



**CITY MANAGER AND STAFF REPORT TO THE MAYOR AND CITY COUNCIL**  
**For the Month of February 2024**  
**City Manager's Top Priorities for 2024**

Item No.	Date of Change in Status	Item	Comments	Lead Department
1	Updated February 7, 2024	<b>Fiscal management:</b> Continue to manage the City's finances within limited resources to provide highest possible level of service to the City of La Grande.	The annual audited financial statements were submitted to the State of Oregon and the City submitted the required action plan to the State regarding deficiencies. See additional updates in the City Manager section below.	City Manager
2	No Change December 27, 2023	<b>Street and Road Infrastructure:</b> Act on the recommendations of the Parking Traffic Safety Street Maintenance Advisory Commission (PTSSMAC) to address the condition of the infrastructure including potential funding options.	The Adopted Budget for FY 2023-24, which includes a transfer of \$155,106 of General Fund unanticipated increase in cash to the Street Reserve Fund per Council Resolution 4824, Series 2022. It also includes \$473,818 in one-time funds for street projects. The City Council previously approved \$2,773,872 of ARPA Funding for use on street projects. It is anticipated an additional \$250,000 of ARPA funds will be allocated to Streets as the funding for the fairgrounds will likely be accomplished through a combination of fee waivers and TRT funds. Updates on ARPA funded projects are shown in the Public Works Department below.	Public Works
3		<b>Housing:</b> Continue to implement the Comprehensive Housing Production Strategy (HPS) as adopted by the City Council.	See updates under Planning below.	Planning
4		<b>Economic Development:</b> Continue to implement the Urban Renewal Plan and economic development strategy as approved by the City Council/Urban Renewal Agency.	See updates under Economic Development below.	Economic Development
5		<b>Staffing:</b> Continue to take necessary actions to address critical staffing issues including, but not limited to, hard to fill positions and succession planning for key positions.	See updates under Human Resources below related to compensation studies and Pay Equity Act efforts.	City Manager
6	Updated February 23, 2024	<b>General Fund Capital Improvements:</b> Identify funding sources and strategy to address major capital needs.	The Adopted Budget includes funding for consulting work to review the needs for the La Grande Police Department. The City Council approved the selection of the consultant at their October Regular Session. The Consultant has provided the report and is scheduled to meet with the City Council in a Work	City Manager

Item No.	Date of Change in Status	Item	Comments	Lead Department
			Session on February 26 <sup>th</sup> to discuss the report. Future updates will be under Police below.	
7	No Change November 13, 2023	<b>Emergency Management Planning:</b> In concert with Union County and other agencies, take actions to assure La Grande is prepared in the event of an emergency, including but not limited to major incidents, flooding, wildfire, or other natural disaster. Update the City's Emergency Operations Plan	The new Top Priority was added by the City Council on February 1, 2023. Given the consulting work being done on the Police Department Facilities, we are delaying work on updating the Emergency Operations Plan.	City Manager
8		<b>FEMA Maps and Land Use Code Amendments:</b> Take all required actions regarding the FEMA Floodplain Map update submitted, including but not limited to responding to any requirements as needed throughout the process. Complete the revisions and adoption of the City's Land Use Codes as necessary.	See updates under Planning below.	Planning

**CITY of LA GRANDE**  
**PROPOSED**  
**Council Sessions, Significant Deadlines, and Events Schedule**  
**As of February 21, 2024**

Unless otherwise noted, all meetings begin at 6:00 p.m.  
The meeting dates listed here are place holders; meeting dates and topics are  
subject to change.

**2024**

Monday, February 26	WORK SESSION: <i>Police Department Facility Report</i>
Wednesday, March 6	REGULAR SESSION
Monday, March 11	WORK SESSION: <i>Bike/Pedestrian Plan Discussion</i>
Monday, March 18	WORK SESSION: <i>Gas Tax Discussion</i>
Wednesday, April 3	REGULAR SESSION
Monday, April 8	WORK SESSION: <i>Union County Animal Control (Tentative)</i>
Monday, April 15	WORK SESSION: <i>City Charter Amendment Discussion</i>
Monday, April 22	WORK SESSION: <i>LGMSD and Chamber Annual Reports</i>
Wednesday, May 1	REGULAR SESSION
Monday, May 13 to Wednesday, May 15 (if needed)	BUDGET HEARINGS
Monday, May 20	TBD -
Monday, May 27	HOLIDAY
Wednesday, June 5	REGULAR SESSION
Thursday, July 4	HOLIDAY
Monday, July 8	SPECIAL SESSION: <i>JOINT URA/URAC: Call for Projects</i>
Wednesday, July 10	REGULAR SESSION

Monday, July 15	WORK SESSION: <i>System Development Charges Consultant Report</i>
Monday, July 29	TBD –
Wednesday, August 7	REGULAR SESSION
Monday, August 12	TBD -
Monday, August 19	WORK SESSION: <i>Jefferson Street and Transportation System Plan Discussion</i>
Monday, September 2	HOLIDAY
Wednesday, September 4	REGULAR SESSION
Monday, September 9	WORK SESSION: <i>Foreclosure Ordinance Discussion</i>
Monday, September 16	WORK SESSION: <i>ATV/UTV Discussion (Tentative)</i>
Monday, September 23	TBD -
Wednesday, October 2	REGULAR SESSION
Monday, October 21	TBD -
Monday, October 28	TBD –
Monday, November 4	WORK SESSION: <i>Goal 14 Update Discussion (Tentative)</i>
Wednesday, November 6	REGULAR SESSION
Monday, November 11	HOLIDAY
Thursday & Friday, November 28 & 29	HOLIDAY
Wednesday, December 4	REGULAR SESSION
Wednesday, December 11 - HOLIDAY OPEN HOUSE (4:30 – 6:00)	
Wednesday, December 25	HOLIDAY

## 2025

Wednesday January 1	HOLIDAY
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February 2024

Wednesday, January 8

REGULAR SESSION

Monday, January 20

HOLIDAY

Monday/Tuesday, January 27 & 28

COUNCIL/URA RETREATS

*Additional topics with dates to be determined: EOU President; Revenue Enhancements Discussion; and Greenway Discussion with County/Island City. Unless Otherwise Noted All Sessions of the Council Begin at 6:00 p.m., Meeting Dates Subject to Change; Please call 541-962-1309 to confirm*

Item	Date of Change in Status	Item	Comments	Department							
1	Updated February 15, 2024	All Building Permits January 2024	<u>January 2024</u>				Building				
			<u>Permit Type</u>	<u>Permits</u>	<u>Permit Fees</u>	<u>Plan Review Fees</u>					
			City of LG Building:	6	\$4,854.00	\$3,155.10					
			UC Building:	3	\$1,876.00	\$871.00					
			City of LG MFH	0	\$0						
			UC MFH	1	\$450.00						
			City of LG Mechanical	20	\$1,559.50						
			UC Mechanical	14	\$1,644.50						
			City of LG Plumbing	4	\$755.50						
			UC Plumbing	4	\$876.00						
			City of LG Electrical	16	\$2,029.50						
			UC Electrical	12	\$1,514.50						
			City of LG Demolition	1	\$240.00						
			UC Demolition	0	\$0						
			AG Exempt permits	3							
			TOTALS:	84	\$15,799.50	\$4,026.10					
			Fiscal Year Running Totals:	760	\$243,950.45	\$75,883.11					
			2	Updated February 15, 2024	Housing Permits January 2024	New Housing Building Permits City of La Grande				Building	
						Type of Structure		Total Number of			
									Buildings		Housing Units
						Single Family Dwelling – Detached & Attached			2		2
Accessory Dwelling Units		0				0					
Duplex Units		0				0					
Manufactured Homes		0				0					
Comm. Apartments		0				0					
TOTAL DWELLING UNITS		2				2					
Union County											
Type of Structure		Total Number of									
		Buildings				Dwelling Units					
Single Family Dwelling – Detached & Attached		1				1					
Accessory Dwelling Units		0				0					
Duplex Units		0				0					
Manufactured Homes		1				1					

February 2024

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3	Updated January 16, 2024	Notable Projects	1400 Birch St, Elgin, Multipurpose building (Under Construction) 1106 4 <sup>th</sup> St., LGMS Wildcat Center (Under Construction) 900 Sunset Dr., GRH Surgery (Under Construction) 1 University, EOU Inlow Hall (Under Construction) 2830 Mulholland Drive., Hampton Inn (Under Construction)	Building																																																																																
4	Updated January 16 <sup>th</sup> , 2024	Staff Development	No new activity	Building																																																																																
5	No Change June 30, 2023	Fairgrounds Water and Sewer Infrastructure Project FUTURE COUNCIL ACTION ITEM	The Adopted Budget includes \$119,231 of TRT funding to be allocated to the water and sewer infrastructure. The funds will be available after July 1 <sup>st</sup> and would be provided when the project is being completed. The City Council met with the Union County Fair Board in a Work Session on October 24 <sup>th</sup> to discuss the status of the project, outside funding requests, and City support for the project. The City Manager presented an alternative option for supporting the project using a combination of TRT funds and waiver of water and sewer assessments that would total at least \$250,000, which would in turn allow the \$250,000 of ARPA funding identified as gap funding to be used for street and road projects instead. The City Council reached consensus on supporting the change, with final action to occur at a later date. The project includes a sewer lift station that would be need to be maintained.	City Manager																																																																																
6	Updated February 28, 2024	City Charter Amendment FUTURE COUNCIL ACTION ITEM	The City Recorder has forwarded draft language for the proposed revisions to the City Charter to the County for comments prior to finalizing the revisions. Council met in a Work Session on September 11 <sup>th</sup> reached consensus	City Manager																																																																																

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			on moving forward to see voter approval of a change to eliminate the Council positions for the non-mayoral election, which the three candidates with the most votes filling the three vacancies every two years. This will eliminate the primary for City Council positions. The Mayor position would remain a two-year term and if more than two candidates file a primary would be held. The intent would be to place the amendments on the November, 2024, General Election.	
7	Updated February 23, 2024	Opioid Settlement Working Group FUTURE COUNCIL ACTION ITEM	The Working Group met on February 21 <sup>st</sup> and during the meeting the group reached consensus on not pursuing an RFP for consulting work to evaluate the current opioid related programs and needs using settlement funds. The focus of the discussion was on what the best use of the funds would be to make a significant difference for the community as opposed to diluting the funds by providing smaller allocations to various groups. The City of La Grande total funding over the life of the settlement will be around \$500,000, with Union County receiving approximately double that amount. The focus of the next meeting will be on potential major initiatives/uses for the first \$250,000 of funding over the next couple of years. Union County is moving forward with their RFP regarding a potential Detox center and will update the group at the next meeting. The City Council will ultimately make the decision on how to allocate the City's funds based on the requirement that the funds be used for Opioid Remediation.	City Manager
8	No Change October 18, 2023	ATV/UTV on City Streets FUTURE COUNCIL WORK SESSION TOPIC	The City Council during the Council Comments portion of one of their Regular Sessions earlier this year requested a Work Session to discuss the possibility of allowing ATV/UTVs on selected City streets. A Work Session will be scheduled as time permits.	City Manager
9	New Item February 23, 2024	Union County Animal Control FUTURE COUNCIL WORK SESSION TOPIC	Work Session is tentatively scheduled for Monday, April 8 <sup>th</sup> , 2024	City Manager
10	New Item February 23, 2024	LGMSD and Chamber Annual Reports FUTURE COUNCIL WORK SESSION TOPIC	Work Session is scheduled for Monday, April 22 <sup>nd</sup> , 2024	City Manager
11	New Item February 23, 2024	Foreclosure Ordinance Discussion FUTURE COUNCIL WORK SESSION TOPIC	Work Session is scheduled for Monday, September 9 <sup>th</sup> , 2024	City Manager
12	Completed February 7 2024	Market Place Family Foods Agreement Amendment	The Agency approved the Third Amended Agreement at their February Regular Session.	District Manager
13	No Change April 3, 2023	Urban Renewal Targeted Project Policy Development FUTURE AGENCY ACTION ITEM	The Adopted Budget for the Agency includes \$500,000 in funding for an Agency initiated project. Staff is currently exploring potential options for that funding. The Agency met in a Work Session on March 6, 2023, to discuss one of the potential projects and again on April 3 <sup>rd</sup> to discuss renovating the Historic Fire Museum as potential project. The Agency reached consensus on	District Manager



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			not moving forward with the first project and asked for additional information on the Fire Museum project before making a decision. Given the additional information would not be ready for the Agency’s April 5, 2023, Regular Session, that meeting was cancelled. Once Staff has gathered additional information, an Agency Work Session will be scheduled to continue to discuss the potential project. The Proposed FY 2023-2024 Agency Budget includes carrying over the \$500,000 of funding.																									
14	Updated February 28, 2024	City Council Election - 2024	<p>The deadline to submit completed Petitions with an adequate number of eligible signatures is <b><u>Tuesday, March 5, 2024, at 1:00 p.m.</u></b> These MUST be filed in person in the Office of the City Recorder/Elections Officer on the Second Floor of City Hall, 1000 Adams Avenue, La Grande, Oregon, prior to this deadline.</p> <p>The City Council consists of seven (7) positions. Terms for all positions, except the Mayor, are four (4) year terms. The Mayor serves a two (2) year term. The Term for Position One (1) Mayor and the terms for Positions Two (2), Three (3), and Four (4) are due to expire on 12/31/2024.</p> <p>The 2024 Primary Election (if necessary) is scheduled for Tuesday, May 21, 2024, see below for important dates:</p> <p><u>City Council Primary Election:</u> First Day to File is September 14, 2023 Last Day to File is March 5, 2024 by 1 p.m. Candidate Packets for these four (4) positions are available for pick up at the City of La Grande, City Hall, City Recorder’s Office.</p>	City Recorder																								
15	No Change December 15, 2023	Codification of City Ordinances <b>FUTURE COUNCIL ACTION ITEM</b>	The final proof of the Code has been reviewed by City Staff with comments added to the document reflecting changes or questions within the document. The proof has been sent back to CivicPlus as of December 12 <sup>th</sup> . They will complete the review for completion of the recodification project. The new Code should arrive back to the City by the end of April, 2024.	City Recorder																								
16	Updated February 21, 2024	Advisory Commission Vacancies	<p>The following table outlines the existing vacancies:</p> <table><tr><th><u>Advisory Commission</u></th><th><u>Vacancies</u></th></tr><tr><td>Air Quality</td><td>1/7</td></tr><tr><td><b>Arts</b></td><td><b>0/7</b></td></tr><tr><td>Budget</td><td>0/7</td></tr><tr><td>Building Board of Appeals</td><td>4/5</td></tr><tr><td>Community Landscape/Forestry</td><td>0/5</td></tr><tr><td>Landmarks</td><td>1/5</td></tr><tr><td><b>Library</b></td><td><b>1/5</b></td></tr><tr><td>Parking, Traffic Safety and Street Maintenance</td><td>0/7</td></tr><tr><td><b>Parks and Recreation</b></td><td><b>1/7</b></td></tr><tr><td>Planning</td><td>0/5</td></tr><tr><td>Union County Tourism</td><td>2/2</td></tr></table>	<u>Advisory Commission</u>	<u>Vacancies</u>	Air Quality	1/7	<b>Arts</b>	<b>0/7</b>	Budget	0/7	Building Board of Appeals	4/5	Community Landscape/Forestry	0/5	Landmarks	1/5	<b>Library</b>	<b>1/5</b>	Parking, Traffic Safety and Street Maintenance	0/7	<b>Parks and Recreation</b>	<b>1/7</b>	Planning	0/5	Union County Tourism	2/2	City Recorder
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Union County Tourism	2/2																											

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			Urban Renewal	0/5				
17	Updated February 21, 2024	COVID-19 Business Assistance	The City Council approved financial assistance for La Grande businesses adversely impacted by the COVID-19 pandemic at their December 2, 2020, meeting, using City General Fund dollars. A total of 30 loans were approved totaling \$219,020. All funds have been dispersed. As of February 21, 2024, \$192,305 has been repaid, including 9 loans that have been repaid in full. One loan for \$7,840 has been written off as uncollectible. The current total remaining principle balance is \$18,875.					Economic Development
18	Updated February 21, 2024	2023-2024 Façade Grant Program	Bella Mercantile	1216 Adams Ave	Painting	\$6,000	Withdrawn	Economic Development
			Cherry's Florist	106 Elm	Repaint and signage	\$7,500	Approved	
19	Updated February 21, 2024	2022-2023 Façade Grant Program	Hermann Financial Building	107 Elm Street	Renovate entry, windows and door	\$7,500	Complete	Economic Development
			Arron's Furniture	1608 Adams	Window repair /replacement	\$4929	Approved	
20	No Change January 17, 2024	2024-2025 Call For Projects Program FUTURE AGENCY ACTION ITEM	In Preparation for this year's Call For Projects grant cycle, URAC held a work session on January 16, 2024, to review the current policy and make recommendations for changes prior to this year's process. The Urban Renewal Agency will consider approval of the proposed changes to the program policy at their February meeting. The 2024 Call For Projects grant cycle will open for applications beginning on March 4 <sup>th</sup> .					Economic Development
21	Updated February 21, 2024	2023-2024 Call For Projects Program	2023-2024 Call For Projects					Economic Development
			Eastern Wheelworks	711 Adams Ave	Renovation of Sunshine Corner Gas Station	\$75,000	In progress Progress payment of \$37500 has been paid	
			Evermine / Elks Building	1124 Washington	Replace Driveway with elevated patio gathering space	\$75,000	In progress	
			NK West Building / Retail storefront	1204 Adams	New Retail Space	\$57,403	In progress	
			Reed & Associates	904 Adams	Site improvements and renovation	\$8597	Scope of work was revised by the Agency and project is complete	
			Rodeway Inn	402 Adams	Hotel renovation	\$75,000	In Progress Payment of \$56,250 has been paid	
			Valley Insurance	1215 Adams	Renovation Old Umpqua Bank building	\$59,000	In progress Interior work is complete and building is occupied. Progress payment of \$40,000 issued	
22	No Change	2022-2023 Call For Projects	2022-2023 Call For Projects					Economic

February 2024

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La Grande CM & Staff Report Blue=New and Updated; Red=Completed; Black=No Change

Item	Date of Change in Status	Item	Comments	Department																				
	September 15, 2023	Program	<table> <tr> <th>Business</th><th>Address</th><th>Project</th><th>Funds</th><th>Status</th></tr> <tr> <td>Bohnenkamp Building</td><td>1301 Adams</td><td>Exterior restoration &amp; 2<sup>nd</sup> floor residential</td><td>\$75,000</td><td>In progress</td></tr> <tr> <td>Front Office Solutions</td><td>1209 Adams</td><td>Roof and façade</td><td>\$65,656</td><td>Construction in progress. Progress Payment \$30,328 Paid</td></tr> <tr> <td>Smokehouse Restaurant</td><td>2208 Adams</td><td>Renovation and repair</td><td>\$70,164</td><td>Construction in progress. Progress Payment of \$23,506 paid</td></tr> </table>	Business	Address	Project	Funds	Status	Bohnenkamp Building	1301 Adams	Exterior restoration & 2 <sup>nd</sup> floor residential	\$75,000	In progress	Front Office Solutions	1209 Adams	Roof and façade	\$65,656	Construction in progress. Progress Payment \$30,328 Paid	Smokehouse Restaurant	2208 Adams	Renovation and repair	\$70,164	Construction in progress. Progress Payment of \$23,506 paid	Development
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23	No Change December 20, 2023	2020-2021 Call for Projects Program	<b>2020-2021 Call For Projects</b> <table> <tr> <th>Business</th><th>Address</th><th>Project</th><th>Funds</th><th>Status</th></tr> <tr> <td>The Local Station</td><td>1508 Adams</td><td>Renovation</td><td>\$32,110 progress payment</td><td>partial reimbursement paid Feb 2, 2022 Project at 90% and Owner has received a final extension through June 30 2024 Future extensions will require Agency approval</td></tr> </table>	Business	Address	Project	Funds	Status	The Local Station	1508 Adams	Renovation	\$32,110 progress payment	partial reimbursement paid Feb 2, 2022 Project at 90% and Owner has received a final extension through June 30 2024 Future extensions will require Agency approval	Economic Development										
Business	Address	Project	Funds	Status																				
The Local Station	1508 Adams	Renovation	\$32,110 progress payment	partial reimbursement paid Feb 2, 2022 Project at 90% and Owner has received a final extension through June 30 2024 Future extensions will require Agency approval																				
24	Updated February, 2024	Business Development/Recruitment <b>FUTURE COUNCIL ACTION ITEM</b>	The Economic Needs Assessment is now complete and Council is in the process of adopting the Goal 9 Report. Staff is now working with Planning Department to begin the Goal 14 portion of this process.	Economic Development																				
25	Updated February 21, 2024	La Grande Main Street Downtown	<ul style="list-style-type: none"> <li>Staff continues to serve on the La Grande Main Street Board of Directors and Chair the Economic Vitality (EV) Committee</li> <li>Main Street Economic Vitality Committee and 3 Board members are serving on the Jefferson Avenue Redevelopment steering committee.</li> <li>Main Street Executive Director is serving on the Recast City steering committee.</li> <li>Planning and Economic Development staff are working with Main Street to conduct a joint training with the Main Street Design Committee and Landmarks commission regarding Land Marks Review Guidelines and the Main Street Façade. Training will likely take place in late spring</li> </ul> The Board has updated their 2024 workplans and is currently preparing the budget based on the new workplans	Economic Development																				
26	No Change October 23, 2023	Business Development Assistance Program	<ul style="list-style-type: none"> <li>Three loans are in the re-payment phase of this loan program from 2016 and are nearing the halfway point in the loan process where they will be eligible to apply for forgiveness of the remaining balance if they meet the program requirements.</li> </ul> Two loans are current and will reach eligibility for forgiveness in February and April of 2024	Economic Development																				
27	Updated February 21, 2024	Entrepreneur Ecosystem Assessment & Development	<ul style="list-style-type: none"> <li>Staff is reaching out to local partners to continue the discussion and potential opportunities for a commercial kitchen.</li> <li>Staff is also reaching out to other local partners to host a Makers Summit in Spring of 2024 focused on small scale manufacturers who are ready and</li> </ul>	Economic Development																				

Item	Date of Change in Status	Item	Comments	Department		
			<p>interested in scaling up.</p> <ul style="list-style-type: none"><li>La Grande Has been accepted as part of the 2024 ReCast City cohort. This is a consultant led Economic Development program focused on small scale manufacturing. <a href="#">The first cohort meeting was held February 20<sup>th</sup> and the Steering Committee will meet with the other 6 cohort communities every other week through November</a></li></ul>			
28	No Change November 28, 2023	Brownfields Assessment	<ul style="list-style-type: none"><li>The assessment project still includes a Regulated Materials Survey of the old Firehouse building that will be scheduled later this winter.</li><li>There is a strong likelihood that there will be surplus dollars available from the original EPA grant that funded this BTI /EOU project and Staff is working to identify additional assessment sites that might utilize any additional funding that becomes available.</li></ul>	Economic Development		
29	No Change January 24, 2024	Jefferson Corridor Plan <b>FUTURE COUNCIL ACTION ITEM</b>	<ul style="list-style-type: none"><li>Jefferson Avenue Corridor Redevelopment Plan. anticipating completion in early 1<sup>st</sup> quarter 2024. Total cost estimate of \$50,475 is funded through BTI’s existing grant. and there is no cost to the City.</li><li>Held first public meeting on October 17.</li><li>More than 300 online surveys were completed and the steering committee met with consultant to review community survey input and preliminary redevelopment strategies in January.</li></ul>	Economic Development		
30	<a href="#">Updated February 21, 2024</a>	<a href="#">Staff Development</a>	<ul style="list-style-type: none"><li>Staff continues to serve on the Oregon Economic Development Association’s Tax Increment Finance Committee</li><li><a href="#">Staff completed one more Certification module in January.</a></li><li>Staff has resumed coordinating monthly Economic Development meetings with key partners including the Chamber, Main Street, Eastern Oregon Visitors Association, Union County, and Business Oregon.</li></ul>	Economic Development		
31	<a href="#">Updated February 28, 2024</a>	Surplus Property Disposal and Procurement Policy Update <b>FUTURE COUNCIL ACTION ITEM</b>	<ul style="list-style-type: none"><li>The current policies related to the acquisition and disposal of City property have not been fully reviewed and updated in a number of years. The Finance Director has been assigned the task of updating these for Council consideration. Given updates to the ORS regarding procurement limits, the intent is to use the League of Oregon Cities model policy.</li></ul>	Finance		
32	No Change March 3, 2023	Chart of Accounts Review	<ul style="list-style-type: none"><li>Form a committee by April involving all departments to update and refine all Accounts within the Chart of Accounts to reflect descriptions that are more appropriate to the types of activities that are being completed as well as combining accounts that are similar in nature.</li></ul>	Finance		
33	<a href="#">Updated February 20, 2024</a>	Statistics	<b>Month of <a href="#">January</a>, 2024</b>	<b>Current</b>	<b>FYTD</b>	Finance
			Monthly Revenue (all funds)	<a href="#">\$2,777,538</a>	<a href="#">\$20,477,463</a>	
			Monthly Revenue (general fund)	<a href="#">\$1,013,826</a>	<a href="#">\$10,135,396</a>	

Item	Date of Change in Status	Item	Comments	Department																														
			<table><tr><td>Monthly expenses amount (all funds)</td><td>\$2,039,313</td><td>\$16,816,726</td></tr><tr><td>Monthly expenses (general fund)</td><td>\$918,332</td><td>\$7,418,240</td></tr><tr><td># of Accounts Payable Checks issued:</td><td>193</td><td>1,431</td></tr><tr><td># of Payroll Checks/AP issued:</td><td>168</td><td>1,283</td></tr><tr><td>Monthly Payroll expenses:</td><td>\$1,051,127</td><td>\$7,541,248</td></tr><tr><td># of Water accounts billed:</td><td>4,828</td><td>34,123</td></tr><tr><td># of LID accounts billed:</td><td>6</td><td>13</td></tr><tr><td>Pieces of mail processed:</td><td>537</td><td>7,022</td></tr><tr><td>Electronic Utility Payments Received:</td><td>3,290</td><td>19,027</td></tr><tr><td># of NSF checks the City received:</td><td>8</td><td>37</td></tr></table>	Monthly expenses amount (all funds)	\$2,039,313	\$16,816,726	Monthly expenses (general fund)	\$918,332	\$7,418,240	# of Accounts Payable Checks issued:	193	1,431	# of Payroll Checks/AP issued:	168	1,283	Monthly Payroll expenses:	\$1,051,127	\$7,541,248	# of Water accounts billed:	4,828	34,123	# of LID accounts billed:	6	13	Pieces of mail processed:	537	7,022	Electronic Utility Payments Received:	3,290	19,027	# of NSF checks the City received:	8	37	
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34	No Change March 3, 2023	Transient Lodging Tax Ordinance FUTURE COUNCIL ACTION ITEM	Update language in the current Transient Lodging Tax Ordinance to incorporate definitions to clarify intermediaries and other language as recommended by LOC. The 1 <sup>st</sup> draft has been completed and passed on for another review. A second draft is being reviewed for finalization. Will be working on this in conjunction with the short-term rentals ordinance.	Finance																														
35	Update February 26, 2024	Response Statistics	<ul style="list-style-type: none"><li>January 1, 2024 to January 31, 2024 YTD: 291</li><li>Total Calls: 291</li><li>Medical: 246</li><li>Fires/MVC 34</li><li>Lift assists 10</li><li>Other 1 (animal assist)</li></ul>	Fire																														
36	Updated February 26, 2024	Fire Inspection/Code Enforcement/Investigations	<ul style="list-style-type: none"><li>Tequilas restaurant</li><li>R &amp; C Outdoor adventures</li><li>Millers Home Center</li><li>Norco</li><li>Umpqua Bank</li></ul>	Fire																														
37	No Change, January 19 2024	Child Safety Seat Installations and Bicycle Helmets	<ul style="list-style-type: none"><li>The department is planning on hosting car seat technician class in the spring to certify new seat technicians.</li></ul>	Fire																														
38	Updated February 26, 2024	Training	<ul style="list-style-type: none"><li>Department drills – Joint drills with LGRFPD<ul style="list-style-type: none"><li>Fire Simulations 2 hrs.</li><li>Mandatory reporting 1.5 hrs.</li><li>Ropes 1.75 hrs.</li></ul></li><li>Co. EMS drill – Cancelled due to weather</li><li>EMT Casual trainings 16 hrs.</li><li>Shift drills –17 hrs. various subjects</li><li>Officer development –2 hrs.</li><li>Fire/Rescue online</li></ul>	Fire																														
39	Updated February 26, 2024	Department Announcements	<ul style="list-style-type: none"><li>Lighting package installed on one wildland engine. equipment boxes mounted on both.</li><li>Reserve ambulance (Medic 3) broke down during out-of-town transfer. Taken out of service. Complete engine failure, requiring replacement.</li><li>Deputy Chief Laci assisted Pendleton Fire Department with Lt. exam.</li></ul> Captain Robert Tibbetts was awarded with employee of the year at the annual City banquet.	Fire																														
40	Updated February 15,	Current Recruitments	<ul style="list-style-type: none"><li>Receptionist PD – Start Date 2/5/24</li><li>Enforcement Officer PD – Start date 1/29/24</li></ul>	Human Resources																														

February 2024

13

La Grande CM & Staff Report **Blue=New and Updated; Red=Completed; Black=No Change**

Item	Date of Change in Status	Item	Comments	Department																																																												
	2024		<ul style="list-style-type: none"><li>Recreation Leader Fall positions</li><li>Communications Technician 1 start date 2/5/24 and 1 open position</li><li>Lifeguard position</li><li>Swim Instructors</li><li>Police Officer – 1 candidate in Background check</li><li>Seasonal Maintenance Parks and PW</li></ul>																																																													
41	No Change January 16, 2024	Paid Leave Oregon	<ul style="list-style-type: none"><li>Paid Leave Oregon benefits began September 3, 2023. Currently working on updating policies, creating forms and processes for employees using this leave as well as tracking this leave along with OFLA, FMLA as well as other protected leaves.</li><li>Steps for employees to apply for FMLA/OFLA/PLO has been updated to show current process being used by HR in conjunction with payroll to ensure employees can be made “whole” using sick/vac/comp if desired.</li></ul>	Human Resources																																																												
42	Updated February 15, 2024	Announcements	<ul style="list-style-type: none"><li>January library programs &amp; attendance numbers:</li><li>Subscription Book Boxes- 4</li><li>D&amp;D Gaming- 13</li><li>Spells &amp; Stars Book Club- 7</li><li>Thursday Storytime- 74</li><li>LEGO Club- 10</li><li>Harry Potter Book Club- 6</li><li>Storytellers Program- 6</li></ul>	Library																																																												
43	Updated February 15, 2024	Statistics	<table><tr><th>Current Month January</th><th>Last Month December</th><th>Information from: 1/1/2024-1/31/2024</th></tr><tr><td>9,534</td><td>8,814</td><td>Total Circulation:</td></tr><tr><td>3,961</td><td>3,684</td><td>Adult Collection</td></tr><tr><td>735</td><td>821</td><td>Young Adult Collection</td></tr><tr><td>4,728</td><td>4,199</td><td>Children’s Collection</td></tr><tr><td>110</td><td>110</td><td>Hot spots/Library of Things/misc.</td></tr><tr><td>6,357</td><td>6,152</td><td>Door count</td></tr><tr><td>75</td><td>71</td><td>New Cardholders</td></tr><tr><td>38</td><td>45</td><td>Non-resident card holders</td></tr><tr><td>4,846</td><td>5,093</td><td>Total Card holders</td></tr><tr><td>1,919</td><td>1,728</td><td>Libby (eBooks &amp; audio)</td></tr><tr><td>6</td><td>5</td><td>Dial-A-Story</td></tr><tr><td>251</td><td>238</td><td>Hoopla (eBooks, movies/TV, audiobooks, music)</td></tr><tr><td>33</td><td>28</td><td>MyHeritage (genealogy online)</td></tr><tr><td>67</td><td>115</td><td>Kanopy (Foreign films/Great Courses)</td></tr><tr><td>141</td><td>49</td><td>TeachingBooks(Reader’s Advisory)</td></tr><tr><td>7</td><td>8</td><td>Community room paid events</td></tr><tr><td>5</td><td>2</td><td>Community room library events/City Dept. events</td></tr><tr><td>6</td><td>6</td><td>Volunteer hours</td></tr><tr><td>1,218</td><td>924</td><td>Total Sage Interlibrary Loans</td></tr></table>	Current Month January	Last Month December	Information from: 1/1/2024-1/31/2024	9,534	8,814	Total Circulation:	3,961	3,684	Adult Collection	735	821	Young Adult Collection	4,728	4,199	Children’s Collection	110	110	Hot spots/Library of Things/misc.	6,357	6,152	Door count	75	71	New Cardholders	38	45	Non-resident card holders	4,846	5,093	Total Card holders	1,919	1,728	Libby (eBooks & audio)	6	5	Dial-A-Story	251	238	Hoopla (eBooks, movies/TV, audiobooks, music)	33	28	MyHeritage (genealogy online)	67	115	Kanopy (Foreign films/Great Courses)	141	49	TeachingBooks(Reader’s Advisory)	7	8	Community room paid events	5	2	Community room library events/City Dept. events	6	6	Volunteer hours	1,218	924	Total Sage Interlibrary Loans	Library
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Item	Date of Change in Status	Item	Comments	Department															
44	Updated February 26, 2024	Parks Maintenance Update	<ul style="list-style-type: none"><li>Weed control, mulch, clean up and repairs at parks as needed</li><li>Working to get mulch out to Island Ave. as time permits.</li><li>Preparing and maintaining ball fields for current and future users.</li><li>Vehicle and Equipment Maintenance ongoing.</li><li>Began painting restroom interiors.</li></ul>	Parks & Rec-Maintenance															
45	No Change November 20, 2023	Morgan Lake Diversion Dam	<ul style="list-style-type: none"><li>Oregon State Water Resources Department (OWRD) is funding a full design for a new diversion dam that would divert water in case of dam failure toward Sheep Creek instead of Deal Canyon. Anderson &amp; Perry (A&amp;P) has coordinated test pits and soil testing, and completed a preliminary design. A full hydraulic analysis was completed in June. Staff met with A&amp;P to develop a budget and scope for FEMA. OWRD will work with FEMA to secure final design funding.</li></ul>	Parks & Rec - Admin															
46	No Change October 26, 2023	Riverside Playground Replacement FUTURE COUNCIL ACTION ITEM	<ul style="list-style-type: none"><li>The Committee’s full efforts are focused on fund raising and they are reaching out to businesses for support.</li></ul>	Parks & Rec - Admin															
47	Updated February 26, 2024	Greenway Trail Extension	Staff met with fencing contractor and installation is scheduled for early April. Next is building a timeline for preparation and paving work. The project will be completed no later than June 2024.	Parks & Rec Admin															
48	Updated February 26, 2024	Pool Statistics January 2024	<table><tr><td></td><td><u>FY 22-23</u> <u>Jan</u></td><td><u>FY 23-24</u> <u>Jan</u></td></tr><tr><td>ATTENDANCE</td><td>1,582</td><td>1,633</td></tr><tr><td>FY TO DATE</td><td>11,726</td><td>12,322</td></tr><tr><td>REVENUE</td><td>\$5,508.60</td><td>\$12,712.54</td></tr><tr><td>FY TO DATE</td><td>\$74,889.62</td><td>\$87,871.93</td></tr></table>		<u>FY 22-23</u> <u>Jan</u>	<u>FY 23-24</u> <u>Jan</u>	ATTENDANCE	1,582	1,633	FY TO DATE	11,726	12,322	REVENUE	\$5,508.60	\$12,712.54	FY TO DATE	\$74,889.62	\$87,871.93	Parks & Rec - Admin
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49	Updated February 26, 2024	Pool Programs Update	<ul style="list-style-type: none"><li>Friday is the last day of La Grande School District lessons. This year we were able to do 3rd and 4th grade lessons, meaning that we are officially caught up from the COVID closures and every student has had the opportunity to participate. We are working to get Grande Ronde Academy and homeschool students in for lessons later this year. Next year, we will be back to just 3rd grade lessons.</li><li>High School Swim season has finished. With the season over, hours return to 5:30am – 7:30am on Monday, Wednesday, and Friday.</li></ul>	Parks & Rec-Aquatics															
50	Updated February 26, 2024	Pool Maintenance Update	The new therapy stairs have been installed and are a big hit with patrons. They are much safer and easier to enter and exit the water.	Parks & Rec-Aquatics															
51	Updated February 26, 2024	Recreation Program Update	<ul style="list-style-type: none"><li>After School Program is still around 30-32 kids a week. OHSU Students are going to be volunteering their time at the program starting Spring Term (April).</li><li>Women’s Volleyball wraps up Tuesday February 27<sup>th</sup>. Due to scheduling conflict with EOU, we will push the start time of this league back next year, to</li></ul>	Parks & Rec-Aquatics															



Item	Date of Change in Status	Item	Comments	Department
			<p>make sure we are able to utilize EOU for the league's playoffs.</p> <ul style="list-style-type: none"> <li>Youth Basketball had 182 registrations, making 18 teams across the four divisions. Last games are Saturday March 2<sup>nd</sup>.</li> <li>Adult Basketball had 40 registrations, making 5 teams. Feedback so far has been very positive and they have enjoyed the league being run this way. Only thing we have heard is getting into a larger gym and longer season.</li> <li>Pee wee Soccer registration opened February 5<sup>th</sup> and after three weeks we have 105 registrations. Registration will close on March 25<sup>th</sup>.</li> <li>Youth Council will meet Wednesday February 28<sup>th</sup> in the morning before they start school. We are hoping this will help attendance.</li> <li>Summer events, camps, and other things are currently being ironed out. We will have everything posted by Spring Break (last week of March).</li> </ul>	
52	Updated February 26, 2024	Safe Routes To School Program Update	<ul style="list-style-type: none"> <li>Coordinator is working on planning more scooter and bicycle safety camps. The next main focus will be a bicycle repair clinic held at the schools in the spring. The coordinator is looking for volunteers who know basic bicycle maintenance for any student or community member who brings their bicycle in.</li> <li>The Coordinator worked with schools and gained approval to hang incentive bags on bicycles that were ridden to school on February 7<sup>th</sup>. The coordinator is working on doing the same thing for March.</li> <li>Coordinator is working on a grant to develop a balance bike fleet for schools and parks to use to teach bicycle riding skills and safety. The coordinator will also set meetings with PE teachers to see check interest in developing scooter and pedestrian safety curriculum.</li> <li>The coordinator will also participate in the Safety fair that is being planned for April 23<sup>rd</sup>.</li> </ul>	Parks & Rec-Recreation
53	Updated February 26, 2024	Urban Forestry Update	<ul style="list-style-type: none"> <li>Responded to twenty questions/concerns from the community regarding; tree health, tree appraisal, tree selection, tree pruning and removal, the OTEC removal and replacement program, the sponsor and memorial tree program, commercial tree service permits, Community Forestry Ordinance requirements, and nuisance complaints.</li> <li>The OTEC contractor continued line clearance pruning within the City limits.</li> <li>Received notification of approved applications for the 2023 Trees City USA certification and growth award.</li> <li>Completed public tree inventory update of trees planted in 2023 for Zones 1-3.</li> <li>Surveyed trees in the Urban Renewal District (URD) for contracted pruning.</li> </ul>	Parks & Rec-Urban Forestry



Item	Date of Change in Status	Item	Comments	Department																																										
			<ul style="list-style-type: none"><li>Pruned twenty street trees for clearance in the URD.</li><li>Issued a stop work order of an unlicensed tree service.</li><li>Issued a request for action to remove two topped trees in the City r-o-w.</li><li>Updated the tree care presentation materials for the 2024 Master Gardeners training scheduled in March.</li><li>Submitted a media announcement to Elkhorn media about the 2023 community tree planting program and the Grow La Grande! volunteers.</li><li>January Facebook posts: Slacklining at EOU, and the La Grande Community Forestry Program slide series.</li></ul>																																											
54	Completed August 16, 2023	Urban Forestry Tree Inventory Project	<ul style="list-style-type: none"><li>Coordinated with AP to create a dashboard to display tree inventory information.</li></ul>	Parks & Rec-Urban Forestry																																										
55	Updated February 26, 2024	January Urban Forestry Statistics	<table><tr><td>July 1, 2023 – June 30, 2024</td><td>January</td><td>YTD</td></tr><tr><td>Street Trees Planted</td><td>0</td><td>106</td></tr><tr><td>Park Trees Planted</td><td>0</td><td>40</td></tr><tr><td>Street Trees Removed</td><td>4</td><td>37</td></tr><tr><td>Park Trees Removed</td><td>0</td><td>2</td></tr><tr><td>Street Trees Pruned</td><td>24</td><td>374</td></tr><tr><td>Park Trees Pruned</td><td>0</td><td>68</td></tr><tr><td>Community Responses</td><td>20</td><td>153</td></tr><tr><td>Nuisance Responses</td><td>2</td><td>16</td></tr><tr><td>Field Evaluations</td><td>10</td><td>80</td></tr><tr><td>Ord. Enforcement Actions</td><td>2</td><td>3</td></tr><tr><td>Comm. Tree Service Permits</td><td>6</td><td>6</td></tr><tr><td>Site Plan Reviews</td><td>2</td><td>16</td></tr><tr><td>Community Volunteer Hours</td><td>5</td><td>82</td></tr></table>	July 1, 2023 – June 30, 2024	January	YTD	Street Trees Planted	0	106	Park Trees Planted	0	40	Street Trees Removed	4	37	Park Trees Removed	0	2	Street Trees Pruned	24	374	Park Trees Pruned	0	68	Community Responses	20	153	Nuisance Responses	2	16	Field Evaluations	10	80	Ord. Enforcement Actions	2	3	Comm. Tree Service Permits	6	6	Site Plan Reviews	2	16	Community Volunteer Hours	5	82	Parks & Rec-Urban Forestry
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56	Updated February 21, 2024	Calendar YTD Planning Statistics	<table><tr><td></td><td>Jan. 2023</td><td>Jan. 2024</td><td>FY 22-23</td><td>Current 23-24</td></tr><tr><td>Land Use Apps</td><td>4</td><td>4</td><td>48</td><td>19</td></tr><tr><td>Zoning Approvals</td><td>2</td><td>2</td><td>28</td><td>29</td></tr><tr><td>New Business Permits</td><td>4</td><td>2</td><td>37</td><td>15</td></tr><tr><td>Revenue (Land Use Fees)</td><td>\$675</td><td>\$675</td><td>\$14,587</td><td>\$6,340</td></tr><tr><td>Revenue (Zoning Approval)</td><td>\$50</td><td>\$50</td><td>\$650</td><td>\$525</td></tr><tr><td>Revenue (Parks SDC)</td><td>\$0</td><td>\$1,575</td><td>\$4,200</td><td>\$4,750</td></tr></table>		Jan. 2023	Jan. 2024	FY 22-23	Current 23-24	Land Use Apps	4	4	48	19	Zoning Approvals	2	2	28	29	New Business Permits	4	2	37	15	Revenue (Land Use Fees)	\$675	\$675	\$14,587	\$6,340	Revenue (Zoning Approval)	\$50	\$50	\$650	\$525	Revenue (Parks SDC)	\$0	\$1,575	\$4,200	\$4,750	Planning							
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57	No Changes November 28, 2023	Notable Projects Approved or in Process Under Review FUTURE COUNCIL	MBM Estates (29 Lot Subdivision): On March 14, 2023, the Planning Commission approved the Preliminary Plat approval of a twenty-nine (29) lot	Planning																																										

Item	Date of Change in Status	Item	Comments	Department
		<b>ACTION ITEMS</b>	<p>subdivision that includes thirty-two (32) single-family dwelling units. The proposed dwellings that are roughly 1,100-1,500 square feet in size and intended to be owned by the developer and offered as rental housing. This development is intended to accommodate some of the City's highest needed housing demand which is for lower income families, per the City's adopted Housing Needs Analysis (HNA). This development includes four (4) phases, with Phase 1 completed in October 2023. Phases 2-4 Pending.</p> <p><b><u>LGSD Wildcat Center (@ LG Middle School):</u></b> On August 17<sup>th</sup>, the Planning Division approved a site plan for the construction of the new Wildcat Center at the La Grande Central Middle School site. The demolition of two (2) older buildings was previously approved, which included a maintenance building and classroom buildings. The new Wildcat Center will include five (5) classrooms and gymnasium space, along with the development of a large parking lot for staff and visitors. This project is under construction.</p> <p><b><u>LGSD Tiger House Project:</u></b> The La Grande School District established a new career tech educational program (CTE) at the High School that includes partnerships with the City of La Grande, local contractors, utility agencies, and other. Through this program, high school students will be work directly with partners in learn the construction trade. The Tiger House Project includes the construction of two (2) duplex homes or townhouses (4 dwellings). Students will learn skills related to building design, permitting and all phases of construction. At the completion of the project, the dwellings are intended to be sold, and the revenues will fund the continuation of the CTE program and future Tiger House projects. During the March 1, 2023, Regular Session, the City Council voted unanimously to support this first project through waiving approximately \$26,000 in Land Use, Building and Public Works water/sewer fees. The first duplex for this project is under construction.</p> <p><b><u>New Hotel:</u></b> On September 28<sup>th</sup> the Planning Division approved a site plan for the development of a 92-room hotel, consisting of a mixture of 2-Queen rooms, King rooms, and 32 suites. The hotel will be located at the southwest corner of Mulholland Drive and 26<sup>th</sup> Street (across from Commercial Tire). All land use and building permits have been issued and this project is under construction.</p> <p><b><u>Grande Ronde Hospital:</u></b> Received site plan approval in March 2022 for a \$42M project (4-story addition) that expands the ER and surgery facilities, and reconfigures other Hospital spaces. This project is under construction.</p>	
58	Updated February 24, 2024	Annexation of UGB Properties <b>FUTURE COUNCIL</b>	During the City Council work session held on October 23, 2023, Planning Department Staff discussed opportunities to annex properties within the City's	Planning

Item	Date of Change in Status	Item	Comments	Department
		<b>ACTION ITEM</b>	<p>Urban Growth Boundary (UGB). By consensus, the City Council was supportive of proactively moving forward with annexing UGB properties, providing the following general direction to Staff:</p> <p><u>Phase 2</u> (North Side Island Annexations)</p> <ul style="list-style-type: none"> <li>This annexation will be by Ordinance, with the First Reading Tentatively planned in July, Second Reading in August and adoption in September.</li> <li>There are 52 properties in Phase 2. 47 of them are connected to City services; and, 5 are not connected to City services.</li> <li>For all residential properties in residential use, this annexation will not go into effect for 3 years.</li> <li>Advanced notice was mailed to Phase 2 property owners on February 9, 2024, advising owners that the City Council is scheduled to consider these annexations during their July Regular Session.</li> <li>Property owners have been contacting the Planning Division office in response to the advanced notice, with some planning to submit testimony to the City Council regarding these annexations.</li> <li>A second notice will be mailed to each property owner in June 2024, as part of the legal notice and advertising for July public hearing.</li> </ul> <p><u>Phase 3</u> (South Side Island Annexations)</p> <ul style="list-style-type: none"> <li>This annexation will be by Ordinance, with the First Reading Tentatively planned in December 2024, Second Reading in January 2025 and adoption in February 2025.</li> <li>For all residential properties in residential use, this annexation will not go into effect for 3 years.</li> </ul> <p>Advanced notice to Phase 3 property owners is schedule to be mailed following the completion of the Phase 2 public hearing process in early August.</p>	
59	No Change February 1, 2023	2019 Sign Code Amendments <b>FUTURE COUNCIL ACTION ITEM</b>	Initially, Planning Department Staff hoped to bundle sign code amendments with updates to the 2018 Land Development Code. Unfortunately, due to the complexity of modifying the sign code, it was not possible to bundle these together. These amendments were put on hold in 2019 due to a combination of reasons, such as limited Staff resources for preparing a new sign code and the need for professional assistance (possibly a consultant and a fair amount of assistance from the City attorney). Efforts were further delayed during the COVID-19 period where engaging with the public and holding public meetings were challenging; and the City shifted its priority and focus on housing	Planning

Item	Date of Change in Status	Item	Comments	Department
			related Code amendments to address new State law requirements that provided in HB 2001. With the LDC Code amendments coming to conclusion and planned for adoption this year, Staff is hoping to allocate more time towards advancing this sign code project this coming Fall/Winter 2023-2024. However, if it is determined that a consultant will be needed to assist in this project, Staff may bring this to the Council for discussion as it will then require additional budget resources to move forward.	
60	Updated February 21, 2024	Economic Opportunity Analysis <b>FUTURE COUNCIL ACTION ITEM</b>	<p>In early 2022, City staff identified and expressed to the City Council that the City has a significant shortage commercial and light industrial lands for new development, which is creating challenges for the City's economic development efforts. As a result, the City committed funds in the Fiscal Year 2022-2023 budget to hire a consultant to conduct an Economic Opportunities Analysis (EOA), which includes inventorying the City's existing commercial and industrial lands and forecasts the City's 20-year future need for commercial and industrial lands.</p> <p>The City hired Points Consulting, from Moscow, Idaho to conduct the EOA. We are roughly halfway through the project and have complete the existing commercial and industrial lands inventory, and are now working on estimating our future 20-year land needs.</p> <p>This project was just completed in September 2023, identifying a need for the City to expand its Urban Growth Boundary by 121 acres for new industrial land and 63 acres for commercial land. The EOA is scheduled to be discussed with the City Council during a work session on January 8<sup>th</sup>, 2024, followed by consideration and a recommendation from the La Grande Planning Commission on January 9<sup>th</sup>, 2024. The City Council is scheduled for adoption on March 6, 2024. The approval of the EOA will result in an amendment to the Goal 9 – Economic Development chapter of the La Grande Comprehensive Plan.</p> <p>Following City Council adoption, the updated Comprehensive Plan Ordinance will be forwarded to the Union County Planning Commission and Board of Commissioners for co-adoption, which is scheduled to be considered in April, May and June 2024.</p>	Planning/ Economic Development
61	No Change January 16, 2024	Goal 14 – UGB Expansion	As a follow up to the Goal 9 – Economic Opportunities Analysis (EOA), the next phase of this project is a Goal 14 Urban Growth Boundary Expansion. The Planning Division was successful with an application for a DLCD Technical Assistance Grant to help fund this effort. This project started in January 2024 and is scheduled to occur over the next (2) fiscal years, with the grant elements concluding by May 2025, followed by the	Planning/ Economic Development

Item	Date of Change in Status	Item	Comments	Department
			<p>CC's consideration of Ordinance(s) expanding the City's UGB during the Summer and Fall of 2025.</p> <p>The EOA identified a "need" for the City to add an additional +121 acres of industrial zoned land and +63 acres of commercially zoned land to the UGB. This Goal 14 UGB expansion project is intended to identify eligible industrial and commercial properties to add to the City's UGB and satisfy the Goal 9 EOA need.</p>	
62	No Change January 16, 2024	Floodplain Re-Mapping <b>FUTURE COUNCIL ACTION ITEM</b>	<p>The City of La Grande and Union County are jointly working to update the FEMA floodplain map within the City of La Grande and portions of Union County that lie West of I-84 (truck stop &amp; vicinity).</p> <p>Anderson Perry and the Army Corp of Engineers (USACE) have completed the computer modeling and is submitting a Conditional Letter of Map Revisions (CLOMR) to FEMA</p> <p>This project has included the following public meeting and outreach:</p> <ul style="list-style-type: none"> <li>• A work session with the council was held on October 21, 2019, to review the findings of the model and map revisions.</li> <li>• The Union County Board of Commissioner met on December 2, 2020, and voted 2:1 to support and partner with the City on the floodplain remapping efforts.</li> <li>• On May 24, 2021, a Work Session was held before the City Council. Anderson-Perry &amp; Assoc. provided a presentation on the floodplain remapping, followed by Q&amp;A.</li> <li>• On June 14, 2021, during a Special Session of the City Council, the Council heard public testimony from affected property owners and voted to approve the submittal to FEMA for the floodplain remapping.</li> <li>• In April 2022, Anderson-Perry completed all the necessary element for the City and County FEMA map amendments and submitted an application to FEMA.</li> <li>• In June 2022, FEMA responded to confirm that they are in receipt of the City's application, but advised that additional data was needed to continue reviewing the City's request.</li> <li>• In early September 2022, Anderson-Perry submitted the additional data requested to FEMA.</li> <li>• In January 2024, Anderson-Perry submitted additional data requested by FEMA on City culverts, capacities, etc., which FEMA will have an additional 90-days to review this City submission and to respond with the next steps to move forward.</li> </ul> <p>This process is slow going, but is continuing to move forward.</p>	Planning/ Public Works
63	No Change	Lawsuit Against FEMA	This is a topic that was previously on the Monthly	Planning

Item	Date of Change in Status	Item	Comments	Department
	June 22, 2023	Biological Opinion & Mandated Floodplain Code Changes <b>FUTURE COUNCIL ACTION ITEM</b>	<p>Report, but was removed due to no progress or no new information for several years.</p> <p>In 2009, the Portland Audubon Society filed a lawsuit against FEMA for not adequately protecting endangered aquatic species through its floodplain management program within Oregon watersheds.</p> <p>In 2010, a settlement was reached, which led to engaging the National Marine Fisheries Service (NMFS) and preparing a Biological Assessment and identification of critical habitat.</p> <p>In 2016, a Biological Opinion was written with the purpose to “avoid jeopardy”, aka protecting listed endangered species and their habitat. From 2016, there were a number of delays or behind the scenes tasks in this lawsuit settlement that resulted in no new information being presented, until now. As a result, this topic was removed from this Monthly Report and is now being brought back as progress is being made and new information is becoming available.</p> <p>Ultimately, when the FEMA lawsuit is finalized, with new rules and guidance accepted by the Court for the protecting listed endangered species and their habitat, all cities and counties within Oregon will be required to update their floodplain codes and management practices of the floodplain.</p> <p>As of this time, the following requirement are being considered. (Note: This is a summary).</p> <p>All development within the floodplain, <u>within 170 feet of a riparian area (creek/river)</u>, will be subject to the following:</p> <ol style="list-style-type: none"> <li>1. Prohibit partitions and subdivision that create new lots within a floodplain, unless the affected lots have sufficient buildable area outside of the regulated floodplain (100-year).</li> <li>2. Have avoidance measures to steer development away from floodplain areas by one or more of the following: <ol style="list-style-type: none"> <li>a. Option 1: For properties include buildable area not in the floodplain, only allow development within those non-floodplain areas and prohibit all development within floodplain.</li> <li>b. Option 2: Prohibit development that includes any % of fill/rise in the floodplain; &amp; include limits on % of impervious surface and require mitigation measures.</li> <li>c. Option 3: Prohibit any new development within 10-year</li> </ol> </li> </ol>	

Item	Date of Change in Status	Item	Comments	Department																		
			<p>floodplain. (Note - this is the most restrictive)</p> <p>3. Create a vegetative buffer/setback/corridor for all aquatic features in the floodplain.</p> <p>4. Structurally elevate new structures (no fill) within the floodplain, and mitigate impacts to flood storage (no change permitted).</p> <p>5. Implement new stormwater control policies and programs (e.g. non-structural approaches to storm water management).</p> <p>6. Mitigation of all remaining floodplain impacts (mitigation must be equal to or greater than adverse impact created).</p> <p>Again, once the FEMA lawsuit is finalized and the above rules are adopted, the City of La Grande will be required to update, repeal and replace its floodplain regulations in Land Development Code, Article 3.12. This Article will likely be fully replaced with a new State Model Code that complies with FEMA requirements.</p>																			
64	New Item February 23, 2024	Bike/Pedestrian Plan Discussion FUTURE COUNCIL WORK SESSION TOPIC	<ul style="list-style-type: none"><li>• Work Session is scheduled for Monday, March 11<sup>th</sup>, 2024</li></ul>	Planning																		
65	New Item February 23, 2024	Jefferson Street and Transportation System Plan Discussion FUTURE COUNCIL WORK SESSION TOPIC	<ul style="list-style-type: none"><li>• Work Session is scheduled for Monday, August 19<sup>th</sup>, 2024</li></ul>	Planning																		
66	New Item February 23, 2024	Goal 14 Update Discussion (Tentative) FUTURE COUNCIL WORK SESSION TOPIC	Work Session is scheduled for Monday, November 4 <sup>th</sup> , 2024	Planning																		
67	Updated February 16, 2024	Statistics: Operations Division -	<table><tr><th>TYPE OF ACTIVITY</th><th>JAN 24</th><th>YTD</th></tr><tr><td>Priority 911 calls for service:</td><td>73</td><td>73</td></tr><tr><td>All other calls for service:</td><td>736</td><td>736</td></tr><tr><td>Total calls for service:</td><td>809</td><td>809</td></tr><tr><td>Case Numbers:</td><td>102</td><td>102</td></tr><tr><td>Traffic Stops:</td><td>51</td><td>51</td></tr></table>	TYPE OF ACTIVITY	JAN 24	YTD	Priority 911 calls for service:	73	73	All other calls for service:	736	736	Total calls for service:	809	809	Case Numbers:	102	102	Traffic Stops:	51	51	Police
TYPE OF ACTIVITY	JAN 24	YTD																				
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Case Numbers:	102	102																				
Traffic Stops:	51	51																				
68	Updated February 16, 2024	Statistics: Investigations Section -  <i>Abuse cases are mostly DHS referred cases. All referrals do not require additional or further investigation.</i>  <i>Monthly cases reported are new cases only.</i>  <i>Data for October is not available at this time</i>	<table><tr><th>TYPE OF CASE</th><th>JAN 24</th><th>YTD</th></tr><tr><td>Child Abuse:<ul style="list-style-type: none"><li>▪ Physical Abuse: 6</li><li>▪ Sexual Abuse: 1</li><li>▪ Neglect: 16</li><li>▪ Domestic Violence: 3</li><li>▪ Other: 0</li></ul></td><td>26</td><td>26</td></tr><tr><td>Elder Abuse:<ul style="list-style-type: none"><li>▪ Physical Abuse: 0</li><li>▪ Sexual Abuse: 0</li><li>▪ Neglect: 0</li></ul></td><td>0</td><td>0</td></tr><tr><td>Domestic Violence / SART:<ul style="list-style-type: none"><li>▪ Sexual Assault: 2</li><li>▪ SART: 0</li></ul></td><td>2</td><td>2</td></tr></table>	TYPE OF CASE	JAN 24	YTD	Child Abuse: <ul style="list-style-type: none"><li>▪ Physical Abuse: 6</li><li>▪ Sexual Abuse: 1</li><li>▪ Neglect: 16</li><li>▪ Domestic Violence: 3</li><li>▪ Other: 0</li></ul>	26	26	Elder Abuse: <ul style="list-style-type: none"><li>▪ Physical Abuse: 0</li><li>▪ Sexual Abuse: 0</li><li>▪ Neglect: 0</li></ul>	0	0	Domestic Violence / SART: <ul style="list-style-type: none"><li>▪ Sexual Assault: 2</li><li>▪ SART: 0</li></ul>	2	2	Police						
TYPE OF CASE	JAN 24	YTD																				
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Domestic Violence / SART: <ul style="list-style-type: none"><li>▪ Sexual Assault: 2</li><li>▪ SART: 0</li></ul>	2	2																				

February 2024

23

La Grande CM & Staff Report Blue=New and Updated; Red=Completed; Black=No Change



Item	Date of Change in Status	Item	Comments			Department
			(Sexual Assault Response Team) ▪ Other: 0			
			Death Investigations: ▪ Unattended: 0 ▪ Suicide: 0 ▪ Homicide: 0 ▪ Suspicious: 0	0	0	
			Miscellaneous: ▪ Assault: 0 ▪ Federal Firearms Check: 0 ▪ Background: 0 ▪ Other: 1	1	1	
69	Updated February 16, 2024	Statistics: Communications Division -	TYPE OF ACTIVITY	JAN 24	YTD	Police
			Priority 911 calls for service:	477	477	
			All calls for service:	2,119	2,119	
			Traffic (air-time):	87	87	
			Case reports handled: (LGPD / UCSO)	158	158	
			Records requests processed:	119	119	
70	No Change January 19, 2024	Statistics: UCR State Crime Data - (Uniform Crime Report)  Union County data -  This is the most recent data available from the State. The State historically lags behind on reports.	TYPE OF CRIME	NOV 23	YTD	Police
			Crimes Against Persons - (Assault, Robbery, Sex Crimes)	11	210	
			Crimes Against Property - (Burglary, Vehicle Theft, NSF/Acct. Closed)	50	734	
			Crimes Against Society - (Drug laws, DUII, Liquor Laws, Disorderly Conduct)	17	336	
			Traffic Crimes - (DWS, Hit & Run, Elude, Reckless Driving)	4	57	
71	No Change January 19, 2024	Statistics: UCR State Crime Data - (Uniform Crime Report)  State of Oregon data -  This is the most recent data available from the State. The State historically lags behind on reports.	TYPE OF CRIME	NOV 23	YTD	Police
			Crimes Against Persons - (Assault, Robbery, Sex Crimes)	2,175	35,090	
			Crimes Against Property - (Burglary, Vehicle Theft, NSF/Acct. Closed)	9,971	148,213	
			Crimes Against Society - (Drug laws, DUII, Liquor Laws, Disorderly Conduct)	4,314	66,239	
			Traffic Crimes - (DWS, Hit & Run, Elude, Reckless Driving)	786	12,692	
72	Updated February 23, 2024	Training	Operations Division: ▪ All officers participated in Trauma Informed Care training ▪ Two officers completed their LEDS (Law Enforcement Data Systems) training and certification ▪ The Code Enforcement Officer received training in Bloodborne Pathogens, Electrical and Fire Safety, and Hazardous Communications ▪ Members of the NEO Regional SWAT Team participated in monthly training Communications Division: • Dispatch supervisors received training in Performance Evaluations			Police



Item	Date of Change in Status	Item	Comments	Department
			<ul style="list-style-type: none"> <li>Dispatch supervisors received training in Leadership Essentials</li> <li>All Dispatchers received training in Crisis Communications and Negotiations</li> <li>One Dispatcher received training in Unconscious Bias</li> <li>Once Dispatcher received training in Domestic Violence Intervention for Dispatchers</li> </ul> <p>Members of the NEO Regional SWAT Team participated in monthly training</p>	
73	Updated February 23, 2024	Staffing	<p><b><u>Operations Division:</u></b></p> <p><b>Police Officer-</b></p> <ul style="list-style-type: none"> <li>Recruit Officer Donovan Gonzalez was sworn in as a Police Officer on September 21. He is currently attending the 16-week Basic Police Academy Salem.</li> <li>We have one Police Officer vacancy. We are currently taking applications</li> </ul> <p><b><u>Communications Division:</u></b></p> <p><b>Professional Staff-</b></p> <ul style="list-style-type: none"> <li>Addison Bonzani was hired to fill the vacant Clerk/Receptionist position.</li> </ul> <p>Dispatcher- We have one Dispatcher vacancy. We are currently taking applications.</p>	Police
74	Updated February 23, 2024	Police Department - Facility Needs Assessment FUTURE COUNCIL WORK SESSION TOPIC	<p>The need for a new police department has been a topic of conversation for well over 10-years, with the subject being a point of discussion during Council retreat for the last several years. Frequently, questions have come up that we have not had definitive answers for. To provide answers to important questions and to serve as a project starting place, funding was approved in the FY2023-24 budget to contract services to complete a project titled, LGPD Facility Needs Assessment. The results of this project will provide answers that will help us moving forward. We are looking to accomplish three things with this project:</p> <ol style="list-style-type: none"> <li>1. Identify our needs, in terms of size for a new police department;</li> <li>2. Identify a high-level cost estimate; and</li> <li>3. Identify potential funding sources/options.</li> </ol> <p>A Request for Proposal (RFP) for these contracted services was issued on July 19. The deadline for proposal submission was August 9. We have received three proposals. We are now in the process of selecting a proposal to seek Council approval to move forward with.</p> <ul style="list-style-type: none"> <li>Council approved contracting with the selected provider during regular session of the City Council on October 4.</li> <li>Our kick-off meeting with the Mackenzie group was on October 19.</li> <li>Meetings were held on November 9<sup>th</sup> and 16<sup>th</sup>. A "Programming Questionnaire" that aids in facility size and design estimation was completed. Tours of</li> </ul>	Police

Item	Date of Change in Status	Item	Comments	Department
			<p>3 recently constructed police facilities were completed to aid us in programming completion.</p> <ul style="list-style-type: none"> <li>▪ We met on December 7 and finalized the programming. Our next meeting is scheduled for December 21 where we will receive the cost forecast derived from the programming exercise.</li> <li>▪ Our contractor is currently working on developing funding options and developing the draft report for the project. Our next scheduled meeting is on February 8<sup>th</sup>.</li> <li>• The project and final report are complete and will be presented to the City Council in a work session scheduled for Monday, February 26, 2024 at 6pm.</li> </ul>	
75	New Item February 23, 2024	Police Facility Lease Renewal	<ul style="list-style-type: none"> <li>▪ The lease for the Police Department facility expires in June 2024. Union County was notified that we desire to renew the lease, which has been accepted. We are currently discussing an increase in the annual lease payment.</li> </ul>	Police
76	New and Complete February 23, 2024	Drug Task Force	<p>In response to the legislative amendments to Oregon's drug policy in the summer of 2023, particularly pertaining to Fentanyl, and the anticipated recriminalization of small quantities of drugs during the ongoing short session of our legislature, a collaborative effort among local law enforcement officials has been initiated to reestablish the drug task force. Leaders in this strategic meeting included Chief Bell, Sheriff Bowen, and OSP Captain Dan Conner.</p> <p>It's noteworthy that La Grande PD has faced challenges in staffing a dedicated drug investigator position since 2015. Despite acknowledging the fiscal constraints associated with increasing personnel, the FY2024-25 budget request will include a proposal to add a police officer specifically assigned to drug investigations.</p> <ul style="list-style-type: none"> <li>▪ In the interim, the Sheriff's office has taken proactive measures by reassigning personnel to engage in drug investigations. Officially, they have reached out to La Grande PD, extending a formal request for collaboration and partnership to address the complexities associated with this evolving challenge. This collaborative approach underscores the commitment of local law enforcement agencies to adapt and respond effectively to legislative changes for the benefit of our community's safety and well-being.</li> </ul>	Police
77	New and Complete February 23, 2024	2023 Year End Statistics	<p>As we conclude the year 2023, it is noteworthy that our overall volume of calls for service (CFS) has remained relatively steady. However, there are specific categories of CFS that have exhibited a consistent upward trend, warranting attention.</p> <p>The following CFS categories have demonstrated significant increases year over year:</p> <ul style="list-style-type: none"> <li>▪ Drug Overdoses (+500% over 2020)</li> </ul>	Police

Item	Date of Change in Status	Item	Comments	Department
			<ul style="list-style-type: none"> <li>▪ Mental/Behavioral Health (+155% over 2020)</li> <li>▪ Homelessness (+429% over 2020)</li> <li>▪ Trespass (+55% over 2020)</li> <li>▪ Disorderly Conduct (+313% over 2020)</li> <li>▪ Suicide, incl. Threat and Attempt (+107% over 2020)</li> </ul> <p>While our overall CFS figures are not escalating exponentially, it is crucial to highlight that incidents falling within these specific categories often demand a more substantial amount of time from both dispatchers and police officers. This, in turn, directly impacts the available time for officers to engage in follow-up investigations and proactive enforcement efforts.</p> <p>A takeaway from this data is that our officers and dispatchers are very busy handling an extremely difficult workload around some of the most challenging social issues that I have seen over my 30 years of service in our community.</p>	
78	No Change December 21, 2023	Water and Sewer Ordinance Review <b>FUTURE COUNCIL ACTION ITEM</b>	Staff is working with an outside consultant to establish new SDCs in water and sewer which will require being updated in the Ordinances. Other anticipated changes will also be made at that time.	Public Works
79	No Change March 24, 2023	Water System Water Management and Conservation Plan (WMCP)	Copy of the report to be reviewed by Island City and submission to the State anticipated this month.	Public Works
80	No Change February 27, 2023	Public Works Management Structure	Staff is working with the City Manager to establish a Public Works management structure to better align positions with future needs.	Public Works
81	Updated February 22, 2024	Sidewalk Repair Enforcement Letters – Sidewalk LID Program <b>FUTURE COUNCIL ACTION ITEM</b>	Due to the number of participants in the 2023 LID Program, the 2023 LID will be extended into 2024.	Public Works
82	No Change January 25, 2024	Implementation of Geographic Information Systems (GIS) at Public Works	Staff is working with Anderson Perry to have a layer built for Right of Way (ROW) tree inspections. This is the first step in forming a system to monitor and inform property owners of maintenance needs.	Public Works
83	No Change October 27, 2022	Water Meter Reading System	Completion of this project is the crew's main objective and they hope to have it completed before winter.	Public Works
84	No Change December 16, 2023	Sanitary Sewer Manhole Maintenance	With leaf removal completed, this maintenance program will begin.	Public Works
85	No Change February 25, 2022	Water Main Replacement – Riverside Park Beneath Grande Ronde River	Plan design has been completed and will be forwarded to contractors for cost estimates.	Public Works
86	No Change December 16, 2023	Brock Family Trust Subdivision Between 16 <sup>th</sup> and 18 <sup>th</sup> Streets	The water portion of this project is on hold as crews have transitioned to replacing water services under streets that will receive an overlay. The last 7 sewer taps were installed December 18.	Public Works
87	No Change February 27, 2023	Service Inspections on 12 <sup>th</sup> Street & 16 <sup>th</sup> Street	Replacement services have been identified. Work will begin as soon as weather breaks.	Public Works
88	Updated	18 <sup>th</sup> Street (Gekeler Slough)	Additional information was submitted to FEMA. Staff is	Public Works

Item	Date of Change in Status	Item	Comments	Department																					
	February 22, 2024	Bridge Replacement	still waiting for decision on if a full grant application will be requested.																						
89	Updated February 22, 2024	ARPA: Roadway Paving Funding	Six (6) roadways on the ARPA project list have been prepared for paving. Utility services have been inspected/replaced and plans to move forward with paving will begin when the asphalt plant opens.	Public Works																					
90	Updated February 22, 2024	Street & Storm Water System Development Charges FUTURE COUNCIL ACTION ITEM	Kickoff meeting with the consultant is scheduled for March 7.	Public Works																					
91	Updated February 26, 2024	Public Works Statistics	<table><tr><td></td><td>Jan 24</td><td>Fiscal YTD</td></tr><tr><td>Sewer taps installed</td><td>1</td><td>14</td></tr><tr><td>Water taps installed</td><td>0</td><td>9</td></tr><tr><td>Water leaks repaired</td><td>1</td><td>12</td></tr><tr><td>Square feet of street paved</td><td>0</td><td>225,855</td></tr><tr><td>Water produced (MG)</td><td>53.83</td><td>598.13</td></tr><tr><td>WWTP flows (MG)</td><td>68.34</td><td>345.41</td></tr></table>		Jan 24	Fiscal YTD	Sewer taps installed	1	14	Water taps installed	0	9	Water leaks repaired	1	12	Square feet of street paved	0	225,855	Water produced (MG)	53.83	598.13	WWTP flows (MG)	68.34	345.41	Public Works
	Jan 24	Fiscal YTD																							
Sewer taps installed	1	14																							
Water taps installed	0	9																							
Water leaks repaired	1	12																							
Square feet of street paved	0	225,855																							
Water produced (MG)	53.83	598.13																							
WWTP flows (MG)	68.34	345.41																							
92	No Change January 25, 2024	WWTP SCADA System Upgrade	Installation of the first control panel is scheduled for the week of January 29 at Tule Lake.	Public Works																					
93	No Change January 25, 2024	WWTP Headworks Project	Footings for the building are complete. Electrical and water piping is being installed.	Public Works																					
94	No Change October 31, 2023	STBG Roadway Projects	Paving season is completed for this year. Additional projects will be completed in the spring.	Public Works																					
95	No Change January 25, 2024	Snow Removal Plan	The mass texting notification system is in place and instructions are on the City website to sign up.	Public Works																					
96	Updated February 22, 2024	Community Pathways Grant	Memo #4, Preferred Alignment Concept, has been finalized and consultant is working on design documents for the identified project.	Public Works																					
97	Updated February 21, 2024	Water Service Inspections	Division Avenue has been completed and is ready for overlay.	Public Works																					
98	No Change November 29, 2023	Eastside Water and Sewer Project	Staff, under direction of Council, has begun design of the water and sewer infrastructure required to service the area.	Public Works																					
99	No Change November 29, 2023	Barney Creek Well Water Rights	A well utilized at the WWTP in operations needs to have its water rights perfected. Staff is working with OWRD to complete this process.	Public Works																					
100	No Change November 28, 2023	Beaver Creek Transmission Line	The Beaver Creek transmission line was damaged near Morgan Lake. Repairs are scheduled to be completed this fall, depending on weather and safe access to the site.	Public Works																					
101	No Change December 18, 2023	Storage Reservoir Cleaning	Quotes were received for this project and Inland Potable Services will perform reservoir cleaning in the spring.	Public Works																					
102	No Change January 23, 2024	Second & H Well Repair	The fan cluster failed at the Second and H well. Repair parts are backordered but should arrive mid-February.	Public Works																					
103	Completed January 10, 2024	Water Sampling	UCMR water sampling was performed on 1/10/24 with samples delivered to lab in Moscow, ID.	Public Works																					

Item	Date of Change in Status	Item	Comments	Department
104	Completed February 21, 2024	Booster Station Pump Repair	Soft start drive failed on pump 2 at the booster station. Electrician ordered replacement immediately. Weather delayed repair approximately a week. Repair has been completed.	Public Works
105	New Item February 23, 2024	Gas Tax Discussion FUTURE COUNCIL WORK SESSION TOPIC	Work Session is scheduled for Monday, March 18 <sup>th</sup> , 2024	Public Works
106	New Item February 23, 2024	System Development Charges Consultant Report FUTURE COUNCIL WORK SESSION TOPIC	Work Session is scheduled for Monday, July 15 <sup>th</sup> , 2024	Public Works

## Grant Status Report

List of grants applied for which are larger than \$3,000

Item	Date of Change in Status	Grant Name and Description	Date Submitted	Total Project Cost	Grant Amount	Match Amount	Current Status	Source of Funding	Department
1	No Change July 20, 2023	OSFM Capacity Grant request. 3-year assistance for 2 Firefighter positions	November 30, 2022	\$897,257	\$332,216	\$232,834	The department is using grant funds to purchase equipment and uniforms for one of the new hires scheduled for July 21 start date. Tracking expenses.	Oregon State Fire Marshal Office	Fire
2	No Change December 27, 2023	Business Oregon ROI Grant Fiscal 23-25 Entrepreneur Ecosystem Development	October 2023	\$167,475	\$50,000	\$117,475	Notified of intent to fund. Negotiating the contract	Business Oregon	Economic Development
3	No Change December 19, 2023	Libraries of Union County Foundation Grant	April 3, 2023	\$3,000	\$3,000	N/A	The library is almost done spending these funds as of 12/19/23.	Libraries of Union County Foundation	Library
4	No Change January 16, 2024	State Library of Oregon 2024 Ready to Read Grant	December 9, 2023	\$5,015	\$5,015	N/A	Received the grant check and will begin ordering for the 2024 summer reading program.	State Library of Oregon	Library
5	New Item February 26, 2024	Idaho Power Community Contribution Riverside Park Playground	February 9, 2024	\$714,264	\$30,000	N/A	Submitted	Idaho Power Foundation	Parks & Recreation
6	New Item February 26, 2024	Wildhorse Foundation Riverside Park Playground	February 22, 2024	\$714,264	\$30,000	N/A	Submitted	Wildhorse Foundation	Parks & Recreation
7	No Change May 23, 2022	Oregon State Parks Recreational Trails Program	June 14, 2021	\$110,342	75,070	Cash and in-kind labor	Approved.	Federal dollars thru State Parks	Parks & Recreation Public Works
8	No Change November 18, 2022	Safe Route To School Non-Infrastructure	September 2022	\$131,067	\$100,000	\$31,067 in-kind benefits and PTO	Approved	Federal dollars thru State Parks	Parks & Recreation Public Works
9	No Change November 21, 2023	Oregon State Parks Local Government Grant – Pump Track	May 5, 2023	\$180,685	\$75,000	\$105,685	Approved	Oregon State Parks	Parks & Recreation
10	No Change January 16, 2024	DLCD Technical Assistance Grant for Goal 14 – UGB Expansion	September 2023	\$95,000	\$47,500 (up to \$30k in FY 2023-24, with balance in FY 2024-2025)	\$47,500 (\$30k in FY 2023-24, & \$17,500 in FY 2024-2025)	Approved. Grant contract and consultant contract signed. Project has started.	DLCD	CDD/Planning
11	No Change October 31, 2023	Project Refinement Grant	March 2021	\$150,000	\$134,595	Cash or in kind labor	Memo #4 complete; steering committee review	ODOT	Public Works
12	No Change January 25, 2024	2023 DEQ Grant	December 2023	\$10,000	\$10,000	\$0	Agreement has been executed and project ideas are being discussed.	Oregon DEQ	Public Works

