

**CITY of LA GRANDE**  
**City Council Regular Session**  
**Wednesday, January 5, 2022**

**AGENDA**

The meeting will be available for viewing via the City's scheduled Charter Communications channel 180 that will begin at 6:00 p.m. on January 5, 2022, on the La Grande Alive website at <https://eoalive.tv/city-events/> or on the Eastern Oregon Alive.TV Facebook page at <https://www.facebook.com/EOAliveTV>.

Any person may submit written comments or questions in advance of the meeting. Written comments must be received by 5:00 p.m. on Tuesday, January 4, 2022. The written comments will be read during the public comment section of the respective Agenda Item. Please email Public Comments to [rstrope@cityoflagrande.org](mailto:rstrope@cityoflagrande.org). Persons interested in providing virtual public comments shall contact City Staff at [rstrope@cityoflagrande.org](mailto:rstrope@cityoflagrande.org) not later than 5:00 pm the day prior to meeting to make arrangements to participate in the meeting. Public Comments, whether written or virtual shall be limited to three minutes.

**1. WELCOME to this REGULAR SESSION of the LA GRANDE CITY COUNCIL**

- a. Call to Order
- b. Roll Call

- Per ORS 192.670(1), Councilors will be participating in this Regular Session by electronic communication.

**2. AGENDA APPROVAL**

**3. CONSENT AGENDA**

*The Consent Agenda includes routine items of business which may be approved by one Motion of the Council. Any Councilor so desiring may by request remove one or more items from the Consent Agenda for individual consideration under the Unfinished or New Business portion of the Agenda.*

- a. **Consider:** Approval of Regular Session Minutes; December 1, 2021
- b. **Consider:** Ratifying 2021 City Manager Evaluation

[Clements/Lillard]

**4. PUBLIC COMMENTS**

*Written comments received will be read during this portion of the Agenda for non-Agenda items, following virtual comments, if any. Written comments for Agenda items will be read when those items are considered.*

**5. PUBLIC HEARINGS**

**6. UNFINISHED BUSINESS**

**7. NEW BUSINESS**

- a. **Consider:** Authorize Mayor to sign Audit Letter
- b. **Consider:** Council Committee Assignments; Calendar Year 2022
- c. **Consider:** Appointing Citizens to Various Committees/Commissions; *Air Quality; Budget; Community Landscape and Forestry; Landmarks; Parking, Traffic Safety and Street Maintenance; Parks and Recreation; Planning,*

[Rajkovich]

[Clements]

[Clements]

**8. UNION COUNTY COMMISSIONER'S UPDATE**

**9. STAFF COMMENTS**

**10. CITY MANAGER COMMENTS**

**11. CITY COUNCIL COMMENTS**

**12. ADJOURN**

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Sandra Patterson, City Recorder

*The City Council is currently scheduled to meet again in a Regular Session on Wednesday, February 2, 2022, at 6:00 p.m. The City Council of the City of La Grande reserves the right to convene an Executive Session for any purpose authorized under ORS 192.660. Persons requiring special accommodations who wish to participate in the City Council Meeting are encouraged to make arrangements prior to the meeting by calling 541-962-1309. The City of La Grande does not discriminate against individuals with disabilities.*

CITY of LA GRANDE  
COUNCIL ACTION FORM

Council Meeting Date: **January 5, 2022**

**PRESENTER:** Robert A. Strobe, City Manager

**COUNCIL ACTION:** CONSIDER CONSENT AGENDA

- 1. MAYOR: Request Staff Report
- 2. MAYOR: Entertain Motion

**Suggested Motion:** I move we accept the Consent Agenda as presented.

OR

**Suggested Motion:** I move we accept the Consent Agenda as amended.

- 3. MAYOR: Invite Council Discussion
- 4. MAYOR: Ask for the Vote

\*\*\*\*\*

**EXPLANATION:** A Consent Agenda includes routine items of business with limited public interest, which may be approved by one Motion of the Council. Any Councilor may, by request, remove any item of business from the Consent Agenda.

a. **Consider:** Approval of Regular Session Minutes; December 1, 2021

b. **Consider:** Ratifying 2021 City Manager Evaluation

[Clements/Lillard]

\*\*\*\*\*

**Reviewed By:** (Initial)

City Manager \_\_\_\_\_

City Recorder \_\_\_\_\_

Aquatics Division \_\_\_\_\_

Building Department \_\_\_\_\_

ED Department \_\_\_\_\_

Finance \_\_\_\_\_

Fire Department \_\_\_\_\_

Human Resources Dept \_\_\_\_\_

Library \_\_\_\_\_

Parks Department \_\_\_\_\_

Planning Department \_\_\_\_\_

Police Department \_\_\_\_\_

Public Works Department \_\_\_\_\_

**COUNCIL ACTION** (Office Use Only)

- Motion Passed
- Motion Failed; \_\_\_\_\_
- Action Tabled: \_\_\_\_\_  
Vote: \_\_\_\_\_
- Resolution Passed  
Effective Date: \_\_\_\_\_
- Ordinance Adopted  
First Reading: \_\_\_\_\_  
Second Reading: \_\_\_\_\_  
Effective Date: \_\_\_\_\_

**CITY of LA GRANDE**  
**City Council Regular Session**  
**December 1, 2021**

The meeting was available for viewing via the City's scheduled Charter Communications channel 180, on the La Grande Alive website at <https://eoalive.tv/city-events/> and on the Eastern Oregon Alive.TV Facebook page at <https://www.facebook.com/EOAliveTV>.

***MINUTES***

**COUNCILORS PRESENT:**

Stephen E. Clements, *Mayor*  
Gary Lillard, *Mayor Pro Tem*  
John Bozarth, *Councilor*  
David Glabe, *Councilor*  
Nicole Howard, *Councilor*  
Mary Ann Miesner, *Councilor*  
Justin Rock, *Councilor*

**COUNCILORS ABSENT EXCUSED:**

**STAFF PRESENT**

Robert Strope, *City Manager*  
Sandra Patterson, *City Recorder*  
Stacey Stockhoff, *Assistant to the City Manager*  
Gary Bell, *Police Chief*  
Carrie Bushman, *Interim Library Director*  
Kyle Carpenter, *Public Works Director*  
Heather Rajkovich, *Finance Director*

Per ORS 192.670(1), Councilors and Staff participated in this Regular Session by electronic communication.

**CALL TO ORDER/ROLL CALL**  
**AGENDA APPROVAL**

Mayor CLEMENTS called to order this Regular Session of the Council at 6:00 p.m. Roll Call was taken and a quorum was determined to be present.

**CONSENT AGENDA**

- a. **Consider:** Approval of Regular Session Minutes; *November 3, 2021*

The following Motion was introduced by HOWARD; MIESNER providing the Second:

**MOTION**

**MOTION:** I move to approve the Consent Agenda as presented.

**VOTE**

**MSC.** (unanimous)

**PUBLIC COMMENTS**

None

**PUBLIC HEARINGS**

None

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

- a. Consider: Approve Grant; Oregon  
Community Paths Program**

**STAFF REPORT**

Mayor CLEMENTS requested the Staff Report.

Kyle CARPENTER, *Public Works Director*

CARPENTER stated the Oregon Community Paths (OCP) Program was a new grant program dedicated to assisting communities create and maintain connections through multiuse paths. The Oregon Department of Transportation (ODOT) managed the program with an ultimate goal of utilizing the grant funds to complement existing active transportation programs in communities across the state. Eligible projects for the OCP include project development, construction, reconstruction, major resurfacing, or other improvements of multiuse paths that improve access and safety for people walking and bicycling. This grant program was the evolution of the bike/pedestrian portion of the Connect Oregon Program.

CARPENTER added that the proposed project would include the hiring of a consultant to complete a refinement study to identify possible corridors for a future construction project (Critical Link Project) that will link the southern residential areas of the City to the downtown district with multiuse paths. The project grant covers 89.73% of the estimated cost of \$150,000, or up to \$134,595 in Federal funds. Under the agreement, the State would deliver the project and administer the contract of the consultant hired to perform the study. The City's contribution would consist mainly of in-kind work of Public Works Staff and financial resources if the final project costs exceed estimates. City staff was requesting Council to authorize City Manager STROPE to enter into an agreement with ODOT for this project.

MIESNER asked if completing the refinement study would increase the City's chance of receiving future grants compared to not completing the study and applying for grants, to which CARPENTER answered yes because with a shovel-ready project, it would help having that step completed when applying for the next grant cycle.

LILLARD asked if there were any concerns if the final project costs exceeded estimates, to which CARPENTER stated that the only concern would be if the consultant cost came in extremely high but he did not think that would be an issue because they were using the state's procurement process. He added that they were also utilizing resources from Eastern Oregon University (EOU) to help reduce some of the extra costs to the project. Since EOU was not signing onto the agreement, the liability would still lie with the City of La Grande.

In response to BOZARTH's question regarding how much the consultant would cost, CARPENTER stated the anticipated amount would be around \$100,000 for the completed study and the development of the documents for the Critical Link Project. Though he was not sure how much the consultant would cost, CARPENTER stated that the City would have a ten percent matching fund amount.

In response to Mayor CLEMENTS' inquiry regarding EOU's intent with linking pathways around campus areas to different areas within the City of La Grande, CARPENTER explained how this program and future grants would benefit the City by working alongside representatives from EOU, the City of La Grande and the public.

**PUBLIC TESTIMONY**

None

**COUNCIL DISCUSSION**

None

**MOTION**

The following Motion was introduced by LILLARD; MIESNER providing the Second:

**MOTION:** I move that we authorize City Manager, Robert A. Strobe to enter into a Cooperative Improvement Agreement with the Oregon Department of Transportation (ODOT) for the funding of a planning project under the Oregon Community Paths Grant Program as presented.

**COUNCIL DISCUSSION**

MIESNER asked if the funds for the grant were set aside in this year's budget, to which CARPENTER stated yes.

**VOTE**

**MSC.** (unanimous)

**UNION COUNTY COMMISSIONER'S UPDATE**

Union County Commissioner Matt SCARFO gave a brief update on the Union County Commissioners meeting that was held earlier that day regarding the Red Apple portion of the Mount Emily Recreation Area (MERA).

SCARFO stated that Governor Brown lifted the outdoor mask mandate but the indoor mask mandate was still in effective at this time. SCARFO added that the Governor was

going to be meeting with Oregon Health Authority (OHA) as well as other sources in the next few weeks to discuss the indoor mask mandate.

SCARFO noted that the COVID-19 positive case numbers were still down and the hospitalizations were looking good for now. He also reported the following COVID-19 Vaccine Drive-thru events: December 5, 2021 through 10, 2021, from 10 a.m. to 5 p.m. located at the La Grande Fairgrounds, December 8, 2021, from 10 a.m. to 5 p.m. located at the North Powder Charter School, and the Center for Human Development (CHD) vaccine event from 10 a.m. to 2 p.m. every Friday. There was also COVID testing available at the La Grande Fairgrounds every Tuesday through December 21, 2021, from 10 a.m. to 1 p.m.

SCARFO announced that Governor Brown and the State Legislators would be holding a Special Session soon regarding the eviction crisis going on in the State of Oregon.

LILLARD asked if the CHD vaccine event that was mentioned earlier also included the booster shots, to which SCARFO answered yes.

#### STAFF COMMENTS

BELL announced that the 13<sup>th</sup> Annual *Shop with a Cop* event would take place on Thursday, December 9, 2021.

#### CITY MANAGER COMMENTS

None

#### CITY COUNCIL COMMENTS

LILLARD stated that the La Grande Senior Center would open up the center for in-person dining again starting on Wednesday, December 15, 2021.

LILLARD asked if there was an update regarding the discussions held about Max Square and the homeless population situation, to which STROPE stated that a meeting was held a few weeks before with a couple of business owners and City staff. Police Chief BELL also wrote a letter addressed to our Downtown Merchants and Community Partners that was recently distributed to all councilors, media outlets and city departments. In the upcoming week or two, the City would also be hosting a forum for our downtown businesses to share information and discuss the issues further.

BELL voiced that it was nice to meet with business owners to discuss their concerns. The intent and hope for his letter was to reassure downtown merchants and property owners that our police department was there to help and they were open to ideas and discussions in protecting private and public property and mitigating the issues, using enforcement if necessary.

LILLARD asked if there was a good understanding of the legal actions that can and cannot be enforced, to which BELL answered no, but felt that writing the letter as well as holding a forum in the near future was a great opportunity to share information so business owners and other community residents could gain a better understanding of the situation.

MIESNER asked if the warming station was open, to which BELL answered yes, but they were low on volunteers.

In response to LILLARD's question regarding the email on the B2H site boundary situation, STROPE stated that he had not had a chance to look through the information from Jim Kreider but would do some further research and get back to him with a follow up.

HOWARD gave a brief update on the Tourism and Promotion Committee meeting that she recently attended. She also reminded the Council that Suzannah Moore-Hemann was leaving the Chamber of Commerce soon to pursue another career choice and wished her well.

MIESNER announced that Friday, December 3, 2021, the Holiday Parade and tree lighting event would be held in downtown La Grande and gave a brief update of the activities planned.

GLABE noted that he attended the Airport Advisory Commission meeting held earlier that week and shared that the airport project was 99 percent complete and came in under budget.

Mayor CLEMENTS stated that City Manager STROPE and himself recently participated in a meeting with the Blue Mountain Conference Center Foundation and gave a brief recap of the meeting. Once the decision was final on how to utilize the leftover funds, the Foundation would most likely dissolve.

Mayor CLEMENTS voiced that over the last month, he has reached out to visit with the City of La Grande's employees in both the Fire and Police Departments, to thank them for their continued efforts during the pandemic and added that he enjoyed hearing about the operations within each of these departments. He also encouraged the City Councilors to periodically meet with the Department Directors every so often to stay updated with news within their departments.

In meeting with Chief BELL yesterday, Mayor CLEMENTS learned that Governor Brown recently released a violent criminal back into our community. He stressed his

concerns and addressed the steps he took to voice his opinion to the State Representatives.

Mayor CLEMENTS stated that he would like to meet in person in the Council Chambers starting with the January 5, 2022, Regular Session City Council Meeting, even if the mask mandate was still in effect.

There being no further business to come before this Regular Session of the Council, Mayor CLEMENTS adjourned to Executive Session meeting at 6:32 p.m. and stated the Council would not return to open session following the Executive Session. The Council is scheduled to meet again in Regular Session on Wednesday, January 5, 2022, at 6:00 p.m.

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**Stacey M. Stockhoff**  
Assistant to the City Manager

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**Stephen E. Clements**  
Mayor

**APPROVED:** \_\_\_\_\_



CITY of LA GRANDE  
COUNCIL ACTION FORM

Council Meeting Date: **January 5, 2022**

PRESENTERS:

**Stephen E. Clements, Mayor**  
**Gary Lillard, Mayor Pro Tem**

COUNCIL ACTION:

**CONSIDER RATIFYING 2021 CITY MANAGER EVALUATION**

- 1. MAYOR: Provide Background Information and Summarize Process
- 2. MAYOR: Entertain Motion

**Suggested Motion:** I move that City Manager Robert A. Strope's performance evaluation be ratified for 2021.

- 3. MAYOR: Invite Council Discussion
- 4. MAYOR: Ask for the Vote

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**EXPLANATION:** The City Manager's evaluation process was conducted this year much as it was last year, with the evaluation forms distributed to the appropriate individuals by City Manager Strope. Mayor Pro Tem Gary Lillard compiled the Staff evaluations and provided them to the City Council to take into account when completing their assessment; Mayor Clements then assembled the information received from Councilors and provided Mr. Strope with the assessments. Mr. Strope met in Executive Session with the City Council on Wednesday, December 1, 2021, to discuss the assessments and his performance. On a scale of 1-5, with 5 being Superior and 4 Outstanding, Mr. Strope's cumulative rating from the Council was 4.03. The Staff overall rating was 4.43 on a similar scale.

Mr. Strope is at the top of the pay scale and therefore will not receive a step increase, though he will receive a COLA increase effective June 21, 2022, per his contract.

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**Reviewed By:** (Initial)

City Manager \_\_\_\_\_  
 City Recorder \_\_\_\_\_  
 Aquatics Division \_\_\_\_\_  
 Building Department \_\_\_\_\_  
 ED Department \_\_\_\_\_  
 Finance \_\_\_\_\_  
 Fire Department \_\_\_\_\_

Human Resources Dept \_\_\_\_\_  
 Library \_\_\_\_\_  
 Parks Department \_\_\_\_\_  
 Planning Department \_\_\_\_\_  
 Police Department \_\_\_\_\_  
 Public Works Department \_\_\_\_\_

**COUNCIL ACTION** (Office Use Only)

- Motion Passed
- Motion Failed; \_\_\_\_\_
- Action Tabled: \_\_\_\_\_  
Vote: \_\_\_\_\_
- Resolution Passed # \_\_\_\_\_  
Effective Date: \_\_\_\_\_
- Ordinance Adopted # \_\_\_\_\_  
First Reading: \_\_\_\_\_  
Second Reading: \_\_\_\_\_  
Effective Date: \_\_\_\_\_

CITY of LA GRANDE  
COUNCIL ACTION FORM

Council Meeting Date: **January 5, 2022**

**PRESENTER:** Heather Rajkovich, Finance Director

**COUNCIL ACTION:** **AUDIT FINDING CORRECTIVE PLAN**

1. MAYOR: Request Staff Report
2. MAYOR: Request that Public Testimony be read into the Record
3. MAYOR: Invite Council Discussion
4. MAYOR: Entertain Motion

**Suggested Motion:** I move that we authorize the Mayor to sign the letter prepared to the State of Oregon Audit Division.

5. MAYOR: Invite Additional Council Discussion
6. MAYOR: Ask for the Vote

\*\*\*\*\*

**EXPLANATION:** Each year Council receives a copy of the audit which includes a letter which is used to further clarify standards & provides guidance on communicating matters related to an entity's internal control over financial reporting identified in an audit of financial statements.

Per the requirements of ORS 297.466, it is required that the governing body shall adopt a plan of action to address deficiencies within 30 days after filing an audit report with the Secretary of State under ORS 297.465 (Standards for Audits) and shall file with the secretary, a copy of the plan of action. The attached letter outlines the planned corrective actions the City will take and complies with this requirement.

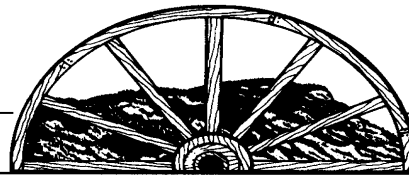
The City Manager recommends the letter be signed and forwarded to the State Audits division as presented by Staff.

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<b><u>Reviewed By:</u></b> (Initial)		<b><u>COUNCIL ACTION</u></b> (Office Use Only)	
City Manager	_____	Human Resources Dept	_____
City Recorder	_____	Library	_____
Aquatics Division	_____	Parks Department	_____
Building Department	_____	Planning Department	_____
ED Department	_____	Police Department	_____
Finance	_____	Public Works Department	_____
Fire Department	_____		

<input type="checkbox"/> Motion Passed
<input type="checkbox"/> Motion Failed; _____
<input type="checkbox"/> Action Tabled: _____
Vote: _____
<input type="checkbox"/> Resolution Passed
Effective Date: _____
<input type="checkbox"/> Ordinance Adopted
First Reading: _____
Second Reading: _____
Effective Date: _____



January 6, 2022

Oregon Secretary of State  
Audits Division  
Public Service Building Suite 500  
255 Capitol St. NE  
Salem, OR 97310

RE: Audit Finding Corrective Action Plan for the City of La Grande

The City of La Grande respectfully submits the following corrective action plan to address the three deficiencies noted on our annual audit report for the period ending June 30, 2021 per the requirements of ORS 297.465. A copy of the findings is attached to this letter.

**Deficiencies in internal control considered a significant deficiency:**

1. **Condition and criteria:** Management is required to provide a complete and accurate Schedule of Expenditures of Federal Awards (SEFA). There were several changes to the amounts reported and two additional programs added to the schedule.

**Cause:** This was the City's first Single Audit and first Schedule of Expenditures of Federal Awards (SEFA) that the City has prepared. The City has processes in place to identify the programs and costs for most of its activities, but there were a couple of programs that the City was not aware needed to be reported. In addition, there were changes in allowable costs identified while performing the audit that caused changes in the amounts reported.

**Actions taken or planned:** : The City agreed with the Auditor's recommendation that management continue to refine their preparation of the schedule and that a secondary review be performed prior to finalizing. The City will incorporate the current year changes and recommendations into future schedules beginning immediately.

2. **Condition and criteria:** The City's controls over the fiscal year-end financial reporting process rely largely on manual entries to record activity on the modified accrual basis of accounting. There were journal entries required to correct year-end balances and properly report the activity in the City's financial statements related to intergovernmental grants.

**Cause:** Year-end entries are done each year through a manual process, which is typical, but does increase the risk of error. In addition, there were delays in finalizing the funding for the FEMA grants causing a portion of the grant awards to be approved in the next fiscal year and not be eligible for accrual.

**Actions taken or planned:** The City has made several improvements to grant accounting and reconciliation in the last couple of years and will continue these efforts into the next fiscal year with a large amount of new grants expected. The City will also assure that grant closeouts and finalizations are done as soon as possible to help reduce accrual related adjustments and other questions. These actions will be implemented immediately.

3. **Condition and criteria:** The City of La Grande relies on the auditor to assist in drafting the financial statements in addition to verifying the financial statements, including note disclosures.

**Cause:** This not an unusual condition, as most of the governmental agencies in the State of Oregon have their financial statements prepared by the auditor or other external consultants. Generally accepted accounting principles for governmental entities is complex and it is normally more efficient for both cost and time to have the auditor draft the financial statements.

**Actions taken or planned:** The City of La Grande has not made any change in the method of preparation of the financial statements. The City does not feel it is cost effective to hire additional staff or an independent contractor to prepare the financial statements.

Respectfully,

Stephen E. Clements  
Mayor, City of La Grande

CITY of LA GRANDE  
COUNCIL ACTION FORM

Council Meeting Date: January 5, 2022

PRESENTER: Steve Clements, Mayor

COUNCIL ACTION: **CONSIDER/RATIFY COUNCILOR BOARD, COMMITTEE AND COMMISSION ASSIGNMENTS FOR CALENDAR YEAR 2022**

1. MAYOR: Summarize Protocol described in Explanation below
2. MAYOR: Invite Council Discussion
3. MAYOR: Announce Council Assignments

\*\*\*\*\*

**EXPLANATION:** Each January Councilors are provided with a list of Boards, Commissions and Committees established by other agencies to which Councilors are appointed as City Representatives. Councilors prioritize and submit to the Mayor their preferences as Representatives or Alternates to these Boards, Commissions and Committees. Their choices are forwarded to the Mayor prior to this evening's Session for determination of selection.

In situations where multiple Councilors are interested in Representation or Alternate position for the same group, a discussion takes place during the Session to determine the actual Representative or Alternate.

Councilors will please note that the Chamber Board of Directors is now a voting position as is the Tourism Promotion position.

A list of the Boards, Commissions and Committees is attached.

\*\*\*\*\*

**Reviewed By:** (Initial)

City Manager \_\_\_\_\_

City Recorder \_\_\_\_\_

Aquatics Division \_\_\_\_\_

Building Department \_\_\_\_\_

ED Department \_\_\_\_\_

Finance \_\_\_\_\_

Fire Department \_\_\_\_\_

Human Resources Dept \_\_\_\_\_

Library \_\_\_\_\_

Parks Department \_\_\_\_\_

Planning Department \_\_\_\_\_

Police Department \_\_\_\_\_

Public Works Department \_\_\_\_\_

**COUNCIL ACTION** (Office Use Only)

- Motion Passed
- Motion Failed; \_\_\_\_\_
- Action Tabled: \_\_\_\_\_
- Vote: \_\_\_\_\_
- Resolution Passed
- Effective Date: \_\_\_\_\_
- Ordinance Adopted
- First Reading: \_\_\_\_\_
- Second Reading: \_\_\_\_\_
- Effective Date: \_\_\_\_\_

**CITY of LA GRANDE**  
**COUNCILOR COMMITTEE ASSIGNMENTS**  
**2022**

1. **Blue Mountain Conference Center Foundation**  
*NOTE: At the last meeting, the Foundation Board voted to distribute all remaining funds to the Oregon Military Department and dissolve the Foundation Board. Until the final documents are filed, the Mayor and City Manager should remain as the representatives.*  
**Representative: Mayor Clements**  
**Representative: City Manager Strobe**
  
2. **Chamber of Commerce Board of Directors**  
*Meets Quarterly on Second Thursday of Month, 7:00 a.m., Location Rotates*  
**Representative:**  
**Alternate:**
  
3. **Council Audit Committee**  
*Meets as Needed with City Auditors [One member to be Mayor or Mayor Pro Tem & 2-year appointment]*  
**Representatives:**  
**Representatives:**
  
4. **Northeast Oregon Housing Authority Board of Directors**  
*Meets Quarterly, 10 a.m. to Noon, Location TBA [4-year appointment]*  
**Representative:**  
**Alternate:**
  
5. **Union County Airport Commission**  
*Meets as Needed*  
**Representative:**  
**Alternate:**
  
6. **Union County Safe Communities Coalition**  
*Meets Third Tuesday of Month, 4:00 p.m., Alternating Sites, 1001 Fourth St.*  
**Representative:**  
**Alternate:**
  
7. **Union County Senior Council**  
*Meets Every Other Month*  
**Representative:**  
**Alternate:**
  
8. **Union County Tourism Promotion Advisory Committee**  
*Meets as needed, 11:00 a.m. to Noon, Union County Chamber of Commerce Office*  
**Representative:**  
**Alternate:**

CITY OF LA GRANDE  
COUNCIL ACTION FORM

Council Meeting Date: January 5, 2022

**PRESENTER:** Steve Clements, Mayor

**COUNCIL ACTION:** CONSIDER APPOINTING CITIZENS TO VARIOUS COMMITTEES/COMMISSIONS

1. MAYOR: Summarize Recruitment and Appointment Processes
2. MAYOR: Proceed with Appointment Process as Presented



\*\*\*\*\*  
**EXPLANATION:**

Please see attached summaries and copies of applications for each vacancy.

Be reminded that City residents may be appointed to seats that are open to non-residents, residents of the Urban Growth Boundary or the La Grande School District.

All terms expire on December 31<sup>st</sup>, of the year indicated. Unless specified otherwise by the Applicant, Staff recommends that the vacant full terms be filled first. Applicants who have not previously served as a volunteer for the City have successfully cleared background checks. According to Ordinance Number 3229, Series 2015, Section d., "In most cases, the same applicant shall be appointed to not more than two (2) Advisory Committees or Commission; except that the same applicant may additionally be appointed to the Budget Committee, which typically meets only once annually."

\*\*\*\*\*  
**Reviewed By:** (Initial)

City Manager	
City Recorder	
Aquatics Division	_____
Building Department	_____
ED Department	_____
Finance	_____
Fire Department	_____

Human Resources Dept	_____
Library	_____
Parks Department	_____
Planning Department	_____
Police Department	_____
Public Works Department	_____

\*\*\*\*\*  
**COUNCIL ACTION** (Office Use Only)

- Motion Passed
- Motion Failed; \_\_\_\_\_
- Action Tabled: \_\_\_\_\_  
Vote: \_\_\_\_\_
- Resolution Passed  
Effective Date: \_\_\_\_\_
- Ordinance Adopted  
First Reading: \_\_\_\_\_  
Second Reading: \_\_\_\_\_  
Effective Date: \_\_\_\_\_

# **Air Quality Commission**



# Air Quality Commission

Seven Vacancies: Three, Three-Year Terms  
Two, Two-Year Terms  
Two, One-Year Terms

<u>APPLICANTS:</u>	John Thurber	Resident	New Applicant
	Jennifer Williams	Resident	New Applicant

The City of La Grande established an Air Quality Program in 1991 in response to the Oregon Department of Environmental Quality (DEQ) finding that within the City's Urban Growth Boundary, the air exceeded the National Ambient Air Quality Standard (NAAQS). Air sampling conducted in 1988 had determined that particulate matter less than 10 microns (PM10) concentration exceeded the 24-hr NAAQS and that a State Implementation Plan (SIP) describing strategies to restore healthful air quality was necessary. The Air Quality Commission meets on an as-needed basis on the Third (3rd) Tuesday of each month at 6:00 p.m. in the Public Works Building, 800 X Avenue, La Grande.

The seven-member Air Quality Commission currently has seven vacancies. Each is a three-year term, three of which expire December 31, 2024; two of which expire December 31, 2023; and two which expire December 31, 2022.

**Mr. Thurber** previously served on the Library Commission approximately twenty years ago, but has never served on the Air Quality Commission.

**Ms. Williams** previously served on the Urban Forestry Commission around year 1997 and has also previously served on the Parks and Recreation Commission between 2016 to 2021, but has never served on the Air Quality Commission.

Currently, there are no other seated members of the Commission.

The appointment of **Mr. Thurber** and **Ms. Williams** would leave five seats vacant on this Commission, for which Staff will continue to advertise.

\*\*\*\*\*

MAYOR: Summarize Vacancies, as noted above

MAYOR: Entertain Motion

**SUGGESTED MOTION:** I move that **John Thurber** and **Jennifer Williams** be appointed to the **Air Quality Commission**, each for a three-year term, which will expire December 31, 2024.

MAYOR: Invite Council Discussion

MAYOR: Ask for the Vote

# CITY of LA GRANDE

## Application for Boards, Advisory Commissions and Committees

Name: John Thurber

Street Address: 805 N Avenue Mailing Address: same as street address  
La Grande  
OR 97850

Preferred Phone Number: \_\_\_\_\_ Alternate Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

City Resident?  Yes  No City Employee?  Yes  No

Have you previously served on any of the City's Boards/Advisory Commissions/Committees?  Yes  No

Library Commission, approximately 20 years ago.

If yes, which one(s) and when?

Applications will be retained for 90 days, after which you will need to complete a new application for consideration to fill a vacancy.

**Applying for:** Please indicate your preferences by putting a number in the box next to those on which you would like to serve—1 for your first choice, 2 for your second, etc.—you may serve on two (2) plus the Budget Committee.

On how many Commissions, other than the Budget Committee, do you wish to serve?  One  Two

- |   |   |  |   |
|---|---|--|---|
| <input checked="" type="checkbox"/> Air Quality | <input type="checkbox"/> Building Board of Appeals        | <input type="checkbox"/> Parking, Traffic Safety, and Street Maintenance | <input type="checkbox"/> Parks and Recreation |
| <input type="checkbox"/> Arts                   | <input type="checkbox"/> Community Landscape and Forestry |  |   |
| <input type="checkbox"/> Budget Committee       |   |  |   |

The following Advisory Commissions have specific requirements and expectations. Please initial on the line in front of the Advisory Commission for which you are applying to indicate that you meet and agree to these requirements and expectations.

Landmarks *Members appointed to the Landmarks Advisory Commission shall have a demonstrated interest, competence, or knowledge of historic preservation. At least three (3) members should be professionals from the disciplines of history, archaeology, planning, law, architecture or architectural history. An individual appointed to the Landmarks Advisory Commission shall be resident of the City or a property owner within the Historic District of the City of La Grande, Oregon; except that two (2) such members may be residents of Union County.*

Library *Chapter 357 of Oregon Revised Statutes requires that a public library be governed by a Library Advisory Commission. Commission members shall be individuals who are actively interested in Library services and programs, and in all instances, serve as advocates for the Cook Memorial Library, its services and programs. The five (5) Commissioners shall serve four-year (4-year) terms.*

Planning *Members of the Planning Commission are required to complete an annual Statement of Economic Interest, to be submitted to the Oregon Government Ethics Commission. ORS 227.020 provides the authority for the creation of a Planning Commission. The Commission renders final decisions in connection with certain land use procedures, unless appealed to the City Council. All five (5) members of the Commission shall reside within the Urban Growth Boundary, but only one (1) may reside outside the City limits. A member of the Planning Commission may serve no more than two (2) consecutive terms, but may again be considered for appointment after one (1) year of nonparticipation on the Commission.*

Union County Tourism Advisory Committee *City appointed members to this Advisory Committee shall be either the owner or manager of a large lodging property in La Grande, or the owner or manager of a La Grande retail business or restaurant.*

**Urban Renewal Advisory Committee (URAC)** An individual appointed to the Urban Renewal Advisory Commission shall be actively interested in curing and preventing conditions of blight and improving the physical, economic and social conditions within the Urban Renewal District. Members shall be residents of La Grande; or the owner of real property or a business located in the Urban Renewal District; or an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal. Additionally, two Commissioners must own or manage a business (though it does not need to be located in the Urban Renewal District)

**For URAC ONLY:** Do you: Own a property(ies) or business(es) in the La Grande Urban Renewal District?

Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Do you: Own or manage a business(es)?

Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Are you an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal?

Yes  No

If yes: Name of Jurisdiction: \_\_\_\_\_ Position: \_\_\_\_\_

Please indicate why you are volunteering and what makes you a good candidate to serve. Please include any special training, experience, education, and/or qualifications you may have that are unique or specific to the Advisory Commission/Committee for which you are applying. (Please attach no more than one additional typewritten page).

*I am volunteering because I wish to contribute to city governance.*  
*I have been sensitive to air quality issues since I moved to La Grande. Addressing these would improve quality of life for every resident.*

**PLEASE RETURN YOUR COMPLETED APPLICATION TO: Stacey Stockhoff, Assistant to the City Manager, or Sandra Patterson, City Recorder; 1000 Adams Avenue/P. O. Box 670; FAX (541) 963-3333**

Pursuant to City of La Grande Ordinance, applicants for Boards and Advisory Commissions/Committees may be subject to a background review. Please complete the following Release for Background Check. This information is for office use only and not subject to public disclosure.

Name: John Thurber Date of Birth: \_\_\_\_\_  
Mailing/Street: 805 N Avenue Social Security #: \_\_\_\_\_  
(Address) La Grande, OR 97850

Signature John Thurber Date: 12/6/2021

For Office Use Only	
Criminal Background search completed by: <u>Cari Marshall</u>	on <u>12/10/2021</u>
<input checked="" type="checkbox"/> Eligible for Hire (negative)	<input type="checkbox"/> Further investigation recommended (positive)

# CITY of LA GRANDE

## Application for Boards, Advisory Commissions and Committees

Name: JENNIFER WILLIAMS

Street Address: 602 O AVE Mailing Address: SAME  
LA GRANDE

Preferred Phone Number: \_\_\_\_\_ Alternate Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

City Resident?  Yes  No City Employee?  Yes  No

Have you previously served on any of the City's Boards/Advisory Commissions/Committees?  Yes  No

If yes, which one(s) and when? URBAN FORESTRY (1997?) + PARKS+REC (2016-2021?)  
**Applications will be retained for 90 days, after which you will need to complete a new application for consideration to fill a vacancy.**

**Applying for:** Please indicate your preferences by putting a number in the box next to those on which you would like to serve ~ 1 for your first choice, 2 for your second, etc.,—you may serve on two (2) plus the Budget Committee.

On how many Commissions, other than the Budget Committee, do you wish to serve?  One  Two

- |   |  |  |   |
|---|--|--|---|
| <input checked="" type="checkbox"/> 2 Air Quality | <input type="checkbox"/> Building Board of Appeals                     | <input type="checkbox"/> Parking, Traffic Safety, and Street Maintenance | <input type="checkbox"/> Parks and Recreation |
| <input type="checkbox"/> Arts                     | <input checked="" type="checkbox"/> 1 Community Landscape and Forestry |  |   |
| <input type="checkbox"/> Budget Committee         |  |  |   |

The following Advisory Commissions have specific requirements and expectations. Please initial on the line in front of the Advisory Commission for which you are applying to indicate that you meet and agree to these requirements and expectations.

           **Landmarks** Members appointed to the Landmarks Advisory Commission shall have a demonstrated interest, competence, or knowledge of historic preservation. At least three (3) members should be professionals from the disciplines of history, archaeology, planning, law, architecture or architectural history. An individual appointed to the Landmarks Advisory Commission shall be resident of the City or a property owner within the Historic District of the City of La Grande, Oregon; except that two (2) such members may be residents of Union County.

           **Library** Chapter 357 of Oregon Revised Statutes requires that a public library be governed by a Library Advisory Commission. Commission members shall be individuals who are actively interested in Library services and programs, and in all instances, serve as advocates for the Cook Memorial Library, its services and programs. The five (5) Commissioners shall serve four-year (4-year) terms.

           **Planning** Members of the Planning Commission are required to complete an annual Statement of Economic Interest, to be submitted to the Oregon Government Ethics Commission. ORS 227.020 provides the authority for the creation of a Planning Commission. The Commission renders final decisions in connection with certain land use procedures, unless appealed to the City Council. All five (5) members of the Commission shall reside within the Urban Growth Boundary, but only one (1) may reside outside the City limits. A member of the Planning Commission may serve no more than two (2) consecutive terms, but may again be considered for appointment after one (1) year of nonparticipation on the Commission.

           **Union County Tourism Advisory Committee** City appointed members to this Advisory Committee shall be either the owner or manager of a large lodging property in La Grande, or the owner or manager of a La Grande retail business or restaurant.

**Urban Renewal Advisory Committee (URAC)** An individual appointed to the Urban Renewal Advisory Commission shall be actively interested in curing and preventing conditions of blight and improving the physical, economic and social conditions within the Urban Renewal District. Members shall be residents of La Grande; or the owner of real property or a business located in the Urban Renewal District; or an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal. Additionally, two Commissioners must own or manage a business (though it does not need to be located in the Urban Renewal District)

**For URAC ONLY:** Do you: Own a property(ies) or business(es) in the La Grande Urban Renewal District?

Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Do you: Own or manage a business(es)?

Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Are you an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal?

Yes  No

If yes: Name of Jurisdiction: \_\_\_\_\_ Position: \_\_\_\_\_

Please indicate why you are volunteering and what makes you a good candidate to serve. Please include any special training, experience, education, and/or qualifications you may have that are unique or specific to the Advisory Commission/Committee for which you are applying. (Please attach no more than one additional typewritten page).

I AM VERY COMMITTED TO MAINTAINING + ENHANCING OUR URBAN FOREST.

AS FOR AIR QUALITY, IN ADDITION TO WANTING TO MAINTAIN OUR CLEAN AIR, I AM AN ATTORNEY WHO CAN READ + UNDERSTAND AIR QUALITY PERMITS. I AM INTERESTED IN WHAT SOURCES ARE POLLUTING OUR AIR + HOW TO LESSON THE IMPACTS.

PLEASE RETURN YOUR COMPLETED APPLICATION TO: Stacey Stockhoff, Assistant to the City Manager, or Sandra Patterson, City Recorder; 1000 Adams Avenue/P. O. Box 670; FAX (541) 963-3333

Pursuant to City of La Grande Ordinance, applicants for Boards and Advisory Commissions/Committees may be subject to a background review. Please complete the following Release for Background Check. This information is for office use only and not subject to public disclosure.

Name: JENNIFER WILLIAMS

Date of Birth: \_\_\_\_\_

Mailing/Street: 602 O AVE

Social Security #: \_\_\_\_\_

(Address) LA GRANDE

Signature 

Date: 12/3/21

For Office Use Only	
Criminal Background search completed by: <u>Cari Marshall</u>	on <u>12/10/21</u>
<input checked="" type="checkbox"/> Eligible for Hire (negative)	<input type="checkbox"/> Further investigation recommended (positive)

# **Budget Committee**

# Budget Committee

## Three Vacancies: Three, Three-Year Terms

<u>APPLICANT:</u>	Greg Ammer	Resident	Incumbent
	Mat Barber	Resident	Incumbent
	Cori Brewster	Resident	New Applicant
	Daniel Hagert	Resident	New Applicant
	Joyah Wong	Resident	New Applicant

The **Budget Committee** is comprised of the City Council and seven members of the public, all of whom must be residents of the City of La Grande. This Committee typically meets once a year to conduct a Public Hearing at which the Committee receives and reviews the City's budget for the coming Fiscal Year. The Committee approves and forwards the proposed budget with its comments and recommendation(s) to the City Council for adoption.

Three of the seven public member seats on the Budget Committee are vacant; all three vacancies are due to the expiration of the terms and all three vacancies are for three-year terms which expire on December 31, 2024.

Ordinance Number 3229, Series 2015, Section 2 (d) states that *"In most cases, the same applicant shall be appointed to not more than two (2) Advisory Committees or Commissions; except that the same applicant may additionally be appointed to the Budget Committee, which typically meets only once annually."*

**Mr. Ammer** has been serving on this Committee and has submitted his application for reappointment. He is also applying for the Parks and Recreation Advisory Commission.

**Mr. Barber** has been serving on this Committee and has submitted his application for reappointment.

**Ms. Brewster** has not previously served on any Commissions or Committees.

**Mr. Hagert** has not previously served on any Commissions or Committees. He is also applying for the Parking, Traffic Safety, and Street Maintenance Advisory Commission.

**Ms. Wong** has not previously served on any Commissions or Committees.

The other seated members of the Committee and their term expirations are: Corrine Dutto, 2023; Max Koltuv, 2023; Edward Heninger, 2022; and Scott McConnell, 2022.

Appointments of three applicants would result in a full Commission. For your convenience, a ballot has been included in your packet to aid in voting for applicants to this Commission.

\*\*\*\*\*

MAYOR: Summarize Vacancies, as noted above

MAYOR: Entertain Motion

SUGGESTED MOTION: I move that \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_ be appointed to the **Budget Committee**, each for a three-year term which will expire December 31, 2024.

MAYOR: Invite Council Discussion

MAYOR: Ask for the Vote

CITY OF LA GRANDE  
BOARDS, COMMITTEES AND COMMISSIONS  
BALLOT  
January 5, 2022

**Budget Committee**

Three Vacancies (Please only vote for three (3)):

- Greg Ammer \_\_\_\_\_
- Mat Barber \_\_\_\_\_
- Cori Brewster \_\_\_\_\_
- Daniel Hagert \_\_\_\_\_
- Joyah Wong \_\_\_\_\_



CITY of LA GRANDE

Application for Boards, Advisory Commissions and Committees

Name:

Greg Ammer

Street Address:

1602 Washington Ave #1  
LaGrande, OR

Mailing Address:



Preferred Phone Number:

Alternate Number:

Email Address:

City Resident?

Yes  No

City Employee?

Yes  No

Have you previously served on any of the City's Boards/Advisory Commissions/Committees?

Yes  No

If yes, which one(s) and when?

Budget

Applications will be retained for 90 days, after which you will need to complete a new application for consideration to fill a vacancy.

Applying for: Please indicate your preferences by putting a number in the box next to those on which you would like to serve...1 for your first choice, 2 for your second, etc.,—you may serve on two (2) plus the Budget Committee.

On how many Commissions, other than the Budget Committee, do you wish to serve?  One  Two

- Air Quality  Building Board of Appeals  Parking, Traffic Safety, and Street Maintenance  Parks and Recreation
- Arts  Community Landscape and Forestry
- Budget Committee

The following Advisory Commissions have specific requirements and expectations. Please initial on the line in front of the Advisory Commission for which you are applying to indicate that you meet and agree to these requirements and expectations.

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Library Chapter 357 of Oregon Revised Statutes requires that a public library be governed by a Library Advisory Commission. Commission members shall be individuals who are actively interested in Library services and programs, and in all instances, serve as advocates for the Cook Memorial Library, its services and programs. The five (5) Commissioners shall serve four-year (4-year) terms.

Planning Members of the Planning Commission are required to complete an annual Statement of Economic Interest, to be submitted to the Oregon Government Ethics Commission. ORS 227.020 provides the authority for the creation of a Planning Commission. The Commission renders final decisions in connection with certain land use procedures, unless appealed to the City Council. All five (5) members of the Commission shall reside within the Urban Growth Boundary, but only one (1) may reside outside the City limits. A member of the Planning Commission may serve no more than two (2) consecutive terms, but may again be considered for appointment after one (1) year of nonparticipation on the Commission.

Union County Tourism Advisory Committee City appointed members to this Advisory Committee shall be either the owner or manager of a large lodging property in La Grande, or the owner or manager of a La Grande retail business or restaurant.

**Urban Renewal Advisory Committee (URAC)** An individual appointed to the Urban Renewal Advisory Commission shall be actively interested in curing and preventing conditions of blight and improving the physical, economic and social conditions within the Urban Renewal District. Members shall be residents of La Grande; or the owner of real property or a business located in the Urban Renewal District; or an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal. Additionally, two Commissioners must own or manage a business (though it does not need to be located in the Urban Renewal District)

**For URAC ONLY:** Do you: Own a property(ies) or business(es) in the La Grande Urban Renewal District?

Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Do you: Own or manage a business(es)?

Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Are you an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal?

Yes  No

If yes: Name of Jurisdiction: \_\_\_\_\_ Position: \_\_\_\_\_

Please indicate why you are volunteering and what makes you a good candidate to serve. Please include any special training, experience, education, and/or qualifications you may have that are unique or specific to the Advisory Commission/Committee for which you are applying. (Please attach no more than one additional typewritten page).

*Balance Budget To Revenues  
Highest + Best Use Revenues Collected  
Account, Ability For Revenues + Expenses  
What Has City of La Grande Changed To  
Lower, Control, Become More Efficient?  
Why Building Department Pickup No ~~Proof~~ Identification on  
Door? Good Question" City Manager - No Answer For Years.*

PLEASE RETURN YOUR COMPLETED APPLICATION TO: Stacey Stockhoff, Assistant to the City Manager, or Sandra Patterson, City Recorder; 1000 Adams Avenue/P. O. Box 670; FAX (541) 963-3333

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Name: Gregory Jay Ammer  
Mailing/Street: 1602 Washington Ave #1  
(Address) La Grande, OR

Date of Birth: \_\_\_\_\_  
Social Security #: \_\_\_\_\_

**Signature** Gregory Jay Ammer

Date: 12/15/2021

For Office Use Only	
Criminal Background search completed by: <u>Cari Markham</u>	on <u>12-17-21</u>
<input checked="" type="checkbox"/> Eligible for Hire (negative)	<input type="checkbox"/> Further investigation recommended (positive)

# CITY of LA GRANDE

## Application for Boards, Advisory Commissions and Committees

Name: Mat Barber  
Street Address: 2605 N. Birch St. Mailing Address: Same  
LaGrande, OR 97850  
Preferred Phone Number: \_\_\_\_\_ Alternate Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_

City Resident?  Yes  No City Employee?  Yes  No

Have you previously served on any of the City's Boards/Advisory Commissions/Committees?  Yes  No

If yes, which one(s) and when? Planning URAC, Budget  
Applications will be retained for 90 days, after which you will need to complete a new application for consideration to fill a vacancy.

**Applying for:** Please indicate your preferences by putting a number in the box next to those on which you would like to serve~1 for your first choice, 2 for your second, etc.,—you may serve on two (2) plus the Budget Committee.

On how many Commissions, other than the Budget Committee, do you wish to serve?  One  Two

- |  |   |  |   |
|--|---|--|---|
| <input type="checkbox"/> Air Quality                 | <input type="checkbox"/> Building Board of Appeals        | <input type="checkbox"/> Parking, Traffic Safety, and Street Maintenance | <input type="checkbox"/> Parks and Recreation |
| <input type="checkbox"/> Arts                        | <input type="checkbox"/> Community Landscape and Forestry |  |   |
| <input checked="" type="checkbox"/> Budget Committee |   |  |   |

The following Advisory Commissions have specific requirements and expectations. Please initial on the line in front of the Advisory Commission for which you are applying to indicate that you meet and agree to these requirements and expectations.

         **Landmarks** Members appointed to the Landmarks Advisory Commission shall have a demonstrated interest, competence, or knowledge of historic preservation. At least three (3) members should be professionals from the disciplines of history, archaeology, planning, law, architecture or architectural history. An individual appointed to the Landmarks Advisory Commission shall be resident of the City or a property owner within the Historic District of the City of La Grande, Oregon; except that two (2) such members may be residents of Union County.

         **Library** Chapter 357 of Oregon Revised Statutes requires that a public library be governed by a Library Advisory Commission. Commission members shall be individuals who are actively interested in Library services and programs, and in all instances, serve as advocates for the Cook Memorial Library, its services and programs. The five (5) Commissioners shall serve four-year (4-year) terms.

         **Planning** Members of the Planning Commission are required to complete an annual Statement of Economic Interest, to be submitted to the Oregon Government Ethics Commission. ORS 227.020 provides the authority for the creation of a Planning Commission. The Commission renders final decisions in connection with certain land use procedures, unless appealed to the City Council. All five (5) members of the Commission shall reside within the Urban Growth Boundary, but only one (1) may reside outside the City limits. A member of the Planning Commission may serve no more than two (2) consecutive terms, but may again be considered for appointment after one (1) year of nonparticipation on the Commission.

         **Union County Tourism Advisory Committee** City appointed members to this Advisory Committee shall be either the owner or manager of a large lodging property in La Grande, or the owner or manager of a La Grande retail business or restaurant.

**Urban Renewal Advisory Committee (URAC)** An individual appointed to the Urban Renewal Advisory Commission shall be actively interested in curing and preventing conditions of blight and improving the physical, economic and social conditions within the Urban Renewal District. Members shall be residents of La Grande; or the owner of real property or a business located in the Urban Renewal District; or an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal. Additionally, two Commissioners must own or manage a business (though it does not need to be located in the Urban Renewal District)

**For URAC ONLY:** Do you: Own a property(ies) or business(es) in the La Grande Urban Renewal District?

Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Do you: Own or manage a business(es)?

Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Are you an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal?

Yes  No

If yes: Name of Jurisdiction: \_\_\_\_\_ Position: \_\_\_\_\_

Please indicate why you are volunteering and what makes you a good candidate to serve. Please include any special training, experience, education, and/or qualifications you may have that are unique or specific to the Advisory Commission/Committee for which you are applying. (Please attach no more than one additional typewritten page).

*continue with past involvement w/ Budget Committee*

**PLEASE RETURN YOUR COMPLETED APPLICATION TO: Stacey Stockhoff, Assistant to the City Manager, or Sandra Patterson, City Recorder; 1000 Adams Avenue/P. O. Box 670; FAX (541) 963-3333**

**Pursuant to City of La Grande Ordinance, applicants for Boards and Advisory Commissions/Committees may be subject to a background review. Please complete the following Release for Background Check. This information is for office use only and not subject to public disclosure.**

Name: Earl M. Barber Date of Birth: \_\_\_\_\_  
Mailing/Street: 2605 N. Birch St. Social Security #: \_\_\_\_\_  
(Address) La Grande, OR 97850

**Signature** Earl M. Barber Date: 12/9/2021

For Office Use Only  
Criminal Background search completed by: Cari Marshall on 12/10/2021  
 Eligible for Hire (negative)  Further investigation recommended (positive)

# CITY of LA GRANDE

## Application for Boards, Advisory Commissions and Committees

Name: Cori Brewster

Street Address: 306 C Ave Mailing Address: 306 C Ave  
La Grande, OR 97850 La Grande, OR 97850

Preferred Phone Number: \_\_\_\_\_ Alternate Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

City of La Grande Resident?  Yes  No      City Employee?  Yes  No

Have you previously served on any of the City's Boards/Advisory Commissions/Committees?  Yes  No

If yes, which one(s) and when? \_\_\_\_\_

**Applications will be retained for 90 days, after which you will need to complete a new application for consideration to fill a vacancy.**

**Applying for:** Please indicate your preferences by putting a number in the box next to those on which you would like to serve--1 for your first choice, 2 for your second, etc.,—you may serve on two (2) plus the Budget Committee.

On how many Commissions, other than the Budget Committee, do you wish to serve?     One     Two

- |                                      |   |  |   |
|--------------------------------------|---|--|---|
| <input type="checkbox"/> Air Quality | <input type="checkbox"/> Building Board of Appeals        | <input type="checkbox"/> Parking, Traffic Safety, and Street Maintenance | <input type="checkbox"/> Parks and Recreation |
| <input type="checkbox"/> Arts        | <input type="checkbox"/> Community Landscape and Forestry |  |   |
- Budget Committee

The following Advisory Commissions have specific requirements and expectations. Please initial on the line in front of the Advisory Commission for which you are applying to indicate that you meet and agree to these requirements and expectations.

           **Landmarks** *Members appointed to the Landmarks Advisory Commission shall have a demonstrated interest, competence, or knowledge of historic preservation. At least three (3) members should be professionals from the disciplines of history, archaeology, planning, law, architecture or architectural history. An individual appointed to the Landmarks Advisory Commission shall be resident of the City or a property owner within the Historic District of the City of La Grande, Oregon; except that two (2) such members may be residents of Union County.*

           **Library** *Chapter 357 of Oregon Revised Statutes requires that a public library be governed by a Library Advisory Commission. Commission members shall be individuals who are actively interested in Library services and programs, and in all instances, serve as advocates for the Cook Memorial Library, its services and programs. The five (5) Commissioners shall serve four-year (4-year) terms.*

           **Planning** *Members of the Planning Commission are required to complete an annual Statement of Economic Interest, to be submitted to the Oregon Government Ethics Commission. ORS 227.020 provides the authority for the creation of a Planning Commission. The Commission renders final decisions in connection with certain land use procedures, unless appealed to the City Council. All five (5) members of the Commission shall reside within the Urban Growth Boundary, but only one (1) may reside outside the City limits. A member of the Planning Commission may serve no more than two (2) consecutive terms, but may again be considered for appointment after one (1) year of nonparticipation on the Commission.*

           **Union County Tourism Advisory Committee** *City appointed members to this Advisory Committee shall be either the owner or manager of a large lodging property in La Grande, or the owner or manager of a La Grande retail business or restaurant.*

           **Urban Renewal Advisory Committee (URAC)** *An individual appointed to the Urban Renewal Advisory Commission shall be actively interested in curing and preventing conditions of blight and improving the physical,*

**economic and social conditions within the Urban Renewal District.** Members shall be residents of La Grande; or the owner of real property or a business located in the Urban Renewal District; or an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal. Additionally, two Commissioners must own or manage a business (though it does not need to be located in the Urban Renewal District)

**For URAC ONLY:** Do you: Own a property(ies) or business(es) in the La Grande Urban Renewal District?

Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Do you: Own or manage a business(es)?

Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Are you an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal?

Yes  No

If yes: Name of Jurisdiction: \_\_\_\_\_ Position: \_\_\_\_\_

Please indicate why you are volunteering and what makes you a good candidate to serve. Please include any special training, experience, education, and/or qualifications you may have that are unique or specific to the Advisory Commission/Committee for which you are applying. (Please attach no more than one additional typewritten page).

As a long-time resident of La Grande and a professor at EOU, I have a strong interest in city services and quality of life in La Grande. I bring budget experience from 20 years board service at Oregon Rural Action, many of them as board chair and acting director; from my work as a program chair at EOU; and from work directing the summer camp program at Ascension School in Cove. I hold a PhD in English from Washington State University and have worked as an educational researcher and professional writer for Education Northwest in addition to teaching at EOU, University of Oregon, and Treasure Valley Community College.

**PLEASE RETURN YOUR COMPLETED APPLICATION TO: Stacey Stockhoff, Assistant to the City Manager, or Sandra Patterson, City Recorder; 1000 Adams Avenue/P. O. Box 670; FAX (541) 963-3333**  
\*\*\*\*\*

**Pursuant to City of La Grande Ordinance, applicants for Boards and Advisory Commissions/Committees may be subject to a background review. Please complete the following Release for Background Check. This information is for office use only and not subject to public disclosure.**

Name: Cori Brewster Date of Birth: \_\_\_\_\_  
Mailing/Street: 306 C Avenue Social Security #: \_\_\_\_\_  
(Address) La Grande, OR 97850

**Signature** Cori Brewster Date: December 28, 2021

For Office Use Only  
Criminal Background search completed by: Cori Ynard on 12/29/2021  
 Eligible for Hire (negative)  Further investigation recommended (positive)

**CITY of LA GRANDE**  
Application for Boards, Advisory Commissions and Committees

Name: Daniel M. Hager  
Street Address: 1802 2nd St Mailing Address: 1802 2nd St  
La Grande Or 97850 La Grande Or  
Preferred Phone Number: \_\_\_\_\_ Alternate Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_

City Resident?  Yes  No City Employee?  Yes  No  
Have you previously served on any of the City's Boards/Advisory Commissions/Committees?  Yes  No

If yes, which one(s) and when? \_\_\_\_\_  
Applications will be retained for 90 days, after which you will need to complete a new application for consideration to fill a vacancy.

**Applying for:** Please indicate your preferences by putting a number in the box next to those on which you would like to serve--1 for your first choice, 2 for your second, etc.,—you may serve on two (2) plus the Budget Committee.

On how many Commissions, other than the Budget Committee, do you wish to serve?  One  Two

<input type="checkbox"/> Air Quality	<input type="checkbox"/> Building Board of Appeals	<input checked="" type="checkbox"/> 2 Parking, Traffic Safety, and Street Maintenance	<input type="checkbox"/> Parks and Recreation
<input type="checkbox"/> Arts	<input type="checkbox"/> Community Landscape and Forestry		
<input checked="" type="checkbox"/> Budget Committee			

The following Advisory Commissions have specific requirements and expectations. Please initial on the line in front of the Advisory Commission for which you are applying to indicate that you meet and agree to these requirements and expectations.

\_\_\_\_\_ **Landmarks** Members appointed to the Landmarks Advisory Commission shall have a demonstrated interest, competence, or knowledge of historic preservation. At least three (3) members should be professionals from the disciplines of history, archaeology, planning, law, architecture or architectural history. An individual appointed to the Landmarks Advisory Commission shall be resident of the City or a property owner within the Historic District of the City of La Grande, Oregon; except that two (2) such members may be residents of Union County.

\_\_\_\_\_ **Library** Chapter 357 of Oregon Revised Statutes requires that a public library be governed by a Library Advisory Commission. Commission members shall be individuals who are actively interested in Library services and programs, and in all instances, serve as advocates for the Cook Memorial Library, its services and programs. The five (5) Commissioners shall serve four-year (4-year) terms.

\_\_\_\_\_ **Planning** Members of the Planning Commission are required to complete an annual Statement of Economic Interest, to be submitted to the Oregon Government Ethics Commission. ORS 227.020 provides the authority for the creation of a Planning Commission. The Commission renders final decisions in connection with certain land use procedures, unless appealed to the City Council. All five (5) members of the Commission shall reside within the Urban Growth Boundary, but only one (1) may reside outside the City limits. A member of the Planning Commission may serve no more than two (2) consecutive terms, but may again be considered for appointment after one (1) year of nonparticipation on the Commission.

\_\_\_\_\_ **Union County Tourism Advisory Committee** City appointed members to this Advisory Committee shall be either the owner or manager of a large lodging property in La Grande, or the owner or manager of a La Grande retail business or restaurant.

Urban Renewal Advisory Committee (URAC) An individual appointed to the Urban Renewal Advisory Commission shall be actively interested in curing and preventing conditions of blight and improving the physical, economic and social conditions within the Urban Renewal District. Members shall be residents of La Grande; or the owner of real property or a business located in the Urban Renewal District; or an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal. Additionally, two Commissioners must own or manage a business (though it does not need to be located in the Urban Renewal District)

**For URAC ONLY:** Do you: Own a property(ies) or business(es) in the La Grande Urban Renewal District?

Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Do you: Own or manage a business(es)?

Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Are you an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal?

Yes  No

If yes: Name of Jurisdiction: \_\_\_\_\_ Position: \_\_\_\_\_

Please indicate why you are volunteering and what makes you a good candidate to serve. Please include any special training, experience, education, and/or qualifications you may have that are unique or specific to the Advisory Commission/Committee for which you are applying. (Please attach no more than one additional typewritten page).

I am volunteering to give back to the community and make a difference to the citizens of LaGrande.

I would make a good candidate because I have the time to dedicate towards the position of THE Budget committees and have a business background of sales and business organization. I also have a Bachelor of Science degree.

PLEASE RETURN YOUR COMPLETED APPLICATION TO: Stacey Stockhoff, Assistant to the City Manager, or Sandra Patterson, City Recorder; 1000 Adams Avenue/P. O. Box 670; FAX (541) 963-3333

Pursuant to City of La Grande Ordinance, applicants for Boards and Advisory Commissions/Committees may be subject to a background review. Please complete the following Release for Background Check. This information is for office use only and not subject to public disclosure.

Name: Daniel M. Hager t  
Mailing/Street: 1802 2nd St  
(Address) La Grande, Or 97850

Date of Birth: \_\_\_\_\_  
Social Security #: \_\_\_\_\_

Signature Daniel M. Hager t

Date: 122921

For Office Use Only	
Criminal Background search completed by: <u>Cari Marshall</u>	on <u>12/29/2021</u>
<input checked="" type="checkbox"/> Eligible for Hire (negative)	<input type="checkbox"/> Further investigation recommended (positive)



# CITY of LA GRANDE

## Application for Boards, Advisory Commissions and Committees

Name: Joyah Y. Wong

Street Address: 1002 N Ave  
La Grande, OR 97850

Mailing Address: \*same as street address\*

Preferred Phone Number: \_\_\_\_\_

Alternate Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

City Resident?  Yes  No

City Employee?  Yes  No

Have you previously served on any of the City's Boards/Advisory Commissions/Committees?  Yes  No

If yes, which one(s) and when? \_\_\_\_\_  
 Applications will be retained for 90 days, after which you will need to complete a new application for consideration to fill a vacancy.

**Applying for:** Please indicate your preferences by putting a number in the box next to those on which you would like to serve—1 for your first choice, 2 for your second, etc.—you may serve on two (2) plus the Budget Committee.

On how many Commissions, other than the Budget Committee, do you wish to serve?  One  Two

- |  |   |  |   |
|--|---|--|---|
| <input type="checkbox"/> Air Quality                 | <input type="checkbox"/> Building Board of Appeals        | <input type="checkbox"/> Parking, Traffic Safety, and Street Maintenance | <input type="checkbox"/> Parks and Recreation |
| <input type="checkbox"/> Arts                        | <input type="checkbox"/> Community Landscape and Forestry |  |   |
| <input checked="" type="checkbox"/> Budget Committee |   |  |   |

The following Advisory Commissions have specific requirements and expectations. Please initial on the line in front of the Advisory Commission for which you are applying to indicate that you meet and agree to these requirements and expectations.

           **Landmarks** *Members appointed to the Landmarks Advisory Commission shall have a demonstrated interest, competence, or knowledge of historic preservation. At least three (3) members should be professionals from the disciplines of history, archaeology, planning, law, architecture or architectural history. An individual appointed to the Landmarks Advisory Commission shall be resident of the City or a property owner within the Historic District of the City of La Grande, Oregon; except that two (2) such members may be residents of Union County.*

           **Library** *Chapter 357 of Oregon Revised Statutes requires that a public library be governed by a Library Advisory Commission. Commission members shall be individuals who are actively interested in Library services and programs, and in all instances, serve as advocates for the Cook Memorial Library, its services and programs. The five (5) Commissioners shall serve four-year (4-year) terms.*

           **Planning** *Members of the Planning Commission are required to complete an annual Statement of Economic Interest, to be submitted to the Oregon Government Ethics Commission. ORS 227.020 provides the authority for the creation of a Planning Commission. The Commission renders final decisions in connection with certain land use procedures, unless appealed to the City Council. All five (5) members of the Commission shall reside within the Urban Growth Boundary, but only one (1) may reside outside the City limits. A member of the Planning Commission may serve no more than two (2) consecutive terms, but may again be considered for appointment after one (1) year of nonparticipation on the Commission.*

           **Union County Tourism Advisory Committee** *City appointed members to this Advisory Committee shall be either the owner or manager of a large lodging property in La Grande, or the owner or manager of a La Grande retail business or restaurant.*

**Urban Renewal Advisory Committee (URAC)** An individual appointed to the Urban Renewal Advisory Commission shall be actively interested in curing and preventing conditions of blight and improving the physical, economic and social conditions within the Urban Renewal District. Members shall be residents of La Grande; or the owner of real property or a business located in the Urban Renewal District; or an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal. Additionally, two Commissioners must own or manage a business (though it does not need to be located in the Urban Renewal District)

**For URAC ONLY:** Do you: Own a property(ies) or business(es) in the La Grande Urban Renewal District?

Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Do you: Own or manage a business(es)?

Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Are you an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal?

Yes  No

If yes: Name of Jurisdiction: \_\_\_\_\_ Position: \_\_\_\_\_

Please indicate why you are volunteering and what makes you a good candidate to serve. Please include any special training, experience, education, and/or qualifications you may have that are unique or specific to the Advisory Commission/Committee for which you are applying. (Please attach no more than one additional typewritten page).

I am applying for a position in the committee because I have found a great opportunity for me as a social worker and as a member of POC/the Pacific Islander Community to learn more and have a wider perspective on how the city functions and how it is developing through modernizing events. Besides the urge to learn, I mainly want give my support and services back to the city as well as build professional relationships and rapport with the community as a whole.

**PLEASE RETURN YOUR COMPLETED APPLICATION TO: Stacey Stockhoff, Assistant to the City Manager, or Sandra Patterson, City Recorder; 1000 Adams Avenue/P. O. Box 670; FAX (541) 963-3333**

\*\*\*\*\*

Pursuant to City of La Grande Ordinance, applicants for Boards and Advisory Commissions/Committees may be subject to a background review. Please complete the following Release for Background Check. This information is for office use only and not subject to public disclosure.

Name: Joyah Y. Wong  
 Mailing/Street: 1002 N Ave  
 (Address) La Grande, OR 97850

Date of Birth: \_\_\_\_\_  
 Social Security #: \_\_\_\_\_

Signature 

Date: 12/28/2021

For Office Use Only	
Criminal Background search completed by: <u>Cari Murrell</u>	on <u>12/29/2021</u>
<input checked="" type="checkbox"/> Eligible for Hire (negative)	<input type="checkbox"/> Further investigation recommended (positive)

# **Community Landscape and Forestry Commission**

# Community Landscape and Forestry Commission

## One Vacancy: One, Three-Year Term

APPLICANT: Jennifer Williams Resident New Applicant

The **Community Landscape and Forestry Commission** serves as an advocate of the City's urban forest and encourages improvements through long-term planning and policy development, as approved by the City Council. The Commission is responsible for reviewing the annual Tree City USA application and nominating for Community Forestry Awards those individuals who have made outstanding efforts to improve the community forest in some way.

The Commission also promotes appreciation of trees, provides landscaping information to residents and businesses and encourages landscape installation and maintenance on private property. The Commission reviews, maintains, and updates as appropriate the Community Landscape and Forestry Master Plan.

The five-member Commission has one vacancy; one vacancy due to a resignation. One vacancy is for a three-year term, expiring on December 31, 2024.

**Ms. Williams** has not previously served on this Commission; however, she has previously served on Urban Forestry approximately in the year 1997, and has also served on the Parks and Recreation Commission from 2016 to 2021.

The other seated members of the Commission and their term expirations are: Robert Henderson, 2022; Lia Spiegel, 2023; Toni Smith, 2023; and David Zamora Cocke, 2022.

The appointment of **Ms. Williams** would result in a full Commission.

\*\*\*\*\*

MAYOR: Summarize Vacancies, as noted above

MAYOR: Entertain Motion

**SUGGESTED MOTION:** I move that **Jennifer Williams** be appointed to the **Community Landscape and Forestry Commission**, for a three-year term which will expire on December 31, 2024.

MAYOR: Invite Council Discussion

MAYOR: Ask for the Vote

CITY of LA GRANDE  
Application for Boards, Advisory Commissions and Committees

Name: JENNIFER WILLIAMS  
Street Address: 602 O AVE Mailing Address: SAME  
LA GRANDE  
Preferred Phone Number: \_\_\_\_\_ Alternate Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_

City Resident?  Yes  No City Employee?  Yes  No

Have you previously served on any of the City's Boards/Advisory Commissions/Committees?  Yes  No

If yes, which one(s) and when? URBAN FORESTRY (1997?) + PARKS+REC (2016-2021?)  
Applications will be retained for 90 days, after which you will need to complete a new application for consideration to fill a vacancy.

Applying for: Please indicate your preferences by putting a number in the box next to those on which you would like to serve~1 for your first choice, 2 for your second, etc.,—you may serve on two (2) plus the Budget Committee.

On how many Commissions, other than the Budget Committee, do you wish to serve?  One  Two

- 2 Air Quality
- Arts
- Budget Committee
- Building Board of Appeals
- 1 Community Landscape and Forestry
- Parking, Traffic Safety, and Street Maintenance
- Parks and Recreation

The following Advisory Commissions have specific requirements and expectations. Please initial on the line in front of the Advisory Commission for which you are applying to indicate that you meet and agree to these requirements and expectations.

           **Landmarks** Members appointed to the Landmarks Advisory Commission shall have a demonstrated interest, competence, or knowledge of historic preservation. At least three (3) members should be professionals from the disciplines of history, archaeology, planning, law, architecture or architectural history. An individual appointed to the Landmarks Advisory Commission shall be resident of the City or a property owner within the Historic District of the City of La Grande, Oregon; except that two (2) such members may be residents of Union County.

           **Library** Chapter 357 of Oregon Revised Statutes requires that a public library be governed by a Library Advisory Commission. Commission members shall be individuals who are actively interested in Library services and programs, and in all instances, serve as advocates for the Cook Memorial Library, its services and programs. The five (5) Commissioners shall serve four-year (4-year) terms.

           **Planning** Members of the Planning Commission are required to complete an annual Statement of Economic Interest, to be submitted to the Oregon Government Ethics Commission. ORS 227.020 provides the authority for the creation of a Planning Commission. The Commission renders final decisions in connection with certain land use procedures, unless appealed to the City Council. All five (5) members of the Commission shall reside within the Urban Growth Boundary, but only one (1) may reside outside the City limits. A member of the Planning Commission may serve no more than two (2) consecutive terms, but may again be considered for appointment after one (1) year of nonparticipation on the Commission.

           **Union County Tourism Advisory Committee** City appointed members to this Advisory Committee shall be either the owner or manager of a large lodging property in La Grande, or the owner or manager of a La Grande retail business or restaurant.

**Urban Renewal Advisory Committee (URAC)** An individual appointed to the Urban Renewal Advisory Commission shall be actively interested in curing and preventing conditions of blight and improving the physical, economic and social conditions within the Urban Renewal District. Members shall be residents of La Grande; or the owner of real property or a business located in the Urban Renewal District; or an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal. Additionally, two Commissioners must own or manage a business (though it does not need to be located in the Urban Renewal District)

**For URAC ONLY:** Do you: Own a property(ies) or business(es) in the La Grande Urban Renewal District?

Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Do you: Own or manage a business(es)?

Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Are you an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal?

Yes  No

If yes: Name of Jurisdiction: \_\_\_\_\_ Position: \_\_\_\_\_

Please indicate why you are volunteering and what makes you a good candidate to serve. Please include any special training, experience, education, and/or qualifications you may have that are unique or specific to the Advisory Commission/Committee for which you are applying. (Please attach no more than one additional typewritten page).

*IS AM VERY COMMITTED TO MAINTAINING + ENHANCING OUR URBAN FOREST.*

*AS FOR AIR QUALITY, IN ADDITION TO WANTING TO MAINTAIN OUR CLEAN AIR, I AM AN ATTORNEY WHO CAN READ + UNDERSTAND AIR QUALITY PERMITS. I AM INTERESTED IN WHAT SOURCES ARE POLLUTING OUR AIR + HOW TO LESSON THE IMPACTS.*

PLEASE RETURN YOUR COMPLETED APPLICATION TO: Stacey Stockhoff, Assistant to the City Manager, or Sandra Patterson, City Recorder; 1000 Adams Avenue/P. O. Box 670; FAX (541) 963-3333

Pursuant to City of La Grande Ordinance, applicants for Boards and Advisory Commissions/Committees may be subject to a background review. Please complete the following Release for Background Check. This information is for office use only and not subject to public disclosure.

Name: JENNIFER WILLIAMS

Date of Birth: \_\_\_\_\_

Mailing/Street: 602 O AVE

Social Security #: \_\_\_\_\_

(Address) LA GRANDE

Signature *J Williams*

Date: 12/3/21

For Office Use Only	
Criminal Background search completed by: <u>Carri Marshall</u>	on <u>12/10/21</u>
<input checked="" type="checkbox"/> Eligible for Hire (negative)	<input type="checkbox"/> Further investigation recommended (positive)

# **Landmarks Advisory Commission**

# Landmarks Advisory Commission

Three Vacancies: Two, Three-year Term  
One, One-year Term

APPLICANT: Kathryn Boula Resident Incumbent

The **Landmarks Advisory Commission** is empowered by the City Council and charged with reviewing projects within the Downtown Historic District and those involving historic landmarks; and determining whether those projects are "historically appropriate."

This five-member Commission has three vacancies; two are due to the expiration of a term and one is due to a resignation. Two vacancies are for a three-year term, which expires on December 31, 2024, and one vacancy is for a one-year term expiring on December 31, 2022.

**Ms. Boula** has been serving on the Commission, and has applied for reappointment.

Currently seated members and their term expiration dates are: Cassie Hibbert, 2023; and Lindsay Costigan, 2023.

The reappointment of **Ms. Boula** would leave two seats vacant on this Commission, for which Staff will continue to advertise.

\*\*\*\*\*

MAYOR: Summarize Vacancies, as noted above

MAYOR: Entertain Motion

**SUGGESTED MOTION:** I move that **Kathryn Boula** be appointed to the **Landmarks Advisory Commission**, for a three-year term, which will expire on December 31, 2024.

MAYOR: Invite Council Discussion

MAYOR: Ask for the Vote



# CITY of LA GRANDE

## Application for Boards, Advisory Commissions and Committees

Name: Kathryn Boula

Street Address: 69439 Common Lane Mailing Address: same  
Cove, OR 97824

Preferred Phone Number: \_\_\_\_\_ Alternate Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

City Resident?  Yes  No City Employee?  Yes  No

Have you previously served on any of the City's Boards/Advisory Commissions/Committees?  Yes  No

If yes, which one(s) and when? Landmarks, current  
*Applications will be retained for 90 days, after which you will need to complete a new application for consideration to fill a vacancy.*

**Applying for:** Please indicate your preferences by putting a number in the box next to those on which you would like to serve--1 for your first choice, 2 for your second, etc.,—you may serve on two (2) plus the Budget Committee.

- On how many Commissions, other than the Budget Committee, do you wish to serve?  One  Two
- |   |   |  |   |
|---|---|--|---|
| <input type="checkbox"/> Air Quality      | <input type="checkbox"/> Building Board of Appeals        | <input type="checkbox"/> Parking, Traffic Safety, and Street Maintenance | <input type="checkbox"/> Parks and Recreation |
| <input type="checkbox"/> Arts             | <input type="checkbox"/> Community Landscape and Forestry |  |   |
| <input type="checkbox"/> Budget Committee |   |  |   |

The following Advisory Commissions have specific requirements and expectations. Please initial on the line in front of the Advisory Commission for which you are applying to indicate that you meet and agree to these requirements and expectations.

x KMB **Landmarks** Members appointed to the Landmarks Advisory Commission shall have a demonstrated interest, competence, or knowledge of historic preservation. At least three (3) members should be professionals from the disciplines of history, archaeology, planning, law, architecture or architectural history. An individual appointed to the Landmarks Advisory Commission shall be resident of the City or a property owner within the Historic District of the City of La Grande, Oregon; except that two (2) such members may be residents of Union County.

**Library** Chapter 357 of Oregon Revised Statutes requires that a public library be governed by a Library Advisory Commission. Commission members shall be individuals who are actively interested in Library services and programs, and in all instances, serve as advocates for the Cook Memorial Library, its services and programs. The five (5) Commissioners shall serve four-year (4-year) terms.

**Planning** Members of the Planning Commission are required to complete an annual Statement of Economic Interest, to be submitted to the Oregon Government Ethics Commission. ORS 227.020 provides the authority for the creation of a Planning Commission. The Commission renders final decisions in connection with certain land use procedures, unless appealed to the City Council. All five (5) members of the Commission shall reside within the Urban Growth Boundary, but only one (1) may reside outside the City limits. A member of the Planning Commission may serve no more than two (2) consecutive terms, but may again be considered for appointment after one (1) year of nonparticipation on the Commission.

**Union County Tourism Advisory Committee** City appointed members to this Advisory Committee shall be either the owner or manager of a large lodging property in La Grande, or the owner or manager of a La Grande retail business or restaurant.

**Urban Renewal Advisory Committee (URAC)** An individual appointed to the Urban Renewal Advisory Commission shall be actively interested in curing and preventing conditions of blight and improving the physical, economic and social conditions within the Urban Renewal District. Members shall be residents of La Grande; or the owner of real property or a business located in the Urban Renewal District; or an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal. Additionally, two Commissioners must own or manage a business (though it does not need to be located in the Urban Renewal District)

**For URAC ONLY:** Do you: Own a property(ies) or business(es) in the La Grande Urban Renewal District?  
 Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Do you: Own or manage a business(es)?  
 Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Are you an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal?  
 Yes  No

If yes: Name of Jurisdiction: \_\_\_\_\_ Position: \_\_\_\_\_

Please indicate why you are volunteering and what makes you a good candidate to serve. Please include any special training, experience, education, and/or qualifications you may have that are unique or specific to the Advisory Commission/Committee for which you are applying. (Please attach no more than one additional typewritten page).

see attached  
\_\_\_\_\_  
see attached  
\_\_\_\_\_  
see attached  
\_\_\_\_\_  
see attached  
\_\_\_\_\_  
see attached  
\_\_\_\_\_  
see attached  
\_\_\_\_\_  
see attached  
\_\_\_\_\_

**PLEASE RETURN YOUR COMPLETED APPLICATION TO: Stacey Stockhoff, Assistant to the City Manager, or Sandra Patterson, City Recorder; 1000 Adams Avenue/P. O. Box 670; FAX (541) 963-3333**

**Pursuant to City of La Grande Ordinance, applicants for Boards and Advisory Commissions/Committees may be subject to a background review. Please complete the following Release for Background Check. This information is for office use only and not subject to public disclosure.**

Name: Kathryn M. Boula Date of Birth: \_\_\_\_\_  
Mailing/Street: 69439 Common Lane Social Security #: \_\_\_\_\_  
(Address) Cove, OR 97824

Signature *Kathryn M. Boula* Date: 12/24/2021

For Office Use Only	
Criminal Background search completed by: <u><i>Cari Marshall</i></u>	on <u>12-28-2021</u>
<input checked="" type="checkbox"/> Eligible for Hire (negative)	<input type="checkbox"/> Further investigation recommended (positive)

City of La Grande Application for Landmarks Commission, 2022

Kathryn Boula

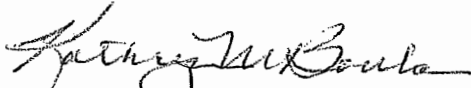
I have been involved in historic preservation in La Grande for many years, including multiple terms on the Landmarks Commission and as chair of the Design Committee for La Grande Mainstreet. As a professional archaeologist, I have extensive experience with state and federal regulations pertaining to preservation of historic resources and interact with the Oregon State Historic Preservation Office on a regular basis.

As a current member of the Commission, I am excited that we will soon have a revised version of Standards and Guidelines for the historic district. We hope this document will be more "user-friendly" than the current version and foster better relationships and more effective implementation of the guidelines.

In my view, preservation of our historic downtown is not just a "nice-to-do" hobby for history nerds. An attractive downtown that retains the grace of well-maintained historic architecture reinforces an important sense of place for the community and creates civic pride. It also contributes substantially to the local economy. Serving on the Commission is not always easy, and 2021 was especially challenging. Despite those challenges, we have had successes and the satisfaction of seeing old buildings brought back to new life and usefulness. I am committed to providing sound information on regulations, resources and opportunities to owners of properties in our historic downtown that helps them restore and maintain their buildings.

I hope to continue my involvement with the Commission.

Thank You-



Kathryn M. Boula

MA, Anthropology, Washington State University  
Register of Professional Archaeologists

# **Parking, Traffic Safety, & Street Maintenance Advisory Commission**

# Parking, Traffic Safety and Street Maintenance Advisory Commission

Four Vacancies: Three, Three-Year Terms  
One, One-Year Term

APPLICANTS: Daniel Hagert Resident New Applicant

The seven-member **Parking, Traffic Safety and Street Maintenance Advisory Commission** meets on an as needed basis and recommends policy changes to the City Council.

This Commission currently has four vacancies; three are due to the expiration of a term and one is due to a resignation. Three vacancies are for a three-year term, expiring on December 31, 2024, and one vacancy is for a one-year term, expiring on December 31, 2022.

**Mr. Hagert** has not previously served on any Commissions or Committees. He is also applying for the Budget Committee.

Currently seated members of the Commission and the expiration of their terms are as follows: Corrine Dutto, 2023; Rod Sands, 2023; and Bruce Kevan, 2022.

The appointment of **Mr. Hagert** would leave three seats vacant on this Commission, for which Staff will continue to advertise.

\*\*\*\*\*

MAYOR: Summarize Vacancies, as noted above.

MAYOR: Entertain Motion

SUGGESTED MOTION: I move that **Daniel Hagert** be appointed to the **Parking, Traffic Safety and Street Maintenance Advisory Commission**, for a three-year term which will expire on December 31, 2024.

MAYOR: Invite Council Discussion

MAYOR: Ask for the Vote

**CITY of LA GRANDE**  
Application for Boards, Advisory Commissions and Committees

Name: Daniel M. Hager  
Street Address: 1802 2nd St Mailing Address: 1802 2nd St  
La Grande Or 97850 La Grande Or  
Preferred Phone Number: \_\_\_\_\_ Alternate Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_

City Resident?  Yes  No City Employee?  Yes  No  
Have you previously served on any of the City's Boards/Advisory Commissions/Committees?  Yes  No

If yes, which one(s) and when? \_\_\_\_\_  
Applications will be retained for 90 days, after which you will need to complete a new application for consideration to fill a vacancy.

**Applying for:** Please indicate your preferences by putting a number in the box next to those on which you would like to serve---1 for your first choice, 2 for your second, etc.,---you may serve on two (2) plus the Budget Committee.

On how many Commissions, other than the Budget Committee, do you wish to serve?  One  Two

<input type="checkbox"/> Air Quality	<input type="checkbox"/> Building Board of Appeals	<input checked="" type="checkbox"/> Parking, Traffic Safety, and Street Maintenance	<input type="checkbox"/> Parks and Recreation
<input type="checkbox"/> Arts	<input type="checkbox"/> Community Landscape and Forestry		
<input checked="" type="checkbox"/> Budget Committee			

The following Advisory Commissions have specific requirements and expectations. Please initial on the line in front of the Advisory Commission for which you are applying to indicate that you meet and agree to these requirements and expectations.

\_\_\_\_\_ **Landmarks** Members appointed to the Landmarks Advisory Commission shall have a demonstrated interest, competence, or knowledge of historic preservation. At least three (3) members should be professionals from the disciplines of history, archaeology, planning, law, architecture or architectural history. An individual appointed to the Landmarks Advisory Commission shall be resident of the City or a property owner within the Historic District of the City of La Grande, Oregon; except that two (2) such members may be residents of Union County.

\_\_\_\_\_ **Library** Chapter 357 of Oregon Revised Statutes requires that a public library be governed by a Library Advisory Commission. Commission members shall be individuals who are actively interested in Library services and programs, and in all instances, serve as advocates for the Cook Memorial Library, its services and programs. The five (5) Commissioners shall serve four-year (4-year) terms.

\_\_\_\_\_ **Planning** Members of the Planning Commission are required to complete an annual Statement of Economic Interest, to be submitted to the Oregon Government Ethics Commission. ORS 227.020 provides the authority for the creation of a Planning Commission. The Commission renders final decisions in connection with certain land use procedures, unless appealed to the City Council. All five (5) members of the Commission shall reside within the Urban Growth Boundary, but only one (1) may reside outside the City limits. A member of the Planning Commission may serve no more than two (2) consecutive terms, but may again be considered for appointment after one (1) year of nonparticipation on the Commission.

\_\_\_\_\_ **Union County Tourism Advisory Committee** City appointed members to this Advisory Committee shall be either the owner or manager of a large lodging property in La Grande, or the owner or manager of a La Grande retail business or restaurant.

Urban Renewal Advisory Committee (URAC) An individual appointed to the Urban Renewal Advisory Commission shall be actively interested in curing and preventing conditions of blight and improving the physical, economic and social conditions within the Urban Renewal District. Members shall be residents of La Grande; or the owner of real property or a business located in the Urban Renewal District; or an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal. Additionally, two Commissioners must own or manage a business (though it does not need to be located in the Urban Renewal District)

**For URAC ONLY:** Do you: Own a property(ies) or business(es) in the La Grande Urban Renewal District?

Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Do you: Own or manage a business(es)?

Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Are you an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal?

Yes  No

If yes: Name of Jurisdiction: \_\_\_\_\_ Position: \_\_\_\_\_

Please indicate why you are volunteering and what makes you a good candidate to serve. Please include any special training, experience, education, and/or qualifications you may have that are unique or specific to the Advisory Commission/Committee for which you are applying. (Please attach no more than one additional typewritten page).

I am volunteering to give back to the community and make a difference to the citizens of LaGrande.

I would make a good candidate because I have the time to dedicate towards the position of THE Budget committees and have a business background of sales and business organization. I also have a Bachelor of Science degree.

PLEASE RETURN YOUR COMPLETED APPLICATION TO: Stacey Stockhoff, Assistant to the City Manager, or Sandra Patterson, City Recorder; 1000 Adams Avenue/P. O. Box 670; FAX (541) 963-3333

Pursuant to City of La Grande Ordinance, applicants for Boards and Advisory Commissions/Committees may be subject to a background review. Please complete the following Release for Background Check. This information is for office use only and not subject to public disclosure.

Name: Daniel m. Hager t  
Mailing/Street: 1802 2nd st  
(Address) La Grande, Or 97850

Date of Birth: \_\_\_\_\_  
Social Security #: \_\_\_\_\_

Signature Daniel m. Hager t

Date: 122921

For Office Use Only	
Criminal Background search completed by: <u>Cari Marshall</u>	on <u>12/29/2021</u>
<input checked="" type="checkbox"/> Eligible for Hire (negative)	<input type="checkbox"/> Further investigation recommended (positive)

# **Parks & Recreation Advisory Commission**



# Parks and Recreation Advisory Commission

## Three Vacancies: Two, Three-Year Terms One, Two-Year Term

<u>APPLICANTS:</u>	Robert Mills	Resident	Incumbent
	Greg Ammer	Resident	New Applicant
	Darren Dutto	Resident	New Applicant
	Eric Griffith	Resident	New Applicant

The seven-member **Parks and Recreation Advisory Commission** meets monthly and recommends policy changes to the City Council regarding fees for parks, recreation and aquatic programs.

This Commission currently has three vacancies, one due to a resignation and two due to expiration of terms. Two vacancies are for a three-year term, which expire on December 31, 2024 and one vacancy is for a two-year term, which expires on December 31, 2023.

**Mr. Mills** has been serving on this Commission and has applied for reappointment.

**Mr. Ammer** has not previously served on this Commission. He is also reapplying for the Budget Committee.

**Mr. Dutto** has not previously served on any Commissions or Committees.

**Mr. Griffith** has not previously served on any Commissions or Committees.

Currently seated members of the Commission and the expiration of their terms is as follows: Steve Antell, 2023; John Briney, 2023; Meg Hawks, 2022; and David Moyal, 2022.

Appointments of three applicants would result in a full Commission. For your convenience, a ballot has been included in your packet to aid in voting for applicants to this Commission.

\*\*\*\*\*

MAYOR: Summarize Vacancy, as noted above.

MAYOR: Entertain Motion

SUGGESTED MOTION: I move that \_\_\_\_\_ and \_\_\_\_\_ be appointed to the **Parks and Recreation Advisory Commission**, each for a three-year term which will expire on December 31, 2024; and \_\_\_\_\_ be appointed for a two-year term which will expire on December 31, 2023.

MAYOR: Invite Council Discussion

MAYOR: Ask for the Vote

CITY OF LA GRANDE  
BOARDS, COMMITTEES AND COMMISSIONS  
BALLOT  
January 5, 2022

**Parks and Recreation Advisory Commission**

Three Vacancies (Please only vote for three (3)):

- Robert Mills \_\_\_\_\_
- Greg Ammer \_\_\_\_\_
- Darren Dutto \_\_\_\_\_
- Eric Griffith\_\_\_\_\_

# CITY of LA GRANDE

## Application for Boards, Advisory Commissions and Committees

Name: Robert Mills  
Street Address: 602 S 12th St  
La Grande OR  
97830  
Mailing Address: P.O. Box  
2775  
La Grande OR 97830  
Preferred Phone Number: \_\_\_\_\_ Alternate Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_

City Resident?  Yes  No urban growth boundary City Employee?  Yes  No  
Have you previously served on any of the City's Boards/Advisory Commissions/Committees?  Yes  No

If yes, which one(s) and when? Parks + Rec  
**Applications will be retained for 90 days, after which you will need to complete a new application for consideration to fill a vacancy.**

**Applying for:** Please indicate your preferences by putting a number in the box next to those on which you would like to serve for your first choice, 2 for your second, etc.,—you may serve on two (2) plus the Budget Committee.

On how many Commissions, other than the Budget Committee, do you wish to serve?  One  Two

- |   |   |  |  |
|---|---|--|--|
| <input type="checkbox"/> Air Quality      | <input type="checkbox"/> Building Board of Appeals        | <input type="checkbox"/> Parking, Traffic Safety, and Street Maintenance | <input checked="" type="checkbox"/> Parks and Recreation |
| <input type="checkbox"/> Arts             | <input type="checkbox"/> Community Landscape and Forestry |  |  |
| <input type="checkbox"/> Budget Committee |   |  |  |

The following Advisory Commissions have specific requirements and expectations. Please initial on the line in front of the Advisory Commission for which you are applying to indicate that you meet and agree to these requirements and expectations.

       **Landmarks** Members appointed to the Landmarks Advisory Commission shall have a demonstrated interest, competence, or knowledge of historic preservation. At least three (3) members should be professionals from the disciplines of history, archaeology, planning, law, architecture or architectural history. An individual appointed to the Landmarks Advisory Commission shall be resident of the City or a property owner within the Historic District of the City of La Grande, Oregon; except that two (2) such members may be residents of Union County.

       **Library** Chapter 357 of Oregon Revised Statutes requires that a public library be governed by a Library Advisory Commission. Commission members shall be individuals who are actively interested in Library services and programs, and in all instances, serve as advocates for the Cook Memorial Library, its services and programs. The five (5) Commissioners shall serve four-year (4-year) terms.

       **Planning** Members of the Planning Commission are required to complete an annual Statement of Economic Interest, to be submitted to the Oregon Government Ethics Commission. ORS 227.020 provides the authority for the creation of a Planning Commission. The Commission renders final decisions in connection with certain land use procedures, unless appealed to the City Council. All five (5) members of the Commission shall reside within the Urban Growth Boundary, but only one (1) may reside outside the City limits. A member of the Planning Commission may serve no more than two (2) consecutive terms, but may again be considered for appointment after one (1) year of nonparticipation on the Commission.

       **Union County Tourism Advisory Committee** City appointed members to this Advisory Committee shall be either the owner or manager of a large lodging property in La Grande, or the owner or manager of a La Grande retail business or restaurant.

**Urban Renewal Advisory Committee (URAC)** An individual appointed to the Urban Renewal Advisory Commission shall be actively interested in curing and preventing conditions of blight and improving the physical, economic and social conditions within the Urban Renewal District. Members shall be residents of La Grande; or the owner of real property or a business located in the Urban Renewal District; or an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal. Additionally, two Commissioners must own or manage a business (though it does not need to be located in the Urban Renewal District)

**For URAC ONLY:** Do you: Own a property(ies) or business(es) in the La Grande Urban Renewal District?

Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Do you: Own or manage a business(es)?

Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Are you an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal?

Yes  No

If yes: Name of Jurisdiction: \_\_\_\_\_ Position: \_\_\_\_\_

Please indicate why you are volunteering and what makes you a good candidate to serve. Please include any special training, experience, education, and/or qualifications you may have that are unique or specific to the Advisory Commission/Committee for which you are applying. (Please attach no more than one additional typewritten page).

*I have served on this commission for years now and have helped to broaden our view to the aspects of parks in la grande. I have not completed my vision as yet. I want to carry on.*

**PLEASE RETURN YOUR COMPLETED APPLICATION TO: Stacey Stockhoff, Assistant to the City Manager, or Sandra Patterson, City Recorder; 1000 Adams Avenue/P. O. Box 670; FAX (541) 963-3333**

**Pursuant to City of La Grande Ordinance, applicants for Boards and Advisory Commissions/Committees may be subject to a background review. Please complete the following Release for Background Check. This information is for office use only and not subject to public disclosure.**

Name: Robert Mills

Date of Birth: \_\_\_\_\_

Mailing/Street: P.O. Box 2725

Social Security #: \_\_\_\_\_

(Address) La Grande, Oregon

Signature Robert Mills 97850

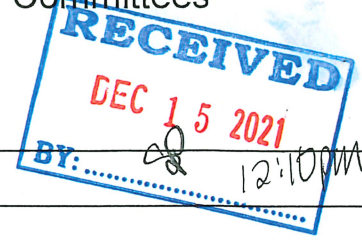
Date: 12-2-2021

For Office Use Only	
Criminal Background search completed by: <u>Cari Mull</u>	on <u>12/10/2021</u>
<input checked="" type="checkbox"/> Eligible for Hire (negative)	<input type="checkbox"/> Further investigation recommended (positive)

# CITY of LA GRANDE

## Application for Boards, Advisory Commissions and Committees

Name: Greg Ammer  
Street Address: 1602 Washington Ave #1 Mailing Address: \_\_\_\_\_  
LaGrande, OR



Preferred Phone Number: \_\_\_\_\_ Alternate Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_

City Resident?  Yes  No City Employee?  Yes  No  
Have you previously served on any of the City's Boards/Advisory Commissions/Committees?  Yes  No

If yes, which one(s) and when? Budget  
Applications will be retained for 90 days, after which you will need to complete a new application for consideration to fill a vacancy.

Applying for: Please indicate your preferences by putting a number in the box next to those on which you would like to serve ~1 for your first choice, 2 for your second, etc.,—you may serve on two (2) plus the Budget Committee.

On how many Commissions, other than the Budget Committee, do you wish to serve?  One  Two

- |  |   |  |  |
|--|---|--|--|
| <input type="checkbox"/> Air Quality                 | <input type="checkbox"/> Building Board of Appeals        | <input type="checkbox"/> Parking, Traffic Safety, and Street Maintenance | <input checked="" type="checkbox"/> Parks and Recreation |
| <input type="checkbox"/> Arts                        | <input type="checkbox"/> Community Landscape and Forestry |  |  |
| <input checked="" type="checkbox"/> Budget Committee |   |  |  |

The following Advisory Commissions have specific requirements and expectations. Please initial on the line in front of the Advisory Commission for which you are applying to indicate that you meet and agree to these requirements and expectations.

           **Landmarks** Members appointed to the Landmarks Advisory Commission shall have a demonstrated interest, competence, or knowledge of historic preservation. At least three (3) members should be professionals from the disciplines of history, archaeology, planning, law, architecture or architectural history. An individual appointed to the Landmarks Advisory Commission shall be resident of the City or a property owner within the Historic District of the City of La Grande, Oregon; except that two (2) such members may be residents of Union County.

           **Library** Chapter 357 of Oregon Revised Statutes requires that a public library be governed by a Library Advisory Commission. Commission members shall be individuals who are actively interested in Library services and programs, and in all instances, serve as advocates for the Cook Memorial Library, its services and programs. The five (5) Commissioners shall serve four-year (4-year) terms.

           **Planning** Members of the Planning Commission are required to complete an annual Statement of Economic Interest, to be submitted to the Oregon Government Ethics Commission. ORS 227.020 provides the authority for the creation of a Planning Commission. The Commission renders final decisions in connection with certain land use procedures, unless appealed to the City Council. All five (5) members of the Commission shall reside within the Urban Growth Boundary, but only one (1) may reside outside the City limits. A member of the Planning Commission may serve no more than two (2) consecutive terms, but may again be considered for appointment after one (1) year of nonparticipation on the Commission.

           **Union County Tourism Advisory Committee** City appointed members to this Advisory Committee shall be either the owner or manager of a large lodging property in La Grande, or the owner or manager of a La Grande retail business or restaurant.

**Urban Renewal Advisory Committee (URAC)** An individual appointed to the Urban Renewal Advisory Commission shall be actively interested in curing and preventing conditions of blight and improving the physical, economic and social conditions within the Urban Renewal District. Members shall be residents of La Grande; or the owner of real property or a business located in the Urban Renewal District; or an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal. Additionally, two Commissioners must own or manage a business (though it does not need to be located in the Urban Renewal District)

**For URAC ONLY:** Do you: Own a property(ies) or business(es) in the La Grande Urban Renewal District?

Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Do you: Own or manage a business(es)?

Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Are you an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal?

Yes  No

If yes: Name of Jurisdiction: \_\_\_\_\_ Position: \_\_\_\_\_

Please indicate why you are volunteering and what makes you a good candidate to serve. Please include any special training, experience, education, and/or qualifications you may have that are unique or specific to the Advisory Commission/Committee for which you are applying. (Please attach no more than one additional typewritten page).

*Balance Budget To Revenues  
Highest + Best Use Revenues Collected  
Account, Ability For Revenues + Expenses  
What Has City of La Grande Changed To  
Lower, Control, Become More Efficient?  
Why Building Department Pickup No ~~Door~~ Identification On  
Door? Good Question" City Manager - No Answer For Years.*

PLEASE RETURN YOUR COMPLETED APPLICATION TO: Stacey Stockhoff, Assistant to the City Manager, or Sandra Patterson, City Recorder; 1000 Adams Avenue/P. O. Box 670; FAX (541) 963-3333

Pursuant to City of La Grande Ordinance, applicants for Boards and Advisory Commissions/Committees may be subject to a background review. Please complete the following Release for Background Check. This information is for office use only and not subject to public disclosure.

Name: Gregory Jay Ammer  
Mailing/Street: 1602 Washington Ave #1  
(Address) La Grande, OR

Date of Birth: \_\_\_\_\_  
Social Security #: \_\_\_\_\_

**Signature** Gregory Jay Ammer

Date: 12/15/2021

For Office Use Only	
Criminal Background search completed by: <u>Cari Markham</u>	on <u>12-17-21</u>
<input checked="" type="checkbox"/> Eligible for Hire (negative)	<input type="checkbox"/> Further investigation recommended (positive)

# CITY of LA GRANDE

## Application for Boards, Advisory Commissions and Committees

Name: Darren Dutto

Street Address: 107 Penn Ave  
La Grande, OR 97850

Mailing Address: Same as Street Address

Preferred Phone Number: \_\_\_\_\_ Alternate Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

City Resident?  Yes  No

City Employee?  Yes  No

Have you previously served on any of the City's Boards/Advisory Commissions/Committees?  Yes  No

If yes, which one(s) and when? \_\_\_\_\_

Applications will be retained for 90 days, after which you will need to complete a new application for consideration to fill a vacancy.

**Applying for:** Please indicate your preferences by putting a number in the box next to those on which you would like to serve--1 for your first choice, 2 for your second, etc.,—you may serve on two (2) plus the Budget Committee.

On how many Commissions, other than the Budget Committee, do you wish to serve?  One  Two

- |   |   |  |  |
|---|---|--|--|
| <input type="checkbox"/> Air Quality      | <input type="checkbox"/> Building Board of Appeals        | <input type="checkbox"/> Parking, Traffic Safety, and Street Maintenance | <input checked="" type="checkbox"/> Parks and Recreation |
| <input type="checkbox"/> Arts             | <input type="checkbox"/> Community Landscape and Forestry |  |  |
| <input type="checkbox"/> Budget Committee |   |  |  |

The following Advisory Commissions have specific requirements and expectations. Please initial on the line in front of the Advisory Commission for which you are applying to indicate that you meet and agree to these requirements and expectations.

           **Landmarks** Members appointed to the Landmarks Advisory Commission shall have a demonstrated interest, competence, or knowledge of historic preservation. At least three (3) members should be professionals from the disciplines of history, archaeology, planning, law, architecture or architectural history. An individual appointed to the Landmarks Advisory Commission shall be resident of the City or a property owner within the Historic District of the City of La Grande, Oregon; except that two (2) such members may be residents of Union County.

           **Library** Chapter 357 of Oregon Revised Statutes requires that a public library be governed by a Library Advisory Commission. Commission members shall be individuals who are actively interested in Library services and programs, and in all instances, serve as advocates for the Cook Memorial Library, its services and programs. The five (5) Commissioners shall serve four-year (4-year) terms.

           **Planning** Members of the Planning Commission are required to complete an annual Statement of Economic Interest, to be submitted to the Oregon Government Ethics Commission. ORS 227.020 provides the authority for the creation of a Planning Commission. The Commission renders final decisions in connection with certain land use procedures, unless appealed to the City Council. All five (5) members of the Commission shall reside within the Urban Growth Boundary, but only one (1) may reside outside the City limits. A member of the Planning Commission may serve no more than two (2) consecutive terms, but may again be considered for appointment after one (1) year of nonparticipation on the Commission.

           **Union County Tourism Advisory Committee** City appointed members to this Advisory Committee shall be either the owner or manager of a large lodging property in La Grande, or the owner or manager of a La Grande retail business or restaurant.

**Urban Renewal Advisory Committee (URAC)** An individual appointed to the Urban Renewal Advisory Commission shall be actively interested in curing and preventing conditions of blight and improving the physical, economic and social conditions within the Urban Renewal District. Members shall be residents of La Grande; or the owner of real property or a business located in the Urban Renewal District; or an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal. Additionally, two Commissioners must own or manage a business (though it does not need to be located in the Urban Renewal District)

**For URAC ONLY:** Do you: Own a property(ies) or business(es) in the La Grande Urban Renewal District?

Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Do you: Own or manage a business(es)?

Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Are you an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal?

Yes  No

If yes: Name of Jurisdiction: \_\_\_\_\_ Position: \_\_\_\_\_

Please indicate why you are volunteering and what makes you a good candidate to serve. Please include any special training, experience, education, and/or qualifications you may have that are unique or specific to the Advisory Commission/Committee for which you are applying. (Please attach no more than one additional typewritten page).

*Please See Attached*

**PLEASE RETURN YOUR COMPLETED APPLICATION TO: Stacey Stockhoff, Assistant to the City Manager, or Sandra Patterson, City Recorder; 1000 Adams Avenue/P. O. Box 670; FAX (541) 963-3333**

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Name: Darren Dutto  
Mailing/Street: 107 Penn Ave  
(Address) La Grande, OR 97850

Date of Birth: \_\_\_\_\_  
Social Security #: \_\_\_\_\_

Signature *Darren Dutto*

Date: 12/27/21

For Office Use Only

Criminal Background search completed by: *Cari Mark* on 12-28-2021

Eligible for Hire  
(negative)

Further investigation recommended  
(positive)



## Reasons for seeking a position on the Parks and Recreation Committee.

I have been a resident of La Grande for 18 years. In that time, I have been intimately involved with the Veteran's Memorial Pool as a patron (both lap swimming and rec swims) and coach for both the La Grande High School Swim Team (15 years) and La Grande Swim Club (10 years). Further, I am a Professor at Eastern Oregon University in the Health and Human Performance program specializing in Exercise Science. Exercise Science (or Kinesiology, as it is commonly known) involves study of the effects of exercise on the biological system, emphasizing physical and psychological changes and benefits with regular physical activity. Because of the known benefits of regular physical activity, I am an advocate for outdoor and aquatic recreational opportunities for La Grande citizens of all demographic categories. I believe that emphasizing the health (both physical and mental) and sustainability (both financial and environmental) benefits of recreational programs to the community is of particular importance. Most research indicates that maintaining a wide variety of recreational opportunities is important for a vibrant, healthy community. The Parks and Recreation program is a leader in both offering healthy opportunities and advocating for sustainability. I can be a good resource and provide valuable insight for the committee.

# CITY of LA GRANDE

## Application for Boards, Advisory Commissions and Committees

Name: Eric Griffith

Street Address: 903 N Ave Mailing Address: same  
La Grande, OR 97850

Preferred Phone Number: \_\_\_\_\_ Alternate Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

City Resident?  Yes  No City Employee?  Yes  No

Have you previously served on any of the City's Boards/Advisory Commissions/Committees?  Yes  No

If yes, which one(s) and when? None with the city, but I do sit on the Union County Health and Human Services Advisory Committee.

**Applications will be retained for 90 days, after which you will need to complete a new application for consideration to fill a vacancy.**

**Applying for:** Please indicate your preferences by putting a number in the box next to those on which you would like to serve ~ 1 for your first choice, 2 for your second, etc.,—you may serve on two (2) plus the Budget Committee.

On how many Commissions, other than the Budget Committee, do you wish to serve?  One  Two

- |   |   |  |  |
|---|---|--|--|
| <input type="checkbox"/> Air Quality      | <input type="checkbox"/> Building Board of Appeals        | <input type="checkbox"/> Parking, Traffic Safety, and Street Maintenance | <input checked="" type="checkbox"/> Parks and Recreation |
| <input type="checkbox"/> Arts             | <input type="checkbox"/> Community Landscape and Forestry |  |  |
| <input type="checkbox"/> Budget Committee |   |  |  |

The following Advisory Commissions have specific requirements and expectations. Please initial on the line in front of the Advisory Commission for which you are applying to indicate that you meet and agree to these requirements and expectations.

           **Landmarks** *Members appointed to the Landmarks Advisory Commission shall have a demonstrated interest, competence, or knowledge of historic preservation. At least three (3) members should be professionals from the disciplines of history, archaeology, planning, law, architecture or architectural history. An individual appointed to the Landmarks Advisory Commission shall be resident of the City or a property owner within the Historic District of the City of La Grande, Oregon; except that two (2) such members may be residents of Union County.*

           **Library** *Chapter 357 of Oregon Revised Statutes requires that a public library be governed by a Library Advisory Commission. Commission members shall be individuals who are actively interested in Library services and programs, and in all instances, serve as advocates for the Cook Memorial Library, its services and programs. The five (5) Commissioners shall serve four-year (4-year) terms.*

           **Planning** *Members of the Planning Commission are required to complete an annual Statement of Economic Interest, to be submitted to the Oregon Government Ethics Commission. ORS 227.020 provides the authority for the creation of a Planning Commission. The Commission renders final decisions in connection with certain land use procedures, unless appealed to the City Council. All five (5) members of the Commission shall reside within the Urban Growth Boundary, but only one (1) may reside outside the City limits. A member of the Planning Commission may serve no more than two (2) consecutive terms, but may again be considered for appointment after one (1) year of nonparticipation on the Commission.*

           **Union County Tourism Advisory Committee** *City appointed members to this Advisory Committee shall be either the owner or manager of a large lodging property in La Grande, or the owner or manager of a La Grande retail business or restaurant.*

**Urban Renewal Advisory Committee (URAC)** An individual appointed to the Urban Renewal Advisory Commission shall be actively interested in curing and preventing conditions of blight and improving the physical, economic and social conditions within the Urban Renewal District. Members shall be residents of La Grande; or the owner of real property or a business located in the Urban Renewal District; or an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal. Additionally, two Commissioners must own or manage a business (though it does not need to be located in the Urban Renewal District)

**For URAC ONLY:** Do you: Own a property(ies) or business(es) in the La Grande Urban Renewal District?  
 Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Do you: Own or manage a business(es)?  
 Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Are you an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal?  
 Yes  No

If yes: Name of Jurisdiction: \_\_\_\_\_ Position: \_\_\_\_\_

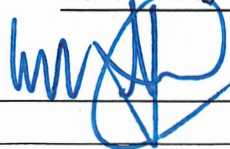
Please indicate why you are volunteering and what makes you a good candidate to serve. Please include any special training, experience, education, and/or qualifications you may have that are unique or specific to the Advisory Commission/Committee for which you are applying. (Please attach no more than one additional typewritten page).

Other than a few years during college and immediately after, I've been a La Grande resident. My interests include outdoor recreation and encouraging outdoor recreation.  
 \_\_\_\_\_  
 Other than a few years during college and immediately after, I've been a La Grande resident. My interests include outdoor recreation and encouraging outdoor recreation.  
 \_\_\_\_\_  
 Other than a few years during college and immediately after, I've been a La Grande resident. My interests include outdoor recreation and encouraging outdoor recreation.  
 \_\_\_\_\_  
 Other than a few years during college and immediately after, I've been a La Grande resident. My interests include outdoor recreation and encouraging outdoor recreation.  
 \_\_\_\_\_  
 Other than a few years during college and immediately after, I've been a La Grande resident. My interests include outdoor recreation and encouraging outdoor recreation.  
 \_\_\_\_\_  
 Other than a few years during college and immediately after, I've been a La Grande resident. My interests include outdoor recreation and encouraging outdoor recreation.  
 \_\_\_\_\_

**PLEASE RETURN YOUR COMPLETED APPLICATION TO: Stacey Stockhoff, Assistant to the City Manager, or Sandra Patterson, City Recorder; 1000 Adams Avenue/P. O. Box 670; FAX (541) 963-3333**  
 \*\*\*\*\*

Pursuant to City of La Grande Ordinance, applicants for Boards and Advisory Commissions/Committees may be subject to a background review. Please complete the following Release for Background Check. This information is for office use only and not subject to public disclosure.

Name: Eric Griffith Date of Birth: \_\_\_\_\_  
 Mailing/Street: 903 N Ave Social Security #: \_\_\_\_\_  
 (Address) La Grande, OR 97850

Signature  Date: 11/29/2021

For Office Use Only  
 Criminal Background search completed by: Ceri Marshall on 12/10/21  
 Eligible for Hire (negative)  Further investigation recommended (positive)

# **Planning Commission**

# Planning Commission

## Two Vacancies: Two, Four-Year Terms

APPLICANTS: Liberty Avila Resident Incumbent

The **Planning Commission** consists of five (5) members, all of whom reside within the City limits or the Urban Growth Boundary. The Commission is charged with the following responsibilities:

1. Recommend to the City Council issues related to Comprehensive Plan amendments; zoning and rezoning; public road dedications and vacations; street naming and renaming; and Ordinance adoptions related to land use or development issues.
2. Render a final decision, unless appealed to the City Council, in connection with "non-administrative" land use applications including, but not limited to, subdivisions, conditional use permits, variances and appeals of administrative decisions.

This Commission currently has two vacancies; both due to an expiration of terms. Both vacancies are for a four-year term, expiring on December 31, 2025.

**Ms. Avila** has been serving on this Commission and has applied for reappointment.

Currently seated members of the Commission and the expiration of their terms is as follows: David Felley, 2024; Anne Morrison, 2023; and Bruce Weimer, 2024.

The reappointment of **Ms. Avila** would leave one seat vacant on this Commission, for which Staff will continue to advertise.

\*\*\*\*\*

MAYOR: Summarize Vacancies, as noted above

MAYOR: Entertain Motion

SUGGESTED MOTION: I move that **Liberty Avila** be appointed to the **Planning Commission**, for a four-year term which will expire on December 31, 2025.

MAYOR: Invite Council Discussion

MAYOR: Ask for the Vote

# CITY of LA GRANDE

## Application for Boards, Advisory Commissions and Committees

Name: Liberty Avila

Street Address: 1610 Oak Street Mailing Address: Same  
La Grande, OR 97850

Preferred Phone Number: \_\_\_\_\_ Alternate Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

City Resident?  Yes  No City Employee?  Yes  No

Have you previously served on any of the City's Boards/Advisory Commissions/Committees?  Yes  No

If yes, which one(s) and when? Planning Commission, current  
 Applications will be retained for 90 days, after which you will need to complete a new application for consideration to fill a vacancy.

**Applying for:** Please indicate your preferences by putting a number in the box next to those on which you would like to serve ~1 for your first choice, 2 for your second, etc.,—you may serve on two (2) plus the Budget Committee.

On how many Commissions, other than the Budget Committee, do you wish to serve?  One  Two

- |   |   |  |   |
|---|---|--|---|
| <input type="checkbox"/> Air Quality      | <input type="checkbox"/> Building Board of Appeals        | <input type="checkbox"/> Parking, Traffic Safety, and Street Maintenance | <input type="checkbox"/> Parks and Recreation |
| <input type="checkbox"/> Arts             | <input type="checkbox"/> Community Landscape and Forestry |  |   |
| <input type="checkbox"/> Budget Committee |   |  |   |

The following Advisory Commissions have specific requirements and expectations. Please initial on the line in front of the Advisory Commission for which you are applying to indicate that you meet and agree to these requirements and expectations.

           **Landmarks** Members appointed to the Landmarks Advisory Commission shall have a demonstrated interest, competence, or knowledge of historic preservation. At least three (3) members should be professionals from the disciplines of history, archaeology, planning, law, architecture or architectural history. An individual appointed to the Landmarks Advisory Commission shall be resident of the City or a property owner within the Historic District of the City of La Grande, Oregon; except that two (2) such members may be residents of Union County.

           **Library** Chapter 357 of Oregon Revised Statutes requires that a public library be governed by a Library Advisory Commission. Commission members shall be individuals who are actively interested in Library services and programs, and in all instances, serve as advocates for the Cook Memorial Library, its services and programs. The five (5) Commissioners shall serve four-year (4-year) terms.

           **Planning** Members of the Planning Commission are required to complete an annual Statement of Economic Interest, to be submitted to the Oregon Government Ethics Commission. ORS 227.020 provides the authority for the creation of a Planning Commission. The Commission renders final decisions in connection with certain land use procedures, unless appealed to the City Council. All five (5) members of the Commission shall reside within the Urban Growth Boundary, but only one (1) may reside outside the City limits. A member of the Planning Commission may serve no more than two (2) consecutive terms, but may again be considered for appointment after one (1) year of nonparticipation on the Commission.

           **Union County Tourism Advisory Committee** City appointed members to this Advisory Committee shall be either the owner or manager of a large lodging property in La Grande, or the owner or manager of a La Grande retail business or restaurant.

**Urban Renewal Advisory Committee (URAC)** An individual appointed to the Urban Renewal Advisory Commission shall be actively interested in curing and preventing conditions of blight and improving the physical, economic and social conditions within the Urban Renewal District. Members shall be residents of La Grande; or the owner of real property or a business located in the Urban Renewal District; or an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal. Additionally, two Commissioners must own or manage a business (though it does not need to be located in the Urban Renewal District)

**For URAC ONLY:** Do you: Own a property(ies) or business(es) in the La Grande Urban Renewal District?

Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Do you: Own or manage a business(es)?

Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Are you an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal?

Yes  No

If yes: Name of Jurisdiction: \_\_\_\_\_ Position: \_\_\_\_\_

Please indicate why you are volunteering and what makes you a good candidate to serve. Please include any special training, experience, education, and/or qualifications you may have that are unique or specific to the Advisory Commission/Committee for which you are applying. (Please attach no more than one additional typewritten page).

*I would like to continue my current service on The Planning Commission. Prior to returning to my hometown of La Grande in 2017, I worked in community development for 7 years in Youngstown, Ohio. I worked extensively with the zoning and planning departments and assisted community residents with project planning. I have a strong interest in improving our community and ensuring prompt decisions and ordinances are equitable.*

PLEASE RETURN YOUR COMPLETED APPLICATION TO: Stacey Stockhoff, Assistant to the City Manager, or Sandra Patterson, City Recorder; 1000 Adams Avenue/P. O. Box 670; FAX (541) 963-3333

**Pursuant to City of La Grande Ordinance, applicants for Boards and Advisory Commissions/Committees may be subject to a background review. Please complete the following Release for Background Check. This information is for office use only and not subject to public disclosure.**

Name: Liberty Avila  
Mailing/Street: 1610 Oak Street  
(Address) La Grande, OR 97850

Date of Birth: \_\_\_\_\_  
Social Security #: \_\_\_\_\_

Signature [Handwritten Signature]

Date: 12/2/21

For Office Use Only  
Criminal Background search completed by: Cari Marshall on 12/10/2021  
 Eligible for Hire (negative)  Further investigation recommended (positive)