

CITY of LA GRANDE
City Council Regular Session
Wednesday, May 4, 2022

Council Chambers
La Grande City Hall
1000 Adams Avenue

REVISED AGENDA

The meeting will be available for viewing via the City's scheduled Charter Communications channel 180 that will begin at 6:00 p.m. on May 4, 2022, on the La Grande Alive website at <https://eoalive.tv/city-events/> or on the Eastern Oregon Alive.TV Facebook page at <https://www.facebook.com/EOAliveTV>.

1. WELCOME to this REGULAR SESSION of the LA GRANDE CITY COUNCIL

- a. Call to Order
- b. Pledge of Allegiance
- c. Roll Call

- Per ORS 192.670(1), some Councilors may be participating in this Regular Session by electronic communication.

2. AGENDA APPROVAL

3. CONSENT AGENDA

The Consent Agenda includes routine items of business which may be approved by one Motion of the Council. Any Councilor so desiring may by request remove one or more items from the Consent Agenda for Individual consideration under the Unfinished or New Business portion of the Agenda.

- a. Consider: Approving Regular Session Minutes; April 6, 2022

4. PUBLIC COMMENTS

Those individuals who wish to address the Council in connection with any item which is printed on tonight's Agenda may do so during the time that item is under discussion by the Council. Individuals wishing to speak to the Council about non-Agenda items may do so during this Public Comments portion of the Agenda. Please print your name and address on the Public Comments Sign-in Sheet, located on the podium. When addressing the Council, speak loudly and clearly into the Podium microphone, and state your name. Persons interested in providing virtual public comments shall contact City Staff at rstrope@cityoflagrande.org or by calling the City Recorder at (541) 962-1309 not later than 5:00 pm the day prior to meeting to make arrangements. In the event the Mayor does not announce a time limit for comments, each speaker is asked to confine their comments to three minutes in length, whether the comments are in-person or virtual.

5. PUBLIC HEARINGS

- a. Consider: Ordinance, Second Reading: Public Hearing to Consider Adopting Final Local Improvement District Assessments

[Carpenter]

6. UNFINISHED BUSINESS

7. NEW BUSINESS

- a. Consider: Establishing City Wide Voluntary Sidewalk Local Improvement District #22-067 [Carpenter]
- b. Consider: Authorizing Transfer of Appropriations within Fiscal Year 2021-2022; *Street Maintenance Budget* [Rajkovich]

8. UNION COUNTY COMMISSIONER'S UPDATE

9. STAFF COMMENTS

10. CITY MANAGER COMMENTS

11. CITY COUNCIL COMMENTS

12. ADJOURN TO URBAN RENEWAL AGENCY REGULAR SESSION

Stacey M. Stockhoff
Assistant to the City Manager

The City Council is currently scheduled to meet again in a Regular Session on Wednesday, June 1, 2022 at 6:00 p.m. The City Council of the City of La Grande reserves the right to convene an Executive Session for any purpose authorized under ORS 192.660. Persons requiring special accommodations who wish to participate in the City Council Meeting are encouraged to make arrangements prior to the meeting by calling 541-962-1309. The City of La Grande does not discriminate against individuals with disabilities.

CITY of LA GRANDE
COUNCIL ACTION FORM

Council Meeting Date: **May 4, 2022**

PRESENTER: Robert A. Strobe, City Manager

COUNCIL ACTION: CONSIDER CONSENT AGENDA

- 1. MAYOR: Request Staff Report
- 2. MAYOR: Entertain Motion

Suggested Motion: I move we accept the Consent Agenda as presented.

OR

Suggested Motion: I move we accept the Consent Agenda as amended.

- 3. MAYOR: Invite Council Discussion
- 4. MAYOR: Ask for the Vote

EXPLANATION: A Consent Agenda includes routine items of business with limited public interest, which may be approved by one Motion of the Council. Any Councilor may, by request, remove any item of business from the Consent Agenda.

- a. **Consider:** Approving Regular Session Minutes; April 6, 2022

Reviewed By: (Initial)

City Manager _____
 City Recorder _____
 Aquatics Division _____
 Building Department _____
 ED Department _____
 Finance _____
 Fire Department _____

Human Resources Dept _____
 Library _____
 Parks Department _____
 Planning Department _____
 Police Department _____
 Public Works Department _____

COUNCIL ACTION (Office Use Only)

- Motion Passed
- Motion Failed; _____
- Action Tabled: _____
Vote: _____
- Resolution Passed
Effective Date: _____
- Ordinance Adopted
First Reading: _____
Second Reading: _____
Effective Date: _____

CITY of LA GRANDE
City Council Regular Session

April 6, 2022

**Council Chambers
La Grande City Hall
1000 Adams Avenue**

MINUTES

COUNCILORS PRESENT:

Stephen E. Clements, *Mayor*
John Bozarth, *Councilor*
David Glabe, *Councilor*
Nicole Howard, *Councilor*
Mary Ann Miesner, *Councilor*
Justin Rock, *Councilor*

COUNCILORS ABSENT EXCUSED:

Gary Lillard, *Mayor Pro Tem*

STAFF PRESENT

Robert Strobe, *City Manager*
Sandra Patterson, *City Recorder*
Stacey Stockhoff, *Assistant to the City Manager*
Gary Bell, *Police Chief*
Timothy Bishop, *Economic Development Director*
Mike Boquist, *Community Development Director*
Carrie Bushman, *Interim Library Director*
Kyle Carpenter, *Public Works Director*
Emmitt Cornford, *Fire Chief*
Teresa Gustafson, *Urban Forester*
Cari Markham, *HR Specialist*
Heather Rajkovich, *Finance Director*
Stu Spence, *Parks and Recreation Director*

**CALL TO ORDER/PLEDGE OF ALLEGIANCE/
ROLL CALL/AGENDA APPROVAL**

Mayor CLEMENTS called to order this Regular Session of the Council at 6:00 p.m. Roll Call was taken and a quorum was determined to be present.

Mayor CLEMENTS stated there was a revised Agenda for tonight's meeting. He also mentioned there was a memo from City Manager STROPE that was placed on the dais regarding street funding for each of the Councilors to read; a copy of which is now a permanent document in the master file for this Regular Session and by this reference incorporated herewith as if fully set forth.

CONSENT AGENDA

- a. **Consider:** Approving Regular Session Minutes; *March 2, 2022*
- b. **Consider:** Approving OLCC Liquor License Application; *La Grande Poker Room*

c. Consider: Approving MOU Between City and
and IAFF Local 924; *Paramedic Education Program
for New Hires*

The following Motion was introduced by MIESNER; ROCK providing the Second:

MOTION

MOTION: I move that we accept the Consent Agenda as presented.

VOTE

MSC. (unanimous)

PUBLIC COMMENTS

George MENDOZA, La Grande School District Superintendent, presented information to the City Council regarding School Bond Measure 31-105, which would be referred to voters on the May 2022, ballot. If the proposed bond measure passed, then the \$4,845,000 bond and matching grant funds awarded from Oregon School Capital Improvement Matching Program (OSCIM) for \$4,000,000 would finance the project to replace the Annex and the maintenance building located at La Grande Middle School and relocate the maintenance department and equipment to a different site. He also shared that the School District recently refinanced the bond that was passed in 2014 and if voters pass the new proposed bond measure, the proposed tax rate was estimated to remain at the current \$1.93 per \$1,000 of assessed property value without adding years to the bond payoff schedule.

Chris PANIKE and Danelle LINDSEY, representatives of the Political Action Committee (PAC), both spoke in support of the School Bond Measure. PANIKE validated the information that MENDOZA shared, stating this was the plan that started in 2020, while he was the Business Manager for the La Grande School District. He shared that the 2014 bond was refinanced, which would reduce the interest rate from 4.75% to 1.69%. If the proposed bond measure passed, due to the refinance, existing tax rates and the term of the bond would be maintained. LINDSEY stated that the Annex Building was being used every day for multiple uses and because the building was almost 100 years old, the opportunity to replace the Annex with a matching grant was the best option.

MIESNER asked if the proposed bond would have the same time period as the original bond, to which MENDOZA answer yes.

In response to Mayor CLEMENTS' question, MENDOZA verified that the original 2014 bond was financed in 2015 for a twenty (20) year loan with only thirteen (13) more years left until it was paid off, which would be 2035. If the proposed bond was passed, it would be paid off at the same time as the original 2014 bond, which would be 2035.

Mayor CLEMENTS voiced his support for the proposed school bond measure, to which SPENCE echoed his support as well. SPENCE mentioned that adding more gym space to our community for more activities would be great.

In response to Mayor CLEMENTS' questions, MENDOZA answered that this bond would be on the May 17, 2022, ballot and if the measure passed, he was hopeful that construction would start approximately May, 2023.

A discussion was held regarding the roof on the Annex building and that the need to either repair or replace the building has been discussed for several years.

GLABE asked what the construction timeline goal was and if there was a plan to utilize a separate space while the new building would be built, to which MENDOZA stated that his perspective would be to keep the Annex building in place while the new building was being built, which he was hoping the new building would be built closer to 4th Street. If the measure passes, the engineers would evaluate the situation to make the final decision as to the best location for the new building.

Teresa GUSTAFSON, Urban Forester for the City of La Grande, stated that La Grande achieved Tree City USA recognition by the Arbor Day Foundation as well as received its Thirtieth (30th) Tree City USA Growth Award. She also mentioned that La Grande had received more Growth Awards than any other Oregon city, and tied for Second (2nd) in the nation. She gave a brief update on the Arbor month activities and also shared that Saturday, May 7, 2022, would be Community Tree Planting Day.

Brian KELLY, from the Greater Hells Canyon Council and a representative for Oregon Community Trees, gave a brief introduction and overview of the Oregon Urban and Community Forestry (U&CF) Award Program and made a special presentation in honor of Mayor CLEMENTS, who was this year's Oregon U&CF Award recipient.

Ron DAKE, citizen of La Grande, talked about the sewer and water problems at the Union County Fairgrounds and asked the City of La Grande for help. He stated that he wanted to form a committee with other retired Fair Board members to see what they could do to come up with a solution to fix some of the sewer and water issues, to which Mayor CLEMENTS suggested that DAKE involve Union County Commissioner Matt SCARFO with the efforts.

PUBLIC HEARINGS

- a. **Consider:** Ordinance, First Reading; *Public Hearing; Adopting Final LID Assessments*

RULES OF ORDER

Mayor CLEMENTS announced that the Public Hearing was open at 6:35 p.m. and asked City Recorder PATTERSON to read the Rules of Order in their entirety.

DECLARATIONS

None

CHALLENGES

None

STAFF REPORT

Mayor CLEMENTS requested the Staff Report.

Kyle CARPENTER, Public Works Director

CARPENTER stated that the City Council established a City-Wide Voluntary Sidewalk Local Improvement District (LID) for the year 2021 during the May 5, 2021, Regular Session City Council Meeting. A Local Improvement District offers property owners a way to improve their property and maintain existing sidewalks within the right-of-way. This process assists in facilitating sidewalk repair work upon property owner request and approval.

CARPENTER noted that the 2021 Voluntary Sidewalk Local Improvement District Number 21-066 ended December 31, 2021, with the total cost of projects repaired under the LID being \$16,258.00. Staff monitored approximately seven hundred fifty (750) square feet of sidewalk and driveway repairs, forty (40) feet of curb, and two (2) ADA compliant corner access ramps throughout La Grande during 2021, with property owners either utilizing the citywide concrete contractor or completing the repairs themselves. The City Council accepted the Final Study and Report during their March 2, 2022, Regular Session City Council Meeting.

PUBLIC TESTIMONY

None

COUNCIL DISCUSSION

None

Upon Mayor CLEMENTS' request, City Recorder PATTERSON read the proposed Ordinance for the First Time by Title Only.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA GRANDE, UNION COUNTY, OREGON, ESTABLISHING THE FINAL ASSESSMENTS TO THE PROPERTY DETERMINED TO BE SPECIFICALLY BENEFITED BY THE 2021 CITY WIDE VOLUNTARY SIDEWALK LOCAL IMPROVEMENT DISTRICT NUMBER 21-066; AND DECLARING AN EFFECTIVE DATE

Mayor CLEMENTS announced that the Public Hearing would be continued to May 4, 2022, at which time the proposed Ordinance was scheduled to be read a Second Time by Title Only and considered for Adoption.

UNFINISHED BUSINESS

None

NEW BUSINESS

- a. **Consider:** Approving Economic Development Strategy for 2022-2024

STAFF REPORT

Mayor CLEMENTS requested the Staff Report.

Timothy BISHOP, *Economic Development Director*

BISHOP stated that the City of La Grande Urban Renewal Agency (URAC) and City Council met on Monday, March 14, 2022, in a Joint Work Session to review the Proposed Economic Development Strategy for 2022-2024. During the Session, Staff outlined the intent regarding implementation of the Strategy and answered questions. Based on the discussion, revisions were made to Goal 5 related to the Ignite Center. These revisions were reflected on the attachment labeled "Economic Development Strategy 2022-2024" that was included in the City Council packet. Also included was a copy of the draft version from the Work Session labeled "Proposed Economic Development Strategy 2022-2024."

BISHOP noted that the Urban Renewal Agency Agenda for this evening included these same documents for approval as part of the Agency's Consent Agenda. If any changes were made during the City Council meeting, the Agency may want to remove the item from the Consent Agenda so they can be discussed by the Agency before approval or they can approve it as part of the Consent Agenda.

Mayor CLEMENTS felt that the Work Session was productive and validated what the City Council had in mind.

PUBLIC COMMENTS

None

COUNCIL DISCUSSION

BOZARTH suggested reviewing the strategy every six (6) months to check progression, to which a discussion was held and a decision was made to ask BISHOP to come before the City Council in October, 2022, to give an update on the strategy progress.

MOTION

The following Motion was introduced by HOWARD; ROCK providing the Second:

MOTION: I move that the Economic Development Strategy for 2022-2024 be approved as presented.

COUNCIL DISCUSSION

None

VOTE

MSC. (unanimous)

**b. Consider: Approving Personal Services
Contract for Compensation Survey and Pay
Equity Analysis for Represented Employees**

STAFF REPORT

Mayor CLEMENTS requested the Staff Report.

Robert STROPE, *City Manager*

STROPE stated that Staff was requesting approval to contract with HR Answers to complete a Compensation Survey and Pay Equity Analysis for the represented employees. This would include fifty-five (55) positions across the three (3) bargaining groups. In addition to the Compensation Survey, the consultant would perform an analysis to assure the City was in compliance with the Pay Equity Act. The methodology for determining compliance with the Act must be the same for all employees. The City was currently working with HR Answers on the Compensation Survey and Pay Equity Analysis for the Management Group. HR Answers was selected following a process that included a Request for Proposal (RFP) and presentations by other consultants. HR Answers was already contracted to develop the methodology for the Management Group and would apply it to the additional fifty-five (55) positions.

STROPE noted that when the City and the Employees Association negotiated the current Collective Bargaining Agreement (CBA), the City also agreed to conduct a compensation study prior to negotiations. Funding for this work was planned to be part of the 2022-2023 Proposed Budget. During the 2022 Council Retreat, the issue of recruitment and retention of employees, particularly in public safety and other hard-to-fill positions was discussed. The Staff has been exploring options to address this issue and concluded that a professional compensation survey was needed. The Firefighters' Bargaining Group had subsequently sent the City a letter requesting to reopen negotiations for the current CBA to help address the inability to fill a vacant Firefighter Paramedic position. Additionally, the current Consumer Price Index (CPI) had risen substantially in the past few months, with the January CPI at over 7%, which was the index the City used for Cost of Living Adjustment (COLA) calculations. City employees were expected to receive either 2% or 3% COLA in June, 2022, under the current agreements.

STROPE stated that given the overall circumstances, at this juncture, the City needed to move forward to complete compensation surveys, conduct the Pay Equity Analysis, and develop new pay structures for all employees that would be negotiated with the represented groups. This was not work that could be done without the resources of a consultant which included reviewing every position in the City. Because the additional work for the represented

employees was not included in the 2021-2022 Adopted Budget, City Council approval would be required. In reviewing the estimated expenditures for all departments, the City should be able to absorb the costs without accessing contingency funds. The total cost of the additional work was \$18,500.

STROPE added that the intent would be to open negotiations with all three (3) bargaining groups and use the results to address the compensation situation in terms of recruiting, retention, and pay equity adjustments. They may also request to reopen negotiations with the intent of bargaining new agreements that would become effective before the end of the current agreements which run through the end of June, 2026. The Bargaining Groups would need to agree to enter into negotiations early. Normally, negotiations would begin this winter or early spring 2023 for new three-year agreements effective July 1, 2023.

Mayor CLEMENTS asked what the timeframe looked like and how the City Council would be involved, to which STROPE answered that it would take approximately four (4) months and the Council would be involved if there were going to be any changes in bargaining, salaries, and anything to do with labor negotiations. These types of changes would be discussed during an Executive Session.

MIESNER asked how this would come into play with the current budget numbers, to which STROPE stated that there were dollars already added to the budget in regards to this, but some adjustments might need to be made still.

In regards to Mayor CLEMENTS' question, STROPE stated that the negotiations would start this next fiscal year, to which a discussion was held regarding when each bargaining group would start negotiations and what the budget numbers and timing for completion would look like.

HOWARD asked if a Compensation Study had been done with the City of La Grande before, to which STROPE stated that a salary survey for the Employees Association was completed about five (5) years ago, but a full Compensation Study of this scope had never been done that he was aware of.

STROPE further explained the functions of bargaining and why it was important to compare pay scales for each position and adjust the pay levels where needed.

Mayor CLEMENTS stated that there was an uncertainty with budget numbers, to which STROPE agreed.

MIESNER asked if the proposed funds for the study would be adequate, STROPE said yes.

PUBLIC COMMENTS

None

COUNCIL DISCUSSION

Both MIESNER and Mayor CLEMENTS agreed that a Compensation Study was needed.

MOTION

The following Motion was introduced by ROCK; MIESNER providing the Second:

MOTION: I move that the City Manager be authorized to enter into an agreement for professional services with HR Answers to conduct a Compensation Survey and Pay Equity Analysis as presented.

COUNCIL DISCUSSION

None

VOTE

MSC. (unanimous)

c. Consider: Approving Citizen to Budget Committee; *Greg Ammer*

Mayor CLEMENTS briefly explained the process for appointing citizens to the City of La Grande's Budget Committee. One of the seven (7) public member seats on the Budget Committee was vacant, due to the resignation of Mr. Edward Henninger. Mr. Henninger's term was due to expire on December 31, 2022. Mr. Ammer previously served on the Budget Committee and submitted his application for reappointment but was not selected in January, 2022. City Manager STROPE contacted Mr. Ammer and confirmed he was still interested in serving on the Committee and would like to be considered to complete Mr. Henninger's term.

MOTION

The following Motion was introduced by CLEMENTS; MIESNER providing the Second:

MOTION: I move that Greg Ammer be appointed to the Budget Committee, for the remainder of a three-year term, which will expire December 31, 2022.

VOTE

MSC. (unanimous)

UNION COUNTY COMMISSIONER'S UPDATE

Commissioner Matt SCARFO announced that approximately seventy (70) applications were received from local businesses applying for the Union County Business Assistance Grant Program. Once review of the applications was completed, businesses would be notified by the end of the month.

SCARFO stated that the projection from County Emergency Manager Nick Vora was that Union County would be making another drought declaration for 2022, and approximately thirty (30) out of (36) Oregon counties might be making a drought declaration this year due to the dry climate.

SCARFO noted that their office was preparing for their budget season.

STAFF COMMENTS

With the recent loss of Oregon State Police (OSP) Trooper, Marcus McDowell, Chief BELL shared that a memorial service was held in his honor in Wallowa County on Monday, April 4, 2022, which staff members from both City of La Grande's Fire and Police Departments attended. He added that it has been a challenging time lately, but ensured the City Council and community that La Grande's Police Department Employees were doing well and understood the importance of mental health. He gave a brief summary of the different types of programs available to them to aid in their mental wellbeing.

BELL stated the Police Department was currently three (3) officers down and gave a brief update on where they were with the hiring process of a few candidates.

With the current opioid crisis in our community, BELL stated that in January and February, 2021, there were two (2) drug overdose calls that routed through the 911 Dispatch Center compared to January and February, 2022, there were eighteen (18), which was alarming. Since Oregon Ballot Measure 110 regarding drug decriminalization was passed, the tools to deal with drug use has been more challenging. They were currently working with other community partners to help educate the community and encouraged all to attend the Town Hall hosted by the Union County Safe Communities Coalition, which was scheduled for Thursday, April 28, 2022, in the La Grande High School Auditorium. The Town Hall would address the rising opioid misuse and prevention of drug use in Union County.

BELL voiced that starting Sunday, April 10th to Saturday, April 16th, 2022, was 911 Telecommunicators Week, and wanted to honor them in recognizing the importance of the work they all do.

In regards to the drug overdose use, BOZARTH asked if any of the issues were coming from the homeless community, to which BELL said that some were, but not all of them.

Mayor CLEMENTS encouraged the other City Councilors to tour the 911 Dispatch Center because it was interesting to see all of the things they can do, as well as commend them on the work they provide to our community.

GLABE asked if there was anything else that could be done to help aid in the solution for the drug overdose issues in our community, to which BELL stated that if he had other ideas, he would have shared them already. He stated they were working with other community partners and would

continue to communicate and educate when solutions or ideas became available. BELL followed up with examples of how things were now being handled with the passing of Oregon Measure 110.

Mayor CLEMENTS shared that with the support of the grant issued to Union County Safe Communities Coalitions (UCSCC) this year, he was hopeful the tools for outreach and communication within our community would be better. He shared his opinion in regards to helping those with addiction, made suggestions on how to help the youth population engage in healthy activities, and stated there was a short video that UCSCC had recently uploaded to social media and he would send that out to the Councilors in an email.

MIESNER asked if there were enough facilities available to care for people with addiction, to which BELL stated there was not; and she also asked if the State of Oregon was helping to put money into such facilities, to which BELL stated that it has not happened yet.

Chief CORNFORD noted it has been challenging hiring a Firefighter/Paramedic, but was hopeful that two Firefighter/EMT positions would be filled soon, which would put the Fire Department back to full staff.

CITY MANAGER COMMENTS

In regards to the street funding memo that was provided to the Councilors at the beginning of the meeting, STROPE stated he would also email the memo to the Budget Committee Members and Parking, Traffic Safety and Street Maintenance Advisory Commission (PTSSMAC) Members. The memo outlined STROPE's intent to include in the Proposed Budget \$473,818 of one-time funding for Streets and Roads using all of the estimated City General Fund revenues from the potential Urban Renewal Under Levy along with some of the unanticipated increase in General Fund cash that would normally be added to the City's General Fund cash on hand. He reminded the Council that a Joint Work Session was scheduled for Monday, April 18, 2022, to further discuss the street and road funding recommendations from PTSSMAC and gave a brief summary of what was outlined in the memo; a copy of which is now a permanent document in the master file for this Regular Session and by this reference incorporated herewith as if fully set forth.

CITY COUNCIL COMMENTS

Mayor CLEMENTS proclaimed the month of April, 2022, as *Arbor Month*.

Mayor CLEMENTS proclaimed the month of May, 2022, as *Poppy Month* and proclaimed May 19, 20, and 21, 2022, as *Poppy Days*.

Mayor CLEMENTS proclaimed the month of April, 2022, as *Sexual Assault Awareness Month*.

MIESNER asked which roads were going to be worked on this summer, to which CARPENTER named off Hall Street, S Street, Miller Drive, May Lane, to name a few.

Mayor CLEMENTS asked if the closure on the 2nd Street viaduct, that runs over the freeway and river, was a state project, to which CARPENTER answered yes. Mayor CLEMENTS stated that he was told the project would be complete by the end of July, 2022, in time for Union County Fair and added that the road was still open to bicyclists and on-foot traffic only. CARPENTER gave a brief summary of what the project entailed and verified that the project should be done by fair time.

GLABE expressed his appreciation to the City's public servants in keeping our community safe.

There being no further business to come before this Regular Session of the Council, Mayor CLEMENTS adjourned the meeting to the Urban Renewal Agency Regular Session at 7:31 p.m. The Council is scheduled to meet again in Regular Session on Wednesday, May 4, 2022, at 6:00 p.m., in the Council Chambers of City Hall, 1000 Adams Avenue, La Grande, Oregon.

Stacey M. Stockhoff
Assistant to the City Manager

Stephen E. Clements
Mayor

APPROVED: _____

CITY of LA GRANDE
COUNCIL ACTION FORM

Council Meeting Date: May 4, 2022

PRESENTER: Kyle Carpenter, Public Works Director

COUNCIL ACTION: **SECOND READING BY TITLE ONLY OF PROPOSED ORDINANCE ESTABLISHING FINAL ASSESSMENTS FOR THE 2021 CITY-WIDE VOLUNTARY SIDEWALK LOCAL IMPROVEMENT DISTRICT**

1. MAYOR: Announce that the Public Hearing is still open for the Ordinance to be read a Second Time by Title Only and considered for Adoption; and that the Rules of Order for this Public Hearing were read in their entirety during the Regular Session of April 6, 2022.
2. MAYOR: Request Staff Report
3. MAYOR: Invite Public Comments
4. MAYOR: Invite Council Discussion
5. MAYOR: Close the Hearing and Entertain Motion
Suggested Motion: I move that the proposed Ordinance establishing final assessments for the 2021 City Wide Voluntary Sidewalk Local Improvement District Number 21-066 be Read by Title Only for the Second Time, Put to a Vote, and Adopted.
5. MAYOR: Ask the City Recorder to Read the Ordinance by Title Only
6. MAYOR: Invite Additional Council Discussion
7. MAYOR: Ask for the Vote

EXPLANATION: Council established a City Wide Voluntary Sidewalk Local Improvement District for the year 2021 during the May 5, 2021, Regular Session. A Local Improvement District offers property owners a way to improve their property and maintain existing sidewalks within the right-of-way. This process assists in facilitating sidewalk repair work upon property owner request and approval. The 2021 Voluntary Sidewalk Local Improvement District Number 21-066 ended December 31, 2021, with the total cost of projects repaired under the LID being \$16,258.00. Staff monitored approximately 750 square feet of sidewalk and driveway repairs, 40 feet of curb, and 2 ADA compliant corner access ramps throughout La Grande during 2021, with many property owners hiring contractors or completing the repairs themselves.

Council accepted the Final Study and Report during the March 2, 2022, Regular Session and the First Reading of the proposed Ordinance was held at the April 6, 2022, Regular Session.

The City Manager recommends adoption of this proposed Ordinance.

Reviewed By: (Initial)

City Manager _____
 City Recorder _____
 Aquatics Division _____
 Building Department _____
 ED Department _____
 Finance _____
 Fire Department _____

Human Resources Dept _____
 Library _____
 Parks Department _____
 Planning Department _____
 Police Department _____
 Public Works Department _____

COUNCIL ACTION (Office Use Only)

- Motion Passed
 Motion Failed; _____
 Action Tabled: _____
 Vote: _____
- Resolution Passed
 Effective Date: _____
- Ordinance Adopted
 First Reading: _____
 Second Reading: _____
 Effective Date: _____

**CITY of LA GRANDE
ORDINANCE NUMBER _____
SERIES 2022**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA GRANDE, UNION COUNTY,
OREGON, ESTABLISHING THE FINAL ASSESSMENTS TO THE PROPERTY DETERMINED TO BE
SPECIFICALLY BENEFITED BY THE 2021 CITY WIDE VOLUNTARY SIDEWALK LOCAL
IMPROVEMENT DISTRICT NUMBER 21-066; AND DECLARING AN EFFECTIVE DATE**

THE CITY OF LA GRANDE ORDAINS AS FOLLOWS:

Section 1. The City Council of the City of La Grande, Union County, Oregon, has considered the final assessments of the property benefited by *City Wide Voluntary Sidewalk Local Improvement District Number 21-066*, which was constructed according to the plans and specifications for the work in said District, heretofore adopted by the City Council of the City of La Grande, Union County, Oregon.

The City Council of the City of La Grande, Union County, Oregon, hereby ascertains and determines the sum of *Sixteen Thousand Two Hundred Fifty Eight and 00/100 DOLLARS (\$16,258.00)* to be the final cost of said Sidewalk Improvements; the real property hereinafter described to be specifically benefited by said improvements; that special and peculiar benefits accrued to each tract within said District; and that said assessments have been apportioned among all of the tracts of said property abutting upon, fronting, contiguous and tributary to such improvements and within the boundaries of the Improvement District created for the purpose of making such improvements to the extent of the benefit of such tract of real property by reason of the improvements and in no case in excess of the benefits received.

The City Council of the City of La Grande, Union County, Oregon, also ascertains and determines that the amount set opposite the description or number of each tract(s) is the amount for which said tracts of real property is proposed to be assessed, as shown below.

OWNER	PROPERTY ADDRESS	LEGAL DESCRIPTION	SEC.	TAX LOT	TOTAL LID DUE
Marty Marvel	1209 4 th Street	All of Lot numbered one (1) of the Block fifty one (51) of Chaplin's Addition.	08BB	11100	\$ 4,627.50
Christine Bullock	1905 Cedar Street	All of Lot numbered fourteen (14) of Block four (4) of the Supplemental Plat of Grandy's 2 nd Addition.	06DD	14100	\$ 4,515.00
David Moyal	1804 2 nd Street	All of Lot numbered two (2) and the southernmost ten (10) feet of lot number three (3) in Block fourteen (14) of Grandy's 2 nd Addition.	06DD	3800	\$ 1,838.00
Catherine Prindle	1604 4 th Street	Commencing at a point 40 feet West of the Southeast corner of Section 6, in Township 3 South, Range 38, East of the Willamette Meridian, in Union County, Oregon, and running thence North along the West line of Fourth Street 60 feet; thence at right angles West 140 feet; thence at right angles South 35 feet; thence at right angles East 25 feet; thence at right angles South 25 feet to the North line of Lot "C" in CHAPLIN'S ADDITION to La Grande, Union County, Oregon, running thence East 115 feet to the Point of Beginning	06DD	13200	\$ 537.50
Memory Donohoe	1903 Cedar Street	All of Lot numbered fifteen (15) of Block four (4) of the Supplemental Plat of	06DD	14200	\$ 1,702.50

		Grandy's 2 nd Addition.			
Marty Marvel	1004 M Avenue	All of Lot numbered one (1) of the Block fifty one (51) of Chaplin's Addition.	08BB	11100	\$ 3,037.50
					\$16,258.00

Section 2. That the Finance Director or designee of the City of La Grande, Union County, Oregon, is hereby authorized and directed to prepare a special assessment roll in accordance with the foregoing proposed assessments or the proposed assessments as adjusted by the City Council after considering objections thereto.

Section 3. That the Finance Director or designee of the City of La Grande, Union County, Oregon, shall complete the special assessment roll in accordance with the provisions of this Ordinance and shall, without delay, by Certified Mail, transmit a Notice of Final Assessment to the owner of the assessed property of the time when such assessment shall become due and also stating that such assessments may be paid in installments, provided each property owner desiring to do so makes application therefor within ten (10) days from the date of such Notice. Said application to pay installments will be made under the provisions of Oregon Revised Statutes, Section 223.205, to and including Section 223.295, commonly known as the *Bancroft Bonding Act*. Interest on the unpaid assessment shall be established by the City Council of the City of La Grande, Union County, Oregon, at a rate not to exceed nine percent (9%) per annum, as set forth by appropriate Oregon law.

Section 4. That such assessment shall become due and payable immediately after the final assessments have been entered into the *City Lien Docket* and shall be delinquent thirty (30) days thereafter if unpaid.

Section 5. EFFECTIVE DATE

This Ordinance shall become effective thirty (30) days after its adoption by the City Council of the City of La Grande, Union County, Oregon, and its approval by the Mayor; specifically, June 3, 2022.

APPROVED AND ADOPTED on this Fourth (4th) day of May, 2022, by _____ (____) of _____ (____) Councilors present and voting in the affirmative.

 Stephen E. Clements, Mayor

ATTEST:

 Stacey M. Stockhoff
 Assistant to the City Manager

CITY of LA GRANDE
COUNCIL ACTION FORM

Council Meeting Date: **May 4, 2022**

PRESENTER: Kyle Carpenter, Public Works Director

COUNCIL ACTION: CONSIDER ESTABLISHING A CITY WIDE VOLUNTARY SIDEWALK LOCAL IMPROVEMENT DISTRICT #22-067

- 1. MAYOR: Request Staff Report
- 2. MAYOR: Invite Public Comments
- 3. MAYOR: Invite Council Discussion
- 4. MAYOR: Entertain Motion

Suggested Motion: I move that we establish the 2022 City Wide Voluntary Sidewalk Local Improvement District Number 22-067

- 5. MAYOR: Invite Additional Council Discussion
- 6. MAYOR: Ask for the Vote

EXPLANATION: Staff is recommending to Council that a City Wide Voluntary Sidewalk Local Improvement District be established for the year 2022. We continue to receive calls from property owners about how they may make improvements to their sidewalks. Implementation of City Wide Voluntary Sidewalk Local Improvement District Number 22-067 allows a method of financing this work and offers property owners a way to improve their property and maintain existing sidewalks. Property owners may seek other financing methods or do the work themselves. With new staff in the Engineering Division getting up to speed with departmental operations, staff will focus efforts on those property owners who would like to voluntarily make sidewalk improvements or necessary improvements received on a complaint basis rather than designating a specific sidewalk zone as in past practice. Additionally, areas surrounding planned roadway projects will be assessed for possible repairs prior to paving. Staff will return to inspecting sidewalk zones in the 2023 calendar year. This is an annual request to support public improvements in the right-of-way.

The City Manager recommends approval of this Agenda item as presented by Staff.

Reviewed By: (Initial)

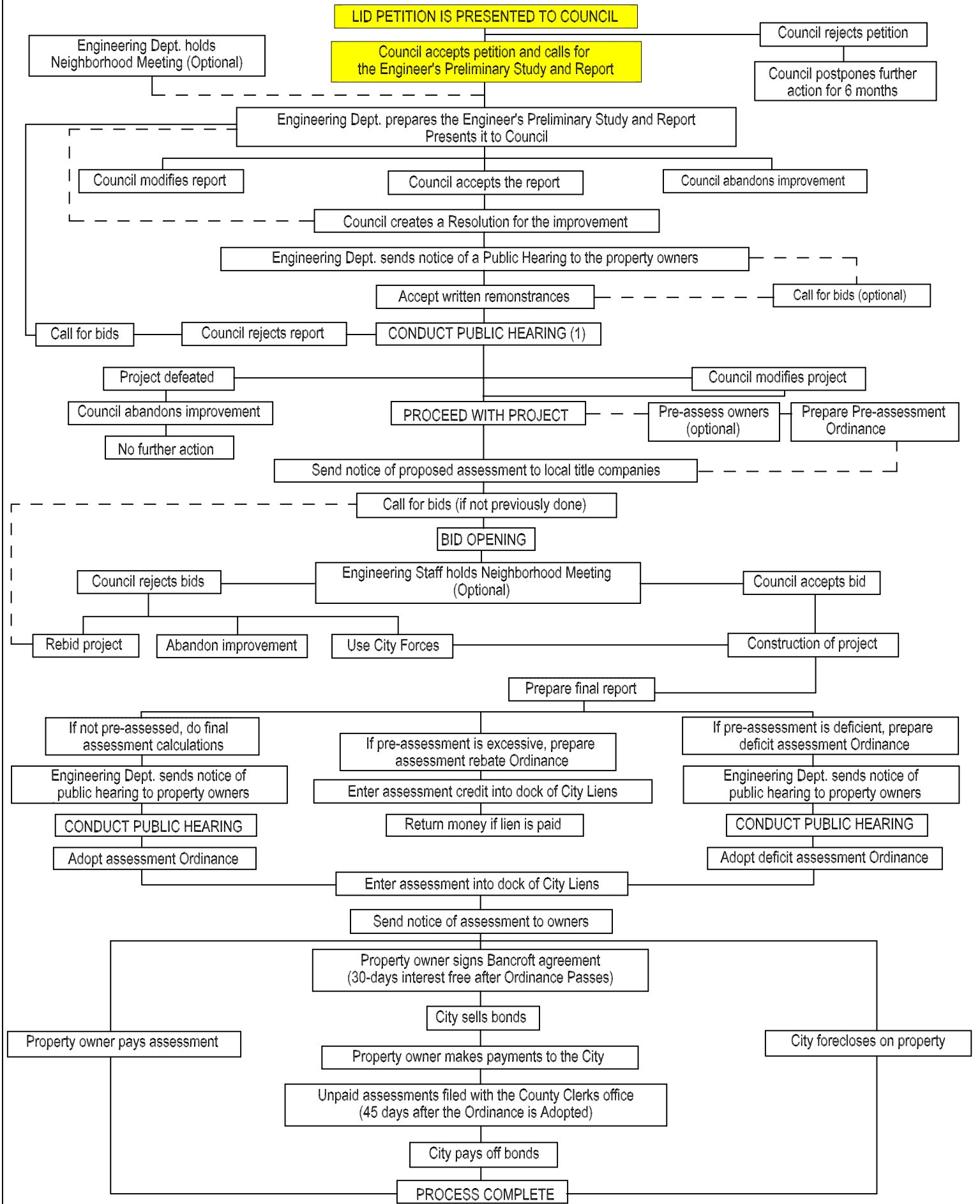
City Manager _____
 City Recorder _____
 Aquatics Division _____
 Building Department _____
 ED Department _____
 Finance _____
 Fire Department _____

Human Resources Dept _____
 Library _____
 Parks Department _____
 Planning Department _____
 Police Department _____
 Public Works Department _____

COUNCIL ACTION (Office Use Only)

- Motion Passed
- Motion Failed; _____
- Action Tabled: _____
Vote: _____
- Resolution Passed
Effective Date: _____
- Ordinance Adopted
First Reading: _____
Second Reading: _____
Effective Date: _____

FLOWCHART OF THE L.I.D. PROCESS



CITY of LA GRANDE
COUNCIL ACTION FORM

Council Meeting Date: May 4, 2022

PRESENTER: Heather Rajkovich, Finance Director

COUNCIL ACTION: **CONSIDER AUTHORIZING THE TRANSFER OF APPROPRIATIONS WITHIN THE FISCAL YEAR 2021-2022; STREET MAINTENANCE BUDGET**

- 1. MAYOR: Request Staff Report
- 2. MAYOR: Invite Public Comments
- 3. MAYOR: Invite Council Discussion
- 4. MAYOR: Entertain Motion

Suggested Motion: I move that the proposed Resolution authorizing the appropriation of Contingency to the Professional Services and Fees line within the Street Maintenance Budget be read by Title Only, Put to a Vote, and Passed

- 5. MAYOR: Ask the City Recorder to Read the Resolution by Title Only
- 6. MAYOR: Invite Additional Council Discussion
- 7. MAYOR: Ask for the Vote

EXPLANATION: The City Council is being asked to approve a transfer of \$15,000 from Contingency to the Professional Services & Fees line within the Street Maintenance Budget to cover costs related to the Second Street reconstruction project. Actual paving costs were \$164,874, with \$150,000 budgeted. The Contingency for the Street Maintenance Budget is \$100,000.

The City Manager recommends Council approval of the transfer as presented by Staff.

Reviewed By: (Initial)

City Manager _____

City Recorder _____

Aquatics Division _____

Building Department _____

ED Department _____

Finance _____

Fire Department _____

Human Resources Dept _____

Library _____

Parks Department _____

Planning Department _____

Police Department _____

Public Works Department _____

COUNCIL ACTION Office Use Only)

- Motion Passed
- Motion Failed; _____
- Action Tabled: _____
Vote: _____
- Resolution Passed # _____
Effective Date: _____
- Ordinance Adopted # _____
First Reading: _____
Second Reading: _____
Effective Date: _____

CITY of LA GRANDE
RESOLUTION NUMBER _____
SERIES 2022

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA GRANDE, UNION COUNTY, OREGON,
AUTHORIZING THE TRANSFER OF APPROPRIATIONS WITHIN THE FISCAL YEAR 2021-2022 BUDGET

WHEREAS, the City Council of the City of La Grande, Oregon, adopted the Fiscal Year 2021-2022 Budget; and,

WHEREAS, the Street Maintenance Budget line for Professional Services & Fees may exceed appropriations; and,

WHEREAS, the Street Maintenance Budget includes \$100,000 of Contingency funds which can be accessed by City Council Resolution; and,

WHEREAS, there have been unforeseen higher paving costs for the Second Street (Adams to Spring) reconstruction project; and,

WHEREAS, Oregon Budget Law permits the reappropriation of these monies in this manner per ORS 294.463;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of La Grande, Union County, Oregon, that the Street Maintenance Budget for Fiscal Year 2021-2022, shall be and hereby is adjusted by transfer of appropriations in the amount of FIFTEEN THOUSAND dollars (\$15,000) as follows:

WITHIN THE STREET MAINTENANCE FUND:

	Current Appropriation	Transfer Amount	Revised Appropriation
Street Maintenance Materials and Services	\$150,320	\$15,000	\$165,320
Operating Contingency	\$100,000	\$(15,000)	\$85,000

PASSED and EFFECTIVE ON this Fourth (4th) Day of May, 2022, by _____
(____) of _____ (____) Councilors present and voting in the affirmative.

Stephen E. Clements, Mayor

Gary Lillard, Mayor Pro Tem

John Bozarth, Councilor

David Glabe, Councilor

Nicole Howard, Councilor

Mary Ann Miesner, Councilor

Justin Rock, Councilor

ATTEST:

Stacey M. Stockhoff
Assistant to the City Manager