



**CITY of LA GRANDE**  
**THE HUB OF NORTHEASTERN OREGON**

**CITY MANAGER AND STAFF REPORT TO THE MAYOR AND CITY COUNCIL**  
**For the Month of June 2023**  
**City Manager's Top Priorities for 2023**

Item No.	Date of Change in Status	Item	Comments	Lead Department
1	No Change May 24, 2023	<b>Street and Road Infrastructure:</b> Act on the recommendations of the Parking Traffic Safety Street Maintenance Advisory Commission (PTSSMAC) to address the condition of the infrastructure including potential funding options.	The Budget Committee Approved the Proposed Budget for FY 2023-24, which includes a transfer of \$155,106 of General Fund unanticipated increase in cash to the Street Reserve Fund per Council Resolution 4824, Series 2022. The City Council will consider adoption on June 7 <sup>th</sup> . The FY 2022-23 Adopted Budget included \$473,818 in one-time funds for street projects. The City Council approved \$2,773,872 of ARPA Funding for use on street projects.	Public Works
2		<b>Housing:</b> Continue to implement the Comprehensive Housing Production Strategy (HPS) as adopted by the City Council.	See updates under Planning below.	Planning
3		<b>Economic Development:</b> Continue to implement the Urban Renewal Plan and economic development strategy as approved by the City Council/Urban Renewal Agency.	See updates under Economic Development below.	Economic Development
4		<b>Staffing:</b> Continue to take necessary actions to address critical staffing issues including, but not limited to, hard to fill positions and succession planning for key positions.	See updates under Human Resources below related to compensation studies and Pay Equity Act efforts.	City Manager
5	Updated June 30, 2023	<b>Fiscal management:</b> Continue to manage the City's finances within limited resources to provide highest possible level of service to the City of La Grande.	The Budgets for Fiscal Year 2023-2024 for the City of La Grande and the Urban Renewal Agency were adopted on June 7, 2023. The new fiscal year begins July 1 <sup>st</sup> . The Proposed Budgets were be available to the Budget Committee and the public on April 26, 2023. Budget Hearings were held by the Budget Committees on May 15 <sup>th</sup> and May 16 <sup>th</sup> . The Urban Renewal Agency Budget Committee approved the Proposed Budget as amended on May 15 <sup>th</sup> . The City Budget Committee approved the City's General	City Manager

Item No.	Date of Change in Status	Item	Comments	Lead Department
			Fund, Enterprise, and Other Fund Proposed Budgets on the evening of May 16 <sup>th</sup> as presented. The Urban Renewal Agency and City Council will conduct Budget Hearings on June 7, 2023, when they consider the Approved Budget for Adoption.	
6	Updated June 8, 2023	<b>General Fund Capital Improvements:</b> Identity funding sources and strategy to address major capital needs.	The Adopted Budget includes funding for consulting work to review the needs for the La Grande Police Department. Given the budget was adopted by the City Council with that funding, the City will move forward with that study. The City Manager and Police Chief met with Union County Commissioner Matt Scarfo and Sheriff Bowen to discuss whether or not the consulting work UCSO is doing and the proposed work the City would undertake could be combined in such a way as to save both entities money. Discussions regarding how to proceed once the studies are completed were minimal and the topic will be revisited in the coming weeks. The need for new and/or expanded public safety facilities will be better defined once this work is done. Determining next steps to follow.	City Manager
7	No Change February 1, 2023	<b>Emergency Management Planning:</b> In concert with Union County and other agencies, take actions to assure La Grande is prepared in the event of an emergency, including but not limited to major incidents, flooding, wildfire, or other natural disaster. Update the City's Emergency Operations Plan	The new Top Priority was added by the City Council on February 1, 2023.	City Manager
8		<b>FEMA Maps and Land Use Code Amendments:</b> Take all required actions regarding the FEMA Floodplain Map update submitted, including but not limited to responding to any requirements as needed throughout the process. Complete the revisions and adoption of the City's Land Use Codes as necessary.	See updates under Planning below.	Planning

**CITY of LA GRANDE**  
**PROPOSED**  
**Council Sessions, Significant Deadlines, and Events Schedule**  
**As of June 29, 2023**

Unless otherwise noted, all meetings begin at 6:00 p.m.  
The meeting dates listed here are place holders; meeting dates and topics are  
subject to change.

**2023**

**Tuesday, July 4**

**HOLIDAY**

**Monday, July 10**

**SPECIAL SESSION: *JOINT  
URA/URAC: Call for Projects***

**Wednesday, July 12**

**REGULAR SESSION**

**Monday, July 24**

**WORK SESSION: *Goal 9  
Findings***

**Wednesday, August 2**

**REGULAR SESSION**

**Monday, August 14**

**WORK SESSION: *Codification  
Review***

**Monday, August 21**

**WORK SESSION: *System  
Development Charges (SDC)***

**Monday, September 4**

**HOLIDAY**

**Wednesday, September 6**

**REGULAR SESSION**

**Monday, September 11**

**WORK SESSION: *Eastside  
Water and Sewer Funding***

**Monday, September 25**

**WORK SESSION: *Foreclosure  
Ordinance (Tentative)***

**Wednesday, October 4**

**REGULAR SESSION**

**October 12<sup>th</sup> – 14<sup>th</sup> -- LOC 98<sup>th</sup> Annual Conference**

**Monday, October 23**

**WORK SESSION: *Annexation  
Process***

**Wednesday, November 1**

**REGULAR SESSION**

Monday, November 6

WORK SESSION: *City Charter Update*

Friday, November 10

(Observed) HOLIDAY

Monday, November 13

WORK SESSION: *Housing Production Strategy Implementation/Incentives*

Thursday & Friday, November 23 & 24

HOLIDAY

Monday, December 4

WORK SESSION: *5-Year Fiscal Outlook*

Wednesday, December 6

REGULAR SESSION

Monday, December 11

WORK SESSION: *Police Department Facility Report*

Wednesday, December 13<sup>th</sup> - HOLIDAY OPEN HOUSE (4:30 pm – 6:00 pm)

Monday, December 25

HOLIDAY

## 2024

Monday, January 1

HOLIDAY

Wednesday, January 3

REGULAR SESSION

Monday, January 15

HOLIDAY

Monday/Tuesday, January 22 & 23  
(tentative dates)

COUNCIL/URA RETREATS

*Additional topics with dates to be determined: Gas Tax discussion; FEMA update; and Emergency Operation Plan Report. Unless Otherwise Noted All Sessions of the Council Begin at 6:00 p.m., Meeting Dates Subject to Change; Please call 541-962-1309 to confirm*

Item	Date of Change in Status	Item	Comments	Department							
1	Updated June 19, 2023	All Building Permits May 2023	<u>May 2023</u>				Building				
			<u>Permit Type</u>	<u>Permits</u>	<u>Permit Fees</u>	<u>Plan Review Fees</u>					
			City of LG Building:	10	\$15,255.00	\$9,698.00					
			UC Building:	11	\$8,603.00	\$5,187.65					
			City of LG MFH	0	\$0						
			UC MFH	3	\$1,350.00						
			City of LG Mechanical	8	\$1,614.00						
			UC Mechanical	14	\$1,503.00						
			City of LG Plumbing	11	\$1,693.50						
			UC Plumbing	11	\$3,867.00						
			City of LG Electrical	15	\$2,182.40						
			UC Electrical	29	\$4,449.75						
			City of LG Demolition	1	\$240.00						
			UC Demolition	0	\$0						
			AG Exempt permits	3							
			TOTALS:	115	\$40,757.65	\$14,885.65					
			Fiscal Year Running Totals:	1246	\$495,449.24	\$186,731.91					
			2	Updated June 19, 2023	Housing Permits May 2023	New Housing Building Permits City of La Grande				Building	
						Type of Structure			Total Number of		
									Buildings		Housing Units
						Single Family Dwelling – Detached & Attached			1		1
Accessory Dwelling Units		0				0					
Duplex Units		0				0					
Manufactured Homes		0				0					
Comm. Apartments		0				0					
TOTAL DWELLING UNITS		1				1					
Union County											
Type of Structure		Total Number of									
		Buildings				Dwelling Units					
Single Family Dwelling – Detached & Attached		4				5					
Accessory Dwelling Units		0				0					
Duplex Units		0				0					
Manufactured Homes		5				5					

June 2023

Item	Date of Change in Status	Item	Comments	Department																																																																																
			<table><tr><td>Comm. Apartments</td><td></td><td>0</td><td>0</td></tr><tr><td>TOTAL DWELLING UNITS</td><td></td><td>9</td><td>10</td></tr><tr><td colspan="4">Fiscal Year to Date – City of La Grande</td></tr><tr><td>Type of Structure</td><td></td><td colspan="2">Total Number of</td></tr><tr><td></td><td></td><td>Buildings</td><td>Dwelling Units</td></tr><tr><td>Single Family Dwelling – Detached &amp; Attached</td><td></td><td>5</td><td>5</td></tr><tr><td>Accessory Dwelling Units</td><td></td><td>1</td><td>4</td></tr><tr><td>Duplex Units</td><td></td><td>0</td><td>0</td></tr><tr><td>Manufactured Homes</td><td></td><td>2</td><td>2</td></tr><tr><td>Comm. Apartments</td><td></td><td>1</td><td>2</td></tr><tr><td>TOTAL DWELLING UNITS</td><td></td><td>8</td><td>13</td></tr><tr><td colspan="4">Fiscal Year to Date – Union County</td></tr><tr><td>Type of Structure</td><td></td><td colspan="2">Total Number of</td></tr><tr><td></td><td></td><td>Buildings</td><td>Dwelling Units</td></tr><tr><td>Single Family Dwelling – Detached &amp; Attached</td><td></td><td>22</td><td>25</td></tr><tr><td>Accessory Dwelling Units</td><td></td><td>4</td><td>4</td></tr><tr><td>Duplex Units</td><td></td><td>0</td><td>2</td></tr><tr><td>Manufactured Homes</td><td></td><td>5</td><td>5</td></tr><tr><td>Comm. Apartments</td><td></td><td>0</td><td>0</td></tr><tr><td>TOTAL DWELLING UNITS</td><td></td><td>31</td><td>36</td></tr></table>	Comm. Apartments		0	0	TOTAL DWELLING UNITS		9	10	Fiscal Year to Date – City of La Grande				Type of Structure		Total Number of				Buildings	Dwelling Units	Single Family Dwelling – Detached & Attached		5	5	Accessory Dwelling Units		1	4	Duplex Units		0	0	Manufactured Homes		2	2	Comm. Apartments		1	2	TOTAL DWELLING UNITS		8	13	Fiscal Year to Date – Union County				Type of Structure		Total Number of				Buildings	Dwelling Units	Single Family Dwelling – Detached & Attached		22	25	Accessory Dwelling Units		4	4	Duplex Units		0	2	Manufactured Homes		5	5	Comm. Apartments		0	0	TOTAL DWELLING UNITS		31	36	
			Comm. Apartments		0	0																																																																														
			TOTAL DWELLING UNITS		9	10																																																																														
			Fiscal Year to Date – City of La Grande																																																																																	
			Type of Structure		Total Number of																																																																															
					Buildings	Dwelling Units																																																																														
			Single Family Dwelling – Detached & Attached		5	5																																																																														
			Accessory Dwelling Units		1	4																																																																														
			Duplex Units		0	0																																																																														
			Manufactured Homes		2	2																																																																														
			Comm. Apartments		1	2																																																																														
			TOTAL DWELLING UNITS		8	13																																																																														
			Fiscal Year to Date – Union County																																																																																	
			Type of Structure		Total Number of																																																																															
					Buildings	Dwelling Units																																																																														
			Single Family Dwelling – Detached & Attached		22	25																																																																														
			Accessory Dwelling Units		4	4																																																																														
			Duplex Units		0	2																																																																														
			Manufactured Homes		5	5																																																																														
Comm. Apartments		0	0																																																																																	
TOTAL DWELLING UNITS		31	36																																																																																	
3	Updated June 30, 2023	IT Support Services FUTURE COUNCIL ACTION ITEM	The current provider of IT services, IMESD, has notified all of their non-educational clients that they will be discontinuing services effective July 1, 2023. The staff committee to explore options has conducted interviews with potential in-house candidates and reviewed proposals from potential contracted providers. The committee unanimously supports changing to a new contracted provided and the request will be on the July 12, 2023, City Council Regular Session Agenda. The service will include a full-time employee working on-site at the City of La Grande, along with additional services comparable to what was provided by IMESD. IMESD reviewed the proposal and agrees with the committee’s recommendation.	City Manager																																																																																
4	Completed June 8, 2023	Labor Negotiations—Police Department FUTURE COUNCIL ACTION ITEM	The bargaining teams for the City and the La Grande Police Association have reached tentative agreement on a new Collective Bargaining Agreement. And the Union membership has voted to ratify the new agreement. The City Council approved the new agreement on June 7, 2023, Regular Session. The new three-year agreement begins June 21, 2023.	City Manager																																																																																
5	No Change March 1, 2023	Max Square/Homelessness	Staff continues to participate in some of the recurring meetings with groups involved with housing issues. The new ordinance regarding camping on public property which regulates the time, place, and manner within the City of La Grande took effect in February, 2023.	City Manager																																																																																
6	No Change September 30, 2022	B2H	The Energy Facility Siting Council approved the site certificate for the project on September 27, 2022.	City Manager																																																																																

Item	Date of Change in Status	Item	Comments	Department
7	Updated June 30, 2023	Fairgrounds Water and Sewer Infrastructure Project FUTURE COUNCIL ACTION ITEM	The Adopted Budget includes \$119,231 of TRT funding to be allocated to the water and sewer infrastructure. The funds will be available after July 1 <sup>st</sup> and would be provided when the project is being completed. The City Council met with the Union County Fair Board in a Work Session on October 24 <sup>th</sup> to discuss the status of the project, outside funding requests, and City support for the project. The City Manager presented an alternative option for supporting the project using a combination of TRT funds and waiver of water and sewer assessments that would total at least \$250,000, which would in turn allow the \$250,000 of ARPA funding identified as gap funding to be used for street and road projects instead. The City Council reached consensus on supporting the change, with final action to occur at a later date. The project includes a sewer lift station that would be need to be maintained.	District Manager
8	No Change February 22, 2023	Opioid Settlement Working Group FUTURE COUNCIL ACTION ITEM	The City Manager formed a working group to develop the request for proposals for the consulting work to evaluate the current opioid related programs and needs using settlement funds approved by the City Council in December. The group met on February 22, 2023, to brainstorm the scope of work. Once the draft RFP is completed the group will review it prior to moving forward. The City and County are receiving settlement funds from a lawsuit. The City convened a meeting and a working group is being formed with various partner organizations to make a joint recommendation to the City Council and Union County Commissioner for use of these restricted funds.	District Manager
9	Updated June 30, 2023	Business Park Site Plan Review	G. Gordon Construction submitted a revised site plan for the lot they purchased at the Business Park. The District Manager will review the submission and determine if it is complete prior to convening the Site Review Committee. The City has notified the property owner that they must remove the vehicles and equipment from the lot until the project is completed and occupancy is granted.	District Manager
10	No Change October 18, 2022	Market Place Family Foods Agreement Amendment FUTURE AGENCY ACTION ITEM	The District Manager and City Attorney are in ongoing discussions with the property owner and his attorney regarding a possible amendment to the agreement. The Agency is the approval authority for any amendments to the Agreement.	District Manager
11	No Change April 3, 2023	Urban Renewal Targeted Project Policy Development FUTURE AGENCY ACTION ITEM	The Adopted Budget for the Agency includes \$500,000 in funding for an Agency initiated project. Staff is currently exploring potential options for that funding. The Agency met in a Work Session on March 6, 2023, to discuss one of the potential projects and again on April 3 <sup>rd</sup> to discuss renovating the Historic Fire Museum as potential project. The Agency reached consensus on not moving forward with the first project and asked for additional information on the Fire Museum project before making a decision. Given the additional information would not be ready for the Agency's April 5, 2023, Regular Session, that meeting was cancelled.	District Manager

Item	Date of Change in Status	Item	Comments	Department																										
			Once Staff has gathered additional information, an Agency Work Session will be scheduled to continue to discuss the potential project. The Proposed FY 2023-2024 Agency Budget includes carrying over the \$500,000 of funding.																											
12	Updated June 30, 2023	Codification of City Ordinances FUTURE COUNCIL ACTION ITEM	<b>Legal Review:</b> During legal review, the Senior Code Attorney has reviewed the Code and sent a memorandum outlining recommendations for resolving problems found in the code. On June 12, 2023 – The Senior Code Attorney provided the draft Code to the City and the City Manager, City Attorney, and Staff are reviewing the documents. We have scheduled a Legal Analysis Meeting with CivicPlus to go over the draft for July 28th.	City Recorder																										
13	Updated June 22, 2023	Advisory Commission Vacancies	<div>The following table outlines the existing vacancies:</div> <table><tr><th>Advisory Commission</th><th>Vacancies</th></tr><tr><td>Air Quality</td><td>3/7</td></tr><tr><td>Arts</td><td>1/7</td></tr><tr><td>Building Board of Appeals</td><td>4/5</td></tr><tr><td>Budget Committee</td><td>1/7</td></tr><tr><td>Community Landscape/Forestry</td><td>0/5</td></tr><tr><td>Landmarks</td><td>1/5</td></tr><tr><td>Library</td><td>0/5</td></tr><tr><td>Parking, Traffic Safety and Street Maintenance</td><td>0/7</td></tr><tr><td>Parks and Recreation</td><td>0/7</td></tr><tr><td>Planning</td><td>0/5</td></tr><tr><td>Union County Tourism</td><td>0/2</td></tr><tr><td>Urban Renewal</td><td>0/5</td></tr></table>	Advisory Commission	Vacancies	Air Quality	3/7	Arts	1/7	Building Board of Appeals	4/5	Budget Committee	1/7	Community Landscape/Forestry	0/5	Landmarks	1/5	Library	0/5	Parking, Traffic Safety and Street Maintenance	0/7	Parks and Recreation	0/7	Planning	0/5	Union County Tourism	0/2	Urban Renewal	0/5	City Recorder
Advisory Commission	Vacancies																													
Air Quality	3/7																													
Arts	1/7																													
Building Board of Appeals	4/5																													
Budget Committee	1/7																													
Community Landscape/Forestry	0/5																													
Landmarks	1/5																													
Library	0/5																													
Parking, Traffic Safety and Street Maintenance	0/7																													
Parks and Recreation	0/7																													
Planning	0/5																													
Union County Tourism	0/2																													
Urban Renewal	0/5																													
14	No Change April 21, 2023	Surplus Property Disposal and Procurement Resolution Update FUTURE COUNCIL ACTION ITEM	The current policies related to the acquisition and disposal of City property have not been fully reviewed and updated in a number of years. The City Recorder has been assigned the task of updating these for Council consideration. Ordinance is retyped. Through researching current ORS regarding Local Contract Review Boards (Ordinance 2774, Series 1989), found that ORS 279.055 has been repealed and replaced with ORS 279A.060. This Ordinance should be updated to reflect current ORS. Continuing to research other Ordinances and Resolutions that will be linked to this ORS update that will need to be updated with current state regulations. Found Resolution #2, Series 1990, and Resolution #4, 1994 should also be updated to reflect current ORS. Found that most of ORS (Chapter) 279 had been repealed in Year 2003 and now, the Public Contracting statutes have been divided into three chapters, known as ORS 279A, 279B, and 279C.	City Recorder																										
15	No Change May 22, 2023	COVID-19 Business Assistance	The City Council approved financial assistance for La Grande businesses adversely impacted by the COVID-19 pandemic at their December 2, 2020, meeting, using City General Fund dollars. A total of 30 loans were approved totaling \$219,020. All funds have been dispersed. \$148,609.72 has been repaid as of 12/31/2022 including 8 loans that have been repaid in	Economic Development																										



Item	Date of Change in Status	Item	Comments	Department																									
			full. 22 loans are currently being repaid with a total outstanding principle balance of \$70,410.28																										
16	Updated June 26, 2023	2022-2023 Façade Program	<table> <tr> <td>Remax Real Estate</td><td>1214 ½ Adams Ave</td><td>Repoint brick, new window on rear of building</td><td>\$4,385</td><td>Completed</td></tr> <tr> <td>Real Deals</td><td>1108 Adams Ave</td><td>Painting</td><td>\$1,888</td><td>Application Withdrawn</td></tr> <tr> <td>Hermann Financial Building</td><td>107 Elm Street</td><td>Renovate entry, windows and door</td><td>\$7500</td><td>Approved</td></tr> <tr> <td>United finance Miracle Ear</td><td>115 Elm Street</td><td>Repair windows and repaint trim</td><td>\$7,500</td><td>Approved</td></tr> <tr> <td>Eric Laurence</td><td>1124 Adams Ave</td><td>Repair and replace 2<sup>nd</sup> floor windows</td><td>\$7,500</td><td>Approved</td></tr> </table>	Remax Real Estate	1214 ½ Adams Ave	Repoint brick, new window on rear of building	\$4,385	Completed	Real Deals	1108 Adams Ave	Painting	\$1,888	Application Withdrawn	Hermann Financial Building	107 Elm Street	Renovate entry, windows and door	\$7500	Approved	United finance Miracle Ear	115 Elm Street	Repair windows and repaint trim	\$7,500	Approved	Eric Laurence	1124 Adams Ave	Repair and replace 2 <sup>nd</sup> floor windows	\$7,500	Approved	Economic Development
Remax Real Estate	1214 ½ Adams Ave	Repoint brick, new window on rear of building	\$4,385	Completed																									
Real Deals	1108 Adams Ave	Painting	\$1,888	Application Withdrawn																									
Hermann Financial Building	107 Elm Street	Renovate entry, windows and door	\$7500	Approved																									
United finance Miracle Ear	115 Elm Street	Repair windows and repaint trim	\$7,500	Approved																									
Eric Laurence	1124 Adams Ave	Repair and replace 2 <sup>nd</sup> floor windows	\$7,500	Approved																									
17	Updated June 26, 2023	2023-2024 Call For Projects Program	The 2023-2024 Call For Projects opened March 13, 2023. The City has received 9 applications with a declared value of \$1874,469 and \$589,916 in funding requests. Staff has completed staff reports. Agency and URAC members have received packets for their review in preparation for the Joint Urban Renewal Agency and URAC special session on July 10.	Economic Development																									
18	Updated June 26, 2023	2022-2023 Call For Projects Program	<b>2022-2023 Call For Projects</b> <table> <tr> <th>Business</th><th>Address</th><th>Project</th><th>Funds</th><th>Status</th></tr> <tr> <td>Bohnenkamp Building</td><td>1301 Adams</td><td>Exterior restoration &amp; 2<sup>nd</sup> floor residential</td><td>\$75,000</td><td>Construction in progress</td></tr> <tr> <td>Evermine Labels Building</td><td>1124 Washington</td><td>Adaptive Reuse former Elks Lodge</td><td>\$75,000</td><td>Completed Processing final payment</td></tr> <tr> <td>Front Office Solutions</td><td>1209 Adams</td><td>Roof and façade</td><td>\$65,656</td><td>Construction in progress. Progress Payment \$30,328 Paid</td></tr> <tr> <td>Smokehouse Restaurant</td><td>2208 Adams</td><td>Renovation and repair</td><td>\$70,164</td><td>Construction in progress</td></tr> </table>	Business	Address	Project	Funds	Status	Bohnenkamp Building	1301 Adams	Exterior restoration & 2 <sup>nd</sup> floor residential	\$75,000	Construction in progress	Evermine Labels Building	1124 Washington	Adaptive Reuse former Elks Lodge	\$75,000	Completed Processing final payment	Front Office Solutions	1209 Adams	Roof and façade	\$65,656	Construction in progress. Progress Payment \$30,328 Paid	Smokehouse Restaurant	2208 Adams	Renovation and repair	\$70,164	Construction in progress	Economic Development
Business	Address	Project	Funds	Status																									
Bohnenkamp Building	1301 Adams	Exterior restoration & 2 <sup>nd</sup> floor residential	\$75,000	Construction in progress																									
Evermine Labels Building	1124 Washington	Adaptive Reuse former Elks Lodge	\$75,000	Completed Processing final payment																									
Front Office Solutions	1209 Adams	Roof and façade	\$65,656	Construction in progress. Progress Payment \$30,328 Paid																									
Smokehouse Restaurant	2208 Adams	Renovation and repair	\$70,164	Construction in progress																									
19	No Change November 22, 2022	2020-2021 Call for Projects Program	<b>2020-2021 Call For Projects</b> <table> <tr> <th>Business</th><th>Address</th><th>Project</th><th>Funds</th><th>Status</th></tr> <tr> <td>The Local Station</td><td>1508 Adams</td><td>Renovation</td><td>\$32,110 progress payment</td><td>partial reimbursement paid Feb 2 Project at 90% and has extension through June 1<sup>st</sup> for final completion Project has applied for another extension until June 2023 to complete final side panels</td></tr> </table>	Business	Address	Project	Funds	Status	The Local Station	1508 Adams	Renovation	\$32,110 progress payment	partial reimbursement paid Feb 2 Project at 90% and has extension through June 1 <sup>st</sup> for final completion Project has applied for another extension until June 2023 to complete final side panels	Economic Development															
Business	Address	Project	Funds	Status																									
The Local Station	1508 Adams	Renovation	\$32,110 progress payment	partial reimbursement paid Feb 2 Project at 90% and has extension through June 1 <sup>st</sup> for final completion Project has applied for another extension until June 2023 to complete final side panels																									
20	No Change March 13, 2023	Business Development/Recruitment	<ul style="list-style-type: none"> <li>Director continues to work closely with the Chamber and County Economic Development to develop community wide action team. And is currently hosting Monthly meetings with the Chamber, Main Street and Union County Commissioner Donna Beverage.</li> </ul>	Economic Development																									

Item	Date of Change in Status	Item	Comments	Department
			<ul style="list-style-type: none"> <li>Staff continues to meet with local businesses and large key employers as possible.</li> <li>Economic development staff is working with Planning Department on the Goal 9 Economic Needs Assessment. Consultant Contract was approved at the February Council meeting and initial site meeting with the Consultant was held March 8th</li> </ul>	
21	Updated June 26, 2023	La Grande Main Street Downtown	<ul style="list-style-type: none"> <li>Staff continues to serve on the La Grande Main Street Board of Directors and Chair the Economic Vitality (EV) Committee</li> <li>EV committee is scheduling additional business focus groups based on business clusters identified in the Refresh Plan. <b>Currently working with dining &amp; entertainment cluster</b></li> <li>Main Street has received a \$3000 grant from the Oregon Main Street program for technical assistance implementing their strategic plan. <b>Main Street will host a facilitated Town Hall meeting as part of this process on Tuesday July 25.</b></li> <li>Main Street conducted Board and committee training with the State Main Street program on May 10</li> <li>Main Street Received a \$3,500 grant from Soroptimists to help facilitate the quarterly La Grande Women in Business Symposium. The First of these quarterly events was held on May 23</li> <li><b>Main Street hosted a downtown walking tour as apart of Travel Oregon's Destination Development Bootcamp May 11</b></li> <li>Main Street and Economic Development staff will be hosting a downtown Main Street/Urban Renewal walking tour for the Eastern Oregon Economic Development Summit August 3-4</li> <li>Main Street Received a \$200,000 Main Street Revitalization Grant to assist help remove the 70's era facade and begin the restoration of the former Elks building on the corner of Washington and Depot St</li> </ul>	Economic Development
22	Updated June 26, 2023	Ignite Center for Entrepreneurship/ Entrepreneurial Development	<ul style="list-style-type: none"> <li>Staff is continues to work with EOU's REV Center to explore collaborative opportunities combine Ignite services with the proposed Innovation Hub with the Firehouse Building as a potential colocation opportunity for both ventures. Staff has joined the steering committee for the Innovation Hub</li> <li><b>NEOEDD hosted the Destination Creation Business Training course at the Ignite Center.</b></li> <li><b>The Ignite Center Lease has expired and we will be vacating the 104 Depot St location June 30</b></li> </ul>	Economic Development
23	No Change February 22, 2023	Business Development Assistance Program	<ul style="list-style-type: none"> <li>Three loans are in the re-payment phase of this loan program from 2016 and are nearing the halfway point in the loan process where they will be eligible to apply for forgiveness of the remaining balance if</li> </ul>	Economic Development

Item	Date of Change in Status	Item	Comments	Department
			<p>they meet the program requirements.</p> <ul style="list-style-type: none"> <li>Two loans are current and will reach eligibility for forgiveness in February and April of 2024</li> <li>One loan is currently requesting a temporary deferral. Staff is working on this request and if granted the eligibility for forgiveness would be deferred by an equal period of time.</li> </ul>	
24	Updated June 26, 2023	Entrepreneur Ecosystem Assessment & Development	<ul style="list-style-type: none"> <li>This activity is funded through ROI Grant C2021615 (See funding details in Grant report section.)</li> <li>The steering committee continues to discuss findings from entrepreneur outreach and begin developing next steps for implementation.</li> <li>One key opportunity identified in entrepreneur outreach is a Commercial Kitchen. Staff is working with EOU Ag Entrepreneurship program to explore this concept and EOU Ag Entrepreneur Degree program is working with Economic Development staff to develop a feasibility study for a Commercial kitchen. The Project is a capstone project for 3 seniors and led by the program Dean.</li> <li>Staff continues to meet with the Ag Entrepreneurship students weekly and this group is now interviewing similar case study projects throughout the region.</li> <li>The commercial kitchen feasibility study capstone project is complete and EOU staff and we expect the final report by July 1.</li> </ul>	Economic Development
25	Updated June 26, 2023	Brownfields Assessment FUTURE COUNCIL ACTION ITEM	<ul style="list-style-type: none"> <li>6 property owners are participating and have submitted property nominations, 2 projects have been approved for Regulated Building Material Surveys, two phase I reviews are complete, and two more phase 1's are in progress. Anticipating 3 phase 2 analyses will be funded. 1 property owner has chosen not to move forward.</li> <li>BTI has additional funds for this project and is proposing a corridor redevelopment plan for this section of Jefferson Street to augment the individual property assessments currently in progress. Staff is reaching out to additional property owners to determine level of interest and participation.</li> <li>Staff from Economic Development, Planning, and Public Works met virtually with the consultant team in March to discuss scope and process for this project.</li> <li>BTI was able to allocate additional funds for the La Grande projects and has approved moving forward with the Jefferson Avenue Corridor Redevelopment Plan anticipating an August start date and completion in early 1<sup>st</sup> quarter 2024. Total cost estimate of \$50,475 is funded through BTI's existing grant and there is no cost to the City of La Grande beyond staff time to support this process. Staff has started to assemble the steering committee for this project including City staff from Economic</li> </ul>	Economic Development

Item	Date of Change in Status	Item	Comments	Department																																							
			Development, Public Works, and Planning. Additionally, La Grande Main Street has endorsed the planning project and will have three (3) Board members serving on the steering committee. Staff is reaching out to business and property owners within the study area for additional committee representation.																																								
26	Updated June 26, 2023	Staff Development	<ul style="list-style-type: none"><li>• Staff has completed the first course for the Oregon Economic Development Certification program.</li><li>• Staff continues to serve on the Oregon Economic Development Association’s Tax Increment Finance Committee</li><li>• Staff completed one additional Oregon Economic Development Certification Course in June.</li><li>• Staff attended NEOED’s Comprehensive Economic Development Strategy (CEDS) planning session in June.</li></ul>	Economic Development																																							
27	No Change March 3, 2023	Chart of Accounts Review	Form a committee by April involving all departments to update and refine all Accounts within the Chart of Accounts to reflect descriptions that are more appropriate to the types of activities that are being completed as well as combining accounts that are similar in nature.	Finance																																							
28	Updated June 29, 2023	Statistics	<table><tr><td>Month of May, 2023</td><td>Current</td><td>YTD</td></tr><tr><td>Monthly Revenue (all funds)</td><td>\$3,284,013</td><td>\$62,923,469</td></tr><tr><td>Monthly Revenue (general fund)</td><td>\$875,208</td><td>\$21,174,382</td></tr><tr><td>Monthly expenses amount (all funds)</td><td>\$2,058,419</td><td>\$24,395,530</td></tr><tr><td>Monthly expenses (general fund)</td><td>\$964,861</td><td>\$11,113,578</td></tr><tr><td># of Accounts Payable Checks issued:</td><td>207</td><td>2,113</td></tr><tr><td># of Payroll Checks/AP issued:</td><td>192</td><td>1,936</td></tr><tr><td>Monthly Payroll expenses:</td><td>\$936,442</td><td>\$10,778,817</td></tr><tr><td># of Water accounts billed:</td><td>4,876</td><td>53,385</td></tr><tr><td># of LID accounts billed:</td><td>0</td><td>13</td></tr><tr><td>Pieces of mail processed</td><td>365</td><td>4,316</td></tr><tr><td>Electronic Utility Payments Received</td><td>3,097</td><td>34,103</td></tr><tr><td># of NSF checks the City received:</td><td>2</td><td>37</td></tr></table>	Month of May, 2023	Current	YTD	Monthly Revenue (all funds)	\$3,284,013	\$62,923,469	Monthly Revenue (general fund)	\$875,208	\$21,174,382	Monthly expenses amount (all funds)	\$2,058,419	\$24,395,530	Monthly expenses (general fund)	\$964,861	\$11,113,578	# of Accounts Payable Checks issued:	207	2,113	# of Payroll Checks/AP issued:	192	1,936	Monthly Payroll expenses:	\$936,442	\$10,778,817	# of Water accounts billed:	4,876	53,385	# of LID accounts billed:	0	13	Pieces of mail processed	365	4,316	Electronic Utility Payments Received	3,097	34,103	# of NSF checks the City received:	2	37	Finance
Month of May, 2023	Current	YTD																																									
Monthly Revenue (all funds)	\$3,284,013	\$62,923,469																																									
Monthly Revenue (general fund)	\$875,208	\$21,174,382																																									
Monthly expenses amount (all funds)	\$2,058,419	\$24,395,530																																									
Monthly expenses (general fund)	\$964,861	\$11,113,578																																									
# of Accounts Payable Checks issued:	207	2,113																																									
# of Payroll Checks/AP issued:	192	1,936																																									
Monthly Payroll expenses:	\$936,442	\$10,778,817																																									
# of Water accounts billed:	4,876	53,385																																									
# of LID accounts billed:	0	13																																									
Pieces of mail processed	365	4,316																																									
Electronic Utility Payments Received	3,097	34,103																																									
# of NSF checks the City received:	2	37																																									
29	No Change March 3, 2023	Transient Lodging Tax Ordinance FUTURE COUNCIL ACTION ITEM	Update language in the current Transient Lodging Tax Ordinance to incorporate definitions to clarify intermediaries and other language as recommended by LOC. The 1 <sup>st</sup> draft has been completed and passed on for another review. A second draft is being reviewed for finalization. Will be working on this in conjunction with the short-term rentals ordinance.	Finance																																							
30	Updated June 16, 2023	Response Statistics	May 1 to May 31, 2023 YTD: 1343 <ul style="list-style-type: none"><li>• Total Calls: 294</li><li>• Medical: 243</li><li>• Fires/MVC 37</li><li>• Lift assists 14</li></ul>	Fire																																							
31	Updated June	Fire Inspection/Code	Fire Chief assisted with 1 fire investigation	Fire																																							

Item	Date of Change in Status	Item	Comments	Department
	16, 2023	Enforcement/Investigations		
32	No Change February 17, 2023	Child Safety Seat Installations and Bicycle Helmets	<p>(2) Families instructed in proper car seat installation with, (0) being provided with reduced price child safety seats.</p> <ul style="list-style-type: none"> <li>(1) Families instructed in proper bicycle helmet use with, (1) bike helmets being provided.</li> </ul>	Fire
33	Updated June 22, 2023	Training	<ul style="list-style-type: none"> <li>Department drill – Joint drills with LGRFPD,</li> <li>Rural water supply operations, 2 hrs.</li> <li>Co. EMS drill –Death and Dying, 2hrs.</li> <li>Monday medical meeting, Image trend report system, 1 hr.</li> <li>EMT Casual trainings 24 hrs.</li> <li>Shift drills –7 hrs. various subjects</li> <li>Fire Rescue online</li> </ul>	Fire
34	Updated June 22, 2023	Department Announcements	<ul style="list-style-type: none"> <li>June 8<sup>th</sup>, 2 – Firefighter/Paramedics Casey Johnson and Travis Fields 1<sup>st</sup> day on duty.</li> <li>May 15<sup>th</sup>/16<sup>th</sup>, The department evaluated and interviewed 13 FF/EMT candidates.</li> <li>May 22<sup>nd</sup>, 9 FF/EMT candidates invited to Chief interviews.</li> <li>May 26<sup>th</sup>, Conditional job offers extended to 5 FF/EMT's</li> <li>June 21<sup>st</sup>, FF/EMT Owen Burbank first day on duty. 4 other candidates in background checks, target start date of July 21<sup>st</sup>.</li> </ul>	Fire
35	Completed June 15, 2023	Management Group and Non-represented Compensation Study	Contracted with HR Answers to conduct an internal equity and market analysis of Management Group and non-represented employees. The City-wide model for evaluating positions for compliance with the Pay Equity Act is complete. Job description reviews completed. Pay Equity Act analysis is completed. Market study for the Management group has been completed and salary structure/pay model is being determined and was finalized in conjunction with labor negotiations.	Human Resources
36	Completed June 15, 2023	Represented Employees Compensation Study	City Council approved contracting with HR Answers to conduct an internal equity and market analysis of represented employees. Job descriptions are completed. Pay equity rating has been completed. Market analysis was received 11/18/2022. Comp structure was presented to both Fire and LG Employees Association during bargaining sessions. LG Employees and IAFF, and Police contracts were accepted the proposal and it was approved by the City Council.	Human Resources
37	Updated June 15, 2023	Current Recruitments	<ul style="list-style-type: none"> <li>Police Officer (1) –Final offer in final States</li> <li>Fire Fighter (5) –5 conditional offers sent out</li> <li>Morgan Lake Host (1) – Need a Aug -Sept hire</li> <li>Seasonal Maintenance – PW and Parks- 1 hire</li> <li>Recreation Leader position – 2 hires and 2 offers</li> <li>Communications Specialist (2)- Interviews 5/22/23</li> <li>IT Technician (1) – interviews to take place soon</li> <li>Lifeguard position</li> <li>Swim Instructors</li> </ul>	Human Resources
38	Updated June 16, 2023	Announcements	<ul style="list-style-type: none"> <li>May library programs &amp; attendance numbers:</li> <li>Weekly Storytime- 59</li> </ul>	Library

Item	Date of Change in Status	Item	Comments			Department
			<ul style="list-style-type: none"><li>Mystery Book Club- 8</li><li>Subscription Book Boxes- 4</li><li>LEGO Club- 18</li><li>Class visits- 159</li><li>Teen Writing Circle- 4</li><li>Teen iCraft- 1</li><li>D&amp;D Gaming- 13</li><li>Cinema Saturdays- 5</li><li>Self-Care Saturday- 5</li><li>Introduction to Libby Class- 5</li><li>Seed Library- 74 packets taken</li><li>The Library is a part of the Oregon Regional Food Bank. We served a total of 133 households and 244 individuals during the month of May.</li></ul>			
39	Updated June 16, 2023	Statistics	Current Month May	Last Month April	Information from: 5/1/2023-5/31/2023	Library
			10,152	10,139	Total Circulation:	
			4,170	3,955	Adult Collection	
			989	873	Young Adult Collection	
			4,849	5,193	Children’s Collection	
			84	67	Hot spots/Chromebook/misc.	
			6,968	6,816	Door count	
			97	89	New Cardholders	
			43	41	Non-resident card holders	
			14,859	14,762	Total Card holders	
			1,693	1,673	Libby (eBooks &audio)	
			9	11	Dial-A-Story	
			300	269	Hoopla (eBooks, movies/TV, audiobooks, music)	
			28	24	MyHeritage (genealogy online)	
			2	3	CreativeBug (crafts online)	
			164	168	Kanopy (Foreign films/Great Courses)	
5	11	Community room paid events				
7	12	Community room library events/City Dept. events				
12	14	Volunteer hours				
911	973	Total Sage Interlibrary Loans				
40	Updated June 26, 2023	Parks Maintenance Update	<ul style="list-style-type: none"><li>Normal maintenance including 4 large irrigation repairs, weed spraying, pruning suckers, mulch, mowing.</li><li>Replaced tools that were stolen from irrigation truck.</li></ul>			Parks & Rec-Maintenance
41	No Change May 16, 2023	Morgan Lake Diversion Dam	Oregon State Water Resources Department (OWRD) is funding a full design for a new diversion dam that would divert water in case of dam failure toward Sheep Creek instead of Deal Canyon. Anderson & Perry (A&P) has coordinated test pits and soil testing, and completed a preliminary design. There was an update meeting in May and OWRD requested some final calculations on dam breach flow when it deflects off the berm.			Parks & Rec - Admin

Item	Date of Change in Status	Item	Comments	Department															
			Consultants should have that information by June where a final preliminary design will be in place for future funding through state programs.																
42	Updated June 26, 2023	Riverside Playground Replacement FUTURE COUNCIL ACTION ITEM	The top three playground designs were circulated via social media and website during the month of June. Staff also visited all three elementary schools for input. A final design selection meeting is set for the end of June.	Parks & Rec - Admin															
43	No Change January 27, 2023	Greenway Trail Extension	As you may know, we have funding to extend the Greenway Trail at Riverside Park to the next two City owned lots to the east with a loop trail. Currently we are working with neighboring property owners to determine some of the details. This project is slated for this summer during the paving season.	Parks & Rec Admin															
44	Updated June 26, 2023	Pool Statistics May 2023	<table><tr><td></td><td><u>FY 21-22</u> <u>May</u></td><td><u>FY 22-23</u> <u>May</u></td></tr><tr><td>ATTENDANCE</td><td>1,557</td><td>1,774</td></tr><tr><td>FY TO DATE</td><td>17,673</td><td>19,334</td></tr><tr><td>REVENUE</td><td>\$7,672</td><td>\$13,728.94</td></tr><tr><td>FY TO DATE</td><td>\$88,574</td><td>\$139,504.86</td></tr></table>		<u>FY 21-22</u> <u>May</u>	<u>FY 22-23</u> <u>May</u>	ATTENDANCE	1,557	1,774	FY TO DATE	17,673	19,334	REVENUE	\$7,672	\$13,728.94	FY TO DATE	\$88,574	\$139,504.86	Parks & Rec - Admin
	<u>FY 21-22</u> <u>May</u>	<u>FY 22-23</u> <u>May</u>																	
ATTENDANCE	1,557	1,774																	
FY TO DATE	17,673	19,334																	
REVENUE	\$7,672	\$13,728.94																	
FY TO DATE	\$88,574	\$139,504.86																	
45	Updated June 26, 2023	Pool Programs Update	<ul style="list-style-type: none"><li>Summer hours are in effect with new fees that were approved at the May Council meeting.</li><li>The outdoor pool is now open</li><li>Summer swim lessons have started. We are looking for more instructors to fill out our schedule.</li><li>We are still recruiting for an Aquatics Activities Coordinator. This position is difficult to fill.</li><li>Staff have started to upgrade our concessions offerings. We are now selling nachos and will be expanding these offerings further in the new FY.</li></ul>	Parks & Rec-Aquatics															
46	Updated June 26, 2023	Pool Maintenance Update	<ul style="list-style-type: none"><li>Staff are waiting for plumbers to install the necessary fittings for our soda machine.</li><li>An exterior door is being fitted to our old fitness room. This space is serving as home base for the Rec program’s summer camps and will soon be a rentable space.</li></ul>	Parks & Rec-Aquatics															
47	Updated June 26, 2023	Recreation Program Update	<ul style="list-style-type: none"><li>Adult Co-Ed Softball ended up getting a 5<sup>th</sup> team out of Free Agents. Scheduling and finding a field were a challenge, but we were able to get setup for Monday and Thursday on Marcum. We are on our second week of games already.</li><li>Jr. Tackle Football Registration is open. We have had one coaches meeting that was poorly attended, but we got quite a bit done from it. We will have another one in early July, along with the Baker Football program to see if we can’t figure out a way to have them in our league.</li><li>Summer Camps started on June 12<sup>th</sup> and they are very popular this Summer. We have had to cap 3 camps at 55 registrations because they were getting very full. The other camps are around 30 kids for the most part currently. The use of the multipurpose room in the pool has been great for a home base for</li></ul>	Parks & Rec-Aquatics															



Item	Date of Change in Status	Item	Comments	Department																								
			<p>camps, looking forward to getting back in it once the construction of the door and windows are done.</p> <ul style="list-style-type: none"><li>Riverside Summer Concerts start June 29<sup>th</sup>. We have booked a band/person for every week.</li><li>Morgan Lake Regatta has been posted with its new twist of a build your own boat, boat race. Still need to find live music for this event.</li><li>We are looking better staff wise for the rest of Summer. About to onboard another member for the Rec Crew and have an interview with another potential employee on July 3<sup>rd</sup>.</li></ul>																									
48	Updated May 12, 2023	Safe Routes To School Program Update	<ul style="list-style-type: none"><li>Central participated in Walk and Roll to school day and had a great turn out. They gave the prizes to students at their end of year assembly.</li><li>June Kick it into Gear was on June 3<sup>rd</sup>. 40 students attended. EOU Athletes ran all of the stations.</li><li>June Walking Park Tour successfully documented areas that need improvement between Birnie Park and Sunny Hills Park. The next event is in July.</li><li>The first Scooter camp was June 12-16. Six kids participated. Parents were very happy and participants loved it.</li><li>Upcoming: Scooter camps July. Walking Park Tours – July and August, In July and August will be attending public events to educate community on Bicycle and Pedestrian safety.</li></ul>	Parks & Rec-Recreation																								
49	Updated June 21, 2023	Urban Forestry Update	<ul style="list-style-type: none"><li>Responded to thirty questions/concerns from the community.</li><li>Coordinated the spring community tree planting day. Thirteen volunteers participated to plant 23 trees.</li><li>Helped facilitate the 2023 Oregon Urban and Community Forestry Conference “What’s Bugging Our Trees”, a comprehensive approach to the emerald ash borer and other invasive species threatening Oregon’s urban forests.</li><li>Coordinated the planting of four trees through the memorial trees and sponsor a tree program.</li><li>Worked with Eastern Oregon Work Source to hire an urban forestry/parks maintenance intern for the summer.</li></ul>	Parks & Rec-Urban Forestry																								
50	Updated June 21, 2023	Urban Forestry Tree Inventory Project	Coordinated with AP to update the zones on the tree inventory map to coordinate with the street tree clearance pruning cycle.	Parks & Rec-Urban Forestry																								
51	Updated June 21, 2023	May Urban Forestry Statistics	<table><tr><td>July 1, 2022 – June 30, 2023</td><td>May</td><td>YTD</td></tr><tr><td>Street Trees Planted</td><td>28</td><td>76</td></tr><tr><td>Park Trees Planted</td><td>0</td><td>9</td></tr><tr><td>Street Trees Removed</td><td>9</td><td>41</td></tr><tr><td>Park Trees Removed</td><td>0</td><td>12</td></tr><tr><td>Street Trees Pruned</td><td>3</td><td>486</td></tr><tr><td>Park Trees Pruned</td><td>0</td><td>131</td></tr><tr><td>Community Responses</td><td>30</td><td>237</td></tr></table>	July 1, 2022 – June 30, 2023	May	YTD	Street Trees Planted	28	76	Park Trees Planted	0	9	Street Trees Removed	9	41	Park Trees Removed	0	12	Street Trees Pruned	3	486	Park Trees Pruned	0	131	Community Responses	30	237	Parks & Rec-Urban Forestry
July 1, 2022 – June 30, 2023	May	YTD																										
Street Trees Planted	28	76																										
Park Trees Planted	0	9																										
Street Trees Removed	9	41																										
Park Trees Removed	0	12																										
Street Trees Pruned	3	486																										
Park Trees Pruned	0	131																										
Community Responses	30	237																										



Item	Date of Change in Status	Item	Comments					Department
			Nuisance Responses		1		14	
			Field Evaluations		14		111	
			Ordinance Enforcement Actions		0		5	
			Comm. Tree Service Permits		0		9	
			Site Plan Reviews		3		35	
			Community Volunteer Hours		143		165	
52	Updated June 22, 2023	Calendar YTD Planning Statistics		May. 2022	May. 2023	FY 21-22	Current 22-23	Planning
			Land Use Apps	6	4	42	45	
			Zoning Approvals	2	2	55	27	
			New Business Permits	6	6	32	32	
			Revenue (Land Use Fees)	\$1,885	\$675	\$30,505	\$13,850	
			Revenue (Zoning Approval)	\$50	\$50	\$1,275	\$625	
			Revenue (Parks SDC)	\$525	\$525	\$11,050	\$4,200	
53	Updated June 22, 2023	Notable Projects Approved or in Process Under Review FUTURE COUNCIL ACTION ITEMS (See Beckner Rezone at end of this section.)	<b>MBM Estates (29 Lot Subdivision):</b> On March 14, 2023, the Planning Commission approved the Preliminary Plat approval of a twenty-nine (29) lot subdivision that includes thirty-two (32) single-family dwelling units. The proposed dwellings that are roughly 1,100-1,500 square feet in size and intended to be owned by the developer and offered as rental housing. This development is intended to accommodate some of the City’s highest needed housing demand which is for lower income families, per the City’s adopted Housing Needs Analysis (HNA). This project is moving forward and has scheduled with Public Works the installation of water and sewer infrastructure improvements. <b>LGSD Tiger House Project:</b> The La Grande School District is establishing a new career tech educational program (CTE) at the High School that includes partnerships with the City of La Grande, local contractors, utility agencies, and other. Through this program, high school students will be work directly with partners in learn the construction trade. The Tiger House Project includes the construction of two (2) duplex homes or townhouses (4 dwellings). Students will learn skills related to building design, permitting and all phases of construction. At the completion of the project, the dwellings are intended to be sold, and the revenues will fund the continuation of the CTE program and future Tiger House projects. During the March 1, 2023, Regular Session, the City Council voted unanimously to support this first project through waiving approximately \$26,000 in Land Use, Building					Planning

Item	Date of Change in Status	Item	Comments	Department
			<p>and Public Works water/sewer fees. This project is anticipated to begin in Fall 2023.</p> <p><b><u>New Hotel:</u></b> On September 28<sup>th</sup> the Planning Division approved a site plan for the development of a 92-room hotel, consisting of a mixture of 2-Queen rooms, King rooms, and 32 suites. The hotel will be located at the southwest corner of Mulholland Drive and 26<sup>th</sup> Street (across from Commercial Tire). All land use and building permits have been issued and this project is ready to move forward to construction.</p> <p><b><u>Jacksons Food Stores (Fuel Service Station):</u></b> Jacksons Food Stores recently purchased the Shell and Chevron Station at the intersection of Island Avenue and Mulholland Drive. A site plan has been approved for the full demolition and reconstruction of both sites to include a larger service/convenience store, larger passenger vehicle fuel islands, and a large truck/semi-truck fuel island. This project is under construction.</p> <p><b><u>16<sup>th</sup> Street – 55+ housing development:</u></b> GCT Land Management is constructing a senior housing project that includes 8 single-family homes (one-story) and 22-24 condominiums (2-story). This project received Final Plat approval from the City Council on January 8<sup>th</sup>, 2020. Three (3) single-family homes, along with the street infrastructure for the lower phase of the development have been completed. However, the project has shown little progress over the past several months and appears to be either on hold or delayed.</p> <p><b><u>Cottage Home Infill Project:</u></b> GCT Land Management received approval from the Planning Commission for a conditional use permit and site plan for constructing three (3) cottage homes (tiny homes) at the Southeast corner of Second Street and H Avenue (across from Central Elementary School). This is a large corner lot with an existing small dwelling. This project will result in a total of 4 cottage homes on the property. This project is under construction and near completion.</p> <p><b><u>Timber Ridge Apartments:</u></b> In January 2021, Northeast Oregon Housing Authority (NEOHA) received site plan approval for the development of Timber Ridge Apartment (104 units), located at 3002 East Q Avenue, which is between 26<sup>th</sup> Street and 27<sup>th</sup> Street. The scope of the project has recently been reduced to 82 apartment units due to the rising costs of building materials. This development includes government assisted housing units, which is identified in the City's recently adopted Housing Needs Analysis as being one of La Grande's greatest housing needs. This project is under construction.</p> <p><b><u>Legacy Ford:</u></b> Received site plan approval in mid-July 2021 to expand their building footprint to include additional showroom space, expanded service department, and site improvements to include additional paving and landscaping. This project is under construction.</p>	

Item	Date of Change in Status	Item	Comments	Department
			<p><b>Grande Ronde Hospital:</b> Received site plan approval in March 2022 for a \$42M project (4-story addition) that expands the ER and surgery facilities, and reconfigures other Hospital spaces. This project is under construction.</p> <p><b>Beckner Rezone of former Miller's Lumber site:</b> The Planning Division has received an application to rezone this site from Light Industrial to General Commercial for the purposes of accommodating a commercial tenant, <i>Underground Oasis</i>. This rezone request is scheduled to be considered by the Planning Commission on August 8<sup>th</sup>, 2023, and by the City Council on September 6<sup>th</sup> and October 4<sup>th</sup>, 2023.</p> <p><b>Becker Rezone of Property Behind Miller's Lumber, Oxarc, and KIE:</b> The Planning Division has received an application to rezone a portion of the Becker property located off Walton Road, adjacent to the former RD Mac ponds from Medium Density Residential (R-2) to General Commercial (GC), to facilitate the development of an RV park. This rezone request is scheduled to be considered by the Planning Commission on August 8<sup>th</sup>, 2023, and by the City Council on September 6<sup>th</sup> and October 4<sup>th</sup>, 2023.</p>	
54	No Change May 24, 2023	Land Development Code Amendments <b>COUNCIL ACTION ITEM on July 12, 2023</b>	<p>The Planning Division Staff and Planning Commission has held 20 work sessions to update the Land Development Code Ordinance since October 2021, with 2 of those work sessions held jointly with the City Council. The first public hearing is scheduled before the Planning Commission on June 7, 2023, and City Council public hearings are scheduled for July 5<sup>th</sup> and August 2<sup>nd</sup>, 2023.</p> <p>Proposed Code amendments include:</p> <ul style="list-style-type: none"> <li>• Housing Production Strategy Action Items(2021).</li> <li>• Urban Forestry Amendments (street trees)</li> <li>• New standards for Bed and Breakfast Inns (aka Short-Term Rentals).</li> <li>• Amendments to the uses permitted within the La Grande Business and Technology Park.</li> <li>• Allowing small-scale manufacturing uses within the City's commercial zones.</li> <li>• New standards for allowing mobile food vendors and mobile food courts.</li> <li>• Revising parking requirement for Eastern Oregon University</li> <li>• Private road design standards &amp; enforcement.</li> <li>• Revising and clarifying the review criteria for conditional use permitting.</li> </ul> <p>Misc. other minor housekeeping amendments</p>	Planning
55	No Change February 1, 2023	2019 Sign Code Amendments <b>FUTURE COUNCIL ACTION ITEM</b>	Initially, Planning Department Staff hoped to bundle sign code amendments with updates to the 2018 Land Development Code. Unfortunately, due to the complexity of modifying the sign code, it was not possible to bundle these together. These amendments were put on hold in 2019 due to a combination of	Planning

Item	Date of Change in Status	Item	Comments	Department
			reasons, such as limited Staff resources for preparing a new sign code and the need for professional assistance (possibly a consultant and a fair amount of assistance from the City attorney). Efforts were further delayed during the COVID-19 period where engaging with the public and holding public meetings were challenging; and the City shifted its priority and focus on housing related Code amendments to address new State law requirements that provided in HB 2001. With the LDC Code amendments coming to conclusion and planned for adoption this year, Staff is hoping to allocate more time towards advancing this sign code project this coming Fall/Winter 2023-2024. However, if it is determined that a consultant will be needed to assist in this project, Staff may bring this to the Council for discussion as it will then require additional budget resources to move forward.	
56	No Change May 24, 2023	Economic Opportunity Analysis <b>FUTURE COUNCIL ACTION ITEM</b>	<p>In early 2022, City staff identified and expressed to the City Council that the City has a significant shortage commercial and light industrial lands for new development, which is creating challenges for the City's economic development efforts. As a result, the City committed funds in the Fiscal Year 2022-2023 budget to hire a consultant to conduct an Economic Opportunities Analysis (EOA), which includes inventorying the City's existing commercial and industrial lands and forecasts the City's 20-year future need for commercial and industrial lands.</p> <p>The City hired Points Consulting, from Moscow, Idaho to conduct the EOA. We are roughly halfway through the project and have complete the existing commercial and industrial lands inventory, and are now working on estimating our future 20-year land needs.</p> <p>This project is schedule to be completed by late June or early July, with a work session scheduled before the City Council on July 24, 2023, to present the result of the EOA.</p>	Planning/Economic Development
57	No Change April 20, 2023	Floodplain Re-Mapping <b>FUTURE COUNCIL ACTION ITEM</b>	<p>The City of La Grande and Union County are jointly working to update the FEMA floodplain map within the City of La Grande and portions of Union County that lie West of I-84 (truck stop &amp; vicinity).</p> <p>Anderson Perry and the Army Corp of Engineers (USACE) have completed the computer modeling and is submitting a Conditional Letter of Map Revisions (CLOMR) to FEMA</p> <p>This project has included the following public meeting and outreach:</p> <ul style="list-style-type: none"> <li>A work session with the council was held on October 21, 2019, to review the findings of the model and map revisions.</li> <li>The Union County Board of Commissioner met on</li> </ul>	Planning/Public Works

Item	Date of Change in Status	Item	Comments	Department
			<p>December 2, 2020, and voted 2:1 to support and partner with the City on the floodplain remapping efforts.</p> <ul style="list-style-type: none"> <li>On May 24, 2021, a Work Session was held before the City Council. Anderson-Perry &amp; Assoc. provided a presentation on the floodplain remapping, followed by Q&amp;A.</li> <li>On June 14, 2021, during a Special Session of the City Council, the Council heard public testimony from affected property owners and voted to approve the submittal to FEMA for the floodplain remapping.</li> <li>In April 2022, Anderson-Perry completed all the necessary element for the City and County FEMA map amendments and submitted an application to FEMA.</li> <li>In June 2022, FEMA responded to confirm that they are in receipt of the City's application, but advised that additional data was needed to continue reviewing the City's request.</li> <li>In early September 2022, Anderson-Perry submitted the additional data requested to FEMA.</li> <li>FEMA recently responded and requested additional information and engineering certification on hydrology elements, which Anderson-Perry is in the process of providing. Once this new information is provided to FEMA the will have an additional 90-days to review the City's submission and to respond to the City with the next steps to move forward. This process is continuing to move forward.</li> </ul>	
58	New Item June 22, 2023	Lawsuit Against FEMA Biological Opinion & Mandated Floodplain Code Changes FUTURE COUNCIL ACTION ITEM	<p>This is a topic that was previously on the Monthly Report, but was removed due to no progress or no new information for several years.</p> <p>In 2009, the Portland Audubon Society filed a lawsuit against FEMA for not adequately protecting endangered aquatic species through its floodplain management program within Oregon watersheds.</p> <p>In 2010, a settlement was reached, which led to engaging the National Marine Fisheries Service (NMFS) and preparing a Biological Assessment and identification of critical habitat.</p> <p>In 2016, a Biological Opinion was written with the purpose to "avoid jeopardy", aka protecting listed endangered species and their habitat. From 2016, there were a number of delays or behind the scenes tasks in this lawsuit settlement that resulted in no new information being presented, until now. As a result, this topic was removed from this Monthly Report and is now being brought back as progress is being made and new information is becoming available.</p> <p>Ultimately, when the FEMA lawsuit is finalized, with</p>	Planning

Item	Date of Change in Status	Item	Comments	Department									
			<p>new rules and guidance accepted by the Court for the protecting listed endangered species and their habitat, all cities and counties within Oregon will be required to update their floodplain codes and management practices of the floodplain.</p> <p>As of this time, the following requirement are being considered. (Note: This is a summary).</p> <p>All development within the floodplain, <u>within 170 feet of a riparian area (creek/river)</u>, will be subject to the following:</p> <ol style="list-style-type: none"><li>1. Prohibit partitions and subdivision that create new lots within a floodplain, unless the affected lots have sufficient buildable area outside of the regulated floodplain (100-year).</li><li>2. Have avoidance measures to steer development away from floodplain areas by one or more of the following:<ol style="list-style-type: none"><li>a. Option 1: For properties include buildable area not in the floodplain, only allow development within those non-floodplain areas and prohibit all development within floodplain.</li><li>b. Option 2: Prohibit development that includes any % of fill/rise in the floodplain; &amp; include limits on % of impervious surface and require mitigation measures.</li><li>c. Option 3: Prohibit any new development within 10-year floodplain. (Note - this is the most restrictive)</li></ol></li><li>3. Create a vegetative buffer/setback/corridor for all aquatic features in the floodplain.</li><li>4. Structurally elevate new structures (no fill) within the floodplain, and mitigate impacts to flood storage (no change permitted).</li><li>5. Implement new stormwater control policies and programs (e.g. non-structural approaches to storm water management).</li><li>6. Mitigation of all remaining floodplain impacts (mitigation must be equal to or greater than adverse impact created).</li></ol> <p>Again, once the FEMA lawsuit is finalized and the above rules are adopted, the City of La Grande will be required to update, repeal and replace its floodplain regulations in Land Development Code, Article 3.12. This Article will likely be fully replaced with a new State Model Code that complies with FEMA requirements.</p>										
59	Updated June 26, 2023	<u>Statistics:</u> Operations Division -	<table><tr><th>TYPE OF ACTIVITY</th><th>MAY 23</th><th>YTD</th></tr><tr><td>Priority 911 calls for service:</td><td>102</td><td>373</td></tr><tr><td>All other calls for service:</td><td>976</td><td>4,357</td></tr></table>	TYPE OF ACTIVITY	MAY 23	YTD	Priority 911 calls for service:	102	373	All other calls for service:	976	4,357	Police
TYPE OF ACTIVITY	MAY 23	YTD											
Priority 911 calls for service:	102	373											
All other calls for service:	976	4,357											

Item	Date of Change in Status	Item	Comments			Department																		
			Total calls for service:	1,078	4,730																			
			Case Numbers:	128	516																			
			Traffic Stops:	87	443																			
60	No Change April 11, 2023	<u>Statistics:</u> Investigations Section -  <i>Abuse cases are mostly DHS referred cases. All referrals do not require additional or further investigation.</i>  <i>Monthly cases reported are new cases only.</i>  <i>*Updated data from April and May 2023 are unavailable at the time of this report</i>	<table><tr><th>TYPE OF CASE</th><th>MAR 23</th><th>YTD</th></tr><tr><td>Child Abuse: ▪ Physical Abuse: 5 ▪ Sexual Abuse: 8 ▪ Neglect: 24 ▪ Domestic Violence: 5 ▪ Other: 0</td><td>42</td><td>108</td></tr><tr><td>Elder Abuse: ▪ Physical Abuse: 0 ▪ Sexual Abuse: 0 ▪ Neglect: 0</td><td>0</td><td>0</td></tr><tr><td>Domestic Violence / SART: ▪ Sexual Assault: 2 ▪ SART: 0 (Sexual Assault Response Team) ▪ Other: 0</td><td>2</td><td>4</td></tr><tr><td>Death Investigations: ▪ Unattended: 0 ▪ Suicide: 0 ▪ Homicide: 0</td><td>1</td><td>2</td></tr><tr><td>Miscellaneous: ▪ Assault: 0 ▪ Federal Firearms Check: 6 ▪ Background: 0 ▪ Other: 2</td><td>8</td><td>10</td></tr></table>	TYPE OF CASE	MAR 23	YTD	Child Abuse: ▪ Physical Abuse: 5 ▪ Sexual Abuse: 8 ▪ Neglect: 24 ▪ Domestic Violence: 5 ▪ Other: 0	42	108	Elder Abuse: ▪ Physical Abuse: 0 ▪ Sexual Abuse: 0 ▪ Neglect: 0	0	0	Domestic Violence / SART: ▪ Sexual Assault: 2 ▪ SART: 0 (Sexual Assault Response Team) ▪ Other: 0	2	4	Death Investigations: ▪ Unattended: 0 ▪ Suicide: 0 ▪ Homicide: 0	1	2	Miscellaneous: ▪ Assault: 0 ▪ Federal Firearms Check: 6 ▪ Background: 0 ▪ Other: 2	8	10			Police
TYPE OF CASE	MAR 23	YTD																						
Child Abuse: ▪ Physical Abuse: 5 ▪ Sexual Abuse: 8 ▪ Neglect: 24 ▪ Domestic Violence: 5 ▪ Other: 0	42	108																						
Elder Abuse: ▪ Physical Abuse: 0 ▪ Sexual Abuse: 0 ▪ Neglect: 0	0	0																						
Domestic Violence / SART: ▪ Sexual Assault: 2 ▪ SART: 0 (Sexual Assault Response Team) ▪ Other: 0	2	4																						
Death Investigations: ▪ Unattended: 0 ▪ Suicide: 0 ▪ Homicide: 0	1	2																						
Miscellaneous: ▪ Assault: 0 ▪ Federal Firearms Check: 6 ▪ Background: 0 ▪ Other: 2	8	10																						
61	Updated June 26, 2023	<u>Statistics:</u> Communications Division -	<table><tr><th>TYPE OF ACTIVITY</th><th>MAY 23</th><th>YTD</th></tr><tr><td>Priority 911 calls for service:</td><td>538</td><td>2,307</td></tr><tr><td>All other calls for service:</td><td>2,437</td><td>10,752</td></tr><tr><td>Traffic (air-time):</td><td>169</td><td>804</td></tr><tr><td>Case reports handled: (LGPD / UCSO)</td><td>196</td><td>837</td></tr><tr><td>Records requests processed:</td><td>79</td><td>454</td></tr></table>	TYPE OF ACTIVITY	MAY 23	YTD	Priority 911 calls for service:	538	2,307	All other calls for service:	2,437	10,752	Traffic (air-time):	169	804	Case reports handled: (LGPD / UCSO)	196	837	Records requests processed:	79	454			Police
TYPE OF ACTIVITY	MAY 23	YTD																						
Priority 911 calls for service:	538	2,307																						
All other calls for service:	2,437	10,752																						
Traffic (air-time):	169	804																						
Case reports handled: (LGPD / UCSO)	196	837																						
Records requests processed:	79	454																						
62	No Change May 25, 2023	<u>Statistics:</u> UCR State Crime Data - (Uniform Crime Report)  <i>Union County data -</i>  <i>This is the most recent data available from the State. The State historically lags behind on reports.</i>	<table><tr><th>TYPE OF CRIME</th><th>APR 23</th><th>YTD</th></tr><tr><td>Crimes Against Persons - (Assault, Robbery, Sex Crimes)</td><td>16</td><td>57</td></tr><tr><td>Crimes Against Property - (Burglary, Vehicle Theft, NSF/Acct. Closed)</td><td>57</td><td>258</td></tr><tr><td>Crimes Against Society - (Drug laws, DUII, Liquor Laws, Disorderly Conduct)</td><td>31</td><td>99</td></tr><tr><td>Traffic Crimes - (DWS, Hit &amp; Run, Elude, Reckless Driving)</td><td>0</td><td>4</td></tr></table>	TYPE OF CRIME	APR 23	YTD	Crimes Against Persons - (Assault, Robbery, Sex Crimes)	16	57	Crimes Against Property - (Burglary, Vehicle Theft, NSF/Acct. Closed)	57	258	Crimes Against Society - (Drug laws, DUII, Liquor Laws, Disorderly Conduct)	31	99	Traffic Crimes - (DWS, Hit & Run, Elude, Reckless Driving)	0	4			Police			
TYPE OF CRIME	APR 23	YTD																						
Crimes Against Persons - (Assault, Robbery, Sex Crimes)	16	57																						
Crimes Against Property - (Burglary, Vehicle Theft, NSF/Acct. Closed)	57	258																						
Crimes Against Society - (Drug laws, DUII, Liquor Laws, Disorderly Conduct)	31	99																						
Traffic Crimes - (DWS, Hit & Run, Elude, Reckless Driving)	0	4																						
63	No Change May 25, 2023	<u>Statistics:</u> UCR State Crime Data - (Uniform Crime Report)  <i>State of Oregon data -</i>  <i>This is the most recent data available from the State. The State</i>	<table><tr><th>TYPE OF CRIME</th><th>APR 23</th><th>YTD</th></tr><tr><td>Crimes Against Persons - (Assault, Robbery, Sex Crimes)</td><td>1,165</td><td>9,248</td></tr><tr><td>Crimes Against Property - (Burglary, Vehicle Theft, NSF/Acct. Closed)</td><td>5,169</td><td>44,149</td></tr><tr><td>Crimes Against Society -</td><td>2,632</td><td>17,860</td></tr></table>	TYPE OF CRIME	APR 23	YTD	Crimes Against Persons - (Assault, Robbery, Sex Crimes)	1,165	9,248	Crimes Against Property - (Burglary, Vehicle Theft, NSF/Acct. Closed)	5,169	44,149	Crimes Against Society -	2,632	17,860			Police						
TYPE OF CRIME	APR 23	YTD																						
Crimes Against Persons - (Assault, Robbery, Sex Crimes)	1,165	9,248																						
Crimes Against Property - (Burglary, Vehicle Theft, NSF/Acct. Closed)	5,169	44,149																						
Crimes Against Society -	2,632	17,860																						



Item	Date of Change in Status	Item	Comments	Department
		<i>historically lags behind on reports.</i>	<div>(Drug laws, DUII, Liquor Laws, Disorderly Conduct)</div> <div>Traffic Crimes - (DWS, Hit &amp; Run, Elude, Reckless Driving)</div> <div>412</div> <div>2,841</div>	
64	Updated June 26, 2023	Training	<p><b>Operations Division:</b></p> <ul style="list-style-type: none"> <li>All Officers participated in Emergency Vehicle Operations - skills update training</li> <li>The Chief and Lieutenant participated in a Wildfire Simulation Exercise</li> <li>One officer participated in training titled, "Cyber bullying"</li> <li>One officer participated in Intoxilyzer 8000 recertification training</li> <li>Members of the NEO Regional SWAT Team participated in monthly training</li> </ul> <p><b>Communications Division:</b></p> <ul style="list-style-type: none"> <li>The Communications Manager participated in a Wildfire Simulation Exercise</li> <li>Two Dispatchers participated in First Aid / CPR recertification training</li> <li>Members of the NEO Regional SWAT Team participated in monthly training</li> </ul>	Police
65	Updated June 26, 2023	Staffing	<p><b>Operations Division:</b></p> <ul style="list-style-type: none"> <li>A final offer of employment, with a July starting date, has been extended to a candidate to fill the one police officer vacancy we currently have.</li> <li>Our Administrative Assistant, a 20-year employee, has announced that she will be retiring in November.</li> </ul> <p><b>Communications Division:</b></p> <ul style="list-style-type: none"> <li>Fully staffed at this time.</li> <li>Two dispatcher supervisors have announced they intend to retire in July 2023.</li> <li>We are currently taking applications for the position of dispatcher in anticipation of the upcoming vacancies created by the announced retirements. We conducted testing of candidates on June 22, in an effort to create a hiring list for the coming vacancies.</li> <li>Our secretary, a longtime employee, who handles all of our public records requests, has announced that she will be retiring in November.</li> </ul>	Police
66	Completed May 25, 2023	Drug Take Back Results	On April 22 <sup>nd</sup> we held our Spring Drug Take Back event in the Safeway parking lot. 30 lbs. of drugs were received and will be safely disposed of. During 2022, we collected a total of 340 lbs. of drugs through the Spring and Fall Drug Take Back events and the drugs received in the drug drop box in the PD lobby. Since LGPD began our drug take back efforts in 2013, we have taken in and safely disposed of 1,964 lbs. of unwanted, unneeded, and/or expired drugs.	Police
67	Completed June 26, 2023	Law Enforcement Memorial Ceremony	We hosted a Law Enforcement Memorial Ceremony in front of the police department on May 15, which is the day recognized as National Police Memorial Day. During the event we remembered the four law	Police



Item	Date of Change in Status	Item	Comments	Department
			<p>enforcement officers who have lost their lives while in the line of duty in La Grande and Union County. The names are:</p> <ul style="list-style-type: none"> <li>▪ Trooper Amos Helms / EOW: 12-30-1931 Oregon State Police</li> <li>▪ Deputy Michael Cheney / EOW: 11-05-1980 Union County Sheriff's Office</li> <li>▪ Deputy Raymond Williams / EOW: 11-05-1980 Union County Sheriff's Office</li> <li>▪ Corporal Gary Byassee / EOW: 05-23-1982 La Grande Police Department</li> </ul>	
68	No Change August 22, 2022	Water and Sewer Ordinance Review <b>FUTURE COUNCIL ACTION ITEM</b>	Staff is working with Anderson Perry to develop a capital improvement plan for water and wastewater. This is the first step in looking at adopting system development charges (SDCs).	Public Works
69	No Change March 24, 2023	Water System Water Management and Conservation Plan (WMCP)	Copy of the report to be reviewed by Island City and submission to the State anticipated this month.	Public Works
70	No Change February 27, 2023	Public Works Management Structure	Staff is working with the City Manager to establish a Public Works management structure to better align positions with future needs.	Public Works
71	No Change May 25, 2023	Sidewalk Repair Enforcement Letters – Sidewalk LID Program <b>FUTURE COUNCIL ACTION ITEM</b>	Sidewalk LID for the 2022 calendar year has been closed out and a new sidewalk LID for 2023 has been opened.	Public Works
72	No Change October 27, 2022	Implementation of Geographic Information Systems (GIS) at Public Works	Staff met with AP (GIS consultant) to begin work on a few projects. The system will be used to track water tap inventory (2023 requirement) and begin to document sewer issues to monitor any possible patterns.	Public Works
73	No Change October 27, 2022	Water Meter Reading System	Completion of this project is the crew's main objective and they hope to have it completed before winter.	Public Works
74	No Change April 24, 2023	Sanitary Sewer Manhole Maintenance	This project will resume after the construction/paving season.	Public Works
75	Updated June 26, 2023	Wastewater Treatment Plant Blower Header Pipe	Crews are completing excavation for the final connection from the blower building to the header pipe. Work is anticipated to be completed in early July.	Public Works
76	No Change February 25, 2022	Water Main Replacement – Riverside Park Beneath Grande Ronde River	Plan design has been completed and will be forwarded to contractors for cost estimates.	Public Works
77	Updated June 26, 2023	Air Quality Monitoring Project	Staff visited the site to observe construction of air quality monitoring stations and get trained on unit installation. Took delivery of first station to be installed in July.	Public Works
78	No Change May 26, 2023	Brock Family Trust Subdivision Between 16 <sup>th</sup> and 18 <sup>th</sup> Streets	City crews will install water and sewer mains and services. Materials lists are being prepared.	Public Works
79	Updated June 26, 2023	Second Street 18-Inch Mainline Replacement	Water main and services passed bac-T tests and main is back online.	Public Works
80	Updated June 26, 2023	Second Street Roadway Reconstruction	Excavation is complete and the contractors will now take over.	Public Works
81	No Change	Service Inspections on 12 <sup>th</sup>	Replacement services have been identified. Work will	Public Works

Item	Date of Change in Status	Item	Comments	Department																								
	February 27, 2023	Street & 16 <sup>th</sup> Street	begin as soon as weather breaks.																									
82	New Item June 26, 2023	Island City Well Leak	The 18” steel supply line at Island City Well developed a leak. Parts were special ordered and repair was completed on June 19-20.	Public Works																								
83	New Item June 26, 2023	Training Hydrant Replacement	The training hydrant at the Fire Department will be replaced on June 29.	Public Works																								
84	No Change March 24, 2023	18 <sup>th</sup> Street (Gekeler Slough) Bridge Replacement	Crews completed cleanup of the ditch between 16 <sup>th</sup> and 18 <sup>th</sup> Streets to help prepare for project.	Public Works																								
85	No Change August 22, 2022	Televised Sewer Inspections	Crews have finished area 2 and are moving on to inspect area 6.	Public Works																								
86	No Change February 27, 2023	ARPA: Roadway Paving Funding	Staff is working on contract documents to have targeted streets ground by a contractor. The streets will then be inlaid by City crews. Staff is also working with the County to chip seal Gekeler and 16 <sup>th</sup> in July 2023.	Public Works																								
87	No Change December 29, 2022	Street & Storm Water System Development Charges FUTURE COUNCIL ACTION ITEM	Staff is preparing capital improvement lists to be forwarded to a consultant to develop proposed costs associated with new fees. This will be done concurrently with water and sewer system development charges for review by Council.	Public Works																								
88	Updated June 26, 2023	B Avenue Mainline	Crews have completed rehab of sewer collection system from top of hill down to the Ridge Subdivision. Paving will occur sometime in July.	Public Works																								
89	Updated June 26, 2023	Gekeler Lane Chip Seal	Chip seal was scheduled for June 29; however, the spreader broke down so paving will be pushed back into July.	Public Works																								
90	Updated June 26, 2023	Public Works Statistics	<table><tr><td></td><td>May 23</td><td>Fiscal YTD</td></tr><tr><td>Sewer taps installed</td><td>2</td><td>16</td></tr><tr><td>Water taps installed</td><td>3</td><td>16</td></tr><tr><td>Water leaks repaired</td><td>4</td><td>18</td></tr><tr><td>Water meters installed</td><td>0</td><td>30</td></tr><tr><td>Square feet of street paved</td><td>0</td><td>505,052</td></tr><tr><td>Water produced (MG)</td><td>67.72</td><td>756.78</td></tr><tr><td>WWTP flows (MG)</td><td>60.76</td><td>613.54</td></tr></table>		May 23	Fiscal YTD	Sewer taps installed	2	16	Water taps installed	3	16	Water leaks repaired	4	18	Water meters installed	0	30	Square feet of street paved	0	505,052	Water produced (MG)	67.72	756.78	WWTP flows (MG)	60.76	613.54	Public Works
	May 23	Fiscal YTD																										
Sewer taps installed	2	16																										
Water taps installed	3	16																										
Water leaks repaired	4	18																										
Water meters installed	0	30																										
Square feet of street paved	0	505,052																										
Water produced (MG)	67.72	756.78																										
WWTP flows (MG)	60.76	613.54																										
91	No Change March 24, 2023	WWTP SCADA System Upgrade	Contract has been awarded and executed with All Phase Electrical. Parts are on order and panels are being constructed. Timeline will be identified when supply chain timeline is verified.	Public Works																								
92	Updated June 26, 2023	WWTP Headworks Project	Held pre-construction meeting with contractor. Parts are on order and project will kick off when they arrive.	Public Works																								
93	Updated June 26, 2023	City of La Grande Hazard Mitigation Plan FUTURE COUNCIL ACTION ITEM	Kick off meeting with community partners was held on June 14. Process will take roughly 9 months and result in a FEMA-approved plan.	Public Works																								
94	No Change May 25, 2023	STBG Roadway Projects	Funding request has been completed and funds for the project received. Roadways to be improved have been identified and will be disclosed following approval of the budget at the June General Session.	Public Works																								
95	No Change May 25, 2023	Snow Removal Plan	Work Session was held on April 24 where updates and modifications to the plan were presented. Staff is now working to integrate those changes into the document.	Public Works																								

Item	Date of Change in Status	Item	Comments	Department
96	Updated June 26, 2023	Community Pathways Grant	The virtual open house was held from June 8-June 25. Staff attended events to hand out flyers and advertised the event on social media. Comments will be compiled and the committee will begin work on a pathway design.	Public Works
97	New Item June 26, 2023	Water Service Inspections	All streets to be overlaid are having water services inspected and replaced as needed.	Public Works
98	New Item June 26, 2023	Highway 30 Well Repair	The heat sync fan has failed at the Highway 30 well. A new fan cluster has been ordered.	Public Works

## Grant Status Report

List of grants applied for which are larger than \$3,000

Item	Date of Change in Status	Grant Name and Description	Date Submitted	Total Project Cost	Grant Amount	Match Amount	Current Status	Source of Funding	Department
1	No Change May 22, 2023	ROI Grant C2021615 Ecosystem Mapping	July 2021	\$60,000	\$94,000	\$34,000	<ul style="list-style-type: none"> <li>ROI Grant Entrepreneur Ecosystem</li> <li>First payment of \$30,000 received Jan 28</li> <li>EOU intern and staff have been interviewing local entrepreneurs and are now wrapping up interview findings.</li> <li>The work outlined above with the EOU Ag Entrepreneur Program Feasibility Study was a result of this outreach.</li> </ul>	Business Oregon / ROI	Eco Dev
2	Updated June 22, 2023	OSFM Capacity Grant request. 3-year assistance for 2 Firefighter positions	November 30, 2022	\$897,257	\$664,423	\$232,834	May 4, 2023 – Received partial award of \$332,216 to fund 1 Firefighter position for 3 years. Award accepted, funds received.	Oregon State Fire Marshal Office	Fire
3	Updated, June 22, 2023	OSFM Wildland season staffing grant	May 5, 2023	\$15,950	\$15,950	N/A	Funds received	Oregon State Fire Marshal	Fire
4	No Change January 20, 2023	State Library of Oregon 2023 Ready to Read Grant	December 9, 2023	\$5,029	\$5,029	N/A	Annual grant for Oregon libraries to fund summer reading programs. Received December 9, 2022	State Library of Oregon	Library
5	No Change May 23, 2022	Oregon State Parks Recreational Trails Program	June 14, 2021	\$110,342	75,070	Cash and in-kind labor	Approved.	Federal dollars thru State Parks	Parks & Recreation Public Works
6	No Change November 18, 2022	Safe Route To School Non-Infrastructure	September 2022	\$131,067	\$100,000	\$31,067 in-kind benefits and PTO	Approved	Federal dollars thru State Parks	Parks & Recreation Public Works
7	No Change June 24, 2022	Public Art Installation outside Library (Arts Commission)	April 2022	\$50,000	\$20,000	\$30,000 in other grants	Approved	Wildhorse Foundation	Parks & Recreation
8	No Change May 16, 2023	Oregon State Parks Local Government	May 5, 2023	\$180,685	\$75,000	\$105,685	Pending	Oregon State Parks	Parks & Recreation

		Grant – Pump Track							
9	No Change February 21, 2023	OCT Arbor Day Boost Grant	January 18, 2023	\$1,010.00	\$395.35	\$1,010.00	Application approved	Oregon Community Trees	Parks & Recreation
10	Updated June 26, 2023	Project Refinement Grant	March 2021	\$150,000	\$134,595	Cash or in kind labor	Virtual town hall held in June; committee now working on design	ODOT	Public Works