown to maintain park
- Include on scavenger hunts or other local events to promote park location

Candy Cane Park

- Add covered picnic area (shade canopy or pavilion)
- Add permanent restroom

Sunnyhill Park

- Build loop trail behind playground
- Add covered picnic area (shade canopy or pavilion) NW corner
- New playground and surfacing

Birnie Park

- Add water/power to pavilion
- Add parking

Benton Park

- Add permanent restroom
- Add BBQ
- Add concrete pad for permanent picnic table location

Morgan Lake

- Install gate at road entry for winter closure
- Add at least 2 picnic tables and stand up barbecues to day use area near main dock
- Add vegetation to separate camp sites
- Install wildlife signage

Riverside Park

- Complete loop trail extension
- Repair damaged pavilion roof
- Replace playground with possible destination playground
- Add splash pad
- Re-surface parking area and access road

Pioneer Park

- Construct connector pathway to Gangloff Park

Gangloff Park

- Add historical signage near cabin
- Repair pathways
- Construct connector pathway to Pioneer Park

Community Forest

- Improve tree canopy cover where identified in tree inventory
- Improve diversity of community forest
- Build support for and encourage community engagement

Other thoughts from staff

- Indoor recreation space is a priority
 - Indoor playground for small children/toddlers
 - Multi-purpose community space
 - Multi-purpose sports space (i.e. basketball, volleyball, baseball, soccer)
 - Dedicated teen space
 - Classrooms
- Park restrooms are a priority
 - Candy Cane Park
 - Benton Park
- Opportunity for Trails
 - Little Morgan
 - Gangloff to Pioneer
 - Loop trail at Sunnyhill
- Add more covered picnic areas may take strain off of pavilion rentals
 - Candy Cane Park
 - Sunnyhill
 - Benton

**BEFORE THE CITY OF LA GRANDE
COMPREHENSIVE PLAN – GOAL 8 AMENDMENT
FOR PARKS & RECREATION MASTER PLAN ADOPTION**

‘DRAFT’ DECISION ORDER

I. Application Information

Proposal: Goal 8 of the City of La Grande Comprehensive Plan Ordinance 3208, Series 2013, is proposed to be amended to repeal and replace the City of La Grande Parks and Recreation Master Plan.

Applicant: City of La Grande (Community Development Dept. & Parks Dept.)

Address/Location: City-Wide; This Comprehensive Plan Amendment is not site specific.

Decision Order Prepared By: Michael J. Boquist, Community Development Director
(Reviewed by Stu Spence, Parks Director)

II. Schedule of Procedural and Public Hearing Requirements

In accordance with Land Development Code Ordinance 3252, Series 2021, Articles 9.3 and 9.4, Comprehensive Plan Amendments are subject to the City Council’s review and decision authority, upon receiving a recommendation from the Planning Commission. In accordance with Article 9.5, public hearings for the consideration of the proposal were scheduled as follows:

- Summer 2021.....Circulation of On-line and Paper Survey to Community.
- October 19, 2021.....Focus Group Meeting – Outdoor Recreation Facilities
- October 20, 2021.....Focus Group Meeting – Indoor Recreation Facilities
- October 21, 2021.....Focus Group Meeting – Programs and Events
- November 2, 2021.....Focus Group Meeting – Top 3 Concerns to Address in Plan
- November 4, 2021.....Focus Group Meeting – Park Locations and Maintenance Needs
- February 3, 2022.....Public Input Meeting via Zoom Videoconference
- March 28, 2022.....Joint Work Session, before the Parks Commission, Planning Commission and City Council
- April 1, 2022.....35-Day Required Notice to the DLCD (or greater)
- April 6, 2022.....Public Notice Mailed to all Property Owners (City and UGB)
- April 9, 2022.....Public Notice Advertised in *The Observer* (local newspaper)
- May 10, 2022.....Public Hearing #1, before the Planning Commission
- June 1, 2022.....Public Hearing #2, before the City Council, and First Reading of the adopting Ordinance by Title Only.

| | |
|----------------------|--|
| July 6, 2022..... | Public Hearing #3, before the City Council, and Second Reading of the adopting Ordinance by Title Only. |
| July 12, 2022..... | Application for Co-Adoption Submitted to Union County. |
| August 5, 2022..... | 30-Day Appeal Period and DLCDC Notice - Post Acknowledgement Plan Amendment (PAPA) – for inside the City Limits only. |
| September, 2022..... | Public Hearing #4, before the Union County Planning Commission for Co-Adoption – for Urban Growth Boundary Areas. |
| November, 2022..... | Public Hearing #5, before the Union County Board of Commissioners, and First Reading of the adopting Ordinance by Title Only. |
| December, 2022..... | Public Hearing #6, before the Union County Board of Commissioners, and Second Reading of the adopting Ordinance by Title Only. |
| January, 2023..... | DLCDC Notice - Post Acknowledgement Plan Amendment (PAPA) – for Urban Growth Boundary Areas. |

III. General Facts and Overview

1. The Goal 8 (Recreation Needs) chapter of the City of La Grande Comprehensive Plan is also titled and known as the Parks & Recreation Master Plan.
2. The current Parks & Recreation Master Plan was adopted by the City of La Grande City Council on April 3, 2013, and shall also be known as the 2013 Parks & Recreation Master Plan within this Decision Order.
3. The 2013 Parks & Recreation Master Plan was prepared in 2012 and included a five (5) year planning horizon, which ended in 2017.
4. The preparation of proposed Parks & Recreation Master Plan was initiated in 2021 by a project team, made up of City staff and the Parks & Recreation Advisory Commission. The proposed Plan was completed in the Spring 2022, and includes a five (5) year planning horizon that expires in 2027.
5. The proposed Parks & Recreation Master Plan is provided in **Exhibit A**, attached.
6. A summary of public involvement process (work sessions, public meetings, etc.) is provided in **Exhibit B**, attached.
7. Comprehensive Plan amendments are subject to the Planning Commission and City Council review procedures and are subject to the review criteria contained in the City of La Grande Land Development Code Ordinance 3252, Series 2021 (LDC), Article 8.9, Section 8.8.003, which requires that “a proposed Comprehensive Plan Document Amendment shall be approved if the review authority finds:
 - A. That the proposed amendment is in compliance with Statewide Planning Goals;
 - B. That the proposed amendment is in conformance with the policies of the Comprehensive Plan; and
 - C. That the proposed amendment is supported by specific studies or other factual information which documents the public need for the amendment. Policies.”

These review criteria are addressed in **Exhibit C**, attached.

EXHIBIT A

**CITY OF LA GRANDE
PARKS & RECREATION MASTER
PLAN**

**Amendments to Repeal and Replace the Goal 8 Chapter
of the Comprehensive Plan Ordinance 3208, Series 2013**

Parks & Recreation Master Plan



2022 - 2027

Purpose of this Plan

The La Grande Parks and Recreation Master Plan is intended to help meet the needs of current and future residents by positioning La Grande to build on the community's unique parks and recreation assets and identify new opportunities. The citizen-driven plan establishes a clear direction to guide city staff, advisory committees, and elected officials in their efforts to enhance the community's parks system, open space, community forest, trails, recreation facilities, programs and services. The purpose of this plan is to continue to evaluate and develop a well-planned systemic approach to managing community parks and recreation needs. The Master Plan ensures that these services are consistent, compatible, and complimentary to all current and planned Parks and Recreation services.

Department Description

The La Grande Parks & Recreation Department consists of four different divisions including; 1) Aquatics (Veterans' Memorial Pool), 2) Recreation, 3) Parks Maintenance, and 4) Urban Forestry. The department receives funding authorized by the City Council through budget appropriations. Additional funding is provided through fees charged for specific programs and services and through grant funds. Through these means, parks and recreation programs and services are provided and maintained for the citizens of La Grande.



Methodology of this Planning Process

This project has been guided by a project team, made up of city staff and the Parks & Recreation Advisory Commission. This project consisted of the following tasks.

Needs Assessment, Public Involvement, and Process -

Community Survey

Online and paper survey made available to all residents receiving 491 responses. This data was analyzed and refined by City residency. 411 responses were from La Grande, 25 were missing a city name, and 55 were from outside of La Grande. Consideration of priorities were given to La Grande residents.

Focus Groups

Five online video conference focus groups were held in fall of 2021 with four discussion points:

1. Outdoor Recreation Facilities – What are the priorities for future facilities?
2. Indoor Recreation Facilities - What are the priorities for future facilities?
3. Programs and events – What are we missing, what should we add?
4. Top 3 concerns for the master plan to address.
5. Park locations and parks maintenance needs.



Focus Group results themes included:

- Connectivity of parks between parks. Ideas included creating natural or street corridors where citizens could safely walk or bike between city parks.
- Accessibility for disabled and different socioeconomic groups.
- Increased youth/teen programs and/or spaces. This included a need for a multi-use, year-round facility with a focus on youth programming.
- More trails throughout town.

Parks & Recreation Advisory Commission Recommendations and Themes cont'd

Discussion from December 15, 2021 focused on:

Indoor Facilities

- Recreation Center emerged as a priority including youth/teen space.

Outdoor Facilities

- Priorities set beginning with Riverside Playground replacement.

Programs and Events

- New focus on youth/teen programming.

Neighborhood Park Locations

- Eastern part of La Grande was identified as a priority.

- Preserve and grow natural areas within the parks system.

The Parks & Recreation Advisory Commission met on December 15, 2021 to determine common themes and prioritize projects and improvements for the next five years. Members participating included: David Moyal, Chairperson, Bob Mills, Vice Chairperson, Steve Antell, John Briney. Staff present were McKayla Rollins, Aquatic & Recreation Superintendent and Stu Spence, Parks & Recreation Director. The following discussion was focused around the following topics.

Indoor Facilities:

- One of the overwhelming responses is year-round youth programs. If we are looking to the future, the biggest capital investment should be the Recreation Center including gym space, classrooms, and multi-purpose space with a focus on youth programming. This will likely tie into all the indoor facilities. We could look in to developing a “Friends Group” that could be a non-profit partner to support this capital campaign.
 - Explore connecting a Recreation Center to the pool. This would create a better customer experience and could include the construction of a gym, classrooms, multi-purpose space, and new locker rooms at entry. Some ballfields would have to be relocated and parking addressed.
- Riveria School was discussed, but was determined not to be a usable space.
 - It could work if the gym was saved, but the rest of the building demolished.
 - Multipurpose space is really important.

Outdoor Facilities:

- Riverside Playground
- Splash Pad
- Install restrooms at Candy Cane and Benton Parks
- Install shade canopies at Sunnyhill, Candy Cane, and Benton Parks
- Replace playground at Sunnyhill Park
- Trail and Connectivity Opportunities
 - Park to park along street corridors
 - La Grande to Island City Greenway Trail
 - Deal Canyon to Morgan Lake
 - Riverside Park to Fairgrounds
 - Birnie Park to EOU
- Natural Area Expansion Opportunities
 - Pete’s Pond and/or Gangloff Park

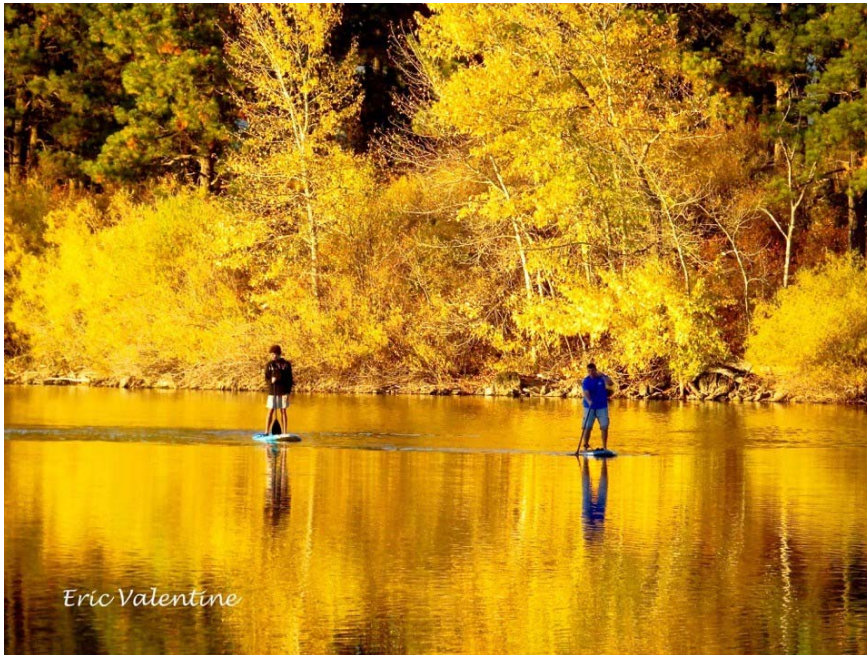
Programs/Events Suggestions

- Morgan Lake Outdoor Education and boating
- Teen recreational sports leagues
- Community Hikes

- Partnering with the Library to create a teen hang out.
- Diving, Jr. Lifeguard program, Teen pool programs
- Ski Bus or other trip opportunities throughout the year.

Neighborhood Park Locations

- Stu will work with City Hall to create map with parks and distances and to help identify neighborhoods that need parks.
- Eastern La Grande neighborhood is lacking in park land.
 - We might be able to partner with the School District to improve their facilities for that use in that neighborhood that doesn't have a park. OTECC might be another partner in that neighborhood.



Morgan Lake in the Fall

Goal 1: Maximize Planning Effort

Strategy: Incorporate the action items of this plan into the City's annual work plans to achieve the recommendations of this plan and to enhance effectiveness of staff effort.

Actions:

- Involve and inform City Council at their annual retreat of the recommendations of this plan.
- Incorporate the recommendations from this plan in to City's Budget process and request.

Strategy: Assure that all levels of staff are informed of and are set up to work together to implement the recommendations of this plan.

Actions:

- Inform all levels of staff of the direction of the plan, allow for staff input, encourage buy-in.
- Provide cross-departmental staff teams as appropriate to share recommendations of this plan.

Goal 2: Strategically Increase Programming and Partnerships

Strategy: Develop a standard practice for customer program feedback.

Actions:

- Develop a standard survey (usually at the end of a program) that will help improve programming and be able to respond to customer needs in a timely matter. Give customers an opportunity to provide positive and negative feedback.
- Suggestions for improving programs by staff.
- Annual community outreach on how to improve or what programs to add.
- Annual specific organizational (service clubs and volunteer organizations) outreach

Strategy: Implement and/or modify programs based on research and feedback.

Actions:

- Track new trends that may drive new needs.
- Budget for new or expanded programming.
- Adequately market new or expanded programs.

Strategy: Improve and enhance community partnerships that support the Urban Forestry program.

Actions:

- Improve communications and relationships with OTECC.
- Increase programming and outreach in local schools.

Strategy: Preserve and enhance community forest.

Actions:

- Enhance enforcement language to protect established trees and new tree planting requirements during new development.
- Maintain partnership with Public Works for street tree clearance pruning by zone.
- Develop a marketing campaign for right-of-way planting, pruning, and removing trees.

Goal 3: Provide Equitable Level of Service in Existing Parks and Facilities Throughout the Community

Strategy: Improve existing parks to meet community standards.

Actions:

- Strive to replace, add, or renovate amenities in the following order below.
 - Riverside Playground
 - Splash Pad
 - Restrooms at Candy Cane and Benton Parks
 - Shade canopies at Sunnyhill, Candy Cane, and Benton Parks
 - Sunnyhill Park Playground

Strategy: Improve accessibility and connectivity.

Actions:

- Strive to provide parks, greenways, or indoor facilities within one third mile of residents to ensure continued walkability.
- Work with other City departments that received Community Pathways funding to coordinate our planning efforts.
- Create a walkability analysis map by partnering with other City departments.
- Establish a task force to create a trail and pathway inventory consisting of current and potential future bike/ped friendly public/private natural or street corridors throughout La Grande and into adjacent land connecting other natural areas in the County.
- Use that walkability analysis to create priorities for connections to parks, greenways, or indoor facilities.
- Work with other City departments to create natural or street corridors where citizens could safely walk or bike between city parks.
- Look for trail and pathway opportunities in parks and throughout town.
- Ensure park amenities are accessible to all.
- Intentionally look to add park property on the East side of La Grande.

Strategy: Increase community forestry equity.

Actions:

- Intentionally identify low income, high need areas for tree plantings.
- Organize neighbors in low income, high need areas to advocate for the community forest.
- Plant at least 50 trees along Island Avenue northeast of Interstate 84.
- Work with other city departments on developing sidewalks, curbs, and planting strips in these underserved neighborhoods.

Goal 4: Create increased youth/teen programs and/or spaces.

Strategy: Identify and develop Recreation Center facility.

Actions:

- Identify and engage key community partners including EOU and La Grande School District, contractors, business owners, and foundations.
- Explore a “friends” group non-profit that could support fundraising efforts.
- Ensure there is multi-purpose community space for teen and senior programming, sports, events, activities, classes, meetings, and more.

- Work with engineer/architecture firm to analyze and develop plans.

Strategy: Develop youth/teen programming slate of activities throughout the year.

Actions:

- Ensure specific youth/teen programs are offered and advertised each quarter.
- Utilize Morgan Lake and other outdoor amenities to offer outdoor education for youth.
- Develop teen recreational sports leagues.
- Explore partnerships with the Library, EOU, and/or other partners to create a teen hang out space and programs.
- Develop teen aquatics programming. i.e. Jr. Lifeguard program, evening events
- Develop youth/teen trips. i.e. ski bus, Boise, Pendleton

Goal 5: Preserve and grow natural areas within the parks system.

Strategy: Preserve Gangloff Park as a natural area.

Actions:

- Continue to work with the Native Plant Society and provide budget support for their volunteer projects along with materials and supplies.
- Look for opportunities to purchase adjacent land.

Strategy: Look for opportunities to add natural areas to the parks system inventory.

Actions:

- Meet with Blue Mountain Conservancy for potential partnership opportunity at Pete's Pond.
- Work with other City departments to identify possible natural area park acquisition opportunities.

| Recommendations 2022 – 2027 Priorities | Capital Cost Estimate | Capital Funding Sources |
|--|-----------------------|------------------------------------|
| Riverside Park Playground Replacement | \$125,000 | General Fund, Grants, Donations |
| Hire architect/engineer to provide site analysis for Recreation Center | \$25,000 | General Fund, Park SDC Funds |
| Splash Pad Construction | \$100,000 | General Fund, Grants, Donations |
| Restroom at Candy Cane Park | \$50,000 | General Fund, Grants, Public Works |
| Restroom at Benton Park | \$50,000 | General Fund, Grants, Public Works |
| Shade Canopy at Candy Cane Park | \$50,000 | General Fund, Grants |
| Shade Canopy at Benton Park | \$50,000 | General Fund, Grants |
| Sunny Hills Park Playground Replacement | \$40,000 | General Fund, Grants, Donations |
| Shade Canopy at Sunnyhill Park | \$50,000 | General Fund, Grants |

| Fiscal Year 1 | Actions to accomplish during fiscal year 22-23 | Who's responsible |
|---|--|--|
| CIP | Hire architect/engineer to provide site analysis for Recreation Center | Director, PRAC Ad Hoc Committee |
| Goal 1: Maximize Planning Effort | Involve and inform City Council at their annual retreat of the recommendations of this plan. | Director, Superintendent |
| Goal 1 | Inform all levels of staff of the direction of the plan, allow for staff input, encourage buy-in. | All Staff |
| Goal 1 | Provide cross-departmental staff teams as appropriate to share recommendations of this plan. | All Staff |
| Goal 2 | Develop a standard survey (usually at the end of a program) that will help improve programming and be able to respond to customer needs in a timely matter. Give customers an opportunity to provide positive and negative feedback. | Superintendent, Recreation Coordinator |
| Goal 2 | Develop a marketing campaign for right-of-way planting, pruning, and removing trees. | Superintendent, Urban Forester |
| Goal 3: Provide Equitable Level of Service in Existing Parks and Facilities Throughout the Community | Create a walkability analysis map by partnering with other City departments. | Director |
| Goal 4: Create increased youth/teen programs and/or spaces. | Identify and engage key community partners including EOU and La Grande School District, contractors, business owners, and foundations. | Director, Superintendent |
| Goal 4 | Explore a "friends" group that could support fundraising efforts for the Recreation Center. | PRAC, Director |
| Goal 4 | Develop teen aquatics programming. i.e. Jr. Lifeguard program, evening events. | Aquatics Activity Coordinator |
| Goal 4 | Develop youth/teen trips. i.e. ski bus, Boise, Pendleton | Superintendent, Recreation Coordinator |
| Goal 5 | Meet with Blue Mountain Conservancy for potential partnership opportunity at Pete's Pond. | Director |
| Goal 5 | Work with other City departments to identify possible natural area park acquisition opportunities. | Director |

| Fiscal Year 2 | Actions to accomplish during fiscal year 23-24 | Who's responsible |
|---|--|--|
| CIP | Riverside Park Playground Replacement | Director, Parks Maintenance |
| Goal 1: Maximize Planning Effort | Incorporate the recommendations from this plan in to City's Budget process and request. | All Staff |
| Goal 2: Strategically Increase Programming and Partnerships | Annual community outreach on how to improve or what programs to add. | Superintendent, Recreation Coordinator |
| Goal 3: Provide Equitable Level of Service in Existing Parks and Facilities Throughout the Community | Establish a task force to create a trail and pathway inventory consisting of current and potential future bike/ped friendly public/private natural or street corridors throughout La Grande and into adjacent land connecting other natural areas in the County. | PRAC, Director |
| Goal 3: | Use that walkability analysis to create priorities for connections to parks, greenways, or indoor facilities. | PRAC, Director |
| Goal 3 | Look for trail and pathway opportunities in parks and throughout town. | PRAC, Director |
| Goal 3 | Intentionally identify low income, high need areas for tree plantings. | Director, Urban Forester |
| Goal 4: Create increased youth/teen programs and/or spaces. | Work with engineer/architecture firm to analyze and develop plans for the Recreation Center. | Director |
| Goal 4 | Utilize Morgan Lake and other outdoor amenities to offer outdoor education for youth. | Superintendent, Recreation Coordinator |
| Goal 4 | Explore partnerships with the Library, EOU, and/or other partners to create a teen hang out space and programs. | Superintendent, Recreation Coordinator |
| Goal 5: Preserve and grow natural areas within the parks system. | Look for opportunities to purchase adjacent land near Gangloff Park. | Director |

| Fiscal Year 3 | Actions to accomplish during fiscal year 24-25 | Who's responsible |
|--|---|--------------------------------|
| Goal 2: Strategically Increase Programming and Partnerships | Increase programming and outreach in local schools. | Urban Forester |
| Goal 2 | Annual specific organizational (service clubs and volunteer organizations) outreach. | Director, Superintendent |
| Goal 2 | Improve communications and relationships with OTECC. | Director, Urban Forester |
| Goal 3 | Organize neighbors in low income, high need areas to advocate for the community forest. | Superintendent, Urban Forester |
| Goal 4: Create increased youth/teen programs and/or spaces. | Develop teen recreational sports leagues. | Recreation Coordinator |

| Fiscal Year 4 | Actions to accomplish during fiscal year 25-26 | Who's responsible |
|---|--|-----------------------------|
| CIP | Splash Pad Construction | Director, Parks Maintenance |
| Goal 2: Strategically Increase Programming and Partnerships | Enhance enforcement language to protect established trees and new tree planting requirements during new development. | Director, Urban Forester |
| Goal 3: Provide Equitable Level of Service in Existing Parks and Facilities Throughout the Community | Intentionally look to add park property on the East side of La Grande. | Director |

| Fiscal Year 5 | Actions to accomplish during fiscal year 26-27 | Who's responsible |
|---|---|-----------------------------|
| CIP | Restroom at Candy Cane Park | Director, Parks Maintenance |
| Goal 3: Provide Equitable Level of Service in Existing Parks and Facilities Throughout the Community | Work with other City departments to create natural or street corridors where citizens could safely walk or bike between city parks. | Director |
| Goal 3 | Plant at least 50 trees along Island Avenue northeast of Interstate 84. | Urban Forester |
| Goal 3 | Work with other city departments on developing sidewalks, curbs, and planting strips in these underserved neighborhoods. | Director |

Left over CIP Projects that don't fit realistic funding goals for the 5-year plan.

| | | |
|---|----------|------------------------------------|
| Restroom at Benton Park | \$50,000 | General Fund, Grants, Public Works |
| Shade Canopy at Candy Cane Park | \$50,000 | General Fund, Grants |
| Shade Canopy at Benton Park | \$50,000 | General Fund, Grants |
| Sunny Hills Park Playground Replacement | \$40,000 | General Fund, Grants, Donations |
| Shade Canopy at Sunnyhill Park | \$50,000 | General Fund, Grants |

The following pages are the results of the online and paper survey made available to all residents receiving 491 responses. This data was analyzed and refined by City residency. 411 responses were from La Grande, 25 were missing a city name, and 55 were from outside of La Grande. Consideration of priorities were given to La Grande residents.

How Important are each of these to you?

Percentage reporting 'Very important'

| | La Grande | Missing | Non-Resident | Overall |
|--|-----------|---------|--------------|---------|
| Riverside Park | 86% | 87.5% | 88.9% | 86.0% |
| Morgan Lake | 78% | 59.1% | 71.2% | 76.2% |
| Youth Sports | 76% | 82.6% | 79.6% | 76.4% |
| Playgrounds | 74% | 78.3% | 74.5% | 74.0% |
| Neighborhood Parks | 72% | 66.7% | 63.0% | 70.7% |
| Veterans' Memorial Pool | 69% | 60.9% | 80.8% | 69.9% |
| Pioneer Park | 68% | 70.8% | 66.7% | 68.3% |
| Youth Enrichment (i.e., afterschool programs, classes) | 68% | 73.9% | 56.6% | 67.2% |
| Urban Forest (trees near street and in parks) | 68% | 30.4% | 53.7% | 64.2% |
| Youth Summer Camps and Classes | 65% | 58.3% | 54.5% | 63.7% |
| Community Events (i.e., music in the park, summer parties) | 62% | 50.0% | 57.4% | 61.3% |
| Paved Recreational Trails | 56% | 33.3% | 30.2% | 52.4% |
| Athletic Fields | 56% | 70.8% | 60.0% | 57.5% |
| Downtown Greenspace | 55% | 39.1% | 37.5% | 52.2% |
| Designated Open Space | 54% | 36.4% | 37.5% | 51.1% |
| Picnic Areas | 52% | 39.1% | 50.9% | 51.1% |
| Urban Forestry Education (events around Arbor Day, school presentations, etc.) | 45% | 21.7% | 29.1% | 42.0% |
| Senior (55+) Programs (such as trips and excursions) | 38% | 37.5% | 25.5% | 36.7% |
| Adult Education Classes | 34% | 13.6% | 29.6% | 32.8% |
| Outdoor Basketball Courts | 32% | 29.2% | 40.7% | 33.2% |
| Skate Park | 29% | 25.0% | 26.4% | 28.1% |
| Adult Sports Leagues | 27% | 29.2% | 27.5% | 27.2% |
| Tennis Courts | 21% | 20.8% | 20.0% | 20.9% |
| Outdoor volleyball courts | 19% | 20.8% | 19.2% | 19.0% |
| Pickleball Courts | 13% | 19.0% | 17.4% | 13.5% |

Please answer the following based on how you or someone in your household used these facilities before COVID. Percentage reporting 'Regularly basis seasonally' or 'Regularly basis throughout the year'

| | La Grande |
|---|-----------|
| Riverside Park | 70% |
| Playgrounds | 61% |
| Neighborhood Parks | 55% |
| Pioneer Park | 53% |
| Morgan Lake | 52% |
| Youth Sports | 41% |
| Paved Recreational Trails | 41% |
| Athletic Fields | 36% |
| Veterans' Memorial Pool | 34% |
| Community Events (e.g., music in the park) | 30% |
| Picnic Areas | 30% |
| Youth Summer Camps and Classes | 19% |
| Outdoor basketball courts | 15% |
| Youth Enrichment (e.g., afterschool programs) | 14% |
| Adult Sports Leagues | 11% |
| Skate Park | 11% |
| Urban Forestry Education | 8% |
| Outdoor volleyball courts | 5% |

We would like to know from your perspective how well the below facilities and events suit the community's needs.

Percentage reporting 'Exceptional' and 'Satisfactory'

| | La Grande | | | |
|--|--------------|-------------|----------|------------|
| | Satisfactory | Exceptional | COMBINED | Don't Know |
| Playgrounds | 62% | 36% | 98% | 7% |
| Pioneer Park Ballfields | 49% | 49% | 98% | 29% |
| Riverside Park (NOT Dog Park or Playground) | 47% | 49% | 96% | 3% |
| Neighborhood Parks | 67% | 29% | 96% | 6% |
| Picnic Areas | 78% | 18% | 95% | 11% |
| Riverside Park Dog Park | 61% | 34% | 95% | 39% |
| Other athletic Fields | 66% | 28% | 93% | 34% |
| Urban Forest (trees near street and in parks) | 60% | 32% | 92% | 14% |
| Youth Sports | 62% | 30% | 92% | 33% |
| Youth Summer Camps and Classes | 63% | 28% | 90% | 46% |
| Veterans' Memorial Pool | 60% | 30% | 90% | 10% |
| Skate Park | 66% | 22% | 89% | 48% |
| Morgan Lake | 55% | 33% | 88% | 8% |
| Urban Forestry Education | 68% | 18% | 86% | 61% |
| Youth Enrichment (i.e., afterschool programs and classes) | 62% | 24% | 86% | 52% |
| Community Events (i.e., music in the park, summer parties) | 66% | 18% | 84% | 23% |
| Adult Sports Leagues | 69% | 14% | 82% | 56% |
| Outdoor Basketball Courts | 65% | 18% | 82% | 44% |
| Designated Open Space | 66% | 15% | 81% | 32% |
| Outdoor volleyball courts | 65% | 12% | 77% | 54% |
| Adult Education Classes | 61% | 14% | 76% | 67% |
| Senior (55+) Programs (such as trips and excursions) | 58% | 17% | 75% | 72% |
| Paved Recreational Trails | 59% | 14% | 73% | 18% |
| Downtown Greenspace | 58% | 15% | 72% | 21% |

What are your top three priorities for parks maintenance?

Percentage selected as a top 3 concern

La Grande

| | |
|---|-----|
| Restroom cleaning/maintenance | 78% |
| Trash pickup and removal | 59% |
| Amenities maintenance (i.e. playgrounds, picnic tables, etc.) | 56% |
| Turf care (i.e. mowing, fertilizing, watering, etc.) | 28% |
| Trail maintenance (i.e. snow removal, surface repair, etc.) | 25% |
| Vegetation rehabilitation and care | 17% |
| Ballfield maintenance | 16% |
| Tree care (i.e. pruning, replacement, etc.) | 11% |
| Other (please specify) | 5% |

Other:

All of it is important!

All of the above

available for all ages- including non-sports playing/watching seniors to be used in a wider variety of activities

Building for seniors to meet, play cards, dominoes, mahjong.

creating access to wild spaces: Gangloff Park, Mt. Emily winter access, Deal Canyon, Riverside walkway, and 12th street hiking trail

Develop Morgan lake to make it more user friendly

Difficult to say because everything was shut down for so long

Expansion of green and natural spaces

More trees planted to replace aging trees.

Need to spend more time supporting youth sports not adult beer drinking softball leagues

night swim hours at Veterans' Memorial Pool (when COVID threat is over)

Open spaces with native vegetation

Price for activities, we would go to the pool way more often and do camps if they were more affordable

Regular patrol to prevent misuse

Safety

Safety + speed of vehicles in parks

The parks and playgrounds have so many sketchy people and people speeding through them.

Tree care and veg management seem to be intertwined.

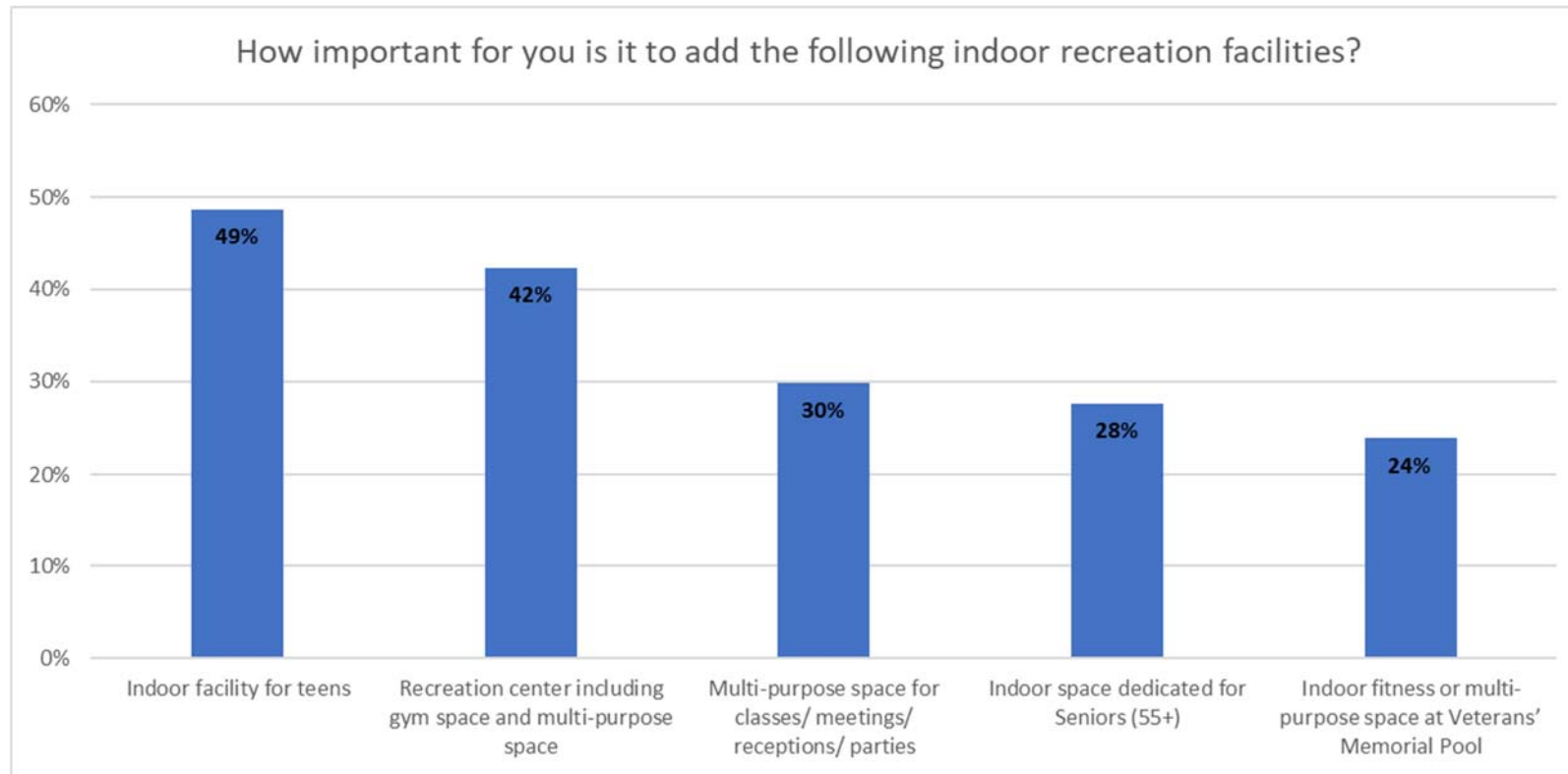
We need more playgrounds and with more things to do. Fix up old busted park toys. Riverside is falling apart. Wood coming undone. Screws out.

Would be nice to have a dirt track for BMX close to the skate park.

How important for you is it to add the following indoor recreation facilities?
Percentage reporting 'Very important'

La Grande

| | |
|--|-----|
| Indoor facility for teens | 49% |
| Recreation center including gym space and multi-purpose space | 42% |
| Multi-purpose space for classes/ meetings/ receptions/ parties | 30% |
| Indoor space dedicated for Seniors (55+) | 28% |
| Indoor fitness or multi-purpose space at Veterans' Memorial Pool | 24% |



Indoor Recreation Facilities Comments

A Space for kids and teens is again important

Affordable is top priority. The Maridell center was great in theory but too expensive. Hopefully the bowling alley will be affordable.

After hours youth training seminars (mechanics, carpentry, forestry, EMT etc.)

at no cost to seniors

Child care programs for all class of society (scholarships)

Disc Golf Course

Dual purpose emergency preparedness center and gym space at Riveria

Extending trail at Riverside park to Imbler

Gymnastics and dance are long overdue.

I'm new to this city, 68 yoa, and used to a place for seniors to meet for potluck lunches, game playing (ex. Cards, dominoes, mahjong, Rummikub.

Senior feel less alone when they have others to socialize with.

I'm not a senior & don't have any kids yet so some of these questions don't apply.

indoor soccer

indoor soccer space

Indoor sports in cold weather

Meet unmet needs in community

More stuff for seniors would be amazing especially considering the lack of human connection due to COVID

Outdoor pool or water park. Indoor children's museum or recreation space

Places for kiddos to play in bad weather!!

Seniors have a place and tons of options. There is nothing for our youth in this town other than drugs and breaking the law.

There needs to be fun safe free spaces for kids to go have fun be supervised.

Space able to be reserved for physical activities in privacy

splash pad and ice skating

The splash pad needs to be re-opened. There are only so many things parents can do with babies and toddlers and it has been unavailable to the public for 2 years now. I understand COVID19, but even before that it was closed. There needs to be several different splash pads built at 1 or 2 parks for the kids and community that doesn't require paying an excess amount of money for kids to find a way to beat the heat and have fun too.

Unsure on the seniors question. I do not know whether that age group feels they already have what they need or if they desire more.

We need a boys and girls club and Community Center

You need to concentrate on outdoor facilities.

Young Child spaces (esp. with Maridell gone)

How important for you is it to add outdoor recreation facilities?

Percentage reporting 'Very important to me'

| | La Grande |
|---|-----------|
| Interactive water feature/ play fountain / splash pad | 50% |
| Designated Open Space or Natural Areas | 46% |
| Paved Recreational Trails | 46% |
| Unpaved Recreational Trails | 46% |
| Neighborhood Parks | 43% |
| Outdoor Event Facility / Community Gathering Space | 43% |
| Open Grassy Play Areas | 42% |
| Playgrounds | 37% |
| Downtown Greenspace | 34% |
| Picnic Areas | 33% |
| Pump track (bicycle track) | 33% |
| Outdoor swimming pool | 32% |
| Athletic Fields | 31% |
| Picnic Shelters | 30% |
| Dog Parks | 24% |
| Artificial Turf Football/Soccer Fields | 18% |
| Artificial Turf Softball / Baseball Fields | 17% |
| Outdoor Volleyball Courts | 10% |
| Tennis Courts | 9% |
| Pickleball Courts | 8% |

Outdoor Recreation Facilities Comments:

Bathroom at Candy Cane park. Very Important. Every park should have a bathroom, especially ones with playgrounds.

Buy the property next to Gangloff Park

community garden

Disc Golf

Disc Golf Course

Extending Riverside Park trail to Imbler

Gymnastics /tumbling

I swim at Vet's memorial pool, run & bring my dogs to the park primarily.

Ice skating

Important to design parks or open spaces that do not attract homeless gathering. Max square is a prime example.

It would be nice if La Grande could compete with Pendleton's aquatic center and Joseph's splash pad in the summer. It used to be cheaper to drive all the way to Pendleton to swim not sure now, and free to play at the splash pad in Joseph. In addition, if Pendleton and Enterprise can keep an ice skating rink open why can't we? We should be the main hub for this area.

Maintain and take care of what you have before adding anything.

Many of these would need policed

Maximize use of existing areas and facilities

Most important: maintain current facilities including parks and trails

nighttime hours at indoor facilities

Outdoor performance space

Park community food gardens

Promote Gangloff Park, make a walking trail along the GR river(west and east)

Roller skating

Trail to Morgan Lake, possibly up Deal Canyon, develop riverfront park (see Boise Whitewater Park), Improve beachfront at Morgan Lake,

Work with Island City to develop quarry ponds into parks

Upgrade pool entry/locker rooms

Upkeep what we have instead of adding more.

would like to see a Peace Park with a peace pole and other user-friendly areas that is not associated with sports, and without religious or political association

What are your top 3 concerns to address with this Master Plan Update?

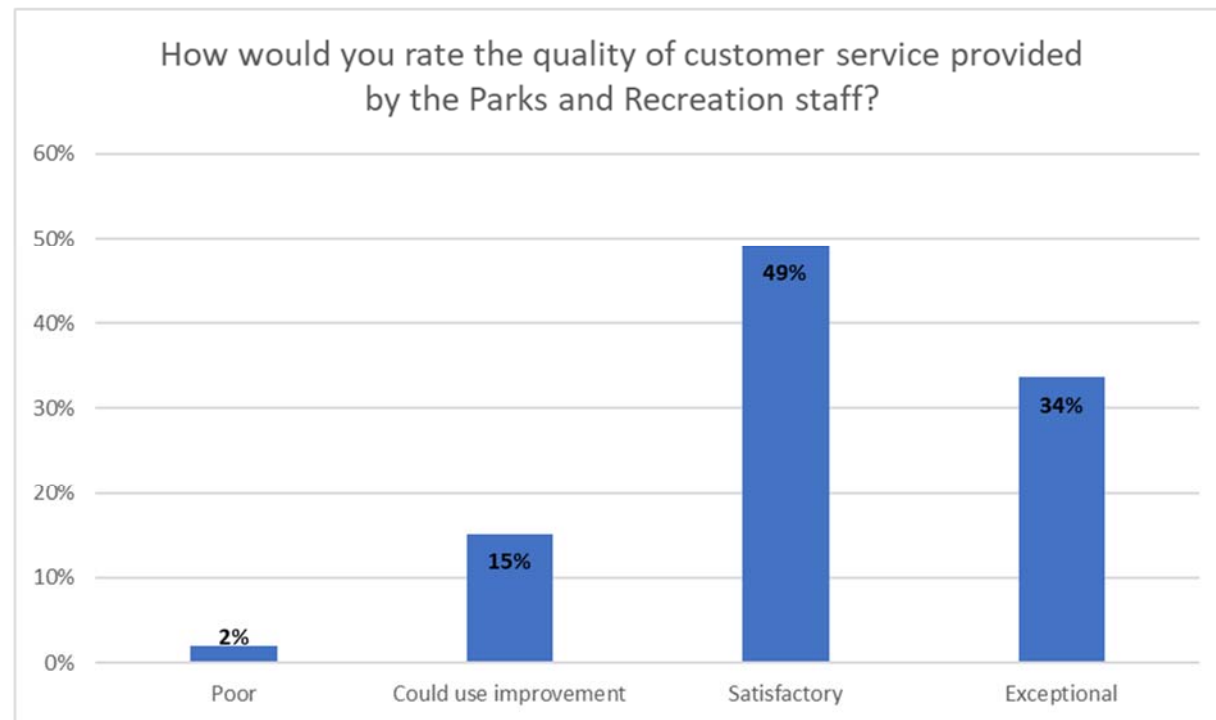
Percentage selected as a top 3 concern

La Grande

| | |
|--|-----|
| Improve or expand trail system | 51% |
| Improve condition/maintenance of existing parks | 39% |
| Increase number of youth programs | 38% |
| Improve condition of existing facilities | 32% |
| Increase number of indoor recreation facilities | 32% |
| Plan ahead for growth | 24% |
| Increase communication for services and programs | 21% |
| Improve funding | 17% |
| Increase number of parks and athletic fields | 16% |
| Improve accessibility | 9% |
| Other (please specify) | 8% |
| Improve tree care, planting, and maintenance | 8% |

How would you rate the quality of customer service provided by the Parks and Recreation staff?

| | | Frequency | Percent | Valid Percent | Cumulative Percent |
|---------|-----------------------|-----------|---------|---------------|--------------------|
| Valid | Poor | 6 | 1.5 | 2% | 2.0 |
| | Could use improvement | 46 | 11.2 | 15% | 17.2 |
| | Satisfactory | 149 | 36.3 | 49% | 66.3 |
| | Exceptional | 102 | 24.8 | 34% | 100.0 |
| | Total | 303 | 73.7 | 100.0 | |
| Missing | Don't Know | 107 | 26.0 | | |
| | System | 1 | .2 | | |
| | Total | 108 | 26.3 | | |
| Total | | 411 | 100.0 | | |



Where do you get your information about Parks & Recreation programs?

Percentage selected for information source

| | La Grande | La Grande Non-social media |
|------------------------|-----------|-------------------------------|
| Social Media | 60% | |
| Friends | 42% | 45% |
| Website | 39% | 48% |
| Email | 28% | 34% |
| Local newspaper | 24% | 28% |
| Activity guide | 17% | 18% |
| Local radio stations | 14% | 8% |
| Flyers | 11% | 8% |
| Other (please specify) | 4% | 6% |

Communication of information needs improved. Don't hear any information.

Community and Work meetings

Firsthand experience as coach

I didn't know where to find it

Library

library, some stuff it would be a good idea to use it's fb page more.

Park and Rec employees

School

School resources

Schools

This is my first time

What's the best way for you to receive Parks & Recreation information?

Percentage selected for information source

| | La Grande | La Grande Non-social media |
|------------------------|-----------|-------------------------------|
| Social Media | 69% | |
| Email | 57% | 69% |
| Website | 45% | 51% |
| Activity guide | 28% | 33% |
| Friends | 26% | 22% |
| Local newspaper | 24% | 27% |
| Local radio stations | 20% | 12% |
| Flyers | 17% | 16% |
| Other (please specify) | 3% | 5% |

a text saying a new activity guide pdf is available would be helpful

K-12 schools, GRH women's and children's clinic

Mail

Schools

Social media is the fastest

Text messages

Anything as long as it's consistent

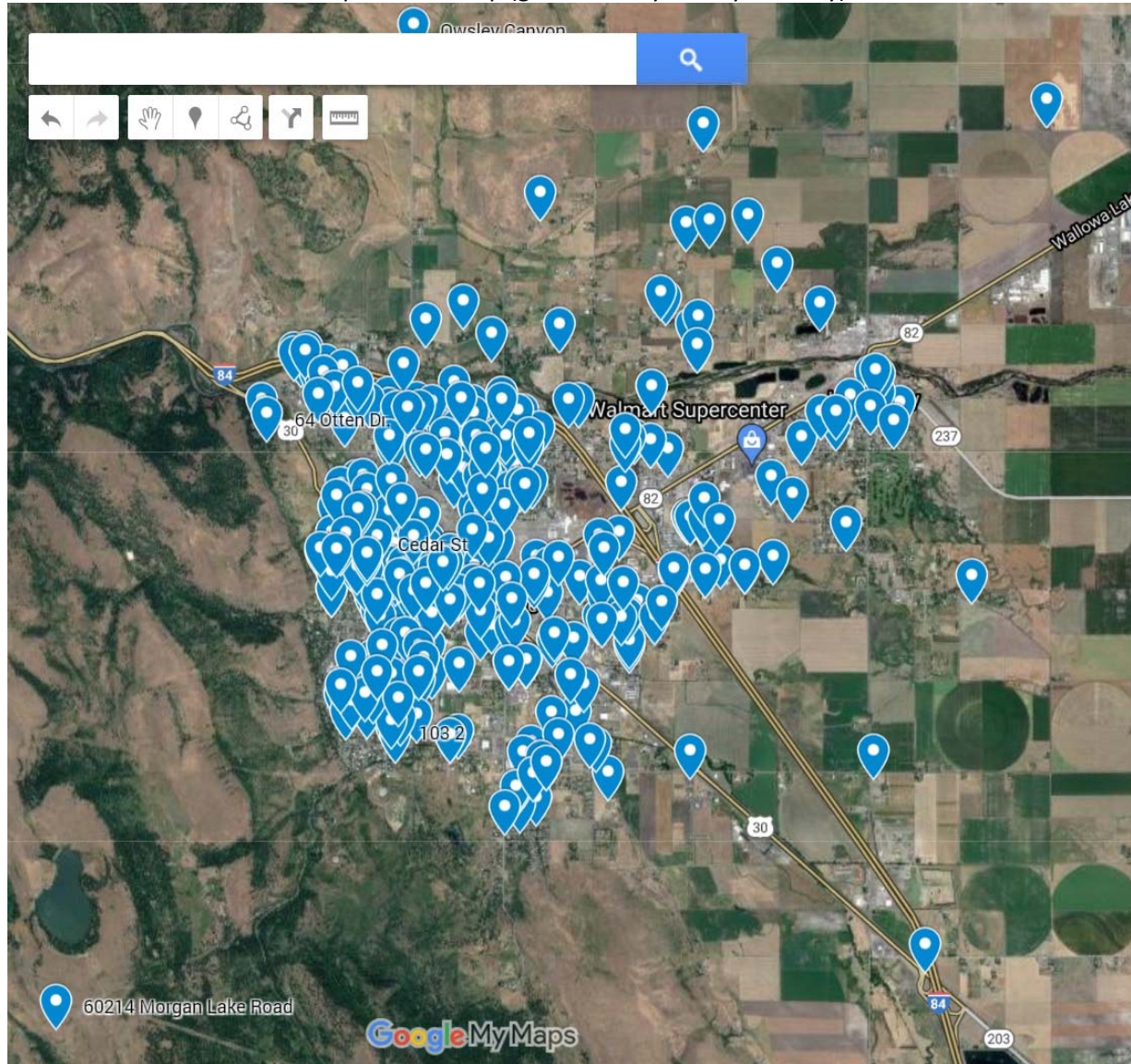
banners across busy street intersections and how about an event 'billboard'?

School

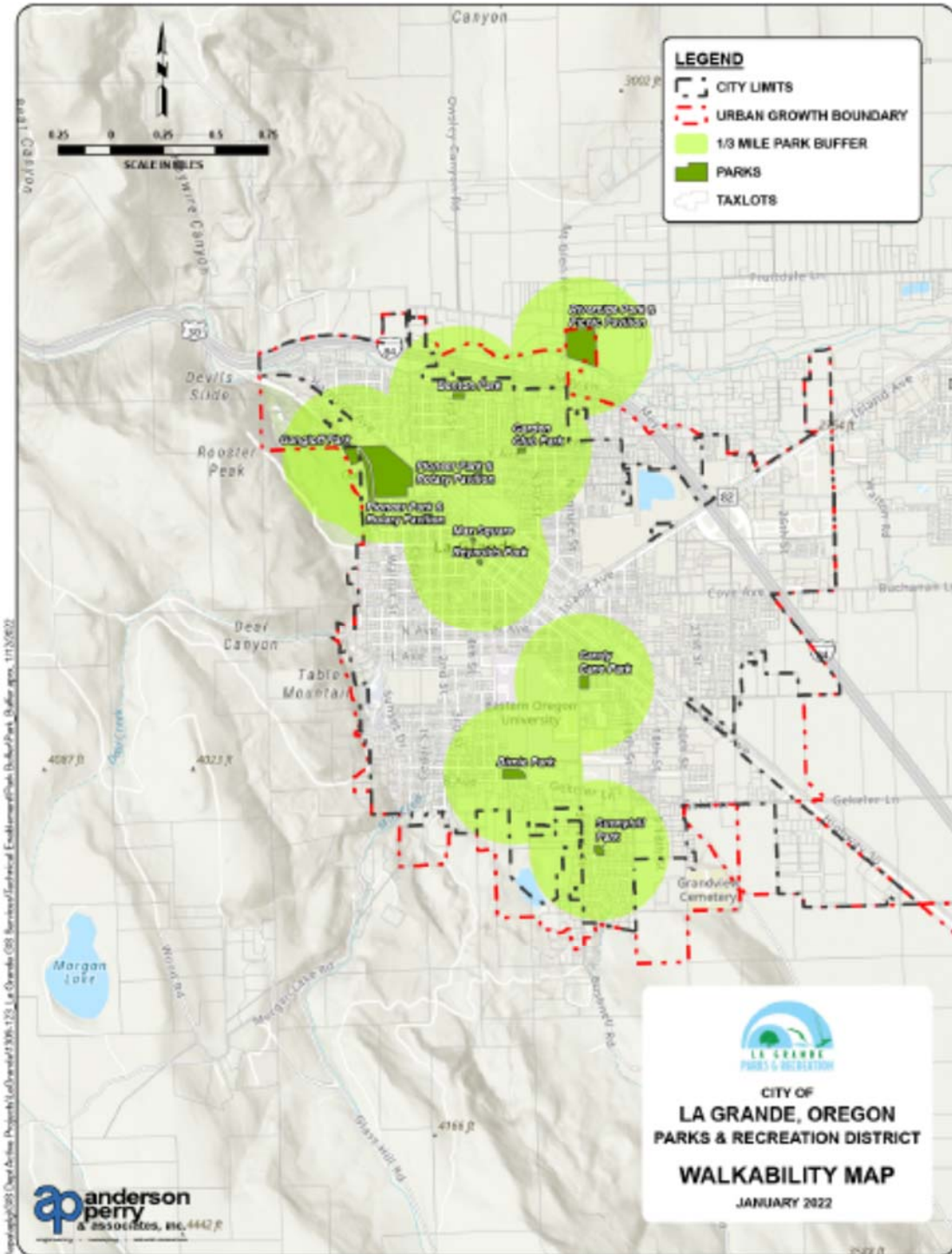
School resources

Sent home in school communication

Respondents Map (generated by Survey Monkey)



Walkability map – circles around parks represent 1/3 mile radius, the standard reasonable walking distance we are using for reference.



Appendix A

Staff Recommendations for Improvements

Some of these have been incorporated into the main plan, but some have not and are routine maintenance or programming items. Although not all are in the plan, staff still believe they are important to include here.

Max Square

- Add greenspace
- Install old Riverside fence to close stage area
- Move irrigation control out of Mamacitas
- Repair alley retaining wall
- Use space for more programs

Reynolds Park (Pocket Park)

- Maintain partnership with LG Mainstreet Downtown to maintain park
- Include on scavenger hunts or other local events to promote park location

Candy Cane Park

- Add covered picnic area (shade canopy or pavilion)
- Add permanent restroom

Sunnyhill Park

- Build loop trail behind playground
- Add covered picnic area (shade canopy or pavilion) NW corner
- New playground and surfacing

Birnie Park

- Add water/power to pavilion
- Add parking

Benton Park

- Add permanent restroom
- Add BBQ
- Add concrete pad for permanent picnic table location

Morgan Lake

- Install gate at road entry for winter closure
- Add at least 2 picnic tables and stand up barbecues to day use area near main dock
- Add vegetation to separate camp sites
- Install wildlife signage

Riverside Park

- Complete loop trail extension
- Repair damaged pavilion roof
- Replace playground with possible destination playground
- Add splash pad

- Re-surface parking area and access road

Pioneer Park

- Construct connector pathway to Gangloff Park

Gangloff Park

- Add historical signage near cabin
- Repair pathways
- Construct connector pathway to Pioneer Park

Community Forest

- Improve tree canopy cover where identified in tree inventory
- Improve diversity of community forest
- Build support for and encourage community engagement

Other thoughts from staff

- Indoor recreation space is a priority
 - Indoor playground for small children/toddlers
 - Multi-purpose community space
 - Multi-purpose sports space (i.e. basketball, volleyball, baseball, soccer)
 - Dedicated teen space
 - Classrooms
- Park restrooms are a priority
 - Candy Cane Park
 - Benton Park
- Opportunity for Trails
 - Little Morgan
 - Gangloff to Pioneer
 - Loop trail at Sunnyhill
- Add more covered picnic areas may take strain off of pavilion rentals
 - Candy Cane Park
 - Sunnyhill
 - Benton

EXHIBIT B

Public Engagement Opportunities

Summary of Work Sessions and Public Hearings

MASTER PLAN BACKGROUND

During the Summer of 2021 – Online and paper survey (attached) made available to all residents receiving 491 responses. This data was analyzed and refined by City residency. 411 responses were from La Grande, 25 were missing a city name, and 55 were from outside of La Grande. Consideration of priorities were given to La Grande residents.

About 25 people total participated in five Focus Groups were held using zoom videoconferencing:

1. Outdoor Recreation Facilities – What are the priorities for future facilities? - Oct 19, 2021 06:00 PM
2. Indoor Recreation Facilities - What are the priorities for future facilities? - Oct 20, 2021 06:00 PM
3. Programs and events – What are we missing, what should we add? - Oct 21, 2021 06:00 PM
4. Top 3 concerns for the master plan to address - Nov 2, 2021 06:00 PM
5. Park locations and parks maintenance needs - Nov 4, 2021 06:00 PM

The Parks Commission Summarized focus group themes this way:

- Connectivity of parks between parks. Ideas included creating natural or street corridors where citizens could safely walk or bike between city parks.
- Accessibility for disabled and different socioeconomic groups.
- Increased youth/teen programs and/or spaces. This included a need for a multi-use, year-round facility with a focus on youth programming.
- More trails throughout town.
- Preserve and grow natural areas within the parks system.

Staff then met and toured existing parks and other areas and made recommendations with the following main themes:

- Indoor recreation space is a priority
 - Indoor playground for small children/toddlers
 - Multi-purpose community space
 - Multi-purpose sports space (i.e. basketball, volleyball, baseball, soccer)
 - Dedicated teen space
 - Classrooms
- Park restrooms are a priority
 - Candy Cane Park
 - Benton Park
- Opportunity for Trails
 - Little Morgan
 - Gangloff to Pioneer
 - Loop trail at Sunnyhill
- Add more covered picnic areas may take strain off of pavilion rentals
 - Candy Cane Park
 - Sunnyhill
 - Benton

The Parks & Recreation Advisory Commission met on December 15, 2021 to determine common themes and prioritize projects and improvements for the next five years. Members participating included: David Moyal, Chairperson, Bob Mills, Vice Chairperson, Steve Antell, John Briney. Staff present were McKayla Rollins, Aquatic & Recreation Superintendent and Stu Spence, Parks & Recreation Director. They focused on Indoor and Outdoor Recreation Facilities, Programs/Events, and Neighborhood Park locations.

This led to DRAFT plan (attached)

PARKS & RECREATION MASTER PLAN PUBLIC INPUT NOTES
FEBRUARY 3, 2022
ZOOM VIDEOCONFERENCE

14 Participants including Parks & Recreation Advisory Commission Members:
David Moyal, Chairperson; Bob Mills, Vice-Chairperson; John Briney, Darren Dutto, Eric Griffith,
Steve Antell

Urban Forestry

- Improved pruning from OTEC contractors noticed
- The Parks & Recreation Department should have issued public notice when replacing trees along 2nd near the Fairgrounds.

Trails

- Could Deal Canyon be used? Could be a nice connection to Morgan Lake.
- Need paths in or near natural areas
- There may be space behind Grande Ronde Hospital for trails
- Safe connection between the Fairgrounds and Riverside Park

Recreation Center

- Is there unused space near downtown that could be used? Train station? Millers? However, renovating could be cost prohibitive
- Should serve all youth with youth focus
- Establish a task force to look at sites including the pros and cons of each one.
- Task force would develop and add to the plan before engaging an architect/designer

Preserve Gangloff Park

- City should try to acquire the strip that separates Gangloff and Pioneer Parks on the Northeast side of the park
- Critical to connect the two parks
- Expand connectivity across the highway to the neighborhood on the hill?
- Weed seed is a concern blowing in from neighboring property. Do what we can to acquire more adjacent land
- Future pathways should be permeable
- Encourage the city to install durable signage about key native plants and the history of the cabin

Lower Morgan Lake

- Could be designated a State Natural Area
- Viewing platform should be nixed due to a variety of concerns like bringing unnecessary attention to the lake
- Concern about noxious weeds. Need to look for funding to eradicate.

Pete's Pond

- Would be a great opportunity
- Extend to farmland if the City could acquire

Parks on the East side

- Demonstrated lack of parks on that side of town so new park development is important
- Should identify possible property in the future
- Work with School District on possible partnership at Willow School for increased park development and access

Master Plan

- Very dense and needs more illustrations and graphics so it's easier to read

**JOINT WORK SESSION
CITY COUNCIL; PLANNING COMMISSION; AND PARKS & RECREATION ADVISORY
COMMISSION
MARCH 28, 2022**

Summary

This work session was held in person at the City of La Grande City Hall, which was broadcast on Facebook Live at the following link <https://www.facebook.com/LaGrandeCityManager>. In-person attendees include the Parks and Recreation Advisory Commission, Planning Commission, City Council, Aquatics and Recreation Superintendent, Community Development Director, City Manager and City Recorder; with the Parks Director attending via Zoom Meetings.

The work session included a presentation from the Parks Director and the Chair of the Parks and Recreation Advisory Commission. Those in attendance discussed various elements of the plan and a consensus was reached to move forward with the public hearings and adoption process.

**PLANNING COMMISSION PUBLIC HEARING
MAY 14, 2022**

Summary

The Planning Commission held a public hearing to consider this request on June 14, 2022. The hearing was broadcast on Facebook Live at the following link <https://www.facebook.com/LaGrandeCityManager>. In advance of the hearing, one post card was received from a resident in opposition to the proposed Plan. In addition to the resident's name, the information on the post card was limited to the text "*No on Parks Master Plan Adoption.*" The post card did not include any additional comments to clarify the reason for such opposition. Two (2) parties attended the public hearing, expressing support of the proposed Plan, but with one party requesting public street improvements adjacent to Pioneer Park, along Pioneer Drive and Umatilla Street. Commission discussions express appreciation and support for the work performed by the Parks Director and Parks and Recreation Advisory Commission on prepared the proposed Parks and Recreation Master Plan. By unanimous vote of the Planning Commission, the Commission adopted the Finding of Fact and Conclusions set forth in the Draft Decision Order and that the Proposed Comprehensive Plan Amendment to adopt the Parks and Recreation Master Plan be recommended to the City Council for approval.

**CITY COUNCIL PUBLIC HEARING (FIRST READING)
June 1, 2022**

Summary

(Placeholder – To be completed following the Public Hearing.)

**CITY COUNCIL PUBLIC HEARING (SECOND READING)
July 6, 2022**

Summary

(Placeholder – To be completed following the Public Hearing.)

EXHIBIT C

Statewide Planning Goal 8: Recreation Needs

Oregon Administrative Rules

Chapter 660, Division 15

The purpose Statewide Planning Goal 8 is “To satisfy the recreational needs of the citizens of the state and visitors and, where appropriate, to provide for the siting of necessary recreational facilities including destination resorts.”

RECREATION PLANNING

The requirements for meeting such needs, now and in the future, shall be planned for by governmental agencies having responsibility for recreation areas, facilities and opportunities: (1) in coordination with private enterprise; (2) in appropriate proportions; and (3) in such quantity, quality and locations as is consistent with the availability of the resources to meet such requirements. State and federal agency recreation plans shall be coordinated with local and regional recreational needs and plans.

FINDINGS: The Parks & Recreation was an effort conducted and managed by the City of La Grande Parks and Recreation Advisory Commission and the Parks Department. It included a community-wide survey that generated over 400 responses from City of La Grande residents, and 6 focus group meetings that evaluated the current and future needs of the City of La Grande park system. The Parks & Recreation Master Plan identifies a goal and desire to have City park amenities within 1/3 mile of all city residences. The City’s existing park system is equally distributed to adequately serve the North, West and South portions for the City. The East quadrant of the City, however, was identified as having a deficiency in park facilities as there are no park amenities within this quadrant.

GUIDELINES FOR GOAL 8

A. PLANNING

1. An inventory of recreation needs in the planning area should be made based upon adequate research and analysis of public wants and desires.

FINDINGS: This guideline has been satisfied. The Parks & Recreation Master Plan includes an inventory of all City parks, amenities and improvement needs. The City of La Grande Parks Advisory Commission also conducted a community-wide survey that generated over 400 responses from City of La Grande residents, and held 6 focus group meetings that evaluated the

current and future needs of the City of La Grande park system, based on the public's wants and desires.

2. An inventory of recreation opportunities should be made based upon adequate research and analysis of the resources in the planning area that are available to meet recreation needs.

FINDINGS: This guideline has been satisfied. As mentioned above, the City of La Grande Parks Advisory Commission conducted a community-wide survey that generated over 400 responses from City of La Grande residents, and held 6 focus group meetings that discussed the recreational desires and needs of the community and how to best serve them with the City of La Grande park system. The Parks & Recreation Master Plan includes 5 goals that include action items focused on maintaining, enhancing and expanding the City's park system to meet the community's recreation needs based on the community-wide survey and focus group discussions.

3. Recreation land use to meet recreational needs and development standards, roles and responsibilities should be developed by all agencies in coordination with each other and with the private interests. Long range plans and action programs to meet recreational needs should be developed by each agency responsible for developing comprehensive plans.

FINDINGS: This guideline has been satisfied. Through the community-wide survey and focus group meetings, citizens representing both agency and private interests were invited to participate in development of the proposed Parks & Recreation Master Plan. As the City parks system is owned, operated and managed by the City of La Grande, the City has the sole responsibility for development the comprehensive plan for the City's park system. There are no other agencies with this responsibility, although all agencies and citizens within the City were invited to participate and have influence over the outcomes presented in the proposed Parks & Recreation Master Plan.

4. The planning for lands and resources capable of accommodating multiple uses should include provision for appropriate recreation opportunities.

FINDINGS: This guideline has been satisfied. All of the lands with the City corporate boundaries and Urban Growth Boundary have the potential to accommodate multiple uses. The proposed Parks & Recreation Master Plan recognizes a need for additional parks within the East quadrant of the City, as well as connecting trails and pathways for parks. As development is considered in and around the City, the Parks and Recreation Advisory Commission is to be engaged in the land use process to consider whether recreation opportunities are needed and if/how such opportunities can be realized.

5. The State Comprehensive Outdoor Recreation Plan could be used as a guide when planning, acquiring and developing recreation resources, areas and facilities.

FINDINGS: This guideline is optional and was not included in this effort.

6. When developing recreation plans, energy consequences should be considered, and to the greatest extent possible non-motorized types of recreational activities should be preferred over motorized activities.

FINDINGS: This guideline has been satisfied. The City's Parks & Recreation Master Plan focuses entirely on non-motorized recreation activities. None of the City park facilities include amenities that support motorized activities and none of the goals or action items included in the Parks & Recreation Master Plan refer to motorized activities.

7. Planning and provision for recreation facilities and opportunities should give priority to areas, facilities and uses that

- a. Meet recreational needs requirements for high density population centers,
 - b. Meet recreational needs of persons of limited mobility and finances,
 - c. Meet recreational needs requirements while providing the maximum conservation of energy both in the transportation of persons to the facility or area and in the recreational use itself,
 - d. Minimize environmental deterioration,
 - e. Are available to the public at nominal cost, and
 - f. Meet needs of visitors to the state.
8. Unique areas or resources capable of meeting one or more specific recreational needs requirements should be inventoried and protected or acquired.
 9. All state and federal agencies developing recreation plans should allow for review of recreation plans by affected local agencies.
 10. Comprehensive plans should be designed to give a high priority to enhancing recreation opportunities on the public waters and shorelands of the state especially on existing and potential state and federal wild and scenic waterways, and Oregon Recreation Trails.
 11. Plans that provide for satisfying the recreation needs of persons in the planning area should consider as a major determinant, the carrying capacity of the air, land and water resources of the planning area. The land conservation and development actions provided for by such plans should not exceed the carrying capacity of such resources.

FINDINGS: This guideline has been adequately satisfied. The proposed Parks & Recreation Master Plan includes goals and action items to remove and replace some park amenities (e.g. play structures) with modern elements that are safer and supporting of all user types/populations. The priorities identified in the Plan are not based on factors of this guideline, but rather on the citizen input received from the community-wide survey and focus group discussions.

B. IMPLEMENTATION

Plans should take into account various techniques in addition to fee acquisition such as easements, cluster developments, preferential assessments, development rights acquisition, subdivision park land dedication that benefits the subdivision, and similar techniques to meet recreation requirements through tax policies, land leases, and similar programs.

FINDINGS: The Parks & Recreation Master Plan includes goals and action items that focus on expanding the City's park system, especially within the East quadrant of the City. The Plan does not focus on specific fee acquisition easements or properties, etc. that could support new parks, trails and pathways; but, the Plan does make the consideration of these a priority. The implementation of some goals and action items are to be carried out and accomplished through other City Ordinances and processes.

For example:

- The City of La Grande Transportation System Plan includes a Pedestrian and Bicycle Plan that identifies specific location for multi-use paths that connect the City's park systems. As development occurs within the City, the Transportation System Plan is referred to for the acquisition of easements or the development of specific amenities called out in the Plan.
- The City's Transportation System Plan, Land Use Codes and Public Right-of-Way design standards identify the elements and amenities that are to be included in the construction of public right-of-way. Most streets include a landscaped parkway strip between the curb and sidewalk that is a part of the City's park system and urban forestry priorities. Some streets include bike lanes, sidewalks or other pathways for connecting neighborhoods to City parks and commercial areas.

- The City's Land Use Codes include a system development charge for the creation of each new dwelling unit. This system development charge is collected and reserved for the purpose of expanding the City's park system. The funds can be used for the fee acquisition of easements and properties for the development of new parks. Also, as part of the City's subdivision process, an evaluation is conducted to determine the recreational needs of an area and whether park and recreation improvements are necessary. The Land Use Codes allow, and may even require, the dedication and development of park space in lieu of the required system development charge.

Oregon Administrative Rules

Chapter 660, Division 15

660-034-0040

Planning for Local Parks

(1) Local park providers may prepare local park master plans, and local governments may amend acknowledged comprehensive plans and zoning ordinances pursuant to the requirements and procedures of ORS 197.610 to 197.625 in order to implement such local park plans. Local governments are not required to adopt a local park master plan in order to approve a land use decision allowing parks or park uses on agricultural lands under provisions of ORS 215.213 or 215.283 or on forestlands under provisions of OAR 660-006-0025(4), as further addressed in sections (3) and (4) of this rule. If a local government decides to adopt a local park plan as part of the local comprehensive plan, the adoption shall include:

- (a) A plan map designation, as necessary, to indicate the location and boundaries of the local park; and

FINDINGS: A Plan map has been included as an exhibit at the end of the Plan that identifies the location of each Park property and property boundaries. Each Park property is a discrete parcel (tax lot) that is owned by the City of La Grande, and the boundaries are clearly reflected on the Union County Assessor maps. The Parks & Recreation Master Plan map and the Union County Assessor maps are consistent with regards to illustrating the boundaries of each Park property. This standard is met.

- (b) Appropriate zoning categories and map designations (a “local park” zone or overlay zone is recommended), including objective land use and siting review criteria, in order to authorize the existing and planned park uses described in local park master plan.

FINDINGS: All of the Park properties are currently zoned Public Facilities (PF), which is a specific land use designation that includes all City parks and other government related facilities. The Parks & Recreation Master Plan only identifies existing established parks, there are no new parks proposed as part of this Plan.

The proposed Park Master Plan update is designed to maintain and enhance the City’s existing park system by supporting and expanding programs and partnerships to increase the use of existing facilities. For potential new park expansions, the Plan calls for parks, greenways, and indoor facilities to be located within one third mile of residents. Other than this action item within Goal 3, the Plan does not identify a specific set of siting criteria for existing or proposed parks. Instead, the Plan outlines five (5) goals, each with strategies and action items for accomplishing the goals. As the City considers expanding its park facilities, whether through a proposed private subdivision or through a proactive effort by the City, these goals, strategies and action items will be referred to as general siting criteria. The process will involve either forming a task force to consider proactive efforts, or referring a development to the City’s Parks and Recreation Advisory Commission for consideration and a recommendation on needed park facilities.

(2) Unless the context requires otherwise, this rule does not require changes to:

- (a) Local park plans that were adopted as part of an acknowledged local land use plan prior to July 15, 1998; or

(b) Lawful uses in existence within local parks on July 15, 1998.

FINDINGS: All of the City parks identified in the Parks & Recreation Master Plan were established well before the stated July 15, 1998, date. Other than considering new/upgraded amenities as some parks, there are no significant changes proposed to existing parks.

(3) All uses allowed under Statewide Planning Goal 3 are allowed on agricultural land within a local park and all uses allowed under Statewide Planning Goal 4 are allowed on forest land within a local park, in accordance with applicable laws, statewide goals, and rules.

FINDINGS: Upon adoption, the Parks & Recreation Master Plan will be valid within the corporate limits of the City of La Grande and its Urban Growth Boundary. There are no agricultural or forest zoned lands within these boundaries.

(4) Although some of the uses listed in OAR 660-034-0035(2)(a) to (g) are not allowed on agricultural or forest land without an exception to Goal 3 or Goal 4, a local government is not required to take an exception to Goals 3 or 4 to allow such uses on land within a local park provided such uses, alone or in combination, meet all other statewide goals and are described and authorized in a local park master plan that:

(a) Is adopted as part of the local comprehensive plan in conformance with Section (1) of this rule and consistent with all statewide goals;

(b) Is prepared and adopted applying criteria comparable to those required for uses in state parks under OAR chapter 736, division 18; and

(c) Includes findings demonstrating compliance with ORS 215.296 for all uses and activities proposed on or adjacent to land zoned for farm or forest use.

FINDINGS: As mentioned above, upon adoption, the Parks & Recreation Master Plan will be valid within the corporate limits of the City of La Grande and its Urban Growth Boundary. There are no agricultural or forest zoned lands within these boundaries.

EXHIBIT D

Land Development Code Ordinance 3252, Series 2021 Article 8.9, Section 8.8.003

Review Criteria

ANALYSIS OF APPLICABLE STANDARDS

Comprehensive Plan Document Amendments are subject to the Planning Commission and City Council review procedures and subject to the review criteria contained in the City of La Grande Land Development Code Ordinance 3242, Series 2018 (LDC), Article 8.9, Section 8.9.003, which includes conformance with applicable State laws, such as the Oregon Statewide Planning Goals and recent Legislative action.

LDC Section 8.9.003 – REVIEW CRITERIA

A proposed Comprehensive Plan Document Amendment shall be approved if the review authority finds:

A. That the proposed amendment is in compliance with Statewide Planning Goals;

FINDINGS: See Exhibit C of this Decision Order for Findings related to Statewide Planning Goal 8. This proposed Comprehensive Plan Amendment is limited to updating and replacing only the Goal 8 Chapter of the City of La Grande's Comprehensive plan with an updated Parks Master Plan. As this amendment is limited only to Goal 8, other Statewide Planning Goals have been deemed not applicable.

B. That the proposed amendment is in conformance with the policies of the Comprehensive Plan; and

Goal 1 – Citizen Involvement: To develop a citizen involvement program that insures the opportunity for citizens to be involved in all phases of the planning process.

Policies –

1. The City of La Grande shall strive to provide for widespread citizen involvement, especially in its land use planning process.
2. The City of La Grande shall strive to assure effective two-way communication with citizens.
3. The City of La Grande shall strive to provide the opportunity for citizens to be involved in all phases of the planning process.
4. The City of La Grande shall strive to assure that technical information is available in an understandable form.

5. The City of La Grande shall strive to assure that citizens will receive a response from policy-makers.
6. The City of La Grande shall strive to insure funding for the citizen involvement program.
7. That the City of La Grande Planning Commission continue to serve as the Committee for Citizen Involvement for the City of La Grande. Continued efforts should be made to ensure that Planning Commission members are selected by an open, well-publicized public process.
8. That the City of La Grande continue efforts to upgrade its web site to include land use information including, but not limited to: Comprehensive Plan, implementation ordinances, meeting agendas, meeting minutes, staff reports, hearing notices, land use maps, special events and opportunities to serve on committees or commissions.
9. That the City of La Grande continue surveying its citizens on a regular basis (every two to three years) to assess citizen attitudes regarding land use and other issues affecting the community.
10. That the City of La Grande produce printed materials that will enable citizens to understand technical aspects of the land use planning program and make such materials readily available to the public.
11. That the City of La Grande staff continue to participate in service club presentations, local radio talk shows and newspaper or newsletter columns in an effort to better communicate with citizens.
12. That the City of La Grande continue to provide all citizens who participate in the land use process with a copy of the final decision and findings.
13. That the City of La Grande explore the feasibility of publishing a newsletter on a regular basis.
14. That the City of La Grande budget adequate resources to continue and enhance its efforts to implement the policies and recommendations of this plan.

FINDINGS: The proposed Parks Master Plan was developed through a widespread and effective citizen involvement process. The City of La Grande Parks and Recreation Advisory Commission held several public meetings, as well as conducted surveys, to engage with the citizens of La Grande on the development of the proposed Plan. The public hearing process for the adoption of the proposed plan will also be widespread and provide opportunities for citizens to engage in all phases of the adoption process.

Section II, at the beginning of this Decision Order, outlines the timing of all scheduled public meetings and notices. Beginning on April 6, 2022, public notice was mailed to all property owners within the corporate limits of the City of La Grande and the Urban Growth Boundary. On April 9, 2022, advertised notice was published in *The Observer*, which is a local newspaper of general circulation. Additional notice was provided to *Elkhorn Media Group* and *La Grande Alive* for publishing on-line through their media platform. All materials were made available for the public to download from the City of La Grande's website.

The City's public involvement process includes and satisfies all of the applicable policies listed above.

Goal 2 – Land Use Planning

1. The overall goal of the La Grande Comprehensive Plan is to provide direction for achieving a safe, healthful, attractive, and workable environment for the citizens of La Grande; and
2. To establish a land use planning process and policy framework as a basis for all decisions and actions related to use of land and to assure an adequate factual base for such decisions and actions.

Policies –

1. That planning-related decisions will be made on a factual base, and that such base will be updated as base information changes, or at least every two years.
2. That the plans of other local, state and federal agencies will be taken into account in preparing land use plans and making related decisions.
3. That public need be established before plan changes or related requests are approved and that the burden of proof be borne by the requestor.
4. That urban uses will be discouraged from sprawl which may increase service costs, transportation congestion, and the transition of land from agriculture or grazing to urban uses.
5. That orderly, efficient and economical transition will be made in converting rural lands to urban development.
6. Before property is annexed to the City, it should be clearly established that such annexation will provide a clear benefit to the City with recognition of the fact that City services must be provided to such an area.
7. That commercial development be concentrated so as to strengthen existing commercial activities.
8. That compatibility of anticipated uses with surrounding area development will be evaluated in making planning related decisions.
9. That alternative sites and alternative uses will be considered in making land use plan decisions.
10. That commercial and high density residential development will be located in areas where access, service, and related facilities can best accommodate such development.
11. That uses with undesirable noise, smoke, visual, and other objectionable characteristics will be discouraged from locating in areas where such conditions are incompatible with surrounding area development.

FINDINGS: The existing Parks Master Plan is outdated and does not include some of the elements necessary for forecasting and planning for the future growth of the City. The existing Plan was prepared during a time when funding was more limited and management of the City's parks system focused predominantly on maintenance. The City has expanded and enhances some park facilities and programs, which the existing Plan does not adequately recognize. As a result, the City has a justified need for adopting a new Parks Master Plan that better identifies the City's existing park system and programs, plans for the growth of the community, and better addresses the needs and desires of the citizens of La Grande.

The proposed Parks Master Plan was developed to satisfy the applicable goals and polices listed above.

C. That the proposed amendment is supported by specific studies or other factual information which documents the public need for the amendment. Policies.

FINDINGS: The City of La Grande Parks and Recreation Advisory Commission has held several work session meetings, as well as conducted a public survey to identified the needs and desires of the Community. As mentioned previously, the currently adopted Parks Master Plan is outdated, does not address some parks master planning elements outlined in State law, and is focused predominantly on a maintenance program for the existing park system. The results of the community survey, in combination with recognizing the deficiencies of the current Parks Master Plan, establishes the factual basis and the public need for this proposed Comprehensive Plan amendment and the adoption of a new Parks Master Plan.

CITY of LA GRANDE
COUNCIL ACTION FORM

Council Meeting Date: June 1, 2022

PRESENTER: Robert A. Strobe, City Manager

COUNCIL ACTION: **CONSIDER REVISING FUND BALANCE CLASSIFICATION POLICY AND RESOLUTION**

- 1. MAYOR: Request Staff Report
- 2. MAYOR: Invite Public Comments
- 3. MAYOR: Invite Council Discussion
- 4. MAYOR: Entertain Motion

Suggested Motion: I move that Fund Balance Classification Policy and Resolution be accepted as presented and that the proposed Resolution be Read by Title Only, Put to a Vote and Passed.

- 5. MAYOR: Ask City Recorder to Read the Resolution by Title Only
- 6. MAYOR: Invite Additional Council Discussion
- 7. MAYOR: Ask for the Vote

EXPLANATION: In 2019, the City Council passed a Resolution and updated the Fund Balance Classification Policy to allocate 75% of the unanticipated increase in General Fund ending cash towards needed capital improvements. The idea was to take advantage of unanticipated, favorable increases in cash within the General Fund by dedicating the majority of those monies to augment capital improvement funding in the next budget.

The FY 2022-23 Approved Budget includes a change to the allocation which, if included in the Adopted Budget, requires updating the Policy and passing a new Resolution to reflect the change. As described in the City Budget Message, the intent is to retain the 75% allocation to Capital projects but to transfer the allocation of the remaining 25% to the Street Reserve Fund instead of retaining the cash in the City's General Fund. The other 75% would continue to be distributed, 50% to the General Reserve Fund for Capital projects and 25% to other capital needs. Attached is the new Resolution, amended Policy, and "Exhibit A".

City Manager Robert Strobe, and Finance Director Heather Rajkovich recommend acceptance of this amended Policy with "Exhibit A" and passage of the proposed Resolution.

Reviewed By: (Initial)

City Manager _____

City Recorder _____

Aquatics Division _____

Building Department _____

ED Department _____

Finance _____

Fire Department _____

Human Resources Dept _____

Library _____

Parks Department _____

Planning Department _____

Police Department _____

Public Works Department _____

COUNCIL ACTION (Office Use Only)

Motion Passed

Motion Failed; _____

Action Tabled: _____

Vote: _____

Resolution Passed

Effective Date: _____

Ordinance Adopted

First Reading: _____

Second Reading: _____

Effective Date: _____

CITY of LA GRANDE
RESOLUTION NUMBER _____
SERIES 2022

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA GRANDE, UNION COUNTY, OREGON, AMENDING THE FUND BALANCE CLASSIFICATION POLICY; FOR THE PURPOSE OF ADDING COMMITTED FUND BALANCE ACTION FOR DISBURSEMENT OF UNANTICIPATED INCREASE IN GENERAL FUND CASH IN ACCORDANCE WITH GASB 54; AND REPEALING RESOLUTION 4781, SERIES 2019, AND ALL OTHER RESOLUTIONS OR PARTS OF RESOLUTIONS IN CONFLICT HEREWITH

WHEREAS, the City of La Grande wishes to ensure the highest level of financial reporting standards and transparency; and,

WHEREAS, the City of La Grande is subject to the Governmental Accounting Standards Board (GASB) issued Statement No. 54 by providing clearer fund balance classification that can be more consistently applied and by clarifying the existing governmental fund type definitions; and,

WHEREAS, in 2019 the City Council passed Resolution 4781, Series 2019, which states in part “Unanticipated increases in General Fund cash shall be included in the next fiscal year’s Proposed Budget with 50% distributed to the General Reserve Fund for Capital projects and 25% to other capital needs;” and,

WHEREAS, The FY 2022-23 Budget was adopted with a change that transfers the remaining 25% of unanticipated increases in General Fund cash to the Street Reserve Fund; and,

WHEREAS, the City of La Grande wishes to amend the Fund Balance Classification Policy for the purpose of changing a statement within the “Committed Fund Balance” to the following: “Unanticipated increases in General Fund cash shall be included in the next fiscal year’s Proposed Budget with 50% transferred to the General Reserve Fund for Capital projects, 25% allocated to other General Fund capital needs, and 25% transferred to the Street Reserve Fund;” and,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of La Grande, Union County, Oregon, hereby does elect to amend the Fund Balance Classification Policy attached in Exhibit “A” and is effective immediately.

PASSED and EFFECTIVE ON this First (1st) day of June, 2022, by _____ (____) of _____ (____) Councilors present and voting in the affirmative.

Stephen E. Clements, Mayor

Gary Lillard, Mayor Pro Tem

John Bozarth, Councilor

David Glabe, Councilor

Nicole Howard, Councilor

Mary Ann Miesner, Councilor

Justin Rock, Councilor

ATTEST:

Stacey M. Stockhoff
Acting City Recorder

CITY OF LA GRANDE

POLICY NUMBER: _____

DATE APPROVED: _____

CITY MANAGER: _____
Robert A. Strope

FUND BALANCE CLASSIFICATION POLICY

PURPOSE: To outline the procedure for categorizing the different components of ending fund balance in conformity with GASB Statement No. 54, "Fund Balance Reporting and Governmental Fund Type Definition". In summary, the categories for fund balance consider "the extent to which the government is bound to honor constraints on the specific purposes for which amounts in the fund can be spent." The policy also authorizes the City Manager or the Finance Director as directed by the City Manager to classify assigned fund balance in accordance with GASB 54.

DEFINITIONS:

Fund Balance Categories:

- **Nonspendable fund balance** – amounts that are not in a spendable form (such as inventory) or are required to be maintained intact. Examples include:
 - Pre-paid items
 - Inventories of supplies
 - Long-term portion of loans receivable
 - Financial assets held for resale, such as foreclosed properties
- **Restricted fund balance** – resource amounts constrained to specific purposes by their providers (creditors, grantors, contributors, or laws and regulations of other governments) Limitations may also be imposed by law through constitutional provisions or enabling legislation. Examples include:
 - Specific purpose grants
 - State Gas Tax funds
 - Contributors for specific purposes
- **Committed fund balance** - represents resources whose use is constrained by limitations that the government imposes upon itself at its highest level of decision making and remains binding unless removed in the same manner. Examples include:
 - City Council decisions to commit portions of revenue towards very specific type expenditures
 - Unanticipated increases in General Fund cash shall be included in the next fiscal year's Proposed Budget with 50% transferred to the General Reserve Fund for Capital projects, 25% allocated to other General Fund capital needs, and 25% transferred to the Street Reserve Fund
 - Stabilization arrangements
- **Assigned fund balance** – amounts that are constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed. Intent should be expressed by (a) the governing body itself or (b) another body or official to which the governing body has delegated authority to assign amounts to be used for specific purposes. Assignments should not cause a deficit in unassigned fund balance to occur. Assigned fund balances include all remaining amounts (except for negative balances) that are reported in governmental funds, other than the general fund, that are not classified as

nonspendable, restricted, or committed. Assignments in the general fund are amounts that are intended to be used for a specific purpose that is narrower than the general purpose of the government itself. Governments cannot assign an amount to a specific purpose if it would cause a deficit in the unassigned fund balance. Examples include:

- City Manager and/or Finance Director assigns the amount used to reflect the appropriation of a portion of existing fund balance to eliminate a projected deficit in the subsequent year's budget
 - City Manager and/or Finance Director is responsible for insuring that unappropriated ending fund balance, along with other cash carry forward, is adequate to fund operations until tax revenue is available in November each year
- **Unassigned fund balance** – is the residual positive net resources of the General Fund in excess of what can properly be classified in one of the other four categories.

FLOW ASSUMPTION

Some funds are funded by a variety of resources, which include both restricted and unrestricted (committed, assigned, and unassigned) sources. When restricted funds exist, those funds are to be utilized first, followed by the use of unrestricted resources. From restricted resources, committed resources are used first followed by assigned resources, and finally unassigned resources.

PURPOSE AND USE OF CITY FUNDS

Appendix "A" to this document entitled "Display of Constraints on Fund Balance", details the specific fund balance policies on a fund-by-fund basis. Appendix "A" will be updated as needed.

CITY OF LAGRANDE

Display of Constraints on Fund Balance (Exhibit A)

| FUND | NONSPENDABLE <i>Old - Reserved</i> | RESTRICTED <i>Old - Reserved</i> | COMMITTED <i>Old - Reserved</i> | ASSIGNED <i>Old - Unreserved/Designated</i> | UNASSIGNED <i>Old - Unreserved</i> |
|---------------------|---|---|---|---|---|
| | Amounts that cannot be spent because they are either in a spendable form such as prepaids, inventory, long term receivables, notes receivable or property held for sale. Permanent funds legally or contractually required to be retained intact. | Resources restricted with limitations imposed by creditors, grantors, contributors or laws and regulations of other governments or limitations imposed by law through constitutional provisions or enabling legislation | Self-imposed limitations. Limitations imposed at highest level of decision making that requires formal action at the same level to remove | Limitations resulting from intended use as established by highest level of decision making or body designated for that purpose or by official designated for that purpose. Assigned shall include all remaining amounts that are not classified as nonspendable, restricted or committed. | Residual classification for the general fund. This class represents fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to a specific purposes within the general fund. |
| General | Prepaids | Grants, fines & court fees | TRT, State Rev. Sharing, Unanticipated increases in Fund revenue | County Contract | Residual |
| Street & Road | Inventory | State Hwy Tax | | | |
| Grants & Donations | | OCF Grant, Literacy Donation, FEMA Grant, Art Commission | | Various activities | |
| Street Maintenance | | Improvements | | | |
| Motor Pool | | | | Improvements | |
| 9-1-1 Emergency | | State Funds, fund balance | | | |
| Capital Improvement | | Grants | | Improvements | |
| Reserve | | SDC's | Capital | Capital, Improvements | |
| Debt | | | | CWSRF Loan | |
| Urban Renewal | | Debt service | | URA projects | |

CITY of LA GRANDE

COUNCIL ACTION FORM

Council Meeting Date: June 1, 2022

PRESENTER: Kyle Carpenter, Public Works Director

COUNCIL ACTION: CONSIDER BID AWARD FOR ADAMS AVENUE ADA RAMP CONSTRUCTION CONTRACT

- 1. MAYOR: Request Staff Report
- 2. MAYOR: Invite Public Comment
- 3. MAYOR: Invite Council Discussion
- 4. MAYOR: Entertain Motion

Suggested Motion: I move that we award the Adams Avenue Project to HP Civil Inc., in the amount of \$583,710.00, as shown in the Bid Summary, and, further, that City Manager Strope be authorized to execute the contract documents for the bid for the 2022 – Access Ramp Project Adams Ave (Fir Street to Hemlock Street).

- 5. MAYOR: Invite Additional Council Discussion
- 6. MAYOR: Ask for the Vote

EXPLANATION: Public Works Staff working with the Oregon Department of Transportation (ODOT) has developed a project that will replace corner sidewalk ramps along Adams Avenue that no longer meet the American Disability Act (ADA) requirements. The current maintenance agreement for Adams Avenue puts the sidewalks under the responsibility of the City of La Grande; however, as the sidewalks border a State Highway, ODOT has an interest in seeing the ramps replaced. Under a funding agreement with ODOT, City Staff was tasked with the development of the construction plans, letting of the contract, and construction oversight. For its portion of the contract, the State has agreed to provide the funding for the work to be completed.

Staff advertised for competitive bids and received two (2) qualified bids, with the low base bid of \$583,710.00 from HP Civil Inc. of Salem, Oregon. The project will consist of the reconstruction of sixteen (16) ADA compatible corner ramps in the downtown district. Work associated with the ramp replacement will include replacing 3,200 square feet of sidewalk, 410 lineal feet of curb and gutter, and 200 square feet of driveway.

The City Manager recommends awarding the bid as presented by Staff.

Reviewed By: (Initial)

City Manager _____
 City Recorder _____
 Aquatics Division _____
 Building Department _____
 ED Department _____
 Finance _____
 Fire Department _____

Human Resources Dept _____
 Library _____
 Parks Department _____
 Planning Department _____
 Police Department _____
 Public Works Department _____

COUNCIL ACTION (Office Use Only)

- Motion Passed
- Motion Failed; _____
- Action Tabled: _____
Vote: _____
- Resolution Passed # _____
Effective Date: _____
- Ordinance Adopted # _____
First Reading: _____
Second Reading: _____
Effective Date: _____

2022 - Access Ramp Project Adams (Fir Street to Hemlock Street)

Bid Summary

Quotes Due: Wednesday, May 25, 2022 at 2:00 p.m.

| | | | | HP Civil Inc. | | Wildish Standard Paving Co. | |
|------------------|---|--------------------|------|---------------|---------------------|-----------------------------|---------------------|
| NO | ITEM | Estimated Quantity | UNIT | UNIT PRICE | Estimated Total | UNIT PRICE | Estimated Total |
| 1 | Mobilization/Demobilization | All Req'd | L.S. | XXX | \$40,000.00 | XXX | \$200,000.00 |
| 2 | Temporary Protection and Direction of Traffic | All Req'd | L.S. | XXX | \$133,000.00 | XXX | \$60,000.00 |
| 3 | Removal of Asphalt Approach | All Req'd | L.S. | XXX | \$65,000.00 | XXX | \$4,000.00 |
| 4 | Removal of Concrete Walks and Driveway | All Req'd | L.S. | XXX | \$65,000.00 | XXX | \$40,000.00 |
| 5 | Removal of Curb and Gutter | 320 | Foot | \$26.00 | \$8,320.00 | \$20.00 | \$6,400.00 |
| 6 | Removal of Type 'C' Curb | 90 | Foot | \$80.00 | \$7,200.00 | \$20.00 | \$1,800.00 |
| 7 | 4 - Inch Concrete Walks | 3,200 | S.F. | \$23.00 | \$73,600.00 | \$45.00 | \$144,000.00 |
| 8 | 8 - Inch Concrete Walks | 200 | S.F. | \$30.00 | \$6,000.00 | \$50.00 | \$10,000.00 |
| 9 | Type 'C' Curb | 90 | Foot | \$70.00 | \$6,300.00 | \$130.00 | \$11,700.00 |
| 10 | Curb and Gutter | 320 | Foot | \$80.00 | \$25,600.00 | \$130.00 | \$41,600.00 |
| 11 | Level 2, 1/2 - Dense MHMAC Mixture | 10 | Ton | \$850.00 | \$8,500.00 | \$850.00 | \$8,500.00 |
| 12 | 8 - Inch Concrete Approach | 195 | S.F. | \$32.00 | \$6,240.00 | \$60.00 | \$11,700.00 |
| 13 | Modified Curb | 310 | Foot | \$70.00 | \$21,700.00 | \$130.00 | \$40,300.00 |
| 14 | Stamped Color Concrete Walks | 300 | S.F. | \$50.00 | \$15,000.00 | \$100.00 | \$30,000.00 |
| 15 | Relocate Crosswalk | All Req'd | L.S. | XXX | \$40,000.00 | XXX | \$1,500.00 |
| 16 | Truncated Domes on New Surface | 16 | Each | \$1,000.00 | \$16,000.00 | \$800.00 | \$12,800.00 |
| 17 | Aggregate Base | All Req'd | L.S. | XXX | \$40,000.00 | XXX | \$4,000.00 |
| 18 | Adjustment of Boxes to Grade | 5 | Each | \$350.00 | \$1,750.00 | \$900.00 | \$4,500.00 |
| 19 | Relocate Junction Box | 1 | Each | \$4,500.00 | \$4,500.00 | \$900.00 | \$900.00 |
| TOTAL BID | | | | | \$583,710.00 | | \$633,700.00 |