



CITY OF LA GRANDE / UNION COUNTY
TRANSIENT ROOM TAX RETURN

OWNER _____ BUSINESS NAME _____

BUSINESS ADDRESS _____ PHONE _____

NUMBER OF ROOMS _____ MONTH / YEAR COVERED _____

1. Gross Rents-----\$ _____
2. Rent by the month-----\$ _____
3. Rent less than \$2 per day-----\$ _____
4. Gross receipts from Transient Lodging Intermediaries -----\$ _____
(Use work sheet on page 2)
5. Total allowable deductions, total Lines 2 through 4 -----\$ _____
6. Taxable rents (subtract line 5 from line 1)-----\$ _____
7. Tax @ 6% of line 6 (City of La Grande)-----\$ _____
8. Tax @ 3% of line 6 (Union County)-----\$ _____
9. Add excess tax collected -----\$ _____
10. TOTAL TAX COLLECTED: (total lines 7, 8 & 9)----- \$ _____
11. Operator's Collection Fee (5% of line 7)-----\$ _____
12. Operator's Collection Fee (5% of line 8)-----\$ _____
13. TOTAL TAX DUE (subtract lines 11 & 12 from line 10)----- \$ _____
14. PENALTY: (10% if fail to remit any tax imposed by Ordinance prior to delinquency.
A second delinquent penalty of 15% if 30 days past first delinquency.) \$ _____
15. INTEREST: (.5% per month of the amount of tax due, excluding penalties, from the
Date on which the remittance first became delinquent until paid.)----- \$ _____
16. Adjustments for prior shortage or (overpayments)-----
17. TOTAL TAX, PENALTY AND INTEREST: (line 13 through 15 or subtract line
16 if overpayment)-----\$ _____

I DECLARE, UNDER PENALTY OF MAKING A FALSE STATEMENT, THAT TO THE BEST OF MY
KNOWLEDGE AND BELIEF, THE STATEMENTS HEREIN ARE CORRECT AND TRUE.

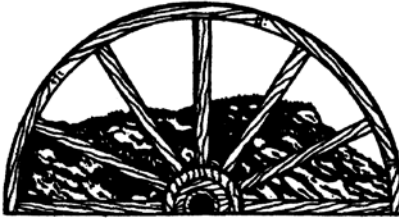
SIGNED _____ DATE _____

SEND PAYMENT TO: CITY OF LA GRANDE PO BOX 670 LA GRANDE, OR 97850

Please call our office @ (541) 962-1313 if you have questions calculating interest or penalties

PAYMENTS ARE DUE BY THE 15TH OF THE MONTH FOLLOWING COLLECTION MONTH

DATE FILED _____ CHECKED AND RECEIPTED BY _____



**CITY OF LA GRANDE / UNION COUNTY
TRANSIENT ROOM TAX RETURN
Transient Lodging Intermediaries Worksheet**

Identify all gross receipts from transient lodging intermediaries for the month. A transient intermediary is a person, other than a provider, who facilitates the retail sale and charges for all the occupancy of transient lodging. Transient lodging intermediaries include, but are not limited to online travel companies, travel agents, and tour outfitter companies.

| | Gross Receipt Amount Month Ending _____ |
|---|--|
| Company Name or Transient Lodging Intermediary Address | |
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| Grand Total Transfer to Page 1, line 4 | |