

CITY of LA GRANDE
RESOLUTION NUMBER 4774
SERIES 2019

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA GRANDE, UNION COUNTY, OREGON, ESTABLISHING CERTAIN ADMINISTRATIVE FEES AND ENFORCEMENT PENALTIES FOR THE CITY OF LA GRANDE, UNION COUNTY, OREGON; REPEALING RESOLUTION NUMBER 4773, SERIES 2019, AND ALL OTHER RESOLUTIONS OR PARTS OF RESOLUTIONS IN CONFLICT HERewith

WHEREAS, the City Council of the City of La Grande, Union County, Oregon, recognizes that certain administrative fees and enforcement penalties are essential for the conduct of business in all divisions and departments of the City; and,

WHEREAS, the City Council of the City of La Grande, Union County, Oregon, desires to assess administrative fees and enforcement penalties equitably and consistently; and,

WHEREAS, the City Council of the City of La Grande, Union County, Oregon, has accepted the recommendations of the administrative staff in connection with establishing or increasing certain administrative fees and enforcement penalties, as necessary; and,

WHEREAS, the City Council of the City of La Grande, Union County, Oregon, has adopted an Ordinance establishing enforcement provisions and penalties for noncompliance with varied Ordinance requirements, including the assessment of fines there for;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of La Grande, Union County, Oregon, that the following Schedule of Fees for assorted administrative services and enforcement penalties shall be and hereby is established and effective immediately.

SCHEDULE OF FEES

ADMINISTRATIVE SERVICES – ALL DEPARTMENTS AND DIVISIONS

COPIED MATERIALS*	
1. Photocopies	\$0.25 per page; \$1.00 minimum
2. Facsimiles	\$2.00 first page; \$1.00 each additional page
Mailing Charge	\$1.00 per page; no minimum
3. Electronic Copies	\$0.25 per page; \$1.00 minimum
4. Certified Copies (Photocopies of original documents which are certified to be accurate copies of the original documents)	\$5.00 for each certification; plus \$0.25 per page
Mailing Charge	\$1.00 per page; no minimum
5. CDs and/or DVDs	\$10.00 each (or complimentary check out of Council/Agency Session and/or annual Budget Hearings DVDs with \$10.00 Deposit)
CD/DVD Mailing Charge	\$5.00 each
6. Photographs	\$5.00 per page
Mailing Charge	\$1.00 per page; no minimum

7. Record Search and Production Fees	Actual Costs, as permitted by ORS 192.440(4)(a) and (b)
<i>*See Also Copy Charges Unique and Specific to Police Department</i>	
<u>FINANCE DEPARTMENT</u>	
1. Returned Bank Items	\$35.00
<u>BUILDING DEPARTMENT</u>	
1. Building Board of Appeals Application	\$250.00, as per Building Permit, Plan Review and Inspection Services Center Resolution
<i>The Building Permit, Plan Review and Inspection Services Center Resolution lists all Building Department fees.</i>	
<u>FIRE DEPARTMENT</u>	
1. Burn Permit	\$10.00 each
2. False Alarms (beginning with the second false alarm in one month)	\$75.00
3. Fire/EMS Reports	\$10.00 each
<u>PARKS & RECREATION DEPARTMENT</u>	
1. Urban Forestry Division	
a. Appeal of Urban Forestry Decision	\$75.00
b. Appeal of a Community Landscape and Forestry Commission Decision	\$150.00
c. Commercial Tree Service Application	\$100.00
d. Commercial Tree Service Application, Certified Arborist or Tree Care Industry Association on staff	\$50.00
e. Destruction of a Public Tree	Appraised Value
f. Development Tree Replacement (In Lieu of Planting)	\$600.00 per tree
<u>PLANNING DIVISION</u>	
1. Annexation (by Ordinance)	\$1,000.00
2. Annexation (by Resolution)	\$75.00
3. Appeal of Planning Division Decision	\$75.00
4. Appeal of Planning Commission Decision	\$150.00
5. Comprehensive Plan Designation Change	\$300.00 plus Actual Costs for advertising and Public Notice
6. Comprehensive Plan Document Amendment	Actual Cost
7. Conditional Use Permit	\$375.00
8. Land Use Approval Time Extension	\$25.00
9. Duplex	\$250.00 plus \$5.00 per lot
10. Fence Height Waiver	\$25.00
11. Floodplain Development Permit	\$75.00
12. Geologic Hazard Site Plans	\$75.00
13. Historical Landmarks Review	\$75.00
14. Home Occupation Permit	\$75.00
15. Land Development Code Amendment	Actual Cost

16. Livestock Permit	\$25.00
17. Lot Line Adjustment	\$150.00
18. Major Land Partition	\$500.00 plus \$5.00 per lot
19. Minor Land Partition	\$250.00 plus \$5.00 per lot
20. Planned Unit Development	\$500.00 plus \$5.00 per lot plus Actual Costs for advertising and Public Notice
21. Public Right-of-Way Encroachment	\$50.00 plus Recording Fees
22. Public Right-of-Way Dedication	\$0.00
23. Public Right-of-Way Vacation	Actual Costs
24. Preliminary Land Use Review	\$0.00
25. Segregation of Tax Lot	\$25.00
26. Sign Permit	\$75.00
27. Site Plan Review – New Expansion	\$75.00 (Projects \$0 to \$50k); \$150 (Projects \$50k to \$100k); or \$150 + \$0.50/\$1000 over \$100k
28. Subdivision	\$500.00 plus \$5.00 per lot plus Actual Costs for advertising and Public Notice
29. Temporary Use Permit	\$125.00
30. Variance Permit (Administrative)	\$175.00
31. Variance Permit (Planning Commission)	\$450.00
32. Wetland Plan Review	\$75.00
33. Zone Designation Change	\$300.00 plus Actual Costs for advertising and Public Notice
34. Zoning Approval	\$25.00
<ul style="list-style-type: none"> • Application fee for multiple planning actions is equal to the greatest single fee, not the sum of all fees. • Application fee may be increased to include third party engineering and/or consulting fees, when required 	

POLICE DEPARTMENT

1. Alcoholic Beverages License Applications	
a. Initial License Application	\$100.00
b. Change in Privilege Application	\$35.00
c. Change of Name Application	\$35.00
d. Change of Ownership Application	\$35.00
e. Special Event Permit Application	\$35.00
f. Temporary License Application	\$35.00
g. Renewal License Application	\$35.00
h. Any other modification subsequent to the Initial Application	\$35.00
2. Copied Materials	
In addition to those charges reflected for copied materials in the Administrative Services portion of this Resolution, the following charges shall apply to copied materials unique and specific to the Police Department.	
a. Call Logs and Police Reports	\$10.00 first four pages \$00.25 Per Page thereafter
b. Photographs	\$5.00 Per Page
c. CD/DVD	\$10.00 each
d. Dispatch Audio Recordings	\$25.00 per call
3. Mailing Charge	\$1.00 for first page and \$0.10 thereafter
a. CD/DVD Mailing	\$5.00 per CD/DVD

4. Record Search and Production Fees	\$35.00 per hour (under 15 minutes – no charge- over 15 minutes =½ hour minimum) plus cost of materials
5. False Alarm Fees (beginning with the second false alarm in one month)	\$50.00
6. Impound Fees	\$100.00
7. Peddler/Transient Merchant	\$25.00 Per day (1-5 days)
	\$35.00 Per day (6-10 days)
	\$200.00 10 days – 1 month
	\$300.00 For 6 months
8. Social Games	\$25.00 Application Fee (initial)
Regular	\$250.00 Annual including 1 Table
	\$100.00 Each Additional Table
Renewal	Same as Above
9. Special Event	None
a. Street Closure	None
b. Parade Permits	None
10. Taxi Business	\$60.00 Annual
a. Renewal	\$60.00 Annual
b. Driver	\$15.00 Annual
<u>PUBLIC WORKS DEPARTMENT</u>	
1. Utility License Application	\$75.00 (Ten-Year License)

ENFORCEMENT FINES and FEES

Pursuant to Ordinance adopted by the City Council of the City of La Grande, Union County, Oregon, creating procedures for enforcement of certain provisions of the City of La Grande: Land Development Code, Public Nuisance, Building Code, Oregon Fire Code, Public Right-of-Way, Community Forestry and Franchise ordinances, this Resolution establishes enforcement fines and fees there for, as follows. (Type I and Type II violations, Abatement, and Penalties are specifically defined in the Ordinance known by its short title as the “*Enforcement Ordinance*”).

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|---------------------------------|---|
| 1. Type I Violation (Citation) | \$500.00 (minimum mandatory fine) |
| 2. Type II Violation (Citation) | \$100.00 (minimum mandatory fine) |
| 3. Abatement | A charge equal to ten percent (10%) or FIFTY and NO/100 DOLLARS (\$50.00), whichever is greater, shall be assessed as administrative costs, in addition to the actual costs of abatement. |
| 4. Penalties (Court) | In addition to the minimum mandatory fine for Type I and Type II violations, any person, firm corporation or other entity who upon conviction of violation of any of the provisions of the “ <i>Enforcement Ordinance</i> ” shall be fined not less than SEVENTY-FIVE and NO/100 DOLLARS (75.00) and not exceeding FIVE HUNDRED and NO/100 DOLLARS (\$500.00) for each day of violation where the violation is a continuing one; but such fine may not exceed FIVE THOUSAND and NO/100 DOLLARS (\$5000.00) or a fine of up to FIVE HUNDRED and NO/100 DOLLARS |

(\$500.00) where the violation is not a continuing one. City Municipal Court, County District Court, and County Circuit Court shall have concurrent jurisdiction over prosecutions for violations of this Code.

PASSED and EFFECTIVE ON this Third (3rd) day of April, 2019, by seven (7) of seven (7) Councilors present and voting in the affirmative.


Stephen E. Clements, Mayor


Gary Lillard, Mayor Pro Tem


Corrine Dutto, Councilor



Nicole Howard, Councilor


Mary Ann Miesner, Councilor


Justin Rock, Councilor


Jim Whitbeck, Councilor

ATTEST:


Kayla M. Nichols
City Recorder

