

**CITY of LA GRANDE  
City Council Regular Session  
Wednesday, January 3, 2024**

**Council Chambers  
La Grande City Hall  
1000 Adams Avenue**

**AGENDA**

The meeting will be available for viewing via the City's scheduled Charter Communications channel 180 that will begin at 6:00 p.m. on January 3, 2024, on the La Grande Alive website at <https://eolive.tv/city-events/> or on the Eastern Oregon Alive.TV Facebook page at <https://www.facebook.com/EOAliveTV>.

**1. WELCOME to this REGULAR SESSION of the LA GRANDE CITY COUNCIL**

- a. Call to Order
- b. Pledge of Allegiance
- c. Roll Call

**2. AGENDA APPROVAL**

**3. CONSENT AGENDA**

*The Consent Agenda includes routine items of business which may be approved by one Motion of the Council. Any Councilor so desiring may by request remove one or more items from the Consent Agenda for Individual consideration under the Unfinished or New Business portion of the Agenda.*

- a. **Consider:** Approving Regular Session Minutes; December 6, 2023
- b. **Consider:** Transferring Ownership of Surplus Ambulance to Unity

[Cornford]

**4. PUBLIC COMMENTS**

*Those individuals who wish to address the Council in connection with any item which is printed on tonight's Agenda may do so during the time that item is under discussion by the Council. Individuals wishing to speak to the Council about non-Agenda items may do so during this Public Comments portion of the Agenda. Please print your name and address on the Public Comments Sign-in Sheet, located on the podium. When addressing the Council, speak loudly and clearly into the Podium microphone, and state your name. Persons interested in providing virtual public comments shall contact City Staff at [sstockhoff@cityoflagrande.org](mailto:sstockhoff@cityoflagrande.org) or by calling the City Recorder at (541) 962-1309 not later than 5:00 pm the day prior to meeting to make arrangements. In the event the Mayor does not announce a time limit for comments, each speaker is asked to confine their comments to three minutes in length, whether the comments are in-person or virtual.*

**5. PUBLIC HEARINGS**

- a. **Consider:** Resolutions; Annexing 25 Properties in Urban Growth Boundary, File Number 01-ANP-24

[Boquist]

**6. UNFINISHED BUSINESS**

**7. NEW BUSINESS**

- a. **Consider:** Resolution; Adopting City of La Grande Natural Hazards Mitigation Plan
- b. **Consider:** Awarding Contract for Analysis and Establishment of System Development Charges
- c. **Consider:** Ratifying Council Committee Assignments; Calendar Year 2024
- d. **Consider:** Appointing Citizens to Various Committees and Commissions

[Carpenter]

[Carpenter]

[Rock]

[Rock]

**8. STAFF COMMENTS**

**9. CITY MANAGER COMMENTS**

**10. CITY COUNCIL COMMENTS**

**11. ADJOURN TO URBAN RENEWAL AGENCY**

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Stacey M. Stockhoff  
City Recorder

*The City Council is currently scheduled to meet again in a Regular Session on Wednesday, February 7, 2024, at 6:00 p.m. The City Council of the City of La Grande reserves the right to convene an Executive Session for any purpose authorized under ORS 192.660. Persons requiring special accommodations who wish to participate in the City Council Meeting are encouraged to make arrangements prior to the meeting by calling 541-962-1309. The City of La Grande does not discriminate against individuals with disabilities.*

CITY of LA GRANDE

COUNCIL ACTION FORM

Council Meeting Date: **January 3, 2024**

**PRESENTER:** Robert A. Strope, City Manager

**COUNCIL ACTION:** CONSIDER CONSENT AGENDA

- 1. MAYOR: Request Staff Report.
- 2. MAYOR: Entertain Motion.

**Suggested Motion:** I move we accept the Consent Agenda as presented.

OR

**Suggested Motion:** I move we accept the Consent Agenda as amended.

- 3. MAYOR: Invite Council Discussion.
- 4. MAYOR: Ask for the Vote.

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**EXPLANATION:** A Consent Agenda includes routine items of business with limited public interest, which may be approved by one Motion of the Council. Any Councilor may, by request, remove any item of business from the Consent Agenda.

- a. **Consider:** Approving Regular Session Minutes; *December 6, 2023*
- b. **Consider:** Transferring Ownership of Surplus Ambulance to Unity

\*\*\*\*\*

**Reviewed By:** (Initial)

City Manager \_\_\_\_\_  
 City Recorder \_\_\_\_\_  
 Aquatics Division \_\_\_\_\_  
 Building Department \_\_\_\_\_  
 ED Department \_\_\_\_\_  
 Finance \_\_\_\_\_  
 Fire Department \_\_\_\_\_

Human Resources Dept \_\_\_\_\_  
 Library \_\_\_\_\_  
 Parks Department \_\_\_\_\_  
 Planning Department \_\_\_\_\_  
 Police Department \_\_\_\_\_  
 Public Works Department \_\_\_\_\_

**COUNCIL ACTION** (Office Use Only)

- Motion Passed
- Motion Failed; \_\_\_\_\_
- Action Tabled: \_\_\_\_\_  
Vote: \_\_\_\_\_
- Resolution Passed  
Effective Date: \_\_\_\_\_
- Ordinance Adopted  
First Reading: \_\_\_\_\_  
Second Reading: \_\_\_\_\_  
Effective Date: \_\_\_\_\_

**CITY of LA GRANDE**  
**City Council Regular Session**

**December 6, 2023**

**Council Chambers  
La Grande City Hall  
1000 Adams Avenue**

***MINUTES***

**COUNCILORS PRESENT:**

Justin Rock, *Mayor*  
David Glabe, *Mayor Pro Tem*  
Corrine Dutto, *Councilor*  
Nicole Howard, *Councilor*  
Molly King, *Councilor*  
Mary Ann Miesner, *Councilor*  
Denise Wheeler, *Councilor*

**COUNCILORS ABSENT EXCUSED:**

**STAFF PRESENT**

Robert Strope, *City Manager*  
Stacey Stockhoff, *City Recorder*  
Keri Quinn, *Assistant to the City Manager*  
Gary Bell, *Police Chief*  
Timothy Bishop, *Economic Development Director*  
Michael Boquist, *Community Development Director*  
McKayla Rollins, *Aquatics and Recreation Superintendent*  
Stu Spence, *Parks and Recreation Director*

**CALL TO ORDER/PLEDGE OF ALLEGIANCE/  
ROLL CALL/AGENDA APPROVAL**

Mayor ROCK called to order this Regular Session of the Council at 6:00 p.m. Roll Call was taken and a quorum was determined to be present.

**CONSENT AGENDA**

- a. **Consider:** Approving Regular Session Minutes; *November 1, 2023*
- b. **Consider:** Approving OLCC Liquor License; *K. Voelz Wines, LLC*
- c. **Consider:** Authorizing Agreement Between City and La Grande Swim Club; and Between City and Grande Ronde Hospital for use of Veterans' Memorial Pool

The following Motion was introduced by DUTTO; HOWARD providing the Second:

**MOTION**

**MOTION:** I move that we accept the Consent Agenda as presented.

**VOTE**

MSC: 7-0 (Yes: ROCK, GLABE, DUTTO, HOWARD, KING, MIESNER, and WHEELER; No: None)

**PUBLIC COMMENTS**

None.

**PUBLIC HEARINGS**

None.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

- a. Consider: Resolution: Establishing Lien on Real Property

**STAFF REPORT**

Mayor ROCK requested the Staff Report.

Michael BOQUIST, *Community Development Director*

BOQUIST stated during Spring, 2023, the City of La Grande Police Department began receiving complaints regarding tall grass and weeds on the subject properties. In late June, 2023, it was determined that the tall grass and weeds had become a significant fire hazard and immediate action was warranted. The City's code enforcement officer initiated code enforcement action, notifying the property owner via certified letter about the dry and hazardous conditions, and the required actions to resolve the matter by July 9, 2023. The property owner reached out to both the code enforcement officer and the planning division staff in July, and advised that they did not feel it was their responsibility to mow and maintain their properties and they elected to not take any action to resolve this matter.

BOQUIST noted that due to the lack of cooperation and resolution by the property owner, the City's code enforcement officer moved forward with a City initiated nuisance abatement by contracting with *Cisco Lawn Care, LLC.*, to have the properties mowed. This process is outlined in the City's Enforcement Ordinance 3203, Series 2012, which includes notification to the property owner, posting the property with an abatement notice, the City hiring contractors to clean up the property, then billing the property owner for all costs incurred, then ultimately placing a lien on the properties for any unpaid costs.

BOQUIST stated that abatement was scheduled and completed on August 15, 2023, with nine (9) lots mowed at \$275/each, amounting to \$2,475. The property owner was provided an invoice for the abatement costs, plus a \$50 administrative fee per City Resolution, on August 16, 2023, and was asked to submit payment by September 15, 2023. The abatement costs remain unpaid.

WHEELER asked if the property owner was capable of taking care of the issue, BOQUIST stated that they were.

DUTTO asked if the property was owner occupied, BOQUIST informed that the parcel was undeveloped and vacant.

**PUBLIC COMMENTS**

None.

**COUNCIL DISCUSSION**

None.

**MOTION**

The following Motion was introduced by; MIESNER; HOWARD providing the Second:

**MOTION:** I move that the proposed Resolution establishing a lien for failure to pay the cost of abating a nuisance and land use violation on properties owned by Sally Bruce Standley on Gemini Drive, be read by Title Only, Put to a Vote, and Passed.

**COUNCIL DISCUSSION**

None.

Upon Mayor ROCK's request, City Recorder STOCKHOFF read the proposed Resolution by Title Only.

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA GRANDE, UNION COUNTY, OREGON, ESTABLISHING A LIEN ON REAL PROPERTY FOR FAILURE TO ABATE NOXIOUS WEED AND GRASS NUISANCES [4846]**

**VOTE**

**MSC: 7-0 (Yes: ROCK, GLABE, DUTTO, HOWARD, KING, MIESNER, and WHEELER; No: None)**

**UNION COUNTY COMMISSIONER UPDATE**

Commissioner Matt SCARFO shared that the Oregon Department of Transportation (ODOT) funding has been paid in the amount of \$19 million for the next two years. This funding includes overtime for the snow removal crews and fog line installation. Senator Lynn Findley and Senator Elizabeth Steiner helped in obtaining that funding.

**STAFF COMMENTS**

BOQUIST noted success in obtaining a Technical Assistance Grant for the Goal 14 Urban Growth Boundary Expansion. The project costs \$95,000 and half would be paid by the State. He was hopeful to get started on the project beginning of this next year.

**CITY MANAGER COMMENTS**

STROPE asked that Councilors reach out to him with topics for the upcoming retreat. STROPE noted that December 7, 2023, was the cutoff for any comments or questions about the codification project. He also mentioned that the monthly report was emailed to them earlier that day.

STROPE noted that a person running for State office may be reaching out to him to speak with the Council. It was reemphasized that if a candidate for office wanted to speak during the public comment portion of the meeting, they

were welcome to do so; otherwise, there would be no agenda item scheduled for this purpose.

**CITY COUNCIL COMMENTS**

MIESNER commented the Holiday Parade and Tree Lighting event held by La Grande Main Street Downtown was a success and thanked Oregon Trail Electric Company, John Howard, and the Rotary Club for their contributions to the event.

DUTTO mentioned she had spoken with McKayla Rollins, Aquatics and Recreation Superintendent, about locker room cleanliness at Veterans' Memorial Pool and the issue was taken care of promptly, to which ROLLINS briefly explained the future planned project to put up shower wall coating to further improve the locker rooms and mentioned the floors would be updated at a later time as well. DUTTO thanked her for acting quickly in the matter.

ROCK noted on Wednesday, December 13, 2023, from 4:30-6:00 p.m. the Holiday Open House would be at City Hall in the Council Chambers and invited everyone to join.

There being no further business to come before this Regular Session of the Council, Mayor ROCK adjourned the meeting at 6:10 p.m. The Council is scheduled to meet again in Regular Session on Wednesday, January 3, 2024, at 6:00 p.m., in the Council Chambers of City Hall, 1000 Adams Avenue, La Grande, Oregon.

\_\_\_\_\_  
Stacey M. Stockhoff  
City Recorder

\_\_\_\_\_  
Justin B. Rock  
Mayor

APPROVED: \_\_\_\_\_

CITY of LA GRANDE  
COUNCIL ACTION FORM

Council Meeting Date: **January 3, 2024**

PRESENTER: Emmitt Cornford, Fire Chief

COUNCIL ACTION: **CONSIDER TRANSFER OF OWNERSHIP OF 2006 GMC AMBULANCE OWNED BY THE FIRE DEPARTMENT**

1. MAYOR: Request Staff Report.
2. MAYOR: Invite Public Comments.
3. MAYOR: Invite Council Discussion.
4. MAYOR: Entertain Motion:

**Suggested Motion:** Pursuant to Section 9, of Ordinance Number 2962, Series 2000, I move that the 2006 GMC Ambulance be declared surplus and the ownership be transferred to the City of Unity.

5. MAYOR: Invite Additional Council Discussion.
6. MAYOR: Ask for the Vote.

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**EXPLANATION:** Recently the Fire Department received a request for donation of surplus EMS equipment and/or 4x4 vehicle from Burnt River/Unity Fire Department. The La Grande Fire Department removed a 2006 GMC ambulance from service in 2019 with the purchase of a replacement ambulance as part of our rotation to replace ambulances after 12 years or 200,000 miles. With this transfer, the City of La Grande would be able to help a small city with limited resources be able to provide for their community without any adverse impact to La Grande. Unity intends to donate their current 2-wheel drive to Baker Co. as a backup response vehicle.

The City Manager recommends Council approve the transfer of ownership of the ambulance to the City of Unity.

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**Reviewed By:** (Initial)

City Manager \_\_\_\_\_  
 City Recorder \_\_\_\_\_  
 Aquatics Division \_\_\_\_\_  
 Building Department \_\_\_\_\_  
 ED Department \_\_\_\_\_  
 Finance \_\_\_\_\_  
 Fire Department \_\_\_\_\_

Human Resources Dept \_\_\_\_\_  
 Library \_\_\_\_\_  
 Parks Department \_\_\_\_\_  
 Planning Department \_\_\_\_\_  
 Police Department \_\_\_\_\_  
 Public Works Department \_\_\_\_\_

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**COUNCIL ACTION** (Office Use Only)

- Motion Passed  
 Motion Failed; \_\_\_\_\_  
 Action Tabled: \_\_\_\_\_  
 Vote: \_\_\_\_\_
- Resolution Passed  
 Effective Date: \_\_\_\_\_
- Ordinance Adopted  
 First Reading: \_\_\_\_\_  
 Second Reading: \_\_\_\_\_  
 Effective Date: \_\_\_\_\_

CITY of LA GRANDE  
COUNCIL ACTION FORM

Council Meeting Date: January 3, 2024

PRESENTER:

Michael Boquist, Community Development Director

COUNCIL ACTION:

**CONSIDER RESOLUTIONS ANNEXING 25 PROPERTIES, GROUPED IN 9 AREAS  
FILE NUMBER 01-ANP-24**

1. MAYOR: Request Staff Report.
2. MAYOR: Invite Public Testimony.
3. MAYOR: Invite Council Discussion.
4. MAYOR: Entertain Motion:  
**Suggested Motion 1:** I move that the proposed Resolutions annexing properties within Areas 1 through 9, each be Read by Title Only, Put to a Vote, and Passed.
5. MAYOR: Invite Additional Council Discussion.
6. MAYOR: Ask the City Recorder to Read the **Area 1** Proposed Resolution by Title Only.
7. MAYOR: Ask for the Vote.
8. MAYOR: Ask the City Recorder to Read the **Area 2** Proposed Resolution by Title Only.
9. MAYOR: Ask for the Vote.
10. MAYOR: Ask the City Recorder to Read the **Area 3** Proposed Resolution by Title Only.
11. MAYOR: Ask for the Vote.
12. MAYOR: Ask the City Recorder to Read the **Area 4** Proposed Resolution by Title Only.
13. MAYOR: Ask for the Vote.
14. MAYOR: Ask the City Recorder to Read the **Area 5** Proposed Resolution by Title Only.
15. MAYOR: Ask for the Vote.
16. MAYOR: Ask the City Recorder to Read the **Area 6** Proposed Resolution by Title Only.
17. MAYOR: Ask for the Vote.
18. MAYOR: Ask the City Recorder to Read the **Area 7** Proposed Resolution by Title Only.
19. MAYOR: Ask for the Vote.



- 20. MAYOR: Ask the City Recorder to Read the **Area 8** Proposed Resolution by Title Only.
- 21. MAYOR: Ask for the Vote.
- 22. MAYOR: Ask the City Recorder to Read the **Area 9** Proposed Resolution by Title Only.
- 23. MAYOR: Ask for the Vote.

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**EXPLANATION:** On October 23, 2023, during a Work Session of the City Council, Staff and the Council discussed potential opportunities for annexing properties within the City’s urban growth boundary (UGB) that meet the following criteria: (1) where the current or prior property owner(s) have a signed consent to annex agreement, which is recorded in the property deed records of Union County; (2) the property directly benefits from receiving City water and/or sewer services; and, (3) the property is contiguous to the City limits.

Consideration of annexing UGB property has recently become a priority as the City has undertaken a number of long-range planning projects that evaluate future housing, commercial and industrial land needs; and the demands for providing City water, sewer and street infrastructure to underserved areas in our community. Through this effort, Staff has discussed with the Council the requirements of both State law and City code for annexing urban growth boundary properties as they develop.

The annexation requirement partially stems from Oregon State law and Statewide Planning Goal 14 (OAR 660, Division 14), which outlines the responsibilities for cities to conduct long-range planning efforts and pursue urban growth boundary expansions by: (1) forecasting the City’s 20-year growth and land needs; (2) establish or expand the UGB to accommodate the needed land; then, (3) annexing UGB properties and providing urban services as they develop. These annexation requirements are implemented through four City ordinances, all of which require annexation at the time of receiving City services:

- Land Development Code Ordinance 3266, Series 2023
- Comprehensive Plan Ordinance 3255, Series 2022
- Sewer Ordinance 3072, Series 2008
- Water Ordinance 3051, Series 2006

Procedurally, as properties immediately adjacent or contiguous to the City limits develop, they are annexed into the City and are provided with City services. However, as in many communities, there are many parcels within the UGB that are not immediately adjacent or contiguous to the City limits, which need or desire City services but cannot be annexed without forcing the annexation of other UGB properties. In such instances, State law provides a mechanism for cities to support development without annexation, and to provide urban services (water and sewer) in exchange for the property owner(s) signing a consent to annex agreement. All the proposed annexations before the Council fall within this category and at the time the City offered the opportunity for the property owners to sign agreements consenting to future annexation in exchange for receiving City services. These agreements, as required by law, were recorded in the Union County property deed records, they run with the land and are binding on all successors, heirs, etc. (future property owners).

At the time of signing a consent to annex agreement, the property owner is advised that by signing the agreement, they understand and agree that when the City is able to annex their property, the City will move forward with the annexation.

The consent to annex agreement, the above State law, and City codes were all discussed during the City Council’s October 23, 2023, work session. At the conclusion of the work session, by consensus of the City Council, Staff was directed to bring forward the annexation of all eligible properties within the UGB, with the first phase being those properties meeting the criteria first discussed above, which are: (1) where the current or prior property owner(s) have a signed consent to annex agreement, which is recorded in the property deed records of Union County; (2) the

property directly benefits from receiving or having access to City water and/or sewer services; and, (3) the property is contiguous to the City limits.

The eligible properties for annexation are reflected in attached Exhibit A. The proposed annexations have been grouped into 9 areas. Each area proposed to be annexed will be by a separate City Council Resolution. The purpose for separating the proposed annexations into groups and separate Resolutions is that if the annexation of one property or area is successfully challenged in Court, overturning the annexation of that property or area, the entire Resolution would become void. By separating the properties into groups and separate Resolutions, this would ensure that all other annexation Resolutions would remain valid and in effect. To save time, the Suggested Motion includes all areas rather than requiring a separate motion for each. Given Resolutions must be individually read prior to the vote, there will be separate votes for each Resolution. Should the Council prefer, individual motions could be made for each Resolution.

As discussed during the October 23, 2023, work session, there are multiple avenues for annexing properties by Resolution of the City Council. This proposed annexation is pursuant to the criteria provided in Oregon Revised Statutes (ORS) 222.125, which may be approved by Resolution when the request includes: (1) consent from the majority of property owners; (2) where such consents represent the majority of land area; and, (3) where such consents represent the majority of the land value. If the above requirements are met, the legislative body (City Council) may "proclaim the annexation" by Resolution. In this case, the consents on file represent 100% of each criteria, thus satisfying the applicable requirements of ORS 222.125.

The City Manager recommends the City Council pass each of the 9 Resolutions as presented by Staff.

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**Reviewed By:** (Initial)

City Manager \_\_\_\_\_  
 City Recorder \_\_\_\_\_  
 Aquatics Division \_\_\_\_\_  
 Building Department \_\_\_\_\_  
 ED Department \_\_\_\_\_  
 Finance \_\_\_\_\_  
 Fire Department \_\_\_\_\_

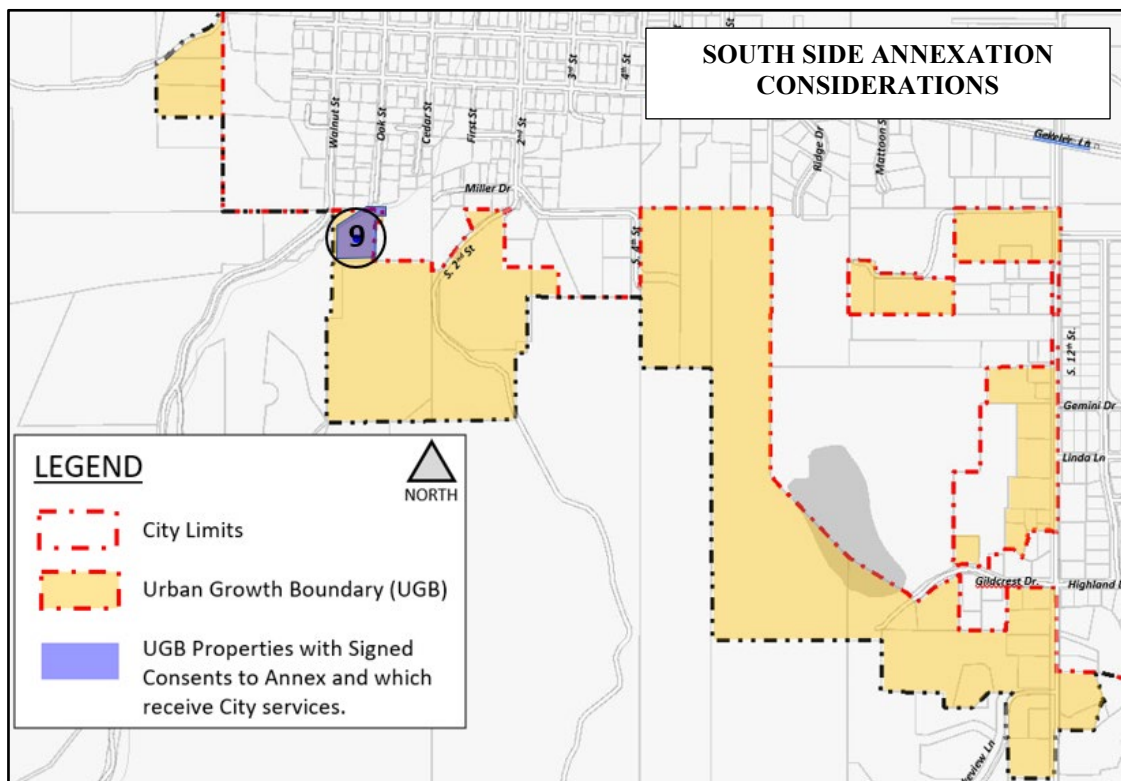
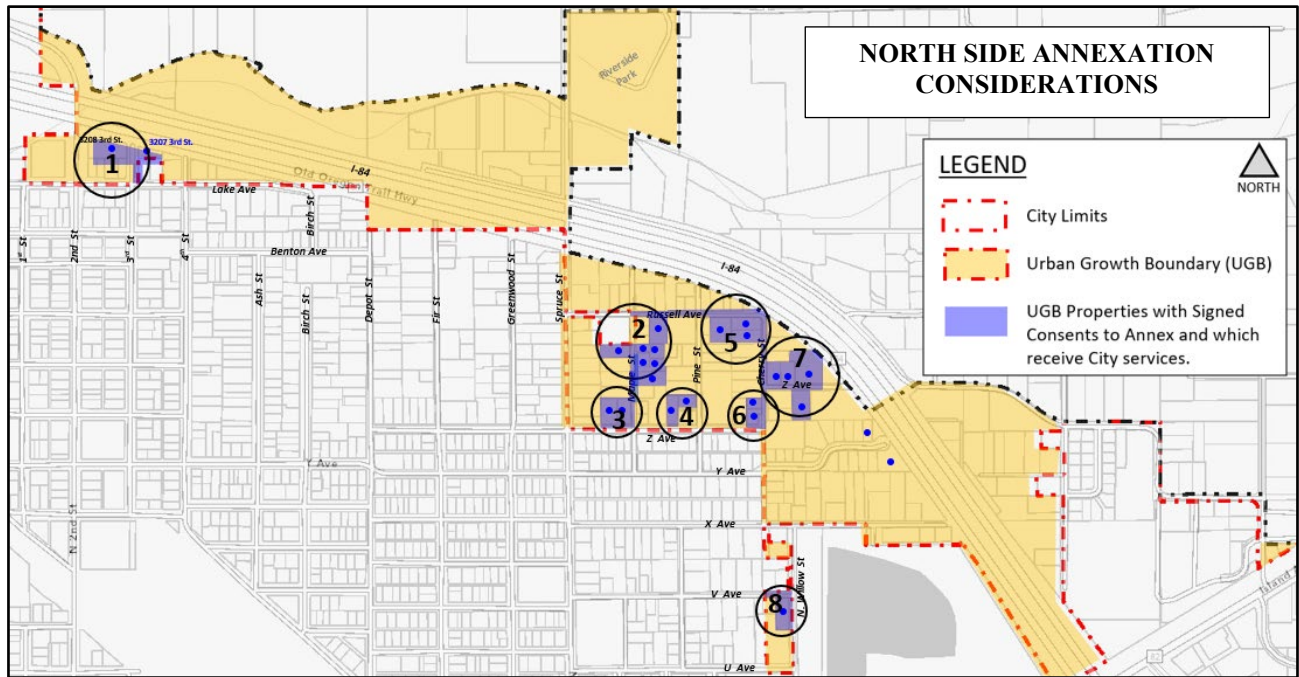
Human Resources Dept \_\_\_\_\_  
 Library \_\_\_\_\_  
 Parks Department \_\_\_\_\_  
 Planning Department \_\_\_\_\_  
 Police Department \_\_\_\_\_  
 Public Works Department \_\_\_\_\_

**COUNCIL ACTION** (Office Use Only)

Motion Passed  
 Motion Failed; \_\_\_\_\_  
 Action Tabled: \_\_\_\_\_  
 Vote: \_\_\_\_\_  
 Resolution Passed # \_\_\_\_\_  
 Effective Date: \_\_\_\_\_  
 Ordinance Adopted # \_\_\_\_\_  
 First Reading: \_\_\_\_\_  
 Second Reading: \_\_\_\_\_  
 Effective Date: \_\_\_\_\_

## EXHIBIT A

The proposed annexations have been grouped into 9 areas (see maps below), with each area proposed to be annexed by a separate City Council Resolution. The purpose for separating the proposed annexations into groups is that if the annexation of one property or area is successfully challenged in Court, overturning the annexation of that property or area, that entire Resolution would become void. By separating the properties into groups, this would ensure that all other annexation Resolutions would remain valid and in effect.



CITY OF LA GRANDE  
RESOLUTION NUMBER \_\_\_\_\_  
SERIES 2024

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA GRANDE, UNION COUNTY, OREGON, DECLARING CERTAIN TERRITORY ANNEXED TO THE CITY OF LA GRANDE, UNION COUNTY, OREGON; SPECIFICALLY, PROPERTIES LOCATED WITHIN “AREA 1” IN TOWNSHIP 2 SOUTH, RANGE 38 EAST, SECTION 31DD, TAX LOTS 700 AND 1200; AND, ALL OF THE ADJACENT THIRD STREET RIGHT-OF-WAY EXTENDING NORTH FROM LAKE AVENUE; AND, REMOVING SAID PROPERTY FROM THE LA GRANDE RURAL FIRE PROTECTION DISTRICT**

WHEREAS, pursuant to ORS 222.120 and 222.170, the City Council of the City of La Grande, Oregon, need not call nor hold an election in any contiguous area proposed to be annexed if more than half of the owners of land in the territory, who also own more than half of the land in the contiguous territory and of real property therein representing more than half of the assessed value of all real property in the contiguous territory consent in writing to the annexation of their land in the territory and file a statement of their consent with the legislative body on or before the day when, pursuant to ORS 222.170(1)(a), a Public Hearing is held pursuant to ORS 222.120, if the City legislative body dispenses with submitting the question to the electors of the city; and,

WHEREAS, pursuant to ORS 222.120(2) and (3), when the legislative body of the city elects to dispense with submitting the question of the proposed annexation to the electors of the city, the legislative body of the city shall fix a day for a public hearing before the legislative body at which time the electors of the city may appear and be heard on the question of annexation; and, further that notice of the hearing shall be published once each week for two successive weeks prior to the day of hearing, in a newspaper of general circulation in the city, and notices of the hearing shall be posted in four public places in the city for a like period; and,

WHEREAS, said public hearing was fixed and held on January 3, 2024, with notice of said hearing being published in *The Observer*, a newspaper of general circulation, on December 19 and 26, 2023, in conformance with ORS 222.120(3); and,

WHEREAS, pursuant to ORS 222.170, if the city legislative body has previously dispensed with submitting the question to the electors of the city as provided in ORS 222.120, the legislative body, by resolution or ordinance, shall set the final boundaries of the area to be annexed by a legal description and proclaim the annexation; and,

WHEREAS, pursuant to ORS 222.173, signed statements of consent to annexation, along with written agreements waiving the one-year period for annexation, have been filed with the City of La Grande, Oregon, and are on file with the Union County Clerk, and recorded in the property deed records of Union County, and as provided in ORS 222.170; and further, that such consents represent more than half of the owners of land in the territory to be annexed, and the ownership of more than half of the land in the contiguous territory, and of real property therein representing more than half of the assessed value of all real property in the contiguous territory; and,

WHEREAS, said annexed area complies with ORS 222.111, in that it is contiguous to the existing City limits; and,

WHEREAS, pursuant to the Joint Management Agreement between the City of La Grande and Union County, Series 1983, Section 6 (B), upon annexation the City shall request jurisdiction and maintenance responsibility of adjacent public streets or roads under County maintenance at the time of annexation.

WHEREAS, the subject annexation complies with the Land Use Planning and Urbanization provisions of the acknowledged Comprehensive Plan of the City of La Grande, pursuant to Oregon Administrative Rule 660-014-0060; and,

WHEREAS, pursuant to ORS 222.125, the City Council of the City of La Grande, Union County, Oregon, may, by Resolution, establish the final boundaries of the area to be annexed;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of La Grande, Union County, Oregon, that:

**Section 1.** All of that portion of the territory(ies) described below and as depicted in Exhibit A, a copy of which is attached hereto, and by this reference incorporated herein as if fully set forth, that is located outside of the Corporate Limits of the City of La Grande shall be and hereby is declared to be annexed to the City of La Grande:

**Subject Properties to be Annexed:**

Owner – Hansen, Jeremy & Tiffany, 3208 N. Third Street, T2S, R38E, Section 31DD, Tax Lot 700, Union County Assessor Account No. 5576; and,

Owner – Reece, Kimberly, 3207 N. Third Street, T2S, R38E, Section 31DD, Tax Lot 1200, Union County Assessor Account No. 5583.

**Adjacent Public Rights-of-Way to be Annexed:**

The entirety of the adjacent N. Third Street and Lake Avenue Rights-of-Way from the intersection of North 3<sup>rd</sup> Street & Lake Avenue, extending North to the South Rights-of-Way line of US Highway I-84, as depicted in Exhibit A, a copy of which is attached hereto, and by this reference incorporated herein as if fully set forth; all of which is located within the City of La Grande Urban Growth Boundary.

**Legal Description of Territory to be Annexed:**

The following description is located in the Southeast Quarter of the Southeast Quarter of Section 31, Township 2 South, Range 38 East, Willamette Meridian, Union County Oregon and being more particularly described as follows:

Beginning at the centerline-centerline intersection of Lake Avenue and North Third Street, being in the City of La Grande, Oregon and marked by a two inch brass cap in monument box inscribed “Bagett-Griffith & Blackman, PLS,” bearing North 39°04’57” West a distance of 416.58 feet from the common corner of Sections 31 and 32, Township 2 South, Range 38 East, W.M. and Sections 5 and 6, Township 3 South, Range 38 East, W.M., said centerline-centerline intersection being the True Point of Beginning; Thence along the centerline of said Lake Street, South 88°36’00” West a distance of 40.00 feet; Thence along the Westerly Right-of-Way line of said North Third Street, North 01°24’00” West a distance of 165.00 feet more or less, to the Northeast Corner of Lot 16, Block 5, Rynearson’s Addition to La Grande, Union County Plat Records, Union County, Oregon; Thence along the North line of said Lot 16, South 88°36’00” West a distance of 257.00 feet more or less to the Northwest Corner of Lot 10, Block 5 of said Rynearson’s Addition to La Grande, said corner being on the Easterly Right-of-Way line of North Second Street, being 77.00 feet east, when measured at right angles to, the centerline of said North Second Street; Thence along the Easterly Right-of-Way line of said North Second Street North 01°24’00” West a distance of 125.00 feet more or less to a point on the Southerly Right-

of-Way line of Polk Avenue; Thence along the Southerly Right-of-Way line of Polk Avenue North 88°36'00" East a distance of 162.71 feet more or less to a point on the Southerly Right-of-Way line of the Old Oregon Trail Highway, now known as Interstate 84, as shown on Right-of-Way map DRG. NO. 8B-36-3, Oregon Department of Transportation Right-of-Way map records; Thence along said Old Oregon Trail Highway Southerly Right-of-Way line, South 78°13'30" East of distance of 343.33 feet, more or less to a point on the Westerly line of Lot 1, Block 2, of said Rynearson's Addition to La Grande, Union County Plat Records; Thence South 01°24'00" East a distance of 46.75 feet, more or less to the Northeast Corner of Lot 9, Block 2 of said Rynearson's Addition to La Grande; Thence along the North line of said Lot 9, South 88°36'00" West a distance of 160.00 feet more or less to the Northwest Corner of Lot 6, Block 2 of said Rynearson's Addition to La Grande, said corner also being on the Easterly Right-of-Way line of North Third Street; Thence along said Easterly Right-of-Way line South 01°24'00" East a distance of 164.97 feet, more or less to a point on the centerline of Lake Avenue; Thence along said centerline, South 88°33'03" West a distance of 40.00 feet to the True Point of Beginning.

Containing an area of 62,244 square feet, more or less.

Basis of Bearings: ODOT Right-of-Way map DRG. NO. 8B-36-3

**Section 2.** The territory(ies) described herein are declared to be and hereby are withdrawn from the La Grande Rural Fire Protection District.

**Section 3.** The City Manager or other designee of the City of La Grande, Oregon, shall be and hereby is directed to make and submit to the Secretary of State of the State of Oregon:

- a. A copy of this Resolution; and,
- b. A copy of the property owner statements of consent to annexation; and
- c. A copy of the Union County Assessor Plat Maps depicting the annexation area described herein.

City of La Grande  
Resolution Number \_\_\_\_  
Series 2024  
Page (4)

PASSED and EFFECTIVE ON this Third (3<sup>rd</sup>) day of January, 2024, by  
\_\_\_\_ ( ) of \_\_\_\_ ( ) Councilors present and voting in the affirmative.

\_\_\_\_\_  
Justin B. Rock, Mayor

\_\_\_\_\_  
David Glabe, Mayor Pro Tem

\_\_\_\_\_  
Corrine Dutto, Councilor

\_\_\_\_\_  
Nicole Howard, Councilor

\_\_\_\_\_  
Molly King, Councilor

\_\_\_\_\_  
Mary Ann Miesner, Councilor

\_\_\_\_\_  
Denise Wheeler, Councilor

ATTEST:

\_\_\_\_\_  
Stacey M. Stockhoff  
City Recorder





CITY OF LA GRANDE  
RESOLUTION NUMBER \_\_\_\_\_  
SERIES 2024

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA GRANDE, UNION COUNTY, OREGON, DECLARING CERTAIN TERRITORY ANNEXED TO THE CITY OF LA GRANDE, UNION COUNTY, OREGON; SPECIFICALLY, PROPERTIES LOCATED WITHIN “AREA 2” IN TOWNSHIP 3 SOUTH, RANGE 38 EAST, SECTION 05AB, TAX LOTS 2300, 3500, 3602, 3607, 3610, 3611, and 3701; AND, ALL OF THE ADJACENT MAPLE STREET AND RUSSELL AVENUE RIGHTS-OF-WAY EXTENDING TO THE INTERSECTION OF MAPLE STREET AND RUSSELL AVENUE; AND, REMOVING SAID PROPERTY FROM THE LA GRANDE RURAL FIRE PROTECTION DISTRICT**

**WHEREAS, pursuant to ORS 222.120 and 222.170, the City Council of the City of La Grande, Oregon, need not call nor hold an election in any contiguous area proposed to be annexed if more than half of the owners of land in the territory, who also own more than half of the land in the contiguous territory and of real property therein representing more than half of the assessed value of all real property in the contiguous territory consent in writing to the annexation of their land in the territory and file a statement of their consent with the legislative body on or before the day when, pursuant to ORS 222.170(1)(a), a Public Hearing is held pursuant to ORS 222.120, if the City legislative body dispenses with submitting the question to the electors of the city; and,**

**WHEREAS, pursuant to ORS 222.120(2) and (3), when the legislative body of the city elects to dispense with submitting the question of the proposed annexation to the electors of the city, the legislative body of the city shall fix a day for a public hearing before the legislative body at which time the electors of the city may appear and be heard on the question of annexation; and, further that notice of the hearing shall be published once each week for two successive weeks prior to the day of hearing, in a newspaper of general circulation in the city, and notices of the hearing shall be posted in four public places in the city for a like period; and,**

**WHEREAS, said public hearing was fixed and held on January 3, 2024, with notice of said hearing being published in *The Observer*, a newspaper of general circulation, on December 19 and 26, 2023, in conformance with ORS 222.120(3); and,**

**WHEREAS, pursuant to ORS 222.170, if the city legislative body has previously dispensed with submitting the question to the electors of the city as provided in ORS 222.120, the legislative body, by resolution or ordinance, shall set the final boundaries of the area to be annexed by a legal description and proclaim the annexation; and,**

**WHEREAS, pursuant to ORS 222.173, signed statements of consent to annexation, along with a written agreements waiving the one-year period for annexation, have been filed with the City of La Grande, Oregon, and are on file with the Union County Clerk, and recorded in the property deed records of Union County, and as provided in ORS 222.170; and further, that such consents represent more than half of the owners of land in the territory to be annexed, and the ownership of more than half of the land in the contiguous territory, and of real property therein representing more than half of the assessed value of all real property in the contiguous territory; and,**

**WHEREAS, said annexed area complies with ORS 222.111, in that it is contiguous to the existing City limits; and,**

**WHEREAS, pursuant to the Joint Management Agreement between the City of La Grande and Union County, Series 1983, Section 6 (B), upon annexation the City shall request jurisdiction and maintenance responsibility of adjacent public streets or roads under County maintenance at the time of annexation.**

**WHEREAS, the subject annexation complies with the Land Use Planning and Urbanization provisions of the acknowledged Comprehensive Plan of the City of La Grande, pursuant to Oregon Administrative Rule 660-014-0060; and,**

WHEREAS, pursuant to ORS 222.125, the City Council of the City of La Grande, Union County, Oregon, may, by Resolution, establish the final boundaries of the area to be annexed;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of La Grande, Union County, Oregon, that:

**Section 1.** All of that portion of the territory(ies) described below and as depicted in Exhibit A, a copy of which is attached hereto, and by this reference incorporated herein as if fully set forth, that is located outside of the Corporate Limits of the City of La Grande shall and hereby is declared to be annexed to the City of La Grande:

**Subject Properties to be Annexed:**

Owner – Oman, Dave, 2806 Maple Street, T3S, R38E, Section 05AB, Tax Lot 2300, Union County Assessor Account No. 5817; and,

Owner – Mowry, James & Christine, 2707 Maple Street, T3S, R38E, Section 05AB, Tax Lot 3500, Union County Assessor Account No. 5833; and,

Owner – Smith, Dave, 2809-C Maple Street, T3S, R38E, Section 05AB, Tax Lot 3602, Union County Assessor Account No. 5836; and,

Owner – Simer, Nicolas, 2807 Maple Street, T3S, R38E, Section 05AB, Tax Lot 3607, Union County Assessor Account No. 5842; and,

Owner – Gustavson, Eric & Maime, 2809-A&B Maple Street, T3S, R38E, Section 05AB, Tax Lot 3610, Union County Assessor Account No. 18414; and,

Owner – Victor & Maxine Trust, 2801 Maple Street, T3S, R38E, Section 05AB, Tax Lot 3611, Union County Assessor Account No. 18415; and,

Owner – D. Comstock and P Comstock, 1708 Russell Avenue, T3S, R38E, Section 05AB, Tax Lot 3701, Union County Assessor Account No. 5845.

**Adjacent Public Rights-of-Way to be Annexed:**

The entirety of N. Maple Street adjacent to Tax Lots 2300, 3500, 3602, 3607 and 3610 N. Maple Street; and the entirety of Russell Avenue adjacent to Tax Lot 3701, extending West to the intersection of N. Maple Street and Russell Avenue; all as depicted in Exhibit A, a copy of which is attached hereto, and by this reference incorporated herein as if fully set forth; all of which is located within the City of La Grande Urban Growth Boundary.

**Legal Description of Territory to be Annexed:**

The following description is located in the Northeast Quarter of Section 5, Township 3 South, Range 38 East, Willamette Meridian, Union County, Oregon and being more particularly described as follows:

Beginning at Northeast Corner of the “Comstock” tract as shown and described in Document Number 20193131, Union County Deed Records,

Union County, Oregon said Corner also being on the Southerly Right-of-Way line of Russell Avenue, which bears South 71°53'56" West a distance of 2081.58 feet from the Northeast Corner of Section 5, Township 3 South, Range 38 East, Willamette Meridian, said Corner also being the True Point of Beginning; Thence leaving said Southerly Right-of-Way line along the new "Comstock" Easterly line per Survey Number 037-2018, Union County Survey Records, Union County, Oregon, South 01°57'11" East a distance of 180.21 feet more or less to the Southeast Corner of said "Comstock" tract; Thence along the Southerly line of said tract, South 88°02'49" West a distance of 18.00 feet more or less to the Northeast Corner of Parcel 2, Minor Partition Plat No. 20080018T, Union County Plat Records, Union County, Oregon; Thence along the Easterly line of said Parcel 2, South 01°57'11" East a distance of 146.57 feet more or less to Easterly Corner of Parcel 3 of said Minor Partition Plat No. 20080018T; Thence along the Easterly line of said Parcel 3, North 88°02'49" East a distance of 8.00 feet more or less; thence South 01°57'11" East a distance of 133.43 feet more or less to the Southeast corner of that tract of land as described in Document Number 20131385, Union County Deed Records; Thence along the Southerly line of said tract South 88°02'49" West a distance of 200.00 feet more or less to a point on the Easterly Right-of-Way line of North Maple Street; Thence leaving said Right-of-Way line at right angles thereof, North 88°02'49" East a distance of 40.00 feet to a point on the Westerly Right-of-Way line; Thence along said Westerly Right-of-Way line, North 01°57'11" West a distance of 190.00 feet more or less to the Southeast Corner of that Tract of land as described in Document Number 20090653, Union County Deed Records; Thence South 88°02'49" West a distance of 200.00 feet more or less to the Southwest Corner of said tract; Thence North 01°57'11" West a distance of 90.00 feet more or less to the Northwest Corner of said tract; Thence North 88°02'49" East a distance of 200.00 feet more or less to the Northeast corner of said tract, said corner also being on the Westerly Right-of-Way line of North Maple Street; Thence leaving said Right-of-Way line at right angles thereof North 88°02'49" East a distance of 40.00 feet to a point on Easterly Right-of-Way line of said North Maple Street; Thence North 88°02'49" East a distance of 90.00 feet more or less to the Southwest Corner of "Comstock" tract as shown and described in Document Number 20193131, Union County Deed Records; Thence North 01°57'11" West a distance of 180.16 feet more or less to the Northwest corner of said "Comstock" tract, said corner also being on the Southerly Right-of-Way line of Russell Avenue; Thence along said Southerly Right-of-Way line South 88°02'49" West a distance of 90.00 feet more or less to the Easterly Right-of-Way line of North Maple Street; Thence North 01°57'11" West a distance of 40.00 feet to the Northerly Right-of-Way line of Russell Avenue; Thence along said Northerly Right-of-Way line North 88°02'49" East a distance of 210.00 feet more or less; Thence South 01°57'11" East a distance of 40.00 feet to the True Point of Beginning.

Containing an area of 94,865 square feet, more or less.

Basis of Bearings: ODOT Right-of-Way map DRG. NO. 8B-36-3

**Section 2.** The territory(ies) described herein are declared to be and hereby are withdrawn from the La Grande Rural Fire Protection District.

**Section 3.** The City Manager or other designee of the City of La Grande, Oregon, shall be and hereby is directed to make and submit to the Secretary of State of the State of Oregon:

- a. A copy of this Resolution; and,
- b. A copy of the property owner statements of consent to annexation; and
- c. A copy of the Union County Assessor Plat Maps depicting the annexation area described herein.

PASSED and EFFECTIVE ON this Third (3<sup>rd</sup>) day of January, 2024, by \_\_\_\_\_ (\_\_\_\_) of \_\_\_\_\_ (\_\_\_\_) Councilors present and voting in the affirmative.

\_\_\_\_\_  
Justin B. Rock, Mayor

\_\_\_\_\_  
David Glabe, Mayor Pro Tem

\_\_\_\_\_  
Corrine Dutto, Councilor

\_\_\_\_\_  
Nicole Howard, Councilor

\_\_\_\_\_  
Molly King, Councilor

\_\_\_\_\_  
Mary Ann Miesner, Councilor

\_\_\_\_\_  
Denise Wheeler, Councilor

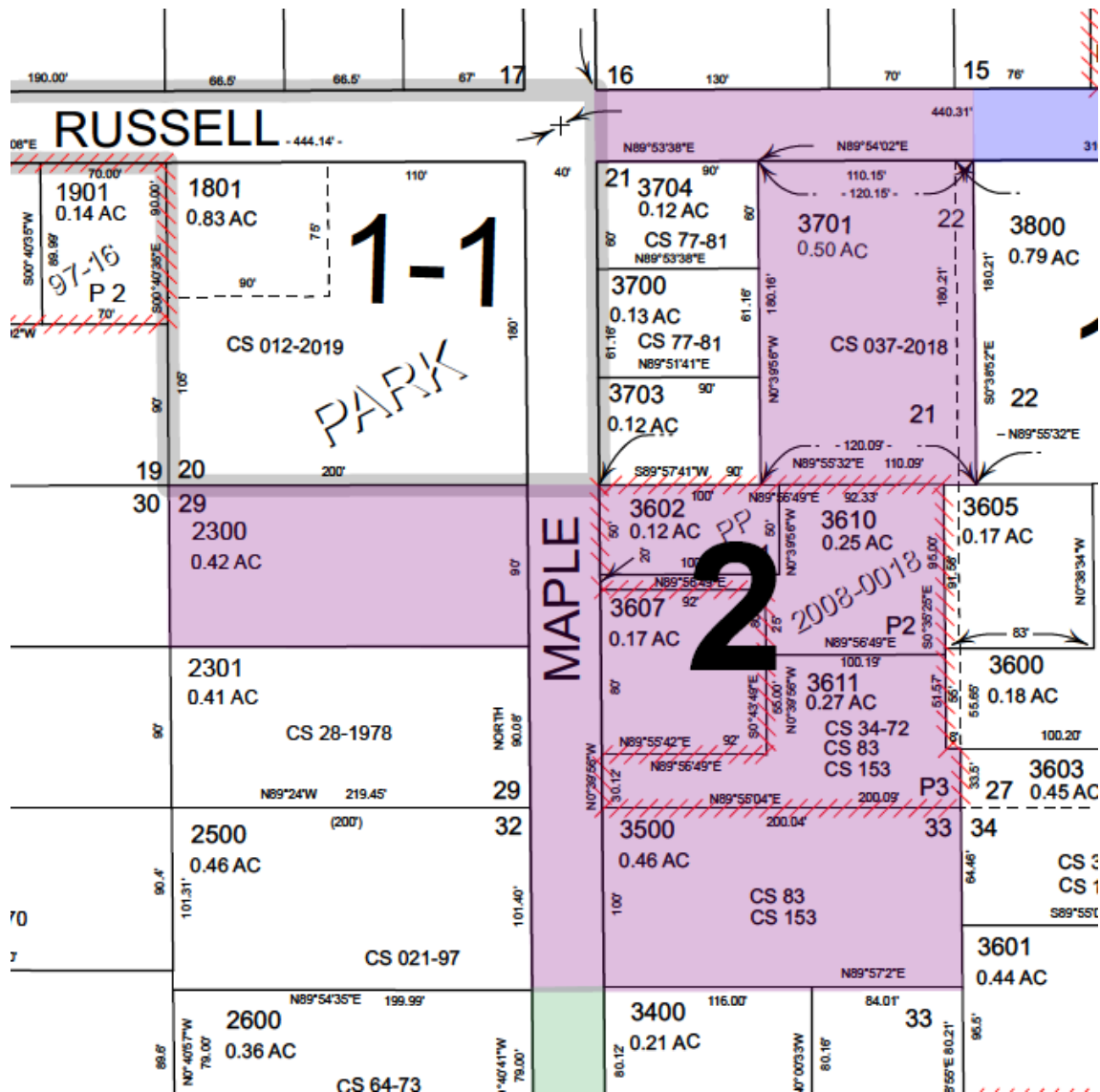
ATTEST:

\_\_\_\_\_  
Stacey M. Stockhoff  
City Recorder

**EXHIBIT 'A'**

**AREA 2 ANNEXATION TERRITORY**

*Territory Includes: 2806 Maple Street, in T3S, R38E, Section 05AB, Tax Lots 2300, Union County Assessor Account No. 5817; and, 2707 Maple Street, T3S, R38E, Section 05AB, Tax Lot 3500, Union County Assessor Account No. 5833; and, 2809-C Maple Street, T3S, R38E, Section 05AB, Tax Lot 3602, Union County Assessor Account No. 5836; and, 2807 Maple Street, T3S, R38E, Section 05AB, Tax Lot 3607, Union County Assessor Account No. 5842; and, 2809-A&B Maple Street, T3S, R38E, Section 05AB, Tax Lot 3610, Union County Assessor Account No. 18414; and, 2801 Maple Street, T3S, R38E, Section 05AB, Tax Lot 3611, Union County Assessor Account No. 18415; and, 1708 Russell Avenue, T3S, R38E, Section 05AB, Tax Lot 3701, Union County Assessor Account No. 5845; and the adjacent N. Maple Street and Russell Avenue Rights-of-Way, as depicted below.*



CITY OF LA GRANDE  
RESOLUTION NUMBER \_\_\_\_\_  
SERIES 2024

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA GRANDE, UNION COUNTY, OREGON, DECLARING CERTAIN TERRITORY ANNEXED TO THE CITY OF LA GRANDE, UNION COUNTY, OREGON; SPECIFICALLY, PROPERTIES LOCATED WITHIN “AREA 3” IN TOWNSHIP 3 SOUTH, RANGE 38 EAST, SECTION 05AB, TAX LOTS 3000 AND 3200; AND, ALL OF THE ADJACENT N. MAPLE STREET RIGHT-OF-WAY EXTENDING FROM Z AVENUE, NORTH TO THE SOUTH BOUNDARY OF TAX LOT 3500; AND, REMOVING SAID PROPERTY FROM THE LA GRANDE RURAL FIRE PROTECTION DISTRICT**

**WHEREAS, pursuant to ORS 222.120 and 222.170, the City Council of the City of La Grande, Oregon, need not call nor hold an election in any contiguous area proposed to be annexed if more than half of the owners of land in the territory, who also own more than half of the land in the contiguous territory and of real property therein representing more than half of the assessed value of all real property in the contiguous territory consent in writing to the annexation of their land in the territory and file a statement of their consent with the legislative body on or before the day when, pursuant to ORS 222.170(1)(a), a Public Hearing is held pursuant to ORS 222.120, if the City legislative body dispenses with submitting the question to the electors of the city; and,**

**WHEREAS, pursuant to ORS 222.120(2) and (3), when the legislative body of the city elects to dispense with submitting the question of the proposed annexation to the electors of the city, the legislative body of the city shall fix a day for a public hearing before the legislative body at which time the electors of the city may appear and be heard on the question of annexation; and, further that notice of the hearing shall be published once each week for two successive weeks prior to the day of hearing, in a newspaper of general circulation in the city, and notices of the hearing shall be posted in four public places in the city for a like period; and,**

**WHEREAS, said public hearing was fixed and held on January 3, 2024, with notice of said hearing being published in *The Observer*, a newspaper of general circulation, on December 19 and 26, 2023, in conformance with ORS 222.120(3); and,**

**WHEREAS, pursuant to ORS 222.170, if the city legislative body has previously dispensed with submitting the question to the electors of the city as provided in ORS 222.120, the legislative body, by resolution or ordinance, shall set the final boundaries of the area to be annexed by a legal description and proclaim the annexation; and,**

**WHEREAS, pursuant to ORS 222.173, signed statements of consent to annexation, along with a written agreements waiving the one-year period for annexation, have been filed with the City of La Grande, Oregon, and are on file with the Union County Clerk, and recorded in the property deed records of Union County, and as provided in ORS 222.170; and further, that such consents represent more than half of the owners of land in the territory to be annexed, and the ownership of more than half of the land in the contiguous territory, and of real property therein representing more than half of the assessed value of all real property in the contiguous territory; and,**

**WHEREAS, said annexed area complies with ORS 222.111, in that it is contiguous to the existing City limits; and,**

**WHEREAS, pursuant to the Joint Management Agreement between the City of La Grande and Union County, Series 1983, Section 6 (B), upon annexation the City shall request jurisdiction and maintenance responsibility of adjacent public streets or roads under County maintenance at the time of annexation.**

**WHEREAS, the subject annexation complies with the Land Use Planning and Urbanization provisions of the acknowledged Comprehensive Plan of the City of La Grande, pursuant to Oregon Administrative Rule 660-014-0060; and,**

WHEREAS, pursuant to ORS 222.125, the City Council of the City of La Grande, Union County, Oregon, may, by Resolution, establish the final boundaries of the area to be annexed;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of La Grande, Union County, Oregon, that:

**Section 1.** All of that portion of the territory(ies) described below and as depicted in Exhibit A, a copy of which is attached hereto, and by this reference incorporated herein as if fully set forth, that is located outside of the Corporate Limits of the City of La Grande shall and hereby is declared to be annexed to the City of La Grande:

**Subject Properties to be Annexed:**

Owner – Wherely, Satoria, 1611 Z Avenue, T3S, R38E, Section 05AB, Tax Lot 3000, Union County Assessor Account No. 5826; and,

Owner – Dixon, Larry K Etux, 1615 Z Avenue, T3S, R38E, Section 05AB, Tax Lot 3200, Union County Assessor Account No. 5828.

**Adjacent Public Rights-of-Way to be Annexed:**

The entirety of the adjacent N. Maple Street right-of-way, from Z Avenue, North to the South boundary of Area 2, also being adjacent to the Southwest corner of 2707 Maple Street, in T3S, R28E, Section 05AB, Tax Lot 3500, as depicted in Exhibit A, a copy of which is attached hereto, and by this reference incorporated herein as if fully set forth; all of which is located within the City of La Grande Urban Growth Boundary.

**Legal Description of Territory to be Annexed:**

(Place Holder – Legal is being prepared by the City Surveyor. It is anticipated to be completed by the January 3, 2024, City Council meeting and inserted here into the FINAL copy of the Resolution for adoption.)

**Section 2.** The territory(ies) described herein are declared to be and hereby are withdrawn from the La Grande Rural Fire Protection District.

**Section 3.** The City Manager or other designee of the City of La Grande, Oregon, shall be and hereby is directed to make and submit to the Secretary of State of the State of Oregon:

- a. A copy of this Resolution; and,
- b. A copy of the property owner statements of consent to annexation; and
- c. A copy of the Union County Assessor Plat Maps depicting the annexation area described herein.

City of La Grande  
Resolution Number \_\_\_\_  
Series 2024  
Page (3)

PASSED and EFFECTIVE ON this Third (3<sup>rd</sup>) day of January, 2024, by  
\_\_\_\_ (\_\_) of \_\_\_\_ (\_\_) Councilors present and voting in the affirmative.

\_\_\_\_\_  
Justin B. Rock, Mayor

\_\_\_\_\_  
David Glabe, Mayor Pro Tem

\_\_\_\_\_  
Corrine Dutto, Councilor

\_\_\_\_\_  
Nicole Howard, Councilor

\_\_\_\_\_  
Molly King, Councilor

\_\_\_\_\_  
Mary Ann Miesner, Councilor

\_\_\_\_\_  
Denise Wheeler, Councilor

ATTEST:

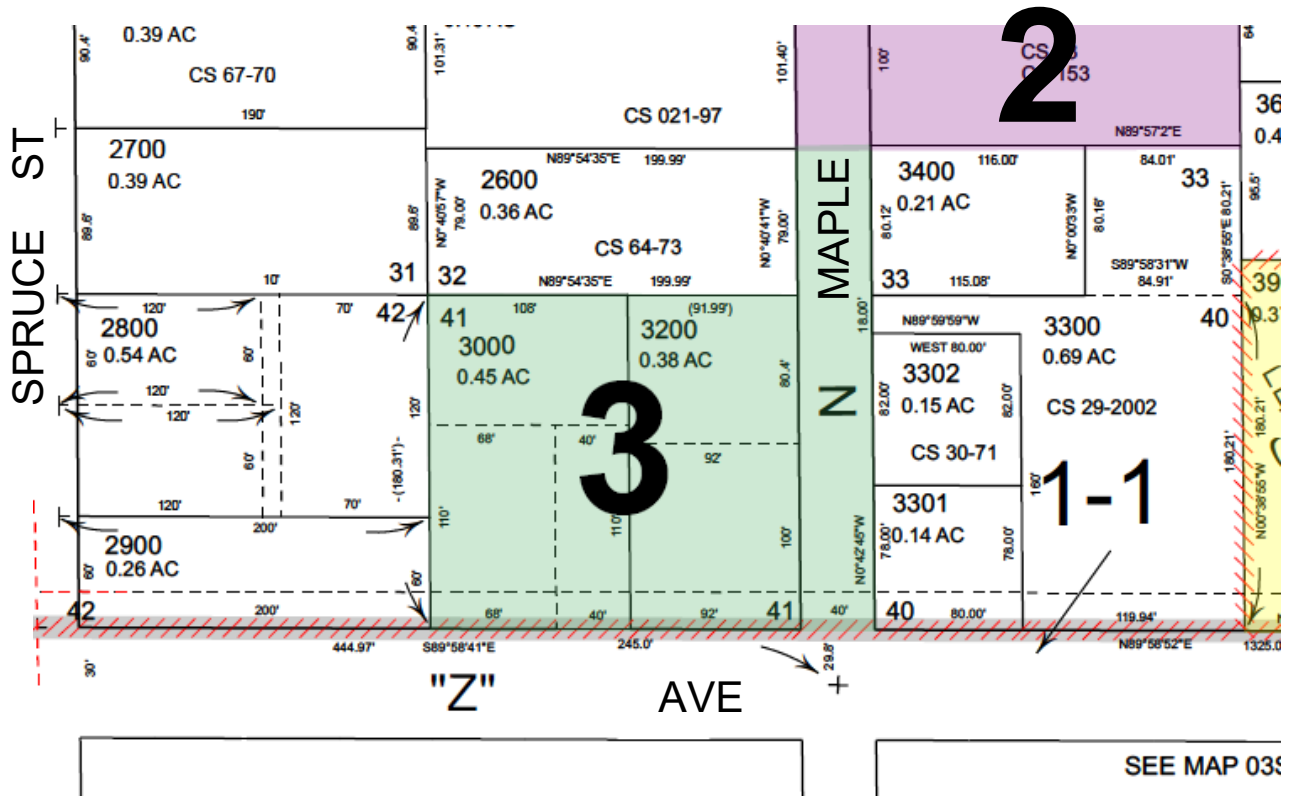
\_\_\_\_\_  
Stacey M. Stockhoff  
City Recorder



**EXHIBIT 'A'**

**AREA 3 ANNEXATION TERRITORY**

*Territory Includes: 1611 and 1615 Z Avenue, T3S, R38E, Section 05AB, Tax Lots 3000 and 3200, Union County Assessor Account No. 5826 and 5828; and the adjacent N Maple Street Right-of-Way, as depicted below.*



CITY OF LA GRANDE  
RESOLUTION NUMBER \_\_\_\_\_  
SERIES 2024

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA GRANDE, UNION COUNTY, OREGON, DECLARING CERTAIN TERRITORY ANNEXED TO THE CITY OF LA GRANDE, UNION COUNTY, OREGON; SPECIFICALLY, PROPERTIES LOCATED WITHIN “AREA 4” IN TOWNSHIP 3 SOUTH, RANGE 38 EAST, SECTION 05AB, TAX LOTS 3900 AND 3902; AND, ALL OF THE ADJACENT N. PINE STREET RIGHT-OF-WAY EXTENDING SOUTH TO Z AVENUE; AND, REMOVING SAID PROPERTY FROM THE LA GRANDE RURAL FIRE PROTECTION DISTRICT**

**WHEREAS, pursuant to ORS 222.120 and 222.170, the City Council of the City of La Grande, Oregon, need not call nor hold an election in any contiguous area proposed to be annexed if more than half of the owners of land in the territory, who also own more than half of the land in the contiguous territory and of real property therein representing more than half of the assessed value of all real property in the contiguous territory consent in writing to the annexation of their land in the territory and file a statement of their consent with the legislative body on or before the day when, pursuant to ORS 222.170(1)(a), a Public Hearing is held pursuant to ORS 222.120, if the City legislative body dispenses with submitting the question to the electors of the city; and,**

**WHEREAS, pursuant to ORS 222.120(2) and (3), when the legislative body of the city elects to dispense with submitting the question of the proposed annexation to the electors of the city, the legislative body of the city shall fix a day for a public hearing before the legislative body at which time the electors of the city may appear and be heard on the question of annexation; and, further that notice of the hearing shall be published once each week for two successive weeks prior to the day of hearing, in a newspaper of general circulation in the city, and notices of the hearing shall be posted in four public places in the city for a like period; and,**

**WHEREAS, said public hearing was fixed and held on January 3, 2024, with notice of said hearing being published in *The Observer*, a newspaper of general circulation, on December 19 and 26, 2023, in conformance with ORS 222.120(3); and,**

**WHEREAS, pursuant to ORS 222.170, if the city legislative body has previously dispensed with submitting the question to the electors of the city as provided in ORS 222.120, the legislative body, by resolution or ordinance, shall set the final boundaries of the area to be annexed by a legal description and proclaim the annexation; and,**

**WHEREAS, pursuant to ORS 222.173, signed statements of consent to annexation, along with a written agreements waiving the one-year period for annexation, have been filed with the City of La Grande, Oregon, and are on file with the Union County Clerk, and recorded in the property deed records of Union County, and as provided in ORS 222.170; and further, that such consents represent more than half of the owners of land in the territory to be annexed, and the ownership of more than half of the land in the contiguous territory, and of real property therein representing more than half of the assessed value of all real property in the contiguous territory; and,**

**WHEREAS, said annexed area complies with ORS 222.111, in that it is contiguous to the existing City limits; and,**

**WHEREAS, pursuant to the Joint Management Agreement between the City of La Grande and Union County, Series 1983, Section 6 (B), upon annexation the City shall request jurisdiction and maintenance responsibility of adjacent public streets or roads under County maintenance at the time of annexation.**

**WHEREAS, the subject annexation complies with the Land Use Planning and Urbanization provisions of the acknowledged Comprehensive Plan of the City of La Grande, pursuant to Oregon Administrative Rule 660-014-0060; and,**

WHEREAS, pursuant to ORS 222.125, the City Council of the City of La Grande, Union County, Oregon, may, by Resolution, establish the final boundaries of the area to be annexed;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of La Grande, Union County, Oregon, that:

**Section 1.** All of that portion of the territory(ies) described below and as depicted in Exhibit A, a copy of which is attached hereto, and by this reference incorporated herein as if fully set forth, that is located outside of the Corporate Limits of the City of La Grande shall and hereby is declared to be annexed to the City of La Grande:

**Subject Properties to be Annexed:**

Owner – Blackwell, Benjamin & Jaquelyn, 1705 Z Avenue, T3S, R38E, Section 05AB, Tax Lot 3900, Union County Assessor Account No. 5850; and,

Owner – McCollum, Sharon, 2704 N. Pine Street, T3S, R38E, Section 05AB, Tax Lot 3902, Union County Assessor Account No. 17040.

**Adjacent Public Rights-of-Way to be Annexed:**

The entirety of the adjacent N. Pine Street Right-of-Way, extending South to Z Avenue, as depicted in Exhibit A, a copy of which is attached hereto, and by this reference incorporated herein as if fully set forth; all of which is located within the City of La Grande Urban Growth Boundary.

**Legal Description of Territory to be Annexed:**

(Place Holder – Legal is being prepared by the City Surveyor. It is anticipated to be completed by the January 3, 2024, City Council meeting and inserted here into the FINAL copy of the Resolution for adoption.)

**Section 2.** The territory(ies) described herein are declared to be and hereby are withdrawn from the La Grande Rural Fire Protection District.

**Section 3.** The City Manager or other designee of the City of La Grande, Oregon, shall be and hereby is directed to make and submit to the Secretary of State of the State of Oregon:

- a. A copy of this Resolution; and,
- b. A copy of the property owner statements of consent to annexation; and
- c. A copy of the Union County Assessor Plat Maps depicting the annexation area described herein.

PASSED and EFFECTIVE ON this Third (3<sup>rd</sup>) day of January, 2024, by  
\_\_\_\_ ( ) of \_\_\_\_ ( ) Councilors present and voting in the affirmative.

\_\_\_\_\_  
Justin B. Rock, Mayor

\_\_\_\_\_  
David Glabe, Mayor Pro Tem

\_\_\_\_\_  
Corrine Dutto, Councilor

\_\_\_\_\_  
Nicole Howard, Councilor

\_\_\_\_\_  
Molly King, Councilor

\_\_\_\_\_  
Mary Ann Miesner, Councilor

\_\_\_\_\_  
Denise Wheeler, Councilor

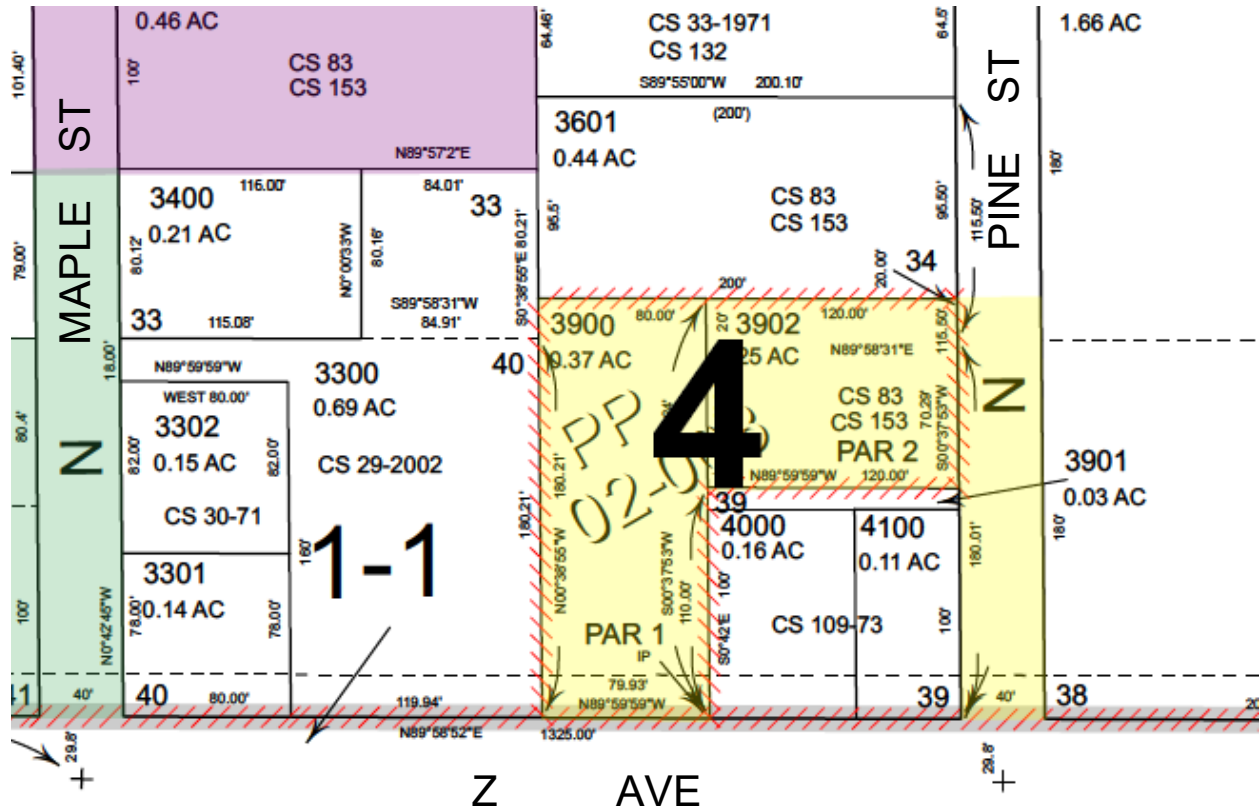
ATTEST:

\_\_\_\_\_  
Stacey M. Stockhoff  
City Recorder

**EXHIBIT 'A'**

**AREA 4 ANNEXATION TERRITORY**

*Territory Includes: 1705 Z Avenue and 2704 N. Pine Street, T3S, R38E, Section 05AB, Tax Lots 3900 and 3902, Union County Assessor Account No. 5850 and 17040; and the adjacent N Pine Street Right-of-Way, as depicted below.*



SEE MAP 03S 38E 05AC

CITY OF LA GRANDE  
RESOLUTION NUMBER \_\_\_\_\_  
SERIES 2024

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA GRANDE, UNION COUNTY, OREGON, DECLARING CERTAIN TERRITORY ANNEXED TO THE CITY OF LA GRANDE, UNION COUNTY, OREGON; SPECIFICALLY, PROPERTIES LOCATED WITHIN “AREA 5” IN TOWNSHIP 3 SOUTH, RANGE 38 EAST, SECTION 05AB, TAX LOTS 4300, 4400, AND 4401; AND, ALL OF THE ADJACENT RUSSELL AVENUE, EXTENDING WEST FROM INTERSTATE 84 TO THE EAST BOUNDARY OF AREA 2; AND, ALL OF N. CHERRY STREET RIGHT-OF-WAY EXTENDING NORTH TO INTERSTATE 84; AND, REMOVING SAID PROPERTY FROM THE LA GRANDE RURAL FIRE PROTECTION DISTRICT**

**WHEREAS, pursuant to ORS 222.120 and 222.170, the City Council of the City of La Grande, Oregon, need not call nor hold an election in any contiguous area proposed to be annexed if more than half of the owners of land in the territory, who also own more than half of the land in the contiguous territory and of real property therein representing more than half of the assessed value of all real property in the contiguous territory consent in writing to the annexation of their land in the territory and file a statement of their consent with the legislative body on or before the day when, pursuant to ORS 222.170(1)(a), a Public Hearing is held pursuant to ORS 222.120, if the City legislative body dispenses with submitting the question to the electors of the city; and,**

**WHEREAS, pursuant to ORS 222.120(2) and (3), when the legislative body of the city elects to dispense with submitting the question of the proposed annexation to the electors of the city, the legislative body of the city shall fix a day for a public hearing before the legislative body at which time the electors of the city may appear and be heard on the question of annexation; and, further that notice of the hearing shall be published once each week for two successive weeks prior to the day of hearing, in a newspaper of general circulation in the city, and notices of the hearing shall be posted in four public places in the city for a like period; and,**

**WHEREAS, said public hearing was fixed and held on January 3, 2024, with notice of said hearing being published in *The Observer*, a newspaper of general circulation, on December 19 and 26, 2023, in conformance with ORS 222.120(3); and,**

**WHEREAS, pursuant to ORS 222.170, if the city legislative body has previously dispensed with submitting the question to the electors of the city as provided in ORS 222.120, the legislative body, by resolution or ordinance, shall set the final boundaries of the area to be annexed by a legal description and proclaim the annexation; and,**

**WHEREAS, pursuant to ORS 222.173, signed statements of consent to annexation, along with a written agreements waiving the one-year period for annexation, have been filed with the City of La Grande, Oregon, and are on file with the Union County Clerk, and recorded in the property deed records of Union County, and as provided in ORS 222.170; and further, that such consents represent more than half of the owners of land in the territory to be annexed, and the ownership of more than half of the land in the contiguous territory, and of real property therein representing more than half of the assessed value of all real property in the contiguous territory; and,**

**WHEREAS, said annexed area complies with ORS 222.111, in that it is contiguous to the existing City limits; and,**

**WHEREAS, pursuant to the Joint Management Agreement between the City of La Grande and Union County, Series 1983, Section 6 (B), upon annexation the City shall request jurisdiction and maintenance responsibility of adjacent public streets or roads under County maintenance at the time of annexation.**

WHEREAS, the subject annexation complies with the Land Use Planning and Urbanization provisions of the acknowledged Comprehensive Plan of the City of La Grande, pursuant to Oregon Administrative Rule 660-014-0060; and,

WHEREAS, pursuant to ORS 222.125, the City Council of the City of La Grande, Union County, Oregon, may, by Resolution, establish the final boundaries of the area to be annexed;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of La Grande, Union County, Oregon, that:

**Section 1.** All of that portion of the territory(ies) described below and as depicted in Exhibit A, a copy of which is attached hereto, and by this reference incorporated herein as if fully set forth, that is located outside of the Corporate Limits of the City of La Grande shall and hereby is declared to be annexed to the City of La Grande:

**Subject Properties to be Annexed:**

Owner – Myers, John E. and Willie Mae, 1804 and 1810 Russell Avenue, T3S, R38E, Section 05AB, Tax Lot 4300 and 4400, Union County Assessor Account No. 5857 and 5863; and,

Owner – Kelly, Tyler, 2810 N. Cherry Street, T3S, R38E, Section 05AB, Tax Lot 4401, Union County Assessor Account No. 5864.

**Adjacent Public Rights-of-Way to be Annexed:**

The entirety of the adjacent Russell Avenue, extending West from Interstate 84 to the East boundary of Area 2, also being adjacent to the Northeast corner of 1708 Russell Avenue, in T3S, R28E, Section 05AB, Tax Lot 3701; and the entirety of the adjacent N. Pine Street, extending North to Interstate 84; as depicted in Exhibit A, a copy of which is attached hereto, and by this reference incorporated herein as if fully set forth; all of which is located within the City of La Grande Urban Growth Boundary.

**Legal Description of Territory to be Annexed:**

The following description is located in the Northeast Quarter of Section 5, Township 3 South, Range 38 East, Willamette Meridian, Union County, Oregon and being more particularly described as follows:

Beginning at the Northeast Corner of that tract of land as described in Document Number 20231881, Union County Deed Records, Union County, Oregon, said Corner also being on the Westerly Right-of-Way line of North Cherry Street, which bears South 59°03'09" West a distance of 1565.68 feet from the Northeast Corner of Section 5, Township 3 South, Range 38 East, Willamette Meridian, said Corner also being the True Point of Beginning; Thence leaving said Westerly Right-of-Way line along the Northerly line of said tract, South 88°02'49" West a distance of 340.00 feet more or less to the Southwest Corner of that tract of land as described in Document Number 20056785, Union County Deed Records, Union County, Oregon; Thence along the Westerly line of said Tract North 01°57'11" West a distance of 180.00 feet more or less to a point on the Southerly Right-of-Way line of Russell Avenue; Thence along said Right-of-Way line South 88°02'49" East a distance of 190.00 feet more or less to the Northeast Corner of the "Comstock" tract as

shown and described in Document Number 20193131, Union County Deed Records, Union County, Oregon; Thence leaving said Right-of-Way line at right angles thereof, North 01°57'11" West a distance of 40.00 feet to a point on the Northerly Right-of-Way line of Russell Avenue; Thence along said Right-of-Way North 88°02'49" East a distance of 628.75 feet more or less to a point on the Southerly Right-of-Way line of the Old Oregon Trail Highway, now known as Interstate 84, as shown on Right-of-Way map DRG. NO. 8B-36-3, Oregon Department of Transportation Right-of-Way map records, said point being on a simple curve; Thence along the arc of the curve to the right with a radius of 2216.83 feet, through a central angle of 01°58'17" and an arc length of 76.27 feet more or less, with a chord length of 76.27 feet more or less, which bears South 60°19'14" East to a point on the Southerly Right-of-Way line of Russell Avenue; Thence along said Southerly Right-of-Way line South 88°02'49" West a distance of 23.68 feet more or less to the Easterly Right-of-Way line of North Cherry Street; Thence along said Easterly Right-of-Way line, South 01°57'11" East a distance of 180.00 feet more or less; Thence leaving said Right-of-Way line at right angles thereof, South 88°02'49" West a distance of 40.00 feet to the True Point of Beginning.

Containing an area of 94,865 square feet, more or less.

Basis of Bearings: ODOT Right-of-Way map DRG. NO. 8B-36-3

**Section 2.** The territory(ies) described herein are declared to be and hereby are withdrawn from the La Grande Rural Fire Protection District.

**Section 3.** The City Manager or other designee of the City of La Grande, Oregon, shall be and hereby is directed to make and submit to the Secretary of State of the State of Oregon:

- a. A copy of this Resolution; and,
- b. A copy of the property owner statements of consent to annexation; and
- c. A copy of the Union County Assessor Plat Maps depicting the annexation area described herein.



City of La Grande  
Resolution Number \_\_\_\_\_  
Series 2024  
Page (4)

PASSED and EFFECTIVE ON this Third (3<sup>rd</sup>) day of January, 2024, by  
\_\_\_\_\_ ( ) of \_\_\_\_\_ ( ) Councilors present and voting in the affirmative.

\_\_\_\_\_  
Justin B. Rock, Mayor

\_\_\_\_\_  
David Glabe, Mayor Pro Tem

\_\_\_\_\_  
Corrine Dutto, Councilor

\_\_\_\_\_  
Nicole Howard, Councilor

\_\_\_\_\_  
Molly King, Councilor

\_\_\_\_\_  
Mary Ann Miesner, Councilor

\_\_\_\_\_  
Denise Wheeler, Councilor

ATTEST:

\_\_\_\_\_  
Stacey M. Stockhoff  
City Recorder



CITY OF LA GRANDE  
RESOLUTION NUMBER \_\_\_\_\_  
SERIES 2024

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA GRANDE, UNION COUNTY, OREGON, DECLARING CERTAIN TERRITORY ANNEXED TO THE CITY OF LA GRANDE, UNION COUNTY, OREGON; SPECIFICALLY, PROPERTIES LOCATED WITHIN “AREA 6” IN TOWNSHIP 3 SOUTH, RANGE 38 EAST, SECTION 05AB, TAX LOTS 5000 and 5001; AND, ALL OF THE ADJACENT N. CHERRY STREET RIGHT-OF-WAY EXTENDING FROM Z AVENUE; AND, REMOVING SAID PROPERTY FROM THE LA GRANDE RURAL FIRE PROTECTION DISTRICT**

**WHEREAS, pursuant to ORS 222.120 and 222.170, the City Council of the City of La Grande, Oregon, need not call nor hold an election in any contiguous area proposed to be annexed if more than half of the owners of land in the territory, who also own more than half of the land in the contiguous territory and of real property therein representing more than half of the assessed value of all real property in the contiguous territory consent in writing to the annexation of their land in the territory and file a statement of their consent with the legislative body on or before the day when, pursuant to ORS 222.170(1)(a), a Public Hearing is held pursuant to ORS 222.120, if the City legislative body dispenses with submitting the question to the electors of the city; and,**

**WHEREAS, pursuant to ORS 222.120(2) and (3), when the legislative body of the city elects to dispense with submitting the question of the proposed annexation to the electors of the city, the legislative body of the city shall fix a day for a public hearing before the legislative body at which time the electors of the city may appear and be heard on the question of annexation; and, further that notice of the hearing shall be published once each week for two successive weeks prior to the day of hearing, in a newspaper of general circulation in the city, and notices of the hearing shall be posted in four public places in the city for a like period; and,**

**WHEREAS, said public hearing was fixed and held on January 3, 2024, with notice of said hearing being published in *The Observer*, a newspaper of general circulation, on December 19 and 26, 2023, in conformance with ORS 222.120(3); and,**

**WHEREAS, pursuant to ORS 222.170, if the city legislative body has previously dispensed with submitting the question to the electors of the city as provided in ORS 222.120, the legislative body, by resolution or ordinance, shall set the final boundaries of the area to be annexed by a legal description and proclaim the annexation; and,**

**WHEREAS, pursuant to ORS 222.173, signed statements of consent to annexation, along with a written agreements waiving the one-year period for annexation, have been filed with the City of La Grande, Oregon, and are on file with the Union County Clerk, and recorded in the property deed records of Union County, and as provided in ORS 222.170; and further, that such consents represent more than half of the owners of land in the territory to be annexed, and the ownership of more than half of the land in the contiguous territory, and of real property therein representing more than half of the assessed value of all real property in the contiguous territory; and,**

**WHEREAS, said annexed area complies with ORS 222.111, in that it is contiguous to the existing City limits; and,**

**WHEREAS, pursuant to the Joint Management Agreement between the City of La Grande and Union County, Series 1983, Section 6 (B), upon annexation the City shall request jurisdiction and maintenance responsibility of adjacent public streets or roads under County maintenance at the time of annexation.**

WHEREAS, the subject annexation complies with the Land Use Planning and Urbanization provisions of the acknowledged Comprehensive Plan of the City of La Grande, pursuant to Oregon Administrative Rule 660-014-0060; and,

WHEREAS, pursuant to ORS 222.125, the City Council of the City of La Grande, Union County, Oregon, may, by Resolution, establish the final boundaries of the area to be annexed;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of La Grande, Union County, Oregon, that:

**Section 1.** All of that portion of the territory(ies) described below and as depicted in Exhibit A, a copy of which is attached hereto, and by this reference incorporated herein as if fully set forth, that is located outside of the Corporate Limits of the City of La Grande shall and hereby is declared to be annexed to the City of La Grande:

**Subject Properties to be Annexed:**

Owner – Kalmbach, G Wesley and Marit, 2704 N. Cherry Street, T3S, R38E, Section 05AB, Tax Lot 5000, Union County Assessor Account No. 5870; and,

Owner – McIntosh, Troy, 1825 Z Avenue, T3S, R38E, Section 05AB, Tax Lot 5001, Union County Assessor Account No. 5871.

**Adjacent Public Rights-of-Way to be Annexed:**

The entirety of the adjacent N. Cherry Street right-of-way, extending from Z Avenue, as depicted in Exhibit A, a copy of which is attached hereto, and by this reference incorporated herein as if fully set forth; all of which is located within the City of La Grande Urban Growth Boundary.

**Legal Description of Territory to be Annexed:**

The following description is located in the Northeast Quarter of Section 5, Township 3 South, Range 38 East, Willamette Meridian, Union County, Oregon and being more particularly described as follows:

Beginning at the Northeast Corner of that tract of land as described in Document Number 20191098, Union County Deed Records, Union County, Oregon, said Corner also being on the Westerly Right-of-Way line of North Cherry Street, which bears South 48°47'46" West a distance of 1768.44 feet from the Northeast Corner of Section 5, Township 3 South, Range 38 East, Willamette Meridian, said Corner also being the True Point of Beginning; Thence leaving said Westerly Right-of-Way line at right angles thereof, North 88°02'49" East a distance of 40.00 feet to a point on the Easterly Right-of-Way line of said North Cherry Street; Thence along said Easterly Right-of-Way line South 01°57'11" East a distance of 150.00 feet; Thence South 88°02'49" West a distance of 25.00 feet; Thence South 01°57'11" East a distance of 30.00 feet; Thence leaving said Easterly Right-of-Way line at right angles thereof, South 88°02'49" West a distance of 40.00 feet

to a point on the Northerly Right-of-Way line of "Z" Avenue; Thence along said Northerly Right-of-Way line South 88°02'49" West a distance of 75.00 feet more or less to the Southwest Corner of that tract of land as described in Document Number 20141049, Union County Deed Records; Thence along the Westerly line of said Tract North 01°57'11" West a distance of 180.00 feet more or less to the Northwest corner of said tract as described in Document Number 20191098, Union County Deed Records; Thence along the northerly line of said Tract North 88°02'49" East a distance of 100.00 feet more or less to the True Point of Beginning.

Containing an area of 24,450 square feet, more or less.

Basis of Bearings: ODOT Right-of-Way map DRG. NO. 8B-36-3

**Section 2.** The territory(ies) described herein are declared to be and hereby are withdrawn from the La Grande Rural Fire Protection District.

**Section 3.** The City Manager or other designee of the City of La Grande, Oregon, shall be and hereby is directed to make and submit to the Secretary of State of the State of Oregon:

- a. A copy of this Resolution; and,
- b. A copy of the property owner statements of consent to annexation; and
- c. A copy of the Union County Assessor Plat Maps depicting the annexation area described herein.

City of La Grande  
Resolution Number \_\_\_\_  
Series 2024  
Page (4)

PASSED and EFFECTIVE ON this Third (3<sup>rd</sup>) day of January, 2024, by  
\_\_\_\_ ( ) of \_\_\_\_ ( ) Councilors present and voting in the affirmative.

\_\_\_\_\_  
Justin B. Rock, Mayor

\_\_\_\_\_  
David Glabe, Mayor Pro Tem

\_\_\_\_\_  
Corrine Dutto, Councilor

\_\_\_\_\_  
Nicole Howard, Councilor

\_\_\_\_\_  
Molly King, Councilor

\_\_\_\_\_  
Mary Ann Miesner, Councilor

\_\_\_\_\_  
Denise Wheeler, Councilor

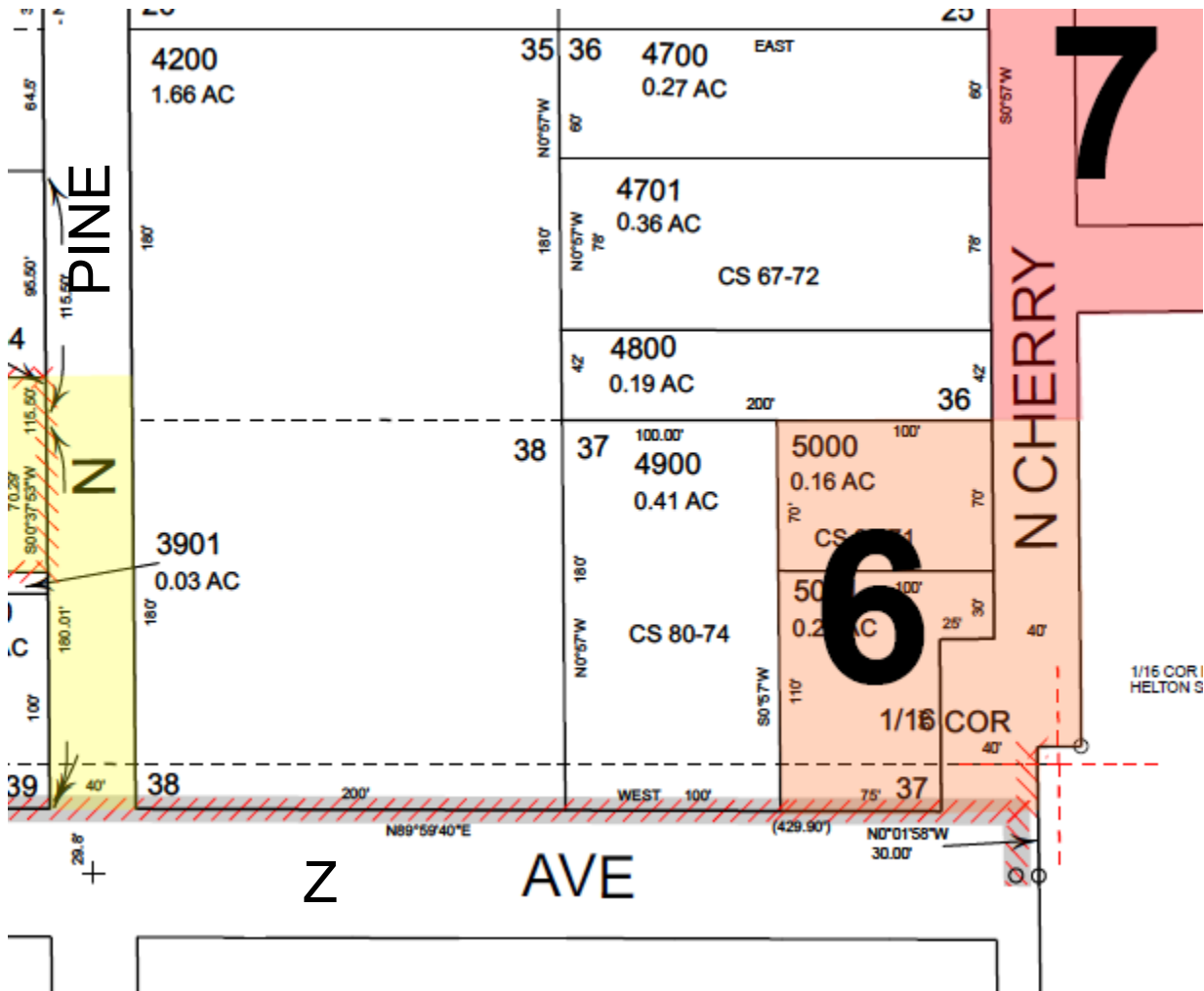
ATTEST:

\_\_\_\_\_  
Stacey M. Stockhoff  
City Recorder

EXHIBIT 'A'

**AREA 6 ANNEXATION TERRITORY**

*Territory Includes: 2704 N. Cherry Street and 1825 Z Avenue, T3S, R38E, Section 05AB, Tax Lots 5000 and 5001, Union County Assessor Account No. 5870 and 5871; and the adjacent N Cherry Street Right-of-Way, as depicted below.*



CITY OF LA GRANDE  
RESOLUTION NUMBER \_\_\_\_\_  
SERIES 2024

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA GRANDE, UNION COUNTY, OREGON, DECLARING CERTAIN TERRITORY ANNEXED TO THE CITY OF LA GRANDE, UNION COUNTY, OREGON; SPECIFICALLY, PROPERTIES LOCATED WITHIN "AREA 7" IN TOWNSHIP 3 SOUTH, RANGE 38 EAST, SECTION 05AA, TAX LOTS 1800, 1805, 1806, and 1901; AND, ALL OF N. CHERRY STREET RIGHT-OF-WAY EXTENDING SOUTH FROM ANNEXATION AREA 5 TO ANNEXATION AREA 6; AND, ALL OF THE ADJACENT Z AVENUE RIGHT-OF-WAY, EXTENDING EAST FROM N. CHERRY STREET; AND, REMOVING SAID PROPERTY FROM THE LA GRANDE RURAL FIRE PROTECTION DISTRICT

WHEREAS, pursuant to ORS 222.120 and 222.170, the City Council of the City of La Grande, Oregon, need not call nor hold an election in any contiguous area proposed to be annexed if more than half of the owners of land in the territory, who also own more than half of the land in the contiguous territory and of real property therein representing more than half of the assessed value of all real property in the contiguous territory consent in writing to the annexation of their land in the territory and file a statement of their consent with the legislative body on or before the day when, pursuant to ORS 222.170(1)(a), a Public Hearing is held pursuant to ORS 222.120, if the City legislative body dispenses with submitting the question to the electors of the city; and,

WHEREAS, pursuant to ORS 222.120(2) and (3), when the legislative body of the city elects to dispense with submitting the question of the proposed annexation to the electors of the city, the legislative body of the city shall fix a day for a public hearing before the legislative body at which time the electors of the city may appear and be heard on the question of annexation; and, further that notice of the hearing shall be published once each week for two successive weeks prior to the day of hearing, in a newspaper of general circulation in the city, and notices of the hearing shall be posted in four public places in the city for a like period; and,

WHEREAS, said public hearing was fixed and held on January 3, 2024, with notice of said hearing being published in *The Observer*, a newspaper of general circulation, on December 19 and 26, 2023, in conformance with ORS 222.120(3); and,

WHEREAS, pursuant to ORS 222.170, if the city legislative body has previously dispensed with submitting the question to the electors of the city as provided in ORS 222.120, the legislative body, by resolution or ordinance, shall set the final boundaries of the area to be annexed by a legal description and proclaim the annexation; and,

WHEREAS, pursuant to ORS 222.173, signed statements of consent to annexation, along with a written agreements waiving the one-year period for annexation, have been filed with the City of La Grande, Oregon, and are on file with the Union County Clerk, and recorded in the property deed records of Union County, and as provided in ORS 222.170; and further, that such consents represent more than half of the owners of land in the territory to be annexed, and the ownership of more than half of the land in the contiguous territory, and of real property therein representing more than half of the assessed value of all real property in the contiguous territory; and,

WHEREAS, said annexed area complies with ORS 222.111, in that it is contiguous to the existing City limits; and,

WHEREAS, pursuant to the Joint Management Agreement between the City of La Grande and Union County, Series 1983, Section 6 (B), upon annexation the City shall request jurisdiction and maintenance responsibility of adjacent public streets or roads under County maintenance at the time of annexation.



WHEREAS, the subject annexation complies with the Land Use Planning and Urbanization provisions of the acknowledged Comprehensive Plan of the City of La Grande, pursuant to Oregon Administrative Rule 660-014-0060; and,

WHEREAS, pursuant to ORS 222.125, the City Council of the City of La Grande, Union County, Oregon, may, by Resolution, establish the final boundaries of the area to be annexed;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of La Grande, Union County, Oregon, that:

**Section 1.** All of that portion of the territory(ies) described below and as depicted in Exhibit A, a copy of which is attached hereto, and by this reference incorporated herein as if fully set forth, that is located outside of the Corporate Limits of the City of La Grande shall and hereby is declared to be annexed to the City of La Grande:

**Subject Properties to be Annexed:**

Owner – Cribbs, Christopher & Robbi, 2001 Z Avenue, T3S, R38E, Section 05AA, Tax Lot 1800, Union County Assessor Account No. 5778; and,

Owner – Burton, Elvis, 1901 Z Avenue, T3S, R38E, Section 05AA, Tax Lot 1805, Union County Assessor Account No. 16134; and,

Owner – Nichols, Barry, 1905 Z Avenue, T3S, R38E, Section 05AA, Tax Lot 1806, Union County Assessor Account No. 16135; and,

Owner – Janet Creel Rev Living Trust, 2002 Z Avenue, T3S, R38E, Section 05AA, Tax Lot 1901, Union County Assessor Account No. 5784.

**Adjacent Public Rights-of-Way to be Annexed:**

The entirety of N. Cherry Street Right-of-Way extending south from annexation Area 5, also being the Northeast corner of 2704 N. Cherry Street, T3S, R38E, Section 5AB, Tax Lot 5000, to annexation Area 6, also being the Southeast corner of 2810 Cherry Street, T3S, R38E, Section 5AB, Tax Lot 4401; and, all of the adjacent Z Avenue Right-of-Way, extending East from the N. Cherry Street Right-of-Way to the Southeast property corner of 2001 Z Avenue, T3S, R38E, Section 05AA, Tax Lot 1800; as depicted in Exhibit A, a copy of which is attached hereto, and by this reference incorporated herein as if fully set forth; all of which is located within the City of La Grande Urban Growth Boundary.

**Legal Description of Territory to be Annexed:**

The following description is located in the Northeast Quarter of Section 5, Township 3 South, Range 38 East, Willamette Meridian, Union County, Oregon and being more particularly described as follows:

Beginning at the Southeast Corner of Parcel 3, Minor Partition Plat No. 1992-2, as recorded in Union County Plat Records, Union County, Oregon, said Corner also being on the Northerly Right-of-Way line of "Z" Avenue, which bears South 41°02'45" West a distance of 1406.85 feet from the Northeast Corner of Section 5, Township 3 South, Range 38 East, Willamette Meridian, said Corner also being the True Point of Beginning; Thence leaving said Northerly Right-of-Way line at right angles thereof, South 01°57'11" East a distance of 40.00 feet to a point on the Southerly Right-of-Way line of said "Z" Avenue; thence along said Southerly Right-of-Way line South 88°02'49" West a distance of 82.90 feet more or less to the Northeast Corner of that tract of land shown as "Creel" on Survey Number 015-2018, Union County Survey Records; Thence leaving said Southerly Right-of-Way, South 01°57'11" East a distance of 200.28 feet more or less to the Southeast Corner of "Creel"; thence South 88°02'49" West a distance of 125.00 feet more or less, to the Southwest Corner of "Creel"; Thence North 01°57'11" a distance of 200.32 feet more or less, to the Northwest Corner of "Creel", said corner also being on the Southerly Right-of-Way line of said "Z" Avenue; thence along said Southerly Right-of-Way line South 88°02'49" West a distance of 162.10 feet more or less to the Easterly Right-of-Way line of North Cherry Street; Thence along said Easterly Right-of-Way line South 01°57'11" East a distance of 50.00 feet; Thence leaving said Easterly Right-of-Way at right angles thereof, South 88°02'49" West a distance of 40.00 feet to a point on the Westerly Right-of-Way line of said North Cherry Street, said point also being the Northeast Corner of that tract of land as described in Document number 20191098, Union County Deed Records, Union County, Oregon; thence along said Westerly Right-of-Way line North 01°57'11" West a distance of 360.00 feet more or less to the Northeast Corner of that tract of land as described in Document Number 20231881, Union County Deed Records, Union County, Oregon; Thence leaving said Westerly Right-of-Way at right angles thereof, North 88°02'49" East a distance of 40.00 feet to a point on the Easterly Right-of-Way line of said North Cherry Street; thence along said Easterly Right-of-Way line South 01°57'11" East a distance of 119.58 feet more or less to the Northwest Corner of Parcel 1, of said Minor Partition Plat No. 1992-2; thence along the North line of said Parcel 1, North 88°06'32" East a distance of 150.00 feet more or less to the Westerly Corner of Parcel 3 of said Minor Partition; Thence North 01°57'11" West a distance of 75.00 feet more or less to the Northwest Corner of said Parcel 3; Thence along the North line of said Parcel 3 North 88°02'49" East a distance of 167.86 feet more or less to a point on the Southerly Right-of-Way line of the Old Oregon Trail Highway, now known as Interstate 84, as shown on Right-of-Way map DRG. NO. 8B-36-3, Oregon Department of Transportation Right-of-Way map records, said point being on a simple curve; Thence along the arc of the curve to the right with a radius of 2216.83 feet, through a central angle of 01°50'47" with an arc length of 71.44 feet more or less, and a chord length of 71.43 feet more or less, which bears South 48°49'42" East to the Easterly Corner of said Parcel 3; Thence leaving said

**Southerly Right-of-Way South 01°57'11" East a distance of 176.17 feet more or less True Point of Beginning.**

**Containing an area of 124,990 square feet, more or less.**

**Basis of Bearings: ODOT Right-of-Way map DRG. NO. 8B-36-3**

**Section 2. The territory(ies) described herein are declared to be and hereby are withdrawn from the La Grande Rural Fire Protection District.**

**Section 3. The City Manager or other designee of the City of La Grande, Oregon, shall be and hereby is directed to make and submit to the Secretary of State of the State of Oregon:**

- a. A copy of this Resolution; and,**
- b. A copy of the property owner statements of consent to annexation; and**
- c. A copy of the Union County Assessor Plat Maps depicting the annexation area described herein.**

PASSED and EFFECTIVE ON this Third (3<sup>rd</sup>) day of January, 2024, by  
\_\_\_\_ ( ) of \_\_\_\_ ( ) Councilors present and voting in the affirmative.

\_\_\_\_\_  
Justin B. Rock, Mayor

\_\_\_\_\_  
David Glabe, Mayor Pro Tem

\_\_\_\_\_  
Corrine Dutto, Councilor

\_\_\_\_\_  
Nicole Howard, Councilor

\_\_\_\_\_  
Molly King, Councilor

\_\_\_\_\_  
Mary Ann Miesner, Councilor

\_\_\_\_\_  
Denise Wheeler, Councilor

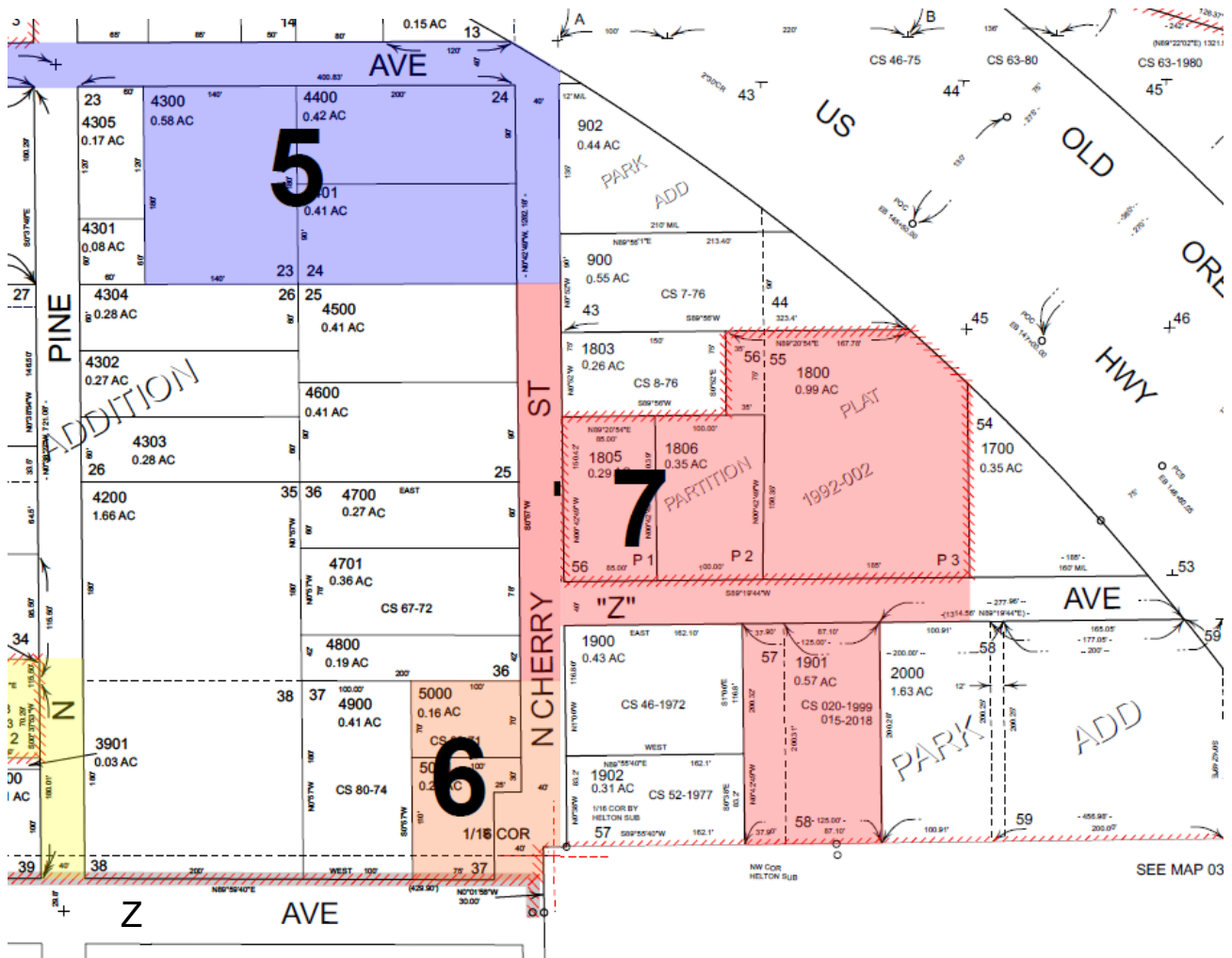
ATTEST:

\_\_\_\_\_  
Stacey M. Stockhoff  
City Recorder

**EXHIBIT 'A'**

**AREA 7 ANNEXATION TERRITORY**

*Territory Includes: 2001, 1901, 1905 and 2002 Z Avenue, T3S, R38E, Section 05AA, Tax Lots 1800, 1805, 1806 and 1901, Union County Assessor Account No. 5778, 16134, 16135 and 5784; and the adjacent N. Cherry Street Right-of-Way extending south from annexation Area 5 to annexation Area 6; and, all of the adjacent Z Avenue Right-of-Way, extending East from the N. Cherry Street Right-of-Way, as depicted below.*



CITY OF LA GRANDE  
RESOLUTION NUMBER \_\_\_\_\_  
SERIES 2024

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA GRANDE, UNION COUNTY, OREGON, DECLARING CERTAIN TERRITORY ANNEXED TO THE CITY OF LA GRANDE, UNION COUNTY, OREGON; SPECIFICALLY, PROPERTY LOCATED WITHIN “AREA 8” IN TOWNSHIP 3 SOUTH, RANGE 38 EAST, SECTION 5DB, TAX LOT 100; AND, ALL OF THE ADJACENT V AVENUE RIGHT-OF-WAY EXTENDING WEST TO THE EXISTING LA GRANDE CITY LIMITS BOUNDARY; AND ALL OF THE ADJACENT N. WILLOW STREET RIGHT-OF-WAY; AND, REMOVING SAID PROPERTY FROM THE LA GRANDE RURAL FIRE PROTECTION DISTRICT**

**WHEREAS, pursuant to ORS 222.120 and 222.170, the City Council of the City of La Grande, Oregon, need not call nor hold an election in any contiguous area proposed to be annexed if more than half of the owners of land in the territory, who also own more than half of the land in the contiguous territory and of real property therein representing more than half of the assessed value of all real property in the contiguous territory consent in writing to the annexation of their land in the territory and file a statement of their consent with the legislative body on or before the day when, pursuant to ORS 222.170(1)(a), a Public Hearing is held pursuant to ORS 222.120, if the City legislative body dispenses with submitting the question to the electors of the city; and,**

**WHEREAS, pursuant to ORS 222.120(2) and (3), when the legislative body of the city elects to dispense with submitting the question of the proposed annexation to the electors of the city, the legislative body of the city shall fix a day for a public hearing before the legislative body at which time the electors of the city may appear and be heard on the question of annexation; and, further that notice of the hearing shall be published once each week for two successive weeks prior to the day of hearing, in a newspaper of general circulation in the city, and notices of the hearing shall be posted in four public places in the city for a like period; and,**

**WHEREAS, said public hearing was fixed and held on January 3, 2024, with notice of said hearing being published in *The Observer*, a newspaper of general circulation, on December 19 and 26, 2023, in conformance with ORS 222.120(3); and,**

**WHEREAS, pursuant to ORS 222.170, if the city legislative body has previously dispensed with submitting the question to the electors of the city as provided in ORS 222.120, the legislative body, by resolution or ordinance, shall set the final boundaries of the area to be annexed by a legal description and proclaim the annexation; and,**

**WHEREAS, pursuant to ORS 222.173, signed statements of consent to annexation, along with a written agreements waiving the one-year period for annexation, have been filed with the City of La Grande, Oregon, and are on file with the Union County Clerk, and recorded in the property deed records of Union County, and as provided in ORS 222.170; and further, that such consents represent more than half of the owners of land in the territory to be annexed, and the ownership of more than half of the land in the contiguous territory, and of real property therein representing more than half of the assessed value of all real property in the contiguous territory; and,**

**WHEREAS, said annexed area complies with ORS 222.111, in that it is contiguous to the existing City limits; and,**

**WHEREAS, pursuant to the Joint Management Agreement between the City of La Grande and Union County, Series 1983, Section 6 (B), upon annexation the City shall request jurisdiction and maintenance responsibility of adjacent public streets or roads under County maintenance at the time of annexation.**

**WHEREAS, the subject annexation complies with the Land Use Planning and Urbanization provisions of the acknowledged Comprehensive Plan of the City of La Grande, pursuant to Oregon Administrative Rule 660-014-0060; and,**

WHEREAS, pursuant to ORS 222.125, the City Council of the City of La Grande, Union County, Oregon, may, by Resolution, establish the final boundaries of the area to be annexed;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of La Grande, Union County, Oregon, that:

**Section 1.** All of that portion of the territory(ies) described below and as depicted in Exhibit A, a copy of which is attached hereto, and by this reference incorporated herein as if fully set forth, that is located outside of the Corporate Limits of the City of La Grande shall and hereby is declared to be annexed to the City of La Grande:

**Subject Properties to be Annexed:**

Owner – Loos, Gerald, 1904 V Avenue, T3S, R38E, Section 5DB, Tax Lot 100, Union County Assessor Account No. 5904.

**Adjacent Public Rights-of-Way to be Annexed:**

The entirety of the adjacent V Avenue, extending West to the existing La Grande City Limits Boundary; and the adjacent N. Willow Street Right-of-Way, as depicted in Exhibit A, a copy of which is attached hereto, and by this reference incorporated herein as if fully set forth; all of which is located within the City of La Grande Urban Growth Boundary.

**Legal Description of Territory to be Annexed:**

(Place Holder – Legal is being prepared by the City Surveyor. It is anticipated to be completed by the January 3, 2024, City Council meeting and inserted here into the FINAL copy of the Resolution for adoption.)

**Section 2.** The territory(ies) described herein are declared to be and hereby are withdrawn from the La Grande Rural Fire Protection District.

**Section 3.** The City Manager or other designee of the City of La Grande, Oregon, shall be and hereby is directed to make and submit to the Secretary of State of the State of Oregon:

- a. A copy of this Resolution; and,
- b. A copy of the property owner statements of consent to annexation; and
- c. A copy of the Union County Assessor Plat Maps depicting the annexation area described herein.

City of La Grande  
Resolution Number \_\_\_\_  
Series 2024  
Page (3)

PASSED and EFFECTIVE ON this Third (3<sup>rd</sup>) day of January, 2024, by  
\_\_\_\_ ( ) of \_\_\_\_ ( ) Councilors present and voting in the affirmative.

\_\_\_\_\_  
Justin B. Rock, Mayor

\_\_\_\_\_  
David Glabe, Mayor Pro Tem

\_\_\_\_\_  
Corrine Dutto, Councilor

\_\_\_\_\_  
Nicole Howard, Councilor

\_\_\_\_\_  
Molly King, Councilor

\_\_\_\_\_  
Mary Ann Miesner, Councilor

\_\_\_\_\_  
Denise Wheeler, Councilor

ATTEST:

\_\_\_\_\_  
Stacey M. Stockhoff  
City Recorder





CITY OF LA GRANDE  
RESOLUTION NUMBER \_\_\_\_\_  
SERIES 2024

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA GRANDE, UNION COUNTY, OREGON, DECLARING CERTAIN TERRITORY ANNEXED TO THE CITY OF LA GRANDE, UNION COUNTY, OREGON; SPECIFICALLY, PROPERTY LOCATED AT 80 OAK STREET, WITHIN “AREA 9” IN TOWNSHIP 3 SOUTH, RANGE 38 EAST, SECTION 18, TAX LOT 500**

**WHEREAS, pursuant to ORS 222.120 and 222.170, the City Council of the City of La Grande, Oregon, need not call nor hold an election in any contiguous area proposed to be annexed if more than half of the owners of land in the territory, who also own more than half of the land in the contiguous territory and of real property therein representing more than half of the assessed value of all real property in the contiguous territory consent in writing to the annexation of their land in the territory and file a statement of their consent with the legislative body on or before the day when, pursuant to ORS 222.170(1)(a), a Public Hearing is held pursuant to ORS 222.120, if the City legislative body dispenses with submitting the question to the electors of the city; and,**

**WHEREAS, pursuant to ORS 222.120(2) and (3), when the legislative body of the city elects to dispense with submitting the question of the proposed annexation to the electors of the city, the legislative body of the city shall fix a day for a public hearing before the legislative body at which time the electors of the city may appear and be heard on the question of annexation; and, further that notice of the hearing shall be published once each week for two successive weeks prior to the day of hearing, in a newspaper of general circulation in the city, and notices of the hearing shall be posted in four public places in the city for a like period; and,**

**WHEREAS, said public hearing was fixed and held on January 3, 2024, with notice of said hearing being published in *The Observer*, a newspaper of general circulation, on December 19 and 26, 2023, in conformance with ORS 222.120(3); and,**

**WHEREAS, pursuant to ORS 222.170, if the city legislative body has previously dispensed with submitting the question to the electors of the city as provided in ORS 222.120, the legislative body, by resolution or ordinance, shall set the final boundaries of the area to be annexed by a legal description and proclaim the annexation; and,**

**WHEREAS, pursuant to ORS 222.173, signed statements of consent to annexation, along with a written agreements waiving the one-year period for annexation, have been filed with the City of La Grande, Oregon, and are on file with the Union County Clerk, and recorded in the property deed records of Union County, and as provided in ORS 222.170; and further, that such consents represent more than half of the owners of land in the territory to be annexed, and the ownership of more than half of the land in the contiguous territory, and of real property therein representing more than half of the assessed value of all real property in the contiguous territory; and,**

**WHEREAS, said annexed area complies with ORS 222.111, in that it is contiguous to the existing City limits; and,**

**WHEREAS, pursuant to the Joint Management Agreement between the City of La Grande and Union County, Series 1983, Section 6 (B), upon annexation the City shall request jurisdiction and maintenance responsibility of adjacent public streets or roads under County maintenance at the time of annexation.**

**WHEREAS, the subject annexation complies with the Land Use Planning and Urbanization provisions of the acknowledged Comprehensive Plan of the City of La Grande, pursuant to Oregon Administrative Rule 660-014-0060; and,**

**WHEREAS, pursuant to ORS 222.125, the City Council of the City of La Grande, Union County, Oregon, may, by Resolution, establish the final boundaries of the area to be annexed;**

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of La Grande, Union County, Oregon, that:

**Section 1.** All of that portion of the territory(ies) described below and as depicted in Exhibit A, a copy of which is attached hereto, and by this reference incorporated herein as if fully set forth, that is located outside of the Corporate Limits of the City of La Grande shall and hereby is declared to be annexed to the City of La Grande:

**Subject Properties to be Annexed:**

Owner – McGee, Kathleen A DD, 80 Oak Street, T3S, R38E, Section 18, Tax Lot 500, Union County Assessor Account No. 5115.

**Legal Description of Territory to be Annexed:**

(Place Holder – Legal is being prepared by the City Surveyor. It is anticipated to be completed by the January 3, 2024, City Council meeting and inserted here into the FINAL copy of the Resolution for adoption.)

**Section 2.** The City Manager or other designee of the City of La Grande, Oregon, shall be and hereby is directed to make and submit to the Secretary of State of the State of Oregon:

- a. A copy of this Resolution; and,
- b. A copy of the property owner statements of consent to annexation; and
- c. A copy of the Union County Assessor Plat Maps depicting the annexation area described herein.

City of La Grande  
Resolution Number \_\_\_\_  
Series 2024  
Page (3)

PASSED and EFFECTIVE ON this Third (3<sup>rd</sup>) day of January, 2024, by  
\_\_\_\_ ( ) of \_\_\_\_ ( ) Councilors present and voting in the affirmative.

\_\_\_\_\_  
Justin B. Rock, Mayor

\_\_\_\_\_  
David Glabe, Mayor Pro Tem

\_\_\_\_\_  
Corrine Dutto, Councilor

\_\_\_\_\_  
Nicole Howard, Councilor

\_\_\_\_\_  
Molly King, Councilor

\_\_\_\_\_  
Mary Ann Miesner, Councilor

\_\_\_\_\_  
Denise Wheeler, Councilor

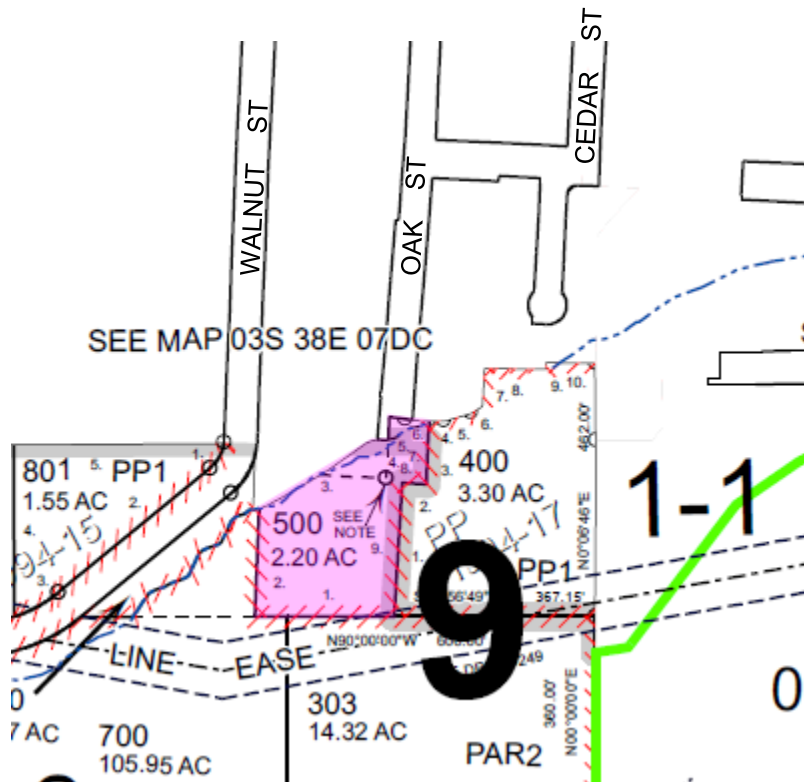
ATTEST:

\_\_\_\_\_  
Stacey M. Stockhoff  
City Recorder

**EXHIBIT 'A'**

**AREA 9 ANNEXATION TERRITORY**

***Territory Includes: 80 Oak Street, T3S, R38E, Section 18, Tax Lot 500, Union County Assessor Account No. 5115, as depicted below.***



CITY of LA GRANDE  
COUNCIL ACTION FORM

Council Meeting Date: January 3, 2024

PRESENTER: Kyle Carpenter, Public Works Director

COUNCIL ACTION: **CONSIDER RESOLUTION ADOPTING THE CITY OF LA GRANDE NATURAL HAZARDS MITIGATION PLAN**

1. MAYOR: Request Staff Report.
2. MAYOR: Invite Public Comments.
3. MAYOR: Invite Council Discussion.
4. MAYOR: Entertain Motion:

**Suggested Motion:** I move that the proposed Resolution adopting the City of La Grande Natural Hazards Mitigation Plan be read by Title Only, Put to a Vote, and Passed.

5. MAYOR: Invite Additional Council Discussion.
6. MAYOR: Ask the City Recorder to Read the proposed Resolution by Title Only.
7. MAYOR: Ask for the Vote.

\*\*\*\*\*

**EXPLANATION:** Natural disasters occur when natural hazard events impact people, structures, and the environment. The dramatic increase in the costs associated with natural disasters over the past decades have fostered interest in identifying and implementing effective means of reducing these impacts. Natural hazards mitigation planning is a process for identifying and understanding the hazards facing a jurisdiction and prioritizing actions that the jurisdiction can take to reduce injuries and deaths; damage to buildings, critical facilities, and infrastructure; interruption in essential services; economic hardship; and environmental harm. Reducing impacts also speeds up recovery and lowers costs.

The City of La Grande was previously covered under a Multi-Jurisdictional Natural Hazards Mitigation Plan (NHMP) which expired on June 5, 2019. The absence of an adopted plan, approved by the Federal Emergency Management Agency (FEMA), removes the City’s eligibility to receive funds from several Federal and State assistance and grant programs. In cooperation with The Department of Land Conservation and Development (DLCD), City staff has developed a City specific hazard mitigation plan for adoption. DLCD utilized a Hazard Mitigation Grant Program (HMGP-PF-FM-5327) grant to assist the City with updating its NHMP, which generally requires a 25% non-federally-funded cost share. However, the cost share for this specific grant was provided by the State of Oregon with funds appropriated under House Bill 5006 (2021). The developed plan is a 480-page document that is currently in the final review process with FEMA, with a final approval anticipated in early January, 2024. City Staff is requesting Council adopt the City of La Grande Hazard Mitigation Plan as an official plan. Once the Council adopts this Resolution, the City will provide the Resolution and NHMP to the Oregon Department of Emergency Management and the Federal Emergency Management Agency Region 10 officials to enable final approval of the City of La Grande Natural Hazards Mitigation Plan.

The City Manager recommends that the Council pass the proposed Resolution as presented by Staff.

\*\*\*\*\*

**Reviewed By:** (Initial)

City Manager \_\_\_\_\_  
City Recorder \_\_\_\_\_  
Aquatics Division \_\_\_\_\_  
Building Department \_\_\_\_\_  
ED Department \_\_\_\_\_  
Finance \_\_\_\_\_  
Fire Department \_\_\_\_\_

Human Resources Dept \_\_\_\_\_  
Library \_\_\_\_\_  
Parks Department \_\_\_\_\_  
Planning Department \_\_\_\_\_  
Police Department \_\_\_\_\_  
Public Works Department \_\_\_\_\_

**COUNCIL ACTION** (Office Use Only)

- Motion Passed
- Motion Failed; \_\_\_\_\_
- Action Tabled: \_\_\_\_\_  
Vote: \_\_\_\_\_
  
- Resolution Passed # \_\_\_\_\_  
Effective Date: \_\_\_\_\_
  
- Ordinance Adopted # \_\_\_\_\_  
First Reading: \_\_\_\_\_  
Second Reading: \_\_\_\_\_  
Effective Date: \_\_\_\_\_

**CITY of LA GRANDE  
RESOLUTION NUMBER \_\_\_\_\_  
SERIES 2024**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA GRANDE, UNION COUNTY,  
OREGON, ADOPTING THE CITY OF LA GRANDE NATURAL HAZARDS MITIGATION PLAN**

**WHEREAS, the City Council of the City of La Grande, Union County, Oregon, recognizes the threat that natural hazards pose to people and property within our community; and,**

**WHEREAS, undertaking hazard mitigation actions will reduce the potential for harm to people, property, and infrastructure from future hazard occurrences; and,**

**WHEREAS, an adopted Natural Hazards Mitigation Plan (NHMP) is required as a condition of future funding for mitigation projects under multiple pre- and post-disaster mitigation grant programs; and,**

**WHEREAS, the City Council of the City of La Grande, Union County, Oregon, has prepared a multi-hazard mitigation plan, hereby known as The City of La Grande NHMP in accordance with federal laws, including the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended; the National Flood Insurance Act of 1968, as amended; and the National Dam Safety Program Act, as amended; and,**

**WHEREAS, The City of La Grande NHMP identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in the City of La Grande from the impacts of future hazards and disasters; and,**

**WHEREAS, adoption by the City Council of the City of La Grande, Union County, Oregon, demonstrates its commitment to hazard mitigation and achieving the goals outlined in the City of La Grande NHMP;**

**NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of La Grande, Union County, Oregon, that the City of La Grande Natural Hazards Mitigation Plan be adopted as an official plan; and,**

**BE IT FURTHER RESOLVED by the City Council of the City of La Grande, Union County, Oregon, that the City of La Grande will submit this adopted Resolution to the Oregon Department of Emergency Management and the Federal Emergency Management Agency Region 10 officials to enable final approval of the City of La Grande Natural Hazards Mitigation Plan.**



**PASSED and EFFECTIVE ON** this Third (3rd) day of January, 2024, by \_\_\_\_\_ (\_\_\_\_) of \_\_\_\_\_ (\_\_\_\_) Councilors present and voting in the affirmative.

\_\_\_\_\_  
**Justin B. Rock, Mayor**

\_\_\_\_\_  
**David Glabe, Mayor Pro Tem**

\_\_\_\_\_  
**Corrine Dutto, Councilor**

\_\_\_\_\_  
**Nicole Howard, Councilor**

\_\_\_\_\_  
**Molly King, Councilor**

\_\_\_\_\_  
**Mary Ann Miesner, Councilor**

\_\_\_\_\_  
**Denise Wheeler, Councilor**

**ATTEST:**

\_\_\_\_\_  
**Stacey M. Stockhoff  
City Recorder**

CITY of LA GRANDE  
COUNCIL ACTION FORM

Council Meeting Date: **January 3, 2024**

**PRESENTER:** Kyle Carpenter, Public Works Director

**COUNCIL ACTION:** **CONSIDER AWARDING CONTRACT FOR ANALYSIS AND ESTABLISHMENT OF SYSTEM DEVELOPMENT CHARGES**

- 1. MAYOR: Request Staff Report.
- 2. MAYOR: Invite Public Comments.
- 3. MAYOR: Invite Council Discussion.
- 4. MAYOR: Entertain Motion:

**Suggested Motion:** I move that we award the La Grande System Development Charges Analysis and Establishment contract to the FCS Group within available funding and authorize the City Manager to finalize and sign all required documents.

- 5. MAYOR: Invite Additional Council Discussion.
- 6. MAYOR: Ask for the Vote.

\*\*\*\*\*

**EXPLANATION:** In response to Council discussion during their annual Retreat, as well as numerous work sessions, City Staff issued a Request for Proposals (RFP) in November, 2023, for the review and adoption of System Development Charge (SDC) methodology for the water, sanitary sewer, storm sewer, and transportation divisions. After a prolonged advertising period, one proposal was received and after thorough evaluation, was determined to be a through and complete submittal. The proposal from FCS Group is recommended for Council approval to enter into a contract for professional services, subject to the City negotiating a contract for services within the available funding. (negotiations are commencing as of this writing)

The contract will provide the following services:

- 1. The consultant will hold a kickoff meeting to align expectations of the project team and outline the required data request to the City.
- 2. Provide technical analyses of the data resulting in the maximum defensible SDCs for water, sanitary sewer, storm sewer, and transportation. Analysis will also provide an outline of the calculation of the reimbursement portion of the proposed fees, an outline of the calculation of the improvement portion of the proposed fees, and providing the available options for adjusting the cost basis of the fees as well as the fee schedules for the four SDCs.
- 3. Assistance in the communication of the results of the technical analyses to meet the state requirements for SDC public hearings and fee adoption. Consultant will provide an on-site presentation of the analyses to the City Council, provide a template for the public hearing notice, and deliver presentations in support of the SDC public hearing.

The results of the contracted services will be shared with the Council during a future work session.

The City Manager recommends approval of this item as presented by Staff.

\*\*\*\*\*

**Reviewed By:** (Initial)

City Manager \_\_\_\_\_  
 City Recorder \_\_\_\_\_  
 Aquatics Division \_\_\_\_\_  
 Building Department \_\_\_\_\_  
 ED Department \_\_\_\_\_  
 Finance \_\_\_\_\_  
 Fire Department \_\_\_\_\_

Human Resources Dept \_\_\_\_\_  
 Library \_\_\_\_\_  
 Parks Department \_\_\_\_\_  
 Planning Department \_\_\_\_\_  
 Police Department \_\_\_\_\_  
 Public Works Department \_\_\_\_\_

**COUNCIL ACTION** (Office Use Only)

Motion Passed  
 Motion Failed; \_\_\_\_\_  
 Action Tabled; \_\_\_\_\_  
 Vote: \_\_\_\_\_

Resolution Passed # \_\_\_\_\_  
 Effective Date: \_\_\_\_\_  
 Ordinance Adopted # \_\_\_\_\_  
 First Reading: \_\_\_\_\_  
 Second Reading: \_\_\_\_\_  
 Effective Date: \_\_\_\_\_

CITY of LA GRANDE

COUNCIL ACTION FORM

Council Meeting Date: January 3, 2024

PRESENTER: Justin Rock, Mayor

COUNCIL ACTION: **CONSIDER RATIFYING COUNCILOR BOARD, COMMITTEE AND COMMISSION ASSIGNMENTS FOR CALENDAR YEAR 2024**

1. MAYOR: Summarize Protocol described in Explanation below
2. MAYOR: Invite Council Discussion
3. MAYOR: Announce Council Assignments

\*\*\*\*\*

**EXPLANATION:** Each January Councilors are provided with a list of Boards, Commissions and Committees established by other agencies to which Councilors are appointed as City Representatives. Councilors prioritize and submit to the Mayor their preferences as Representatives or Alternates to these Boards, Commissions and Committees. Their choices are forwarded to the Mayor prior to this evening's Session for determination of selection.

In situations where multiple Councilors are interested in Representation or Alternate position for the same group, a discussion takes place during the Session to determine the actual Representative or Alternate.

Councilors will please note that the Chamber Board of Directors is a liaison position, but the Tourism Promotion position is a voting member.

A list of the Boards, Commissions and Committees is attached.

\*\*\*\*\*

**Reviewed By:** (Initial)

City Manager \_\_\_\_\_

City Recorder \_\_\_\_\_

Aquatics Division \_\_\_\_\_

Building Department \_\_\_\_\_

ED Department \_\_\_\_\_

Finance \_\_\_\_\_

Fire Department \_\_\_\_\_

Human Resources Dept \_\_\_\_\_

Library \_\_\_\_\_

Parks Department \_\_\_\_\_

Planning Department \_\_\_\_\_

Police Department \_\_\_\_\_

Public Works Department \_\_\_\_\_

**COUNCIL ACTION** (Office Use Only)

- Motion Passed
- Motion Failed; \_\_\_\_\_
- Action Tabled; \_\_\_\_\_  
Vote: \_\_\_\_\_
- Resolution Passed # \_\_\_\_\_  
Effective Date: \_\_\_\_\_
- Ordinance Adopted # \_\_\_\_\_  
First Reading: \_\_\_\_\_  
Second Reading: \_\_\_\_\_  
Effective Date: \_\_\_\_\_

**CITY of LA GRANDE**  
**COUNCILOR COMMITTEE ASSIGNMENTS**  
**2024**

1. **Chamber of Commerce Board of Directors**  
*Meets Bi-Monthly, Time and Location subject to change*  
**Representative:** \_\_\_\_\_  
**Alternate:** \_\_\_\_\_
  
2. **Council Audit Committee**  
*Meets as Needed with City Auditors [One member to be Mayor or Mayor Pro Tem & 2-year appointment]*  
**Representatives:** **David Glabe** (Term expires end of 2024)  
**Representatives:** \_\_\_\_\_
  
3. **Northeast Oregon Housing Authority Board of Directors**  
*Meets Quarterly, 10 a.m. to Noon, Location TBA [4-year appointment]*  
**Representative:** **Mary Ann Miesner** (Term expires end of 2025)  
**Alternate:** **David Glabe** (Term expires end of 2025)
  
4. **Union County Airport Commission**  
*Meets as Needed*  
**Representative:** \_\_\_\_\_  
**Alternate:** \_\_\_\_\_
  
5. **Union County Safe Communities Coalition**  
*Meets Third Tuesday of Month, 4:00 p.m., Alternating Sites, 1001 Fourth St.*  
**Representative:** \_\_\_\_\_  
**Alternate:** \_\_\_\_\_
  
6. **Union County Senior Council**  
*Meets Every Other Month*  
**Representative:** \_\_\_\_\_  
**Alternate:** \_\_\_\_\_
  
7. **Union County Tourism Promotion Advisory Committee**  
*Meets as needed, 11:00 a.m. to Noon, Union County Chamber of Commerce Office*  
**Representative:** \_\_\_\_\_  
**Alternate:** \_\_\_\_\_

CITY OF LA GRANDE  
COUNCIL ACTION FORM

Council Meeting Date: January 3, 2024

PRESENTER: Justin Rock, Mayor

COUNCIL ACTION: **CONSIDER APPOINTING CITIZENS TO VARIOUS COMMITTEES AND COMMISSIONS**

- 1. MAYOR: Summarize Recruitment and Appointment Processes
- 2. MAYOR: Proceed with Appointment Process as Presented

\*\*\*\*\*

**EXPLANATION:** The City notified current advisory committee and commission members with expiring terms that they could reapply for their current positions and publicized the vacancies to encourage anyone interested in serving to apply. The deadline to be considered for appointment was 5:00 p.m. on December 18, 2023. All applications were received prior to the deadline. Please see attached summaries and copies of applications for each vacancy.

Per Resolution Number 4752, Series 2017, an individual appointed as a member on the Air Quality, Arts, Community Landscape and Forestry, and/or Landmarks Commission, shall be a resident of the City, except that two (2) such members may be from the area within the boundaries of Union County; the Building Board of Appeals and the Library Advisory Commission, shall be a resident of the City, except that one (1) such member may be from the area within the boundaries of Union County; the Parking, Traffic Safety and Street Maintenance Advisory Commission, shall be a resident of the City, except that two (2) such members may be from the area within the City's Urban Growth Boundary; the Parks and Recreation Advisory Commission, two (2) of the seven (7) individuals appointed shall reside within the boundaries of La Grande School District Number 1. Five (5) of the seven (7) must reside within City limits; the Planning Commission, all five (5) shall reside within the City's Urban Growth Boundary, but not more than one (1) of the five (5) shall reside outside the City limits; and Budget Committee, all members shall be residents of the City of La Grande. Please note that City residents may be appointed to seats that are open to non-residents, residents of the Urban Growth Boundary or the La Grande School District.

All terms expire on December 31<sup>st</sup>, of the year indicated. Unless specified otherwise by the Applicant, Staff recommends that the vacant full terms be filled first. All applicants, including those who are seeking renewals of their terms, have successfully cleared background checks. According to Ordinance Number 3229, Series 2015, Section d., "In most cases, the same applicant shall be appointed to not more than two (2) Advisory Committees or Commission; except that the same applicant may additionally be appointed to the Budget Committee, which typically meets only once annually." The attached applications have passed the final review stage and personal information has been redacted.

**Reviewed By:** (Initial)

City Manager \_\_\_\_\_  
 City Recorder SMS  
 Aquatics Division \_\_\_\_\_  
 Building Department \_\_\_\_\_  
 ED Department \_\_\_\_\_  
 Finance \_\_\_\_\_  
 Fire Department \_\_\_\_\_

Human Resources Dept \_\_\_\_\_  
 Library \_\_\_\_\_  
 Parks Department \_\_\_\_\_  
 Planning Department \_\_\_\_\_  
 Police Department \_\_\_\_\_  
 Public Works Department \_\_\_\_\_

**COUNCIL ACTION** (Office Use Only)

- Motion Passed
- Motion Failed; \_\_\_\_\_
- Action Tabled: \_\_\_\_\_  
Vote: \_\_\_\_\_
- Resolution Passed  
Effective Date: \_\_\_\_\_
- Ordinance Adopted  
First Reading: \_\_\_\_\_  
Second Reading: \_\_\_\_\_  
Effective Date: \_\_\_\_\_

# **Air Quality Commission**

# Air Quality Commission

Three Vacancies: Two, Three-Year Terms  
One, One-Year Term

<u>APPLICANTS:</u>	Peter Donovan	Urban Growth Boundary	New Applicant
	Meredee Lloyd	Resident	New Applicant

The City of La Grande established an Air Quality Program in 1991 in response to the Oregon Department of Environmental Quality (DEQ) finding that within the City's Urban Growth Boundary, the air exceeded the National Ambient Air Quality Standard (NAAQS). Air sampling conducted in 1988 had determined that particulate matter less than 10 microns (PM10) concentration exceeded the 24-hr NAAQS and that a State Implementation Plan (SIP) describing strategies to restore healthful air quality was necessary. The Air Quality Commission meets on an as-needed basis on the Third (3rd) Tuesday of each month at 6:00 p.m. in the Public Works Building, 800 X Avenue, La Grande.

The seven-member Air Quality Commission currently has three vacancies. Each is a three-year term, two of which expire December 31, 2026; and one which expires December 31, 2024.

**Mr. Donovan** has not previously served on any Commissions or Committees.

**Ms. Lloyd** has not previously served on any Commissions or Committees. She is also applying for the Library Commission.

Other members of the Commission and the expiration of their terms are as follows: Terrance Gandy, 2025; John Thurber, 2024; Cody Vela, 2025; and Jennifer Williams, 2024. All terms expire on December 31, of the year indicated.

The appointment of **Mr. Donovan** and **Ms. Lloyd** would leave one seat vacant on this Commission, for which Staff will continue to advertise.

\*\*\*\*\*

MAYOR: Summarize Vacancies, as noted above

MAYOR: Entertain Motion

SUGGESTED MOTION: I move that **Peter Donovan** and **Meredee Lloyd** be appointed to the **Air Quality Commission**, each for a three-year term, which will expire December 31, 2026.

MAYOR: Invite Council Discussion

MAYOR: Ask for the Vote

**CITY of LA GRANDE**  
Application for Boards, Advisory Commissions and Committees

Name: Peter Donovan  
Street Address: \_\_\_\_\_ Mailing Address: same  
\_\_\_\_\_  
La Grande, OR 97850  
Preferred Phone Number: 4 Alternate Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_

City of La Grande Resident?  Yes  No (UGB) City Employee?  Yes  No  
Have you previously served on any of the City's Boards/Advisory Commissions/Committees?  Yes  No

If yes, which one(s) and when? \_\_\_\_\_  
Applications will be retained for 90 days, after which you will need to complete a new application for consideration to fill a vacancy.

**Applying for:** Please indicate your preferences by putting a number in the box next to those on which you would like to serve~~1 for your first choice, 2 for your second, etc.,—you may serve on two (2) plus the Budget Committee.

On how many Commissions, other than the Budget Committee, do you wish to serve?  One  Two

<input checked="" type="checkbox"/> Air Quality (1)	<input type="checkbox"/> Building Board of Appeals	<input type="checkbox"/> Parking, Traffic Safety, and Street Maintenance	<input type="checkbox"/> Parks and Recreation
<input type="checkbox"/> Arts	<input type="checkbox"/> Community Landscape and Forestry		
<input type="checkbox"/> Budget Committee			

The following Advisory Commissions have specific requirements and expectations. Please initial on the line in front of the Advisory Commission for which you are applying to indicate that you meet and agree to these requirements and expectations.

         **Landmarks** *Members appointed to the Landmarks Advisory Commission shall have a demonstrated interest, competence, or knowledge of historic preservation. At least three (3) members should be professionals from the disciplines of history, archaeology, planning, law, architecture or architectural history. An individual appointed to the Landmarks Advisory Commission shall be resident of the City or a property owner within the Historic District of the City of La Grande, Oregon; except that two (2) such members may be residents of Union County.*

  2   **Library** *Chapter 357 of Oregon Revised Statutes requires that a public library be governed by a Library Advisory Commission. Commission members shall be individuals who are actively interested in Library services and programs, and in all instances, serve as advocates for the Cook Memorial Library, its services and programs. The five (5) Commissioners shall serve four-year (4-year) terms.*

         **Planning** *Members of the Planning Commission are required to complete an annual Statement of Economic Interest, to be submitted to the Oregon Government Ethics Commission. ORS 227.020 provides the authority for the creation of a Planning Commission. The Commission renders final decisions in connection with certain land use procedures, unless appealed to the City Council. All five (5) members of the Commission shall reside within the Urban Growth Boundary, but only one (1) may reside outside the City limits. A member of the Planning Commission may serve no more than two (2) consecutive terms, but may again be considered for appointment after one (1) year of nonparticipation on the Commission.*

         **Union County Tourism Advisory Committee** *City appointed members to this Advisory Committee shall be either the owner or manager of a large lodging property in La Grande, or the owner or manager of a La Grande retail business or restaurant.*



**Urban Renewal Advisory Commission (URAC) An individual appointed to the Urban Renewal Advisory Commission shall be actively interested in curing and preventing conditions of blight and improving the physical, economic and social conditions within the Urban Renewal District. Members shall be residents of La Grande; or the owner of real property or a business located in the Urban Renewal District; or an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal. Additionally, two Commissioners must own or manage a business (though it does not need to be located in the Urban Renewal District)**

**For URAC ONLY:** Do you: Own a property(ies) or business(es) in the La Grande Urban Renewal District?

Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Do you: Own or manage a business(es)?

Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Are you an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal?

Yes  No

If yes: Name of Jurisdiction: \_\_\_\_\_ Position: \_\_\_\_\_

Please indicate why you are volunteering and what makes you a good candidate to serve. Please include any special training, experience, education, and/or qualifications you may have that are unique or specific to the Advisory Commission/Committee for which you are applying. (Please attach no more than one additional typewritten page).

I'm working with UNION SWCD on soil health, and have an extensive background in that, which bears a good deal on air quality (smoke from wildfires, blowing dust). Interested in air quality generally, in data, and what might be done to improve it.

I am a regular user of Cook Memorial Library and believe it provides essential services.

**PLEASE RETURN YOUR COMPLETED APPLICATION TO: Keri Quinn, Assistant to the City Manager, or Stacey Stockhoff, City Recorder; 1000 Adams Avenue/P. O. Box 670; FAX (541) 963-3333**

\*\*\*\*\*

\*\* After reviewing the criteria for the Library Commission, under Resolution 4752, Series 2017, the applicant does not qualify to apply for the Library Commission this year because of two things; One, he lives outside the city limits; and two, the Library Commission already has a current member that lives within the Urban Growth Boundary, which fulfills this spot on the Commission.

He can reapply when the current member's term expires, which will be December 31, 2024.

Per Resolution 4752, Series 2017:

*An individual appointed as a member of the Library Advisory Commission shall be a resident of the City, except that one (1) such member may be from the area within the City's Urban Growth Boundary or within the boundaries of Union County.*

# CITY of LA GRANDE

## Application for Boards, Advisory Commissions and Committees

Name: Meredee Lloyd

Street Address: \_\_\_\_\_

La Grande, OR 97850

Mailing Address: same as street address

Preferred Phone Number: \_\_\_\_\_

Alternate Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

City of La Grande Resident?  Yes  No

City Employee?  Yes  No

Have you previously served on any of the City's Boards/Advisory Commissions/Committees?  Yes  No

If yes, which one(s) and when? \_\_\_\_\_

Applications will be retained for 90 days, after which you will need to complete a new application for consideration to fill a vacancy.

**Applying for:** Please indicate your preferences by putting a number in the box next to those on which you would like to serve ~ 1 for your first choice, 2 for your second, etc.,—you may serve on two (2) ~~plus the Budget Committee.~~

On how many Commissions, ~~other than the Budget Committee,~~ do you wish to serve?  One  Two

- |   |   |  |  |
|---|---|--|--|
| <input checked="" type="checkbox"/> Air Quality | <input type="checkbox"/> Building Board of Appeals        | <input type="checkbox"/> Parking, Traffic Safety, and Street Maintenance | <input type="checkbox"/> Parks and Recreation  |
| <input type="checkbox"/> Arts                   | <input type="checkbox"/> Community Landscape and Forestry |  |  |
| <input type="checkbox"/> Budget Committee       |   |  | #2 <input checked="" type="checkbox"/> Library |

The following Advisory Commissions have specific requirements and expectations. Please initial on the line in front of the Advisory Commission for which you are applying to indicate that you meet and agree to these requirements and expectations.

           **Landmarks** Members appointed to the Landmarks Advisory Commission shall have a demonstrated interest, competence, or knowledge of historic preservation. At least three (3) members should be professionals from the disciplines of history, archaeology, planning, law, architecture or architectural history. An individual appointed to the Landmarks Advisory Commission shall be resident of the City or a property owner within the Historic District of the City of La Grande, Oregon; except that two (2) such members may be residents of Union County.

ML **Library** Chapter 357 of Oregon Revised Statutes requires that a public library be governed by a Library Advisory Commission. Commission members shall be individuals who are actively interested in Library services and programs, and in all instances, serve as advocates for the Cook Memorial Library, its services and programs. The five (5) Commissioners shall serve four-year (4-year) terms.

           **Planning** Members of the Planning Commission are required to complete an annual Statement of Economic Interest, to be submitted to the Oregon Government Ethics Commission. ORS 227.020 provides the authority for the creation of a Planning Commission. The Commission renders final decisions in connection with certain land use procedures, unless appealed to the City Council. All five (5) members of the Commission shall reside within the Urban Growth Boundary, but only one (1) may reside outside the City limits. A member of the Planning Commission may serve no more than two (2) consecutive terms, but may again be considered for appointment after one (1) year of nonparticipation on the Commission.

           **Union County Tourism Advisory Committee** City appointed members to this Advisory Committee shall be either the owner or manager of a large lodging property in La Grande, or the owner or manager of a La Grande retail business or restaurant.

**Urban Renewal Advisory Commission (URAC)** *An individual appointed to the Urban Renewal Advisory Commission shall be actively interested in curing and preventing conditions of blight and improving the physical, economic and social conditions within the Urban Renewal District. Members shall be residents of La Grande; or the owner of real property or a business located in the Urban Renewal District; or an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal. Additionally, two Commissioners must own or manage a business (though it does not need to be located in the Urban Renewal District)*

**For URAC ONLY:** Do you: Own a property(ies) or business(es) in the La Grande Urban Renewal District?

Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Do you: Own or manage a business(es)?

Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Are you an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal?

Yes  No

If yes: Name of Jurisdiction: \_\_\_\_\_ Position: \_\_\_\_\_

Please indicate why you are volunteering and what makes you a good candidate to serve. Please include any special training, experience, education, and/or qualifications you may have that are unique or specific to the Advisory Commission/Committee for which you are applying. (Please attach no more than one additional typewritten page).

I wish to be considered for the volunteer positions on both the Air Quality Commission and Library Commission for the City of La Grande. As a Registered Nurse, I have strong interest in improving the health and education of our community. With my background in healthcare, I bring a unique perspective and a set of skills that I believe would be valuable in addressing the intersection of air quality and community well-being. Over 20 years ago when I was a student nurse, my first introduction to the local air quality was studying the impact of field burning in the Grande Ronde Valley. From that review, I learned that seemingly opposing sides can work together to create a solution that respects all affected parties. Likewise, I value promoting accessible education and cultural enrichment via the library resources to help enhance the social fabric of our community. As an avid patron myself, I am continually grateful for our local library and I would like to be part of the team that ensures its continued success.

**PLEASE RETURN YOUR COMPLETED APPLICATION TO: Keri Quinn, Assistant to the City Manager, or Stacey Stockhoff, City Recorder; 1000 Adams Avenue/P. O. Box 670; FAX (541) 963-3333**

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# **Arts Commission**

# Arts Commission

## Three Vacancies: Three, Three-Year Terms

<u>APPLICANTS:</u>	Nicholas Avila	Resident	Incumbent
	Taylor Scroggins	Resident	Incumbent

The purpose of the **Arts Commission** is to encourage greater opportunities for and recognition of the arts in the La Grande area; provide coordination of events to showcase the abilities of area artists; provide development and promotion of the arts as a factor in the economic life of the community; pursue funding sources, projects and programs, including opportunities for children; and provide liaison and representation to the Eastern Oregon Regional Arts Council.

The seven-member Arts Commission currently has three vacancies. Three of these vacancies are the result of expiration of terms. Three of the vacancies are for three-year terms, which expire on December 31, 2026.

**Mr. Avila** has been serving on the Commission, and has applied for reappointment.

**Mr. Scroggins** has been serving on the Commission, and has applied for reappointment. He is also applying for the Budget Committee.

Other members of the Commission and the expiration of their terms are as follows: Rikki Jo Hickey, 2024; Cory Peeke, 2024; Evie Stacey, 2025; and Karen Mathson, 2025. All terms expire on December 31, of the year indicated.

The appointment of **Mr. Avila** and **Mr. Scroggins** would result in one vacancy on this Commission, for which Staff would continue to advertise.

\*\*\*\*\*

MAYOR: Summarize Vacancies, as noted above

MAYOR: Entertain Motion

SUGGESTED MOTION: I move that **Nicholas Avila** and **Taylor Scroggins** be appointed to the **Arts Commission**, each for three-year term, which will expire December 31, 2026.

MAYOR: Invite Council Discussion

MAYOR: Ask for the Vote

CITY of LA GRANDE  
Application for Boards, Advisory Commissions and Committees

Name: Nicholas Avila  
Street Address: La Grande OR, 97850 Mailing Address: La Grande OR 97850  
Preferred Phone Number: \_\_\_\_\_ Alternate Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_

City of La Grande Resident?  Yes  No City Employee?  Yes  No

Have you previously served on any of the City's Boards/Advisory Commissions/Committees?  Yes  No

If yes, which one(s) and when? Arts Commission Sept-Dec 2023  
**Applications will be retained for 90 days, after which you will need to complete a new application for consideration to fill a vacancy.**

**Applying for:** Please indicate your preferences by putting a number in the box next to those on which you would like to serve for your first choice, 2 for your second, etc.,—you may serve on two (2) plus the Budget Committee.

On how many Commissions, other than the Budget Committee, do you wish to serve?  One  Two

- |   |   |  |   |
|---|---|--|---|
| <input type="checkbox"/> Air Quality      | <input type="checkbox"/> Building Board of Appeals        | <input type="checkbox"/> Parking, Traffic Safety, and Street Maintenance | <input type="checkbox"/> Parks and Recreation |
| <input checked="" type="checkbox"/> Arts  | <input type="checkbox"/> Community Landscape and Forestry |  |   |
| <input type="checkbox"/> Budget Committee |   |  |   |

The following Advisory Commissions have specific requirements and expectations. Please initial on the line in front of the Advisory Commission for which you are applying to indicate that you meet and agree to these requirements and expectations.

           **Landmarks** Members appointed to the Landmarks Advisory Commission shall have a demonstrated interest, competence, or knowledge of historic preservation. At least three (3) members should be professionals from the disciplines of history, archaeology, planning, law, architecture or architectural history. An individual appointed to the Landmarks Advisory Commission shall be resident of the City or a property owner within the Historic District of the City of La Grande, Oregon; except that two (2) such members may be residents of Union County.

           **Library** Chapter 357 of Oregon Revised Statutes requires that a public library be governed by a Library Advisory Commission. Commission members shall be individuals who are actively interested in Library services and programs, and in all instances, serve as advocates for the Cook Memorial Library, its services and programs. The five (5) Commissioners shall serve four-year (4-year) terms.

           **Planning** Members of the Planning Commission are required to complete an annual Statement of Economic Interest, to be submitted to the Oregon Government Ethics Commission. ORS 227.020 provides the authority for the creation of a Planning Commission. The Commission renders final decisions in connection with certain land use procedures, unless appealed to the City Council. All five (5) members of the Commission shall reside within the Urban Growth Boundary, but only one (1) may reside outside the City limits. A member of the Planning Commission may serve no more than two (2) consecutive terms, but may again be considered for appointment after one (1) year of nonparticipation on the Commission.

           **Union County Tourism Advisory Committee** City appointed members to this Advisory Committee shall be either the owner or manager of a large lodging property in La Grande, or the owner or manager of a La Grande retail business or restaurant.

**Urban Renewal Advisory Commission (URAC)** An individual appointed to the Urban Renewal Advisory Commission shall be actively interested in curing and preventing conditions of blight and improving the physical, economic and social conditions within the Urban Renewal District. Members shall be residents of La Grande; or the owner of real property or a business located in the Urban Renewal District; or an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal. Additionally, two Commissioners must own or manage a business (though it does not need to be located in the Urban Renewal District)

**For URAC ONLY:** Do you: Own a property(ies) or business(es) in the La Grande Urban Renewal District?  
 Yes       No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Do you: Own or manage a business(es)?  
 Yes       No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Are you an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal?  
 Yes       No

If yes: Name of Jurisdiction: \_\_\_\_\_ Position: \_\_\_\_\_

Please indicate why you are volunteering and what makes you a good candidate to serve. Please include any special training, experience, education, and/or qualifications you may have that are unique or specific to the Advisory Commission/Committee for which you are applying. (Please attach no more than one additional typewritten page).

I still wish to serve on this commission for the same reasons I stated in my first application. I think facilitating community arts projects is an important task.

PLEASE RETURN YOUR COMPLETED APPLICATION TO: Keri Quinn, Assistant to the City Manager, or Stacey Stockhoff, City Recorder; 1000 Adams Avenue/P. O. Box 670; FAX (541) 963-3333

\*\*\*\*\*

Pursuant to City of La Grande Ordinance, applicants for Boards and Advisory Commissions/Committees may be

CITY of LA GRANDE  
Application for Boards, Advisory Commissions and Committees

Name: Taylor Scroggins  
Street Address: La Grande, OR 97850 Mailing Address: Same  
Preferred Phone Number: 617-444-1000 Alternate Number: \_\_\_\_\_  
Email Address: [redacted]

City of La Grande Resident?  Yes  No City Employee?  Yes  No

Have you previously served on any of the City's Boards/Advisory Commissions/Committees?  Yes  No

If yes, which one(s) and when? Arts Commission, Parking + traffic safety, 2023  
*Applications will be retained for 90 days, after which you will need to complete a new application for consideration to fill a vacancy.*

**Applying for:** Please indicate your preferences by putting a number in the box next to those on which you would like to serve for your first choice, 2 for your second, etc.,—you may serve on two (2) plus the Budget Committee.

On how many Commissions, other than the Budget Committee, do you wish to serve?  One  Two

- |  |   |  |   |
|--|---|--|---|
| <input type="checkbox"/> Air Quality                 | <input type="checkbox"/> Building Board of Appeals        | <input type="checkbox"/> Parking, Traffic Safety, and Street Maintenance | <input type="checkbox"/> Parks and Recreation |
| <input checked="" type="checkbox"/> Arts             | <input type="checkbox"/> Community Landscape and Forestry |  |   |
| <input checked="" type="checkbox"/> Budget Committee |   |  |   |

The following Advisory Commissions have specific requirements and expectations. Please initial on the line in front of the Advisory Commission for which you are applying to indicate that you meet and agree to these requirements and expectations.

         **Landmarks** Members appointed to the Landmarks Advisory Commission shall have a demonstrated interest, competence, or knowledge of historic preservation. At least three (3) members should be professionals from the disciplines of history, archaeology, planning, law, architecture or architectural history. An individual appointed to the Landmarks Advisory Commission shall be resident of the City or a property owner within the Historic District of the City of La Grande, Oregon; except that two (2) such members may be residents of Union County.

         **Library** Chapter 357 of Oregon Revised Statutes requires that a public library be governed by a Library Advisory Commission. Commission members shall be individuals who are actively interested in Library services and programs, and in all instances, serve as advocates for the Cook Memorial Library, its services and programs. The five (5) Commissioners shall serve four-year (4-year) terms.

         **Planning** Members of the Planning Commission are required to complete an annual Statement of Economic Interest, to be submitted to the Oregon Government Ethics Commission. ORS 227.020 provides the authority for the creation of a Planning Commission. The Commission renders final decisions in connection with certain land use procedures, unless appealed to the City Council. All five (5) members of the Commission shall reside within the Urban Growth Boundary, but only one (1) may reside outside the City limits. A member of the Planning Commission may serve no more than two (2) consecutive terms, but may again be considered for appointment after one (1) year of nonparticipation on the Commission.

         **Union County Tourism Advisory Committee** City appointed members to this Advisory Committee shall be either the owner or manager of a large lodging property in La Grande, or the owner or manager of a La Grande retail business or restaurant.



**Urban Renewal Advisory Commission (URAC)** An individual appointed to the Urban Renewal Advisory Commission shall be actively interested in curing and preventing conditions of blight and improving the physical, economic and social conditions within the Urban Renewal District. Members shall be residents of La Grande; or the owner of real property or a business located in the Urban Renewal District; or an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal. Additionally, two Commissioners must own or manage a business (though it does not need to be located in the Urban Renewal District)

**For URAC ONLY:** Do you: Own a property(ies) or business(es) in the La Grande Urban Renewal District?  
 Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Do you: Own or manage a business(es)?  
 Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Are you an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal?  
 Yes  No

If yes: Name of Jurisdiction: \_\_\_\_\_ Position: \_\_\_\_\_

Please indicate why you are volunteering and what makes you a good candidate to serve. Please include any special training, experience, education, and/or qualifications you may have that are unique or specific to the Advisory Commission/Committee for which you are applying. (Please attach no more than one additional typewritten page).

I am deeply invested in the arts, having attended film school and receiving a BFA. I also care deeply about the safety and condition of our streets. I served as the executive director of La Grande Main Street Downtown which gives me important insight into the function of City govt.

PLEASE RETURN YOUR COMPLETED APPLICATION TO: Keri Quinn, Assistant to the City Manager, or Stacey Stockhoff, City Recorder; 1000 Adams Avenue/P. O. Box 670; FAX (541) 963-3333

Pursuant to City of La Grande Ordinance, applicants for Boards and Advisory Commissions/Committees may be subject to a background review. Please complete the following [Release for Background Check](#). This information

# **Budget Committee**

# Budget Committee

## Three Vacancies: Two, Three-Year Terms One, Two-Year Term

<u>APPLICANT:</u>	Megan Keating	Resident	New Applicant
	Roxie Ogilvie	Resident	Incumbent
	Taylor Scroggins	Resident	New Applicant
	Toni Smith	Resident	New Applicant

The **Budget Committee** is comprised of the City Council and seven members of the public, all of whom must be residents of the City of La Grande. This Committee typically meets once a year to conduct a Public Hearing at which the Committee receives and reviews the City's budget for the coming Fiscal Year. The Committee approves and forwards the proposed budget with its comments and recommendation(s) to the City Council for adoption.

Three of the seven public member seats on the Budget Committee are vacant. Two of these vacancies are the result of expiration of terms and one is the result of a resignation. Two of these vacancies are for three-year terms, which expire on December 31, 2026, and one of these vacancies is for a two-year term expiring on December 31, 2025.

Ordinance Number 3229, Series 2015, Section 2 (d) states that "*In most cases, the same applicant shall be appointed to not more than two (2) Advisory Committees or Commissions; except that the same applicant may additionally be appointed to the Budget Committee, which typically meets only once annually.*"

**Ms. Keating** has not previously served on any Commissions or Committees.

**Ms. Ogilvie** has been serving on the Committee, and has applied for reappointment.

**Mr. Scroggins** has not previously served on this Committee. He is also applying for reappointment to the Arts Commission.

**Ms. Smith** has not previously served on the Committee. She is also applying for reappointment to the Community Landscape and Forestry Commission.

Other members of the Committee and the expiration of their terms are as follows: Mat Barber, 2024; Cori Brewster, 2024; Steve Clements, 2025 and Joyah Wong, 2024. All terms expire on December 31, of the year indicated.

Appointments of three applicants would result in a full Committee. For your convenience, a ballot has been included in your packet to aid in voting for applicants to this Committee.

\*\*\*\*\*

MAYOR: Summarize Vacancies, as noted above

MAYOR: Entertain Motion

**SUGGESTED MOTION:** I move that \_\_\_\_\_ and \_\_\_\_\_ be appointed to the **Budget Committee**, each for a three-year term, which will expire December 31, 2026; and \_\_\_\_\_ be appointed for a two-year term, which will expire on December 31, 2025.

MAYOR: Invite Council Discussion

MAYOR: Ask for the Vote



**Urban Renewal Advisory Commission (URAC)** *An individual appointed to the Urban Renewal Advisory Commission shall be actively interested in curing and preventing conditions of blight and improving the physical, economic and social conditions within the Urban Renewal District. Members shall be residents of La Grande; or the owner of real property or a business located in the Urban Renewal District; or an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal. Additionally, two Commissioners must own or manage a business (though it does not need to be located in the Urban Renewal District)*

**For URAC ONLY:** Do you: Own a property(ies) or business(es) in the La Grande Urban Renewal District?

Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Do you: Own or manage a business(es)?

Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Are you an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal?

Yes  No

If yes: Name of Jurisdiction: \_\_\_\_\_ Position: \_\_\_\_\_

Please indicate why you are volunteering and what makes you a good candidate to serve. Please include any special training, experience, education, and/or qualifications you may have that are unique or specific to the Advisory Commission/Committee for which you are applying. (Please attach no more than one additional typewritten page).

Dear City of La Grande Budget Committee,

My desire to join the budget committee stems from a personal long-standing interest in public finance and local government. I am fascinated by questions of public policy and economics – I believe tax policy and revenue raising strategies for government are interesting, important tenets of our democracy that are too often framed in ideological terms. One area of particular interest for me is where questions of public interest and finance overlap – what services should a community fund, who (or what) pays for these costs, and how do we maximize public good in the process?

In my professional experiences, I have frequently sought out opportunities to develop my skills in budgeting and finance. As a result, I have experience in budgeting across several sectors and organization types; managing multi-million dollar digital advertising budgets at a public affairs firm, tracking financial costs and developing program budgets in my Program Manager role at Anthony Lakes, and now raising revenue in my role as Development Director for the Greater Hells Canyon Council. In addition to these experiences, I have also sought out educational opportunities to learn about government budgeting. I have a B.A. in Political Science from Reed College (with a concentration in Economics) and have completed coursework towards a Masters in Public Administration from the University of Colorado Denver.

I would be thrilled to serve the City of La Grande by carrying out the important work of the Budget Committee. Thank you for your consideration!

**PLEASE RETURN YOUR COMPLETED APPLICATION TO: Hannah Lehner, Assistant to the City Manager, or Stacey Stockhoff, City Recorder; 1000 Adams Avenue/P. O. Box 670; FAX (541) 963-3333**

**CITY of LA GRANDE**  
**Application for Boards, Advisory Commissions and Committees**

Name: Roxie Ogilvie  
Street Address: \_\_\_\_\_ Mailing Address: N/A  
La Grande, OR  
97850  
Preferred Phone Number: \_\_\_\_\_ Alternate Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_

City of La Grande Resident?  Yes  No City Employee?  Yes  No

Have you previously served on any of the City's Boards/Advisory Commissions/Committees?  Yes  No

If yes, which one(s) and when? Planning and URAC, currently serving

*Applications will be retained for 90 days, after which you will need to complete a new application for consideration to fill a vacancy.*

**Applying for:** Please indicate your preferences by putting a number in the box next to those on which you would like to serve—1 for your first choice, 2 for your second, etc.,—you may serve on two (2) plus the Budget Committee.

On how many Commissions, other than the Budget Committee, do you wish to serve?  One  Two

- |  |   |  |   |
|--|---|--|---|
| <input type="checkbox"/> Air Quality                 | <input type="checkbox"/> Building Board of Appeals        | <input type="checkbox"/> Parking, Traffic Safety, and Street Maintenance | <input type="checkbox"/> Parks and Recreation |
| <input type="checkbox"/> Arts                        | <input type="checkbox"/> Community Landscape and Forestry |  |   |
| <input checked="" type="checkbox"/> Budget Committee |   |  |   |

The following Advisory Commissions have specific requirements and expectations. Please initial on the line in front of the Advisory Commission for which you are applying to indicate that you meet and agree to these requirements and expectations.

\_\_\_\_\_ **Landmarks** Members appointed to the Landmarks Advisory Commission shall have a demonstrated interest, competence, or knowledge of historic preservation. At least three (3) members should be professionals from the disciplines of history, archaeology, planning, law, architecture or architectural history. An individual appointed to the Landmarks Advisory Commission shall be resident of the City or a property owner within the Historic District of the City of La Grande, Oregon; except that two (2) such members may be residents of Union County.

\_\_\_\_\_ **Library** Chapter 357 of Oregon Revised Statutes requires that a public library be governed by a Library Advisory Commission. Commission members shall be individuals who are actively interested in Library services and programs, and in all instances, serve as advocates for the Cook Memorial Library, its services and programs. The five (5) Commissioners shall serve four-year (4-year) terms.

\_\_\_\_\_ **Planning** Members of the Planning Commission are required to complete an annual Statement of Economic Interest, to be submitted to the Oregon Government Ethics Commission. ORS 227.020 provides the authority for the creation of a Planning Commission. The Commission renders final decisions in connection with certain land use procedures, unless appealed to the City Council. All five (5) members of the Commission shall reside within the Urban Growth Boundary, but only one (1) may reside outside the City limits. A member of the Planning Commission may serve no more than two (2) consecutive terms, but may again be considered for appointment after one (1) year of nonparticipation on the Commission.

\_\_\_\_\_ **Union County Tourism Advisory Committee** City appointed members to this Advisory Committee shall be either the owner or manager of a large lodging property in La Grande, or the owner or manager of a La Grande retail business or restaurant.

**Urban Renewal Advisory Commission (URAC)** *An individual appointed to the Urban Renewal Advisory Commission shall be actively interested in curing and preventing conditions of blight and improving the physical, economic and social conditions within the Urban Renewal District. Members shall be residents of La Grande; or the owner of real property or a business located in the Urban Renewal District; or an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal. Additionally, two Commissioners must own or manage a business (though it does not need to be located in the Urban Renewal District)*

**For URAC ONLY:** Do you: Own a property(ies) or business(es) in the La Grande Urban Renewal District?

Yes       No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Do you: Own or manage a business(es)?

Yes       No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Are you an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal?

Yes       No

If yes: Name of Jurisdiction: \_\_\_\_\_ Position: \_\_\_\_\_

Please indicate why you are volunteering and what makes you a good candidate to serve. Please include any special training, experience, education, and/or qualifications you may have that are unique or specific to the Advisory Commission/Committee for which you are applying. (Please attach no more than one additional typewritten page).

Following are the reasons why I am volunteering and why I feel I am a qualified candidate for the Budget Committee.  
- Through serving on the Budget Committee last year I obtained a good deal of knowledge about the cities budgeting process.

I believe having this prior knowledge provides a good foundation for serving as a member of the committee again.

- As a prior Title 1 Coordinator for the North Powder School District I also have experience preparing budgets.

- My work on Planning and URAC and with the City Council has given me the opportunity to work with many city employees and volunteers and I believe I have a good repore with everyone.

I

**PLEASE RETURN YOUR COMPLETED APPLICATION TO: Keri Quinn, Assistant to the City Manager, or Stacey Stockhoff, City Recorder; 1000 Adams Avenue/P. O. Box 670; FAX (541) 963-3333**

\*\*\*\*\*

CITY of LA GRANDE

Application for Boards, Advisory Commissions and Committees

Name: Taylor Scroggins
Street Address: La Grande, OR 97850
Mailing Address: Same
Preferred Phone Number: 602-222-1000
Email Address: [redacted]

City of La Grande Resident? [X] Yes [ ] No City Employee? [ ] Yes [X] No

Have you previously served on any of the City's Boards/Advisory Commissions/Committees? [X] Yes [ ] No

If yes, which one(s) and when? Arts Commission, Parking + traffic safety, 2023
Applications will be retained for 90 days, after which you will need to complete a new application for consideration to fill a vacancy.

Applying for: Please indicate your preferences by putting a number in the box next to those on which you would like to serve...1 for your first choice, 2 for your second, etc.,—you may serve on two (2) plus the Budget Committee.

On how many Commissions, other than the Budget Committee, do you wish to serve? [ ] One [X] Two

- [ ] Air Quality [ ] Building Board of Appeals [ ] Parking, Traffic Safety, and Street Maintenance [ ] Parks and Recreation
[X] Arts [ ] Community Landscape and Forestry
[X] Budget Committee

The following Advisory Commissions have specific requirements and expectations. Please initial on the line in front of the Advisory Commission for which you are applying to indicate that you meet and agree to these requirements and expectations.

Landmarks Members appointed to the Landmarks Advisory Commission shall have a demonstrated interest, competence, or knowledge of historic preservation. At least three (3) members should be professionals from the disciplines of history, archaeology, planning, law, architecture or architectural history. An individual appointed to the Landmarks Advisory Commission shall be resident of the City or a property owner within the Historic District of the City of La Grande, Oregon; except that two (2) such members may be residents of Union County.

Library Chapter 357 of Oregon Revised Statutes requires that a public library be governed by a Library Advisory Commission. Commission members shall be individuals who are actively interested in Library services and programs, and in all instances, serve as advocates for the Cook Memorial Library, its services and programs. The five (5) Commissioners shall serve four-year (4-year) terms.

Planning Members of the Planning Commission are required to complete an annual Statement of Economic Interest, to be submitted to the Oregon Government Ethics Commission. ORS 227.020 provides the authority for the creation of a Planning Commission. The Commission renders final decisions in connection with certain land use procedures, unless appealed to the City Council. All five (5) members of the Commission shall reside within the Urban Growth Boundary, but only one (1) may reside outside the City limits. A member of the Planning Commission may serve no more than two (2) consecutive terms, but may again be considered for appointment after one (1) year of nonparticipation on the Commission.

Union County Tourism Advisory Committee City appointed members to this Advisory Committee shall be either the owner or manager of a large lodging property in La Grande, or the owner or manager of a La Grande retail business or restaurant.



**Urban Renewal Advisory Commission (URAC)** An individual appointed to the Urban Renewal Advisory Commission shall be actively interested in curing and preventing conditions of blight and improving the physical, economic and social conditions within the Urban Renewal District. Members shall be residents of La Grande; or the owner of real property or a business located in the Urban Renewal District; or an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal. Additionally, two Commissioners must own or manage a business (though it does not need to be located in the Urban Renewal District)

**For URAC ONLY:** Do you: Own a property(ies) or business(es) in the La Grande Urban Renewal District?  
 Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Do you: Own or manage a business(es)?  
 Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Are you an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal?  
 Yes  No

If yes: Name of Jurisdiction: \_\_\_\_\_ Position: \_\_\_\_\_

Please indicate why you are volunteering and what makes you a good candidate to serve. Please include any special training, experience, education, and/or qualifications you may have that are unique or specific to the Advisory Commission/Committee for which you are applying. (Please attach no more than one additional typewritten page).

I am deeply invested in the arts, having attended film school and receiving a BFA. I also care deeply about the safety and condition of our streets. I served as the executive director of La Grande Main Street Downtown which gives me important insight into the function of City govt.

PLEASE RETURN YOUR COMPLETED APPLICATION TO: Keri Quinn, Assistant to the City Manager, or Stacey Stockhoff, City Recorder; 1000 Adams Avenue/P. O. Box 670; FAX (541) 963-3333

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Pursuant to City of La Grande Ordinance, applicants for Boards and Advisory Commissions/Committees may be subject to a background review. Please complete the following [Release for Background Check](#). This information

# CITY of LA GRANDE

## Application for Boards, Advisory Commissions and Committees

Name: Toni Smith

Street Address: La Grande OR 97850

Mailing Address: Same

Preferred Phone Number: \_\_\_\_\_ Alternate Number:         

Email Address: \_\_\_\_\_

City of La Grande Resident?  Yes  No      City Employee?  Yes  No

Have you previously served on any of the City's Boards/Advisory Commissions/Committees?  Yes  No

If yes, which one(s) and when? Community Landscape and Forestry 2 years?

Applications will be retained for 90 days, after which you will need to complete a new application for consideration to fill a vacancy.

**Applying for:** Please indicate your preferences by putting a number in the box next to those on which you would like to serve—1 for your first choice, 2 for your second, etc.—you may serve on two (2) plus the Budget Committee.

On how many Commissions, other than the Budget Committee, do you wish to serve?  One  Two

- |  |  |  |   |
|--|--|--|---|
| <input type="checkbox"/> Air Quality                 | <input type="checkbox"/> Building Board of Appeals                   | <input type="checkbox"/> Parking, Traffic Safety, and Street Maintenance | <input type="checkbox"/> Parks and Recreation |
| <input type="checkbox"/> Arts                        | <input checked="" type="checkbox"/> Community Landscape and Forestry |  |   |
| <input checked="" type="checkbox"/> Budget Committee |  |  |   |

The following Advisory Commissions have specific requirements and expectations. Please initial on the line in front of the Advisory Commission for which you are applying to indicate that you meet and agree to these requirements and expectations.

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**Union County Tourism Advisory Committee** City appointed members to this Advisory Committee shall be either the owner or manager of a large lodging property in La Grande, or the owner or manager of a La Grande retail business or restaurant.

**Urban Renewal Advisory Commission (URAC)** An individual appointed to the Urban Renewal Advisory Commission shall be actively interested in curing and preventing conditions of blight and improving the physical, economic and social conditions within the Urban Renewal District. Members shall be residents of La Grande; or the owner of real property or a business located in the Urban Renewal District; or an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal. Additionally, two Commissioners must own or manage a business (though it does not need to be located in the Urban Renewal District)

**For URAC ONLY:** Do you: Own a property(ies) or business(es) in the La Grande Urban Renewal District?

Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Do you: Own or manage a business(es)?

Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Are you an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal?

Yes  No

If yes: Name of Jurisdiction: \_\_\_\_\_ Position: \_\_\_\_\_

Please indicate why you are volunteering and what makes you a good candidate to serve. Please include any special training, experience, education, and/or qualifications you may have that are unique or specific to the Advisory Commission/Committee for which you are applying. (Please attach no more than one additional typewritten page).

I have been volunteering on the urban forestry board for at least 2 years and have been active in the biannual tree plantings for many more. I want to preserve the urban landscape and keep La Grande as a Tree City USA.

**PLEASE RETURN YOUR COMPLETED APPLICATION TO: Keri Quinn, Assistant to the City Manager, or Stacey Stockhoff, City Recorder; 1000 Adams Avenue/P. O. Box 670; FAX (541) 963-3333**

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CITY OF LA GRANDE  
BOARDS, COMMITTEES AND COMMISSIONS  
BALLOT  
January 3, 2024

**Budget Committee**

Three Vacancies (Please only vote for three (3)):

- Megan Keating \_\_\_\_\_
- Roxie Ogilvie \_\_\_\_\_
- Taylor Scroggins \_\_\_\_\_
- Toni Smith \_\_\_\_\_

# **Community Landscape and Forestry Commission**

# Community Landscape and Forestry Commission

## Two Vacancies: Two, Three-Year Terms

<u>APPLICANT:</u>	Toni Smith	Resident	Incumbent
	Lia Spiegel	Resident	Incumbent

The **Community Landscape and Forestry Commission** serves as an advocate of the City's urban forest and encourages improvements through long-term planning and policy development, as approved by the City Council. The Commission is responsible for reviewing the annual Tree City USA application and nominating for Community Forestry Awards those individuals who have made outstanding efforts to improve the community forest in some way.

The Commission also promotes appreciation of trees, provides landscaping information to residents and businesses and encourages landscape installation and maintenance on private property. The Commission reviews, maintains, and updates as appropriate the Community Landscape and Forestry Master Plan.

The five-member Commission currently has two vacancies; both vacancies are a result of expiration of terms. Both vacancies are for three-year terms, each expiring on December 31, 2026.

**Ms. Smith** has been serving on the Commission, and has applied for reappointment. She is also applying for the Budget Committee.

**Ms. Spiegel** has been serving on the Commission, and has applied for reappointment.

Other members of the Commission and the expiration of their terms are as follows: Steve Clements, 2025; Robert Henderson, 2025; and Jennifer Williams, 2024. All terms expire on December 31, of the year indicated.

The appointment of **Ms. Smith and Ms. Spiegel** would result in a full Commission.

\*\*\*\*\*

MAYOR: Summarize Vacancies, as noted above

MAYOR: Entertain Motion

**SUGGESTED MOTION:** I move that **Toni Smith** and **Lia Spiegel** be appointed to the **Community Landscape and Forestry Commission**, each for a three-year term, which will expire on December 31, 2026.

MAYOR: Invite Council Discussion

MAYOR: Ask for the Vote

# CITY of LA GRANDE

## Application for Boards, Advisory Commissions and Committees

Name: Toni Smith  
Street Address: \_\_\_\_\_ Mailing Address: Same  
La Grande OR  
97850  
Preferred Phone Number: \_\_\_\_\_ Alternate Number: —  
Email Address: \_\_\_\_\_

City of La Grande Resident?  Yes  No City Employee?  Yes  No

Have you previously served on any of the City's Boards/Advisory Commissions/Committees?  Yes  No

If yes, which one(s) and when? Community landscape and Forestry 2 years?  
*Applications will be retained for 90 days, after which you will need to complete a new application for consideration to fill a vacancy.*

**Applying for:** Please indicate your preferences by putting a number in the box next to those on which you would like to serve ~ 1 for your first choice, 2 for your second, etc.,—you may serve on two (2) plus the Budget Committee.

On how many Commissions, other than the Budget Committee, do you wish to serve?  One  Two

- |  |  |  |   |
|--|--|--|---|
| <input type="checkbox"/> Air Quality                 | <input type="checkbox"/> Building Board of Appeals                   | <input type="checkbox"/> Parking, Traffic Safety, and Street Maintenance | <input type="checkbox"/> Parks and Recreation |
| <input type="checkbox"/> Arts                        | <input checked="" type="checkbox"/> Community Landscape and Forestry |  |   |
| <input checked="" type="checkbox"/> Budget Committee |  |  |   |

The following Advisory Commissions have specific requirements and expectations. Please initial on the line in front of the Advisory Commission for which you are applying to indicate that you meet and agree to these requirements and expectations.

           **Landmarks** Members appointed to the Landmarks Advisory Commission shall have a demonstrated interest, competence, or knowledge of historic preservation. At least three (3) members should be professionals from the disciplines of history, archaeology, planning, law, architecture or architectural history. An individual appointed to the Landmarks Advisory Commission shall be resident of the City or a property owner within the Historic District of the City of La Grande, Oregon; except that two (2) such members may be residents of Union County.

           **Library** Chapter 357 of Oregon Revised Statutes requires that a public library be governed by a Library Advisory Commission. Commission members shall be individuals who are actively interested in Library services and programs, and in all instances, serve as advocates for the Cook Memorial Library, its services and programs. The five (5) Commissioners shall serve four-year (4-year) terms.

           **Planning** Members of the Planning Commission are required to complete an annual Statement of Economic Interest, to be submitted to the Oregon Government Ethics Commission. ORS 227.020 provides the authority for the creation of a Planning Commission. The Commission renders final decisions in connection with certain land use procedures, unless appealed to the City Council. All five (5) members of the Commission shall reside within the Urban Growth Boundary, but only one (1) may reside outside the City limits. A member of the Planning Commission may serve no more than two (2) consecutive terms, but may again be considered for appointment after one (1) year of nonparticipation on the Commission.

           **Union County Tourism Advisory Committee** City appointed members to this Advisory Committee shall be either the owner or manager of a large lodging property in La Grande, or the owner or manager of a La Grande retail business or restaurant.

**Urban Renewal Advisory Commission (URAC)** An individual appointed to the Urban Renewal Advisory Commission shall be actively interested in curing and preventing conditions of blight and improving the physical, economic and social conditions within the Urban Renewal District. Members shall be residents of La Grande; or the owner of real property or a business located in the Urban Renewal District; or an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal. Additionally, two Commissioners must own or manage a business (though it does not need to be located in the Urban Renewal District)

**For URAC ONLY:** Do you: Own a property(ies) or business(es) in the La Grande Urban Renewal District?

Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Do you: Own or manage a business(es)?

Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Are you an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal?

Yes  No

If yes: Name of Jurisdiction: \_\_\_\_\_ Position: \_\_\_\_\_

Please indicate why you are volunteering and what makes you a good candidate to serve. Please include any special training, experience, education, and/or qualifications you may have that are unique or specific to the Advisory Commission/Committee for which you are applying. (Please attach no more than one additional typewritten page).

I have been volunteering on the urban forestry board for at least 2 years and have been active in the biannual tree plantings for many more. I want to preserve the urban landscape and keep La Grande as a Tree City USA.

PLEASE RETURN YOUR COMPLETED APPLICATION TO: Keri Quinn, Assistant to the City Manager, or Stacey Stockhoff, City Recorder; 1000 Adams Avenue/P. O. Box 670; FAX (541) 963-3333



**CITY of LA GRANDE**  
Application for Boards, Advisory Commissions and Committees

Name: LIA Spitzgel  
Street Address: \_\_\_\_\_ Mailing Address: \_\_\_\_\_  
La Grande  
Preferred Phone Number: \_\_\_\_\_ Alternate Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_

City of La Grande Resident?  Yes  No      City Employee?  Yes  No  
Have you previously served on any of the City's Boards/Advisory Commissions/Committees?  Yes  No

If yes, which one(s) and when? Community Landscape & Forestry, serving currently  
**Applications will be retained for 90 days, after which you will need to complete a new application for consideration to fill a vacancy.**

**Applying for:** Please indicate your preferences by putting a number in the box next to those on which you would like to serve--1 for your first choice, 2 for your second, etc.,--you may serve on two (2) plus the Budget Committee.

- On how many Commissions, other than the Budget Committee, do you wish to serve?  One  Two
- |   |  |  |   |
|---|--|--|---|
| <input type="checkbox"/> Air Quality      | <input type="checkbox"/> Building Board of Appeals                   | <input type="checkbox"/> Parking, Traffic Safety, and Street Maintenance | <input type="checkbox"/> Parks and Recreation |
| <input type="checkbox"/> Arts             | <input checked="" type="checkbox"/> Community Landscape and Forestry |  |   |
| <input type="checkbox"/> Budget Committee |  |  |   |

The following Advisory Commissions have specific requirements and expectations. Please initial on the line in front of the Advisory Commission for which you are applying to indicate that you meet and agree to these requirements and expectations.

           **Landmarks** *Members appointed to the Landmarks Advisory Commission shall have a demonstrated interest, competence, or knowledge of historic preservation. At least three (3) members should be professionals from the disciplines of history, archaeology, planning, law, architecture or architectural history. An individual appointed to the Landmarks Advisory Commission shall be resident of the City or a property owner within the Historic District of the City of La Grande, Oregon; except that two (2) such members may be residents of Union County.*

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           **Union County Tourism Advisory Committee** *City appointed members to this Advisory Committee shall be either the owner or manager of a large lodging property in La Grande, or the owner or manager of a La Grande retail business or restaurant.*

**Urban Renewal Advisory Commission (URAC)** An individual appointed to the Urban Renewal Advisory Commission shall be actively interested in curing and preventing conditions of blight and improving the physical, economic and social conditions within the Urban Renewal District. Members shall be residents of La Grande; or the owner of real property or a business located in the Urban Renewal District; or an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal. Additionally, two Commissioners must own or manage a business (though it does not need to be located in the Urban Renewal District)

**For URAC ONLY:** Do you: Own a property(ies) or business(es) in the La Grande Urban Renewal District?

Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Do you: Own or manage a business(es)?

Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Are you an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal?

Yes  No

If yes: Name of Jurisdiction: \_\_\_\_\_ Position: \_\_\_\_\_

Please indicate why you are volunteering and what makes you a good candidate to serve. Please include any special training, experience, education, and/or qualifications you may have that are unique or specific to the Advisory Commission/Committee for which you are applying. (Please attach no more than one additional typewritten page).

I have a deep appreciation for the benefits of trees, worked for the Forest Service in tree health and have served on the CLFC for several years. I would like to continue planting & pruning trees for the city & helping our urban forest grow.

**PLEASE RETURN YOUR COMPLETED APPLICATION TO: Keri Quinn, Assistant to the City Manager, or Stacey Stockhoff, City Recorder; 1000 Adams Avenue/P. O. Box 670; FAX (541) 963-3333**

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# **Landmarks Advisory Commission**

# Landmarks Advisory Commission

## Two Vacancies: Two, Three-year Terms

<u>APPLICANT:</u>	Catherine Dickson	Union County	New Applicant
	Cassie Hibbert	Union County	Incumbent

The **Landmarks Advisory Commission** is empowered by the City Council and charged with reviewing projects within the Downtown Historic District and those involving historic landmarks; and determining whether those projects are "historically appropriate."

This five-member Commission has two vacancies, one is due to the expiration of a term, the other is due to a resignation. Two vacancies are for three-year terms, which expires on December 31, 2026.

Resolution 4752, Series 2017, states, '*An individual appointed as a member of the Landmarks Advisory Commission shall be a resident of the City or a property owner within the Historic District of the City of La Grande, Oregon; except that two (2) such members may be residents of Union County.*' At this time, there is one spot open for a member outside of city limits. Since both applicants live outside city limits, only one applicant can be appointed to this Commission at this time. For your convenience, a ballot has been included in your packet to aid in voting for an applicant to this Commission.

**Ms. Dickson** has not previously served on any Commissions or Committees.

**Ms. Hibbert** has been serving on the Commission, and has applied for reappointment.

Other members of the Commission and the expiration of their terms are as follows: Katie Boula, 2024; Tracey Hanshew, 2025; and Rod Mulenburg, 2024. All terms expire on December 31, of the year indicated.

The appointment of **Ms. Dickson** or **Ms. Hibbert** would leave one seat vacant on this Commission, for which Staff will continue to advertise.

\*\*\*\*\*

MAYOR: Summarize Vacancies, as noted above

MAYOR: Entertain Motion

SUGGESTED MOTION: I move that \_\_\_\_\_ be appointed to the **Landmarks Advisory Commission**, for a three-year term, which will expire on December 31, 2026.

MAYOR: Invite Council Discussion

MAYOR: Ask for the Vote

# CITY of LA GRANDE

## Application for Boards, Advisory Commissions and Committees

Name: Catherine Dickson  
Street Address: \_\_\_\_\_ Mailing Address: same  
La Grande, OR 97850  
Preferred Phone Number: \_\_\_\_\_ Alternate Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_

City of La Grande Resident?  Yes  No Union Co. Resident City Employee?  Yes  No  
Have you previously served on any of the City's Boards/Advisory Commissions/Committees?  Yes  No

If yes, which one(s) and when? \_\_\_\_\_  
Applications will be retained for 90 days, after which you will need to complete a new application for consideration to fill a vacancy.

**Applying for:** Please indicate your preferences by putting a number in the box next to those on which you would like to serve ~ 1 for your first choice, 2 for your second, etc.,—you may serve on two (2) plus the Budget Committee.

On how many Commissions, other than the Budget Committee, do you wish to serve?  One  Two

<input type="checkbox"/> Air Quality	<input type="checkbox"/> Building Board of Appeals	<input type="checkbox"/> Parking, Traffic Safety, and Street Maintenance	<input type="checkbox"/> Parks and Recreation
<input type="checkbox"/> Arts	<input type="checkbox"/> Community Landscape and Forestry		
<input type="checkbox"/> Budget Committee			

The following Advisory Commissions have specific requirements and expectations. Please initial on the line in front of the Advisory Commission for which you are applying to indicate that you meet and agree to these requirements and expectations.

**CED Landmarks** *Members appointed to the Landmarks Advisory Commission shall have a demonstrated interest, competence, or knowledge of historic preservation. At least three (3) members should be professionals from the disciplines of history, archaeology, planning, law, architecture or architectural history. An individual appointed to the Landmarks Advisory Commission shall be resident of the City or a property owner within the Historic District of the City of La Grande, Oregon; except that two (2) such members may be residents of Union County.*

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**Union County Tourism Advisory Committee** *City appointed members to this Advisory Committee shall be either the owner or manager of a large lodging property in La Grande, or the owner or manager of a La Grande retail business or restaurant.*

**Urban Renewal Advisory Commission (URAC)** *An individual appointed to the Urban Renewal Advisory Commission shall be actively interested in curing and preventing conditions of blight and improving the physical, economic and social conditions within the Urban Renewal District. Members shall be residents of La Grande; or the owner of real property or a business located in the Urban Renewal District; or an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal. Additionally, two Commissioners must own or manage a business (though it does not need to be located in the Urban Renewal District)*

**For URAC ONLY:** Do you: Own a property(ies) or business(es) in the La Grande Urban Renewal District?

Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Do you: Own or manage a business(es)?

Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Are you an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal?

Yes  No

If yes: Name of Jurisdiction: \_\_\_\_\_ Position: \_\_\_\_\_

Please indicate why you are volunteering and what makes you a good candidate to serve. Please include any special training, experience, education, and/or qualifications you may have that are unique or specific to the Advisory Commission/Committee for which you are applying. (Please attach no more than one additional typewritten page).

I am volunteering to be on the Landmarks Commission. I have a master's degree in anthropology and worked as an archaeologist for the Confederated Tribes of the Umatilla Indian Reservation for 24 years. I now work with a cultural resources non-profit called Hoyo with a mission to protect, preserve, and perpetuate cultural resources through identification, education, and documentation. I feel that I can contribute through my extensive knowledge of the National Historic Preservation Act and familiarity with resources in the region. I live about 3 miles north of La Grande.

**PLEASE RETURN YOUR COMPLETED APPLICATION TO: Kayla Brainerd, Assistant to the City Manager, or Stacey Stockhoff, Acting City Recorder; 1000 Adams Avenue/P. O. Box 670; FAX (541) 963-3333**  
\*\*\*\*\*

# CITY of LA GRANDE

## Application for Boards, Advisory Commissions and Committees

Name: Cassie Hibbert

Street Address: \_\_\_\_\_ Mailing Address: same

La Grande, OR 97050

Preferred Phone Number: \_\_\_\_\_ Alternate Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

City of La Grande Resident?  Yes  No Union Co. Resident City Employee?  Yes  No

Have you previously served on any of the City's Boards/Advisory Commissions/Committees?  Yes  No

If yes, which one(s) and when? Landmarks - 2017-present

**Applications will be retained for 90 days, after which you will need to complete a new application for consideration to fill a vacancy.**

**Applying for:** Please indicate your preferences by putting a number in the box next to those on which you would like to serve ~ 1 for your first choice, 2 for your second, etc.,—you may serve on two (2) plus the Budget Committee.

On how many Commissions, other than the Budget Committee, do you wish to serve?  One  Two

- |   |   |  |   |
|---|---|--|---|
| <input type="checkbox"/> Air Quality      | <input type="checkbox"/> Building Board of Appeals        | <input type="checkbox"/> Parking, Traffic Safety, and Street Maintenance | <input type="checkbox"/> Parks and Recreation |
| <input type="checkbox"/> Arts             | <input type="checkbox"/> Community Landscape and Forestry |  |   |
| <input type="checkbox"/> Budget Committee |   |  |   |

The following Advisory Commissions have specific requirements and expectations. Please initial on the line in front of the Advisory Commission for which you are applying to indicate that you meet and agree to these requirements and expectations.

**Landmarks** *Members appointed to the Landmarks Advisory Commission shall have a demonstrated interest, competence, or knowledge of historic preservation. At least three (3) members should be professionals from the disciplines of history, archaeology, planning, law, architecture or architectural history. An individual appointed to the Landmarks Advisory Commission shall be resident of the City or a property owner within the Historic District of the City of La Grande, Oregon; except that two (2) such members may be residents of Union County.*

**Library** *Chapter 357 of Oregon Revised Statutes requires that a public library be governed by a Library Advisory Commission. Commission members shall be individuals who are actively interested in Library services and programs, and in all instances, serve as advocates for the Cook Memorial Library, its services and programs. The five (5) Commissioners shall serve four-year (4-year) terms.*

**Planning** *Members of the Planning Commission are required to complete an annual Statement of Economic Interest, to be submitted to the Oregon Government Ethics Commission. ORS 227.020 provides the authority for the creation of a Planning Commission. The Commission renders final decisions in connection with certain land use procedures, unless appealed to the City Council. All five (5) members of the Commission shall reside within the Urban Growth Boundary, but only one (1) may reside outside the City limits. A member of the Planning Commission may serve no more than two (2) consecutive terms, but may again be considered for appointment after one (1) year of nonparticipation on the Commission.*

**Union County Tourism Advisory Committee** *City appointed members to this Advisory Committee shall be either the owner or manager of a large lodging property in La Grande, or the owner or manager of a La Grande retail business or restaurant.*

## Cassie Hibbert – Landmarks Advisory Commission

*City of La Grande – Application for Boards, Advisory Commissions and Committees  
12/18/2023*

As of the end of 2023, I have served on La Grande's Landmarks Commission for seven years, the last five as chair. During that time, the Commission had many successes.

In 2019-2020, we leveraged grant funding from the State Historic Preservation Office and National Trust for Historic Preservation for projects to connect business owners in the historic district with preservation design resources. This included a program to match owners with architects to create conceptual designs of their properties with a lens toward historic preservation. It also included a Preservation Workshop at Art Center East with nearly 60 attendees, with classes taught by industry professionals about general preservation techniques, wood window restoration, masonry, and real estate broker training.

In 2021, we utilized our Certified Local Government grant for a refresh of the City's Landmarks standards, which updated the 20-year-old document to have clearer language and provide educational resources on preservation best practices. I assisted staff with the grant application, consultant procurement, and participated in public outreach and meetings with the consultant team to revise the standards.

I believe that I contribute a valuable architectural and historic preservation perspective to the commission, and I strive to be pragmatic and understanding of business needs while maintaining the integrity of our historic district.

My background includes a Masters in Architecture from the University of Wisconsin-Milwaukee and a varied career that includes work as an intern architect, owner's representative/project manager for private commercial development, and public service as a construction project manager for the Oregon Department of Transportation. My current employment is as a senior project manager for Wenaha Group, a consulting firm with a focus in managing construction projects for public sector clients.

In addition, I have previously volunteered for the Seattle Architecture Foundation, Historic Milwaukee, and Save Our Heritage Organization in San Diego. In Seattle and Milwaukee, I served as a tour guide for downtown architectural walking tours. I also served as a member of Seattle's Landmarks Preservation Board for one term.



CITY OF LA GRANDE  
BOARDS, COMMITTEES AND COMMISSIONS  
BALLOT  
January 3, 2024

**Landmarks Commission**

One Vacancy (Please only vote for one (1)):

- Catherine Dickson \_\_\_\_\_
- Cassie Hibbert \_\_\_\_\_

# **Library Advisory Commission**

# Library Advisory Commission

## Three Vacancies: Three, Four-year Terms

<u>APPLICANT:</u>	Meredee Lloyd	Resident	New Applicant
	Ryan Zastrow	Resident	Incumbent

Chapter 357 of Oregon Revised Statutes requires that a public library be governed by a Library Advisory Commission consisting of not less than five (5) members, serving for four (4)-year terms. The **Library Advisory Commission** is charged to serve as advocates of the F. Maxine and Thomas W. Cook Memorial Library and its services and programs. Commissioners also review the Library Budget and consult with, advise and make recommendations to the Library Director, City Manager, and City Council.

The five-member Library Advisory Commission currently has three vacancies. Three of these vacancies are the result of expiration of terms. Three of these vacancies are for four-year terms, which expire on December 31, 2027.

**Ms. Lloyd** has not previously served on any Commissions or Committees.

**Mr. Zastrow** has been serving on the Commission, and has applied for reappointment.

Current members of the Library Advisory Commission and the expiration of their terms are: Barbara Minge, 2024; and Angela D'Antonio, 2024.

The appointment of **Ms. Lloyd** and **Mr. Zastrow** would leave one seat vacant on this Commission, for which Staff will continue to advertise.

\*\*\*\*\*

MAYOR: Summarize Vacancy, as noted above.

MAYOR: Entertain Motion

SUGGESTED MOTION: I move that **Meredee Lloyd** and **Ryan Zastrow** be appointed to the **Library Advisory Commission**, each for a four-year term which will expire December 31, 2027.

MAYOR: Invite Council Discussion

MAYOR: Ask for the Vote

**CITY of LA GRANDE**  
Application for Boards, Advisory Commissions and Committees

Name: Meredee Lloyd  
Street Address: \_\_\_\_\_ Mailing Address: same as street address  
La Grande, OR 97850  
\_\_\_\_\_  
\_\_\_\_\_  
Preferred Phone Number: \_\_\_\_\_ Alternate Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_

City of La Grande Resident?  Yes  No      City Employee?  Yes  No  
Have you previously served on any of the City's Boards/Advisory Commissions/Committees?  Yes  No

If yes, which one(s) and when? \_\_\_\_\_  
*Applications will be retained for 90 days, after which you will need to complete a new application for consideration to fill a vacancy.*

**Applying for:** Please indicate your preferences by putting a number in the box next to those on which you would like to serve--1 for your first choice, 2 for your second, etc.,—you may serve on two (2) ~~plus the Budget Committee~~.

On how many Commissions, ~~other than the Budget Committee~~, do you wish to serve?  One  Two

- Air Quality       Building Board of Appeals       Parking, Traffic Safety, and Street Maintenance       Parks and Recreation
- Arts       Community Landscape and Forestry       #2 **Library**
- Budget Committee

The following Advisory Commissions have specific requirements and expectations. Please initial on the line in front of the Advisory Commission for which you are applying to indicate that you meet and agree to these requirements and expectations.

           **Landmarks** *Members appointed to the Landmarks Advisory Commission shall have a demonstrated interest, competence, or knowledge of historic preservation. At least three (3) members should be professionals from the disciplines of history, archaeology, planning, law, architecture or architectural history. An individual appointed to the Landmarks Advisory Commission shall be resident of the City or a property owner within the Historic District of the City of La Grande, Oregon; except that two (2) such members may be residents of Union County.*

ML **Library** *Chapter 357 of Oregon Revised Statutes requires that a public library be governed by a Library Advisory Commission. Commission members shall be individuals who are actively interested in Library services and programs, and in all instances, serve as advocates for the Cook Memorial Library, its services and programs. The five (5) Commissioners shall serve four-year (4-year) terms.*

           **Planning** *Members of the Planning Commission are required to complete an annual Statement of Economic Interest, to be submitted to the Oregon Government Ethics Commission. ORS 227.020 provides the authority for the creation of a Planning Commission. The Commission renders final decisions in connection with certain land use procedures, unless appealed to the City Council. All five (5) members of the Commission shall reside within the Urban Growth Boundary, but only one (1) may reside outside the City limits. A member of the Planning Commission may serve no more than two (2) consecutive terms, but may again be considered for appointment after one (1) year of nonparticipation on the Commission.*

           **Union County Tourism Advisory Committee** *City appointed members to this Advisory Committee shall be either the owner or manager of a large lodging property in La Grande, or the owner or manager of a La Grande retail business or restaurant.*

**Urban Renewal Advisory Commission (URAC)** An individual appointed to the Urban Renewal Advisory Commission shall be actively interested in curing and preventing conditions of blight and improving the physical, economic and social conditions within the Urban Renewal District. Members shall be residents of La Grande; or the owner of real property or a business located in the Urban Renewal District; or an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal. Additionally, two Commissioners must own or manage a business (though it does not need to be located in the Urban Renewal District)

**For URAC ONLY:** Do you: Own a property(ies) or business(es) in the La Grande Urban Renewal District?

Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Do you: Own or manage a business(es)?

Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Are you an elected official or highest appointed official of a taxing jurisdiction Impacted by Urban Renewal?

Yes  No

If yes: Name of Jurisdiction: \_\_\_\_\_ Position: \_\_\_\_\_

Please indicate why you are volunteering and what makes you a good candidate to serve. Please include any special training, experience, education, and/or qualifications you may have that are unique or specific to the Advisory Commission/Committee for which you are applying. (Please attach no more than one additional typewritten page).

I wish to be considered for the volunteer positions on both the Air Quality Commission and Library Commission for the City of La Grande. As a Registered Nurse, I have strong interest in improving the health and education of our community. With my background in healthcare, I bring a unique perspective and a set of skills that I believe would be valuable in addressing the intersection of air quality and community well-being. Over 20 years ago when I was a student nurse, my first introduction to the local air quality was studying the impact of field burning in the Grande Ronde Valley. From that review, I learned that seemingly opposing sides can work together to create a solution that respects all affected parties. Likewise, I value promoting accessible education and cultural enrichment via the library resources to help enhance the social fabric of our community. As an avid patron myself, I am continually grateful for our local library and I would like to be part of the team that ensures its continued success.

**PLEASE RETURN YOUR COMPLETED APPLICATION TO: Keri Quinn, Assistant to the City Manager, or Stacey Stockhoff, City Recorder; 1000 Adams Avenue/P. O. Box 670; FAX (541) 963-3333**

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CITY of LA GRANDE

Application for Boards, Advisory Commissions and Committees

Name: RYAN ZASTROW
Street Address: LA GRANDE OR 97850
Mailing Address: SAME
Preferred Phone Number:
Email Address:
Alternate Number: N/A

City of La Grande Resident? [X] Yes [ ] No City Employee? [ ] Yes [X] No

Have you previously served on any of the City's Boards/Advisory Commissions/Committees? [X] Yes [ ] No

If yes, which one(s) and when? LIBRARY
Applications will be retained for 90 days, after which you will need to complete a new application for consideration to fill a vacancy.

Applying for: Please indicate your preferences by putting a number in the box next to those on which you would like to serve... for your first choice, 2 for your second, etc.,—you may serve on two (2) plus the Budget Committee.

On how many Commissions, other than the Budget Committee, do you wish to serve? [X] One [ ] Two

- [ ] Air Quality [ ] Building Board of Appeals [ ] Parking, Traffic Safety, and Street Maintenance [ ] Parks and Recreation
[ ] Arts [ ] Community Landscape and Forestry
[ ] Budget Committee

The following Advisory Commissions have specific requirements and expectations. Please initial on the line in front of the Advisory Commission for which you are applying to indicate that you meet and agree to these requirements and expectations.

Landmarks Members appointed to the Landmarks Advisory Commission shall have a demonstrated interest, competence, or knowledge of historic preservation. At least three (3) members should be professionals from the disciplines of history, archaeology, planning, law, architecture or architectural history. An individual appointed to the Landmarks Advisory Commission shall be resident of the City or a property owner within the Historic District of the City of La Grande, Oregon; except that two (2) such members may be residents of Union County.

Library Chapter 357 of Oregon Revised Statutes requires that a public library be governed by a Library Advisory Commission. Commission members shall be individuals who are actively interested in Library services and programs, and in all instances, serve as advocates for the Cook Memorial Library, its services and programs. The five (5) Commissioners shall serve four-year (4-year) terms.

Planning Members of the Planning Commission are required to complete an annual Statement of Economic Interest, to be submitted to the Oregon Government Ethics Commission. ORS 227.020 provides the authority for the creation of a Planning Commission. The Commission renders final decisions in connection with certain land use procedures, unless appealed to the City Council. All five (5) members of the Commission shall reside within the Urban Growth Boundary, but only one (1) may reside outside the City limits. A member of the Planning Commission may serve no more than two (2) consecutive terms, but may again be considered for appointment after one (1) year of nonparticipation on the Commission.

Union County Tourism Advisory Committee City appointed members to this Advisory Committee shall be either the owner or manager of a large lodging property in La Grande, or the owner or manager of a La Grande retail business or restaurant.

**Urban Renewal Advisory Commission (URAC)** An individual appointed to the Urban Renewal Advisory Commission shall be actively interested in curing and preventing conditions of blight and improving the physical, economic and social conditions within the Urban Renewal District. Members shall be residents of La Grande; or the owner of real property or a business located in the Urban Renewal District; or an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal. Additionally, two Commissioners must own or manage a business (though it does not need to be located in the Urban Renewal District)

**For URAC ONLY:** Do you: Own a property(ies) or business(es) in the La Grande Urban Renewal District?

Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Do you: Own or manage a business(es)?

Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Are you an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal?

Yes  No

If yes: Name of Jurisdiction: \_\_\_\_\_ Position: \_\_\_\_\_

Please indicate why you are volunteering and what makes you a good candidate to serve. Please include any special training, experience, education, and/or qualifications you may have that are unique or specific to the Advisory Commission/Committee for which you are applying. (Please attach no more than one additional typewritten page).

**PLEASE RETURN YOUR COMPLETED APPLICATION TO: Keri Quinn, Assistant to the City Manager, or Stacey Stockhoff, City Recorder; 1000 Adams Avenue/P. O. Box 670; FAX (541) 963-3333**

\*\*\*\*\*

**Pursuant to City of La Grande Ordinance, applicants for Boards and Advisory Commissions/Committees may be subject to a background review. Please complete the following [Release for Background Check](#). This information**

# **Parking, Traffic Safety, & Street Maintenance Advisory Commission**



# Parking, Traffic Safety and Street Maintenance Advisory Commission

## Two Vacancies: Two, Three-Year Terms

<u>APPLICANTS:</u>	Mike Remily	Resident	New Applicant
	Rodney Sands	Resident	Incumbent

The seven-member **Parking, Traffic Safety and Street Maintenance Advisory Commission** meets on an as needed basis and recommends policy changes to the City Council.

This Commission currently has two vacancies; both vacancies are a result of expiration of terms. Two vacancies are for three-year terms, expiring on December 31, 2026.

**Mr. Remily** has not previously served on any Commissions or Committees.

**Mr. Sands** has been serving on the Commission, and has applied for reappointment.

Other members of the Commission and the expiration of their terms are as follows: Daniel Hagert, 2024; Bruce Kevan, 2025; Taylor Scroggins, 2025; Brandon Smith, 2024; and Vivian Young, 2024. All terms expire on December 31, of the year indicated.

Appointments of these two applicants would result in a full Commission.

\*\*\*\*\*

MAYOR: Summarize Vacancies, as noted above.

MAYOR: Entertain Motion

SUGGESTED MOTION: I move that **Mike Remily** and **Rodney Sands** be appointed to the **Parking, Traffic Safety and Street Maintenance Advisory Commission**, each for a three-year term, which will expire on December 31, 2026.

MAYOR: Invite Council Discussion

MAYOR: Ask for the Vote

**CITY of LA GRANDE**  
**Application for Boards, Advisory Commissions and Committees**

Name: Mike Remily

Street Address: \_\_\_\_\_ Mailing Address: \_\_\_\_\_  
La Grande, OR 97850 La Grande, OR 97850

Preferred Phone Number: \_\_\_\_\_ Alternate Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_

City of La Grande Resident?  Yes  No City Employee?  Yes  No

Have you previously served on any of the City's Boards/Advisory Commissions/Committees?  Yes  No

If yes, which one(s) and when? \_\_\_\_\_  
Applications will be retained for 90 days, after which you will need to complete a new application for consideration to fill a vacancy.

**Applying for:** Please indicate your preferences by putting a number in the box next to those on which you would like to serve ~ 1 for your first choice, 2 for your second, etc.,—you may serve on two (2) plus the Budget Committee.

On how many Commissions, other than the Budget Committee, do you wish to serve?  One  Two

- |   |   |   |   |
|---|---|---|---|
| <input type="checkbox"/> Air Quality      | <input type="checkbox"/> Building Board of Appeals        | <input checked="" type="checkbox"/> Parking, Traffic Safety, and Street Maintenance | <input type="checkbox"/> Parks and Recreation |
| <input type="checkbox"/> Arts             | <input type="checkbox"/> Community Landscape and Forestry |   |   |
| <input type="checkbox"/> Budget Committee |   |   |   |

The following Advisory Commissions have specific requirements and expectations. Please initial on the line in front of the Advisory Commission for which you are applying to indicate that you meet and agree to these requirements and expectations.

\_\_\_\_\_ **Landmarks** Members appointed to the Landmarks Advisory Commission shall have a demonstrated interest, competence, or knowledge of historic preservation. At least three (3) members should be professionals from the disciplines of history, archaeology, planning, law, architecture or architectural history. An individual appointed to the Landmarks Advisory Commission shall be resident of the City or a property owner within the Historic District of the City of La Grande, Oregon; except that two (2) such members may be residents of Union County.

\_\_\_\_\_ **Library** Chapter 357 of Oregon Revised Statutes requires that a public library be governed by a Library Advisory Commission. Commission members shall be individuals who are actively interested in Library services and programs, and in all instances, serve as advocates for the Cook Memorial Library, its services and programs. The five (5) Commissioners shall serve four-year (4-year) terms.

\_\_\_\_\_ **Planning** Members of the Planning Commission are required to complete an annual Statement of Economic Interest, to be submitted to the Oregon Government Ethics Commission. ORS 227.020 provides the authority for the creation of a Planning Commission. The Commission renders final decisions in connection with certain land use procedures, unless appealed to the City Council. All five (5) members of the Commission shall reside within the Urban Growth Boundary, but only one (1) may reside outside the City limits. A member of the Planning Commission may serve no more than two (2) consecutive terms, but may again be considered for appointment after one (1) year of nonparticipation on the Commission.

\_\_\_\_\_ **Union County Tourism Advisory Committee** City appointed members to this Advisory Committee shall be either the owner or manager of a large lodging property in La Grande, or the owner or manager of a La Grande retail business or restaurant.

**Urban Renewal Advisory Commission (URAC)** *An individual appointed to the Urban Renewal Advisory Commission shall be actively interested in curing and preventing conditions of blight and improving the physical, economic and social conditions within the Urban Renewal District. Members shall be residents of La Grande; or the owner of real property or a business located in the Urban Renewal District; or an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal. Additionally, two Commissioners must own or manage a business (though it does not need to be located in the Urban Renewal District)*

**For URAC ONLY:** Do you: Own a property(ies) or business(es) in the La Grande Urban Renewal District?

Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Do you: Own or manage a business(es)?

Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Are you an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal?

Yes  No

If yes: Name of Jurisdiction: \_\_\_\_\_ Position: \_\_\_\_\_

Please indicate why you are volunteering and what makes you a good candidate to serve. Please include any special training, experience, education, and/or qualifications you may have that are unique or specific to the Advisory Commission/Committee for which you are applying. (Please attach no more than one additional typewritten page).

I recently retired from ODOT after 33 years, most of which was spent in transportation construction contract administration and materials engineering. I am a licensed Professional Civil Engineer in Oregon. Participating on this board will allow me to continue exploring my interest in transportation issues.

**PLEASE RETURN YOUR COMPLETED APPLICATION TO: Kayla Brainerd, Assistant to the City Manager, or Stacey Stockhoff, Acting City Recorder; 1000 Adams Avenue/P. O. Box 670; FAX (541) 963-3333**

\*\*\*\*\*

**CITY of LA GRANDE**  
Application for Boards, Advisory Commissions and Committees

Name: RODNEY SANDS  
Street Address: \_\_\_\_\_ Mailing Address: SAME  
LAGRANDE, OR 97850  
Preferred Phone Number: \_\_\_\_\_ Alternate Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_ n

City of La Grande Resident?  Yes  No City Employee?  Yes  No

Have you previously served on any of the City's Boards/Advisory Commissions/Committees?  Yes  No

If yes, which one(s) and when? Parking Traffic Safety  
*Applications will be retained for 90 days, after which you will need to complete a new application for consideration to fill a vacancy.*

**Applying for:** Please indicate your preferences by putting a number in the box next to those on which you would like to serve—1 for your first choice, 2 for your second, etc.—you may serve on two (2) plus the Budget Committee.

- On how many Commissions, other than the Budget Committee, do you wish to serve?  One  Two
- |   |   |   |   |
|---|---|---|---|
| <input type="checkbox"/> Air Quality      | <input type="checkbox"/> Building Board of Appeals        | <input checked="" type="checkbox"/> Parking, Traffic Safety, and Street Maintenance | <input type="checkbox"/> Parks and Recreation |
| <input type="checkbox"/> Arts             | <input type="checkbox"/> Community Landscape and Forestry |   |   |
| <input type="checkbox"/> Budget Committee |   |   |   |

The following Advisory Commissions have specific requirements and expectations. Please initial on the line in front of the Advisory Commission for which you are applying to indicate that you meet and agree to these requirements and expectations.

           **Landmarks** *Members appointed to the Landmarks Advisory Commission shall have a demonstrated interest, competence, or knowledge of historic preservation. At least three (3) members should be professionals from the disciplines of history, archaeology, planning, law, architecture or architectural history. An individual appointed to the Landmarks Advisory Commission shall be resident of the City or a property owner within the Historic District of the City of La Grande, Oregon; except that two (2) such members may be residents of Union County.*

           **Library** *Chapter 357 of Oregon Revised Statutes requires that a public library be governed by a Library Advisory Commission. Commission members shall be individuals who are actively interested in Library services and programs, and in all instances, serve as advocates for the Cook Memorial Library, its services and programs. The five (5) Commissioners shall serve four-year (4-year) terms.*

           **Planning** *Members of the Planning Commission are required to complete an annual Statement of Economic Interest, to be submitted to the Oregon Government Ethics Commission. ORS 227.020 provides the authority for the creation of a Planning Commission. The Commission renders final decisions in connection with certain land use procedures, unless appealed to the City Council. All five (5) members of the Commission shall reside within the Urban Growth Boundary, but only one (1) may reside outside the City limits. A member of the Planning Commission may serve no more than two (2) consecutive terms, but may again be considered for appointment after one (1) year of nonparticipation on the Commission.*

           **Union County Tourism Advisory Committee** *City appointed members to this Advisory Committee shall be either the owner or manager of a large lodging property in La Grande, or the owner or manager of a La Grande retail business or restaurant.*

**Urban Renewal Advisory Commission (URAC)** An individual appointed to the Urban Renewal Advisory Commission shall be actively interested in curing and preventing conditions of blight and improving the physical, economic and social conditions within the Urban Renewal District. Members shall be residents of La Grande; or the owner of real property or a business located in the Urban Renewal District; or an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal. Additionally, two Commissioners must own or manage a business (though it does not need to be located in the Urban Renewal District)

**For URAC ONLY:** Do you: Own a property(ies) or business(es) in the La Grande Urban Renewal District?

Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Do you: Own or manage a business(es)?

Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Are you an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal?

Yes  No

If yes: Name of Jurisdiction: \_\_\_\_\_ Position: \_\_\_\_\_

Please indicate why you are volunteering and what makes you a good candidate to serve. Please include any special training, experience, education, and/or qualifications you may have that are unique or specific to the Advisory Commission/Committee for which you are applying. (Please attach no more than one additional typewritten page).

**PLEASE RETURN YOUR COMPLETED APPLICATION TO: Keri Quinn, Assistant to the City Manager, or Stacey Stockhoff, City Recorder; 1000 Adams Avenue/P. O. Box 670; FAX (541) 963-3333**

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# **Planning Commission**

# Planning Commission

## One Vacancy: One, Four-Year Term

APPLICANTS: Max Koltuv Resident New Applicant

The **Planning Commission** consists of five (5) members, all of whom reside within the City limits or the Urban Growth Boundary. The Commission is charged with the following responsibilities:

1. Recommend to the City Council issues related to Comprehensive Plan amendments; zoning and rezoning; public road dedications and vacations; street naming and renaming; and Ordinance adoptions related to land use or development issues.
2. Render a final decision, unless appealed to the City Council, in connection with "non-administrative" land use applications including, but not limited to, subdivisions, conditional use permits, variances and appeals of administrative decisions.

This Commission currently has one vacancy, due to an expiration of terms. One vacancy is for a four-year term, which expires on December 31, 2027.

**Mr. Koltuv** has not previously served on this Commission.

Currently seated members of the Commission and the expiration of their terms is as follows: Liberty Avila, 2025; David Felley, 2024; Matthew Gougherty, 2025; and Roxie Ogilvie, 2024. All terms expire on December 31, of the year indicated.

The reappointment of **Mr. Koltuv** would result in a full Commission.

\*\*\*\*\*

MAYOR: Summarize Vacancies, as noted above

MAYOR: Entertain Motion

SUGGESTED MOTION: I move that **Max Koltuv** be appointed to the **Planning Commission**, for a four-year term which will expire on December 31, 2027.

MAYOR: Invite Council Discussion

MAYOR: Ask for the Vote

**CITY of LA GRANDE**  
Application for Boards, Advisory Commissions and Committees

Name: MAX KOLTUN  
Street Address: \_\_\_\_\_ Mailing Address: \_\_\_\_\_  
Preferred Phone Number: \_\_\_\_\_ Alternate Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_

City of La Grande Resident?  Yes  No      City Employee?  Yes  No

Have you previously served on any of the City's Boards/Advisory Commissions/Committees?  Yes  No

If yes, which one(s) and when? Budget, term up this yr  
*Applications will be retained for 90 days, after which you will need to complete a new application for consideration to fill a vacancy.*

**Applying for:** Please indicate your preferences by putting a number in the box next to those on which you would like to serve ~ 1 for your first choice, 2 for your second, etc.,—you may serve on two (2) plus the Budget Committee.

On how many Commissions, other than the Budget Committee, do you wish to serve?  One  Two

- |   |   |  |   |
|---|---|--|---|
| <input type="checkbox"/> Air Quality      | <input type="checkbox"/> Building Board of Appeals        | <input type="checkbox"/> Parking, Traffic Safety, and Street Maintenance | <input type="checkbox"/> Parks and Recreation |
| <input type="checkbox"/> Arts             | <input type="checkbox"/> Community Landscape and Forestry |  |   |
| <input type="checkbox"/> Budget Committee |   |  |   |
- Just not Planning budget please*

The following Advisory Commissions have specific requirements and expectations. Please initial on the line in front of the Advisory Commission for which you are applying to indicate that you meet and agree to these requirements and expectations.

           **Landmarks** *Members appointed to the Landmarks Advisory Commission shall have a demonstrated interest, competence, or knowledge of historic preservation. At least three (3) members should be professionals from the disciplines of history, archaeology, planning, law, architecture or architectural history. An individual appointed to the Landmarks Advisory Commission shall be resident of the City or a property owner within the Historic District of the City of La Grande, Oregon; except that two (2) such members may be residents of Union County.*

           **Library** *Chapter 357 of Oregon Revised Statutes requires that a public library be governed by a Library Advisory Commission. Commission members shall be individuals who are actively interested in Library services and programs, and in all instances, serve as advocates for the Cook Memorial Library, its services and programs. The five (5) Commissioners shall serve four-year (4-year) terms.*

           **Planning** *Members of the Planning Commission are required to complete an annual Statement of Economic Interest, to be submitted to the Oregon Government Ethics Commission. ORS 227.020 provides the authority for the creation of a Planning Commission. The Commission renders final decisions in connection with certain land use procedures, unless appealed to the City Council. All five (5) members of the Commission shall reside within the Urban Growth Boundary, but only one (1) may reside outside the City limits. A member of the Planning Commission may serve no more than two (2) consecutive terms, but may again be considered for appointment after one (1) year of nonparticipation on the Commission.*

           **Union County Tourism Advisory Committee** *City appointed members to this Advisory Committee shall be either the owner or manager of a large lodging property in La Grande, or the owner or manager of a La Grande retail business or restaurant.*



**Urban Renewal Advisory Commission (URAC)** An individual appointed to the Urban Renewal Advisory Commission shall be actively interested in curing and preventing conditions of blight and improving the physical, economic and social conditions within the Urban Renewal District. Members shall be residents of La Grande; or the owner of real property or a business located in the Urban Renewal District; or an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal. Additionally, two Commissioners must own or manage a business (though it does not need to be located in the Urban Renewal District)

**For URAC ONLY:** Do you: Own a property(ies) or business(es) in the La Grande Urban Renewal District?

Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Do you: Own or manage a business(es)?

Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Are you an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal?

Yes  No

If yes: Name of Jurisdiction: \_\_\_\_\_ Position: \_\_\_\_\_

Please indicate why you are volunteering and what makes you a good candidate to serve. Please include any special training, experience, education, and/or qualifications you may have that are unique or specific to the Advisory Commission/Committee for which you are applying. (Please attach no more than one additional typewritten page).

**PLEASE RETURN YOUR COMPLETED APPLICATION TO: Keri Quinn, Assistant to the City Manager, or Stacey Stockhoff, City Recorder; 1000 Adams Avenue/P. O. Box 670; FAX (541) 963-3333**

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