



CITY of LA GRANDE

THE HUB OF NORTHEASTERN OREGON

MONTHLY REPORT May 2022 City Manager's Top Priorities for 2022

Item No.	Date of Change in Status	Item	Comments	Lead Department
1	No Change February 11, 2022	American Rescue Plan Act (ARPA) Funding: Develop a recommended list of potential uses and or projects for the City's ARPA funds to maximize the use of the funds for City Council consideration.	The City Council, at their Annual Retreat identified developing a plan for the use of the funds as a priority for the coming fiscal year. The City of La Grande has received the first allocation of \$1,511,086 ARPA funds and expects to receive the second, equal distribution in the coming months. The Work Session planned for the Council to continue discussing options and public involvement has been rescheduled for June 13, 2022. The final Rule regarding use of the funds has been published and it provides for greater flexibility for the use of the funds.	City Manager
2	No Change April 22, 2022	Street and Road Infrastructure: Develop recommendations for a long-term strategy to address the condition of the infrastructure to include potential funding options for City Council consideration with the intent of implementing the strategy upon approval.	A work session with the La Grande City Council was held on April 18 to discuss recommendations from the Parking, Traffic Safety and Street Maintenance Advisory Commission. Strategies were identified for Staff to move forward with.	Public Works
3	No Change February 11, 2022	Housing: Implement the Comprehensive Housing Production Strategy (HPS) as adopted by the City Council.	See updates under Planning below.	Planning
4	No Change February 11, 2022	Economic Development: Continue to implement the Urban Renewal Plan and economic development strategy as approved by the City Council/Urban Renewal Agency.	See updates under Economic Development below.	Economic Development
5	No Change April 27, 2022	Staffing: Take necessary actions to address critical staffing issues including, but not limited to, hard to fill positions and succession planning for key positions.	See updates under Human Resources below related to compensation studies and Pay Equity Act efforts.	City Manager
6	Updated May 18, 2022	Fiscal management: Continue to manage the City's finances within limited resources to	The 2022-2023 Proposed Budgets for the Urban Renewal Agency and the City were approved by the Budget Committee and will be considered for	City Manager

May 2022

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La Grande Staff Report **Blue=New and Updated;** **Red=Completed;** **Black=No Change**

Item No.	Date of Change in Status	Item	Comments	Lead Department
		provide highest possible level of service to the City of La Grande.	adoption on June 1, 2022, by the Agency and City Council respectively.	
7	No Change January 26, 2022	General Fund Capital Improvements: Identify funding sources and strategy to address major capital needs.	Union County solicited proposals for a consultant to help explore a joint public safety facility. The City of La Grande has been participating in the discussions regarding the facility and the City's needs.	City Manager
8	No Change February 11, 2022	FEMA Maps and Land Use Code Amendments: Complete the submittal to FEMA requesting the City's Floodplain Maps be updated and respond to any requirements as needed throughout the process. Complete the revisions and adoption of the City's Land Use Codes as necessary.	See updates under Planning below.	Planning
9	No Change February 16, 2022	Wildland Urban Interface: In concert with Union County and other agencies, take actions to assure La Grande is prepared in the event of a wildfire or other natural disaster, such as the ones that devastated other communities in Oregon in 2020.	The department has posted numerous wildland safety messages on Department Facebook page. Development of a flyer with Fire safety information was developed sent out in June water bills.	Fire Department

CITY of LA GRANDE
PROPOSED
Council Sessions, Significant Deadlines, and Events Schedule
As of May 24, 2022

Unless otherwise noted, all meetings begin at 6:00 p.m.
The meeting dates listed here are place holders; meeting dates and topics are subject to change.

2022

Monday, May 30

HOLIDAY

Wednesday, June 1

REGULAR SESSION

Monday, June 13

WORK SESSION:
American Rescue Plan
Act (ARPA) Funding

Monday, July 4

HOLIDAY

Wednesday, July 6

REGULAR SESSION

Wednesday, July 13

SPECIAL SESSION:
Agency/URAC Joint Call
for Projects Mtg.

Wednesday, August 3

REGULAR SESSION

Monday, August 22

WORK SESSION: Union
County Fairgrounds –
Water and Sewer

Monday, September 5

HOLIDAY

Wednesday, September 7

REGULAR SESSION

Monday, September 19

TENTATIVE WORK
SESSION: Long Term
Urban Renewal Agency
Plan

Monday, September 26

TENTATIVE WORK
SESSION: TBD

Wednesday, October 5

REGULAR SESSION
(Include: Economic
Development Strategy Update)

Monday, October 24

TENTATIVE WORK
SESSION: TBD

May 2022

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Wednesday, November 2

REGULAR SESSION

Friday, November 11

HOLIDAY

Monday, November 14

TENTATIVE WORK
SESSION: TBD

Thursday & Friday, November 24 & 25

HOLIDAY

Wednesday, December 7

REGULAR SESSION

Wednesday, December 14 - HOLIDAY OPEN HOUSE (4:30 – 6:00) - Tentative

Monday, December 26

(Observed) HOLIDAY

2023

Monday, January 2

(Observed) HOLIDAY

Work Session topics with dates to be determined: Land Use Code Amendments; Housing Production Strategies; La Grande Main Street Annual Report. Unless Otherwise Noted All Sessions of the Council Begin at 6:00 p.m., Meeting Dates Subject to Change; Please call 541-962-1309 to confirm

Item	Date of Change in Status	Item	Comments	Department				
1	Updated May 17, 2022	All Building Permits April 2022	<u>April 2022</u>				Building	
			<u>Permit Type</u>	<u>Permits</u>	<u>Permit Fees</u>	<u>Plan Review Fees</u>		
			City of LG Building:	13	\$145,600.00	\$56,120.00		
			UC Building:	14	\$12,994.00	\$7,425.60		
			City of LG MFH	0	\$0			
			UC MFH	1	\$450.00			
			City of LG Mechanical	15	\$2,983.00			
			UC Mechanical	15	\$810.00			
			City of LG Plumbing	9	\$4,189.50			
			UC Plumbing	10	\$1,534.50			
			City of LG Electrical	17	\$1,587.80			
			UC Electrical	28	\$3,684.75			
			City of LG Demolition	0	\$240.00			
			UC Demolition	0	\$0			
			AG Exempt permits	6				
			TOTALS:	128	\$174,073.55	\$63,545.60		
			Fiscal Year Running Totals:	991	\$434,518.42	\$149,167.65		
2	Updated May 17, 2022	Housing Permits April 2022	New Housing Building Permits				Building	
			City of La Grande					
			Type of Structure		Total Number of			
					Buildings	Housing Units		
			Single Family Dwelling – Detached & Attached		1	1		
			Accessory Dwelling Units		0	0		
			Duplex Units		0	0		
			Manufactured Homes		0	0		
			Comm. Apartments		0	0		
			TOTAL DWELLING UNITS		1	1		
			Union County					
			Type of Structure		Total Number of			
					Buildings	Dwelling Units		
			Single Family Dwelling – Detached & Attached		3	3		
			Accessory Dwelling Units		0	0		
			Duplex Units		0	0		
			Manufactured Homes		1	1		
			Comm. Apartments		0	0		

Item	Date of Change in Status	Item	Comments	Department																																																																												
			<table><tr><td>TOTAL DWELLING UNITS</td><td></td><td>4</td><td>4</td></tr><tr><td colspan="4">Fiscal Year to Date – City of La Grande</td></tr><tr><td>Type of Structure</td><td></td><td colspan="2">Total Number of</td></tr><tr><td></td><td></td><td>Buildings</td><td>Dwelling Units</td></tr><tr><td>Single Family Dwelling – Detached & Attached</td><td></td><td>12</td><td>12</td></tr><tr><td>Accessory Dwelling Units</td><td></td><td>2</td><td>4</td></tr><tr><td>Duplex Units</td><td></td><td>2</td><td>5</td></tr><tr><td>Manufactured Homes</td><td></td><td>1</td><td>1</td></tr><tr><td>Comm. Apartments</td><td></td><td>0</td><td>3</td></tr><tr><td>TOTAL DWELLING UNITS</td><td></td><td>17</td><td>25</td></tr><tr><td colspan="4">Fiscal Year to Date – Union County</td></tr><tr><td>Type of Structure</td><td></td><td colspan="2">Total Number of</td></tr><tr><td></td><td></td><td>Buildings</td><td>Dwelling Units</td></tr><tr><td>Single Family Dwelling – Detached & Attached</td><td></td><td>18</td><td>18</td></tr><tr><td>Accessory Dwelling Units</td><td></td><td>0</td><td>0</td></tr><tr><td>Duplex Units</td><td></td><td>0</td><td>0</td></tr><tr><td>Manufactured Homes</td><td></td><td>5</td><td>5</td></tr><tr><td>Comm. Apartments</td><td></td><td>0</td><td>0</td></tr><tr><td>TOTAL DWELLING UNITS</td><td></td><td>23</td><td>23</td></tr></table>	TOTAL DWELLING UNITS		4	4	Fiscal Year to Date – City of La Grande				Type of Structure		Total Number of				Buildings	Dwelling Units	Single Family Dwelling – Detached & Attached		12	12	Accessory Dwelling Units		2	4	Duplex Units		2	5	Manufactured Homes		1	1	Comm. Apartments		0	3	TOTAL DWELLING UNITS		17	25	Fiscal Year to Date – Union County				Type of Structure		Total Number of				Buildings	Dwelling Units	Single Family Dwelling – Detached & Attached		18	18	Accessory Dwelling Units		0	0	Duplex Units		0	0	Manufactured Homes		5	5	Comm. Apartments		0	0	TOTAL DWELLING UNITS		23	23	
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3	No Change April 27, 2022	Avista Franchise Agreement Renewal	The current Franchise Agreement with Avista will expire on February 15, 2023. The City Manager has received an initial draft agreement from Avista and is in the process of reviewing the language. The City plans to use the same attorney who worked on the current agreement for legal advice again.	City Manager																																																																												
4	Completed May 4, 2022	City Recorder Vacancy	Sandra Patterson has tendered her resignation effective May 4, 2022. Stacey Stockhoff will serve as Acting City Recorder and we will be having Kayla Brainerd (part-time Finance Tech) work afternoons in the City Manager’s Office for the remainder of the calendar year.	City Manager																																																																												
5	No Change March 29, 2022	Max Square/Homelessness	Staff has reached out to other organizations in La Grande and Union County involved in mental health and housing related issues and is participating in some of the recurring meetings of these groups.	City Manager																																																																												
6	No Change March 26, 2021	B2H	The Administrative Law Judge denied the requests to compel the City to provide documents and answer questions which has initially be submitted to the City as informal requests for information in conjunction with the contested case regarding the B2H project. In consultation with the City Attorney, the City’s response had been that the requested information could not be provided in the timeframe submitted and that absent a requirement from the Administrative Law Judge, the requests would be subject to the public records request process including payment of fees to provide the records.	City Manager																																																																												
7	No Change February 28, 2022	Market Place Family Foods Agreement Amendment	The latest report on employment has been received and reviewed. The staffing levels do not meet the Full-Time threshold required for forgiveness under the agreement as of the end of November, 2021.	City Manager																																																																												
8	No Change	Urban Renewal Targeted	During the 2022 Annual Retreat the District Manager	District																																																																												

May 2022

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	February 18, 2022	Project Policy Development	indicated the desire to leverage the \$300,000 in current funds to receive significant capital grant funding to renovate the Fire Museum to provide an expanded space for Ignite. The project would also include increased opportunities for Side A Brewing to utilize increased space that currently is inaccessible. To date we have been unsuccessful in our efforts to receive grant funding. One option discussed as to seek Agency approval to move forward with a reduced project scope to make significant improvements to the building using only URA funding if we cannot secure additional grant funding. This could include an additional \$200,000 of proposed funding that would be available through a lower under levy of property taxes which would increase revenues to the Urban Renewal Agency and reduce revenues to the other taxing districts, including the City of La Grande as compared to last year. The project would enable Ignite to relocate and expand to this City-owned property and include partner organizations that also provide services to entrepreneurs and small businesses including but not limited to: NEOEDD, EOU College of Business and LG Main Street. The focus of this project is economic resiliency for new and existing businesses in Union County as they recover from the impacts of COVID-19.	Manager																										
9	Updated May 24, 2022	Codification of City Ordinances	CivicPlus has finished processing the material that was sent over to their Material Specialist for the Codification. The disposition list is being reviewed for any additions or omits. The attorney for Civicplus will be reviewing all documents sent in and will contact us when that is finished. The City Recorder office is working with Civicplus on a current timeline.	City Recorder																										
10	Updated May 24, 2022	Advisory Commission Vacancies	<div>The following table outlines the existing vacancies.</div> <table><tr><th>Advisory Commission</th><th>Vacancies</th></tr><tr><td>Air Quality</td><td>5/7</td></tr><tr><td>Arts</td><td>3/7</td></tr><tr><td>Building Board of Appeals</td><td>5/5</td></tr><tr><td>Budget Committee</td><td>0/7</td></tr><tr><td>Community Landscape/Forestry</td><td>1/5</td></tr><tr><td>Landmarks</td><td>1/5</td></tr><tr><td>Library</td><td>0/5</td></tr><tr><td>Parking, Traffic Safety and Street Maintenance</td><td>3/7</td></tr><tr><td>Parks and Recreation</td><td>0/7</td></tr><tr><td>Planning</td><td>2/5</td></tr><tr><td>Union County Tourism</td><td>1/2</td></tr><tr><td>Urban Renewal</td><td>2/5</td></tr></table>	Advisory Commission	Vacancies	Air Quality	5/7	Arts	3/7	Building Board of Appeals	5/5	Budget Committee	0/7	Community Landscape/Forestry	1/5	Landmarks	1/5	Library	0/5	Parking, Traffic Safety and Street Maintenance	3/7	Parks and Recreation	0/7	Planning	2/5	Union County Tourism	1/2	Urban Renewal	2/5	City Recorder
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11	No Change April 29, 2022	City Council Election - 2022	<div>The City Council consists of seven (7) positions. Terms for all positions, except the Mayor, are four (4) year terms. The Mayor serves a two (2) year term. The Term for Position One (1) Mayor and the terms for Positions Five (5), Six (6), and Seven (7) are due to expire on 12/31/2022.</div> <div>The following positions and the candidates that are running in each position are:</div> <ul style="list-style-type: none">• Council Position 1 – Mavor: Justin Rock and	City Recorder																										

Item	Date of Change in Status	Item	Comments	Department															
			<p>Mathew Miles</p> <ul style="list-style-type: none"> • Council Position 5: Aaron R. Cooper and Molly A. King • Council Position 6: David Moyal and Denise Wheeler • Council Position 7: Corrine Dutto and Cody R. Vela <p>Since there are only two (2) candidates running in each open position, they will appear on the General Election Ballot only. The General Election date is Tuesday, November 8, 2022.</p>																
12	No Change October 26, 2021	Surplus Property Disposal and Procurement Resolution Update	The current policies related to the acquisition and disposal of City property have not been fully reviewed and updated in a number of years. The City Recorder has been assigned the task of updating these for Council consideration. Ordinance is retyped. Researching State regulations.	City Recorder															
13	No Change March 25, 2022	COVID-19 Business Assistance	<p>The City Council approved financial assistance for La Grande businesses adversely impacted by the COVID-19 pandemic at their December 2, 2020, meeting, using City General Fund dollars.</p> <p>Grant Program (\$20,000 total funding expended): 11 Business assistance grant applications were received, with nine receiving funding.</p> <p>Business Software Program: 3 grants were awarded totaling \$1,420. Remaining Funds \$8,580 with no applications since May 2021</p> <p>Emergency Loan Program: A total of 30 loans were approved totaling \$219,020. All funds have been dispersed. A total of \$78,822 of loan principal has been repaid, including five of the loans repaid in full as of December of 2021.</p>	Economic Development															
14	No Change April 25, 2022	2021-2022 Façade Program	<table border="1"> <tr> <td>Soda Blitz</td><td>1609 Adams</td><td>Windows, awnings, signs</td><td>Applied 20-21: rollover</td><td>Construction in Progress. Working on permit for awning.</td></tr> <tr> <td>Bird Dog Glass</td><td>702 Adams Ave</td><td>Signage and façade</td><td>\$4389</td><td>Estimate completion June 2022</td></tr> <tr> <td>Royal Clothiers Building</td><td>1429 Adams Ave</td><td>Masonry repair and repointing</td><td>\$6750</td><td>Estimated completion June 2022</td></tr> </table>	Soda Blitz	1609 Adams	Windows, awnings, signs	Applied 20-21: rollover	Construction in Progress. Working on permit for awning.	Bird Dog Glass	702 Adams Ave	Signage and façade	\$4389	Estimate completion June 2022	Royal Clothiers Building	1429 Adams Ave	Masonry repair and repointing	\$6750	Estimated completion June 2022	Economic Development
Soda Blitz	1609 Adams	Windows, awnings, signs	Applied 20-21: rollover	Construction in Progress. Working on permit for awning.															
Bird Dog Glass	702 Adams Ave	Signage and façade	\$4389	Estimate completion June 2022															
Royal Clothiers Building	1429 Adams Ave	Masonry repair and repointing	\$6750	Estimated completion June 2022															
15	No Change March 25, 2022	2022-2023 Call For Projects Program	Council / Agency approved revisions to the Call For Projects policy and the 2022 Call For Projects is now active with applications accepted through May 27	Economic Development															
16	No Change November 15, 2021	2021-2022 Call for Projects Program	<p>2021-2022 Call For Projects</p> <table border="1"> <tr> <th>Business</th><th>Address</th><th>Project</th><th>Funds</th><th>Status</th></tr> <tr> <td>Travelodge</td><td>2215 Adams</td><td>Exterior improvements</td><td>\$75,000</td><td>Railing installed. Currently working with property owner to get a formal extension request with new</td></tr> </table>	Business	Address	Project	Funds	Status	Travelodge	2215 Adams	Exterior improvements	\$75,000	Railing installed. Currently working with property owner to get a formal extension request with new	Economic Development					
Business	Address	Project	Funds	Status															
Travelodge	2215 Adams	Exterior improvements	\$75,000	Railing installed. Currently working with property owner to get a formal extension request with new															

Item	Date of Change in Status	Item	Comments					Department										
							estimated completion date											
17	No Change February 25, 2022	2020-2021 Call for Projects Program	2020-2021 Call For Projects <table><tr><th>Business</th><th>Address</th><th>Project</th><th>Funds</th><th>Status</th></tr><tr><td>The Local Station</td><td>1508 Adams</td><td>Renovation</td><td>\$32,110 progress payment</td><td>partial reimbursement paid Feb 2 Project at 90% and has extension through June 1st for final completion</td></tr></table>					Business	Address	Project	Funds	Status	The Local Station	1508 Adams	Renovation	\$32,110 progress payment	partial reimbursement paid Feb 2 Project at 90% and has extension through June 1 st for final completion	Economic Development
Business	Address	Project	Funds	Status														
The Local Station	1508 Adams	Renovation	\$32,110 progress payment	partial reimbursement paid Feb 2 Project at 90% and has extension through June 1 st for final completion														
18	Updated May 25, 2022	2019-2020 Call for Projects Program	2019-2020 Call for Projects Outstanding <table><tr><th>Business</th><th>Address</th><th>Project</th><th>Funds</th><th>Status</th></tr><tr><td>Steve's Outdoor Adventures</td><td>316 Antelope Dr.</td><td>New Construction for business Expansion</td><td>\$75,000</td><td>Project is complete and final payment of \$37,500 has been made</td></tr></table>					Business	Address	Project	Funds	Status	Steve's Outdoor Adventures	316 Antelope Dr.	New Construction for business Expansion	\$75,000	Project is complete and final payment of \$37,500 has been made	Economic Development
Business	Address	Project	Funds	Status														
Steve's Outdoor Adventures	316 Antelope Dr.	New Construction for business Expansion	\$75,000	Project is complete and final payment of \$37,500 has been made														
19	No Change April 25, 2022	Pre-2018 Call for Projects Program	Call for Projects carried over <table><tr><th>Business</th><th>Address</th><th>Project</th><th>Funds</th><th>Status</th></tr><tr><td>Brickyard Lanes 2014</td><td>1212 Jefferson</td><td>Bowling alley</td><td>\$80,000 \$5,000 remaining</td><td>In Process Agency approved Final extension and authorized Partial payment of \$35,050 with a new completion date of June 30, 2022</td></tr></table>					Business	Address	Project	Funds	Status	Brickyard Lanes 2014	1212 Jefferson	Bowling alley	\$80,000 \$5,000 remaining	In Process Agency approved Final extension and authorized Partial payment of \$35,050 with a new completion date of June 30, 2022	Economic Development
Business	Address	Project	Funds	Status														
Brickyard Lanes 2014	1212 Jefferson	Bowling alley	\$80,000 \$5,000 remaining	In Process Agency approved Final extension and authorized Partial payment of \$35,050 with a new completion date of June 30, 2022														
20	No Change May, 2021	JC Penney Building	The Mason's have a professional realtor who is actively working to fill the space formerly occupied by JC Penney.					Economic Development										
21	Updated May 25, 2022	Business Development/Recruitment	<ul style="list-style-type: none">Economic Development Director is working closely with RDI and NEODD to develop an action team and workplan based on the report's findings. RDI will be working with Econ Dev and the Main Street EV committee to develop specific downtown focused action items and workplans to support those items.Director is reaching out to Chamber and County Economic Development to develop community wide action team. And is currently hosting Monthly meetings with the Chamber, Main Street and Union County Commissioner Donna Beverage.Staff continues to meet with local businesses and large key employers.Economic Development Staff revised the Economic Development Strategic Plan based on Council feedback and Council adopted the plan at their April Council meetingEconomic Development Director met with Business Oregon Staff to discuss new Small Scale					Economic Development										

Item	Date of Change in Status	Item	Comments	Department
			<p>Manufacturing tactic and available resources or incentive programs to support this tactic</p> <ul style="list-style-type: none"> • Staff attended two IEDC training webinars this month and two Business Oregon Incentives training webinars. • Staff helped facilitate and attended a meeting with Business Oregon's Financial Lending team and local Lending Institutions. \$ local lenders attended and staff is now following up with those lenders. • The City has sold Lot # 4 at the Business Park. • Staff attended the Regards To Rural Conference in Pendleton May 19-20 	
22	Updated May 25, 2022	La Grande Main Street Downtown	<ul style="list-style-type: none"> • RDI has received funding to continue their Main Street initiative and will be working with the EV committee to implement a business cluster strategy for downtown. • Staff continues to serve on the La Grande Main Street Board of Directors and Chair the Economic Vitality Committee • EV committee is working on two new programs a monthly lunch and learn, Business services networking event, and a quarterly business workshop series. Both of these will take place every Third Wednesday at the Ignite Center for Entrepreneurship • Economic Development staff is meeting weekly with Main Street Staff and President • Main Street has submitted an Oregon Main Street Grant application on behalf of the Bohnenkamp building • Main Street held their Board Retreat in April and is currently working on their annual Fundraising Drive and preparing for Beer Fest, their annual fundraising event. • The Main Street Board has adopted implementation the 2017 Main Street Refresh report as their strategic plan and will be building workplans for committees based on the goals and objectives outlined in the plan 	Economic Development
23	Updated May 25, 2022	Ignite Center for Entrepreneurship/ Entrepreneurial Development	<ul style="list-style-type: none"> • The Ignite Center is hosting La Grande Main Street's Lunch and Learn networking series beginning May 18th • The Ignite Center is also hosting the upcoming Core Starters Class facilitated by NEOEDD and Reinventing Rural beginning April 7th • The Ignite Center is hosting a class on taking better product photos for social media and digital marketing on June 1st 	Economic Development
24	No Change December 27, 2021	Business Development Assistance Program	<ul style="list-style-type: none"> • Three loans are in the re-payment phase of this loan program from 2018 and are nearing the halfway point in the loan process where they will be eligible to apply for forgiveness of the remaining balance if they meet the program requirements 	Economic Development
25	New Item May 25, 2022	Entrepreneur Ecosystem Assessment & Development	<ul style="list-style-type: none"> • This activity is funded through ROI Grant C2021615 (See funding details in Grant report section.) 	Economic Development

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			<ul style="list-style-type: none">Steering Committee is meeting monthly at the Ignite CenterCurrently identifying key focus groups and survey materialsEOU Intern has been hired to assist with implementation of this projectStaff attended virtual ROI quarterly check inStaff and key committee members hosted ROI-Business Oregon Staff for in person check in on May 18																																								
26	Updated May 25, 2022	Brownfields Assessment	<ul style="list-style-type: none">Economic Development and Planning Departments are working with EOU’s Sustainable Rural Systems (SRS) program to host a public meeting with local property-owners on April 13th to identify potential brownfields sites in La Grande. SRS has received a grant to help identify and provide technical assistance to property owners of potentially contaminated sites.Econ Dev and Planning Staff hosted a public meeting with consulting firm Stantec to identify potential brownfield project sites. Two La Grande properties were identified as potential projects. The grant could potentially help fund 10 phase I ESAs and up to 6 Phase II ESAs in La Grande. Staff is working to identify other property ownersStaff has been conducting outreach for interested property owners and has identified 7 property owners interested in participating in this project.	Economic Development																																							
27	No Change January 3, 2020	Chart of Accounts Review	<ul style="list-style-type: none">Form a committee involving all departments to update and refine all Accounts within the Chart of Accounts to reflect descriptions that are more appropriate to the types of activities that are being completed as well as combining accounts that are similar in nature. In December, the committee met and reviewed the Chart of Accounts and discussed recommended changes. The Revenue portion has been sent out for review and is now being finalized.	Finance																																							
28	Updated May 24, 2022	Statistics	<table><tr><th>Month of April, 2022</th><th>Current</th><th>YTD</th></tr><tr><td>Monthly Revenue (all funds)</td><td>\$2,295,021</td><td>\$24,269,250</td></tr><tr><td>Monthly Revenue (general fund)</td><td>\$688,816</td><td>\$11,394,502</td></tr><tr><td>Monthly expenses amount (all funds)</td><td>\$1,862,222</td><td>\$18,524,071</td></tr><tr><td>Monthly expenses (general fund)</td><td>\$843,434</td><td>\$8,439,837</td></tr><tr><td># of Accounts Payable Checks issued:</td><td>207</td><td>1,939</td></tr><tr><td># of Payroll Checks/AP issued:</td><td>169</td><td>1,781</td></tr><tr><td>Monthly Payroll expenses:</td><td>\$902,980</td><td>\$9,351,393</td></tr><tr><td># of Water accounts billed:</td><td>4844</td><td>48,327</td></tr><tr><td># of LID accounts billed:</td><td>0</td><td>10</td></tr><tr><td>Pieces of mail processed</td><td>416</td><td>4,926</td></tr><tr><td>Electronic Utility Payments Received</td><td>3,025</td><td>29,955</td></tr><tr><td># of NSF checks the City received:</td><td>4</td><td>37</td></tr></table>	Month of April, 2022	Current	YTD	Monthly Revenue (all funds)	\$2,295,021	\$24,269,250	Monthly Revenue (general fund)	\$688,816	\$11,394,502	Monthly expenses amount (all funds)	\$1,862,222	\$18,524,071	Monthly expenses (general fund)	\$843,434	\$8,439,837	# of Accounts Payable Checks issued:	207	1,939	# of Payroll Checks/AP issued:	169	1,781	Monthly Payroll expenses:	\$902,980	\$9,351,393	# of Water accounts billed:	4844	48,327	# of LID accounts billed:	0	10	Pieces of mail processed	416	4,926	Electronic Utility Payments Received	3,025	29,955	# of NSF checks the City received:	4	37	Finance
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29	No Change October 20,	Transient Lodging Tax Ordinance	<ul style="list-style-type: none">Update language in the current Transient Lodging Tax Ordinance to incorporate definitions to clarify	Finance																																							

May 2022

11

La Grande Staff Report Blue=New and Updated; Red=Completed; Black=No Change

Item	Date of Change in Status	Item	Comments	Department
	2020		intermediaries and other language as recommended by LOC. The 1 st draft has been completed and passed on for another review. A second draft is being reviewed for finalization.	
30	Updated May 16, 2022	Response Statistics	April 1 to April 30 2022 YTD: 979 <ul style="list-style-type: none"> Total Calls: 225 Medical: 189 Fires/MVC 23 Lift assists 11 Police assist 2 	Fire
31	Updated May 16, 2022	DPSST micro-grant	Applied for a \$5,080 grant from the Dept. of Public Safety and Standards to assist with completion of our department live fire and search training props. We received work April 7 th that the award was approved.	Fire
32	Completed January 27, 2021	Fire Station COVID-19 Improvements	<ul style="list-style-type: none"> 6 station HVAC units were retrofitted with ionization units. All areas of the station are on cleaning and disinfection daily. Installation of plexiglass barrier is being scheduled for front lobby area, for when public is allowed back into the station. UV light disinfection has been added to the weekly schedule for the office area of the station 	Fire
33	Updated May 16, 2022	Fire Inspection/Code Enforcement	Fire Chief conducted 2 inspections of a local business	Fire
34	No Change July 27, 2020	Juvenile Fire Setter	0 - Intervention(s) conducted	Fire
35	No Change April 25, 2022	Child Safety Seat Installations and Bicycle Helmets	(2) Families instructed in proper car seat installation with, (0) being provided with reduced price child safety seats. (0) Families instructed in proper bicycle helmet use with, (0) bike helmets being provided.	Fire
36	Updated May 16, 2022	Training	<ul style="list-style-type: none"> Department drill – Joint drill with LGRFPD, Search 2.5hrs Co. EMS drill – Trauma 1 hr. Monday medical meeting – ETCO2 and CPAP 1.25 hrs. EMT Casual trainings 12 hrs. Shift drills – 12 hrs. various subjects FF 1 Academy, 4 weekends Haz Mat Awareness 2 hrs. Fire/Rescue online 33hrs. 	Fire
37	No Change October 24, 2020	Traffic school	Traffic school has not been conducted since February due the Fire station being closed to the public. Unknown when it will begin again.	Fire
38	Updated May 16, 2022	Department Announcements	<p>Made 2 conditional offers to FF/EMT candidates, 1 is in background, the other, Ben Blackwell is scheduled to begin with the department May 21st. Two additional candidates placed on hiring list for 6 months.</p> <p>Department was notified that our ISO rating dropped from a 4 to a 3 after a recent inspection. 1 being the best rating. This should help to lower residents' insurance premiums in many cases.</p>	Fire
39	Updated May 31, 2022	Management Group and Non-represented	Contracted with HR Answers to conduct an internal equity and market analysis of Management Group and	Human Resources

Item	Date of Change in Status	Item	Comments	Department
		Compensation Study	non-represented employees. Also developing the City-wide model for evaluating positions for compliance with the Pay Equity Act. Job description reviews completed and Pay Equity Act analysis is underway. Market study to follow. Pay equity completed for management group and HR Answers collecting compensation and benefits information from comparable cities.	
40	No Change April 29, 2022	Represented Employees Compensation Study	<ul style="list-style-type: none"> City Council approved contracting with HR Answers to conduct an internal equity and market analysis of represented employees. Staff is working on reviewing and updating job descriptions. 	Human Resources
41	Updated May 31, 2022	Current Recruitments	<ul style="list-style-type: none"> Firefighter position – One hired on May 26, 2022 and additional hire scheduled for June 2022 Police Officer currently two positions open. One hire and started May 9th, one in background stages with preliminary offer and review of candidates is scheduled for 6/1/22 Recreation Leader position open. 1 hire Lifeguard position (Part-time intermittent) 1hire Recreation Coordinator position filled new hire to start in June 8, 2022 Seasonal Maintenance positions (Parks and Rec and Public Works) Utility II- Hired and started May 16th 	Human Resources
42	Updated May 16, 2022	Literacy Center	<ul style="list-style-type: none"> The Literacy Center is closed indefinitely due to staff injury. The Literacy Center distributes free books donated by the community to all of the free little libraries in La Grande. Computers have arrived and are ready to put into use; pending IMESD availability. (This is no longer happening.) Partnering with EOU on a state library grant application that would see up to 3 computers installed in the Literacy Center for use by those in the community who are working on their GED; these folks would connect virtually to tutors at EOU. In addition, EOU will provide on-site tutors for local students who need tutoring which the current volunteers are unable to provide. (This project is on hold, as we are waiting for IMESD availability.) 	Library
43	Updated May 16, 2022	Announcements	<ul style="list-style-type: none"> The Library now has recurring radio ads through Elkhorn Media Group to advertise programs and activities taking place. The Library is issuing non-La Grande residents over to a non-resident membership status. The Library currently has 32 active non-resident cards. Library programs currently offered are: Thursday Storytime 10:30 am, Kid Craft Friday 3:00 pm, monthly DIY craft kits, Teen Book Club first Monday monthly, times vary, Teen iCraft monthly 2nd Wednesday 4:00 pm, Teen movies monthly third Wednesday 4:00 pm, and Adult Mystery Book Club, monthly on the 2nd Monday at 1:00 pm. The Library's Little Free Food Pantry is now a part of the Oregon Regional Food Bank. Staff will be 	Library

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			<p>picking up a load of food every month at the warehouse in Island City.</p> <ul style="list-style-type: none">																																																	
44	Updated May 16, 2022	Statistics	<table><tr><td>Current Month Apr</td><td>Last Month Mar</td><td>Information from: 4/1/2022-4/30/2022</td></tr><tr><td>9,948</td><td>10,346</td><td>Circulation</td></tr><tr><td>5,900</td><td>6,177</td><td>Door count</td></tr><tr><td>60</td><td>52</td><td>New Cardholders</td></tr><tr><td>13,827</td><td>13,767</td><td>Total Card holders</td></tr><tr><td></td><td></td><td>Overdue notices(no longer mailing any)</td></tr><tr><td>1,603</td><td>1,674</td><td>Library2Go (eBooks &audio)</td></tr><tr><td>15</td><td>19</td><td>Dial-A-Story</td></tr><tr><td>358</td><td>326</td><td>Hoopla (eBooks, movies/TV, comics)</td></tr><tr><td>97</td><td>106</td><td>Kanopy (movies)</td></tr><tr><td>16</td><td>7</td><td>Events in community room</td></tr><tr><td>7</td><td>6</td><td>Adult program attendance</td></tr><tr><td>146</td><td>105</td><td>Children’s program attendance</td></tr><tr><td>13</td><td>13</td><td>Teen program attendance</td></tr><tr><td>6.5</td><td>14</td><td>Volunteer hours</td></tr><tr><td>916</td><td>1,049</td><td>Total Sage ILL</td></tr></table>	Current Month Apr	Last Month Mar	Information from: 4/1/2022-4/30/2022	9,948	10,346	Circulation	5,900	6,177	Door count	60	52	New Cardholders	13,827	13,767	Total Card holders			Overdue notices(no longer mailing any)	1,603	1,674	Library2Go (eBooks &audio)	15	19	Dial-A-Story	358	326	Hoopla (eBooks, movies/TV, comics)	97	106	Kanopy (movies)	16	7	Events in community room	7	6	Adult program attendance	146	105	Children’s program attendance	13	13	Teen program attendance	6.5	14	Volunteer hours	916	1,049	Total Sage ILL	Library
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45	Updated May 23, 2022	Parks Maintenance Update	<ul style="list-style-type: none">Very busy competing with the weather to insure baseball and softball games can take place.Hauled top soil donated from Rob Lane to patch holes on the outfield of Trice Community Field. Competed fill.Parks rounds and downtown garbage.Assisted in planting and mulching row of trees on East side of soccer field near rail road tracks.	Parks & Rec-Maintenance																																																
46	No Change January 6, 2020	Recreation Center	<ul style="list-style-type: none">The Committee has been actively meeting this fall and has looked at a variety of properties. Their main goal this fall is to finalize a location and plan fundraising efforts.	Parks & Rec-Admin																																																
47	No Change March 15, 2022	Parks Master Plan	<ul style="list-style-type: none">The joint Planning Commission, Parks Commission, and City Council Work Session took place on March 28th. Now going through public hearing process until final adoption.	Parks & Rec - Admin																																																
48	Updated May 23, 2022	Morgan Lake Restrooms	<ul style="list-style-type: none">Morgan Lake restroom will be installed May 25th with help from PW. Excavation will be done May 23rd.	Parks & Rec - Admin																																																
49	Updated May 23, 2022	Pool Statistics April 2022	<table><tr><td></td><td>FY 20-21 April</td><td>FY 21-22 April</td></tr><tr><td>ATTENDANCE</td><td>1,544</td><td>1,812</td></tr><tr><td>FY TO DATE</td><td>6,148</td><td>16,116</td></tr><tr><td>REVENUE</td><td>9,131</td><td>\$7,188</td></tr><tr><td>FY TO DATE</td><td>37,448</td><td>\$80,841</td></tr></table>		FY 20-21 April	FY 21-22 April	ATTENDANCE	1,544	1,812	FY TO DATE	6,148	16,116	REVENUE	9,131	\$7,188	FY TO DATE	37,448	\$80,841	Parks & Rec-Aquatics																																	
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50	Updated May 23, 2022	Pool Programs Update	<ul style="list-style-type: none">May’s lessons are underway and completely full. We will start Summer Lessons June 13. We will have a morning session as well as an afternoon session. These will run 4 days a week for 2 weeks at a time. We are also going to be offering private lessons again this summer.Summer hours will begin June 13th.	Parks & Rec-Aquatics																																																

Item	Date of Change in Status	Item	Comments	Department
			<ul style="list-style-type: none"> We will be open for extended Rec swim hours on Memorial Day. Because we have new guards, we're going to be offering discounted rec swim and scheduling more guards than necessary to get our newer staff some practice before summer starts. 	
51	Updated May 23, 2022	Pool Maintenance Update	<ul style="list-style-type: none"> The solenoid that fills the outdoor pool went bad sometime over the weekend of May 7th. It got stuck open and filled the basement with several inches of water. The plumbers came and diagnosed the issue and I've got a call into the electricians to fix it. We are un winterizing the outdoor pool this week with a goal of opening it June 13th with our summer hour change. 	Parks & Rec-Aquatics
52	Updated May 23, 2022	Recreation Program Update	<ul style="list-style-type: none"> Pee Wee Soccer has officially ended. We had a record breaking 100 registrations across 8 teams. Chris Gianandrea, our new Rec Coordinator, will be starting June 8th. Staff are prepping for summer as we close out this school year. I will be hiring 3-4 more summer staff to round out our staff roster. Since opening registration, we have received 89 registrations totaling more than \$8000 in revenue. Like last summer, Staff are working with the School District to host the registration for their summer camp offerings. Their programs are up on our site, and after a few days, things are running much smoother than last year. 	Parks & Rec-Recreation
53	Updated May 23, 2022	Safe Routes To School Program Update	<ul style="list-style-type: none"> Postponing Walking School Bus Program until September so the program can start out at the beginning of the school year and be built on. 2-year grant has been submitted to ODOT to fund the Coordinator position until 2024. We should be notified soon on the grant status. Coordinator changed "distracted Driving Month to Earth Week on April 18th -22 to encourage students and families to walk or ride their bicycles to school. Students who ride their bicycles to school on April 22nd will get a reflective key chain left on their bikes. "Walk and Roll to School Day" is May4th and Elementary schools have agreed to the Coordinator to deliver education bags to all of the students. Coordinator is still working on gathering donations of small bicycles to build a fleet of balance bikes. So far, 12 have been donated. The coordinator is looking for an enclosed trailer to transport bicycles and equipment from location to location. 	Parks & Rec-SRTS
54	Updated May 18, 2022	Urban Forestry Update	<ul style="list-style-type: none"> Coordinated the 2022 Arbor Month events: "more Trees Please" poster contest for LGSC 4th & 5th graders, school field day with 300 students rotating through six stations led by staff, CLFC and community volunteers. Continued organizing for spring tree planting: site evaluations, planting spread sheet, volunteer groups, 	Parks & Rec-Urban Forestry

Item	Date of Change in Status	Item	Comments	Department																																										
			<div>tree delivery.</div> <ul style="list-style-type: none">Facilitated a memorial tree planting at Candy Cane Park.																																											
55	No change April 15, 2022	Urban Forestry Tree Inventory Project	Continued updating inventory with removals and pruning as performed.	Parks & Rec- Urban Forestry																																										
56	No Change April 19, 2021	Wildland Urban Interface Committee	Shared links for OSU Extension Fire Program with Council and committee.	Parks & Rec- Urban Forestry																																										
57	Updated May 18, 2022	April Urban Forestry Statistics	<table><tr><td>July 1, 2021 – June 30, 2022</td><td>April</td><td>YTD</td></tr><tr><td>Street Trees Planted</td><td>2</td><td>61</td></tr><tr><td>Park Trees Planted</td><td>7</td><td>35</td></tr><tr><td>Street Trees Removed</td><td>2</td><td>36</td></tr><tr><td>Park Trees Removed</td><td>0</td><td>5</td></tr><tr><td>Street Trees Pruned</td><td>0</td><td>516</td></tr><tr><td>Park Trees Pruned</td><td>3</td><td>39</td></tr><tr><td>Community Responses</td><td>23</td><td>221</td></tr><tr><td>Nuisance Responses</td><td>3</td><td>17</td></tr><tr><td>Field Evaluations</td><td>8</td><td>120</td></tr><tr><td>Ordinance Enforcement</td><td>2</td><td>8</td></tr><tr><td>Comm. Tree Service Permits</td><td>1</td><td>9</td></tr><tr><td>Site Plan Reviews</td><td>6</td><td>30</td></tr><tr><td>Community Volunteer Hours</td><td>25</td><td>259</td></tr></table>	July 1, 2021 – June 30, 2022	April	YTD	Street Trees Planted	2	61	Park Trees Planted	7	35	Street Trees Removed	2	36	Park Trees Removed	0	5	Street Trees Pruned	0	516	Park Trees Pruned	3	39	Community Responses	23	221	Nuisance Responses	3	17	Field Evaluations	8	120	Ordinance Enforcement	2	8	Comm. Tree Service Permits	1	9	Site Plan Reviews	6	30	Community Volunteer Hours	25	259	Parks & Rec- Urban Forestry
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59	Updated May 20, 2022	Notable Projects Approved or in Process Under Review	<p>Union County Warming Station (UCWS): The UCWS is looking for a new location. Their current site at 2008 3rd Street has been listed for sale and their lease has been terminated. In their efforts for searching for a new location, the UCWS Board is proactively meeting with City Planning and Police to discuss potential site locations. They are hoping to find and commit to a new location by July 1st, if possible, as this would allow them time to address any building code related issues and be prepared for opening this November 2022.</p> <p>Jacksons Food Stores (Fuel Service Station): Jacksons Food Stores recently purchased the Shell and Chevron Station at the intersection of Island Avenue and Mulholland Drive. A site plan has been approved for the full demolition and reconstruction of both sites to include a larger service/convenience store, larger</p>	Planning																																										

Item	Date of Change in Status	Item	Comments	Department
			<p>passenger vehicle fuel islands, and a large truck/semi-truck fuel island. This project is under construction.</p> <p><u>16th Street – 55+ housing development:</u> GCT Land Management is constructing a senior housing project that includes 8 single-family homes (one-story) and 22-24 condominiums (2-story). This project received Final Plat approval from the City Council on January 8th, 2020, subject to providing a Performance Bond, which allows for lots to be marketed and sold and permits issued for the construction of homes. The street and infrastructure improvements are mostly complete. Two (2) homes are completed and occupied, with a third under construction.</p> <p><u>EOU Field House:</u> Site Plan has been approved and Building Permits have been issued. The project is under construction. EOU has recently received additional funding, which allows them to add some improvements back into the project which were removed from the final design due to budgetary challenges. The improvements added back in include installing an indoor track, elevator and administrative office spaces on the upper floor mezzanine.</p> <p><u>Cottage Home Infill Project:</u> GCT Land Management received approval from the Planning Commission for a conditional use permit and site plan for constructing three (3) cottage homes (tiny homes) at the Southeast corner of Second Street and H Avenue (across from Central Elementary School). This is a large corner lot with an existing small dwelling. This project will result in a total of 4 cottage homes on the property. This project is under construction.</p> <p><u>Timber Ridge Apartments:</u> In January 2021, Northeast Oregon Housing Authority (NEOHA) received site plan approval for the development of Timber Ridge Apartment (104 units), located at 3002 East Q Avenue, which is between 26th Street and 27th Street. The scope of the project has recently been reduced to 82 apartment units due to the rising costs of building materials. This development includes government assisted housing units, which is identified in the City's recently adopted Housing Needs Analysis as being one of La Grande's greatest housing needs. This project is anticipated to begin construction in during the Summer or Fall of 2022.</p> <p><u>Legacy Ford:</u> Received site plan approval in mid-July 2021 to expand their building footprint to include additional showroom space, expanded service department, and site improvements to include additional paving and landscaping (street trees). This project is under construction.</p> <p><u>Napa Auto Parts:</u> Received site plan approval in late-July 2021 to construct a new retail store East of Banner Bank on a portion of property formerly occupied by Eagle Truck. This project is under construction.</p> <p><u>Grande Ronde Hospital:</u> Received site plan approval in March 2022 for a \$42M project (4-story addition) that expands the ER and surgery facilities, and reconfigures other Hospital spaces. This project is anticipated to</p>	

Item	Date of Change in Status	Item	Comments	Department																		
			begin by the Fall 2022.																			
60	No Change March 24, 2022	Comprehensive Plan Amendment – Adoption of 2022 Parks Master Plan	The Parks Department and Planning Department are working together on the adoption of an updated Parks Master Plan. The Plan will update and replace the Goal 8 Chapter of the City of La Grande Master Plan. The public hearing process for adoption is planned to begin in May 2022 and conclude in December 2022.	Planning																		
61	No Change July 29, 2020	2019 Sign Code Amendments	Initially, Planning Department Staff hoped to bundle sign code amendments with updates to the 2018 Land Development Code. Unfortunately, due to the complexity of modifying the sign code, it was not possible to bundle these together. These amendments were put on hold in 2019 due to a combination of reasons, such as limited Staff resources for preparing a new sign code and the need for professional assistance (possibly a consultant and a fair amount of assistance from the City attorney). This has been further complicated by the current COVID-19 meeting limitations which makes it challenging to effectively engage the public in the code preparation process, not to mention the shift in priority and focus on the LDC amendments to address HB 2001.	Planning																		
62	No Change July 20, 2021	Floodplain Re-Mapping	<p>The City of La Grande and Union County are jointly working to update the FEMA floodplain map within the City of La Grande and portions of Union County that lie West of I-84 (truck stop & vicinity).</p> <p>Anderson Perry and the Army Corp of Engineers (USACE) have completed the computer modeling and is submitting a Conditional Letter of Map Revisions (CLOMR) to FEMA</p> <p>This project has included the following public meeting and outreach:</p> <ul style="list-style-type: none">• A work session with the council was held on October 21, 2019, to review the findings of the model and map revisions.• The Union County Board of Commissioner met on December 2, 2020, and voted 2:1 to support and partner with the City on the floodplain remapping efforts.• On May 24, 2021, a Work Session was held before the City Council. Anderson-Perry & Assoc. provided a presentation on the floodplain remapping, followed by Q&A.• On June 14, 2021, during a Special Session of the City Council, the Council heard public testimony from affected property owners and voted to approve the submittal to FEMA for the floodplain remapping.	Planning/ Public Works																		
63	Updated May 25, 2022	Statistics: Operations Division -	<table><tr><th>TYPE OF ACTIVITY</th><th>APR 22</th><th>YTD</th></tr><tr><td>Priority 911 calls for service:</td><td>67</td><td>320</td></tr><tr><td>All other calls for service:</td><td>871</td><td>3465</td></tr><tr><td>Total calls for service:</td><td>938</td><td>3785</td></tr><tr><td>Case Numbers:</td><td>104</td><td>374</td></tr><tr><td>Traffic Stops:</td><td>146</td><td>579</td></tr></table>	TYPE OF ACTIVITY	APR 22	YTD	Priority 911 calls for service:	67	320	All other calls for service:	871	3465	Total calls for service:	938	3785	Case Numbers:	104	374	Traffic Stops:	146	579	Police
TYPE OF ACTIVITY	APR 22	YTD																				
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Case Numbers:	104	374																				
Traffic Stops:	146	579																				

Item	Date of Change in Status	Item	Comments	Department		
64	Updated May 25, 2022	<u>Statistics:</u> Investigations Section - <i>Abuse cases are mostly DHS referred cases. All referrals do not require additional or further investigation.</i> <i>Monthly cases reported are new cases only.</i>	TYPE OF CASE	APR 22	YTD	Police
			Child Abuse: ▪ Physical Abuse: 11 ▪ Sexual Abuse: 2 ▪ Neglect: 23 ▪ Domestic Violence: 4 ▪ Other: 0	40	133	
			Elder Abuse: ▪ Physical Abuse: 1 ▪ Sexual Abuse: 0 ▪ Neglect: 0	1	1	
			Domestic Violence / SART: ▪ Domestic Violence: 0 ▪ SART: 2 (Sexual Assault Response Team) ▪ Other: 0	2	14	
			Death Investigations: ▪ Unattended: 1 ▪ Suicide: 1 ▪ Homicide: 0	2	2	
			Miscellaneous: ▪ Assault: 0 ▪ Federal Firearms Check: 4 ▪ Background: 0 ▪ Other: 0	4	19	
			65	Updated May 25, 2022	<u>Statistics:</u> Communications Division -	
Priority 911 calls for service:	421	1753				
All other calls for service:	1713	6689				
Traffic (air-time):	247	994				
Case reports handled: (LGPD / UCSO)	196	687				
Records requests processed:	89	320				
66	No Change April 25, 2022	<u>Statistics:</u> UCR State Crime Data - (Uniform Crime Report) <i>Union County data -</i> <i>This is the most recent data available from the State. The State historically lags behind on reports.</i>				TYPE OF CRIME
			Crimes Against Persons - (Assault, Robbery, Sex Crimes)	4	21	
			Crimes Against Property - (Burglary, Vehicle Theft, NSF/Acct. Closed)	34	94	
			Crimes Against Society - (Drug laws, DUII, Liquor Laws, Disorderly Conduct)	19	38	
			Traffic Crimes - (DWS, Hit & Run, Elude, Reckless Driving)	2	4	
			67	No Change April 25, 2022	<u>Statistics:</u> UCR State Crime Data - (Uniform Crime Report) <i>State of Oregon data -</i> <i>This is the most recent data available from the State. The State historically lags behind on reports.</i>	TYPE OF CRIME
Crimes Against Persons - (Assault, Robbery, Sex Crimes)	1,489	4,236				
Crimes Against Property - (Burglary, Vehicle Theft, NSF/Acct. Closed)	6,607	20,989				
Crimes Against Society - (Drug laws, DUII, Liquor Laws, Disorderly Conduct)	3,763	8,931				
Traffic Crimes - (DWS, Hit & Run, Elude, Reckless Driving)	904	1,952				
68	Updated May 25, 2022	Training				<u>Operations Division:</u> ▪ One Sergeant attended a training titled “Police Response to Active Shooter”

Item	Date of Change in Status	Item	Comments	Department
			<ul style="list-style-type: none"> Two Sergeants completed the second week of the required DPSST Basic Supervision training course. Members of the NEO Regional SWAT Team participated in monthly training. <p><u>Communications Division:</u></p> <ul style="list-style-type: none"> The Communications Manager and two supervisors attended a one-day FTEP refresher course. Members of the NEO Regional SWAT Crisis Negotiations Team (CNT) participated in monthly training. 	
69	Updated May 25, 2022	Staffing	<p><u>Operations Division:</u></p> <ul style="list-style-type: none"> One recruit officer is in the Field Training and Evaluation Program (FTEP). He began his 16-week Basic Police Academy in Salem on May 16, 2022. One recruit officer recently completed the 16-week Basic Police Academy in Salem. He is now completing the remainder of our FTEP. He is expected to achieve “solo status” in May. Cody Billman, who has been serving as a police officer in Enterprise (OR) for the last four years, started his employment with LGPD on May 9, 2022. He qualifies for the \$6,000 hiring bonus we implemented in 2021 to attract certified police officer. We have two (2) additional police officer vacancies at this time. We tested most recently on March 2, 2022. One candidate has been given a conditional job offer. We are still taking applications for police officers and will until all vacancies are filled. The next review of applications will be June 1, 2022. <p><u>Communications Division:</u> Fully staffed</p>	Police
70	Completed May 25, 2022	Drug Take Back Event	We hosted the National Drug Take Back Event on Saturday, April 30, 2022 from 10am-2pm. This was once again held in the parking lot of the Safeway store in La Grande. We took in 93 pounds of OTC and prescription drugs that were shipped to the DEA disposal site for destruction.	Police
71	No Change April 27, 2022	Water and Sewer Ordinance Review	The City Council met with the Staff in a Work Session on April 25 th to discuss needed revisions to the Water and Sewer Ordinances. These revisions will be presented to the City Council for consideration when the draft revisions are complete.	Public Works
72	No Change March 24, 2022	Water System Water Management and Conservation Plan (WMCP)	Staff has completed initial information gathering and updated draft is being reviewed prior to submission.	Public Works
73	No Change September 1, 2018	Jefferson Street Truck Route	This project is on hold until funding is acquired. In the new STIP cycle, the grant funding model has been updated. The updated model does appear to be favorable for the truck route project and staff will be working with ODOT to submit an application for the next cycle.	Public Works
74	Updated May 25, 2022	Hall Street (Cove to East L) Resurfacing	Asphalt plant has opened and the project will move forward in early June with some final storm sewer improvements and paving the following week.	Public Works

Item	Date of Change in Status	Item	Comments	Department
75	Completed May 25, 2022	Culvert Installation at H Avenue and Adams Avenue	Culvert has been installed and the pavement patched. Project is complete.	Public Works
76	Updated May 25, 2022	Adams Avenue ADA Ramps	The bid opening for the project is scheduled for May 25, and is anticipated to be awarded at the June 1 Regular Council Session.	Public Works
77	No Change August 25, 2021	Assistant Public Works Director Job Description and Recruitment	With the hiring of the Street Superintendent, the requirement for an Assistant Public Works Director has been put on hold. Currently, Public Works Staff will be assessing the workload of the management team and look at optimizing the management structure moving forward.	Public Works
78	Completed May 25, 2022	21-22 CIPP Sewer Rehab Project	Contractor has completed work and Payment is being processed. This project is complete.	Public Works
79	Updated May 25, 2022	Sidewalk Repair Enforcement Letters – Sidewalk LID Program	The 2021 Sidewalk LID has been successfully closed out and the 2022 LID established. Work will begin under this program in June.	Public Works
80	No Change August 25, 2021	Implementation of Geographic Information Systems (GIS) at Public Works	Work has begun on establishing a storm sewer layer to track maintenance and location of existing lines. Work will be mainly completed by City Staff and the majority of the work is anticipated to be completed over the winter months.	Public Works
81	Updated May 25, 2022	Water Meter Reading System	Crews have begun the installation of meters again when available between service taps and other maintenance activities	Public Works
82	Updated May 25, 2022	Timber Ridge Apartment Project	Due to rising material costs, the water system options for this project were updated at the developer's request.	Public Works
83	No Change February 25, 2022	Sanitary Sewer Manhole Maintenance	Crews have started replacing rings. We are now waiting for more parts to arrive so we can continue our list.	Public Works
84	No Change December 18, 2020	Beaver Creek	Staff is rotating between various intake structures in order to evaluate available flow and volume.	Public Works
85	No Change February 25, 2022	Riser Installation	Crews have completed all that can be completed on this project with the parts on hand. There are three more manholes that we are waiting for parts to arrive so the project can be completely finished.	Public Works
86	Updated May 25, 2022	Wastewater Treatment Plant Blower Header Pipe	Waiting on electricians and electrical parts for a panel upgrade to continue with this project.	Public Works
87	No Change April 21, 2022	ERP Updates	Staff has begun an update to our Water System Emergency Response Plan. The plan has been scanned and digitized to make editing more efficient.	Public Works
88	Updated May 25, 2022	Telemetry System Updates	Some of the necessary materials are beginning to arrive and work is anticipated to start in the next month.	Public Works
89	No Change February 25, 2022	Water Main Replacement – Riverside Park Beneath Grande Ronde River	Plan design has been completed and will be forwarded to contractors for cost estimates.	Public Works
90	Updated May 25, 2022	Tule Lake Pump Replacement	The pump has arrived and we are waiting for electricians and electrical parts that are on back order.	Public Works
91	Updated May 25, 2022	WWTP-Headworks Secondary Pump Replacement	Pumps are ready to ship and will be on their way in June.	Public Works
92	No Change April 22, 2022	Air Quality Monitoring Project	Outreach to surrounding schools (sites for monitoring stations) has begun. Installation is anticipated for summer 2022.	Public Works
93	No Change April 22, 2022	SRTS Construction Grant	Part 2 of the application is due by July 31, 2022. Staff will be working on preparing project documents.	Public Works
94	New Item	Pump Rebuilds at the WWTP	A 10 Hp and a 100 Hp pump utilized within the	Public Works

May 2022

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La Grande Staff Report Blue=New and Updated; Red=Completed; Black=No Change

Item	Date of Change in Status	Item	Comments	Department																								
	May 25, 2022		treatment plant have been sent in to be rebuilt. The pumps are expected to be sent back the week of May 31.																									
95	New Item May 27, 2022	Union County Fair Sewer and Water Services	The Union County Fair Board is pursuing getting City sewer and water services to the fair grounds. Multiple meetings have been attended by staff to review plans and offer insight. Currently the project is not fully funded and no final decisions have been made regarding the ownership of the proposed sewer infrastructure, most notably the lift station. Staff met with members of the Fair Board and Anderson and Perry to discuss water and sewer assessments on May 27 th . Work on the bridge where the sewer line is being incorporated appears to have been delayed until next summer.	Public Works																								
96	Updated May 25, 2022	Public Works Statistics	<table><tr><td></td><td>Apr 22</td><td>Fiscal YTD</td></tr><tr><td>Sewer taps installed</td><td>1</td><td>16</td></tr><tr><td>Water taps installed</td><td>1</td><td>13</td></tr><tr><td>Water leaks repaired</td><td>1</td><td>21</td></tr><tr><td>Water meters installed</td><td>130</td><td>902</td></tr><tr><td>Square feet of street paved</td><td>0</td><td>75,100</td></tr><tr><td>Water produced (MG)</td><td>46.96</td><td>687.85</td></tr><tr><td>WWTP flows (MG)</td><td>57.52</td><td>516.18</td></tr></table>		Apr 22	Fiscal YTD	Sewer taps installed	1	16	Water taps installed	1	13	Water leaks repaired	1	21	Water meters installed	130	902	Square feet of street paved	0	75,100	Water produced (MG)	46.96	687.85	WWTP flows (MG)	57.52	516.18	Public Works
	Apr 22	Fiscal YTD																										
Sewer taps installed	1	16																										
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WWTP flows (MG)	57.52	516.18																										

Grant Status Report

List of grants applied for which are larger than \$3,000

Item	Date of Change in Status	Grant Name and Description	Date Submitted	Total Project Cost	Grant Amount	Match Amount	Current Status	Source of Funding	Department
1	No Change March 31, 2022	CDBG Micro Enterprise Grant M19014	Fall 2019	\$75,000	\$75,000	N/A	<p>This Grant is being administered by NEOEDD We have drawn \$48,804 and have \$26,196 remaining.</p> <p>We have received a 3rd extension and are working with NEOEDD to identify eligible applicants and award remaining funds by August 31, 2022 And revised workplan has been submitted to Business Oregon</p> <p>Latest round of in person classes was completed in March</p>	Business Oregon – Federal	Eco. Devo.
2	No Change April 25, 2022	CDBG Emergency Grant SB2002 – grants to UC Businesses	August 2020	\$150,000	\$150,000	N/A	<p>Administered by NEOEDD. We have drawn \$104,000 and have \$46,000 remaining. Funds have been awarded to 6 businesses to date and the webinar at https://www.neoedd.org/covid-relief-funding-for-businesses-webinar/ provides up-to-date info on the program and how to apply We are still seeking applicants who qualify to apply for remaining funds</p> <ul style="list-style-type: none"> • NEOEDD has received an extension through 	Business Oregon – Federal	Eco Devo.

							August 15 th to expend remaining funds <ul style="list-style-type: none"> Two Additional Business grants totaling \$27500 approved in April 		
3	No Change April 25, 2022	ROI Grant C2021615 Ecosystem Mapping	July 2021	\$60,000	\$94,000	\$34,000	<ul style="list-style-type: none"> ROI Grant Entrepreneur Ecosystem First payment of \$30,000 received Jan 28 Steering Committee Held First in person meeting in April Currently identifying key focus groups and survey materials 	Business Oregon / ROI	Eco Dev
4	No Change March 21, 2022	FEMA Staffing for Adequate Fire and Emergency Response (SAFER) grant	February 2, 2022	\$1,003,347.00	\$1,003,347.00	N/A	In review, grant awards to begin in May 2022	Federal Emergency Management Agency (FEMA)	Fire
5	Updated May 25, 2022	DPSST Micro Grant	December 2020	\$5,080	\$5,080	N/A	Approved April 7 th , 2022	Department Of Public Safety and Standards	Fire
6	Updated May 23, 2022	Morgan Lake Vault Toilet	February 26, 2021	\$56,442	\$9,250	\$47,192* Includes \$12,377 of in kind labor and equipment	Installation scheduled for May 26, 2022	Oregon State Marine Board	Parks & Recreation
7	Updated May 23, 2022	Morgan Lake Vault Toilet	December 30, 2020	\$55,627	\$33,250	\$22,377* Includes \$12,377 of in kind labor and equipment	Installation scheduled for May 26, 2022	ODFW	Parks & Recreation
8	Updated May 23, 2022	Oregon State Parks Recreational Trails Program	June 14, 2021	\$110,342	75,070	Cash and in-kind labor	Received letter to proceed and contract. Scheduled construction, early fall 2022	Federal dollars thru State Parks	Parks & Recreation Public Works

9	No Change March 17, 2022	Safe Route To School Non- Infrastructure	March 17, 2022	\$131,06 8.49	\$100,000	\$31,068.4 9 PTO and \$7,799.72 cash match.	Submitted	Federal dollars thru State Parks	Parks & Recreation Public Works
11	No Change March 17, 2022	Public Art Installation outside Library (Arts Commission)	March 2022	\$50,000	\$10,000	\$40,000 in other grants	Grant Submitted	Union Co. Chamber TRT Funds	Parks & Recreation
12	Completed May 23, 2022	Public Art Installation outside Library (Arts Commission)	March 2022	\$50,000	\$10,000	\$40,000 in other grants	Received notice that we were not selected.	AARP	Parks & Recreation
13	No Change April 27, 2022	Public Art Installation outside Library (Arts Commission)	April 2022	\$50,000	\$25,000	\$25,000 in other grants	Grant Submitted	T-Mobile Hometown Grant	Parks & Recreation
14	No Change April 27, 2022	Public Art Installation outside Library (Arts Commission)	April 2022	\$50,000	\$20,000	\$30,000 in other grants	Grant Submitted	Wildhorse Foundation	Parks & Recreation
15	No Change September 23, 2021	Oregon State Parks (SHPO) – Certified Local Government Grant	February 2021	\$22,000	\$12,000	\$10,000	In Process	State Parks (SHPO)	Planning
16	Updated May 25, 2022	Adams Avenue ADA ramp improvements	February 2020	\$97,500	\$97,500	In-kind design services	Project bid opening is scheduled for May 25, and project to be awarded at the June Regular Council Session	ODOT	Public Works
17	Updated May 25, 2022	Project Refinement Grant	March 2021	\$150,00 0	\$134,595	Cash or in kind labor	Proposals have been reviewed and a recommendation has been made by the steering committee to ODOT. ODOT will now negotiate the agreement with the recommendation to see if a contract can be made.	ODOT	Public Works
18	No Change March 17, 2022	SRTS Infrastructure Grant	March 2022	\$165,00 0	\$150,000	Cash	The second round of applications are due 7/31/22	ODOT	Public Works