



CITY of LA GRANDE

THE HUB OF NORTHEASTERN OREGON

MONTHLY REPORT June 2022 City Manager's Top Priorities for 2022

Item No.	Date of Change in Status	Item	Comments	Lead Department
1	Updated June 15, 2022	American Rescue Plan Act (ARPA) Funding: Develop a recommended list of potential uses and or projects for the City's ARPA funds to maximize the use of the funds for City Council consideration.	The City Council conducted a Work Session which was open to the public to continue discussing potential projects and how to engage the public in the process. The City has \$3,022,172 in available ARPA funds. During the Work Session, the City Council and Department Directors reviewed 17 potential projects for funding. In an exercise designed to help prioritize the projects, each Councilor allocated \$3 million and each Director allocated \$1 million to the list. The top ranked projects included three street projects; providing water and sewer infrastructure to promote new housing growth; purchasing a wildland fire engine; and land acquisition for a potential new police station. No decisions were made and the City Council will be continuing with additional outreach prior to making final funding decisions.	City Manager
2	No Change April 22, 2022	Street and Road Infrastructure: Develop recommendations for a long-term strategy to address the condition of the infrastructure to include potential funding options for City Council consideration with the intent of implementing the strategy upon approval.	A work session with the La Grande City Council was held on April 18 to discuss recommendations from the Parking, Traffic Safety and Street Maintenance Advisory Commission. Strategies were identified for Staff to move forward with.	Public Works
3	No Change February 11, 2022	Housing: Implement the Comprehensive Housing Production Strategy (HPS) as adopted by the City Council.	See updates under Planning below.	Planning
4	No Change February 11, 2022	Economic Development: Continue to implement the Urban Renewal Plan and economic development strategy as approved by the City Council/Urban Renewal Agency.	See updates under Economic Development below.	Economic Development
5	No Change April 27, 2022	Staffing: Take necessary actions to address critical staffing issues including, but not limited to, hard to fill positions and succession planning for key	See updates under Human Resources below related to compensation studies and Pay Equity Act efforts.	City Manager

Item No.	Date of Change in Status	Item	Comments	Lead Department
		positions.		
6	Updated June 2, 2022	Fiscal management: Continue to manage the City's finances within limited resources to provide highest possible level of service to the City of La Grande.	The 2022-2023 Proposed Budgets for the Urban Renewal Agency and the City were approved by the Budget Committee and adopted on June 1, 2022, by the Agency and City Council respectively.	City Manager
7	No Change January 26, 2022	General Fund Capital Improvements: Identify funding sources and strategy to address major capital needs.	Union County solicited proposals for a consultant to help explore a joint public safety facility. The City of La Grande has been participating in the discussions regarding the facility and the City's needs.	City Manager
8	No Change February 11, 2022	FEMA Maps and Land Use Code Amendments: Complete the submittal to FEMA requesting the City's Floodplain Maps be updated and respond to any requirements as needed throughout the process. Complete the revisions and adoption of the City's Land Use Codes as necessary.	See updates under Planning below.	Planning
9	No Change February 16, 2022	Wildland Urban Interface: In concert with Union County and other agencies, take actions to assure La Grande is prepared in the event of a wildfire or other natural disaster, such as the ones that devastated other communities in Oregon in 2020.	The department has posted numerous wildland safety messages on Department Facebook page. Development of a flyer with Fire safety information was developed sent out in June water bills.	Fire Department

CITY of LA GRANDE
PROPOSED
Council Sessions, Significant Deadlines, and Events Schedule
As of June 30, 2022

Unless otherwise noted, all meetings begin at 6:00 p.m.
The meeting dates listed here are place holders; meeting dates and topics are subject to change.

2022

Monday, July 4

HOLIDAY

Wednesday, July 6

REGULAR SESSION

Wednesday, July 13

SPECIAL SESSION:
Agency/URAC Joint Call
for Projects Mtg.

Wednesday, August 3

REGULAR SESSION

Monday, August 8

JOINT WORK SESSION:
Planning Commission
and City Council to
discuss potential
moratorium on new
BnB's and other short-
term rentals

Monday, August 22

**TENTATIVE WORK
SESSION: Union
County Fairgrounds –
Water and Sewer**

Monday, September 5

HOLIDAY

Wednesday, September 7

REGULAR SESSION

Monday, September 19

**TENTATIVE WORK
SESSION: Long Term
Urban Renewal Agency
Plan**

Monday, September 26

**TENTATIVE WORK
SESSION: TBD**

Wednesday, October 5

REGULAR SESSION
(Include: Economic
Development Strategy Update)

Monday, October 24

**TENTATIVE WORK
SESSION: TBD**

June 2022

3

La Grande Staff Report Blue=New and Updated; Red=Completed; Black=No Change

Wednesday, November 2

REGULAR SESSION

Friday, November 11

HOLIDAY

Monday, November 14

TENTATIVE WORK
SESSION: TBD

Thursday & Friday, November 24 & 25

HOLIDAY

Wednesday, December 7

REGULAR SESSION

Wednesday, December 14 - HOLIDAY OPEN HOUSE (4:30 – 6:00) - Tentative

Monday, December 26

(Observed) HOLIDAY

2023

Monday, January 2

(Observed) HOLIDAY

*Work Session topics with dates to be determined: ARPA Funding; Land Use Code Amendments; Housing Production Strategies.
Unless Otherwise Noted All Sessions of the Council Begin at 6:00 p.m., Meeting Dates Subject to Change; Please call 541-962-
1309 to confirm*

Item	Date of Change in Status	Item	Comments	Department								
1	Updated June 20, 2022	All Building Permits May 2022	<u>May 2022</u>				Building					
			<u>Permit Type</u>	<u>Permits</u>	<u>Permit Fees</u>	<u>Plan Review Fees</u>						
			City of LG Building:	13	\$7,218.00	\$3,867.12						
			UC Building:	14	\$12,840.00	\$7,463.30						
			City of LG MFH	0	\$0							
			UC MFH	1	\$450.00							
			City of LG Mechanical	18	\$2,804.00							
			UC Mechanical	10	\$950.50							
			City of LG Plumbing	5	\$715.50							
			UC Plumbing	11	\$1,975.50							
			City of LG Electrical	16	\$3,032.50							
			UC Electrical	20	\$2,095.75							
			City of LG Demolition	0	\$0							
			UC Demolition	0	\$0							
			AG Exempt permits	7								
			TOTALS:	115	\$3,281.75	\$11,330.42						
			Fiscal Year Running Totals:	1106	\$437,800.17	\$160,498.07						
			2	Updated June 20, 2022	Housing Permits May 2022	New Housing Building Permits				Building		
						City of La Grande						
						Type of Structure		Total Number of				
									Buildings		Housing Units	
Single Family Dwelling – Detached & Attached		0				0						
Accessory Dwelling Units		0				0						
Duplex Units		0				0						
Manufactured Homes		0				0						
Comm. Apartments		0				0						
TOTAL DWELLING UNITS		0				0						
Union County												
Type of Structure		Total Number of										
		Buildings				Dwelling Units						
Single Family Dwelling – Detached & Attached		1				1						
Accessory Dwelling Units		0				0						
Duplex Units		0				0						
Manufactured Homes		1				1						
Comm. Apartments		0				0						

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			<table><tr><td>TOTAL DWELLING UNITS</td><td></td><td>2</td><td>2</td></tr><tr><td colspan="4">Fiscal Year to Date – City of La Grande</td></tr><tr><td>Type of Structure</td><td></td><td colspan="2">Total Number of</td></tr><tr><td></td><td></td><td>Buildings</td><td>Dwelling Units</td></tr><tr><td>Single Family Dwelling – Detached & Attached</td><td></td><td>12</td><td>12</td></tr><tr><td>Accessory Dwelling Units</td><td></td><td>2</td><td>4</td></tr><tr><td>Duplex Units</td><td></td><td>2</td><td>5</td></tr><tr><td>Manufactured Homes</td><td></td><td>1</td><td>1</td></tr><tr><td>Comm. Apartments</td><td></td><td>0</td><td>3</td></tr><tr><td>TOTAL DWELLING UNITS</td><td></td><td>17</td><td>25</td></tr><tr><td colspan="4">Fiscal Year to Date – Union County</td></tr><tr><td>Type of Structure</td><td></td><td colspan="2">Total Number of</td></tr><tr><td></td><td></td><td>Buildings</td><td>Dwelling Units</td></tr><tr><td>Single Family Dwelling – Detached & Attached</td><td></td><td>19</td><td>19</td></tr><tr><td>Accessory Dwelling Units</td><td></td><td>0</td><td>0</td></tr><tr><td>Duplex Units</td><td></td><td>0</td><td>0</td></tr><tr><td>Manufactured Homes</td><td></td><td>6</td><td>9</td></tr><tr><td>Comm. Apartments</td><td></td><td>0</td><td>0</td></tr><tr><td>TOTAL DWELLING UNITS</td><td></td><td>25</td><td>25</td></tr></table>	TOTAL DWELLING UNITS		2	2	Fiscal Year to Date – City of La Grande				Type of Structure		Total Number of				Buildings	Dwelling Units	Single Family Dwelling – Detached & Attached		12	12	Accessory Dwelling Units		2	4	Duplex Units		2	5	Manufactured Homes		1	1	Comm. Apartments		0	3	TOTAL DWELLING UNITS		17	25	Fiscal Year to Date – Union County				Type of Structure		Total Number of				Buildings	Dwelling Units	Single Family Dwelling – Detached & Attached		19	19	Accessory Dwelling Units		0	0	Duplex Units		0	0	Manufactured Homes		6	9	Comm. Apartments		0	0	TOTAL DWELLING UNITS		25	25	
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3	No Change April 27, 2022	Avista Franchise Agreement Renewal	The current Franchise Agreement with Avista will expire on February 15, 2023. The City Manager has received an initial draft agreement from Avista and is in the process of reviewing the language. The City plans to use the same attorney who worked on the current agreement for legal advice again.	City Manager																																																																												
4	No Change March 29, 2022	Max Square/Homelessness	Staff has reached out to other organizations in La Grande and Union County involved in mental health and housing related issues and is participating in some of the recurring meetings of these groups.	City Manager																																																																												
5	No Change March 26, 2021	B2H	The Administrative Law Judge denied the requests to compel the City to provide documents and answer questions which has initially be submitted to the City as informal requests for information in conjunction with the contested case regarding the B2H project. In consultation with the City Attorney, the City’s response had been that the requested information could not be provided in the timeframe submitted and that absent a requirement from the Administrative Law Judge, the requests would be subject to the public records request process including payment of fees to provide the records.	City Manager																																																																												
6	No Change February 28, 2022	Market Place Family Foods Agreement Amendment	The latest report on employment has been received and reviewed. The staffing levels do not meet the Full-Time threshold required for forgiveness under the agreement as of the end of November, 2021.	City Manager																																																																												
7	No Change February 18, 2022	Urban Renewal Targeted Project Policy Development	During the 2022 Annual Retreat the District Manager indicated the desire to leverage the \$300,000 in current funds to receive significant capital grant funding to renovate the Fire Museum to provide an expanded space for Ignite. The project would also include increased opportunities for Side A Brewing to utilize increased	District Manager																																																																												

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			space that currently is inaccessible. To date we have been unsuccessful in our efforts to receive grant funding. One option discussed as to seek Agency approval to move forward with a reduced project scope to make significant improvements to the building using only URA funding if we cannot secure additional grant funding. This could include an additional \$200,000 of proposed funding that would be available through a lower under levy of property taxes which would increase revenues to the Urban Renewal Agency and reduce revenues to the other taxing districts, including the City of La Grande as compared to last year. The project would enable Ignite to relocate and expand to this City-owned property and include partner organizations that also provide services to entrepreneurs and small businesses including but not limited to: NEOEDD, EOU College of Business and LG Main Street. The focus of this project is economic resiliency for new and existing businesses in Union County as they recover from the impacts of COVID-19.																											
8	No Change May 24, 2022	Codification of City Ordinances	CivicPlus has finished processing the material that was sent over to their Material Specialist for the Codification. The disposition list is being reviewed for any additions or omits. The attorney for Civicplus will be reviewing all documents sent in and will contact us when that is finished.	City Recorder																										
9	Updated June 21, 2022	Advisory Commission Vacancies	<div>The following table outlines the existing vacancies.</div> <table><tr><th>Advisory Commission</th><th>Vacancies</th></tr><tr><td>Air Quality</td><td>5/7</td></tr><tr><td>Arts</td><td>3/7</td></tr><tr><td>Building Board of Appeals</td><td>5/5</td></tr><tr><td>Budget Committee</td><td>0/7</td></tr><tr><td>Community Landscape/Forestry</td><td>1/5</td></tr><tr><td>Landmarks</td><td>1/5</td></tr><tr><td>Library</td><td>0/5</td></tr><tr><td>Parking, Traffic Safety and Street Maintenance</td><td>3/7</td></tr><tr><td>Parks and Recreation</td><td>0/7</td></tr><tr><td>Planning</td><td>2/5</td></tr><tr><td>Union County Tourism</td><td>0/2</td></tr><tr><td>Urban Renewal</td><td>1/5</td></tr></table>	Advisory Commission	Vacancies	Air Quality	5/7	Arts	3/7	Building Board of Appeals	5/5	Budget Committee	0/7	Community Landscape/Forestry	1/5	Landmarks	1/5	Library	0/5	Parking, Traffic Safety and Street Maintenance	3/7	Parks and Recreation	0/7	Planning	2/5	Union County Tourism	0/2	Urban Renewal	1/5	City Recorder
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10	No Change April 29, 2022	City Council Election - 2022	<div>The City Council consists of seven (7) positions. Terms for all positions, except the Mayor, are four (4) year terms. The Mayor serves a two (2) year term. The Term for Position One (1) Mayor and the terms for Positions Five (5), Six (6), and Seven (7) are due to expire on 12/31/2022.</div> <div>The following positions and the candidates that are running in each position are:</div> <ul style="list-style-type: none">• Council Position 1 – Mayor: Justin Rock and Mathew Miles• Council Position 5: Aaron R. Cooper and Molly A. King• Council Position 6: David Moyal and Denise Wheeler• Council Position 7: Corrine Dutto and Cody R. Vela	City Recorder																										

Item	Date of Change in Status	Item	Comments					Department										
			Since there are only two (2) candidates running in each open position, they will appear on the General Election Ballot only. The General Election date is Tuesday, November 8, 2022.															
11	No Change October 26, 2021	Surplus Property Disposal and Procurement Resolution Update	The current policies related to the acquisition and disposal of City property have not been fully reviewed and updated in a number of years. The City Recorder has been assigned the task of updating these for Council consideration. Ordinance is retyped. Researching State regulations.					City Recorder										
12	No Change March 25, 2022	COVID-19 Business Assistance	<p>The City Council approved financial assistance for La Grande businesses adversely impacted by the COVID-19 pandemic at their December 2, 2020, meeting, using City General Fund dollars.</p> <p>Grant Program (\$20,000 total funding expended): 11 Business assistance grant applications were received, with nine receiving funding.</p> <p>Business Software Program: 3 grants were awarded totaling \$1,420. Remaining Funds \$8,580 with no applications since May 2021</p> <p>Emergency Loan Program: A total of 30 loans were approved totaling \$219,020. All funds have been dispersed. A total of \$78,822 of loan principal has been repaid, including five of the loans repaid in full as of December of 2021.</p>					Economic Development										
13	Updated June 23, 2022	2021-2022 Façade Program	<div>Soda Blitz</div>	<div>1609 Adams</div>	<div>Windows, awnings, signs</div>	<div>Applied 20-21: rollover</div>	<div>Construction in Progress. Working on permit for awning.</div>	Economic Development										
		<div>Bird Dog Glass</div>	<div>702 Adams Ave</div>	<div>Signage and façade</div>	<div>\$4389</div>	<div>Extension granted through August 31</div>												
		<div>Royal Clothiers Building</div>	<div>1429 Adams Ave</div>	<div>Masonry repair and repointing</div>	<div>\$6750</div>	<div>Project complete and grant has been paid</div>												
14	No Change March 25, 2022	2022-2023 Call For Projects Program	Council / Agency approved revisions to the Call For Projects policy and the 2022 Call For Projects is now active with applications accepted through May 27					Economic Development										
15	Updated June 23, 2022	2021-2022 Call for Projects Program	<div>2021-2022 Call For Projects</div> <table><tr><th>Business</th><th>Address</th><th>Project</th><th>Funds</th><th>Status</th></tr><tr><td>Travelodge</td><td>2215 Adams</td><td>Exterior improvements</td><td>\$75,000</td><td>Railing installed. Currently working with property owner for estimated completion date June 30</td></tr></table>					Business	Address	Project	Funds	Status	Travelodge	2215 Adams	Exterior improvements	\$75,000	Railing installed. Currently working with property owner for estimated completion date June 30	Economic Development
Business	Address	Project	Funds	Status														
Travelodge	2215 Adams	Exterior improvements	\$75,000	Railing installed. Currently working with property owner for estimated completion date June 30														
16	Updated June 24, 2022	2020-2021 Call for Projects Program	<div>2020-2021 Call For Projects</div> <table><tr><th>Business</th><th>Address</th><th>Project</th><th>Funds</th><th>Status</th></tr><tr><td>The Local Station</td><td>1508 Adams</td><td>Renovation</td><td>\$32,110 progress payment</td><td>partial reimbursement paid Feb 2 Project at</td></tr></table>					Business	Address	Project	Funds	Status	The Local Station	1508 Adams	Renovation	\$32,110 progress payment	partial reimbursement paid Feb 2 Project at	Economic Development
Business	Address	Project	Funds	Status														
The Local Station	1508 Adams	Renovation	\$32,110 progress payment	partial reimbursement paid Feb 2 Project at														

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							90% and has extension through June 1 st for final completion Project has applied for another 2 month extension to complete final side panels	
17	Updated June 24, 2022	Pre-2018 Call for Projects Program	Call for Projects carried over					Economic Development
			Business	Address	Project	Funds	Status	
			Brickyard Lanes 2014	1212 Jefferson	Bowling alley	\$80,000 \$5,000 remaining	In Process. Agency approved final extension and authorized partial payment of \$35,050 with a new completion date of June 30, 2022 Project is now complete and awaiting final documentation to authorize final payment	
18	No Change May, 2021	JC Penney Building	The Mason’s have a professional realtor who is actively working to fill the space formerly occupied by JC Penney.					Economic Development
19	No Change May 25, 2022	Business Development/Recruitment	<ul style="list-style-type: none">Economic Development Director is working closely with RDI and NEODD to develop an action team and workplan based on the report’s findings. RDI will be working with Econ Dev and the Main Street EV committee to develop specific downtown focused action items and workplans to support those items.Director is reaching out to Chamber and County Economic Development to develop community wide action team. And is currently hosting Monthly meetings with the Chamber, Main Street and Union County Commissioner Donna Beverage.Staff continues to meet with local businesses and large key employers.Staff attended two IEDC training webinars this month and two Business Oregon Incentives training webinars. Staff attended the Regards To Rural Conference in					Economic Development

Item	Date of Change in Status	Item	Comments	Department
			Pendleton May 19-20	
20	Updated June 24, 2022	La Grande Main Street Downtown	<ul style="list-style-type: none"> • RDI has received funding to continue their Main Street initiative and will be working with the EV committee to implement a business cluster strategy for downtown. • Staff continues to serve on the La Grande Main Street Board of Directors and Chair the Economic Vitality Committee • EV committee is working on two new programs a monthly lunch and learn, Business services networking event, and a quarterly business workshop series. Both of these will take place every Third Wednesday at the Ignite Center for Entrepreneurship • Economic Development staff is meeting weekly with Main Street Staff and President • Main Street has Received a \$200,000 Oregon Main Street Grant for redevelopment of the Bohnenkamp building • Main Street is currently working on their annual Fundraising Drive and preparing for Beer Fest, their annual fundraising event. • The Main Street Board has adopted implementation the 2017 Main Street Refresh report as their strategic plan and will be building workplans for committees based on the goals and objectives outlined in the plan. • Main Street received a \$17,000 Business Oregon Live Venues Lost Revenue Grant. This grant was awarded based on the LGMSD's lost revenue for last year's Eastern Oregon Beer Festival due to COVID 	Economic Development
21	Updated June 24, 2022	Ignite Center for Entrepreneurship/ Entrepreneurial Development	<ul style="list-style-type: none"> • The Ignite Center is hosting La Grande Main Street's Lunch and Learn networking series beginning May 18th • The Ignite Center is also hosting the upcoming Core Starters Class facilitated by NEOEDD and Reinventing Rural beginning April 7th • The Ignite Center is hosted a class on taking better product photos for social media and digital marketing on June 1st • Ignite Center has added 2 new users in June and has received several additional requests for services that are not currently provided. 	Economic Development
22	No Change December 27, 2021	Business Development Assistance Program	<ul style="list-style-type: none"> • Three loans are in the re-payment phase of this loan program from 2018 and are nearing the halfway point in the loan process where they will be eligible to apply for forgiveness of the remaining balance if they meet the program requirements 	Economic Development
23	No Change May 25, 2022	Entrepreneur Ecosystem Assessment & Development	<ul style="list-style-type: none"> • This activity is funded through ROI Grant C2021615 (See funding details in Grant report section.) • Steering Committee is meeting monthly at the Ignite Center • Currently identifying key focus groups and survey 	Economic Development

Item	Date of Change in Status	Item	Comments	Department																																							
			<div>materials</div> <ul style="list-style-type: none">EOU Intern has been hired to assist with implementation of this projectStaff attended virtual ROI quarterly check inStaff and key committee members hosted ROI-Business Oregon Staff for in person check in on May 18																																								
24	Updated June 24, 2022	Brownfields Assessment	<ul style="list-style-type: none">Economic Development and Planning Departments are working with EOU’s Sustainable Rural Systems (SRS) program to host a public meeting with local property-owners on April 13th to identify potential brownfields sites in La Grande. SRS has received a grant to help identify and provide technical assistance to property owners of potentially contaminated sites.Econ Dev and Planning Staff hosted a public meeting with consulting firm Stantec to identify potential brownfield project sites. Two La Grande properties were identified as potential projects. The grant could potentially help fund 10 phase I ESAs and up to 6 Phase II ESAs in La Grande. Staff is working to identify other property ownersStaff has been conducting outreach for interested property owners and has identified 10 property owners interested in participating in this project.Currently trying to schedule next meeting with consultant and interested property owners	Economic Development																																							
25	No Change January 3, 2020	Chart of Accounts Review	<ul style="list-style-type: none">Form a committee involving all departments to update and refine all Accounts within the Chart of Accounts to reflect descriptions that are more appropriate to the types of activities that are being completed as well as combining accounts that are similar in nature. In December, the committee met and reviewed the Chart of Accounts and discussed recommended changes. The Revenue portion has been sent out for review and is now being finalized.	Finance																																							
26	Updated June 15, 2022	Statistics	<table><tr><th>Month of May, 2022</th><th>Current</th><th>YTD</th></tr><tr><td>Monthly Revenue (all funds)</td><td>\$3,604,353</td><td>\$27,921,951</td></tr><tr><td>Monthly Revenue (general fund)</td><td>\$633,690</td><td>\$12,032,939</td></tr><tr><td>Monthly expenses amount (all funds)</td><td>\$3,934,671</td><td>\$22,498,358</td></tr><tr><td>Monthly expenses (general fund)</td><td>\$866,391</td><td>\$9,306,228</td></tr><tr><td># of Accounts Payable Checks issued:</td><td>191</td><td>2,130</td></tr><tr><td># of Payroll Checks/AP issued:</td><td>177</td><td>1,958</td></tr><tr><td>Monthly Payroll expenses:</td><td>\$896,928</td><td>\$10,248,321</td></tr><tr><td># of Water accounts billed:</td><td>4844</td><td>53,171</td></tr><tr><td># of LID accounts billed:</td><td>0</td><td>10</td></tr><tr><td>Pieces of mail processed</td><td>422</td><td>5,348</td></tr><tr><td>Electronic Utility Payments Received</td><td>3,006</td><td>32,961</td></tr><tr><td># of NSF checks the City received:</td><td>0</td><td>37</td></tr></table>	Month of May, 2022	Current	YTD	Monthly Revenue (all funds)	\$3,604,353	\$27,921,951	Monthly Revenue (general fund)	\$633,690	\$12,032,939	Monthly expenses amount (all funds)	\$3,934,671	\$22,498,358	Monthly expenses (general fund)	\$866,391	\$9,306,228	# of Accounts Payable Checks issued:	191	2,130	# of Payroll Checks/AP issued:	177	1,958	Monthly Payroll expenses:	\$896,928	\$10,248,321	# of Water accounts billed:	4844	53,171	# of LID accounts billed:	0	10	Pieces of mail processed	422	5,348	Electronic Utility Payments Received	3,006	32,961	# of NSF checks the City received:	0	37	Finance
Month of May, 2022	Current	YTD																																									
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# of Payroll Checks/AP issued:	177	1,958																																									
Monthly Payroll expenses:	\$896,928	\$10,248,321																																									
# of Water accounts billed:	4844	53,171																																									
# of LID accounts billed:	0	10																																									
Pieces of mail processed	422	5,348																																									
Electronic Utility Payments Received	3,006	32,961																																									
# of NSF checks the City received:	0	37																																									
27	No Change October 20, 2020	Transient Lodging Tax Ordinance	<ul style="list-style-type: none">Update language in the current Transient Lodging Tax Ordinance to incorporate definitions to clarify intermediaries and other language as recommended	Finance																																							

Item	Date of Change in Status	Item	Comments	Department
			by LOC. The 1 st draft has been completed and passed on for another review. A second draft is being reviewed for finalization.	
28	Updated June 22, 2022	Response Statistics	May 1 to May 31 2022 YTD: 1241 <ul style="list-style-type: none"> • Total Calls: 232 • Medical: 219 • Fires/MVC 23 • Lift assists 20 • 	Fire
29	No Change May 16, 2022	DPSST micro-grant	<ul style="list-style-type: none"> • Applied for a \$5,080 grant from the Dept. of Public Safety and Standards to assist with completion of our department live fire and search training props. We received word April 7th that the award was approved. 	Fire
30	Updated June 22, 2022	CIS Security Grant	Grant awarded from City insurance carrier for the purchase and install of outside security cameras at the Fire Station. Hardware ordered.	Fire
31	Updated June 22, 2022	Fire Inspection/Code Enforcement	Fire Chief conducted 1 inspections of a local business	Fire
32	No Change July 27, 2020	Juvenile Fire Setter	0 - Intervention(s) conducted	Fire
33	Updated June 22, 2022	Child Safety Seat Installations and Bicycle Helmets	<p>(2) Families instructed in proper car seat installation with, (0) being provided with reduced price child safety seats.</p> <p>(5) Families instructed in proper bicycle helmet use with, (5) bike helmets being provided.</p>	Fire
34	Updated June 22, 2022	Training	<ul style="list-style-type: none"> • Department drill – Joint drill with LGRFPD, Wildland refresher. 2 hrs. • Co. EMS drill – Trauma 1 hr. • Monday medical meeting – Case reviews, protocols 2 hrs. • EMT Casual trainings 24 hrs. • Shift drills – 30 hrs. various subjects • Haz Mat Awareness 2 hrs. <p>Fire/Rescue online 30hrs.</p>	Fire
35	No Change October 24, 2020	Traffic school	Traffic school has not been conducted since February due the Fire station being closed to the public. Unknown when it will begin again.	Fire
36	Updated June 22, 2022	Department Announcements	<ul style="list-style-type: none"> • New hire FF Ben Blackwell started work May 26th, FF Wyatt Cunningham started June 21st. One FF/Paramedic position remains open. 	Fire
37	New Item June 22, 2022	OSFM Wildland Staffing Grant	Grant received for upstaffing during the 2022 Wildland season July 1 – October 31. Allows for off duty FF's to be hired back to staff Wildland vehicle during high hazard times and weather events, or when on duty crews are committed to other events.	Fire
38	Updated June 20, 2022	Management Group and Non-represented Compensation Study	Contracted with HR Answers to conduct an internal equity and market analysis of Management Group and non-represented employees. Also developing the City-wide model for evaluating positions for compliance with the Pay Equity Act. Job description reviews completed and Pay Equity Act analysis is underway. Market study to follow. Pay equity completed for management group and HR Answers collecting compensation and benefits information from comparable cities. As of 6/13/22 9 of the 10 comparable cities have responded.	Human Resources

Item	Date of Change in Status	Item	Comments			Department
	No Change April 29, 2022	Represented Employees Compensation Study	City Council approved contracting with HR Answers to conduct an internal equity and market analysis of represented employees. Staff is working on reviewing and updating job descriptions.			Human Resources
39	Updated June 20, 2022	Current Recruitments	<ul style="list-style-type: none"> • Firefighter position – New Firefighter to start on 6/21/22 • Police Officer currently one positions open. New Police officer to start on 6/22/22 and one is currently in the background stages. • Recreation Leader position open. 2 hires • Lifeguard position (Part-time intermittent) 2 hires Seasonal Maintenance positions (Parks and Rec and Public Works) 1 offer in process			Human Resources
40	Updated June 16, 2022	Literacy Center	<ul style="list-style-type: none"> • The Literacy Center is closed as Myra will be retiring on June 30, 2022. • The Literacy Center distributes free books donated by the community to all of the free little libraries in La Grande. • Computers have arrived and are ready to put into use; pending IMESD availability. • (This is no longer happening.) Partnering with EOU on a state library grant application that would see up to 3 computers installed in the Literacy Center for use by those in the community who are working on their GED; these folks would connect virtually to tutors at EOU. In addition, EOU will provide on-site tutors for local students who need tutoring which the current volunteers are unable to provide. (This project is on hold, as we are waiting for IMESD availability.) 			Library
41	Updated June 16, 2022	Announcements	<ul style="list-style-type: none"> • The Library is issuing non-La Grande residents over to a non-resident membership status. The Library currently has 32 active non-resident cards. • Library programs currently offered are: Thursday Storytime 10:30 am, Kid Craft Friday 3:00 pm, monthly DIY craft kits, Teen Book Club first Monday monthly, times vary, Teen iCraft monthly 2nd Wednesday 4:00 pm, Teen movies monthly third Wednesday 4:00 pm, and Adult Mystery Book Club, monthly on the 2nd Monday at 1:00 pm. • The Summer Reading Program is happening from now until the end of July. We currently have 51 adults, 67 teens and 167 children signed up since the first week of registration. Activities are scheduled for almost every day until the end of July. • The Library's Little Free Food Pantry is now a part of the Oregon Regional Food Bank. Staff will be picking up a load of food every month at the warehouse in Island City. • The library has installed two new security cameras, one outside the 4th Street door, and the other above the circulation desk. We are still waiting to have IMESD and Alpine Alarm install the software on two library computers. 			Library
42	Updated June 16, 2022	Statistics	Current	Last	Information from:	Library

Item	Date of Change in Status	Item	Comments			Department
			Month May	Month April	5/1/2022-5/31/2022	
			8,950	9,948	Circulation	
			5,949	5,900	Door count	
			46	60	New Cardholders	
			13,873	13,827	Total Card holders	
			1,646	1,603	Library2Go (eBooks &audio)	
			18	15	Dial-A-Story	
			428	358	Hoopla (eBooks, movies/TV, comics)	
			16	new	MyHeritage (genealogy)	
			2	new	CreativeBug (crafts online)	
			128	97	Kanopy (movies)	
			11	16	Events in community room	
			14	7	Adult program attendance	
			205	146	Children's program attendance	
			29	13	Teen program attendance	
			12	6.5	Volunteer hours	
			1,015	916	Total Sage Interlibrary Loans	
43	Updated June 24, 2022	Parks Maintenance Update	<ul style="list-style-type: none">Installed Morgan Lake Vault ToiletIrrigation up and running at all parksContinue to seed and fertilize Trice Community Field so it's playable. About a week away from opening.Removed suckers from various parks.Keeping up with record amount of pavilion rentals			Parks & Rec-Maintenance
44	No Change January 6, 2020	Recreation Center	The Committee has been actively meeting this fall and has looked at a variety of properties. Their main goal this fall is to finalize a location and plan fundraising efforts.			Parks & Rec-Admin
45	No Change March 15, 2022	Parks Master Plan	<ul style="list-style-type: none">The joint Planning Commission, Parks Commission, and City Council Work Session took place on March 28th. Now going through public hearing process until final adoption.			Parks & Rec - Admin
46	Updated June 24, 2022	Morgan Lake Restrooms	<ul style="list-style-type: none">Restroom building was installed and concrete ADA pad finished. Still need to stripe parking and install parking bumper.			Parks & Rec - Admin
47	Updated June 24, 2022	Pool Statistics May 2022		<u>FY 20-21 May</u>	<u>FY 21-22 May</u>	Parks & Rec-Aquatics
			ATTENDANCE	2,050	1,557	
			FY TO DATE	8,198	17,673	
			REVENUE	\$10,119	\$7,672	
			FY TO DATE	\$47,567	\$88,574	
48	Updated June 24, 2022	Pool Programs Update	<ul style="list-style-type: none">The first session of June lessons is almost done. We have 74 group lesson registrations, and 9 private lesson registrations. July's first session of lesson registration is open and 81 group lesson registrations so far. We are expecting to have 8-10 private lessons.Summer hours have begun. Attendance is rather low due to the cold weather, but is beginning to pick up now.The outdoor splash pool is now open, weather dependent. It must be 70+ degrees outside for this			Parks & Rec-Aquatics

Item	Date of Change in Status	Item	Comments	Department																					
			pool to be open																						
49	Updated June 24, 2022	Pool Maintenance Update	<ul style="list-style-type: none">The outdoor splash pool is now unwinterized, but still a challenge. It is losing water somewhere in the line. Staff have reached out to colleagues and have a good idea for next steps.	Parks & Rec-Aquatics																					
50	Updated June 24, 2022	Recreation Program Update	<ul style="list-style-type: none">Chris Gianandrea, our new Rec Coordinator, has started.Summer has hit the ground running. Our camp/program registrations have now hit 242 registrations totaling \$26,000. YTD we are sitting at \$91,000 dollars, nearly doubling our budgeted amount.Like last summer, Staff are working with the School District to host the registration for their summer camp offerings. Their programs are up on our site, and after a few days, things are running much smoother than last year. Staff are fielding almost no parent questions.The Riverside Concert Schedule is now up on the website. The first concert starts next week.	Parks & Rec-Recreation																					
51	Updated June 24, 2022	Safe Routes To School Program Update	<ul style="list-style-type: none">2-year extension was approved for the program. Meetings start June 30th to prepare for new grant requirements.Coordinator gave away 4 bicycles in June at Kick it into Gear.Coordinator is working on getting donations from local businesses for the Month of July. Local agencies have agreed to work with coordinator in rewarding young bicyclist who are following safety regulations.Coordinator is contacting the fair manager to reserve a booth for the Union County Fair and will be giving away education materials and at least 6 bicycles.	Parks & Rec-SRTS																					
52	Updated June 24, 2022	Urban Forestry Update	<ul style="list-style-type: none">Provided a field day at Riverside Park for the Greenwood Elementary 5th grade classes..Staffed the forestry station at the Camp Elkanah Outdoor School for the La Grande 6th grade classes.Coordinated the spring community tree planting day, volunteers planted twenty-two trees.Planted four new trees at the lot across from Art Center East with the girl scouts.Planted nine new street trees at three properties with home owners.	Parks & Rec-Urban Forestry																					
53	Updated June 24, 2022	Urban Forestry Tree Inventory Project	<ul style="list-style-type: none">Updated inventory with removals, pruning as performed, and new trees planted.	Parks & Rec-Urban Forestry																					
54	No Change April 19, 2021	Wildland Urban Interface Committee	<ul style="list-style-type: none">Shared links for OSU Extension Fire Program with Council and committee.	Parks & Rec-Urban Forestry																					
55	Updated June 24, 2022	May Urban Forestry Statistics	<table><tr><td>July 1, 2021 – June 30, 2022</td><td>May</td><td>YTD</td></tr><tr><td>Street Trees Planted</td><td>37</td><td>98</td></tr><tr><td>Park Trees Planted</td><td>1</td><td>35</td></tr><tr><td>Street Trees Removed</td><td>5</td><td>41</td></tr><tr><td>Park Trees Removed</td><td>0</td><td>5</td></tr><tr><td>Street Trees Pruned</td><td>0</td><td>516</td></tr><tr><td>Park Trees Pruned</td><td>3</td><td>39</td></tr></table>	July 1, 2021 – June 30, 2022	May	YTD	Street Trees Planted	37	98	Park Trees Planted	1	35	Street Trees Removed	5	41	Park Trees Removed	0	5	Street Trees Pruned	0	516	Park Trees Pruned	3	39	Parks & Rec-Urban Forestry
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			<table><tr><td>Community Responses</td><td>24</td><td>245</td></tr><tr><td>Nuisance Responses</td><td>2</td><td>17</td></tr><tr><td>Field Evaluations</td><td>6</td><td>126</td></tr><tr><td>Ordinance Enforcement</td><td>0</td><td>8</td></tr><tr><td>Comm. Tree Service Permits</td><td>0</td><td>9</td></tr><tr><td>Site Plan Reviews</td><td>6</td><td>36</td></tr><tr><td>Community Volunteer Hours</td><td>47</td><td>308</td></tr></table>	Community Responses	24	245	Nuisance Responses	2	17	Field Evaluations	6	126	Ordinance Enforcement	0	8	Comm. Tree Service Permits	0	9	Site Plan Reviews	6	36	Community Volunteer Hours	47	308	
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56	No Change May 20, 2022	Notable Projects Approved or in Process Under Review	<p><u>Union County Warming Station (UCWS):</u> The UCWS is looking for a new location. Their current site at 2008 3rd Street has been listed for sale and their lease has been terminated. In their efforts for searching for a new location, the UCWS Board is proactively meeting with City Planning and Police to discuss potential site locations. They are hoping to find and commit to a new location by July 1st, if possible, as this would allow them time to address any building code related issues and be prepared for opening this November 2022.</p> <p><u>Jacksons Food Stores (Fuel Service Station):</u> Jacksons Food Stores recently purchased the Shell and Chevron Station at the intersection of Island Avenue and Mulholland Drive. A site plan has been approved for the full demolition and reconstruction of both sites to include a larger service/convenience store, larger passenger vehicle fuel islands, and a large truck/semi-truck fuel island. This project is under construction.</p> <p><u>16th Street – 55+ housing development:</u> GCT Land Management is constructing a senior housing project that includes 8 single-family homes (one-story) and 22-24 condominiums (2-story). This project received Final Plat approval from the City Council on January 8th, 2020, subject to providing a Performance Bond, which allows for lots to be marketed and sold and permits issued for the construction of homes. The street and infrastructure improvements are mostly complete. Two (2) homes are completed and occupied, with a third under construction.</p> <p><u>EOU Field House:</u> Site Plan has been approved and Building Permits have been issued. The project is under construction. EOU has recently received additional funding, which allows them to add some improvements back into the project which were removed from the final design due to budgetary challenges. The improvements added back in include installing an indoor track, elevator and administrative office spaces on the upper floor mezzanine.</p> <p><u>Cottage Home Infill Project:</u> GCT Land Management received approval from the Planning Commission for a conditional use permit and site plan for constructing three (3) cottage homes (tiny homes) at the Southeast corner of Second Street and H Avenue (across from Central Elementary School). This is a large corner lot with an existing small dwelling. This project will result in a total of 4 cottage homes on the property. This project is under construction.</p> <p><u>Timber Ridge Apartments:</u> In January 2021, Northeast Oregon Housing Authority (NEOHA)</p>	Planning																					

Item	Date of Change in Status	Item	Comments	Department
			<p>received site plan approval for the development of Timber Ridge Apartment (104 units), located at 3002 East Q Avenue, which is between 26th Street and 27th Street. The scope of the project has recently been reduced to 82 apartment units due to the rising costs of building materials. This development includes government assisted housing units, which is identified in the City's recently adopted Housing Needs Analysis as being one of La Grande's greatest housing needs. This project is anticipated to begin construction in during the Summer or Fall of 2022.</p> <p>Legacy Ford: Received site plan approval in mid-July 2021 to expand their building footprint to include additional showroom space, expanded service department, and site improvements to include additional paving and landscaping (street trees). This project is under construction.</p> <p>Napa Auto Parts: Received site plan approval in late-July 2021 to construct a new retail store East of Banner Bank on a portion of property formerly occupied by Eagle Truck. This project is under construction.</p> <p>Grande Ronde Hospital: Received site plan approval in March 2022 for a \$42M project (4-story addition) that expands the ER and surgery facilities, and reconfigures other Hospital spaces. This project is anticipated to begin in June 2022.</p>	
57	Updated June 17, 2022	Comprehensive Plan Amendment – Adoption of 2022 Parks Master Plan	<ul style="list-style-type: none"> The Parks Department and Planning Department are working together on the adoption of an updated Parks Master Plan. The Plan will update and replace the Goal 8 Chapter of the City of La Grande Master Plan. The public hearing process is well under way, with the City final adoption planned July 6, 2022, and the County co-adoption planned to conclude in December 2022. 	Planning
58	No Change July 29, 2020	2019 Sign Code Amendments	<ul style="list-style-type: none"> Initially, Planning Department Staff hoped to bundle sign code amendments with updates to the 2018 Land Development Code. Unfortunately, due to the complexity of modifying the sign code, it was not possible to bundle these together. These amendments were put on hold in 2019 due to a combination of reasons, such as limited Staff resources for preparing a new sign code and the need for professional assistance (possibly a consultant and a fair amount of assistance from the City attorney). This has been further complicated by the current COVID-19 meeting limitations which makes it challenging to effectively engage the public in the code preparation process, not to mention the shift in priority and focus on the LDC amendments to address HB 2001. 	Planning
59	No Change July 20, 2021	Floodplain Re-Mapping	<p>The City of La Grande and Union County are jointly working to update the FEMA floodplain map within the City of La Grande and portions of Union County that lie West of I-84 (truck stop & vicinity).</p> <p>Anderson Perry and the Army Corp of Engineers (USACE) have completed the computer modeling and is</p>	Planning/ Public Works

Item	Date of Change in Status	Item	Comments	Department																		
			<p>submitting a Conditional Letter of Map Revisions (CLOMR) to FEMA</p> <p>This project has included the following public meeting and outreach:</p> <ul style="list-style-type: none">A work session with the council was held on October 21, 2019, to review the findings of the model and map revisions.The Union County Board of Commissioner met on December 2, 2020, and voted 2:1 to support and partner with the City on the floodplain remapping efforts.On May 24, 2021, a Work Session was held before the City Council. Anderson-Perry & Assoc. provided a presentation on the floodplain remapping, followed by Q&A.On June 14, 2021, during a Special Session of the City Council, the Council heard public testimony from affected property owners and voted to approve the submittal to FEMA for the floodplain remapping.																			
60	Updated June 17, 2022	<u>Statistics:</u> Operations Division -	<table><tr><th>TYPE OF ACTIVITY</th><th>MAY 22</th><th>YTD</th></tr><tr><td>Priority 911 calls for service:</td><td>99</td><td>419</td></tr><tr><td>All other calls for service:</td><td>969</td><td>4,434</td></tr><tr><td>Total calls for service:</td><td>1,068</td><td>4,853</td></tr><tr><td>Case Numbers:</td><td>121</td><td>495</td></tr><tr><td>Traffic Stops:</td><td>132</td><td>711</td></tr></table>	TYPE OF ACTIVITY	MAY 22	YTD	Priority 911 calls for service:	99	419	All other calls for service:	969	4,434	Total calls for service:	1,068	4,853	Case Numbers:	121	495	Traffic Stops:	132	711	Police
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61	Updated June 17, 2022	<u>Statistics:</u> Investigations Section - <i>Abuse cases are mostly DHS referred cases. All referrals do not require additional or further investigation.</i> <i>Monthly cases reported are new cases only.</i>	<table><tr><th>TYPE OF CASE</th><th>MAY 22</th><th>YTD</th></tr><tr><td>Child Abuse:<ul style="list-style-type: none">Physical Abuse: 10Sexual Abuse: 7Neglect: 20Domestic Violence: 1Other: 0</td><td>38</td><td>171</td></tr><tr><td>Elder Abuse:<ul style="list-style-type: none">Physical Abuse: 0Sexual Abuse: 0Neglect: 0</td><td>0</td><td>1</td></tr><tr><td>Domestic Violence / SART:<ul style="list-style-type: none">Domestic Violence: 0SART: 2 (Sexual Assault Response Team)Other: 0</td><td>2</td><td>15</td></tr><tr><td>Death Investigations:<ul style="list-style-type: none">Unattended: 1Suicide: 0Homicide: 1</td><td>2</td><td>4</td></tr><tr><td>Miscellaneous:<ul style="list-style-type: none">Assault: 0Federal Firearms Check: 1Background: 0Other: 0</td><td>1</td><td>20</td></tr></table>	TYPE OF CASE	MAY 22	YTD	Child Abuse: <ul style="list-style-type: none">Physical Abuse: 10Sexual Abuse: 7Neglect: 20Domestic Violence: 1Other: 0	38	171	Elder Abuse: <ul style="list-style-type: none">Physical Abuse: 0Sexual Abuse: 0Neglect: 0	0	1	Domestic Violence / SART: <ul style="list-style-type: none">Domestic Violence: 0SART: 2 (Sexual Assault Response Team)Other: 0	2	15	Death Investigations: <ul style="list-style-type: none">Unattended: 1Suicide: 0Homicide: 1	2	4	Miscellaneous: <ul style="list-style-type: none">Assault: 0Federal Firearms Check: 1Background: 0Other: 0	1	20	Police
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62	Updated June 17, 2022	<u>Statistics:</u> Communications Division -	<table><tr><th>TYPE OF ACTIVITY</th><th>MAY 22</th><th>YTD</th></tr><tr><td>Priority 911 calls for service:</td><td>478</td><td>2,233</td></tr><tr><td>All other calls for service:</td><td>1,837</td><td>8,529</td></tr></table>	TYPE OF ACTIVITY	MAY 22	YTD	Priority 911 calls for service:	478	2,233	All other calls for service:	1,837	8,529	Police									
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63	Updated June 23, 2022	<p><u>Statistics:</u> UCR State Crime Data - (Uniform Crime Report)</p> <p><i>Union County data -</i></p> <p><i>This is the most recent data available from the State. The State historically lags behind on reports.</i></p>	<table><tr><td>TYPE OF CRIME</td><td>APR 22</td><td>YTD</td></tr><tr><td>Crimes Against Persons - (Assault, Robbery, Sex Crimes)</td><td>21</td><td>61</td></tr><tr><td>Crimes Against Property - (Burglary, Vehicle Theft, NSF/Acct. Closed)</td><td>83</td><td>265</td></tr><tr><td>Crimes Against Society - (Drug laws, DUII, Liquor Laws, Disorderly Conduct)</td><td>35</td><td>109</td></tr><tr><td>Traffic Crimes - (DWS, Hit & Run, Elude, Reckless Driving)</td><td>5</td><td>12</td></tr></table>	TYPE OF CRIME	APR 22	YTD	Crimes Against Persons - (Assault, Robbery, Sex Crimes)	21	61	Crimes Against Property - (Burglary, Vehicle Theft, NSF/Acct. Closed)	83	265	Crimes Against Society - (Drug laws, DUII, Liquor Laws, Disorderly Conduct)	35	109	Traffic Crimes - (DWS, Hit & Run, Elude, Reckless Driving)	5	12	Police
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Crimes Against Society - (Drug laws, DUII, Liquor Laws, Disorderly Conduct)	4,405	22,385																	
Traffic Crimes - (DWS, Hit & Run, Elude, Reckless Driving)	1,016	4,613																	
65	Updated June 23, 2022	Training	<p>Operations Division:</p> <ul style="list-style-type: none">Members of the NEO Regional SWAT Team participated in monthly training.Additional training records were unavailable at the time of this update. <p>Communications Division:</p> <ul style="list-style-type: none">All dispatchers participated in First Aid training.All dispatchers participated in Fire Extinguisher training.One dispatcher attended 40 hours of mental health Crisis Intervention Team training.One dispatcher attended a 40-hour basic Crisis Negotiations training.Members of the NEO Regional SWAT Crisis Negotiations Team (CNT) participated in monthly training.	Police															
66	Updated June 23, 2022	Staffing	<p>Operations Division:</p> <ul style="list-style-type: none">One recruit officer is in the Field Training and Evaluation Program (FTEP). He began his 16-week Basic Police Academy in Salem on May 16, 2022.Cody Billman, who has been serving as a police officer in Enterprise (OR) for the last four years, started his employment with LGPD on May 9, 2022. He qualifies for the \$6,000 hiring bonus we implemented in 2021 to attract certified police officer. He is still in our Field Training and Evaluation Program (FTEP) and will not have to attend the Basic Police Academy.One police officer, Garrett Jones, was hired with a start date of June 22, 2022. He is now in our Field	Police															

Item	Date of Change in Status	Item	Comments	Department
			<p>Training and Evaluation Program (FTEP) and will have to attend the 16-week Basic Police Academy in Salem, which has not yet been scheduled.</p> <ul style="list-style-type: none"> We have one (1) additional police officer vacancy at this time. We have one applicant in the background investigation phase of the selection process. We are still taking applications for police officers and will until all vacancies are filled. <p><u>Communications Division:</u> Fully staffed</p>	
67	No Change April 27, 2022	Water and Sewer Ordinance Review	The City Council met with the Staff in a Work Session on April 25 th to discuss needed revisions to the Water and Sewer Ordinances. These revisions will be presented to the City Council for consideration when the draft revisions are complete.	Public Works
68	No Change March 24, 2022	Water System Water Management and Conservation Plan (WMCP)	Staff has completed initial information gathering and updated draft is being reviewed prior to submission.	Public Works
69	No Change September 1, 2018	Jefferson Street Truck Route	This project is on hold until funding is acquired. In the new STIP cycle, the grant funding model has been updated. The updated model does appear to be favorable for the truck route project and staff will be working with ODOT to submit an application for the next cycle.	Public Works
70	Updated June 20, 2022	Hall Street (Cove to East L) Resurfacing	Crew is set to pave Hall Street this week (6/20 – 6/23) and sidewalk work will follow to complete project.	Public Works
71	No Change May 25, 2022	Adams Avenue ADA Ramps	The bid opening for the project is scheduled for May 25, and is anticipated to be awarded at the June 1 Regular Council Session.	Public Works
72	No Change August 25, 2021	Assistant Public Works Director Job Description and Recruitment	With the hiring of the Street Superintendent, the requirement for an Assistant Public Works Director has been put on hold. Currently, Public Works Staff will be assessing the workload of the management team and look at optimizing the management structure moving forward.	Public Works
73	New Item June 23, 2022	Hydrant Flushing	Annual hydrant flushing is set to begin July 5 and will continue until completed, which is anticipated to be approximately 6-8 weeks.	Public Works
74	No Change May 25, 2022	Sidewalk Repair Enforcement Letters – Sidewalk LID Program	The 2021 Sidewalk LID has been successfully closed out and the 2022 LID established. Work will begin under this program in June.	Public Works
75	No Change August 25, 2021	Implementation of Geographic Information Systems (GIS) at Public Works	Work has begun on establishing a storm sewer layer to track maintenance and location of existing lines. Work will be mainly completed by City Staff and the majority of the work is anticipated to be completed over the winter months.	Public Works
76	No Change May 25, 2022	Water Meter Reading System	Crews have begun the installation of meters again when available between service taps and other maintenance activities	Public Works
77	Updated June 23, 2022	Timber Ridge Apartment Project	Construction fence has been installed and contractor is onsite to begin dirt work. No decision has been made on water main construction options.	Public Works
78	No Change February 25, 2022	Sanitary Sewer Manhole Maintenance	Crews have started replacing rings. We are now waiting for more parts to arrive so we can continue our list.	Public Works
79	No Change	Beaver Creek	Staff is rotating between various intake structures in	Public Works

Item	Date of Change in Status	Item	Comments	Department																								
	December 18, 2020		order to evaluate available flow and volume.																									
80	No Change February 25, 2022	Riser Installation	Crews have completed all that can be completed on this project with the parts on hand. There are three more manholes that we are waiting for parts to arrive so the project can be completely finished.	Public Works																								
81	No Change May 25, 2022	Wastewater Treatment Plant Blower Header Pipe	Waiting on electricians and electrical parts for a panel upgrade to continue with this project.	Public Works																								
82	No Change April 21, 2022	ERP Updates	Staff has begun an update to our Water System Emergency Response Plan. The plan has been scanned and digitized to make editing more efficient.	Public Works																								
83	Updated June 23, 2022	Telemetry System Updates	Supply chain issues have once again slowed progress of this project.	Public Works																								
84	No Change February 25, 2022	Water Main Replacement – Riverside Park Beneath Grande Ronde River	Plan design has been completed and will be forwarded to contractors for cost estimates.	Public Works																								
85	No Change May 25, 2022	Tule Lake Pump Replacement	The pump has arrived and we are waiting for electricians and electrical parts that are on back order.	Public Works																								
86	No Change May 25, 2022	WWTP-Headworks Secondary Pump Replacement	Pumps are ready to ship and will be on their way in June.	Public Works																								
87	No Change April 22, 2022	Air Quality Monitoring Project	Outreach to surrounding schools (sites for monitoring stations) has begun. Installation is anticipated for summer 2022.	Public Works																								
88	No Change April 22, 2022	SRTS Construction Grant	Part 2 of the application is due by July 31, 2022. Staff will be working on preparing project documents.	Public Works																								
89	No Change May 25, 2022	Pump Rebuilds at the WWTP	A 10 Hp and a 100 Hp pump utilized within the treatment plant have been sent in to be rebuilt. The pumps are expected to be sent back the week of May 31.	Public Works																								
90	No Change May 27, 2022	Union County Fair Sewer and Water Services	The Union County Fair Board is pursuing getting City sewer and water services to the fair grounds. Multiple meetings have been attended by staff to review plans and offer insight. Currently the project is not fully funded and no final decisions have been made regarding the ownership of the proposed sewer infrastructure, most notably the lift station. Staff met with members of the Fair Board and Anderson and Perry to discuss water and sewer assessments on May 27 th . Work on the bridge where the sewer line is being incorporated appears to have been delayed until next summer.	Public Works																								
91	Updated June 25, 2022	Public Works Statistics	<table><tr><td></td><td>May 22</td><td>Fiscal YTD</td></tr><tr><td>Sewer taps installed</td><td>8</td><td>24</td></tr><tr><td>Water taps installed</td><td>3</td><td>16</td></tr><tr><td>Water leaks repaired</td><td>3</td><td>24</td></tr><tr><td>Water meters installed</td><td>170</td><td>1,072</td></tr><tr><td>Square feet of street paved</td><td>17,750</td><td>92,850</td></tr><tr><td>Water produced (MG)</td><td>48.82</td><td>736.67</td></tr><tr><td>WWTP flows (MG)</td><td>64.68</td><td>580.86</td></tr></table>		May 22	Fiscal YTD	Sewer taps installed	8	24	Water taps installed	3	16	Water leaks repaired	3	24	Water meters installed	170	1,072	Square feet of street paved	17,750	92,850	Water produced (MG)	48.82	736.67	WWTP flows (MG)	64.68	580.86	Public Works
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Grant Status Report

List of grants applied for which are larger than \$3,000

Item	Date of Change in Status	Grant Name and Description	Date Submitted	Total Project Cost	Grant Amount	Match Amount	Current Status	Source of Funding	Department
1	No Change March 31, 2022	CDBG Micro Enterprise Grant M19014	Fall 2019	\$75,000	\$75,000	N/A	<p>This Grant is being administered by NEOEDD We have drawn \$48,804 and have \$26,196 remaining.</p> <p>We have received a 3rd extension and are working with NEOEDD to identify eligible applicants and award remaining funds by August 31, 2022 And revised workplan has been submitted to Business Oregon</p> <p>Latest round of in person classes was completed in March</p>	Business Oregon – Federal	Eco. Devo.
2	No Change April 25, 2022	CDBG Emergency Grant SB2002 – grants to UC Businesses	August 2020	\$150,000	\$150,000	N/A	<p>Administered by NEOEDD. We have drawn \$104,000 and have \$46,000 remaining. Funds have been awarded to 6 businesses to date and the webinar at https://www.neoedd.org/covid-relief-funding-for-businesses-webinar/ provides up-to-date info on the program and how to apply We are still seeking applicants who qualify to apply for remaining funds</p> <ul style="list-style-type: none"> • NEOEDD has received an extension through 	Business Oregon – Federal	Eco Devo.

							August 15 th to expend remaining funds <ul style="list-style-type: none"> Two Additional Business grants totaling \$27500 approved in April 		
3	No Change April 25, 2022	ROI Grant C2021615 Ecosystem Mapping	July 2021	\$60,000	\$94,000	\$34,000	<ul style="list-style-type: none"> ROI Grant Entrepreneur Ecosystem First payment of \$30,000 received Jan 28 Steering Committee Held First in person meeting in April Currently identifying key focus groups and survey materials 	Business Oregon / ROI	Eco Dev
4	No Change March 21, 2022	FEMA Staffing for Adequate Fire and Emergency Response (SAFER) grant	February 2, 2022	\$1,003,347.00	\$1,003,347.00	N/A	In review, grant awards to begin in May 2022	Federal Emergency Management Agency (FEMA)	Fire
5	No Change May 25, 2022	DPSST Micro Grant	December 2020	\$5,080	\$5,080	N/A	Approved April 7 th , 2022	Department Of Public Safety and Standards	Fire
6	New June 22, 2022	Security Grant	June 6, 2022	\$10,000	\$3782.82	\$6,217.18	Awarded June 9, 2022	CIS	Fire
7	New June 22, 2022	OSFM Wildland season staffing grant	June 17 th 2022	\$33,000	\$33,000	N/A	Awarded June 20 th , 2022	Oregon State Fire Marshal	Fire
8	No Change May 23, 2022	Morgan Lake Vault Toilet	February 26, 2021	\$56,442	\$9,250	\$47,192* Includes \$12,377 of in kind labor and equipment	Installation scheduled for May 26, 2022	Oregon State Marine Board	Parks & Recreation
9	No Change May 23, 2022	Morgan Lake Vault Toilet	December 30, 2020	\$55,627	\$33,250	\$22,377* Includes \$12,377 of in kind labor and equipment	Approved.	ODFW	Parks & Recreation

11	No Change May 23, 2022	Oregon State Parks Recreational Trails Program	June 14, 2021	\$110,34 2	75,070	Cash and in-kind labor	Received letter to proceed and contract.	Federal dollars thru State Parks	Parks & Recreation Public Works
12	No Change June 24, 2022	Safe Route To School Non- Infrastructure	March 17, 2022	\$131,06 8.49	\$100,000	\$31,068.4 9 PTO and \$7,799.72 cash match.	Approved	Federal dollars thru State Parks	Parks & Recreation Public Works
13	Completed June 24, 2022	Public Art Installation outside Library (Arts Commission)	March 2022	\$50,000	\$10,000	\$40,000 in other grants	Denied	Union Co. Chamber TRT Funds	Parks & Recreation
14	Completed June 24, 2022	Public Art Installation outside Library (Arts Commission)	April 2022	\$50,000	\$25,000	\$25,000 in other grants	Denied	T-Mobile Hometown Grant	Parks & Recreation
15	Updated June 24, 2022	Public Art Installation outside Library (Arts Commission)	April 2022	\$50,000	\$20,000	\$30,000 in other grants	Approved	Wildhorse Foundation	Parks & Recreation
16	No Change September 23, 2021	Oregon State Parks (SHPO) – Certified Local Government Grant	February 2021	\$22,000	\$12,000	\$10,000	In Process	State Parks (SHPO)	Planning
17	Updated June 25, 2022	Adams Avenue ADA ramp improvements	February 2020	\$97,500	\$97,500	In-kind design services	Project was awarded to HP Civil with work to begin in June	ODOT	Public Works
18	No Change May 25, 2022	Project Refinement Grant	March 2021	\$150,00 0	\$134,595	Cash or in kind labor	Proposals have been reviewed and a recommendation has been made by the steering committee to ODOT. ODOT will now negotiate the agreement with the recommendation to see if a contract can be made.	ODOT	Public Works
19	No Change March 17, 2022	SRTS Infrastructure Grant	March 2022	\$165,00 0	\$150,000	Cash	The second round of applications are due 7/31/22	ODOT	Public Works