

CITY OF LA GRANDE
Landmarks Commission Regular Session

Tuesday, November 18, 2021
6:00 p.m.

Due to COVID-19 restrictions being in place, this public hearing is being held through electronic communication via Zoom Meetings. the Planning Commission meeting can be viewed on Facebook Live at the following link:

<https://www.facebook.com/LaGrandeCityManager>.

Community members may attend the meeting via Zoom by request and reservation only. Issues which may provide the basis for an appeal to the Land Use Board of Appeals must be raised in writing and with sufficient specificity to enable the Planning Commission or City Council to respond to the issues. Reading written and oral comments into the record will be subject to a three-minute time limit per community member. Written comments need to be received by 5:00 p.m. on date of the scheduled meeting(s), which will be read during the public comment section of the Public Hearing and can be emailed to mboquist@cityoflagrande.org.

AGENDA

1. **CALL TO ORDER/ROLL CALL**

2. **AGENDA APPROVAL**

Chairperson asks if there are any additions or changes to the Agenda
(NO MOTION NEEDED)

3. **CONSENT AGENDA**

a. **Consider:** Approving Minutes of the August 12, 2021 meeting.

4. **PUBLIC COMMENTS**

Individuals who wish to comment on any item printed on this Agenda may do so during the time that item is under discussion.

*Individuals who wish to speak about non-Agenda items may do so during this portion of the Agenda. **Due to the COVID-19***

Pandemic this Landmarks meeting is for the sole purpose of conducting business on the agenda. No public comments related to non-agenda items will be entertained at this meeting.

5. **NEW BUSINESS**

None

6. **PUBLIC HEARING**

a. **Consideration of Historical Appropriateness**
02-HLA-21, 1212 Adams Avenue, Paul Swigert

7. **UNFINISHED BUSINESS**

None

8. **CITY PLANNER COMMENTS**

9. **COMMISSION COMMENTS**

10. **ADJOURN TO WORK SESSION**

Kendra VanCleave
Planning Secretary

All meetings of the La Grande Planning Commission are accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities should be made five days before the scheduled meeting by calling (541) 962-1307.

**CITY OF LA GRANDE
Landmarks Commission Meeting**

Regular Session

Thursday, August 12, 2021

Council Chambers

**La Grande City Hall
1000 Adams Avenue**

MINUTES

COMMISSIONERS PRESENT:

Lindsay Costigan
Cassie Hibbert
Katie Boula
Rod Mulienburg

COMMISSIONERS ABSENT EXCUSED:

DISCUSSION/DISPOSITION

STAFF PRESENT:

Kendra VanCleave, Secretary

CITIZENS PRESENT

CALL TO ORDER/ROLL CALL

HIBBERT called this Regular Session of the Commission to order at 6:03 p.m., and asked for Roll Call; a quorum was determined to be present.

AGENDA APPROVAL

The Agenda was approved as presented

CONSENT AGENDA

- a. Consider Minutes from August 5, 2021 meeting.

BOULA introduced the Motion with COSTIGAN providing the Second.

MOTION: The Consent Agenda be approved as presented.

USC: Unanimous

UNFINISHED BUSINESS

- a. *Selection of Consultant for the La Grande Downtown Historic District Standards update*

HIBBERT commented this meeting will be to go over the consultant interviews. Each of the interviewers gave their feedback to the group:

Peter Meijer Architects

Costigan- demonstrated simple standards and use of graphics. Appeared to have a better grasp of historic districts. Seemed more comfortable with conducting virtual meetings

Hibbert- Peter would be the Principal in charge with a 2-member team. Kristin as a consultant with an architectural background and Tricia current PMA employee with a background in historic preservation.

Kristin and Tricia have strong experience in facilitating in online meetings and also teach a class with online platforms. They talked about being on both sides of the

table being an advocate for historic preservation and managing requirements for owners.

Another strong point demonstrated how they could marry up language about standards with images which will be good for people who aren't familiar with terminology. Firm suggested they do one on one meetings with key stakeholders rather than a large group.

Additionally, PMA inquired about what the Landmarks Commission approach is on alleys. HIBBERT commented this is a big sticking point with the Commission as the standards don't address alleys.

Sears Consulting

Costigan- has work experience in rural communities but not much experience in writing standards although has experience working with the CLG.

Hibert- Strong knowledge of preservation work and could be a strong facilitator. Online meetings could be a learning curve. Sears offered good advice to cleaning up overall process for Landmarks advisory vs quasi judicial. Also liked her comments that a one size fits all is not appropriate.

HIBBERT recommended PMA as consultant based on interview.

COSTIGAN agreed.

HIBBERT invited Commission discussion.

BOULA commented that based on the interview sounds like PMA has depth of experience.

HIBBERT responded Sears is a strong candidate. What pushed PMA to top is their architectural background and the emphasis on explaining the standards in a visual and written way. PMA team has experience in helping build a defensible standard.

COSTIGAN agreed that PMA has the experience and professionalism that she was looking for.

MULIENBERG commented that as a contractor he is not looking at the cosmetic end, but more at the longevity of the cosmetic end.

HIBBERT entertained a Motion.

COSITGAN introduced the following Motion, with MUILENBURG providing a Second.

MOTION: I move that Peter Meijer Architects be selected as the consultant for the City Downtown Historic District Standards Preservation Code Update Project.

USC: Unanimous

HIBBERT commented that staff will work with PMA on a contract and to work within budget. The Commission work to get a stakeholder group setup and the PMA group has some suggestions.

NEW BUSINESS

NONE

STAFF COMMENTS: None

COMMISSIONER COMMENTS: None

There being no further business to come before this Regular Session of the Commission, HIBBERT adjourned the meeting at 7:00p.m. The Commission is scheduled to meet again in Regular Session, Thursday, September 9, 2021, at 6:00 p.m., in the Council Chambers of City Hall, 1000 Adams Avenue, La Grande, Oregon.

ATTEST:

APPROVED:

Kendra VanCleave

Chairperson

Department Secretary

DATE APPROVED: _____:

CITY of LA GRANDE

LANDMARKS COMMISSION ACTION FORM

Commission Meeting Date: **November 18, 2021**

PRESENTER: Michael J. Boquist, City Planner

COMMISSION ACTION: **CONSIDERATION OF UPPER FLOOR WINDOW REPLACEMENT PROJECT for Paul Swigert (1212 Adams Avenue)**

1. CHAIR: Request Commissioner declarations and challenges.
2. CHAIR: Request Staff Report
3. CHAIR: Invite Public Testimony from the Applicant, then those in Favor, in Opposition, Neutral to the proposed Application, and then Rebuttal by Applicant
4. CHAIR: Entertain Motion

SUGGESTED MOTION: I move that the Findings of Fact and Conclusions set forth in the Staff Report be amended and that the Project (be / not be) deemed historically appropriate and (approved / conditionally approved / denied).

- *(Identify Conditions of Approval required, if any.)*

5. CHAIR: Invite Further Commission Discussion
6. CHAIR: Ask for the Vote.

EXPLANATION: See attached Landmarks Commission Decision Order, which includes a description of the project and the applicable Historic District Standards The applicant is requesting a determination of Historic Appropriateness for replacement upper floor residential windows on the Adams Avenue facade. The project also includes maintenance/repainting brick.

For this review, the applicable standards are outlined in the Decision Order. If all standards are met, the Commission should approve the request. If any standards are not met, the Commission may impose conditions of approval to satisfy the requirement, then conditionally approve the application; or, deny the application if the standard cannot be satisfied with any reasonable conditions of approval. When deliberating and issuing the decision, the Commission must be clear and concise when identifying any standards that are not met and the justification for such determination.

Upon issuing a decision, the Decision Order will be modified as needed to reflect and support the Commission's decision.

COMMISSION ACTION (Office Use Only)
 Motion Passed Motion Failed
 Action Tabled: _____

Vote: _____
Recessed: _____
s:\community development\landmarks\landmarks commission\2021\11-18-21\02-hla-21 swigert caf.docx



BEFORE THE CITY OF LA GRANDE LANDMARKS COMMISSION

LAND USE APPLICATION(S): Historic Landmarks Review, File Number 02-HLA-21

APPLICANT(S): Paul Swigert

SITE LOCATION: 1212 Adams Avenue, T3S, R38E, Section 05CC, Tax Lot 7400

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ORDER OF CONDITIONAL APPROVAL

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I. NATURE OF APPLICATION

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The applicant is requesting a determination of Historic Appropriateness for replacement upper floor residential windows on the Adams Avenue facade. The project also includes maintenance/repainting brick.

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II. PUBLIC HEARING

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A public hearing was held on the above application before the City of Landmarks Commission on November 18, 2021. The application, staff report and all testimony submitted was made part of the record.

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III. FINDINGS OF FACT

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A. GENERAL FACTS

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1. The subject property is recognized as Site #80 in *The La Grande Commercial Historic District*, which is a District listed in the National Register of Historic Places. As such, it is subject to the City's historic preservation requirements provided in *The Standard and Guidelines Manual for Historic rehabilitation and preservation* as adopted by City Council Resolution 4557, Series 2009.

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Following is general site information provided in the National Register listing. **Please see attached Exhibit A for the full listing description.**

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Address:	<i>1212 Adams Avenue</i>	Owner:	<i>Paul Swigert</i>
Historic Name:	<i>N/A</i>		<i>1917 Foley Street</i>
Common Name:	<i>Colonial Beauty Shop</i>		<i>La Grande, OR 97850</i>
Year Built:	<i>1892</i>	Map No.:	<i>3S 38 5CC</i>
Architect:	<i>Unknown</i>	Reference No.:	<i>1027</i>
Style:	<i>Vernacular</i>	Plat:	<i>Chaplin's Addition</i>
		Block:	<i>106</i>
Use:	<i>Commerce</i>	Lot:	<i>6</i>
Alterations:	<i>Moderate</i>	Tax Lot:	<i>7400</i>
Classification	<i>Historic-Contributing</i>	1999 Inventory No.:	<i>71</i>

21

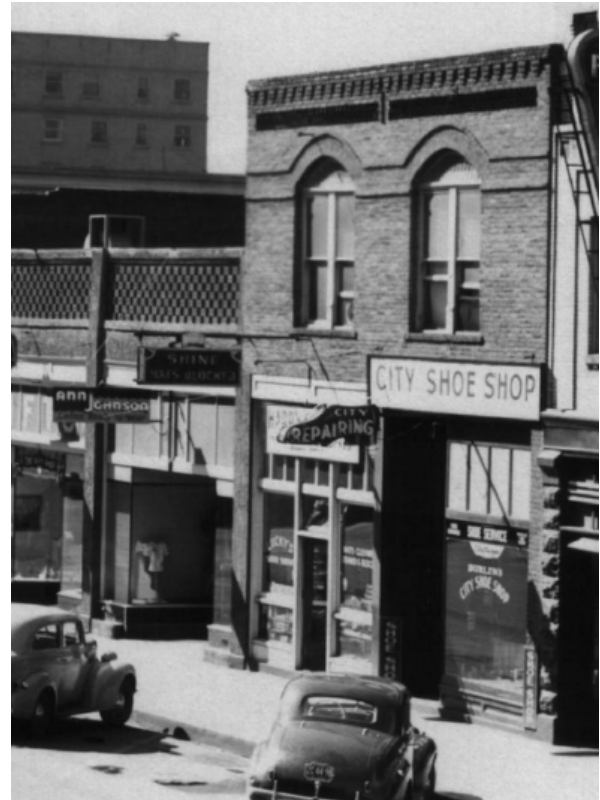
22

- 23 2. Photographic Record: Following are a couple historic photos from the City’s archives. One from 1913-
 24 1918, and another from around 1945. Per these photos, it appears the second-floor residential
 25 windows were changed prior to 1945 from a casement window style to a single-hung style, although
 26 they remained aesthetically similar.

27
 28



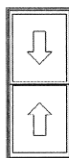
~1915



~1945

- 29
 30 3. Proposed: The proposed windows are the same dimensions as the original windows, similar design,
 31 will confirm to the current Low E code requirements, are wood and wood trimmed. This will be a same-
 32 for-same exchange, although no color has been decided for painting yet.

LINE	LOCATION SIZE INFO	BOOK CODE DESCRIPTION	NET UNIT PRICE	QTY	EXTENDED PRICE
Line 1	Rough Opening : 37 1/2 X 85	Frame Size : 36 3/4 X 84 1/4 Sitrine Clad Double Hung, Auralast Pine, Chestnut Bronze Exterior, Natural Interior, Nail Fin (Standard), Color Match Metal DripCap, 4 9/16 Jamb, Standard Double Hung, Tan Jambliner, Concealed Jambliner Chestnut Bronze Hardware, US National-WDMA/ASTM, PG 35, Insulated SunResist Annealed Glass, Protective Film, Black Spacer, Argon Filled, Traditional Glz Bd, BetterVue Mesh Chestnut Bronze Screen, Product Does Not Qualify for Accidental Glass Breakage Warranty Coverage, *Custom-Width*, *Custom-Height*, IGThick=0.698(3/32 / 3/32), Clear Opening:33w, 38.5h, 8.8 sf U-Factor: 0.30, SHGC: 0.20, VLT: 0.47, Energy Rating: 13.00, CR: 60.00, CPD: JEL-N-880-03843-00001 PEV 2021.3.0.3573/PDV 6.360 (09/09/21)NW			



Viewed from Exterior. Scale: 1/2" =1'

34

B. HISTORIC DISTRICT STANDARDS – RESOLUTION NUMBER 4557, SERIES 2009

By City of La Grande Resolution Number 4557, Series 2009, the City Council adopted “*The Standards and Guidelines Manual for Historic Rehabilitation and Preservation*”, which outlines the design standards for projects within the Downtown Historic District. This resolution is provided to applicants in the Historic Landmarks Application packet and they are asked to prepare their applications in accordance with the design standards. A copy of this Resolution is provided in the Landmarks Commissioner’s binders for reference.

Following are excerpts from “*The Standards and Guidelines Manual for Historic Rehabilitation and Preservation*” that Staff has identified as being applicable. The Commission’s review of this request is not limited to these excerpts as other standards may be deemed applicable. (**bold emphasis added by Staff**)

1. SECRETARY OF INTERIOR STANDARDS FOR REHABILITATION [Page 5]

(Note: These are Federal standards incorporated into the City Historic District Standards)

- (1) *A property shall be used for its historic purpose or be placed in a new use that requires minimal change to the defining characteristics of the building and its site and environment.*
- (2) ***The historic character of a property shall be retained and preserved. The removal of historic materials or alteration of features and spaces that characterize a property shall be avoided.***
- (3) *Each property shall be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or architectural elements from other buildings, shall not be undertaken.*
- (4) *Most properties change over time; those changes that have acquired historic significance in their own right shall be retained and preserved.*
- (5) ***Distinctive features, finishes, and construction techniques or examples of craftsmanship that characterize a property shall be preserved.***
- (6) ***Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, color, texture, and other visual qualities and, where possible, materials. Replacement of missing features shall be substantiated by documentary, physical, or pictorial evidence.***
- (9) *New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the property and its environment.*
- (10) *New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.*

2. REHABILITATION AND NEW CONSTRUCTION STANDARDS [Page 12]

OPENINGS – WINDOW TYPES, PROPORTIONS, AND STOREFRONTS

The buildings in downtown La Grande were designed to house a variety of enterprises. These businesses often had central recessed entries that provided more window display space and shelter from the elements, along with emphasizing the entrance from the sidewalk. Large display windows usually flanked the entries and low wooden, tile, or masonry kickplates were built below the storefront windows. A band of horizontal transom windows was generally built above the storefront windows and entries. Historically, the entries were usually composed of single paired doors made with large, glass panes with wood surrounds.

82 The upper story windows in multi-story buildings are either paired or single, double-hung windows
83 which are vertically oriented. Generally, these windows have enough space in between the
84 windows for one or two window widths. The lower stories were often separated from the upper
85 stories by a strong horizontal band created by such elements as a change in building materials,
86 decoration, texture, and/or awnings and canopies.

87
88 **Standards: (Where architectural elements exist)**

- 89 A. Recess primary entries and orient to the street rather than the side or rear.
- 90 B. Use large panes of glass in the entry doors (paired or single); the use of solid doors is not
91 recommended on the primary or street facades.
- 92 C. Incorporate transom windows above entries or uncover existing.
- 93 D. Use large, clear plate glass in display storefront windows on street level with transom windows
94 above and kickplates below.
- 95 E. Generally use double-hung windows either paired or singly for the upper floor windows.
- 96 F. Maintain a clear visual division between the lower and upper stories by a change in material,
97 surface texture, architectural detail, or use of awnings or canopies to define the horizontal
98 division.
- 99 G. Maintain the rhythm and spacing of the window pattern and the ratio of the solid surface or
100 wall area to window area.

101
102
103 **IV. CONCLUSIONS**

104 Based on the Findings of Fact above, the Landmarks Commission concludes that the project meets the Historic
105 District Standards as established by City Council Resolution 2557, Series 2009, as discussed in the Findings
106 above.

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109 **V. ORDER AND CONDITIONS OF APPROVAL**

110 Based on the Findings of Fact above, the Landmarks Commission concludes that the project is historically
111 appropriate and approves the project:

APPLICATION FOR LAND USE REVIEW

COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT

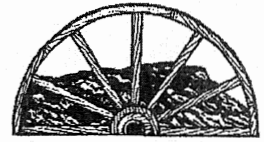
Planning Division

1000 Adams Avenue, P.O. Box 670

La Grande, OR 97850

(541) 962-1307

Fax (541) 963-3333



CITY of LA GRANDE
THE HUB OF NORTHEASTERN OREGON

LAND USE APPLICATIONS

- | | | |
|--|--|--|
| <input type="checkbox"/> Annexation Petition
<input type="checkbox"/> Appeal of Planning Division Decision
<input type="checkbox"/> Appeal of Planning Commission Decision
<input type="checkbox"/> Appeal of Landmarks Commission Decision
<input type="checkbox"/> Comprehensive Plan Document or Map Amendment
<input type="checkbox"/> Conditional Use Permit
<input type="checkbox"/> Duplex Division
<input type="checkbox"/> Fence Height Waiver
<input type="checkbox"/> Floodplain Development Permit <i>(Separate Applic. Required)</i>
<input type="checkbox"/> Geologic Hazard Site Plan
<input type="checkbox"/> Historical Landmarks Review
<input type="checkbox"/> Home Occupation Permit
<input type="checkbox"/> | <input type="checkbox"/> Land Development Code Amendment
<input type="checkbox"/> Land Use Approval Time Extension
<input type="checkbox"/> Livestock Permit
<input type="checkbox"/> Lot Line Adjustment
<input type="checkbox"/> Major Land Partition
<input type="checkbox"/> Minor Land Partition
<input type="checkbox"/> Planned Unit Development
<input type="checkbox"/> Preliminary Land Use Review
<input type="checkbox"/> Public Right-of-Way Encroachment
<input type="checkbox"/> Public Right-of-Way Dedication
<input type="checkbox"/> Public ROW Vacation <i>(Separate Applic. Required)</i> | <input type="checkbox"/> Site Plan Review
<input type="checkbox"/> Segregation of Tax Lot
<input type="checkbox"/> Sign Permit
<input type="checkbox"/> Subdivision
<input type="checkbox"/> Temporary Use Permit
<input type="checkbox"/> Variance - Administrative
<input type="checkbox"/> Variance - Commission
<input type="checkbox"/> Wetland Development Permit
<input type="checkbox"/> Zoning Approval
<input type="checkbox"/> Zone Change Designation
<input type="checkbox"/> |
|--|--|--|

OWNER/APPLICANT INFORMATION

Applicant/Agent: <u>Paul Swiger</u>	Land Owner: _____
Mailing Address: <u>1212 Adams ave</u>	Mailing Address: _____
City/State/Zip: <u>La Grande, OR 97850</u>	City/State/Zip: _____
Telephone: <u>541 963 2768</u>	Telephone: _____
Fax: <u>541 962 2957</u>	Fax: _____
Email: <u>Paul.Swiger@CountryFinancial.com</u>	Email: _____

PROJECT INFORMATION

Site Address: <u>1212 Adams ave</u>	Description: <u>Windows and re-paint brick</u>
Legal Desc.: T _____ S, R _____ E, Section _____, Tax Lot _____	<u>On North side only</u>
Project Value: <u>15,000</u> <i>(Based on contractors bid estimate.)</i>	<u>15,000 is estimate only</u>

APPLICANT/OWNER CERTIFICATION

The applicant/owner understands and agrees that:

- The applicant/owner assumes all legal and financial responsibilities for establishing and clearing marking the location of all necessary property lines as determined necessary by the City for the proposed development;
- Building setbacks shall be measured from an established property line, not from the street, curb, sidewalk, or other improvement that is not based on a recorded survey;
- Any approvals associated with this request may be revoked if found in conflict with information represented in this application;
- The approval of this request does not grant any right or privilege to erect any structure or use any premises described for any purposes or in any manner prohibited by City of La Grande ordinances, codes or regulations;
- The applicant hereby authorizes City officials of the City of La Grande to enter the property and inspect activity in conjunction with the proposed development project.
- **ASBESTOS:** If the project includes demolition, Oregon law may require an asbestos inspection by an accredited inspector. The applicant/owner hereby understands and agrees to have an asbestos inspection performed, if required by law, and to have a copy of the inspection report available on-site for the duration of the project.

Applicant Signature: _____

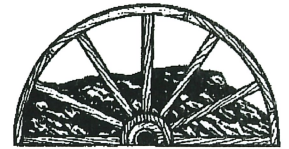
Owner Signature: _____

APPLICATION FOR LAND USE REVIEW

PAGE 2

COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT

Planning Division
1000 Adams Avenue, P.O. Box 670
La Grande, OR 97850
(541) 962-1307
Fax (541) 963-3333



CITY of LA GRANDE
THE HUB OF NORTHEASTERN OREGON

STAFF USE ONLY FOR ZONING APPROVAL

Project Elements:
 Demolition New Structure
 Addition to Structure Alterations/Repairs

Demolition Defined: "Any wrecking that that involves the removal of any load-supporting structural member or intentional burning."

Dwelling Standards: 1 2 3 4 5 6 7 8 9 10 11 12 N/A
Required for MH/SF/Duplex & Apartments [Section 3.2.003]

Access. Bldg. Standards Met: Yes No N/A [Article 5.9]

Setbacks Met: Yes No [Article 5.3]

Front: _____ Left: _____ Right: _____ Rear: _____

Livestock setbacks: _____

Floodplain: Yes No Zone: _____ BFE: _____
If yes, an Elevation Certificate may be required
If yes, a Floodplain Development Permit may be required. [Article 3.12]

Geologic Hazard Zone: Yes No
If yes, a Geologic Hazard Waiver is required. [Article 3.4]

Riparian Zone/Wetlands: Yes No
If yes, a wetland delineation and DSL Permit may be required. [Articles 3.9 and 3.19]

Fire Protect. Agrmt. Req.: Yes No [Article 3.2]

Parks & Recreation SDC: Yes No [Article 7.1]

ROW Improvement Req.: Yes No [Article 6.3]

LID Agreement Req.: Yes No [Article 6.3]

Zone: CB Date Approved: _____

File Number: 02-HLA-21

Application Fee: 75.00

Receipt Number: _____

City of La Grande
SEP 28 2021
Received
Planning/Economic Dev Dept

COMMENTS: _____

Application Type	Fee	Application Type	Fee
Annexation Petition	\$1000	Minor Land Partition	\$250 + \$5/lot
Appeal of Planning Division Decision	\$75	Planned Unit Development	\$500 + \$5/lot + Actual Costs for Advertising and Public Notice
Appeal of Planning Commission/Landmarks Commission Decision	\$150	Public Right-of-Way Encroachment	\$50 + Document Recording Fees
Comprehensive Plan Designation Change	\$300 + Actual Costs for Advertising and Public Notice	Public Right-of-Way Dedication	\$0
Comprehensive Plan Document Amendment	Actual Costs	Public Right-of-Way Vacation	Actual Costs
Conditional Use Permit	\$375	Preliminary Land Use Review (Pre-Application Meeting)	\$0
Duplex Division	\$250 + \$5/lot	Variance Permit (Planning Commission)	\$25
Fence Height Waiver	\$25	Segregation of Tax Lot	\$75
Floodplain Development Permit	\$75	Sign Permit	\$75
Geologic Hazard Site Plans	\$75	Site Plan Review – New/Expansion	\$75 (Projects \$0-\$50k) \$150 (Projects \$50k-\$100k) (+ \$0.50/\$1000 over \$100k)
Historical Landmarks Review	\$75	Subdivision	\$500 + \$5/lot + Actual Costs for Advertising and Public Notice
Home Occupation Permit	\$75	Temporary Use Permit	\$125
Land Development Code Amendment	Actual Cost	Variance Permit (Administrative)	\$175
Land Use Approval Time Extension	\$25	Variance Permit (Planning Commission)	\$450
Lot Line Adjustment	\$150	Wetland Plan Review	\$75
Livestock Permit	\$25	Zone Change/LDC Amendment	\$300 + Actual Costs for Advertising and Public Notice
Major Land Partition	\$500 + \$5/lot	Zoning Approval	\$25.00

*Applications based on actual costs require a deposit to cover the estimated fees. If there is a shortage of funds discovered during the review process, an additional deposit may be required to be paid. Any surplus or deficit of fees paid will be refunded or billed to the applicant.
*Application fee for multiple planning actions is equal to the greatest single fee, not the sum of all fees.
*Application fee may be increased to include third party engineering and/or consulting fees when required.
S:\Community Development\PLANNING\FORMS\APPLICATIONS\Version 2021\Land Use Application.docx

Kendra VanCleave

From: Michael Boquist
Sent: Tuesday, September 28, 2021 1:03 PM
To: Kendra VanCleave
Subject: FW: getting on agenda
Attachments: window.jpg

Michael J. Boquist
Community Development Director
City of La Grande – Planning Department
P.O. Box 670 / 1000 Adams Avenue
La Grande, OR 97850
Phone: 541-962-1307
Fax: 541-963-3333
Web: <https://www.cityoflagrande.org/>

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From: Paul Swigert <paul.swigert@countryfinancial.com>
Sent: Tuesday, September 28, 2021 12:55 PM
To: Michael Boquist <MBoquist@cityoflagrande.org>
Subject: RE: getting on agenda

STOP and VERIFY - This message came from outside of the City of La Grande.

- 2) attached photo
- 3) these are exact size shape and design replacement windows as existing except the new ones will be up to code
- 4) they are wood and wood trimmed out windows
- 5) exact same dimensions as the original windows
- 6) no color has been decided yet
- 7) this is as close to original as could possibly be 😊

From: Michael Boquist <MBoquist@cityoflagrande.org>
Sent: Tuesday, September 28, 2021 12:17 PM
To: Paul Swigert <paul.swigert@countryfinancial.com>
Subject: RE: getting on agenda

CAUTION: This email is from outside of the organization. DO NOT CLICK a link or open an attachment unless you know the content is safe and are expecting it from the sender.

Yes. Also include pictures and any other attachments needed. Thanks.



Community Merchants

Local Foods
Specialty Snacks
Organic Produce
Artisanal Breads

COUNTRY FINANCIAL
1212
Member FDIC

WELCOME TO
THE TOWN OF
DOWNTOWN

BIKES SKATEBOARDS
PROHIBITED
ON SIDEWALKS
9AM TO 6PM

OUR PROGRAMS
MORTGAGE
AUTO
LIFE
RETIREMENT

RETIREMENT
LIFE
AUTO
MORTGAGE

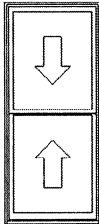
1212



Delynn Miller
 217 Greenwood Street
 La Grande, OR 97850

QUOTE BY : Delynn Miller QUOTE # : JW210901G7N - Version 0
 SOLD TO : CONTRACTOR 25 SHIP TO :
 JOHN @ TRUE CONSTRUCTION
 PO# : PROJECT NAME : COUNTRY FINANCIAL
 Ship Via : Ground REFERENCE :
 U-Factor Weighted Average: 0.3 SHGC Weighted Average: 0.2

LINE	LOCATION SIZE INFO	BOOK CODE DESCRIPTION	NET UNIT PRICE	QTY	EXTENDED PRICE
Line 1	Rough Opening : 37 1/2 X 85	Frame Size : 36 3/4 X 84 1/4 Sitrine Clad Double Hung, Auralast Pine, Chestnut Bronze Exterior, Natural Interior, Nail Fin (Standard), Color Match Metal DripCap, 4 9/16 Jamb, Standard Double Hung, Tan Jambliner, Concealed Jambliner Chestnut Bronze Hardware, US National-WDMA/ASTM, PG 35, Insulated SunResist Annealed Glass, Protective Film, Black Spacer, Argon Filled, Traditional Glz Bd, BetterVue Mesh Chestnut Bronze Screen, Product Does Not Qualify for Accidental Glass Breakage Warranty Coverage, *Custom-Width*, *Custom-Height*, IGThick=0.698(3/32 / 3/32), Clear Opening:33w, 38.5h, 8.8 sf U-Factor: 0.30, SHGC: 0.20, VLT: 0.47, Energy Rating: 13.00, CR: 60.00, CPD: JEL-N-880-03843-00001 PEV 2021.3.0.3573/PDV 6.360 (09/09/21)NW	\$1,034.69	4	\$4,138.76
Total:					\$4,138.76
Total Units:					4



Viewed from Exterior. Scale: 1/2" = 1'

Protect yourself when you choose JELD-WEN AuraLast pine products backed by a limited lifetime warranty against wood rot and termite damage.

For CA Title 24 applications, refer to weighted average U-Factor and SHGC, and discuss with California energy consultant to ensure compliance with code.

Kendra VanCleave

From: Michael Boquist
Sent: Tuesday, September 28, 2021 2:52 PM
To: Kendra VanCleave
Subject: FW: getting on agenda

Michael J. Boquist
Community Development Director
City of La Grande – Planning Department
P.O. Box 670 / 1000 Adams Avenue
La Grande, OR 97850
Phone: 541-962-1307
Fax: 541-963-3333
Web: <https://www.cityoflagrande.org/>

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From: Paul Swigert <paul.swigert@countryfinancial.com>
Sent: Tuesday, September 28, 2021 1:54 PM
To: Michael Boquist <MBoquist@cityoflagrande.org>
Subject: RE: getting on agenda

STOP and VERIFY - This message came from outside of the City of La Grande.

They are wood and dilapidated and stuck shut, much like the original door

From: Michael Boquist <MBoquist@cityoflagrande.org>
Sent: Tuesday, September 28, 2021 1:06 PM
To: Paul Swigert <paul.swigert@countryfinancial.com>
Subject: RE: getting on agenda

CAUTION: This email is from outside of the organization. DO NOT CLICK a link or open an attachment unless you know the content is safe and are expecting it from the sender.

Paul. For clarification, what are the conditions of the existing windows? Are they wood? Why are you replacing them?

Thanks.

Michael J. Boquist
Community Development Director
City of La Grande – Planning Department
P.O. Box 670 / 1000 Adams Avenue
La Grande, OR 97850
Phone: 541-962-1307