

CITY of LA GRANDE
City Council Regular Session
Wednesday, May 3, 2023

Council Chambers
La Grande City Hall
1000 Adams Avenue

AGENDA

The meeting will be available for viewing via the City's scheduled Charter Communications channel 180 that will begin at 6:00 p.m. on May 3, 2023, on the EO Alive website at <https://eoa.tv> or on the EO Alive.TV Facebook page at <https://www.facebook.com/EOAliveTV>.

1. WELCOME to the CITY COUNCIL REGULAR SESSION

- a. Call to Order
- b. Pledge of Allegiance
- c. Roll Call

- The City of La Grande City Council will meet in Executive Session pursuant to ORS 192.660 (2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

2. AGENDA APPROVAL

3. CONSENT AGENDA

The Consent Agenda includes routine items of business which may be approved by one Motion of the Council. Any Councilor so desiring may by request remove one or more items from the Consent Agenda for Individual consideration under the Unfinished or New Business portion of the Agenda.

- a. **Consider:** Approving Regular Session Minutes; April 5, 2023
- b. **Consider:** Approving OLCC Liquor License Application; Hought's 24 Flavors [Bell]
- c. **Consider:** Awarding Bid for Concrete Repair Projects [Carpenter]
- d. **Consider:** Authorizing City Manager to Sign Agreement for Consulting Insurance Services; Graybeal Group [Strope]

4. PUBLIC COMMENTS

Those individuals who wish to address the Council in connection with any item which is printed on tonight's Agenda may do so during the time that item is under discussion by the Council. Individuals wishing to speak to the Council about non-Agenda items may do so during this Public Comments portion of the Agenda. Please print your name and address on the Public Comments Sign-in Sheet, located on the podium. When addressing the Council, speak loudly and clearly into the Podium microphone, and state your name. Persons interested in providing virtual public comments shall contact City Staff at sstockhoff@cityoflagrande.org or by calling the City Recorder at (541) 962-1309 not later than 5:00 pm the day prior to meeting to make arrangements. In the event the Mayor does not announce a time limit for comments, each speaker is asked to confine their comments to three minutes in length, whether the comments are in-person or virtual.

5. PUBLIC HEARINGS

- a. **Consider:** Ordinance; Second Reading: Adopting Final Local Improvement District Assessments [Carpenter]

6. UNFINISHED BUSINESS

7. NEW BUSINESS

- a. **Consider:** Establishing City-Wide Voluntary Sidewalk Local Improvement District #23-068 [Carpenter]
- b. **Consider:** Resolution; Annexing Property at 403 and 411 S. 20th Street, File Number 01-ANP-23 [Boquist]
- c. **Consider:** Resolution; Annexing Property at 2502 Watson Street, File Number 03-ANP-23 [Boquist]
- d. **Consider:** Resolution; Amending Pool User Fees [Spence]

8. UNION COUNTY COMMISSIONER'S UPDATE

9. STAFF COMMENTS

10. CITY MANAGER COMMENTS

11. CITY COUNCIL COMMENTS

12. RECESS to EXECUTIVE SESSION

13. RECONVENE REGULAR SESSION

- a. **Consider:** Ratifying Collective Bargaining Agreement; Firefighters IAFF Local 924 [Strope]

14. ADJOURN to URBAN RENEWAL AGENCY REGULAR SESSION

Stacey M. Stockhoff
City Recorder

The City Council is currently scheduled to meet again in a Regular Session on Wednesday, June 7, 2023 at 6:00 p.m. The City Council of the City of La Grande reserves the right to convene an Executive Session for any purpose authorized under ORS 192.660. Persons requiring special accommodations who wish to participate in the City Council Meeting are encouraged to make arrangements prior to the meeting by calling 541-962-1309. The City of La Grande does not discriminate against individuals with disabilities.

CITY of LA GRANDE

COUNCIL ACTION FORM

Council Meeting Date: **May 3, 2023**

PRESENTER: Robert A. Strobe, City Manager

COUNCIL ACTION: CONSIDER CONSENT AGENDA

- 1. MAYOR: Request Staff Report
- 2. MAYOR: Entertain Motion

Suggested Motion: I move we accept the Consent Agenda as presented.

OR

Suggested Motion: I move we accept the Consent Agenda as amended.

- 3. MAYOR: Invite Council Discussion
- 4. MAYOR: Ask for the Vote

EXPLANATION: A Consent Agenda includes routine items of business with limited public interest, which may be approved by one Motion of the Council. Any Councilor may, by request, remove any item of business from the Consent Agenda.

- a. **Consider:** Approving Regular Session Minutes; April 5, 2023
- b. **Consider:** Approving OLCC Liquor License Application; Hought's 24 Flavors
- c. **Consider:** Awarding Bid for Concrete Repair Projects
- d. **Consider:** Authorizing City Manager to Sign Agreement for Consulting Insurance Services; Graybeal Group

Reviewed By: (Initial)

City Manager _____
 City Recorder _____
 Aquatics Division _____
 Building Department _____
 ED Department _____
 Finance _____
 Fire Department _____

Human Resources Dept _____
 Library _____
 Parks Department _____
 Planning Department _____
 Police Department _____
 Public Works Department _____

COUNCIL ACTION (Office Use Only)

- Motion Passed
- Motion Failed; _____
- Action Tabled: _____
Vote: _____
- Resolution Passed
Effective Date: _____
- Ordinance Adopted
First Reading: _____
Second Reading: _____
Effective Date: _____

CITY of LA GRANDE
City Council Regular Session

April 5, 2023

**Council Chambers
La Grande City Hall
1000 Adams Avenue**

MINUTES

COUNCILORS PRESENT:

Justin Rock, *Mayor*
David Glabe, *Mayor Pro Tem*
Corrine Dutto, *Councilor*
Nicole Howard, *Councilor*
Molly King, *Councilor*
Mary Ann Miesner, *Councilor*
Denise Wheeler, *Councilor*

COUNCILORS ABSENT EXCUSED:

STAFF PRESENT

Robert Strope, *City Manager*
Hannah Lehner, *Assistant to the City Manager*
Stacey Stockhoff, *City Recorder*
Michael Boquist, *Community Development Director*
Lyle Bridge, *Waste Water Superintendent*
Carrie Bushman, *Library Director*
Kyle Carpenter, *Public Works Director*
Emmitt Cornford, *Fire Chief*
Teresa Gustafson, *Urban Forester*
Cari Markham, *Human Resource Specialist*
Stu Spence, *Parks and Recreation Director*

**CALL TO ORDER/PLEDGE OF ALLEGIANCE/
ROLL CALL/AGENDA APPROVAL**

Mayor ROCK called to order this Regular Session of the Council at 6:00 p.m. Roll Call was taken and a quorum was determined to be present.

Mayor ROCK announced that the City Council would not adjourn to the Urban Renewal Agency, as the single agenda item had been pulled and the Agency meeting was cancelled.

STROPE noted that each Councilor had materials on the dais, which included updated memorandums for the Executive Session that would be held once the City Council Regular Session Meeting was recessed.

CONSENT AGENDA

a. Consider: Approving Regular Session
Minutes; *March 1, 2023*

The following Motion was introduced by HOWARD; DUTTO providing the Second:

MOTION

MOTION: I move that we accept the Consent Agenda as presented.

VOTE

MSC: 7-0 (Yes: ROCK, GLABE, DUTTO, HOWARD, KING, MIESNER, and WHEELER; No: None)

PUBLIC COMMENTS

Toni SMITH shared she had recently been attacked and bitten by a dog within the City limits. SMITH shared she had been in contact with Animal Control and felt as though the City and Council should be made aware of her current status. Councilors discussed steps taken in an effort to mitigate SMITH's concerns regarding the dog, the dog owner, and Animal Control. STROPE noted the City did not have an animal control ordinance, as it fell under Union County's jurisdiction. STROPE stated he would contact the County Commissioners and express SMITH's concerns and would report back to the Council.

Wally WALLER articulated enthusiasm after attending the Eastern Oregon University Career Fair. WALLER shared with the Councilors a pilot program called, Fight Back!!, which teaches basic job skills and helps prepare recovering citizens for re-entry into the workforce. WALLER presented the Councilors with a program flyer; a copy of which is now a permanent document in the master file for this Regular Session and by this reference incorporated herewith as if fully set forth.

Roxie OGILVIE approached Councilors in reference to an Urban Renewal Agency (URA) matter. STROPE interjected, noting Councilors were not currently acting in the capacity as URA, but rather City Council. OGILVIE recognized the distinction and chose to discontinue her public comment.

Isaac INSKO, student at Eastern Oregon University, shared that he was working as an intern with Representative Bobby LEVY, stating he would be in attendance at City Council meetings and available as a resource from Representative LEVY's office.

Teresa GUSTAFSON, Urban Forester for the City of La Grande, stated that the City of La Grande achieved Tree City USA recognition for the Thirty-third (33rd) year by the Arbor Day Foundation, as well as received its Thirty-first (31st) consecutive Tree City USA Growth Award. She gave a brief update on the Arbor month activities and shared that

Saturday, May 6, 2023, would be Community Tree Planting Day.

PUBLIC HEARINGS

- a. **Consider:** Ordinance; Second Reading:
Regulating Conduct in City Parks

Mayor ROCK announced that the Public Hearing was still open for the Ordinance to be read for a Second Time by title only and considered for Adoption at 6:15 p.m.; and that the Rules of Order for this Public Hearing were read in their entirety during the Regular Session of March 1, 2023.

STAFF REPORT

Mayor ROCK requested the Staff Report.

Stu SPENCE, Parks and Recreation Director

SPENCE stated after the adoption of Ordinance 3259 Series 2023 - Regulating Camping on Public Property and Prohibiting Camping in Certain Areas, the Parks and Recreation staff worked with the Police Department and the Parks and Recreation Advisory Commission to make changes to the Parks Rules Ordinance to bring it into compliance with Oregon HB 3115 (2021), State and Federal law. The Commission also took the opportunity to add recommended language prohibiting alcohol in all parks and increasing the trespass penalties based on recent and previous experience.

SPENCE recapped the Public Hearing on the proposed Ordinance was opened during the City Council's Regular Session Meeting held on March 1, 2023, at which time the Ordinance was read for the first time. During the Hearing, there was no public testimony received in regards to the proposed Ordinance.

SPENCE also shared details of recent events, noting the closure of the warming station, which resulted in an influx in public camping at Max Square. SPENCE shared the efforts made by law enforcement and Park staff to educate and enforce the No Camping in Public Parks Ordinance.

PUBLIC TESTIMONY

None

COUNCIL DISCUSSION

None

Mayor ROCK closed the Public Hearing at 6:17 p.m. and entertained a Motion:

The following Motion was introduced by MIESNER; GLABE providing the Second:

MOTION

MOTION: I move that the proposed Ordinance regulating conduct in City Parks be read for the Second Time by title only, put to a Vote, and Adopted.

COUNCIL DISCUSSION

None

Upon Mayor ROCK's request, City Recorder STOCKHOFF read the proposed Ordinance for the Second Time by Title Only.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA GRANDE, UNION COUNTY, OREGON, REGULATING CONDUCT IN THE CITY PARKS OF LA GRANDE, OREGON; SETTING OPERATING POLICIES; PROVIDING PENALTIES; AND REPEALING ORDINANCE NUMBER 3237, SERIES 2017; AND ALL OTHER ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith; AND DECLARING AN EFFECTIVE DATE [3262]

VOTE

MSC: 7-0 (Yes: ROCK, GLABE, DUTTO, HOWARD, KING, MIESNER, and WHEELER; No: None)

- b. **Consider: Ordinance; Second Reading: Rezoning Property - Interchange Commercial to General Commercial**

Mayor ROCK announced that the Public Hearing was still open for the Ordinance to be read for a Second Time by title only and considered for Adoption at 6:19 p.m.; and that the Rules of Order for this Public Hearing were read in their entirety during the Regular Session of March 1, 2023.

STAFF REPORT

Mayor ROCK requested the Staff Report.

Michael BOQUIST, *Community Development Director*

BOQUIST stated the rezone was submitted by Kaiger Braseth (property owner) in partnership with the City of La Grande. The purpose of the rezone request was to encourage and support the revitalization of underutilized properties by expanding the allowed uses that may be developed through rezoning to General Commercial; and, to address conflicts with nonconforming uses such as dwellings, local retail stores, contractor businesses, and warehouse uses which were not permitted in the Interchange Commercial zone. Such conflicts would be resolved through rezoning the proposed properties to General Commercial which more appropriately fit the uses that exist on the affected properties and the overall character of the surrounding area.

BOQUIST noted the proposed rezoning included the entire block bound by Albany Street, East R Avenue, 21st Street and East Q Avenue.

BOQUIST stated the Planning Commission held a public hearing to consider this request on February 14, 2023. No public testimony was submitted, and by unanimous vote the Planning Commission recommended approval to the City Council.

BOQUIST added the City Council held a public hearing to consider this request during the Regular Session of March 1, 2023. No public testimony was submitted. The public hearing was continued and the Ordinance was read for the First Time by Title Only on March 1, 2023.

PUBLIC TESTIMONY

None

COUNCIL DISCUSSION

None

Mayor ROCK closed the Public Hearing at 6:20 p.m. and entertained a Motion:

The following Motion was introduced by HOWARD; DUTTO providing the Second:

MOTION

MOTION: I move that the proposed Ordinance Rezoning Property from Interchange Commercial to General Commercial on the Zoning Map be read for the Second Time by Title Only, Put to a Vote, and Adopted.

COUNCIL DISCUSSION

None

Upon Mayor ROCK's request, City Recorder STOCKHOFF read the proposed Ordinance for the Second Time by Title Only.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA GRANDE, UNION COUNTY, OREGON, REZONING PROPERTY FROM INTERCHANGE COMMERCIAL TO GENERAL COMMERCIAL ON THE ZONING MAP; AND DECLARING AN EFFECTIVE DATE [3263]

VOTE

MSC: 7-0 (Yes: ROCK, GLABE, DUTTO, HOWARD, KING, MIESNER, and WHEELER; No: None)

c. Consider: Ordinance; First Reading: Final Local Improvement District Assessments

RULES OF ORDER

Mayor ROCK announced that the Public Hearing was open at 6:21 p.m. and asked City Recorder STOCKHOFF to read the Rules of Order in their entirety.

DECLARATIONS

None.

CHALLENGES

None.

STAFF REPORT

Mayor ROCK requested the Staff Report.

Kyle CARPENTER, *Public Works Director*

CARPENTER shared Council established a City Wide Voluntary Sidewalk Local Improvement District for the year 2022 during the May 4, 2022, Regular Session City Council Meeting. A Local Improvement District (LID) offers property owners a way to improve their property and maintain existing sidewalks within the right-of-way. The process assists with facilitating sidewalk repair work upon property owner request and approval.

CARPENTER expressed the 2022 Voluntary Sidewalk Local Improvement District Number 22-067 ended December 31, 2022, with the total cost of projects repaired under the LID being \$7,422.00. Staff monitored approximately 685 square feet of sidewalk repairs, and other associated sidewalk project work throughout La Grande during 2022, where property owners utilized the City Wide concrete contractor.

CARPENTER noted the Council accepted the Final Study and Report during the March 1, 2023, Regular Session City Council Meeting.

WHEELER inquired on how the public could learn about the sidewalk improvement efforts, to which CARPENTER stated historically it had been complaint based or through right-of-way permit requests, at which time Staff would share with home owners LID program opportunities.

MIESNER questioned if the zone-by-zone efforts were still being made by the City, to which CARPENTER confirmed, due to staff turnover, minimal efforts were made on the zone-by-zone initiative, but plans to return to zone inspections were a part of future goals for the Department.

PUBLIC TESTIMONY

None

COUNCIL DISCUSSION

MIESNER noted it was a good program.

Upon Mayor ROCK's request, City Recorder STOCKHOFF read the proposed Ordinance for the First Time by Title Only.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA GRANDE, UNION COUNTY, OREGON, ESTABLISHING THE FINAL ASSESSMENTS TO THE PROPERTY DETERMINED

TO BE SPECIFICALLY BENEFITED BY THE 2022 CITY WIDE VOLUNTARY SIDEWALK LOCAL IMPROVEMENT DISTRICT NUMBER 22-067; AND DECLARING AN EFFECTIVE DATE.

Mayor ROCK announced that the Public Hearing would be continued to May 3, 2023, at which time the proposed Ordinance was scheduled to be read a Second Time by Title Only and considered for Adoption.

UNFINISHED BUSINESS

None

NEW BUSINESS

- a. **Consider:** Awarding bid for Headworks Improvement – 2023 Project

STAFF REPORT

Mayor ROCK requested the Staff Report.

Kyle CARPENTER, *Public Works Director*

CARPENTER shared the proposed project would construct a new headworks facility at the Waste Water Treatment Plant, which would include the placement of a second screen, construction of a new metal building, and the widening of the existing lagoon dike. The new headworks facility would provide better protection from wind and winter conditions for the influent screens, as well as provide needed redundancy during equipment maintenance. Completion of the project would also increase the maximum flow capacity (with treatment) of the plant which would be beneficial during increased storm flows. The proposed project would utilize existing equipment including the current influent screen, grinders, and an emergency bypass pump. The Bid Award would allow staff to proceed with the execution of the project.

CARPENTER noted Staff contracted with Anderson Perry who advertised for competitive bids and received *two (2)* qualified bids, with an apparent low bid of \$939,100, from *Michael A. Becker General Contractor, Inc., of La Grande, Oregon*. Preliminary discussion with the engineer and bidders indicated that the project would take place sometime in the summer/early fall of 2023. The amount budgeted for the work was \$1,000,000.

DUTTO confirmed the City budgeted \$1,000,000 for this project, and if awarded, the project would be under budget. CARPENTER added as a result of the project timing and supply chain challenges, if additional budgetary funds were required, it would be feasible to budget in the new fiscal year. CARPENTER confirmed funding efforts were through an enterprise fund, savings obtained from rents.

MIESNER questioned why there was a larger difference between the two contractor bids, to which CARPENTER noted differences in bids were traditionally based off contractors means and methods.

WHEELER queried if the contractor was locked into the pricing stated on the bid, to which CARPENTER communicated that the contractor was committed to project delivery and cost as outlined on the bid; however, change orders could be initiated, resulting in a contract addendum and potential added cost.

GLABE pointed out that the Engineer's estimate was nearly 25% less than that of the low bidder and inquired if the City should consider rebidding the project, to which CARPENTER articulated under the current market, many contractors have determined higher constructability cost than original engineering estimates. GLABE asked CARPENTER's opinion on the critical nature of the project and if the project could be delayed, to which CARPENTER voiced his opinion to move forward with the apparent low bidder award.

WHEELER inquired on the purpose of the metal building outlined as part of the project, to which CARPENTER clarified the intent of the building was to prevent the freezing of screens on the north levee.

Mayor ROCK addressed the need to consider inflation as costs continue to rise, including that of labor. GLABE echoed the tone of remaining under budget.

MIESNER indicated the need for a future tour of the Water Treatment facility, to which CARPENTER agreed a future tour should be conducted for members of the Council.

PUBLIC COMMENTS

None

COUNCIL DISCUSSION

DUTTO noted that it was nice to see a local contractor receive the contract.

MOTION

The following Motion was introduced by GLABE; MIESNER providing the second.

Motion: I move that we award the Headworks Improvements - 2023 Project to *Michael A. Becker General Contractor, Inc.*, in the amount of \$939,100, as shown in the Bid Summary, and, further, that City Manager Strope be authorized to execute the contract documents for the bid for the Headworks Improvements - 2023 Project.

COUNCIL DISCUSSION

None

VOTE

MSC: 7-0 (Yes: ROCK, GLABE, DUTTO, HOWARD, KING, MIESNER, and WHEELER; No: None)

- b. Consider: Approving Intergovernmental Agreement, City of La Grande Natural Hazards Mitigation Plan Update

STAFF REPORT

Mayor ROCK requested the Staff Report.

Kyle CARPENTER, *Public Works Director*

CARPENTER stated natural disasters occur when natural hazard events impact people, structures, and the environment. The dramatic increase in the costs associated with natural disasters over the past decades has fostered interest in identifying and implementing effective means of reducing those impacts. Natural hazards mitigation planning was a process for identifying and understanding the hazards facing a jurisdiction and prioritizing actions the jurisdiction would take to reduce injuries and deaths; damage to buildings, critical facilities, and infrastructure; interruption in essential services; economic hardship; and environmental harm. Reducing impacts would also speed up recovery and lowers costs.

CARPENTER noted the City of La Grande's Multi-Jurisdictional Natural Hazards Mitigation Plan (NHMP) expired on June 5, 2019. The Department of Land Conservation and Development (DLCD) had received a Hazard Mitigation Grant Program (HMGP-PF-FM-5327) grant to assist the City with updating its NHMP. The final grant deliverable would be a FEMA-approved NHMP. The grant's Period of Performance ends in September, 2024, but targeted for completion by January, 2024, to accommodate current City Project timelines. These grants generally required a 25% non-federally-funded cost share; however, the cost share for the specific grant would be provided by the State of Oregon with funds appropriated under House Bill 5006 (2021). Therefore, the City of La Grande would have no responsibility for providing any portion of the 25% cost share for the NHMP update, but would participate with staff time and some limited materials. City staff requested Council authorize the City Manager to enter into an agreement with DLCD for the project.

GLABE inquired who would be on the steering committee, to which CARPENTER shared preliminary discussions were had with Department of Land Conservation and Development (DLCD) and joint efforts were ongoing towards gathering a list. CARPENTER noted the main focus for the grant was to ensure the City reached underrepresented

populations, therefore efforts would include connecting with EOU students, City and County staff, Department of Human Services (DHS) and other commissioned organization. CARPENTER noted a difference with the steering committee goal, which focused on bringing all parties into a single room and making a collective decision.

GLABE confirmed the committee would be comprised of members of the public, to which CARPENTER responded it would be both members of the public and public officials coming together to make the decision.

PUBLIC COMMENTS

None

COUNCIL DISCUSSION

None

The following Motion was introduced by MIESNER; DUTTO providing the Second:

MOTION

MOTION: I move that we authorize City Manager Strope to enter into an Intergovernmental Agreement with the Department of Land Conservation and Development for the update of City of La Grande's Natural Hazards Mitigation Plan as presented.

COUNCIL DISCUSSION

None

VOTE

MSC: 7-0 (Yes: ROCK, GLABE, DUTTO, HOWARD, KING, MIESNER, and WHEELER; No: None)

UNION COUNTRY COMMISSIONER UPDATE

None

STAFF COMMENTS

Chief CORNFORD shared that the City was awarded a Twenty thousand_-dollar (\$20,000.00) Grant from Wild Horse to assist with purchasing Lucas Chest Compression systems. CORNFORD added the compression machines were installed on the ambulances and had already provided aid during code calls. GLABE inquired if the machines were performing CPR, to which CORNFORD confirmed, adding the machines permit personnel to attend to other medical needs during calls, pointedly beneficial when the department was short staffed.

SPENCE shared details on the Riverside-Greenway expansion project, noting staff had spoken with property owners, answered some of their questions and expected completion by fall of the current year.

SPENCE included an update on the Riverside Replacement Project, sharing the committee would be picking a theme, at which time the Parks Department would solicit design ideas from vendors. SPENCE shared fundraising efforts were

underway.

HOWARD added an update for the Pump Track, sharing they had received funding from the Wild Horse Grant, along with four (4) additional grants received. A builder commitment had been confirmed for June of 2024.

WHEELER inquired if future projects would be focused on river access at Riverside Park, to which SPENCE noted that the City does not sanction activities at the river; however, conversations were ongoing with Grande Ronde Model Watershed (GRMW) to discuss river restoration and potential river access.

GLABE queried if efforts were being made to revive the Island City loop project, to which Spence noted that Island City had voted to return the project funding allocated and at the same time determined the County would have jurisdiction as they were the majority land owners. STROPE added that the funding source was no longer available.

GLABE asked when Morgan Lake opened for the year, to which SPENCE shared that April 22, 2023, was opening day for the park.

BUSHMAN shared that April was *Stress Awareness Month*. The Library collaborated with the Union County Safe Communities Coalition to offer free stress relievers and journals to the public.

CITY MANAGER COMMENTS

STROPE noted all City departments had recently met to discuss the 2023-2024 Fiscal year budgets and the City was preparing for the budget hearings.

STROPE shared details of the InterMountain Education Service District (IMESD) IT support service contract services, as such, City staff was meeting to address the future IT plans.

STROPE added that labor negotiations were scheduled to continue with the Fire Association the following day and the first Police Association meeting was scheduled for April 10, 2023.

CITY COUNCIL COMMENTS

DUTTO mentioned the Topping Out Ceremony at the Grande Ronde Hospital was scheduled for April 6, 2023.

DUTTO shared details on the Airport Commission meeting; noting a One-million, four hundred thousand-dollar (\$1.4MM) project at the Airport, focused on adding fuel storage and runway rehabilitation. GLABE inquired if a self-fueling option was being addressed, citing frustration from

private pilots as the airport did not offer a self-fueling option. DUTTO believed the taxiway expansion could be addressing those concerns, but added she would address the topic during the next commission meeting.

HOWARD congratulated MIESNER and La Grande Main Street Downtown on the success of the St. Patrick's Day Fun Run & Walk and Pub Crawl attendance. MIESNER added planning was underway with La Grande Main Street Downtown for an annual Community Harvest Festival to be held in October.

GLABE publicly acknowledged GUSTAFSON's efforts and the City's commitment to the Urban Tree Program, heeding it was an accomplishment to have received the award for a consecutive 33rd year.

Mayor ROCK proclaimed the month of April, 2023, as *Arbor Month*.

Mayor ROCK proclaimed the month of April, 2023, as *Sexual Assault Awareness Month*.

Mayor ROCK proclaimed the month of May, 2023, as *Poppy Month* and proclaimed May 18, 19, and 20, 2023, as *Poppy Days*.

RECESS TO EXECUTIVE SESSION

Mayor Rock recessed the City Council meeting at 6:57 p.m. to the Executive Session and stated that the Council would return to Regular Session.

RECONVENE TO REGULAR SESSION

Mayor Rock reconvened the City Council meeting at 7:38 p.m.

a. Consider: Ratifying Collective Bargaining Agreement; Employees Association

STAFF REPORT

Mayor ROCK requested the Staff Report.

Robert STROPE, *City Manager*

STROPE stated earlier in the year, labor negotiations commenced with the collective bargaining teams for the three bargaining groups. The City Council was kept apprised of the progress of negotiations in Executive Session. As of this writing, the City and the Employees Association bargaining teams have reached Tentative Agreement on a new Collective Bargaining Agreement (CBA). The members of the Employees Association voted to ratify the new agreement on March 31, 2023. The final step in the process is approval by the City Council.

STROPE noted, if approved, the new Collective Bargaining Agreement (CBA) shall become effective June 21, 2023, and would expire on June 20, 2026. The most significant change in the agreement was related to the implementation of a new pay structure, developed following a compensation study and an analysis of all positions in the City to assure compliance with Oregon's Equal Pay Act. STROPE shared the City added an additional benefit: three (3) day bereavement leave. A benefit the City believed was important to provide the employees.

MIESNER inquired if all Councilors would receive a copy of the signed agreement, to which STROPE replied all Councilors would receive a copy of the agreement upon all signatures being received.

PUBLIC COMMENTS

None

COUNCIL DISCUSSION

None

The following Motion was introduced by HOWARD; MIESNER providing the Second:

MOTION

MOTION: I move that we accept and that the City Manager be authorized to execute the three-year Collective Bargaining Agreement between the City of La Grande and the City of La Grande Employees' Association as presented.

COUNCIL DISCUSSION

None

VOTE

MSC: 7-0 (Yes: ROCK, GLABE, DUTTO, HOWARD, KING, MIESNER, and WHEELER; No: None)

There being no further business to come before this Regular Session of the Council, Mayor ROCK adjourned the meeting at 7:46 p.m. The Council is scheduled to meet again in Regular Session on Wednesday, May 3, 2023, at 6:00 p.m., in the Council Chambers of City Hall, 1000 Adams Avenue, La Grande, Oregon.

Hannah Lehner
Assistant to the City Manager

Justin B. Rock
Mayor

APPROVED: _____

CITY of LA GRANDE

COUNCIL ACTION FORM

Council Meeting Date: May 3, 2023

PRESENTER: Gary Bell, Police Chief

COUNCIL ACTION: CONSIDER APPROVING OLCC LIQUOR LICENSE APPLICATION

- 1. MAYOR: Request Staff Report
- 2. MAYOR: Invite Public Comments
- 3. MAYOR: Invite Council Discussion
- 4. MAYOR: Entertain Motion

Suggested Motion: I move that the OLCC Liquor License Application for Full On-Premises sales, New Outlet, for Hought's 24 flavors, be approved and signed by the Mayor.

- 5. MAYOR: Invite Additional Council Discussion
- 6. MAYOR: Ask for the Vote

EXPLANATION: Carla Sorweide has applied, for Full On-Premises, Other Public Location, New Outlet, doing business as Hought's 24 Flavors, located at 602 Adams Avenue La Grande, Oregon, 97850. Bruce Weimer is an authorized representative on this license application. Both Carla Sorweide and Bruce Weimer are La Grande residents.

A Full On-Premises, Other Public Location allows the establishment to sell and serve distilled spirits, malt beverages, beer, wine, and cider for consumption on the licensed premises. They may also sell malt beverages, wine, and cider to individuals in factory sealed containers for take-out and delivery. They are eligible to apply to get pre-approved to cater some events off the licensed premises and apply for a special event license.

The City Manager recommends approval of this Agenda item as presented by Staff.

Reviewed By: (Initial)

City Manager _____
 City Recorder _____
 Aquatics Division _____
 Building Department _____
 ED Department _____
 Finance _____
 Fire Department _____

Human Resources Dept _____
 Library _____
 Parks Department _____
 Planning Department _____
 Police Department _____
 Public Works Department _____

COUNCIL ACTION (Office Use Only)

- Motion Passed
- Motion Failed; _____
- Action Tabled: _____
Vote: _____
- Resolution Passed
Effective Date: _____
- Ordinance Adopted
First Reading: _____
Second Reading: _____
Effective Date: _____

LIQUOR LICENSE APPLICATION

Page 1 of 4

Check the appropriate license request option:

New Outlet | Change of Ownership | Greater Privilege | Lesser Privilege | Additional Privilege

Select the license type you are applying for.

More information about all license types is available [online](#).

Full On-Premises

- Commercial
- Caterer
- Public Passenger Carrier
- Other Public Location
- For Profit Private Club
- Nonprofit Private Club

Winery

- Primary location
- Additional locations: 2nd 3rd 4th 5th

Brewery

- Primary location
- Additional locations: 2nd 3rd

Brewery-Public House

- Primary location
- Additional locations: 2nd 3rd

Grower Sales Privilege

- Primary location
- Additional locations: 2nd 3rd

Distillery

- Primary location
- Additional tasting locations: 2nd 3rd 4th 5th 6th

Limited On-Premises

Off Premises

Warehouse

Wholesale Malt Beverage and Wine

INTERNAL USE ONLY

Local Governing Body: After providing your recommendation, return this application to the applicant.

LOCAL GOVERNING BODY USE ONLY

City/County name:

Date application received:

Optional: Date Stamp

Recommend this license be granted

Recommend this license be denied

Printed Name

Date

LIQUOR LICENSE APPLICATION

Page 2 of 4

APPLICANT INFORMATION

Identify the applicants applying for the license. This is the entity (example: corporation or LLC) or individual(s) applying for the license. Please add an additional page if more space is needed.

Name of entity or individual applicant #1:

Carla S. Sorweide

Name of entity or individual applicant #2:

Name of entity or individual applicant #3:

Name of entity or individual applicant #4:

BUSINESS INFORMATION

Trade Name of the Business (name customers will see):

Hought's 24 Flavors

Premises street address (The physical location of the business and where the liquor license will be posted):

602 Adams Ave.

City:

La Grande

Zip Code:

97850

County:

Union

Business phone number:

Business email:

Business mailing address (where we will send any items by mail as described in [OAR 845-004-0065\[1\]](#)):

602 Adams Ave.

City:

La Grande

State:

OR

Zip Code:

97850

Does the business address currently have an OLCC liquor license? Yes No

Does the business address currently have an OLCC marijuana license? Yes No

AUTHORIZED REPRESENTATIVE – A liquor applicant or licensee may give a representative authorization to make changes to the license or application on behalf of the licensee or to receive information about a license or application.

I give permission for the below named representative to:

Make changes regarding this license/application on my behalf.

Receive information about the status of this application, including information about pending compliance action or communications between OLCC and the licensee/applicant.

Representative Name:

Bruce Weimer

Phone number:

Email:

Mailing address:

City:

La Grande

State:

OR

Zip Code:

97850

CITY of LA GRANDE
COUNCIL ACTION FORM

Council Meeting Date: **May 3, 2023**

PRESENTER: Kyle Carpenter, Public Works Director

COUNCIL ACTION: **CONSIDER AWARDING BID FOR CONCRETE REPAIR PROJECTS**

- 1. MAYOR: Request Staff Report
- 2. MAYOR: Invite Public Comments
- 3. MAYOR: Invite Council Discussion
- 4. MAYOR: Entertain Motion

Suggested Motion: I move that we award the contract for the 2023 Concrete Repair Projects to G. Gordon Construction Company, LLC for the unit prices as shown in the bid summary.

- 5. MAYOR: Invite Additional Council Discussion
- 6. MAYOR: Ask for the Vote

EXPLANATION: The City of La Grande Concrete Repair Projects will include the furnishing of all materials, labor, and equipment to construct and complete all necessary items for repair and replacement and/or new construction of sidewalk, curb, driveway approaches, and any other miscellaneous concrete repair or construction as directed by the City Staff. Examples of these types of projects are a replacement sidewalk panel removed for a tap installation or work associated with the annual Sidewalk LID program (if approved by Council).

Staff advertised for competitive bids to establish a contractor for the Concrete Repair Projects the City may have during the upcoming calendar year. The City received One (1) qualified bid, which is available on the attached bid summary. In the bid process, the contractor supplies only unit prices, as the actual contract quantities will depend upon the concrete repair work made available by the City for the contractor during the year. Bid totals for awarding the contract are based on quantities from a previous year's contract; which in theory, will reflect the level of anticipated work under the new contract.

The City Manager recommends awarding the bid as presented by Staff.

Reviewed By: (Initial)

City Manager _____
 City Recorder _____
 Aquatics Division _____
 Building Department _____
 ED Department _____
 Finance _____
 Fire Department _____

Human Resources Dept _____
 Library _____
 Parks Department _____
 Planning Department _____
 Police Department _____
 Public Works Department _____

COUNCIL ACTION (Office Use Only)

- Motion Passed
- Motion Failed: _____
- Action Tabled: _____
Vote: _____
- Resolution Passed
Effective Date: _____
- Ordinance Adopted
First Reading: _____
Second Reading: _____
Effective Date: _____

**2023 - Concrete Repair Projects
Bid Summary**
Quotes Due: Wednesday, March 29, 2023 at 10:00 a.m.

				G. Gordon Construction Company, LLC		
NO	ITEM	Construction Quantities	UNIT	UNIT PRICE	Estimated Total	2022 UNIT PRICE
1	4-Inch Sidewalk (Remove and Replace)	225	S.F.	\$13.07	\$2,940.75	\$11.88
2	6-Inch Sidewalk (Remove and Replace)	0	S.F.	\$15.82	\$0.00	\$14.38
3	6-Inch Concrete Driveway (Remove and Replace)	0	S.F.	\$15.82	\$0.00	\$14.38
4	Class 'C' Curb (Remove and Replace) (Including any street patching required)	11	L.F.	\$103.40	\$1,137.40	\$94.00
5	Curb and Gutter (Remove and Replace) (Including any street patching required)	6	L.F.	\$123.75	\$742.50	\$112.50
6	Storm Sewer Cap with Formlock (City supplied Formlock)	0	S.F.	\$14.10	\$0.00	\$12.82
7	4-Inch Sidewalk (New Construction)	1,105	S.F.	\$11.69	\$12,917.45	\$10.63
8	6-Inch Sidewalk (New Construction)	465	S.F.	\$14.44	\$6,714.60	\$13.13
9	6-Inch Concrete Driveway(New Construction)	774	S.F.	\$14.44	\$11,176.56	\$13.13
10	8-Inch Concrete Driveway(New Construction)	0	S.F.	\$17.19	\$0.00	\$15.63
11	Class 'C' Curb (New Construction) (Including any street patching required)	37	L.F.	\$103.40	\$3,825.80	\$94.00
12	Curb and Gutter (New Construction) (Including any street patching required)	0	L.F.	\$123.75	\$0.00	\$112.50
13	Stamped Concrete – City Supplied Stamp (See Details)	0	S.F.	\$20.63	\$0.00	\$18.75
14	Handicap Access Ramp (Including curb and any street patching required)	1	Each	\$2,475.00	\$2,475.00	\$2,250.00
15	Backfill and Seeding	440	S.F.	\$2.00	\$880.00	\$1.00
16	Asphalt Surface Restoration (Separate from curb installation)	0	S.F.	\$12.00	\$0.00	\$10.63
17	Relocation Existing Sidewalk Amenity (i.e.: May include but not limited to Benches, Planters, Trash Receptacle)	0	Each	\$165.00	\$0.00	\$150.00
18	Install New Sidewalk Amenity (i.e.: May include but not limited to Benches, Planters, Trash Receptacle)	0	Each	\$165.00	\$0.00	\$150.00
A-1	4-Inch Sidewalk (4000 psi, a minimum of 560 pounds of cement per cubic yard of mix, and an air content of 5 – 7% maximum allowable slump will be 4-inches) (New Construction)	0	S.F.	\$12.38	\$0.00	\$11.25
A-2	6-Inch Sidewalk (4000 psi, a minimum of 560 pounds of cement per cubic yard of mix, and an air content of 5 – 7% maximum allowable slump will be 4-inches) (New Construction)	0	S.F.	\$15.13	\$0.00	\$13.75
Total Estimated Quote -					\$42,810.06	

CITY of LA GRANDE

COUNCIL ACTION FORM

Council Meeting Date: May 3, 2023

PRESENTER: Robert A. Strope, City Manager

COUNCIL ACTION: **CONSIDER AUTHORIZING CITY MANAGER TO SIGN AGREEMENT FOR CONSULTING INSURANCE SERVICES**

- 1. MAYOR: Request Staff Report
- 2. MAYOR: Invite Public Testimony
- 3. MAYOR: Invite Council Discussion
- 4. MAYOR: Entertain Motion

Suggested Motion: I move that we authorize the City Manager to negotiate and sign a three-year agreement for insurance consulting services with Graybeal Group, Inc., as presented.

- 5. MAYOR: Invite Additional Council Discussion
- 6. MAYOR: Ask for the Vote

EXPLANATION: The City has been using a Consulting Agent of Record, Graybeal Group, Inc., for insurance services for the prior three (3) fiscal years. The City has been very satisfied with the services received and is benefiting from this relationship. The current agreement expires on June 30, 2023, and the desire is to renew this agreement for another three (3) fiscal years. Graybeal Group, Inc. has raised their costs for services from \$27,000, paid \$9,000 per year, to \$30,000, paid \$10,000 per year, for the next three (3) fiscal years.

City Manager Strope recommends approval as presented.

Reviewed By: (Initial)

City Manager _____
 City Recorder _____
 Aquatics Division _____
 Building Department _____
 ED Department _____
 Finance _____
 Fire Department _____

Human Resources Dept _____
 Library _____
 Parks Department _____
 Planning Department _____
 Police Department _____
 Public Works Department _____

COUNCIL ACTION (Office Use Only)

- Motion Passed
- Motion Failed; _____
- Action Tabled: _____
Vote: _____
- Resolution Passed # _____
Effective Date: _____
- Ordinance Adopted # _____
First Reading: _____
Second Reading: _____
Effective Date: _____

CONSULTING AGENT OF RECORD AGREEMENT

The City of La Grande ("City"), Oregon hereby retains the office of Graybeal Group Insurance, ("Agency") to act as its Consulting Agent of Record, with the following understanding:

1. Term. It is understood that the Agency will use its best efforts in representing the City of La Grande. This contract is a three (3) year contract with an option to renew for two (2) years with City Council approval.

~~1~~. 2. Compensation. The three (3) year contract will be on a fee basis of \$~~2730~~,000.00 and will be payable in the following installments:

(a) 1st payment of \$~~109~~,000.00 due on 7/01/202~~30~~ for the period of FY 202~~30~~-24~~1~~

~~(b)~~ 2nd payment of \$~~109~~,000.00 due on 7/01/202~~41~~ for the period of FY 202~~41~~-25~~2~~

~~(c)~~ 3rd payment of \$~~109~~,000.00 due on 7/01/202~~52~~ for the period of FY 202~~52~~-26~~3~~

~~2~~. 3. Scope of Services. The City hereby appoints Graybeal Group as its Consulting Agent of Record. All of the Agency's members will be available for the City as needed. The Agent shall perform those services authorized from time to time by the City Manager, and by no other person; regardless of such other person's position with the City, unless authorized in advance by the City Manager, and subject to Agent's availability and to conflict-of-interest rules.

Services to be performed under this Agreement include, but are not necessarily limited to:

General:

- (a) Provide expertise in insurance coverage, markets, pricing and risk management for public risks.
- (b) Provide an evaluation of exposures, coverage design and pricing alternatives and make recommendations.
- (c) Responsible advocate for the individual members needs and best interest.
- (d) Participate in the executive risk management decisions and priorities.
- (e) Provide stability and institutional knowledge for members.
- (f) Be a risk management training resource for staff and elected officials.
- (g) Review city's property, auto, and mobile equipment schedule to assure all facilities and equipment are listed and appropriately insured.

Renewal of New Business Quotes:

- (a) Provide oversight of the process, timing and input on budget as requested by the member.

- (b) Review completed application/renewal forms in consultation with the member, including any additional, deletions or changes to exposure information.
- (c) Provide appropriate prior carrier loss experience for new business quotes.
- (d) Review member coverage design for appropriate limits, coverage and pricing options.
- (e) Analyze scheduled property for flood and earthquake exposures. Determine property in high-hazard flood areas and recommend appropriated flood coverage options.
- (f) Obtain alternative quotes as directed by member.
- (g) Review and compare renewal or quotes with the member and make recommendations.
- (h) Confirm placement or renewal of coverage with the member and with CIS, making sure certificates of coverage are provided as needed.
- (i) Review coverage documents with the member for completeness and accuracy.

Claims:

- (a) Counsel the member regarding the submission of claims.
- (b) Prepare or assist in submission of property/liability claim to CIS Claims Department. (Workers Compensation claims are filed directly with CIS.)
- (c) Provide other assistance as requested, e.g. communication with the claims adjuster, assistance in providing documentation or coordination of services. Provide update on claims status as requested.
- (d) Assist the member in a review of claims trends or status, if needed.

Loss Prevention/Risk Management:

- (a) Meet with the CIS Risk Management Consultant and the member either during or after inspection of facilities.
- (b) Assist as possible with follow up, including corrective actions and documentation.
- (c) Promote the use by the member of available CIS resources, training and claims managements services.
- ~~(d)~~ Provide periodic evaluation of the member's loss patterns and trends and, if appropriate,
- (d) suggest prevention or mitigation strategies.
- (e) Encourage the development of a reasonable risk management strategic plan.
- (f) Review CIS Best Practices with the member.

Miscellaneous Function:

- (a) Notify CIS Underwriting of mid-term changes and provide the member with current schedules reflecting those changes.
- (b) Issue certificates of insurance and other verifications of coverages as necessary.
- (c) Review property appraisals with the member and suggest any needed changes or modification.
- (d) Assist the member with any billing questions or issues.
- (e) Coordinate and place any required coverage note provided or not available in the present CIS program.

- (f) Assist with specific risk management issues and coverage for festivals and special events. Ensure appropriate coverage for third parties (TULIP).
- (g) Maintain a seven-year history of coverage, losses, schedules, changes, inspection and other relevant documents involving the agency.
- (h) Evaluate volunteer exposures including the members elected officials and appointed committees and select appropriate coverage and documentation. Ensure that the member has an updated volunteer resolution and an approved record-keeping method.

3.4. If legal action is required to enforce the terms of this agreement, the prevailing party shall be entitled to receive his/her reasonable attorney fees, including the reasonable fees for Attorney himself. This shall include any collection action instituted whether or not suit is necessary, or whether dispute is resolved in some form of alternate dispute resolution (i.e. arbitration or mediation), at trial, or on appeal.

4.5. **Amendments.** This Agreement may be amended from time to time by the written approval of both parties.

5.6. **Entire Agreement.** This Agreement constitutes the complete and exclusive statement of the Agreement between the City and the Agency. All prior written and oral communications, including correspondence, drafts, memoranda, and representations are superseded entirely by this Agreement.

The City of La Grande has received a copy of this agreement, and agrees to the terms and conditions as stated.

IN WITNESS WHEREOF, the parties have caused this Agent of Record Agreement to be executed as indicated below.

DATED: ~~May 6, 2020~~ May 3, 2023

Robert A Strobe
City Manager

Jason Graybeal, President
Graybeal Group, Inc.

CONSULTING AGENT OF RECORD AGREEMENT

The City of La Grande ("City"), Oregon hereby retains the office of Graybeal Group Insurance, ("Agency") to act as its Consulting Agent of Record, with the following understanding:

1. **Term.** It is understood that the Agency will use its best efforts in representing the City of La Grande. This contract is a three (3) year contract with an option to renew for two (2) years with City Council approval.

2. **Compensation.** The three (3) year contract will be on a fee basis of \$30,000.00 and will be payable in the following installments:

- (a) 1st payment of \$10,000.00 due on 7/01/2023 for the period of FY 2023-24
- (b) 2nd payment of \$10,000.00 due on 7/01/2024 for the period of FY 2024-25
- (c) 3rd payment of \$10,000.00 due on 7/01/2025 for the period of FY 2025-26

3. **Scope of Services.** The City hereby appoints Graybeal Group as its Consulting Agent of Record. All of the Agency's members will be available for the City as needed. The Agent shall perform those services authorized from time to time by the City Manager, and by no other person; regardless of such other person's position with the City, unless authorized in advance by the City Manager, and subject to Agent's availability and to conflict-of-interest rules.

Services to be performed under this Agreement include, but are not necessarily limited to:

General:

- (a) Provide expertise in insurance coverage, markets, pricing and risk management for public risks.
- (b) Provide an evaluation of exposures, coverage design and pricing alternatives and make recommendations.
- (c) Responsible advocate for the individual members needs and best interest.
- (d) Participate in the executive risk management decisions and priorities.
- (e) Provide stability and institutional knowledge for members.
- (f) Be a risk management training resource for staff and elected officials.
- (g) Review city's property, auto, and mobile equipment schedules to assure all facilities and equipment are listed and appropriately insured.

Renewal of New Business Quotes:

- (a) Provide oversight of the process, timing and input on budget as requested by the member.

- (b) Review completed application/renewal forms in consultation with the member, including any additional, deletions or changes to exposure information.**
- (c) Provide appropriate prior carrier loss experience for new business quotes.**
- (d) Review member coverage design for appropriate limits, coverage and pricing options.**
- (e) Analyze scheduled property for flood and earthquake exposures. Determine property in high-hazard flood areas and recommend appropriated flood coverage options.**
- (f) Obtain alternative quotes as directed by member.**
- (g) Review and compare renewal or quotes with the member and make recommendations.**
- (h) Confirm placement or renewal of coverage with the member and with CIS, making sure certificates of coverage are provided as needed.**
- (i) Review coverage documents with the member for completeness and accuracy.**

Claims:

- (a) Counsel the member regarding the submission of claims.**
- (b) Prepare or assist in submission of property/liability claim to CIS Claims Department. (Workers Compensation claims are filed directly with CIS.)**
- (c) Provide other assistance as requested, e.g. communication with the claims adjuster, assistance in providing documentation or coordination of services. Provide update on claims status as requested.**
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- (b) Assist as possible with follow up, including corrective actions and documentation.**
- (c) Promote the use by the member of available CIS resources, training and claims management services.**
- (d) Provide periodic evaluation of the member's loss patterns and trends and, if appropriate, suggest prevention or mitigation strategies.**
- (e) Encourage the development of a reasonable risk management strategic plan.**
- (f) Review CIS Best Practices with the member.**

Miscellaneous Function:

- (a) Notify CIS Underwriting of mid-term changes and provide the member with current schedules reflecting those changes.**
- (b) Issue certificates of insurance and other verifications of coverages as necessary.**
- (c) Review property appraisals with the member and suggest any needed changes or modification.**
- (d) Assist the member with any billing questions or issues.**
- (e) Coordinate and place any required coverage note provided or not available in the present CIS program.**

- (f) Assist with specific risk management issues and coverage for festivals and special events. Ensure appropriate coverage for third parties (TULIP).
- (g) Maintain a seven-year history of coverage, losses, schedules, changes, inspection and other relevant documents involving the agency.
- (h) Evaluate volunteer exposures including the members elected officials and appointed committees and select appropriate coverage and documentation. Ensure that the member has an updated volunteer resolution and an approved record-keeping method.

4. If legal action is required to enforce the terms of this agreement, the prevailing party shall be entitled to receive his/her reasonable attorney fees, including the reasonable fees for Attorney himself. This shall include any collection action instituted whether or not suit is necessary, or whether dispute is resolved in some form of alternate dispute resolution (i.e. arbitration or mediation), at trial, or on appeal.

5. Amendments. This Agreement may be amended from time to time by the written approval of both parties.

6. Entire Agreement. This Agreement constitutes the complete and exclusive statement of the Agreement between the City and the Agency. All prior written and oral communications, including correspondence, drafts, memoranda, and representations are superseded entirely by this Agreement.

The City of La Grande has received a copy of this agreement, and agrees to the terms and conditions as stated.

IN WITNESS WHEREOF, the parties have caused this Agent of Record Agreement to be executed as indicated below.

DATED: May 3, 2023

Robert A Strobe
City Manager

Jason Graybeal, President
Graybeal Group, Inc.

CITY of LA GRANDE

COUNCIL ACTION FORM

Council Meeting Date: May 3, 2023

PRESENTER: Kyle Carpenter, Public Works Director

COUNCIL ACTION: PUBLIC HEARING AND SECOND READING BY TITLE ONLY OF PROPOSED ORDINANCE TO CONSIDER FINAL LOCAL IMPROVEMENT DISTRICT ASSESSMENTS

1. MAYOR: Announce that the Public Hearing is still open for the Ordinance to be read a Second Time by Title Only and considered for Adoption; and that the Rules of Order for this Public Hearing were read in their entirety during the Regular Session of April 5, 2023.
2. MAYOR: Request Staff Report
3. MAYOR: Invite Public Testimony from those in Favor, in Opposition, and ending with those Neutral to the proposed Ordinance.
4. MAYOR: Invite Council Discussion
5. MAYOR: Close the Hearing and Entertain Motion:
Suggested Motion: I move that the proposed Ordinance establishing final assessments for the 2022 City Wide Voluntary Sidewalk Local Improvement District Number 22-067 be read for the Second Time by Title Only, Put to a Vote, and Adopted.
6. MAYOR: Invite Additional Council Discussion
7. MAYOR: Ask the City Recorder to Read the proposed Ordinance for the Second Time by Title Only.
8. MAYOR: Ask for the Vote

EXPLANATION: Council established a City-Wide Voluntary Sidewalk Local Improvement District for the year 2022 during the May 4, 2022, Regular Session. A Local Improvement District offers property owners a way to improve their property and maintain existing sidewalks within the right-of-way. This process assists in facilitating sidewalk repair work upon property owner request and approval.

The 2022 Voluntary Sidewalk Local Improvement District Number 22-067 ended December 31, 2022, with the total cost of projects repaired under the LID being \$7,422.00. Staff monitored approximately 685 square feet of sidewalk repairs, and other associated sidewalk project work throughout La Grande during 2022, where property owners utilized the citywide concrete contractor.

Council accepted the Final Study and Report during the March 1, 2023, Regular Session. The Public Hearing on this proposed Ordinance was opened at the City Council’s Regular Session Meeting held on April 5, 2023, at which time the Ordinance was read for the first time. During the Hearing, there was no public testimony received in regards to the proposed Ordinance. Tonight, is a continuation of the Public Hearing with a second reading of the proposed Ordinance to be considered for adoption.

The City Manager recommends that the Council proceed with the Second Reading by Title Only and the adoption of the proposed Ordinance.

Reviewed By: (Initial)

City Manager _____
City Recorder _____
Aquatics Division _____
Building Department _____
ED Department _____
Finance _____
Fire Department _____

Human Resources Dept _____
Library _____
Parks Department _____
Planning Department _____
Police Department _____
Public Works Department _____

COUNCIL ACTION (Office Use Only)

- Motion Passed
- Motion Failed: _____
- Action Tabled: _____
Vote: _____

- Resolution Passed
Effective Date: _____

- Ordinance Adopted
First Reading: _____
Second Reading: _____
Effective Date: _____

RULES OF ORDER FOR A PUBLIC HEARING

The following is a step-by-step description of the order of events necessary to hold a Public Hearing.

CITY RECORDER READS TO THE PUBLIC:

- A. This is a Public Hearing to Consider an Ordinance establishing final assessments for the 2022 City Wide Sidewalk Local Improvement District Number 22-067.
 - B. The Hearing will proceed as follows:
 - 1. The Mayor will request the Staff Report. Subsequent to the Staff Report, the Mayor will accept testimony relating to the Local Improvement District. The Mayor may state a time limit for testimony; if no time limit is announced, testimony will be limited to three minutes.
 - 2. The proceedings are being electronically recorded, to be converted to written Minutes. When testifying, please step to the podium and clearly print your name and address on the speaker sign-in sheet. State only your name before addressing the Council; it is not necessary to state your address.
 - 3. Proponents will be invited to speak first, followed by opponents, and then any parties neutral to the application. An opportunity will be provided to parties to clarify any issues raised or to rebut testimony, first by proponents, followed by opponents, then those neutral.
 - 4. Members of the City Council may ask questions of the Staff or Hearing participants at any time. The Mayor will then close the Hearing or continue the Hearing at a specified time and place.
 - C. A Councilor must declare any ex parte or pre-hearing contact, including the person's name and the nature of the discussion, as well as any site visitations. Councilors should declare any personal or financial interest in this matter and may disqualify themselves from participation in the Hearing.
Does any Councilor wish to make a declaration?
 - D. Does anyone in the audience wish to challenge the right of any Councilor to hear this matter?
Let the Record show that [there are no challenges] OR
-

CITY OF LA GRANDE
ORDINANCE NUMBER _____
SERIES 2023

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA GRANDE, UNION COUNTY, OREGON, ESTABLISHING THE FINAL ASSESSMENTS TO THE PROPERTY DETERMINED TO BE SPECIFICALLY BENEFITED BY THE 2022 CITY WIDE VOLUNTARY SIDEWALK LOCAL IMPROVEMENT DISTRICT NUMBER 22-067; AND DECLARING AN EFFECTIVE DATE

THE CITY OF LA GRANDE ORDAINS AS FOLLOWS:

Section 1. The City Council of the City of La Grande, Union County, Oregon, has considered the final assessments of the property benefited by *City Wide Voluntary Sidewalk Local Improvement District Number 22-067*, which was constructed according to the plans and specifications for the work in said District, heretofore adopted by the City Council of the City of La Grande, Union County, Oregon.

The City Council of the City of La Grande, Union County, Oregon, hereby ascertains and determines the sum of *Seven Thousand Four Hundred Twenty Two and 00/100 DOLLARS (\$7,422.00)* to be the final cost of said Sidewalk Improvements; the real property hereinafter described to be specifically benefited by said improvements; that special and peculiar benefits accrued to each tract within said District; and that said assessments have been apportioned among all of the tracts of said property abutting upon, fronting, contiguous and tributary to such improvements and within the boundaries of the Improvement District created for the purpose of making such improvements to the extent of the benefit of such tract of real property by reason of the improvements and in no case in excess of the benefits received.

The City Council of the City of La Grande, Union County, Oregon, also ascertains and determines that the amount set opposite the description or number of each tract(s) is the amount for which said tracts of real property is proposed to be assessed, as shown below.

OWNER	PROPERTY ADDRESS	LEGAL DESCRIPTION	SEC.	TAX LOT	TOTAL LID DUE
New Day Enterprises, Inc.	1502 Washington Ave	All of Lot numbered four (4) of the Heidenreich's Subdivision of Block 10 (10) of Coggan's Addition.	08BA	7300	\$ 1,710.00
William Johnson	1501 Jackson Ave	All of Lots numbered eighteen (18), nineteen (19), and twenty (20) of Block twenty-six (26) of the Corrected Plat of Predmore Addition.	05CA	800	\$ 5,712.00
					\$ 7,422.00

Section 2. That the Finance Director or designee of the City of La Grande, Union County, Oregon, is hereby authorized and directed to prepare a special assessment roll in accordance with the foregoing proposed assessments or the proposed assessments as adjusted by the City Council after considering objections thereto.

Section 3. That the Finance Director or designee of the City of La Grande, Union County, Oregon, shall complete the special assessment roll in accordance with the provisions of this Ordinance and shall, without delay, by Certified Mail, transmit a Notice of Final Assessment to the owner of the assessed property of the time when such assessment shall become due and also stating that such assessments may be paid in installments, provided each property owner desiring to do so makes application therefor within ten (10) days from the date of such Notice. Said application to pay installments will be made under the provisions of Oregon Revised Statutes, Section 223.205, to and including Section 223.295, commonly known as the *Bancroft Bonding Act*. Interest on the unpaid assessment

shall be established by the City Council of the City of La Grande, Union County, Oregon, at a rate not to exceed nine percent (9%) per annum, as set forth by appropriate Oregon law.

Section 4. That such assessment shall become due and payable immediately after the final assessments have been entered into the *City Lien Docket* and shall be delinquent thirty (30) days thereafter if unpaid.

Section 5. EFFECTIVE DATE. This Ordinance shall become effective thirty (30) days after its adoption by the City Council of the City of La Grande, Union County, Oregon, and its approval by the Mayor; specifically, June 2, 2023.

ADOPTED and APPROVED on this Third (3rd) day of May, 2023, by _____ (____) of _____ (____) Councilors present and voting in the affirmative.

Justin B. Rock, Mayor

ATTEST:

Stacey M. Stockhoff
City Recorder

CITY of LA GRANDE
COUNCIL ACTION FORM

Council Meeting Date: May 3, 2023

PRESENTER: Kyle Carpenter, Public Works Director

COUNCIL ACTION: **CONSIDER ESTABLISHING A CITY-WIDE VOLUNTARY SIDEWALK LOCAL IMPROVEMENT DISTRICT #23-068**

- 1. MAYOR: Request Staff Report
- 2. MAYOR: Invite Public Comments
- 3. MAYOR: Invite Council Discussion
- 4. MAYOR: Entertain Motion

Suggested Motion: I move that we establish the 2023 City Wide Voluntary Sidewalk Local Improvement District Number 23-068.

- 5. MAYOR: Invite Additional Council Discussion
- 6. MAYOR: Ask for the Vote

EXPLANATION: Staff is recommending the City Council establish a City-Wide Voluntary Sidewalk Local Improvement District (LID) for the year 2023, with the possibility of extending the LID through the 2024 calendar year if participation in 2023 is low. We continue to receive inquiries from property owners about funding options for improvements to their sidewalks, driveways, or curbs. Implementation of City-Wide Voluntary Sidewalk Local Improvement District Number 23-068 allows a method of financing this work over time, to help property owners improve their property and maintain existing sidewalks. Property owners are not required to participate in the voluntary program and can seek other financing methods or do the work themselves.

This year, Staff will return to a rotational inspection of the sidewalk zones around the City shown on the attached map. Staff will focus on Zones 6 and 7 this year to identify properties which need improvements, as well as respond to any complaints received on a case-by-case basis. City Staff will continue to accommodate property owners who would like to voluntarily make sidewalk improvements in any zone.

Traditionally, the establishment of the Sidewalk Local Improvement District is an annual request, but with the varying participation in the program, Staff would like the option to extend the program into the 2024 calendar year if total assessments remain below \$25,000.

The City Manager recommends approval of this agenda item as presented by Staff.

Reviewed By: (Initial)

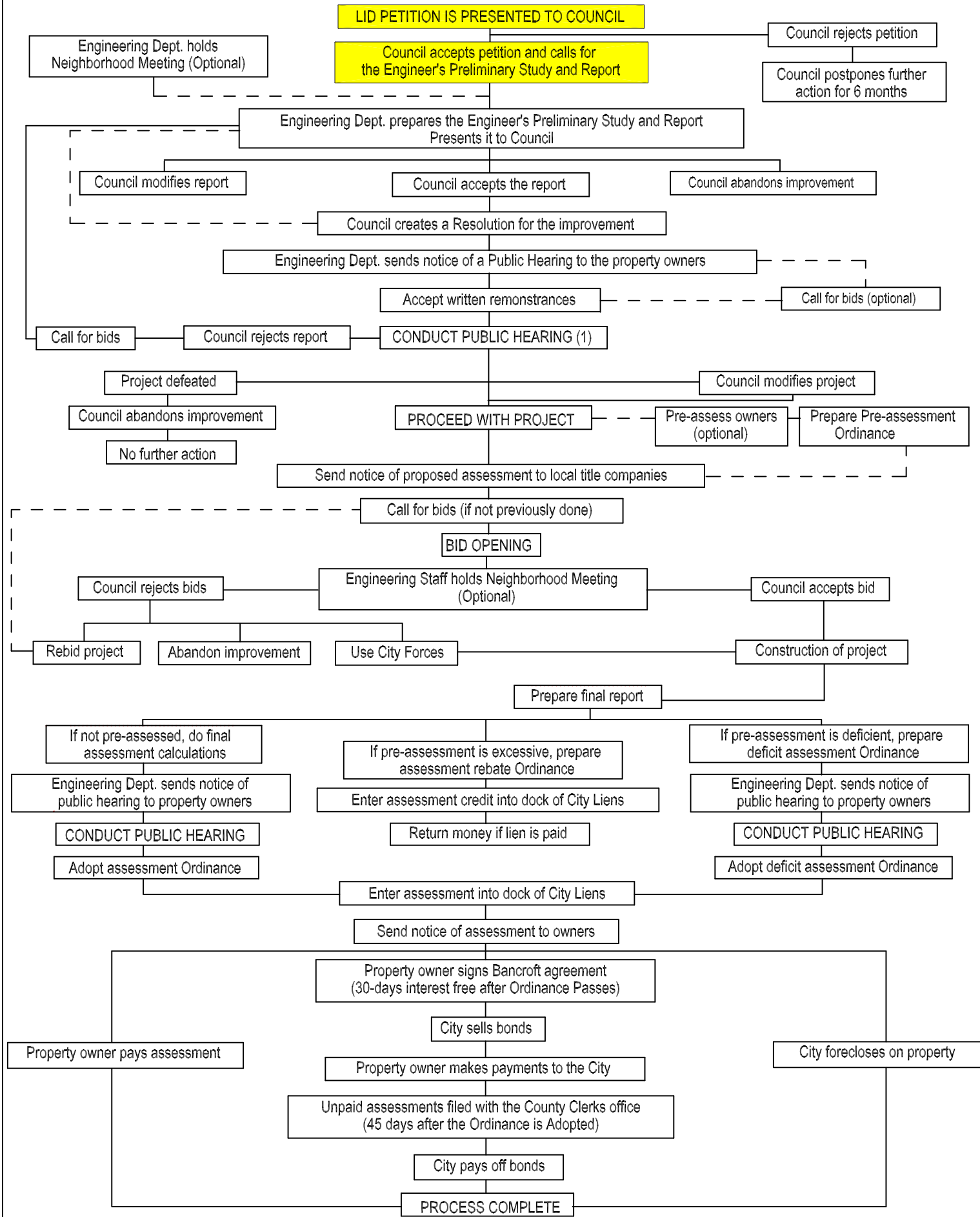
City Manager _____
 City Recorder _____
 Aquatics Division _____
 Building Department _____
 ED Department _____
 Finance _____
 Fire Department _____

Human Resources Dept _____
 Library _____
 Parks Department _____
 Planning Department _____
 Police Department _____
 Public Works Department _____

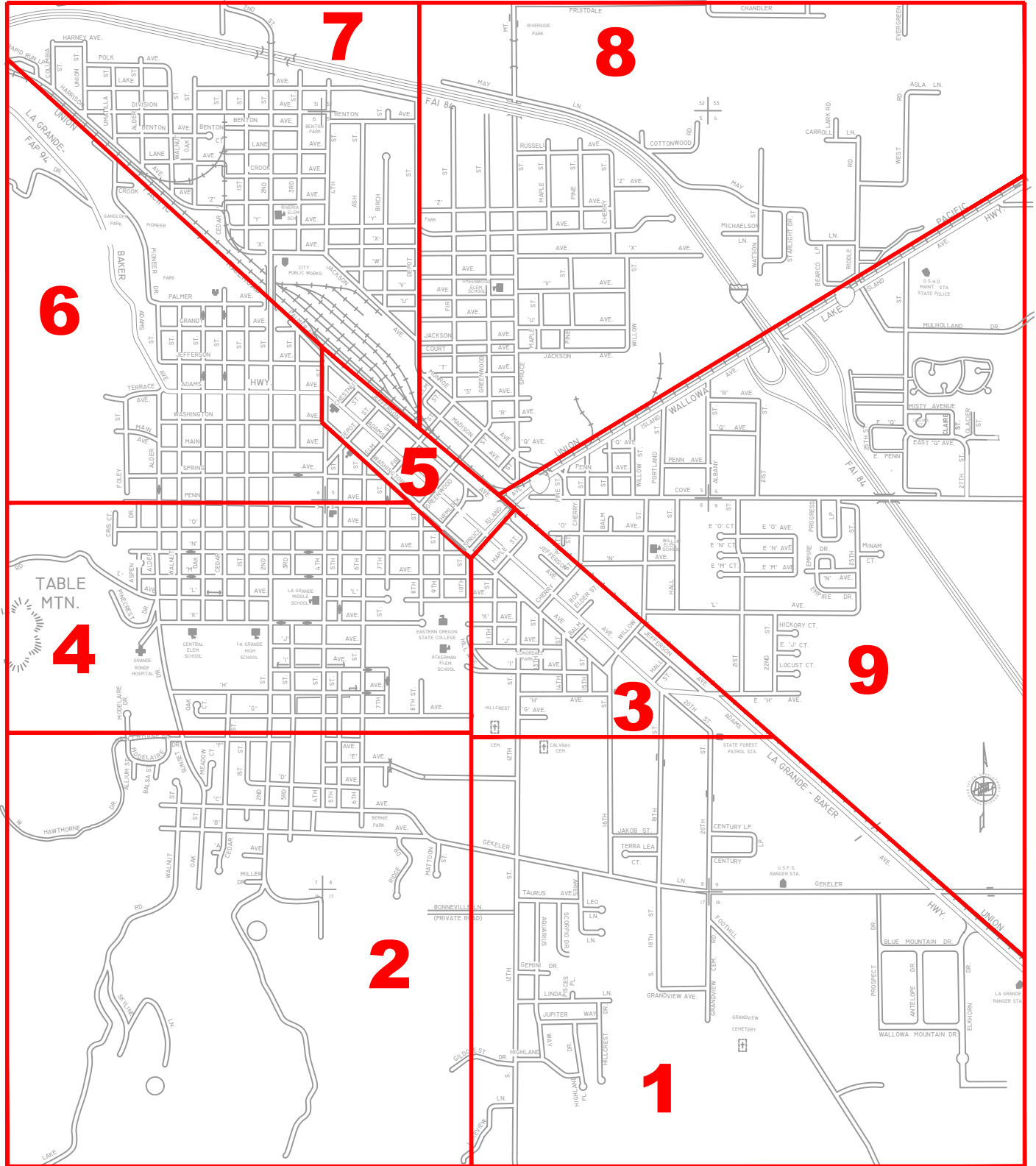
COUNCIL ACTION (Office Use Only)

- Motion Passed
- Motion Failed; _____
- Action Tabled: _____
Vote: _____
- Resolution Passed # _____
Effective Date: _____
- Ordinance Adopted # _____
First Reading: _____
Second Reading: _____
Effective Date: _____

FLOWCHART OF THE L.I.D. PROCESS



SIDEWALK AREAS



CITY of LA GRANDE
COUNCIL ACTION FORM

Council Meeting Date: May 3, 2023

PRESENTER: Michael Boquist, Community Development Director

COUNCIL ACTION: CONSIDER RESOLUTION ANNEXING PROPERTY AT 403 & 411 S. 20th STREET,
FILE NUMBER 01-ANP-23

- 1. MAYOR: Request Staff Report
- 2. MAYOR: Invite Public Comments
- 3. MAYOR: Invite Council Discussion
- 4. MAYOR: Entertain Motion:

Suggested Motion: I move that the proposed Resolution annexing properties located at 403 & 411 S. 20th Street, be Read by Title Only, Put to a Vote, and Passed.

- 5. MAYOR: Invite Additional Council Discussion
- 6. MAYOR: Ask the City Recorder to Read the Proposed Resolution by Title Only.
- 7. MAYOR: Ask for the Vote

EXPLANATION: The subject properties, 403 & 411 S. 20th Street, are located within the City of La Grande Urban Growth Boundary and the property owners have requested annexation into the City of La Grande, City Limits, in exchange for receiving City water and sewer services for the construction of single-family dwellings. City Ordinances require annexation prior to receiving the requested City services.

In accordance with Oregon Revised Statutes 222.125, this request may be approved by Resolution when the request includes 100% property owner consent(s) and consent from the majority of the electors. If these requirements are met, the legislative body (City Council) may "proclaim the annexation" by Resolution. In this case, the property owners have signed a Consent to Annex Agreement, which represents 100% of the property ownership. The property at 403 S. 20th Street has a single-family dwelling and the property at 411 S. 20th Street is currently vacant and there are no electors residing on that property. The applicable requirements are met to annex the properties by Resolution.

The City Manager recommends the City Council pass the Resolution as presented by Staff.

Reviewed By: (Initial)

City Manager _____

City Recorder _____

Aquatics Division _____

Building Department _____

ED Department _____

Finance _____

Fire Department _____

Human Resources Dept _____

Library _____

Parks Department _____

Planning Department _____

Police Department _____

Public Works Department _____

COUNCIL ACTION (Office Use Only)

Motion Passed

Motion Failed; _____

Action Tabled: _____

Vote: _____

Resolution Passed # _____

Effective Date: _____

Ordinance Adopted # _____

First Reading: _____

Second Reading: _____

Effective Date: _____

**CITY OF LA GRANDE
RESOLUTION NUMBER _____
SERIES 2023**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA GRANDE, UNION COUNTY, OREGON, DECLARING CERTAIN TERRITORY ANNEXED TO THE CITY OF LA GRANDE, UNION COUNTY, OREGON; SPECIFICALLY, PROPERTIES AT 403 & 411 S. 20TH STREET; T3S, R38E, SECTION 16B, TAX LOTS 401 & 402

WHEREAS, pursuant to ORS 222.125, the City Council of the City of La Grande, Oregon, need not call nor hold an election nor hold the Public Hearing otherwise required under ORS 222.120, when all of the owners of land in the territory to be annexed and not less than fifty percent (50%) of the electors, if any, residing in the territory to be annexed consent in writing to the annexation and file a statement of this consent with the legislative body; and,

WHEREAS, pursuant to ORS 222.125, the owners of all (100%) of the land in the territory to be annexed have consented in writing to the annexation and filed a statement of their consent with the City Council of the City of La Grande, Oregon; and,

WHEREAS, pursuant to ORS 222.125, 403 S. 20th Street is developed with a single-family dwelling and 411 S. 20th Street is vacant. There is only one elector residing in the territory which has consented in writing to the annexation; and,

WHEREAS, said annexed area complies with ORS 222.111, in that it is contiguous to the existing City limits; and,

WHEREAS, the subject annexation complies with the Land Use Planning and Urbanization provisions of the acknowledged Comprehensive Plan of the City of La Grande, pursuant to Oregon Administrative Rule 660-014-0060; and,

WHEREAS, pursuant to ORS 222.125, the City Council of the City of La Grande, Union County, Oregon, may, by Resolution, establish the final boundaries of the area to be annexed;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of La Grande, Union County, Oregon, that:

Section 1. All of that portion of the territory(ies) described below and as depicted in Exhibit 'A', a copy of which is attached hereto, and by this reference incorporated herein as if fully set forth, that is located outside of the Corporate Limits of the City of La Grande shall and hereby is declared to be annexed to the City of La Grande:

Parcels 1 and 2 of Minor Partition Plat 20190007, as filed May 7, 2019, in plat cabinet "E", Slides 458 and 459, and recorded as Microfilm Document No. 20191064, records of Union County, Oregon.

Situated in the Northwest quarter of Section 16, Township 3 South, Range 38 East of the Willamette Meridian, City of La Grande, Union County, Oregon.

PHYSICAL ADDRESS: 403 & 411 S. 20th Street, T3S, R38E, Section 16B, Tax Lots 401 & 402, Union County Assessor Reference Nos. 19163 & 19164.

Section 2. The territory(ies) described herein are declared to be and hereby are withdrawn from the La Grande Rural Fire Protection District.

Section 3. The City Manager or other designee of the City of La Grande, Oregon, shall be and hereby is directed to make and submit to the Secretary of State of the State of Oregon:

- a. A copy of this Resolution; and,
- b. A copy of the Union County Assessor Plat Maps depicting the annexation area described herein; and,
- c. A copy of Minor Partition Plat 1997-05 depicting the legal boundaries of said annexed territory.

PASSED and EFFECTIVE ON this Third (3rd) day of May, 2023, by _____
() of _____ () Councilors present and voting in the affirmative.

Justin B. Rock, Mayor

David Glabe, Mayor Pro Tem

Corrine Dutto, Councilor

Nicole Howard, Councilor

Molly King, Councilor

Mary Ann Miesner, Councilor

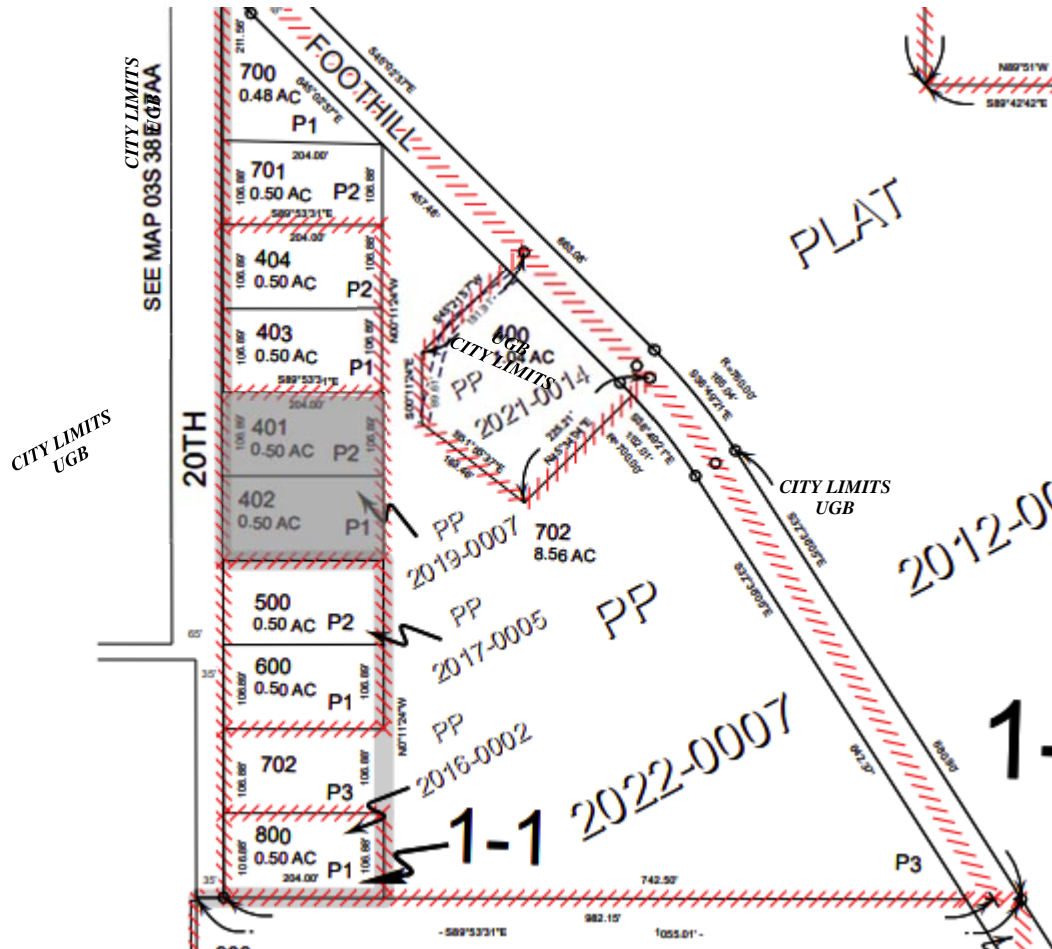
Denise Wheeler, Councilor

ATTEST:

Stacey M. Stockhoff
City Recorder

EXHIBIT 'A'

Territory Includes: 403 & 411 S. 20th Street, T3S, R38E, Section 16B, Tax Lots 401 & 402, Union County Assessor Reference Nos. 19163 & 19164, and also described as being Parcels 1 & 2 of Minor Partition Plat 20190007, as filed May 7, 2019, in plat cabinet "E", Slides 458 and 459, and recorded as Microfilm Document No. 20191064, records of Union County, Oregon.



CITY of LA GRANDE
COUNCIL ACTION FORM

Council Meeting Date: May 3, 2023

PRESENTER: Michael Boquist, Community Development Director

COUNCIL ACTION: CONSIDER RESOLUTION ANNEXING PROPERTY AT 2502 WATSON STREET,
FILE NUMBER 03-ANP-23

1. MAYOR: Request Staff Report
2. MAYOR: Invite Public Comments
3. MAYOR: Invite Council Discussion
4. MAYOR: Entertain Motion:

Suggested Motion: I move that the proposed Resolution annexing property at 2502 Watson Street, be Read by Title Only, Put to a Vote, and Passed.

5. MAYOR: Invite Additional Council Discussion
6. MAYOR: Ask the City Recorder to Read the Proposed Resolution by Title Only.
7. MAYOR: Ask for the Vote

EXPLANATION: The subject property, 2502 Watson Street, is located within the City of La Grande Urban Growth Boundary and the property owner has requested annexation into the City of La Grande, City Limits, in exchange for receiving City sewer services to resolve a private septic system failure. City Ordinances require annexation prior to receiving the requested City services.

In accordance with Oregon Revised Statutes 222.125, the legislative body (City Council) may “proclaim the annexation” by Resolution, if a request for annexation includes 100% property owner consent(s) and consent from the majority of the electors. In this case, the property owner resides on the property and has signed a Consent to Annex Agreement, which represents 100% of the property ownership and the majority of electors. The property at 2502 Watson Street has a single-family dwelling with the owner as the one elector residing on that property. Therefore, the applicable requirements are met to annex the property by Resolution.

The City Manager recommends the City Council pass the Resolution as presented by Staff.

Reviewed By: (Initial)

City Manager _____
 City Recorder _____
 Aquatics Division _____
 Building Department _____
 ED Department _____
 Finance _____
 Fire Department _____

Human Resources Dept _____
 Library _____
 Parks Department _____
 Planning Department _____
 Police Department _____
 Public Works Department _____

COUNCIL ACTION (Office Use Only)

- Motion Passed
 Motion Failed; _____
 Action Tabled; _____
 Vote: _____
- Resolution Passed # _____
 Effective Date: _____
- Ordinance Adopted # _____
 First Reading: _____
 Second Reading: _____
 Effective Date: _____

CITY OF LA GRANDE
RESOLUTION NUMBER _____
SERIES 2023

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA GRANDE, UNION COUNTY, OREGON, DECLARING CERTAIN TERRITORY ANNEXED TO THE CITY OF LA GRANDE, UNION COUNTY, OREGON; SPECIFICALLY, PROPERTY AT 2502 WATSON STREET, T3S, R38E, SECTION 04BC, TAX LOT 1300; AND, ALL OF THE ADJACENT WATSON STREET RIGHT-OF-WAY; AND, REMOVING SAID PROPERTY FROM THE LA GRANDE RURAL FIRE PROTECTION DISTRICT

WHEREAS, pursuant to ORS 222.125, the City Council of the City of La Grande, Oregon, need not call nor hold an election nor hold the Public Hearing otherwise required under ORS 222.120, when all of the owners of land in the territory to be annexed and not less than fifty percent (50%) of the electors, if any, residing in the territory to be annexed consent in writing to the annexation and file a statement of this consent with the legislative body; and,

WHEREAS, pursuant to ORS 222.125, the owners of all (100%) of the land in the territory to be annexed have consented in writing to the annexation and filed a statement of their consent with the City Council of the City of La Grande, Oregon; and,

WHEREAS, pursuant to ORS 222.125, 2502 Watson Street is developed with a single-family dwelling. There is only one elector residing in the territory which has consented in writing to the annexation; and,

WHEREAS, said annexed area complies with ORS 222.111, in that it is contiguous to the existing City limits; and,

WHEREAS, pursuant to the Joint Management Agreement between the City of La Grande and Union County, Series 1983, Section 6(B), upon annexation the City shall request jurisdiction and maintenance responsibility of adjacent public streets or roads (Watson Street) under County maintenance at the time of annexation.

WHEREAS, the subject annexation complies with the Land Use Planning and Urbanization provisions of the acknowledged Comprehensive Plan of the City of La Grande, pursuant to Oregon Administrative Rule 660-014-0060; and,

WHEREAS, pursuant to ORS 222.125, the City Council of the City of La Grande, Union County, Oregon, may, by Resolution, establish the final boundaries of the area to be annexed;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of La Grande, Union County, Oregon, that:

Section 1. All of that portion of the territory(ies) described below and as depicted in Exhibit 'A', a copy of which is attached hereto, and by this reference incorporated herein as if fully set forth, that is located outside of the Corporate Limits of the City of La Grande shall and hereby is declared to be annexed to the City of La Grande:

Subject Property: Beginning at the west line of the county road at a point 960.5 feet north and 635.25 feet east of the southwest corner of the northwest quarter of Section 4, Township 3 South, Range 38 East of the Willamette Meridian; running thence south along the west line of said road a distance of 138 feet; thence at right angles west 160 feet; thence at right angles north 138 feet' thence east 160 feet to the pint of beginning.

PHYSICAL ADDRESS: 2502 Watson Street, T3S, R38E, Section 04BC, Tax Lot 1300, Union County Assessor Reference No. 5722.

Adjacent Public Right-of-Way: The entirety of Watson Street Right-of-Way lying adjacent to the Subject Property as described herein, and as depicted in Exhibit 'A', a copy of which is attached hereto, and by this reference incorporated herein as if fully set forth; all of which is located within the City of La Grande Urban Growth Boundary and measuring approximately 138' +/- in length.

Section 2. The territory(ies) described herein are declared to be and hereby are withdrawn from the La Grande Rural Fire Protection District.

Section 3. The City Manager or other designee of the City of La Grande, Oregon, shall be and hereby is directed to make and submit to the Secretary of State of the State of Oregon:

- a. A copy of this Resolution; and,
- b. A copy of the Union County Assessor Plat Maps depicting the annexation area described herein; and,
- c. A copy of Statutory Warranty Deed, Document Number 965426, File with the Union County Clerk on December 10, 1996.

PASSED and EFFECTIVE ON this Third (3rd) day of May, 2023, by _____
() of _____ () Councilors present and voting in the affirmative.

Justin B. Rock, Mayor

David Glabe, Mayor Pro Tem

Corrine Dutto, Councilor

Nicole Howard, Councilor

Molly King, Councilor

ATTEST:

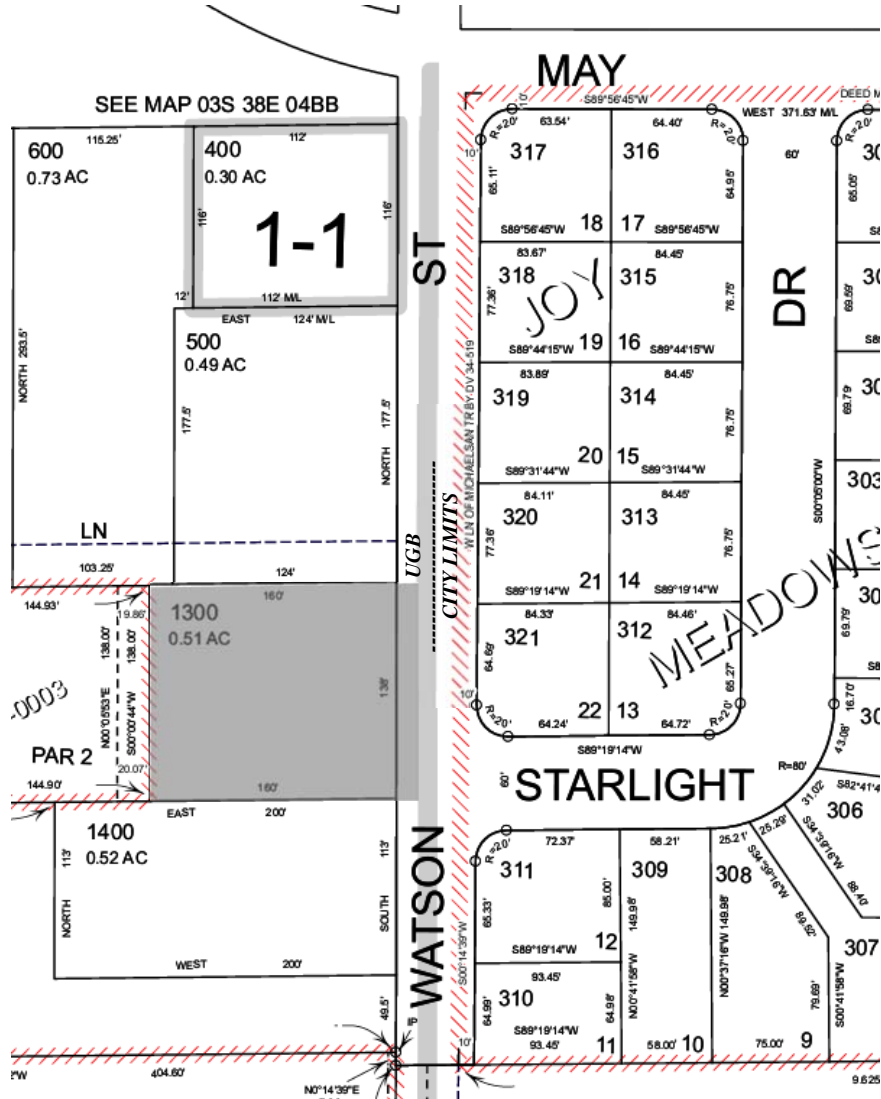
Mary Ann Miesner, Councilor

Stacey M. Stockhoff
City Recorder

Denise Wheeler, Councilor

EXHIBIT 'A'

Territory Includes: 2502 Watson Street, T3S, R38E, Section 04BC, Tax Lot 1300, Union County Assessor Reference No. 5722, and the adjacent Watson Street Public Right-of-Way.



CITY of LA GRANDE

COUNCIL ACTION FORM

Council Meeting Date: May 3, 2023

PRESENTER: **Stu Spence, Parks & Recreation Director**

COUNCIL ACTION: **CONSIDER RESOLUTION AMENDING POOL USER FEES**

- 1. MAYOR: Request Staff Report
- 2. MAYOR: Invite Public Comments
- 3. MAYOR: Invite Council Discussion
- 4. MAYOR: Entertain Motion

Suggested Motion: I move that the proposed Resolution amending pool fees be Read by Title Only, Put to a Vote and Passed.

- 5. MAYOR: Invite Additional Council Discussion
- 6. MAYOR: Ask the City Recorder to Read the Proposed Resolution by Title Only.
- 7. MAYOR: Ask for the Vote

EXPLANATION: In order to increase staff efficiencies and customer service, bring our facility up to current industry standards by removing non-resident fees, and to battle inflation, staff is proposing fee increases for single admission and membership fees, all of which have not been increased since 2016.

The fees are increased approximately 10%, rounded up to the nearest even dollar amount. Staff plans to implement these fee changes when the pool switches to the summer schedule on June 12, 2023.

The elimination of non-resident fees is consistent with what other facilities around the State do and what the City has done with rental fees for Parks facilities. The ability to confirm City residency is limited and impractical.

The Parks and Recreation Advisory Commission discussed these recommended changes at their regular April 2023, meeting and support this approval.

The City Manager recommends the City Council pass the Resolution as presented by Staff.

Reviewed By: (Initial)

City Manager _____
 City Recorder _____
 Aquatics Division _____
 Building Department _____
 ED Department _____
 Finance _____
 Fire Department _____

Human Resources Dept _____
 Library _____
 Parks Department _____
 Planning Department _____
 Police Department _____
 Public Works Department _____

COUNCIL ACTION (Office Use Only)

- Motion Passed
- Motion Failed; _____
- Action Tabled: _____
Vote: _____
- Resolution Passed # _____
Effective Date: _____
- Ordinance Adopted # _____
First Reading: _____
Second Reading: _____
Effective Date: _____

CITY of LA GRANDE
 RESOLUTION NUMBER _____
 SERIES 2023~~16~~

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA GRANDE, OREGON, ESTABLISHING FEES FOR VETERANS' MEMORIAL SWIM POOL AND REPEALING RESOLUTION NUMBER 4736~~4704~~, SERIES 2016~~5~~ AND ALL OTHER RESOLUTIONS OR PARTS OF RESOLUTIONS IN CONFLICT HEREWITH

~~WHEREAS, the Mayor and Council requested the Parks and Recreation Advisory Commission and staff to research Veterans' discounts for Military Veteran patrons that participate in Veterans' Memorial Pool activities, classes, and programs; and~~

WHEREAS, Veterans' Memorial Pool fees haven't been increased since 2016~~4~~; and

WHEREAS, the Parks and Recreation Advisory Commission and Staff are tasked~~charged~~ with recommending to the City Council of the City of La Grande, Oregon, reasonable and equitable fees for all City of La Grande recreation facilities and programs, while at the same time addressing the need to generate revenues to help offset operating expenses; and,

WHEREAS, subsequent to staff research of other facilities, changing industry standards around non-resident fees in the state of Oregon, the ability of staff to expand programming due to time saving, and other discussion, the Parks and Recreation Advisory Commission voted to recommend the following changes on ~~July 14, 2016~~April 20, 2023, and asked the Staff to forward that recommendation to the City Council of the City of La Grande, Oregon.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of La Grande, Union County, Oregon, that Resolution Number 4736~~4704~~, Series 2016~~5~~, shall be and hereby is repealed and that the following fees and charges at the Veterans' Memorial Swim Pool for individual and family use by all patrons ~~residing within the City limits of the City of La Grande, Oregon,~~ shall be and hereby are established.

	<u>SINGLE ADMISSION</u>	<u>MONTHLY ANNUAL MEMBERSHIP</u>	<u>PASS</u>
Age 2 and Under with Adult	Free	Free	- Free
Youth, Ages 3 to 17	\$4.00 <u>3.50</u>	\$30.00 <u>25.00</u>	—
<u>\$200.00</u> 171.00			
Adult, Ages 18 to 64	\$6.00 <u>5.00</u>	\$40.00 <u>35.00</u>	\$275.00 <u>239.00</u>
Senior, Ages 65 and Older	\$5.00 <u>3.50</u>	\$35.00 <u>25.00</u>	\$225.00 <u>205.00</u>
Military Veteran*	\$5.00 <u>3.50</u>	\$35.00 <u>25.00</u>	\$225.00 <u>205.00</u>
Family		\$85.00 <u>75.00</u>	\$500.00 <u>440.00</u>

City of La Grande
Resolution Number _____
Series 2023
Page (2)
~~City of La Grande~~
~~Resolution Number _____~~
~~Series 2016~~
~~Page (2)~~

~~_____ BE IT FURTHER RESOLVED by the City Council of the City of La Grande, Oregon, that the following fees and charges at the Veterans' Memorial Swim Pool for individual and family use by patrons residing outside the City limits of the City of La Grande, Oregon, shall be and hereby are established.~~

City of La Grande
Resolution Number _____
Series 2023
Page (3)
City of La Grande
Resolution Number _____
Series 2016
Page (3)

	SINGLE	MONTHLY	ANNUAL
	<u>ADMISSION</u>	<u>MEMBERSHIP</u>	<u>PASS</u>
Age 2 and Under with Adult	Free	Free	Free
Youth, Ages 3 to 17	\$4.00	\$35.00	\$200.00
Adult, Ages 18 to 64	\$5.50	\$45.00	\$275.00
Senior, Ages 65 and Older	\$4.00	\$35.00	\$239.00
Military Veteran*	\$4.00	\$35.00	\$239.00
Family		\$85.00	\$550.00

~~*Military Veteran is defined as Active Duty, Honorably Discharged, Retired, or Disabled Veteran, but not their spouse, children, or any other family members or dependents. Valid Military Identification will be required upon purchase.~~

PASSED and EFFECTIVE ON this ~~Third~~~~Seventh~~ (3rd~~7th~~) Day of ~~September~~~~May~~, 2023~~16~~, by _____ (__) of _____ (__) Councilors present and voting in the affirmative.

~~Stephen E. Clements~~~~Justin B. Rock~~, Mayor

~~Gary Lillard~~~~David Glabe~~, Mayor Pro Tem

ATTEST: _____

~~John Bozarth~~~~Corrine Dutto~~, Councilor

~~Angelika N. Brooks~~
Councilor
City Recorder

~~Wayne Brown~~~~Nicole Howard~~,

~~John Lackey~~~~Molly King~~, Councilor

City of La Grande
Resolution Number _____
Series 2023
Page (4)
~~City of La Grande~~
~~Resolution Number _____~~
~~Series 2016~~
~~Page (4)~~

~~Troy Pointer~~ Mary Ann Miesner, Councilor

~~Justin Rock~~ Denise Wheeler, Councilor

ATTEST:

Stacey M. Stockhoff
City Recorder

**CITY of LA GRANDE
RESOLUTION NUMBER _____
SERIES 2023**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA GRANDE, OREGON, ESTABLISHING
FEES FOR VETERANS' MEMORIAL SWIM POOL AND REPEALING RESOLUTION NUMBER 4736,
SERIES 2016 AND ALL OTHER RESOLUTIONS OR PARTS OF RESOLUTIONS IN CONFLICT
HEREWITH**

WHEREAS, Veterans' Memorial Pool fees haven't been increased since 2016; and

WHEREAS, the Parks and Recreation Advisory Commission and Staff are tasked with recommending to the City Council of the City of La Grande, Oregon, reasonable and equitable fees for all City of La Grande recreation facilities and programs, while at the same time addressing the need to generate revenues to help offset operating expenses; and,

WHEREAS, subsequent to staff research of other facilities, changing industry standards around non-resident fees in the state of Oregon, the ability of staff to expand programming due to time saving, and other discussion, the Parks and Recreation Advisory Commission voted to recommend the following changes on April 20, 2023, and asked the Staff to forward that recommendation to the City Council of the City of La Grande, Oregon.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of La Grande, Union County, Oregon, that Resolution Number 4736, Series 2016, shall be and hereby is repealed and that the following fees and charges at the Veterans' Memorial Swim Pool for individual and family use by all patrons, shall be and hereby are established.

	<u>SINGLE</u>	<u>MONTHLY ANNUAL</u>	
	<u>ADMISSION</u>	<u>MEMBERSHIP</u>	<u>PASS</u>
Age 2 and Under with Adult	Free	Free	Free
Youth, Ages 3 to 17	\$4.00	\$30.00	\$200.00
Adult, Ages 18 to 64	\$6.00	\$40.00	\$275.00
Senior, Ages 65 and Older	\$5.00	\$35.00	\$225.00
Military Veteran*	\$5.00	\$35.00	\$225.00
Family		\$85.00	\$500.00

City of La Grande
Resolution Number _____
Series 2023
Page (2)

_____ PASSED and EFFECTIVE ON this Third (3rd) Day of May, 2023, by
_____ () of _____ () Councilors present and voting in the affirmative.

Justin B. Rock, Mayor

David Glabe, Mayor Pro Tem

Corrine Dutto, Councilor

Nicole Howard, Councilor

Molly King, Councilor

Mary Ann Miesner, Councilor

Denise Wheeler, Councilor

ATTEST:

Stacey M. Stockhoff
City Recorder

CITY of LA GRANDE
COUNCIL ACTION FORM

Council Meeting Date: **May 3, 2023**

PRESENTER: Robert A. Strobe, City Manager

COUNCIL ACTION: CONSIDER RATIFYING COLLECTIVE BARGAINING AGREEMENT WITH INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS (IAFF) LOCAL 924

- 1. MAYOR: Request Staff Report
- 2. MAYOR: Invite Public Comments
- 3. MAYOR: Entertain Motion

Suggested Motion: I move that we accept and that the City Manager be authorized to execute the three-year Collective Bargaining Agreement between the City of La Grande and the La Grande Firefighters' Union, IAFF Local No. 924, as presented.

- 4. MAYOR: Invite Council Discussion
- 5. MAYOR: Ask for the Vote

EXPLANATION: Earlier this year, labor negotiations commenced with the collective bargaining teams for the three bargaining groups. The City Council was kept apprised of the progress of negotiations in Executive Session. As of this writing, the City has reached tentative agreement on a new Collective Bargaining Agreement (CBA) and the La Grande Firefighters' Union membership has voted to ratify the Agreement.

City Manager Strobe will entertain Council questions in connection with the proposed Agreement during an Executive Session, after which the Council will be asked to reconvene to Regular Session for the purpose of voting on the Agreement.

If approved, the new CBA shall become effective June 21, 2023, and will expire on June 20, 2026. The most significant change in the agreement is related to the implementation of a new pay structure which was developed following a compensation study and an analysis of all positions in the City to assure compliance with Oregon's Equal Pay Act.

The City Manager recommends City Council approval of the new Collective Bargaining Agreement.

<u>Reviewed By:</u> (Initial)		<u>COUNCIL ACTION</u> (Office Use Only)	
City Manager	_____	Human Resources Dept	_____
City Recorder	_____	Library	_____
Aquatics Division	_____	Parks Department	_____
Building Department	_____	Planning Department	_____
ED Department	_____	Police Department	_____
Finance	_____	Public Works Department	_____
Fire Department	_____		
		<input type="checkbox"/> Motion Passed	
		<input type="checkbox"/> Motion Failed; _____	
		<input type="checkbox"/> Action Tabled: _____	
		Vote: _____	
		<input type="checkbox"/> Resolution Passed # _____	
		Effective Date: _____	
		<input type="checkbox"/> Ordinance Adopted # _____	
		First Reading: _____	
		Second Reading: _____	
		Effective Date: _____	