

**CITY of LA GRANDE**  
**City Council Regular Session**  
**Wednesday, May 1, 2024**

**Council Chambers**  
**La Grande City Hall**  
**1000 Adams Avenue**

**AGENDA**

The meeting will be available for viewing via the City's scheduled Charter Communications channel 180 that will begin at 6:00 p.m. on May 1, 2024, on the EO Alive website at <https://eoa.tv> or on the EO Alive.TV Facebook page at <https://www.facebook.com/EOAliveTV>. *Per ORS 192.670(1), some Councilors may be participating in this meeting by electronic communication.*

1. **WELCOME to this REGULAR SESSION of the LA GRANDE CITY COUNCIL**

- a. Call to Order
- b. Pledge of Allegiance
- c. Roll Call

2. **AGENDA APPROVAL**

3. **CONSENT AGENDA**

*The Consent Agenda includes routine items of business which may be approved by one Motion of the Council. Any Councilor so desiring may by request remove one or more items from the Consent Agenda for Individual consideration under the Unfinished or New Business portion of the Agenda.*

- a. **Consider:** Approving Regular Session Minutes; April 3, 2024
- b. **Consider:** Authorizing City Manager to Sign Police Department Building Lease Agreement Amendment [Bell]
- c. **Consider:** Approving OLCC License; Becky's Burger Barn [Bell]

4. **PUBLIC COMMENTS**

*Those individuals who wish to address the Council in connection with any item which is printed on tonight's Agenda may do so during the time that item is under discussion by the Council. Individuals wishing to speak to the Council about non-Agenda items may do so during this Public Comments portion of the Agenda. Please print your name and address on the Public Comments Sign-in Sheet, located on the podium. When addressing the Council, speak loudly and clearly into the Podium microphone, and state your name. Persons interested in providing virtual public comments shall contact City Staff at [sstockhoff@cityoflagrande.org](mailto:sstockhoff@cityoflagrande.org) or by calling the City Recorder at (541) 962-1309 not later than 5:00 pm the day prior to meeting to make arrangements. In the event the Mayor does not announce a time limit for comments, each speaker is asked to confine their comments to three minutes in length, whether the comments are in-person or virtual.*

5. **PUBLIC HEARINGS**

- a. **Consider:** Ordinance, Second Reading; Adopting the Code of Ordinances [Strope]

6. **UNFINISHED BUSINESS**

7. **NEW BUSINESS**

- a. **Consider:** Awarding Bid Award for Concrete Repair Projects [Carpenter]
- b. **Consider:** Appointing Citizen to Parking, Traffic Safety and Street Maintenance Advisory Commission [Rock]
- c. **Consider:** Resolution: Establishing Immunity from Certain Personal Injury or Property Damage Claims [Spence]

8. **UNION COUNTY COMMISSIONER'S UPDATE**

9. **STAFF COMMENTS**

10. **CITY MANAGER COMMENTS**

11. **CITY COUNCIL COMMENTS**

12. **ADJOURN**

\_\_\_\_\_  
Stacey M. Stockhoff  
City Recorder

*The City Council is currently scheduled to meet again in a Regular Session on Wednesday, June 5, 2024, at 6:00 p.m. The City Council of the City of La Grande reserves the right to convene an Executive Session for any purpose authorized under ORS 192.660. Persons requiring special accommodations who wish to participate in the City Council Meeting are encouraged to make arrangements prior to the meeting by calling 541-962-1309. The City of La Grande does not discriminate against individuals with disabilities.*

CITY of LA GRANDE  
COUNCIL ACTION FORM

Council Meeting Date: **May 1, 2024**

**PRESENTER:** Robert A. Strobe, City Manager

**COUNCIL ACTION:** CONSIDER CONSENT AGENDA

- 1. MAYOR: Request Staff Report.
- 2. MAYOR: Entertain Motion:

**Suggested Motion:** I move we accept the Consent Agenda as presented.

OR

**Suggested Motion:** I move we accept the Consent Agenda as amended.

- 3. MAYOR: Invite Council Discussion.
- 4. MAYOR: Ask for the Vote.

\*\*\*\*\*

**EXPLANATION:** A Consent Agenda includes routine items of business with limited public interest, which may be approved by one Motion of the Council. Any Councilor may, by request, remove any item of business from the Consent Agenda.

- a. **Consider:** Approving Regular Session Minutes; April 3, 2024
- b. **Consider:** Authorizing City Manager to Sign Police Department Building Lease Agreement Amendment
- c. **Consider:** Approving OLCC License; Becky’s Burger Barn

\*\*\*\*\*

**Reviewed By:** (Initial)

City Manager	_____
City Recorder	_____
Aquatics Division	_____
Building Department	_____
ED Department	_____
Finance	_____
Fire Department	_____

Human Resources Dept	_____
Library	_____
Parks Department	_____
Planning Department	_____
Police Department	_____
Public Works Department	_____

**COUNCIL ACTION** (Office Use Only)

Motion Passed

Motion Failed; \_\_\_\_\_

Action Tabled: \_\_\_\_\_  
Vote: \_\_\_\_\_

Resolution Passed  
Effective Date: \_\_\_\_\_

Ordinance Adopted  
First Reading: \_\_\_\_\_  
Second Reading: \_\_\_\_\_  
Effective Date: \_\_\_\_\_

**CITY of LA GRANDE**  
**City Council Regular Session**

**April 3, 2024**

**Council Chambers  
La Grande City Hall  
1000 Adams Avenue**

***MINUTES***

**COUNCILORS PRESENT:**

Justin Rock, *Mayor*  
David Glabe, *Mayor Pro Tem*  
Corrine Dutto, *Councilor* (via phone)  
Nicole Howard, *Councilor*  
Denise Wheeler, *Councilor*

**COUNCILORS ABSENT EXCUSED:**

Mary Ann Miesner, *Councilor*  
Molly King, *Councilor*

**STAFF PRESENT**

Robert Strobe, *City Manager*  
Stacey Stockhoff, *City Recorder*  
Keri Quinn, *Assistant to the City Manager*  
Gary Bell, *Police Chief*  
Michael Boquist, *Community Development Director*  
Teresa Gustafson, *Urban Forester*  
Stu Spence, *Parks and Recreation Director*

**CALL TO ORDER/PLEDGE OF ALLEGIANCE/  
ROLL CALL/AGENDA APPROVAL**

Mayor ROCK called to order this Regular Session of the Council at 6:00 p.m. Roll Call was taken and a quorum was determined to be present.

**CONSENT AGENDA**

- a. **Consider:** Approving Regular Session Minutes; March 6, 2024

The following Motion was introduced by HOWARD; GLABE providing the Second:

**MOTION**

**MOTION:** I move that we accept the Consent Agenda as presented.

**VOTE**

**MSC:** 5-0 (Yes: ROCK, GLABE, DUTTO, HOWARD, and WHEELER; No: None)

**PUBLIC COMMENTS**

Teresa GUSTAFSON, Urban Forester for the City, announced La Grande had been certified as a Tree City USA for 2023. She further noted the standards that had to be in place for consideration for the award. She mentioned there was a report on the City's website that was available to view regarding information on trees throughout the City and gave a brief preview of statistics within the report. GUSTAFSON

stated that the City of La Grande achieved Tree City USA recognition for the thirty-fourth (34th) year by the Arbor Day Foundation, as well as received its thirty-second (32nd) consecutive Tree City USA Growth Award. She gave an update on the Arbor month activities and shared that Saturday, May 4, 2024, would be Community Tree Planting Day.

A photo was taken of the Councilors with a Tree City USA banner.

Ryan LUCKIN, Vice President of Marketing with Ziplly Fiber, presented the City with an award for America's Fastest Internet. He explained that the network that was built in La Grande serves 5,000 addresses in the City. It was the fastest residential service available in the country and La Grande was the first City to be awarded with this recognition.

Sarah MARCOTTE, Executive Director of La Grande Main Street Downtown (LGMSD), explained they were planning a Community Cleanup Project to be held on Saturday, April 20, 2024. She asked for matching funds from the City and explained the items they would need. WHEELER asked if the volunteers could bring some of their own protective equipment, such as gloves, to which MARCOTTE replied she would add that suggestion to their flyer. STROPE noted a program existed between the City and County where they could match funds and was confident an arrangement could be made to help out.

Evan HUMPHRY, a resident of La Grande, would like to see the Safe Routes to School Program pursued and believed it would be greatly beneficial to the community. He thanked the Councilors for their work on this matter.

Sarah ANDERSON, a citizen of La Grande, would also like to see the City continue to pursue Safe Routes to School. She brought a report from Safe Routes to School and highlighted, what she believed, were the important items to focus on. She also pointed out that funding options were within the report as well and thanked the Council for their time and service.

#### **PUBLIC HEARINGS**

- a. **Consider**: Ordinance; First Reading; Adopting and Enacting New Code of Ordinances

#### **RULES OF ORDER**

Mayor ROCK announced that the Public Hearing was open at 6:22 p.m. and asked City Recorder STOCKHOFF to read the Rules of Order in their entirety.

**STAFF REPORT**

Mayor ROCK requested the Staff Report.

Robert STROPE, *City Manager*

STROPE explained that the City of La Grande deemed it necessary to codify the City's Ordinances and desired to provide community members with a City Code that was accessible and convenient. Civic Plus Staff and City Staff had worked diligently the past year in collecting, categorizing and reformatting ordinances into a structured, comprehensive and accessible document, that would eventually be known as the La Grande Code. This process involved reviewing adopted ordinances to assure they reflected current legal requirements and made required changes based on new legislation, legal precedents and/or removal of obsolete provisions. It also involved indexing, cross-referencing and organizing ordinances by subject matter to enhance usability and searchability. Once the project was completed, the City Council would adopt the new Code in a single motion. The process was not intended to make new laws or regulations.

STROPE stated that on October 31, 2023, the final proof draft of the Code of Ordinances for the City of La Grande was returned to City Staff from Municode. City Staff and the City Attorney proofread the draft to assure agreed upon substantive changes have been made.

STROPE then noted on November 27, 2023, City Council and City Staff held a Work Session to discuss the codification process and reviewed the draft. Following the Work Session, minor changes were provided to Municode Staff to finalize the Code of Ordinances for adoption. The Code of Ordinances was shipped to the City of La Grande, which was received on March 5, 2024. The last step in the process was to adopt the proposed Ordinance. Once effective, the Code of Ordinances would be available on the City website for community members and one hard copy (book) would be made available for public view in the City Manager's office.

**PUBLIC TESTIMONY**

None.

**COUNCIL DISCUSSION**

HOWARD voiced support for the Ordinance.

Upon Mayor ROCK's request, City Recorder STOCKHOFF read the proposed Ordinance by Title Only.

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA GRANDE, UNION COUNTY, OREGON, ADOPTING AND ENACTING A NEW CODE FOR THE CITY; PROVIDING FOR**

THE REPEAL OF CERTAIN ORDINANCES NOT INCLUDED THEREIN; PROVIDING A PENALTY FOR THE VIOLATION THEREOF; PROVIDING FOR THE MANNER OF AMENDING SUCH CODE; AND DECLARING AN EFFECTIVE DATE

Mayor ROCK announced that the Public Hearing would be continued to May 1, 2024, at which time the proposed Ordinance was scheduled to be read a Second Time by Title Only and considered for Adoption.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

- a. **Consider:** Resolution; Consenting to Union Co. Truancy Ordinance Implementing Measures to Reduce Incidents from Union County Public Schools

**STAFF REPORT**

Mayor ROCK requested the Staff Report.

Robert STROPE, *City Manager*

STROPE stated that the entities of Union County, La Grande School District No. 1, North Powder School District No. 8J, Elgin School District No. 23, Imbler School District No. 11, Union School District No. 5, and Cove School District No. 15, in conjunction with InterMountain Education Service District, desired to have a county-wide truancy program that endows Law Enforcement and School Officials with the authority to issue infraction citations and take other action with regard to students and a student's parent, guardian or other responsible adult who failed to comply with school attendance requirements of state laws and rules. The purpose of Union County Ordinance 2024-01 created rules for enforcement procedures intended to reduce the incidents of truancy within Public Schools in Union County.

STROPE noted that the Union County Board of Commissioners had authority to regulate matters of County concern within the County, under the provisions of the Constitution of the State of Oregon and the revised statutes of the State of Oregon. The Ordinance applied to students in Kindergarten (K) through 12<sup>th</sup> grades, enrolled in public school located within Union County, including within the incorporated cities of North Powder, La Grande, Island City, Summerville, Union, Cove, Elgin and Imbler. This Ordinance did not apply to students attending private schools located within Union County.

STROPE also stated that while the Ordinance would allow the La Grande Police Department (LGPD) to act, the intent would be for the Union County Sheriff's Office (UCSO)

School Resource Officer or La Grande School District staff to take enforcement actions, not LGPD.

STROPE stated pursuant to ORS 203.040, for Union County to enforce the Ordinance within the City of La Grande, the City Council must provide consent.

George MENDOZA, School Superintendent for La Grande School District, noted chronic absenteeism was a growing problem for schools within Union County. Through working with other Superintendents, the Union County District Attorney, Union County Commissioners, and the Sherriff's Department, they were able to create an Ordinance that was similar to those of Crook and Malheur Counties.

MENDOZA explained the importance of students showing up for school and the different avenues that had been used by the School District to improve attendance within their means. He mentioned that formalized plans with the students and parents does not always change behavior and stated that maybe a sit down with a judge would help those situations.

MENDOZA noted that per ORS 339.065, sickness of a student, a student's family member or an emergency are excused absences. This question had been asked of him several times and he wanted to point this out to the Council.

Randy SHAW, Board Chair of La Grande School District's School Board, voiced the School Board was in full support of the Ordinance.

Union County Sheriff Cody BOWEN addressed a question he had been asked by concerned parents, whether officers would be harassing children during school hours if they were outside of school. He stated that absolutely would not happen, the Ordinance itself would not pose any burden on law enforcement officers or school enforcement officers.

Kelsie McDANIEL, Union County District Attorney, discussed how a meeting with the student, their family and a judge was meant to be a last resort and was typically used to find creative ways to get the child to attend school. McDANIEL stated this should be seen as a tool to increase attendance and make sure the students were successful and safe.

WHEELER asked if there was something set up in case of a child having a long-term illness, to which MENDOZA answered they would work with families that were in those types of situations and gave a list of alternatives including taking assignments home and online classes.

DUTTO stated attendance was clearly linked to success in school and believed parents were ultimately responsible for their children's attendance at school. She discussed her concerns about the Ordinance with Superintendent Mendoza through email and those concerns had been addressed. DUTTO stated support for the Resolution.

GLABE stated that he read the document provided and did not see exemptions for sickness and wanted to know where to find it, to which MENDOZA stated it was not in the Resolution but the language about sickness was in ORS 339.065. STROPE confirmed that the language regarding sickness was covered under ORS 339.065 (Section 2.a). GLABE voiced his opinion that he felt that language should be within the document language so that it was easily accessible.

In regards to the fine of \$500 up to \$1,000, GLABE believed it to be an egregious amount and asked how those figures came about, to which McDANIEL explained that Union County was the third in the State to consider this kind of Ordinance, the penalties were mirrored from two other counties. She further explained that in the Ordinance (#2024-01), under Penalties (Section 6.3.), it was stated that the Circuit Court may impose a civil penalty. Other Ordinances that were looked at stated that a penalty was required, the Superintendents and community partners working on this did not want that. McDANIEL further informed that per Oregon State Law, a judge could not impose a fine that was unrealistic for an individual given their financial status.

GLABE asked if there was any hard data to support this type of Ordinance, to which MENDOZA answered that the data was there when kids show up and participate, they do graduate. He further explained that the school did what they could to work with families to get a child to school regularly and described the different options provided to parents and students to help the student's education and stay connected to the school system.

WHEELER asked if the school resource officer would still be available and involved, to which BOWEN answered that they would still be involved with the schools in the same capacity.

**PUBLIC COMMENTS**

None.

**COUNCIL DISCUSSION**

HOWARD voiced support and thanked everyone who collaborated on the Ordinance.



The following Motion was introduced by GLABE; HOWARD providing the Second:

**MOTION**

**MOTION:** I move that the proposed Resolution consenting to Union County Ordinance 2024-01 be read by Title Only, Put to a Vote, and Passed.

**COUNCIL DISCUSSION**

None.

Upon Mayor ROCK's request, City Recorder STOCKHOFF read the proposed Resolution by Title Only.

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA GRANDE, UNION COUNTY, OREGON, CONSENTING TO UNION COUNTY ORDINANCE 2024-01 IMPLEMENTING MEASURES TO REDUCE INCIDENTS OF TRUANCY FROM UNION COUNTY PUBLIC SCHOOLS [4859]**

**VOTE**

**MSC: 5-0 (Yes: ROCK, GLABE, DUTTO, HOWARD, and WHEELER; No: None)**

**b. Consider: Ratifying Expenditure for Fencing Installation; Greenway Trail Extension Property**

**STAFF REPORT**

Mayor ROCK requested the Staff Report.

**Stu SPENCE, *Parks & Recreation Director***

**SPENCE explained that the Parks and Recreation Department and Public Works Department Staff began laying out the trail extension in the fall of 2023. When nearby property owners saw the trail orientation, they presented a sales agreement from 2011, that was new information to Parks and Recreation Staff. It required that a fence be installed on the property line bordering the trail project. On the advice of the City Attorney, an amendment to the agreement was agreed upon regarding the placement of fence and an allowance for the adjacent property owners to pay for privacy slats at their expense. Subsequently, Staff sought quotes and was only able to find one contractor who would do the project. Although initial inquiries regarding the cost of the project appeared to be under the \$10,000 range, the actual fencing bid came in over \$10,000; and given it was not specifically identified in the FY 2023-2024 Adopted Budget, the expenditure must be approved by the City Council. These funds would be made up by a mix of grant funding, project savings, and General Fund dollars. This would not overspend the existing Parks & Recreation Department budget. In order to assure the project was completed on time, at the City Manager's direction, the Parks and Recreation Director accepted the bid. Based on**

this, the suggested motion is to ratify the expenditure rather than approve it.

**PUBLIC COMMENT**

None.

**COUNCIL DISCUSSION**

None.

The following Motion was introduced by HOWARD; GLABE providing the Second:

**MOTION**

Motion: I move to ratify the expenditure of \$24,250 for fencing to be installed along the border of the Greenway extension property and adjacent to the nearby property owners.

**COUNCIL DISCUSSION**

None.

**VOTE**

MSC: 5-0 (Yes: ROCK, GLABE, DUTTO, HOWARD, and WHEELER; No: None)

**UNION COUNTY COMMISSIONER UPDATE**

Commissioner Matt SCARFO stated the County had a first reading of the revised burn Ordinance and wanted to let community members know that they could review it on the County's website and to call the Union County office with any questions at 541-963-1001. The second reading of the Ordinance would be held on April 17, 2024, at 9:15 a.m., at 1106 K Avenue in La Grande.

SCARFO shared an update on the Fairgrounds Project and mentioned that the OEM (Oregon Emergency Management) Director, Erin McMahon, would be touring the Fairgrounds on May 2, 2024. He was hopeful that there may be funds available through the E-Board and that the topic may be added for their meeting in June.

SCARFO announced there would be a fundraiser by Friends of the Fairgrounds held on Monday, April 8, 2024, at 5:30 p.m., at the Fairgrounds. There would be dinner and an auction and invited community members to the event.

**STAFF COMMENTS**

SPENCE stated the Greenway Trail Extension Project would be under way by May, and completed by June of this year.

SPENCE revealed the City received the final match funding for the Riverside playground replacement. Over 45 businesses and individuals pledged money and noted that the majority of the people who were asked to pledge, said yes to a donation. The grant application was turned in the previous week for \$400,000 from Oregon State Parks. SPENCE noted all 45 businesses and individuals were listed on the grant and felt positive about the impact that number of contributors would have on the application process. The

final decisions for the grant were to take place in September, 2024.

SPENCE noted the pump track would be under construction in July, 2024.

WHEELER asked if the restrooms were open to the public at Bernie Park, to which SPENCE answered yes. The restrooms needed some extra work but they were open.

Chief BELL was pleased to share that their newest Police Officer, Donovan Gonzales, graduated from the Basic Police Academy on Friday, March 29, 2024. The City Manager attended the ceremony for Gonzales and it was appreciated.

BELL announced that on Saturday, April 27, 2024, the Police Department's Drug Take-back Event would be held at 10 a.m. in the Safeway parking lot. Citizens could also drop off at the police station and other locations around town.

#### CITY MANAGER COMMENTS

STROPE reminded the Council that every Monday in April had a Work Sessions scheduled on the calendar.

STROPE stated a meeting was to occur with the City Attorney regarding the draft Charter revisions and discussed details concerning elections that would occur if a Councilor vacated their position with two or more years left on their term.

STROPE mentioned that the City of La Grande was hosting the League of Oregon City (LOC) President's Regional Meeting Luncheon on Thursday, April 18, 2024, for elected officials and reminded the Councilors that they were all invited.

STROPE noted that the Budget Committee would be touring various City facilities on Tuesday, April 23, 2024, and he believed it was going to be a positive event for the Committee to participate in.

STROPE stated that budget meetings with the Department Directors, to finalize requested budget numbers, were completed that day for each department and progress was being made towards completing the Proposed Budget. The Budget Committee Hearings were scheduled to be held in May, 2024, with the adoption of the budget scheduled to be held in June, 2024.

#### CITY COUNCIL COMMENTS

Mayor ROCK proclaimed the month of April, 2024, as Arbor Month.

**There being no further business to come before this Regular Session of the Council, Mayor ROCK adjourned the meeting at 7:05 p.m. The Council is scheduled to meet again in Regular Session on Wednesday, May 1, 2024, at 6:00 p.m., in the Council Chambers of City Hall, 1000 Adams Avenue, La Grande, Oregon.**

\_\_\_\_\_  
**Stacey M. Stockhoff  
City Recorder**

\_\_\_\_\_  
**Justin B. Rock  
Mayor**

**APPROVED:** \_\_\_\_\_

CITY of LA GRANDE  
COUNCIL ACTION FORM

Council Meeting Date: **May 1, 2024**

PRESENTER: Gary Bell, Police Chief

COUNCIL ACTION: **AUTHORIZING CITY MANAGER TO SIGN POLICE DEPARTMENT BUILDING LEASE AGREEMENT AMENDMENT BETWEEN CITY OF LA GRANDE AND UNION COUNTY**

- 1. MAYOR: Request Staff Report.
- 2. MAYOR: Invite Public Comments.
- 3. MAYOR: Invite Council Discussion.
- 4. MAYOR: Entertain Motion:

**Suggested Motion:** I move that we authorize the City Manager to sign the lease agreement amendment between the La Grande Police Department and Union County as presented.

- 5. MAYOR: Invite Additional Council Discussion.
- 6. MAYOR: Ask for the Vote.

\*\*\*\*\*  
**EXPLANATION:** The City of La Grande has leased building space for our Police Department located at 1109 K Avenue in La Grande from Union County for over forty years. Our current lease agreement is for the period of July 1, 2019, through June 30, 2024.

The lease agreement has an option for the City to renew the lease for a successive term of five years. The agreement also states that the terms and conditions of the lease for the renewal term shall be identical to the original term except for rent. Chief Bell has worked collaboratively with Union County to develop an amendment to the lease, reflecting a new term from July 1, 2024, to June 30, 2029, at an annual rental rate of \$66,800, with all other terms and conditions unchanged. This new rental rate represents a 10% increase over the current annual rental rate of \$60,700. The new annual rental rate has been included in the FY2024-25 Proposed Budget.

The attached Lease Agreement Amendment has been crafted to protect the interests of both Union County and the City of La Grande Police Department.

The City Manager recommends approval of the Lease Agreement Amendment as presented by Staff.

\*\*\*\*\*  
**Reviewed By:** (Initial)

City Manager \_\_\_\_\_  
 City Recorder \_\_\_\_\_  
 Aquatics Division \_\_\_\_\_  
 Building Department \_\_\_\_\_  
 ED Department \_\_\_\_\_  
 Finance \_\_\_\_\_  
 Fire Department \_\_\_\_\_

Human Resources Dept \_\_\_\_\_  
 Library \_\_\_\_\_  
 Parks Department \_\_\_\_\_  
 Planning Department \_\_\_\_\_  
 Police Department \_\_\_\_\_  
 Public Works Department \_\_\_\_\_

**COUNCIL ACTION** (Office Use Only)

- Motion Passed
- Motion Failed; \_\_\_\_\_
- Action Tabled: \_\_\_\_\_  
Vote: \_\_\_\_\_
- Resolution Passed  
Effective Date: \_\_\_\_\_
- Ordinance Adopted  
First Reading: \_\_\_\_\_  
Second Reading: \_\_\_\_\_  
Effective Date: \_\_\_\_\_

**Building Lease Agreement  
Amendment**

**Whereas**, Union County, Landlord, and City of La Grande, Tenant, entered into a Building Lease Agreement for the period of July 1, 2019 thru June 30, 2024 for space located at 1109 K Avenue, La Grande; and

**Whereas**, Section 1.04 of the Agreement allows the Tenant the option to renew the lease for one successive term of (5) years; and

**Whereas**, Tenant notified landlord of their desire to exercise their option and extend the lease for the period of July 1, 2024 to June 30, 2029; and

**Whereas**, Section 1.04(c) of the Agreement states that the terms and conditions of the lease for the renewal term shall be identical with the original term except for rent; and

**Whereas**, Landlord and Tenant have agreed to a new rental rate of \$66,800 annually.

**Now Therefore**, the Building Lease between Union County, Landlord, and City of La Grande, Tenant, is hereby amended to reflect a new term of July 1, 2024, to June 30, 2029, at an annual rental rate of \$66,800 with all other terms and conditions unchanged.

The parties hereby execute this Agreement Amendment as dated below:

**LANDLORD – Union County**

**TENANT– City of La Grande**

By: \_\_\_\_\_  
R. Matthew Scarfo, Commission Chair

By: \_\_\_\_\_  
Robert Strobe, City Manager

BY: \_\_\_\_\_  
Donna Beverage, Commissioner

By: \_\_\_\_\_  
Gary Bell, Chief of Police

BY: \_\_\_\_\_  
Paul Anderes, Commissioner

Date: \_\_\_\_\_

Date: \_\_\_\_\_

CITY of LA GRANDE

COUNCIL ACTION FORM

Council Meeting Date: May 1, 2024

PRESENTER: Gary Bell, Police Chief

COUNCIL ACTION: **CONSIDER APPROVING OLCC LIQUOR LICENSE APPLICATION; BECKY'S BURGER BARN, LLC**

- 1. MAYOR: Request Staff Report.
- 2. MAYOR: Invite Public Comments.
- 3. MAYOR: Invite Council Discussion.
- 4. MAYOR: Entertain Motion:

**Suggested Motion:** I move that the OLCC Liquor License Application for Limited On-Premises sales, for Becky's Burger Barn, LLC, be approved and signed by the Mayor

- 5. MAYOR: Invite Additional Council Discussion.
- 6. MAYOR: Ask for the Vote.

\*\*\*\*\*

**EXPLANATION:** Becky Boyd, has applied for Limited On-Premises sales, doing business as Becky's Burger Barn, LLC, located at 1702 N Spruce Street, La Grande, Oregon, 97850.

A limited On-Premises license allows the establishment to sell and serve malt beverages, wine, and cider for consumption on the licensed premises.

They may sell malt beverages, wine, and cider to individuals in a factory-sealed container and securely covered container ("growler") for consumption off the licensed premises (the container may not hold more than 2 gallons). They may deliver factory-sealed containers and securely covered containers of malt beverages, wine, and cider direct to consumer for consumption off licensed premises.

They are eligible to apply to get pre-approved to cater events off of the licensed premises. They are also eligible to apply for a "special event" license.

The City Manager recommends approval of this Agenda item as presented by Staff.

\*\*\*\*\*

**Reviewed By:** (Initial)

City Manager \_\_\_\_\_  
 City Recorder \_\_\_\_\_  
 Aquatics Division \_\_\_\_\_  
 Building Department \_\_\_\_\_  
 ED Department \_\_\_\_\_  
 Finance \_\_\_\_\_  
 Fire Department \_\_\_\_\_

Human Resources Dept \_\_\_\_\_  
 Library \_\_\_\_\_  
 Parks Department \_\_\_\_\_  
 Planning Department \_\_\_\_\_  
 Police Department \_\_\_\_\_  
 Public Works Department \_\_\_\_\_

**COUNCIL ACTION** (Office Use Only)

- Motion Passed
- Motion Failed; \_\_\_\_\_
- Action Tabled: \_\_\_\_\_  
Vote: \_\_\_\_\_
- Resolution Passed  
Effective Date: \_\_\_\_\_
- Ordinance Adopted  
First Reading: \_\_\_\_\_  
Second Reading: \_\_\_\_\_  
Effective Date: \_\_\_\_\_

# LIQUOR LICENSE APPLICATION

Page 1 of 4

Check the appropriate license request option:

New Outlet |  Change of Ownership |  Greater Privilege |  Additional Privilege

Select the license type you are applying for.

More information about all license types is available [online](#).

## Full On-Premises

- Commercial
- Caterer
- Public Passenger Carrier
- Other Public Location
- For Profit Private Club
- Nonprofit Private Club

## Winery

- Primary location
- Additional locations:  2nd  3rd  4th  5th

## Brewery

- Primary location
- Additional locations:  2nd  3rd

## Brewery-Public House

- Primary location
- Additional locations:  2nd  3rd

## Grower Sales Privilege

- Primary location
- Additional locations:  2nd  3rd

## Distillery

- Primary location
- Additional tasting locations: (Use the DISTT form [HERE](#))

## Limited On-Premises

- Off Premises
- Warehouse
- Wholesale Malt Beverage and Wine

## LOCAL GOVERNMENT USE ONLY

LOCAL GOVERNMENT  
After providing your recommendation, return this form to the applicant **WITH** the recommendation marked below

Name of City OR County (not both)

*La Grande, OR*

Please make sure the name of the Local Government is printed legibly or stamped below

Date application received: *4/15/24*

Optional: Date Stamp Received Below

- Recommend this license be granted
- Recommend this license be denied
- No Recommendation/Neutral

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

Trade Name



# LIQUOR LICENSE APPLICATION

Page 2 of 4

## APPLICANT INFORMATION

Identify the applicants applying for the license. This is the entity (example: corporation or LLC) or individual(s) applying for the license. Please add an additional page if more space is needed.

Name of entity or individual applicant #1: <i>Becky Boyd</i>	Name of entity or individual applicant #2:
Name of entity or individual applicant #3:	Name of entity or individual applicant #4:

## BUSINESS INFORMATION

Trade Name of the Business (name customers will see):

*Becky's Burger Barn LLC*

Premises street address (The physical location of the business and where the liquor license will be posted):

*1702 N Spruce St*

City: <i>La Grande</i>	Zip Code: <i>97850</i>	County: <i>Union</i>
---------------------------	---------------------------	-------------------------

Business phone number: <i>541-910-4435</i>	Business email: <i>beckysburgerbarn@gmail.com</i>
---	--

Business mailing address (where we will send any items by mail as described in OAR 845-004-0065[1]):

[Redacted]

City: <i>La Grande</i>	State: <i>OR</i>	Zip Code: <i>97850</i>
---------------------------	---------------------	---------------------------

Does the business address currently have an OLCC liquor license? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Does the business address currently have an OLCC marijuana license? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
--	---

APPLICATION CONTACT INFORMATION – Provide the point of contact for this application. If this individual is not an applicant or licensee, the Authorized Representative Form must be completed and submitted with this application.

Application Contact Name:

*Becky Royal Boyd*

Phone number: [Redacted]	Email: <i>becky's burger barn@gmail.com</i>
-----------------------------	--

# LIQUOR LICENSE APPLICATION

Page 4 of 4

**Applicant Signature(s):** Each individual listed in the applicant information box on page 2 (entity or individuals applying for the license) must sign the application.

If an applicant listed in the applicant information box on page 2 is an entity (such as a corporation or limited liability company), at least one member or officer of the entity must sign the application.

• Each applicant listed in the "Application Information" section of this form has read and understands OLCC 845-006-0362 and attests that:

1. Upon licensure, each licensee is responsible for the conduct of others on the licensed premises, including in outdoor areas.
2. The licensed premises will be controlled to promote public safety and prevent problems and violations, with particular emphasis on preventing minors from obtaining or consuming alcoholic beverages, preventing over-service of alcoholic beverages, preventing open containers of alcoholic beverages from leaving the licensed premises unless allowed by OLCC rules, and preventing noisy, disorderly, and unlawful activity on the licensed premises.

I attest that all answers on all forms and documents, and all information provided to the OLCC as a part of this application, are true and complete.

  
Applicant name \_\_\_\_\_ Signature \_\_\_\_\_ Date 2/11/24

Applicant name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Applicant name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Applicant name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

**Applicant/Licensee Representative(s):** If you would like to designate a person/entity to act on your behalf you must complete the Authorized Representative Form. You may submit the form with the application or anytime thereafter. The form must be received by the OLCC before the representative can receive or submit information for the applicant.

*Please note that applicants/licensees are responsible for all information provided, even if an authorized representative submits additional forms on behalf of the applicant.*

CITY of LA GRANDE

COUNCIL ACTION FORM

Council Meeting Date: May 1, 2024

PRESENTER: Robert A. Strope, City Manager

COUNCIL ACTION: PUBLIC HEARING AND SECOND READING BY TITLE ONLY OF PROPOSED ORDINANCE ADOPTING AND ENACTING NEW CODE OF ORDINANCES

1. MAYOR: Announce that the Public Hearing is still open for the Ordinance to be read a Second Time by Title Only and considered for Adoption; and that the Rules of Order for this Public Hearing were read in their entirety during the Regular Session of April 3, 2024.
2. MAYOR: Request Staff Report.
3. MAYOR: Invite Public Testimony from those in Favor, in Opposition, and ending with those Neutral to the proposed Ordinance.
4. MAYOR: Invite Council Discussion.
5. MAYOR: Close the Hearing and Entertain a Motion:

**Suggested Motion:** I move that the proposed Ordinance adopting and enacting new Code of Ordinances be read for the Second Time by Title Only, Put to a Vote, and Adopted.

6. MAYOR: Invite Additional Council Discussion.
7. MAYOR: Ask the City Recorder to Read the proposed Ordinance for the Second Time by Title Only.
8. MAYOR: Ask for the Vote.

\*\*\*\*\*

**EXPLANATION:** The City of La Grande has deemed it necessary to codify the City’s Ordinances and desires to provide community members with a City Code that is accessible and convenient. Civic Plus Staff and City Staff have been working diligently this past year in collecting, categorizing and reformatting ordinances into a structured, comprehensive and accessible document, that will essentially be known as the La Grande Code. This process involves reviewing currently adopted ordinances to assure they reflect current legal requirements and make required changes based on new legislation, legal precedents and/or removal of obsolete provisions. It also involves indexing, cross-referencing and organizing ordinances by subject matter to enhance usability and searchability. Once the project is complete, the City Council will adopt the new Code in a single motion. The process is not intended to make new laws or regulations.

In November, 2021, City Staff met with four different companies to compare their codification services. After review, City of La Grande hired Municode to begin the codification process to create a well-organized and professionally edited Code of Ordinances; formatted to allow for continued growth and expansion; in conformity with the laws of the State of Oregon and readily accessible to staff and community members alike.

On October 31, 2023, the final proof draft of the Code of Ordinances for the City of La Grande was returned to City Staff from Municode. City Staff and the City Attorney proofread the draft to assure agreed upon substantive changes have been made.

On November 27, 2023, City Council and City Staff held a Work Session to discuss the codification process and review the draft. Following the Work Session, minor changes were provided to Municode Staff to finalize the Code of Ordinances for adoption. The Code of Ordinances was shipped to the City of La Grande, which was received

on March 5, 2024. The last step in the process is to adopt the proposed Ordinance. Once effective, the Code of Ordinances will be available on our City website for community members and one hard copy (book) will be made available for public view in the City Manager's office.

The City Council held a public hearing on April 3, 2024, and read the proposed Ordinance for the First Time by Title Only. There were no parties offering testimony regarding this request.

The City Manager recommends that the City Council proceed with the Second Reading by Title Only of the proposed Ordinance and adopt the Ordinance as presented.

\*\*\*\*\*

**Reviewed By:** (Initial)

City Manager \_\_\_\_\_  
 City Recorder \_\_\_\_\_  
 Aquatics Division \_\_\_\_\_  
 Building Department \_\_\_\_\_  
 ED Department \_\_\_\_\_  
 Finance \_\_\_\_\_  
 Fire Department \_\_\_\_\_

Human Resources Dept \_\_\_\_\_  
 Library \_\_\_\_\_  
 Parks Department \_\_\_\_\_  
 Planning Department \_\_\_\_\_  
 Police Department \_\_\_\_\_  
 Public Works Department \_\_\_\_\_

**COUNCIL ACTION** (Office Use Only)

- Motion Passed
- Motion Failed; \_\_\_\_\_
- Action Tabled: \_\_\_\_\_  
Vote: \_\_\_\_\_
- Resolution Passed  
Effective Date: \_\_\_\_\_
- Ordinance Adopted  
First Reading: \_\_\_\_\_  
Second Reading: \_\_\_\_\_  
Effective Date: \_\_\_\_\_

# RULES OF ORDER FOR A LEGISLATIVE PUBLIC HEARING

## CITY RECORDER READS TO THE PUBLIC:

- A. These Rules of Order are applicable to the Public Hearing for a proposed Ordinance adopting and enacting a new Code of Ordinances for the City of La Grande.
- B. This is a legislative hearing, therefore Councilor ex parte or pre-hearing contact does not apply.
- C. The Hearing will proceed as follows:
  - 1. The Mayor will open the Public Hearing and request the Staff Report.
  - 2. The Mayor will then accept public testimony relating to the matter. There is a three-minute time limit for testimony. The order of testimony this evening will begin with that of Proponents (those in favor), followed by Opponents (those opposed), and ending with those Neutral to the Ordinance being adopted.
  - 3. The proceedings are being electronically recorded, to be converted to written Minutes. When testifying, please step to the podium and **clearly print** your name and address on the speaker sign-in sheet. Please **state only** your name before addressing the Council.
  - 4. Members of the City Council may ask questions of the Staff at any time.
  - 5. Subsequent to deliberation, the Mayor will close the Hearing.

CITY OF LA GRANDE  
ORDINANCE NUMBER \_\_\_\_\_  
SERIES 2024

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA GRANDE, UNION COUNTY,  
OREGON, ADOPTING AND ENACTING A NEW CODE FOR THE CITY; PROVIDING FOR THE  
REPEAL OF CERTAIN ORDINANCES NOT INCLUDED THEREIN; PROVIDING A PENALTY FOR THE  
VIOLATION THEREOF; PROVIDING FOR THE MANNER OF AMENDING SUCH CODE; AND  
DECLARING AN EFFECTIVE DATE

WHEREAS, the City of La Grande has deemed it necessary to codify the City's Ordinances and desires to provide community members with a City Code that is accessible and convenient; and,

WHEREAS, in November, 2021, City Staff met with four different companies to compare their codification services. After review, City of La Grande hired Municode to begin the codification process to create a well-organized and professionally edited Code of Ordinances; formatted to allow for continued growth and expansion; in conformity with the laws of the State of Oregon and readily accessible to staff and community members alike; and,

WHEREAS, on October 31, 2023, the final proof draft of the Code of Ordinances for the City of La Grande was returned to City Staff from Municode. City Staff and the City Attorney proofread the draft to assure agreed upon substantive changes have been impressed into the proofs; and,

WHEREAS, on November 27, 2023, City Council and City Staff held a Work Session to discuss the codification process and review. This review of the proof with minor changes was sent back to Municode Staff to begin the process of finalizing the Codification and to prepare the Code of Ordinances to be shipped to the City of La Grande; and,

WHEREAS, on March 5, 2024, the completed Code of Ordinances for the City of La Grande was received from Municode.

NOW, THEREFORE, THE CITY OF LA GRANDE ORDAINS AS FOLLOWS:

**Section 1.** The Code entitled "Code of Ordinances, City of La Grande, Oregon," published by Municode, consisting of chapters 1 through 113, each inclusive, is adopted.

**Section 2.** All ordinances of a general and permanent nature enacted on or before August 2, 2023, and not included in the Code or recognized and continued in force by reference therein, are repealed.

**Section 3.** The repeal provided for in section 2 hereof shall not be construed to revive any ordinance or part thereof that has been repealed by a subsequent ordinance that is repealed by this ordinance.

**Section 4.** Additions or amendments to the Code when passed in such form as to indicate the intention to make the same a part of the Code shall be deemed to be incorporated in the Code, so that reference to the Code includes the additions and amendments.

**Section 5.** Ordinances adopted after August 2, 2023, that amend or refer to ordinances that have been codified in the Code shall be construed as if they amend or refer to like provisions of the Code.

**Section 6. EFFECTIVE DATE.** This ordinance shall become effective thirty (30) days after its

City of La Grande  
Ordinance Number \_\_\_\_\_  
Series 2024  
Page 2 of 2

**adoption by the City Council of the City of La Grande, Union County, Oregon, and its approval by the Mayor; specifically, May 31, 2024.**

**ADOPTED AND APPROVED on this First (1<sup>st</sup>) day of May, 2024, by \_\_\_\_\_ (\_\_\_\_)  
of \_\_\_\_\_ (\_\_\_\_) Councilors present and voting in the affirmative.**

\_\_\_\_\_  
**Justin B. Rock, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Stacey M. Stockhoff  
City Recorder**



CITY of LA GRANDE  
COUNCIL ACTION FORM

Council Meeting Date: **May 1, 2024**

**PRESENTER:** Kyle Carpenter, Public Works Director

**COUNCIL ACTION:** CONSIDER BID AWARD FOR CONCRETE REPAIR PROJECTS

- 1. MAYOR: Request Staff Report.
- 2. MAYOR: Invite Public Comments.
- 3. MAYOR: Invite Council Discussion.
- 4. MAYOR: Entertain Motion:

**Suggested Motion:** I move that we award the contract for the 2024 Concrete Repair Projects to G. Gordon Construction Company, LLC for the unit prices as shown in the bid summary.

- 5. MAYOR: Invite Additional Council Discussion.
- 6. MAYOR: Ask for the Vote.

\*\*\*\*\*

**EXPLANATION:** The City of La Grande Concrete Repair Projects will include the furnishing of all materials, labor, and equipment to construct and complete all necessary items for repair and replacement and/or new construction of sidewalk, curb, driveway approaches, and any other miscellaneous concrete repair or construction as directed by the City Staff. Examples of these types of projects are a replacement sidewalk panel removed for a tap installation or work associated with the annual Sidewalk LID program (if approved by Council).

Staff advertised for competitive bids to establish a contractor for the Concrete Repair Projects that the City may have during the upcoming calendar year. The City received One (1) qualified bid, which is available on the attached bid summary. In the bid process, the contractor supplies only unit prices, as the actual contract quantities will depend upon the concrete repair work made available by the City for the contractor during the year. Bid totals for awarding the contract are based on quantities from a previous year's contract which in theory will reflect the level of anticipated work under the new contract.

The City Manager recommends that this contract be awarded as reflected in the Suggested Motion.

\*\*\*\*\*

**Reviewed By:** (Initial)

City Manager \_\_\_\_\_  
 City Recorder \_\_\_\_\_  
 Aquatics Division \_\_\_\_\_  
 Building Department \_\_\_\_\_  
 ED Department \_\_\_\_\_  
 Finance \_\_\_\_\_  
 Fire Department \_\_\_\_\_

Human Resources Dept \_\_\_\_\_  
 Library \_\_\_\_\_  
 Parks Department \_\_\_\_\_  
 Planning Department \_\_\_\_\_  
 Police Department \_\_\_\_\_  
 Public Works Department \_\_\_\_\_

**COUNCIL ACTION** (Office Use Only)

- Motion Passed
- Motion Failed; \_\_\_\_\_
- Action Tabled: \_\_\_\_\_  
Vote: \_\_\_\_\_
- Resolution Passed # \_\_\_\_\_  
Effective Date: \_\_\_\_\_
- Ordinance Adopted # \_\_\_\_\_  
First Reading: \_\_\_\_\_  
Second Reading: \_\_\_\_\_  
Effective Date: \_\_\_\_\_



**2024 - Concrete Repair Projects**  
**Bid Summary**  
**Quotes Due: Tuesday March 26, 2024 at 10:00 a.m.**

				G Gordon		
NO	ITEM	Construction Quantities	UNIT	UNIT PRICE	Estimated Total	2023 UNIT PRICE
1	4-Inch Sidewalk (Remove and Replace)	329	S.F.	\$16.34	\$5,375.86	\$13.07
2	6-Inch Sidewalk (Remove and Replace)	31	S.F.	\$19.78	\$613.18	\$15.82
3	6-Inch Concrete Driveway (Remove and Replace)	40	S.F.	\$19.78	\$791.20	\$15.82
4	Class 'C' Curb (Remove and Replace) (Including any street patching required)	28	L.F.	\$129.25	\$3,619.00	\$103.40
5	Curb and Gutter (Remove and Replace) (Including any street patching required)	0	L.F.	\$154.69	\$0.00	\$123.75
6	Storm Sewer Cap with Formlock (City supplied Formlock)	0	S.F.	\$17.63	\$0.00	\$14.10
7	4-Inch Sidewalk (New Construction)	800	S.F.	\$14.61	\$11,688.00	\$11.69
8	6-Inch Sidewalk (New Construction)	87	S.F.	\$18.05	\$1,570.35	\$14.44
9	6-Inch Concrete Driveway(New Construction)	126	S.F.	\$18.05	\$2,274.30	\$14.44
10	8-Inch Concrete Driveway(New Construction)	0	S.F.	\$21.49	\$0.00	\$17.19
11	Class 'C' Curb (New Construction) (Including any street patching required)	6	L.F.	\$129.25	\$775.50	\$103.40
12	Curb and Gutter (New Construction) (Including any street patching required)	10	L.F.	\$154.69	\$1,546.90	\$123.75
13	Stamped Concrete – City Supplied Stamp (See Details)	0	S.F.	\$25.79	\$0.00	\$20.63
14	Handicap Access Ramp (Including curb and any street patching required)	0	Each	\$3,093.75	\$0.00	\$2,475.00
15	Backfill and Seeding	217	S.F.	\$2.50	\$542.50	\$2.00
16	Asphalt Surface Restoration (Separate from curb installation)	0	S.F.	\$15.00	\$0.00	\$12.00
17	Relocation Existing Sidewalk Amenity (i.e.: May include but not limited to Benches, Planters, Trash Receptacle)	0	Each	\$206.25	\$0.00	\$165.00
18	Install New Sidewalk Amenity (i.e.: May include but not limited to Benches, Planters, Trash Receptacle)	0	Each	\$206.25	\$0.00	\$165.00
A-1	4-Inch Sidewalk (4000 psi, a minimum of 560 pounds of cement per cubic yard of mix, and an air content of 5 – 7% maximum allowable slump will be 4-inches) (New Construction)	0	S.F.	\$15.48	\$0.00	\$12.38
A-2	6-Inch Sidewalk (4000 psi, a minimum of 560 pounds of cement per cubic yard of mix, and an air content of 5 – 7% maximum allowable slump will be 4-inches) (New Construction)	0	S.F.	\$18.91	\$0.00	\$15.13
<b>Total Estimated Quote -</b>					<b>\$28,796.79</b>	

CITY of LA GRANDE  
COUNCIL ACTION FORM

Council Meeting Date: **May 1, 2024**

**PRESENTER:** Justin Rock, Mayor

**COUNCIL ACTION:** CONSIDER APPOINTING CITIZEN TO THE PARKING, TRAFFIC SAFETY AND STREET MAINTENANCE ADVISORY COMMISSION

- 1. MAYOR: Explain Vacancy.
- 2. MAYOR: Entertain Motion:

**Suggested Motion:** I move that Will Anderson be appointed to the Parking, Traffic Safety and Street Maintenance Advisory Commission for the remainder of a three-year term, expiring December 31, 2025.

- 3. MAYOR: Invite Council Discussion.
- 4. MAYOR: Ask for the Vote.

\*\*\*\*\*  
**EXPLANATION:** The seven-member **Parking, Traffic Safety and Street Maintenance Advisory Commission** meets on an as needed basis to address parking and traffic safety concerns and formulate recommendations to the City Manager, Staff and City Council.

This Commission currently has one vacancy; due to a resignation. The vacancy is for the remainder of a three-year term, expiring on December 31, 2025.

**Mr. Anderson** has not previously served on any Commissions or Committees.

Other members of the Commission and the expiration of their terms are as follows: Daniel Hagert, 2024; Mike Remily, 2026; Rod Sands, 2026; Taylor Scroggins, 2025; Brandon Smith, 2024; and Vivian Young, 2024. All terms expire on December 31, of the year indicated.

The appointment of **Mr. Anderson** would result in a full Commission.

\*\*\*\*\*

**Reviewed By:** (Initial)

City Manager \_\_\_\_\_  
 City Recorder \_\_\_\_\_  
 Aquatics Division \_\_\_\_\_  
 Building Department \_\_\_\_\_  
 ED Department \_\_\_\_\_  
 Finance \_\_\_\_\_  
 Fire Department \_\_\_\_\_

Human Resources Dept \_\_\_\_\_  
 Library \_\_\_\_\_  
 Parks Department \_\_\_\_\_  
 Planning Department \_\_\_\_\_  
 Police Department \_\_\_\_\_  
 Public Works Department \_\_\_\_\_

**COUNCIL ACTION** (Office Use Only)

- Motion Passed
- Motion Failed; \_\_\_\_\_
- Action Tabled: \_\_\_\_\_  
Vote: \_\_\_\_\_
- Resolution Passed  
Effective Date: \_\_\_\_\_
- Ordinance Adopted  
First Reading: \_\_\_\_\_  
Second Reading: \_\_\_\_\_  
Effective Date: \_\_\_\_\_

**CITY of LA GRANDE**  
Application for Boards, Advisory Commissions and Committees

Name: Will Anderson

Street Address: ██████████ Mailing Address: ██████████  
La Grande, OR 97850 La Grande, OR 97850

Preferred Phone Number: ██████████ Alternate Number: \_\_\_\_\_

Email Address: ██████████

City of La Grande Resident?  Yes  No      City Employee?  Yes  No

Have you previously served on any of the City's Boards/Advisory Commissions/Committees?  Yes  No

If yes, which one(s) and when? --  
*Applications will be retained for 90 days, after which you will need to complete a new application for consideration to fill a vacancy.*

**Applying for:** Please indicate your preferences by putting a number in the box next to those on which you would like to serve--1 for your first choice, 2 for your second, etc.,--you may serve on two (2) plus the Budget Committee.

On how many Commissions, other than the Budget Committee, do you wish to serve?  One  Two

<input type="checkbox"/> Air Quality	<input type="checkbox"/> Building Board of Appeals	<input checked="" type="checkbox"/> Parking, Traffic Safety, and Street Maintenance	<input type="checkbox"/> Parks and Recreation
<input type="checkbox"/> Arts	<input type="checkbox"/> Community Landscape and Forestry		
<input type="checkbox"/> Budget Committee			

The following Advisory Commissions have specific requirements and expectations. Please initial on the line in front of the Advisory Commission for which you are applying to indicate that you meet and agree to these requirements and expectations.

           **Landmarks** *Members appointed to the Landmarks Advisory Commission shall have a demonstrated interest, competence, or knowledge of historic preservation. At least three (3) members should be professionals from the disciplines of history, archaeology, planning, law, architecture or architectural history. An individual appointed to the Landmarks Advisory Commission shall be resident of the City or a property owner within the Historic District of the City of La Grande, Oregon; except that two (2) such members may be residents of Union County.*

           **Library** *Chapter 357 of Oregon Revised Statutes requires that a public library be governed by a Library Advisory Commission. Commission members shall be individuals who are actively interested in Library services and programs, and in all instances, serve as advocates for the Cook Memorial Library, its services and programs. The five (5) Commissioners shall serve four-year (4-year) terms.*

           **Planning** *Members of the Planning Commission are required to complete an annual Statement of Economic Interest, to be submitted to the Oregon Government Ethics Commission. ORS 227.020 provides the authority for the creation of a Planning Commission. The Commission renders final decisions in connection with certain land use procedures, unless appealed to the City Council. All five (5) members of the Commission shall reside within the Urban Growth Boundary, but only one (1) may reside outside the City limits. A member of the Planning Commission may serve no more than two (2) consecutive terms, but may again be considered for appointment after one (1) year of nonparticipation on the Commission.*

           **Union County Tourism Advisory Committee** *City appointed members to this Advisory Committee shall be either the owner or manager of a large lodging property in La Grande, or the owner or manager of a La Grande retail business or restaurant.*

**Urban Renewal Advisory Commission (URAC)** An individual appointed to the Urban Renewal Advisory Commission shall be actively interested in curing and preventing conditions of blight and improving the physical, economic and social conditions within the Urban Renewal District. Members shall be residents of La Grande; or the owner of real property or a business located in the Urban Renewal District; or an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal. Additionally, two Commissioners must own or manage a business (though it does not need to be located in the Urban Renewal District)

**For URAC ONLY:** Do you: Own a property(ies) or business(es) in the La Grande Urban Renewal District?

Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Do you: Own or manage a business(es)?

Yes  No

If yes: Name of business: \_\_\_\_\_ Address: \_\_\_\_\_

Are you an elected official or highest appointed official of a taxing jurisdiction impacted by Urban Renewal?

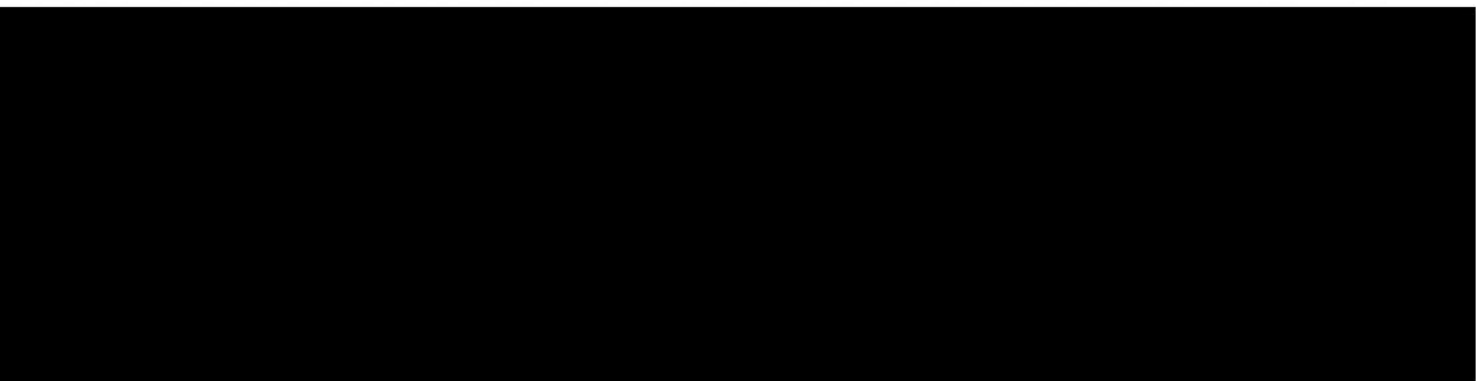
Yes  No

If yes: Name of Jurisdiction: \_\_\_\_\_ Position: \_\_\_\_\_

Please indicate why you are volunteering and what makes you a good candidate to serve. Please include any special training, experience, education, and/or qualifications you may have that are unique or specific to the Advisory Commission/Committee for which you are applying. (Please attach no more than one additional typewritten page).

- \* I'm an interested in improving safe walkability and bikeability in La Grande.
- \* My family (wife, 3yo, 7yo daughters) primarily try to bike or walk for most of our daily errands and commutes year-round, so we are familiar with the associated challenges, something that could prove a useful perspective on the PTSSMAC.
- \* I'm a professional GIS consultant in the agricultural industry, but have related skills in mapping and analysis that may be useful as a member of the PTSSMAC.

**PLEASE RETURN YOUR COMPLETED APPLICATION TO: Keri Quinn, Assistant to the City Manager, or Stacey Stockhoff, City Recorder; 1000 Adams Avenue/P. O. Box 670; FAX (541) 963-3333**



For Office Use Only

Criminal Background search completed by:  on 1/2/2024

Eligible for Hire  
(negative)

Further investigation recommended  
(positive)



CITY of LA GRANDE  
COUNCIL ACTION FORM

Council Meeting Date: May 1, 2024

PRESENTER: **Stu Spence, Parks & Recreation Director**

COUNCIL ACTION: **CONSIDER RESOLUTION ESTABLISHING IMMUNITY FROM CERTAIN PERSONAL INJURY OR PROPERTY DAMAGE CLAIMS**

- 1. MAYOR: Request Staff Report.
- 2. MAYOR: Invite Public Comments.
- 3. MAYOR: Invite Council Discussion.
- 4. MAYOR: Entertain Motion:

**Suggested Motion:** I move that the proposed Resolution establishing immunity from certain personal injury or property damage claim, described in ORS 105.668, be read by Title Only, Put to a Vote, and Passed.

- 5. MAYOR: Invite Additional Council Discussion.
- 6. MAYOR: Ask the City Recorder to Read the proposed Resolution by Title Only.
- 7. MAYOR: Ask for the Vote.

\*\*\*\*\*  
**EXPLANATION:** The City Council of the City of La Grande finds that the Oregon Legislature enacted Senate Bill (SB) 1576 in its 2024 Regular Session. ORS 105.668, as amended by SB 1576, limits private claims or rights of action based on negligence for personal injury or property damage resulting from "use of a trail that is in a public easement or in an unimproved right of way, or from use of structures in the public easement or unimproved right of way, by a user on foot, on a horse or on a bicycle or other nonmotorized vehicle or conveyance" (ORS 105.668).

The Council finds that ORS 105.668 applies automatically to cities with a population of 500,000 or more and allows cities with a lesser population to opt to limit liability in the manner established by the law. The Council finds that the City of La Grande will limit its liability from certain claims by opting in to the immunity provided for in ORS 105.668.

The City Manager recommends that the Council pass the proposed Resolution as presented by Staff.

\*\*\*\*\*

**Reviewed By:** (Initial)

City Manager \_\_\_\_\_

City Recorder \_\_\_\_\_

Aquatics Division \_\_\_\_\_

Building Department \_\_\_\_\_

ED Department \_\_\_\_\_

Finance \_\_\_\_\_

Fire Department \_\_\_\_\_

Human Resources Dept \_\_\_\_\_

Library \_\_\_\_\_

Parks Department \_\_\_\_\_

Planning Department \_\_\_\_\_

Police Department \_\_\_\_\_

Public Works Department \_\_\_\_\_

**COUNCIL ACTION** (Office Use Only)

Motion Passed

Motion Failed; \_\_\_\_\_

Action Tabled: \_\_\_\_\_

Vote: \_\_\_\_\_

Resolution Passed # \_\_\_\_\_

Effective Date: \_\_\_\_\_

Ordinance Adopted # \_\_\_\_\_

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Effective Date: \_\_\_\_\_

CITY of LA GRANDE  
RESOLUTION NUMBER \_\_\_\_\_  
SERIES 2024

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA GRANDE, UNION COUNTY,  
OREGON, ESTABLISHING IMMUNITY FROM CERTAIN PERSONAL INJURY OR PROPERTY  
DAMAGE CLAIMS DESCRIBED IN ORS 105.668, AS AMENDED BY SENATE BILL 1576**

WHEREAS, the City Council of the City of La Grande finds that the Oregon Legislature enacted Senate Bill (SB) 1576 in its 2024 Regular Session; and,

WHEREAS, ORS 105.668, as amended by SB 1576, limits private claims or rights of action based on negligence for personal injury or property damage resulting from “use of a trail that is in a public easement or in an unimproved right of way, or from use of structures in the public easement or unimproved right of way, by a user on foot, on a horse or on a bicycle or other nonmotorized vehicle or conveyance” (ORS 105.668); and,

WHEREAS, the Council finds that ORS 105.668 applies automatically to cities with a population of 500,000 or more and allows cities with a lesser population to opt to limit liability in the manner established by the law; and,

WHEREAS, the Council finds that the City of La Grande will limit its liability from certain claims by opting in to the immunity provided for in ORS 105.668.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of La Grande, Union County, Oregon, that:

**Section 1.** Immunity. Pursuant to ORS 105.668(3)(a) and (b), the City of La Grande, on behalf of itself and its officers, employees and agents, hereby opts to limit liability in the manner established by ORS 105.668(2) with respect to personal injury or property damage resulting from use of a trail that is in a public easement or in an unimproved right of way, or from use of structures in the public easement or unimproved right of way, with respect to claimants who may be a user on foot, on a horse or on a bicycle or other nonmotorized vehicle or conveyance.

**Section 2.** Extended Immunity. Pursuant to ORS 105.668(3)(c) and (d), the City of La Grande further opts to extend the immunity adopted in Section 1 of this Resolution to:

- a. The owner of land abutting public easements and unimproved right of ways located within the City; and,
- b. Any nonprofit corporation and its volunteers for the construction and maintenance of trails or structures in a public easement or unimproved right of way located within the City.

**PASSED and EFFECTIVE ON this First (1st) day of May, 2024, by \_\_\_\_\_ ( ) of \_\_\_\_\_ ( ) Councilors present and voting in the affirmative.**

\_\_\_\_\_  
**Justin B. Rock, Mayor**

\_\_\_\_\_  
**David Glabe, Mayor Pro Tem**

\_\_\_\_\_  
**Corrine Dutto, Councilor**

\_\_\_\_\_  
**Nicole Howard, Councilor**

\_\_\_\_\_  
**Molly King, Councilor**

\_\_\_\_\_  
**Mary Ann Miesner, Councilor**

\_\_\_\_\_  
**Denise Wheeler, Councilor**

**ATTEST:**

\_\_\_\_\_  
**Stacey M. Stockhoff**  
**City Recorder**