



# CITY of LA GRANDE

## THE HUB OF NORTHEASTERN OREGON

### CITY MANAGER AND STAFF REPORT TO THE MAYOR AND CITY COUNCIL For the Month of December 2023 City Manager's Top Priorities for 2023

| Item No. | Date of Change in Status  | Item   | Comments   | Lead Department      |
|----------|---------------------------|--|--|----------------------|
| 1        | Updated December 27, 2023 | <b>Street and Road Infrastructure:</b> Act on the recommendations of the Parking Traffic Safety Street Maintenance Advisory Commission (PTSSMAC) to address the condition of the infrastructure including potential funding options. | The Adopted Budget for FY 2023-24, which includes a transfer of \$155,106 of General Fund unanticipated increase in cash to the Street Reserve Fund per Council Resolution 4824, Series 2022. It also includes \$473,818 in one-time funds for street projects. The City Council previously approved \$2,773,872 of ARPA Funding for use on street projects. It is anticipated an additional \$250,000 of ARPA funds will be allocated to Streets as the funding for the fairgrounds will likely be accomplished through a combination of fee waivers and TRT funds. Updates on ARPA funded projects are shown in the Public Works Department below. | Public Works         |
| 2        |                           | <b>Housing:</b> Continue to implement the Comprehensive Housing Production Strategy (HPS) as adopted by the City Council.  | See updates under Planning below.  | Planning             |
| 3        |                           | <b>Economic Development:</b> Continue to implement the Urban Renewal Plan and economic development strategy as approved by the City Council/Urban Renewal Agency.  | See updates under Economic Development below.  | Economic Development |
| 4        |                           | <b>Staffing:</b> Continue to take necessary actions to address critical staffing issues including, but not limited to, hard to fill positions and succession planning for key positions.   | See updates under Human Resources below related to compensation studies and Pay Equity Act efforts.  | City Manager         |
| 5        | Updated December 27, 2023 | <b>Fiscal management:</b> Continue to manage the City's finances within limited resources to provide highest possible level of service to the City of La Grande.   | Work has begun on the annual audit. See updates in Finance Department. The City Council's requested updated five-year fiscal outlook for the City's General Fund was presented at a Work Session on December 4, 2023. Based on the projections, the City's General Fund ending balance at the end of the five year period will be within the range of cash required to meet obligations at the start of each fiscal year. The Council will review progress regarding the   | City Manager         |

December 2023

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|----------|-----------------------------|--|---|-----------------|
|          |                             |  | projections as part of the Annual Retreat moving forward. The City Council asked for information regarding ways to increase revenues in the future. See additional updates in the City Manager section below.   |                 |
| 6        | Updated December 1, 2023    | <b>General Fund Capital Improvements:</b> Identify funding sources and strategy to address major capital needs.  | The Adopted Budget includes funding for consulting work to review the needs for the La Grande Police Department. The City Council approved the selection of the consultant at their October Regular Session. Work on the project continues, and on November 29 <sup>th</sup> City Staff and the consultants toured three police facilities. | City Manager    |
| 7        | No Change November 13, 2023 | <b>Emergency Management Planning:</b> In concert with Union County and other agencies, take actions to assure La Grande is prepared in the event of an emergency, including but not limited to major incidents, flooding, wildfire, or other natural disaster. Update the City's Emergency Operations Plan   | The new Top Priority was added by the City Council on February 1, 2023. Given the consulting work being done on the Police Department Facilities, we are delaying work on updating the Emergency Operations Plan.   | City Manager    |
| 8        |                             | <b>FEMA Maps and Land Use Code Amendments:</b><br>Take all required actions regarding the FEMA Floodplain Map update submitted, including but not limited to responding to any requirements as needed throughout the process. Complete the revisions and adoption of the City's Land Use Codes as necessary. | See updates under Planning below.   | Planning        |

**CITY of LA GRANDE**  
**PROPOSED**  
**Council Sessions, Significant Deadlines, and Events Schedule**  
**As of January 1, 2024**

Unless otherwise noted, all meetings begin at 6:00 p.m.  
The meeting dates listed here are place holders; meeting dates and topics are  
subject to change.

**2024**

|   |  |
|---|--|
| <b>Monday, January 1</b>                        | <b>HOLIDAY</b>   |
| Wednesday, January 3                            | <b>REGULAR SESSION</b>   |
| Monday, January 8                               | <b>WORK SESSION: <i>Goal 9<br/>Economic Opportunity<br/>Analysis</i></b> |
| <b>Monday, January 15</b>                       | <b>HOLIDAY</b>   |
| Monday/Tuesday, January 22 & 23                 | <b>COUNCIL/URA RETREATS</b>  |
| Monday, January 29                              | <b>WORK SESSION: Audit</b>   |
| Wednesday, February 7                           | <b>REGULAR SESSION</b>   |
| <b>Monday, February 19</b>                      | <b>HOLIDAY</b>   |
| Monday, February 26                             | <b>WORK SESSION: <i>Police<br/>Department Facility Report</i></b>        |
| Wednesday, March 6                              | <b>REGULAR SESSION</b>   |
| Wednesday, April 3                              | <b>REGULAR SESSION</b>   |
| Wednesday, May 1                                | <b>REGULAR SESSION</b>   |
| Monday, May 13 to Wednesday, May 15 (if needed) | <b>BUDGET HEARINGS</b>   |
| <b>Monday, May 27</b>                           | <b>HOLIDAY</b>   |
| Wednesday, June 5                               | <b>REGULAR SESSION</b>   |
| <b>Thursday, July 4</b>                         | <b>HOLIDAY</b>   |
| Monday, July 8                                  | <b>SPECIAL SESSION: <i>JOINT<br/>URA/URAC: Call for Projects</i></b>     |
| Wednesday, July 10                              | <b>REGULAR SESSION</b>   |

|   |                      |
|---|----------------------|
| Wednesday, August 7                                       | REGULAR SESSION      |
| Monday, September 2                                       | HOLIDAY              |
| Wednesday, September 4                                    | REGULAR SESSION      |
| Wednesday, October 2                                      | REGULAR SESSION      |
| Wednesday, November 6                                     | REGULAR SESSION      |
| Monday, November 11                                       | HOLIDAY              |
| Thursday & Friday, November 28 & 29                       | HOLIDAY              |
| Wednesday, December 4                                     | REGULAR SESSION      |
| Wednesday, December 11 - HOLIDAY OPEN HOUSE (4:30 – 6:00) |                      |
| Wednesday, December 25                                    | HOLIDAY              |
| <b><u>2025</u></b>  |                      |
| Wednesday January 1                                       | HOLIDAY              |
| Wednesday, January 8                                      | REGULAR SESSION      |
| Monday, January 20  | HOLIDAY              |
| Monday/Tuesday, January 27 & 28                           | COUNCIL/URA RETREATS |

*Additional topics with dates to be determined: Gas Tax discussion; ATV/UTV discussion; Greenway Discussion with County/Island City; City Charter Amendment; and Foreclosure Ordinance. Unless Otherwise Noted All Sessions of the Council Begin at 6:00 p.m., Meeting Dates Subject to Change; Please call 541-962-1309 to confirm*

| Item   | Date of Change in Status  | Item                               | Comments  | Department |                           |                               |   |                   |                 |  |  |           |                      |  |            |            |                          |   |            |              |   |   |                    |   |                |                  |     |   |                      |   |     |                   |                       |    |            |           |                |  |            |   |                          |   |   |          |                     |   |          |  |             |   |          |  |  |  |  |  |                       |    |            |  |               |    |            |  |                       |   |     |  |               |   |         |  |  |  |  |  |                   |   |  |  |  |  |  |  |         |    |             |            |                             |     |              |             |  |
|--|---------------------------|------------------------------------|---|------------|---------------------------|-------------------------------|---|-------------------|-----------------|--|--|-----------|----------------------|--|------------|------------|--------------------------|---|------------|--------------|---|---|--------------------|---|----------------|------------------|-----|---|----------------------|---|-----|-------------------|-----------------------|----|------------|-----------|----------------|--|------------|---|--------------------------|---|---|----------|---------------------|---|----------|--|-------------|---|----------|--|--|--|--|--|-----------------------|----|------------|--|---------------|----|------------|--|-----------------------|---|-----|--|---------------|---|---------|--|--|--|--|--|-------------------|---|--|--|--|--|--|--|---------|----|-------------|------------|-----------------------------|-----|--------------|-------------|--|
| 1  | Updated December 15, 2023 | All Building Permits November 2023 | <div>November 2023</div>  | Building   |                           |                               |   |                   |                 |  |  |           |                      |  |            |            |                          |   |            |              |   |   |                    |   |                |                  |     |   |                      |   |     |                   |                       |    |            |           |                |  |            |   |                          |   |   |          |                     |   |          |  |             |   |          |  |  |  |  |  |                       |    |            |  |               |    |            |  |                       |   |     |  |               |   |         |  |  |  |  |  |                   |   |  |  |  |  |  |  |         |    |             |            |                             |     |              |             |  |
|  |                           |                                    | <table><tr><th>Permit Type</th><th>Permits</th><th>Permit Fees</th><th>Plan Review Fees</th></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td>City of LG Building:</td><td>5</td><td>\$2,408.00</td><td>\$1,509.30</td></tr><tr><td>UC Building:</td><td>5</td><td>\$5,795.00</td><td>\$2,606.50</td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td>City of LG MFH</td><td>0</td><td>\$0</td><td></td></tr><tr><td>UC MFH</td><td>0</td><td>\$0</td><td></td></tr><tr><td>City of LG Mechanical</td><td>19</td><td>\$1,439.00</td><td></td></tr><tr><td>UC Mechanical</td><td>27</td><td>\$2,464.00</td><td></td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td>City of LG Plumbing</td><td>6</td><td>\$603.00</td><td></td></tr><tr><td>UC Plumbing</td><td>2</td><td>\$585.00</td><td></td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td>City of LG Electrical</td><td>16</td><td>\$1,410.50</td><td></td></tr><tr><td>UC Electrical</td><td>11</td><td>\$1,242.00</td><td></td></tr><tr><td>City of LG Demolition</td><td>0</td><td>\$0</td><td></td></tr><tr><td>UC Demolition</td><td>1</td><td>\$95.00</td><td></td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td>AG Exempt permits</td><td>1</td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td>TOTALS:</td><td>93</td><td>\$16,041.50</td><td>\$4,115.80</td></tr><tr><td>Fiscal Year Running Totals:</td><td>589</td><td>\$205,299.15</td><td>\$64,711.95</td></tr></table> |            | Permit Type               | Permits                       | Permit Fees   | Plan Review Fees  |                 |  |  |           | City of LG Building: | 5  | \$2,408.00 | \$1,509.30 | UC Building:             | 5 | \$5,795.00 | \$2,606.50   |   |   |                    |   | City of LG MFH | 0                | \$0 |   | UC MFH               | 0 | \$0 |                   | City of LG Mechanical | 19 | \$1,439.00 |           | UC Mechanical  | 27   | \$2,464.00 |   |                          |   |   |          | City of LG Plumbing | 6 | \$603.00 |  | UC Plumbing | 2 | \$585.00 |  |  |  |  |  | City of LG Electrical | 16 | \$1,410.50 |  | UC Electrical | 11 | \$1,242.00 |  | City of LG Demolition | 0 | \$0 |  | UC Demolition | 1 | \$95.00 |  |  |  |  |  | AG Exempt permits | 1 |  |  |  |  |  |  | TOTALS: | 93 | \$16,041.50 | \$4,115.80 | Fiscal Year Running Totals: | 589 | \$205,299.15 | \$64,711.95 |  |
|  |                           |                                    | Permit Type   |            | Permits                   | Permit Fees                   | Plan Review Fees  |                   |                 |  |  |           |                      |  |            |            |                          |   |            |              |   |   |                    |   |                |                  |     |   |                      |   |     |                   |                       |    |            |           |                |  |            |   |                          |   |   |          |                     |   |          |  |             |   |          |  |  |  |  |  |                       |    |            |  |               |    |            |  |                       |   |     |  |               |   |         |  |  |  |  |  |                   |   |  |  |  |  |  |  |         |    |             |            |                             |     |              |             |  |
|  |                           |                                    |   |            |                           |                               |   |                   |                 |  |  |           |                      |  |            |            |                          |   |            |              |   |   |                    |   |                |                  |     |   |                      |   |     |                   |                       |    |            |           |                |  |            |   |                          |   |   |          |                     |   |          |  |             |   |          |  |  |  |  |  |                       |    |            |  |               |    |            |  |                       |   |     |  |               |   |         |  |  |  |  |  |                   |   |  |  |  |  |  |  |         |    |             |            |                             |     |              |             |  |
|  |                           |                                    | City of LG Building:  |            | 5                         | \$2,408.00                    | \$1,509.30  |                   |                 |  |  |           |                      |  |            |            |                          |   |            |              |   |   |                    |   |                |                  |     |   |                      |   |     |                   |                       |    |            |           |                |  |            |   |                          |   |   |          |                     |   |          |  |             |   |          |  |  |  |  |  |                       |    |            |  |               |    |            |  |                       |   |     |  |               |   |         |  |  |  |  |  |                   |   |  |  |  |  |  |  |         |    |             |            |                             |     |              |             |  |
|  |                           |                                    | UC Building:  |            | 5                         | \$5,795.00                    | \$2,606.50  |                   |                 |  |  |           |                      |  |            |            |                          |   |            |              |   |   |                    |   |                |                  |     |   |                      |   |     |                   |                       |    |            |           |                |  |            |   |                          |   |   |          |                     |   |          |  |             |   |          |  |  |  |  |  |                       |    |            |  |               |    |            |  |                       |   |     |  |               |   |         |  |  |  |  |  |                   |   |  |  |  |  |  |  |         |    |             |            |                             |     |              |             |  |
|  |                           |                                    |   |            |                           |                               |   |                   |                 |  |  |           |                      |  |            |            |                          |   |            |              |   |   |                    |   |                |                  |     |   |                      |   |     |                   |                       |    |            |           |                |  |            |   |                          |   |   |          |                     |   |          |  |             |   |          |  |  |  |  |  |                       |    |            |  |               |    |            |  |                       |   |     |  |               |   |         |  |  |  |  |  |                   |   |  |  |  |  |  |  |         |    |             |            |                             |     |              |             |  |
|  |                           |                                    | City of LG MFH  |            | 0                         | \$0                           |   |                   |                 |  |  |           |                      |  |            |            |                          |   |            |              |   |   |                    |   |                |                  |     |   |                      |   |     |                   |                       |    |            |           |                |  |            |   |                          |   |   |          |                     |   |          |  |             |   |          |  |  |  |  |  |                       |    |            |  |               |    |            |  |                       |   |     |  |               |   |         |  |  |  |  |  |                   |   |  |  |  |  |  |  |         |    |             |            |                             |     |              |             |  |
|  |                           |                                    | UC MFH  |            | 0                         | \$0                           |   |                   |                 |  |  |           |                      |  |            |            |                          |   |            |              |   |   |                    |   |                |                  |     |   |                      |   |     |                   |                       |    |            |           |                |  |            |   |                          |   |   |          |                     |   |          |  |             |   |          |  |  |  |  |  |                       |    |            |  |               |    |            |  |                       |   |     |  |               |   |         |  |  |  |  |  |                   |   |  |  |  |  |  |  |         |    |             |            |                             |     |              |             |  |
|  |                           |                                    | City of LG Mechanical   |            | 19                        | \$1,439.00                    |   |                   |                 |  |  |           |                      |  |            |            |                          |   |            |              |   |   |                    |   |                |                  |     |   |                      |   |     |                   |                       |    |            |           |                |  |            |   |                          |   |   |          |                     |   |          |  |             |   |          |  |  |  |  |  |                       |    |            |  |               |    |            |  |                       |   |     |  |               |   |         |  |  |  |  |  |                   |   |  |  |  |  |  |  |         |    |             |            |                             |     |              |             |  |
|  |                           |                                    | UC Mechanical   |            | 27                        | \$2,464.00                    |   |                   |                 |  |  |           |                      |  |            |            |                          |   |            |              |   |   |                    |   |                |                  |     |   |                      |   |     |                   |                       |    |            |           |                |  |            |   |                          |   |   |          |                     |   |          |  |             |   |          |  |  |  |  |  |                       |    |            |  |               |    |            |  |                       |   |     |  |               |   |         |  |  |  |  |  |                   |   |  |  |  |  |  |  |         |    |             |            |                             |     |              |             |  |
|  |                           |                                    |   |            |                           |                               |   |                   |                 |  |  |           |                      |  |            |            |                          |   |            |              |   |   |                    |   |                |                  |     |   |                      |   |     |                   |                       |    |            |           |                |  |            |   |                          |   |   |          |                     |   |          |  |             |   |          |  |  |  |  |  |                       |    |            |  |               |    |            |  |                       |   |     |  |               |   |         |  |  |  |  |  |                   |   |  |  |  |  |  |  |         |    |             |            |                             |     |              |             |  |
|  |                           |                                    | City of LG Plumbing   |            | 6                         | \$603.00                      |   |                   |                 |  |  |           |                      |  |            |            |                          |   |            |              |   |   |                    |   |                |                  |     |   |                      |   |     |                   |                       |    |            |           |                |  |            |   |                          |   |   |          |                     |   |          |  |             |   |          |  |  |  |  |  |                       |    |            |  |               |    |            |  |                       |   |     |  |               |   |         |  |  |  |  |  |                   |   |  |  |  |  |  |  |         |    |             |            |                             |     |              |             |  |
|  |                           |                                    | UC Plumbing   |            | 2                         | \$585.00                      |   |                   |                 |  |  |           |                      |  |            |            |                          |   |            |              |   |   |                    |   |                |                  |     |   |                      |   |     |                   |                       |    |            |           |                |  |            |   |                          |   |   |          |                     |   |          |  |             |   |          |  |  |  |  |  |                       |    |            |  |               |    |            |  |                       |   |     |  |               |   |         |  |  |  |  |  |                   |   |  |  |  |  |  |  |         |    |             |            |                             |     |              |             |  |
|  |                           |                                    |   |            |                           |                               |   |                   |                 |  |  |           |                      |  |            |            |                          |   |            |              |   |   |                    |   |                |                  |     |   |                      |   |     |                   |                       |    |            |           |                |  |            |   |                          |   |   |          |                     |   |          |  |             |   |          |  |  |  |  |  |                       |    |            |  |               |    |            |  |                       |   |     |  |               |   |         |  |  |  |  |  |                   |   |  |  |  |  |  |  |         |    |             |            |                             |     |              |             |  |
|  |                           |                                    | City of LG Electrical   |            | 16                        | \$1,410.50                    |   |                   |                 |  |  |           |                      |  |            |            |                          |   |            |              |   |   |                    |   |                |                  |     |   |                      |   |     |                   |                       |    |            |           |                |  |            |   |                          |   |   |          |                     |   |          |  |             |   |          |  |  |  |  |  |                       |    |            |  |               |    |            |  |                       |   |     |  |               |   |         |  |  |  |  |  |                   |   |  |  |  |  |  |  |         |    |             |            |                             |     |              |             |  |
|  |                           |                                    | UC Electrical   |            | 11                        | \$1,242.00                    |   |                   |                 |  |  |           |                      |  |            |            |                          |   |            |              |   |   |                    |   |                |                  |     |   |                      |   |     |                   |                       |    |            |           |                |  |            |   |                          |   |   |          |                     |   |          |  |             |   |          |  |  |  |  |  |                       |    |            |  |               |    |            |  |                       |   |     |  |               |   |         |  |  |  |  |  |                   |   |  |  |  |  |  |  |         |    |             |            |                             |     |              |             |  |
|  |                           |                                    | City of LG Demolition   |            | 0                         | \$0                           |   |                   |                 |  |  |           |                      |  |            |            |                          |   |            |              |   |   |                    |   |                |                  |     |   |                      |   |     |                   |                       |    |            |           |                |  |            |   |                          |   |   |          |                     |   |          |  |             |   |          |  |  |  |  |  |                       |    |            |  |               |    |            |  |                       |   |     |  |               |   |         |  |  |  |  |  |                   |   |  |  |  |  |  |  |         |    |             |            |                             |     |              |             |  |
|  |                           |                                    | UC Demolition   |            | 1                         | \$95.00                       |   |                   |                 |  |  |           |                      |  |            |            |                          |   |            |              |   |   |                    |   |                |                  |     |   |                      |   |     |                   |                       |    |            |           |                |  |            |   |                          |   |   |          |                     |   |          |  |             |   |          |  |  |  |  |  |                       |    |            |  |               |    |            |  |                       |   |     |  |               |   |         |  |  |  |  |  |                   |   |  |  |  |  |  |  |         |    |             |            |                             |     |              |             |  |
|  |                           |                                    |   |            |                           |                               |   |                   |                 |  |  |           |                      |  |            |            |                          |   |            |              |   |   |                    |   |                |                  |     |   |                      |   |     |                   |                       |    |            |           |                |  |            |   |                          |   |   |          |                     |   |          |  |             |   |          |  |  |  |  |  |                       |    |            |  |               |    |            |  |                       |   |     |  |               |   |         |  |  |  |  |  |                   |   |  |  |  |  |  |  |         |    |             |            |                             |     |              |             |  |
|  |                           |                                    | AG Exempt permits   |            | 1                         |                               |   |                   |                 |  |  |           |                      |  |            |            |                          |   |            |              |   |   |                    |   |                |                  |     |   |                      |   |     |                   |                       |    |            |           |                |  |            |   |                          |   |   |          |                     |   |          |  |             |   |          |  |  |  |  |  |                       |    |            |  |               |    |            |  |                       |   |     |  |               |   |         |  |  |  |  |  |                   |   |  |  |  |  |  |  |         |    |             |            |                             |     |              |             |  |
|  |                           |                                    |   |            |                           |                               |   |                   |                 |  |  |           |                      |  |            |            |                          |   |            |              |   |   |                    |   |                |                  |     |   |                      |   |     |                   |                       |    |            |           |                |  |            |   |                          |   |   |          |                     |   |          |  |             |   |          |  |  |  |  |  |                       |    |            |  |               |    |            |  |                       |   |     |  |               |   |         |  |  |  |  |  |                   |   |  |  |  |  |  |  |         |    |             |            |                             |     |              |             |  |
|  |                           |                                    | TOTALS:   |            | 93                        | \$16,041.50                   | \$4,115.80  |                   |                 |  |  |           |                      |  |            |            |                          |   |            |              |   |   |                    |   |                |                  |     |   |                      |   |     |                   |                       |    |            |           |                |  |            |   |                          |   |   |          |                     |   |          |  |             |   |          |  |  |  |  |  |                       |    |            |  |               |    |            |  |                       |   |     |  |               |   |         |  |  |  |  |  |                   |   |  |  |  |  |  |  |         |    |             |            |                             |     |              |             |  |
|  |                           |                                    | Fiscal Year Running Totals:   |            | 589                       | \$205,299.15                  | \$64,711.95   |                   |                 |  |  |           |                      |  |            |            |                          |   |            |              |   |   |                    |   |                |                  |     |   |                      |   |     |                   |                       |    |            |           |                |  |            |   |                          |   |   |          |                     |   |          |  |             |   |          |  |  |  |  |  |                       |    |            |  |               |    |            |  |                       |   |     |  |               |   |         |  |  |  |  |  |                   |   |  |  |  |  |  |  |         |    |             |            |                             |     |              |             |  |
|  |                           |                                    | 2   |            | Updated December 15, 2023 | Housing Permits November 2023 | <div>New Housing Building Permits</div> <div>City of La Grande</div> <table><tr><th>Type of Structure</th><th colspan="2">Total Number of</th></tr><tr><th></th><th>Buildings</th><th>Housing Units</th></tr><tr><td>Single Family Dwelling – Detached &amp; Attached</td><td>0</td><td>0</td></tr><tr><td>Accessory Dwelling Units</td><td>0</td><td>0</td></tr><tr><td>Duplex Units</td><td>0</td><td>0</td></tr><tr><td>Manufactured Homes</td><td>0</td><td>0</td></tr><tr><td>Comm. Apartments</td><td>0</td><td>0</td></tr><tr><td>TOTAL DWELLING UNITS</td><td>0</td><td>0</td></tr></table> <div>Union County</div> <table><tr><th>Type of Structure</th><th colspan="2">Total Number of</th></tr><tr><th></th><th>Buildings</th><th>Dwelling Units</th></tr><tr><td>Single Family Dwelling – Detached &amp; Attached</td><td>1</td><td>1</td></tr><tr><td>Accessory Dwelling Units</td><td>0</td><td>0</td></tr></table> | Type of Structure | Total Number of |  |  | Buildings | Housing Units        | Single Family Dwelling – Detached & Attached | 0          | 0          | Accessory Dwelling Units | 0 | 0          | Duplex Units | 0 | 0 | Manufactured Homes | 0 | 0              | Comm. Apartments | 0   | 0 | TOTAL DWELLING UNITS | 0 | 0   | Type of Structure | Total Number of       |    |            | Buildings | Dwelling Units | Single Family Dwelling – Detached & Attached | 1          | 1 | Accessory Dwelling Units | 0 | 0 | Building |                     |   |          |  |             |   |          |  |  |  |  |  |                       |    |            |  |               |    |            |  |                       |   |     |  |               |   |         |  |  |  |  |  |                   |   |  |  |  |  |  |  |         |    |             |            |                             |     |              |             |  |
|  |                           |                                    |   |            |                           |                               | Type of Structure   | Total Number of   |                 |  |  |           |                      |  |            |            |                          |   |            |              |   |   |                    |   |                |                  |     |   |                      |   |     |                   |                       |    |            |           |                |  |            |   |                          |   |   |          |                     |   |          |  |             |   |          |  |  |  |  |  |                       |    |            |  |               |    |            |  |                       |   |     |  |               |   |         |  |  |  |  |  |                   |   |  |  |  |  |  |  |         |    |             |            |                             |     |              |             |  |
|  |                           |                                    |   |            |                           |                               |   | Buildings         | Housing Units   |  |  |           |                      |  |            |            |                          |   |            |              |   |   |                    |   |                |                  |     |   |                      |   |     |                   |                       |    |            |           |                |  |            |   |                          |   |   |          |                     |   |          |  |             |   |          |  |  |  |  |  |                       |    |            |  |               |    |            |  |                       |   |     |  |               |   |         |  |  |  |  |  |                   |   |  |  |  |  |  |  |         |    |             |            |                             |     |              |             |  |
| Single Family Dwelling – Detached & Attached | 0                         | 0                                  |   |            |                           |                               |   |                   |                 |  |  |           |                      |  |            |            |                          |   |            |              |   |   |                    |   |                |                  |     |   |                      |   |     |                   |                       |    |            |           |                |  |            |   |                          |   |   |          |                     |   |          |  |             |   |          |  |  |  |  |  |                       |    |            |  |               |    |            |  |                       |   |     |  |               |   |         |  |  |  |  |  |                   |   |  |  |  |  |  |  |         |    |             |            |                             |     |              |             |  |
| Accessory Dwelling Units                     | 0                         | 0                                  |   |            |                           |                               |   |                   |                 |  |  |           |                      |  |            |            |                          |   |            |              |   |   |                    |   |                |                  |     |   |                      |   |     |                   |                       |    |            |           |                |  |            |   |                          |   |   |          |                     |   |          |  |             |   |          |  |  |  |  |  |                       |    |            |  |               |    |            |  |                       |   |     |  |               |   |         |  |  |  |  |  |                   |   |  |  |  |  |  |  |         |    |             |            |                             |     |              |             |  |
| Duplex Units                                 | 0                         | 0                                  |   |            |                           |                               |   |                   |                 |  |  |           |                      |  |            |            |                          |   |            |              |   |   |                    |   |                |                  |     |   |                      |   |     |                   |                       |    |            |           |                |  |            |   |                          |   |   |          |                     |   |          |  |             |   |          |  |  |  |  |  |                       |    |            |  |               |    |            |  |                       |   |     |  |               |   |         |  |  |  |  |  |                   |   |  |  |  |  |  |  |         |    |             |            |                             |     |              |             |  |
| Manufactured Homes                           | 0                         | 0                                  |   |            |                           |                               |   |                   |                 |  |  |           |                      |  |            |            |                          |   |            |              |   |   |                    |   |                |                  |     |   |                      |   |     |                   |                       |    |            |           |                |  |            |   |                          |   |   |          |                     |   |          |  |             |   |          |  |  |  |  |  |                       |    |            |  |               |    |            |  |                       |   |     |  |               |   |         |  |  |  |  |  |                   |   |  |  |  |  |  |  |         |    |             |            |                             |     |              |             |  |
| Comm. Apartments                             | 0                         | 0                                  |   |            |                           |                               |   |                   |                 |  |  |           |                      |  |            |            |                          |   |            |              |   |   |                    |   |                |                  |     |   |                      |   |     |                   |                       |    |            |           |                |  |            |   |                          |   |   |          |                     |   |          |  |             |   |          |  |  |  |  |  |                       |    |            |  |               |    |            |  |                       |   |     |  |               |   |         |  |  |  |  |  |                   |   |  |  |  |  |  |  |         |    |             |            |                             |     |              |             |  |
| TOTAL DWELLING UNITS                         | 0                         | 0                                  |   |            |                           |                               |   |                   |                 |  |  |           |                      |  |            |            |                          |   |            |              |   |   |                    |   |                |                  |     |   |                      |   |     |                   |                       |    |            |           |                |  |            |   |                          |   |   |          |                     |   |          |  |             |   |          |  |  |  |  |  |                       |    |            |  |               |    |            |  |                       |   |     |  |               |   |         |  |  |  |  |  |                   |   |  |  |  |  |  |  |         |    |             |            |                             |     |              |             |  |
| Type of Structure                            | Total Number of           |                                    |   |            |                           |                               |   |                   |                 |  |  |           |                      |  |            |            |                          |   |            |              |   |   |                    |   |                |                  |     |   |                      |   |     |                   |                       |    |            |           |                |  |            |   |                          |   |   |          |                     |   |          |  |             |   |          |  |  |  |  |  |                       |    |            |  |               |    |            |  |                       |   |     |  |               |   |         |  |  |  |  |  |                   |   |  |  |  |  |  |  |         |    |             |            |                             |     |              |             |  |
|  | Buildings                 | Dwelling Units                     |   |            |                           |                               |   |                   |                 |  |  |           |                      |  |            |            |                          |   |            |              |   |   |                    |   |                |                  |     |   |                      |   |     |                   |                       |    |            |           |                |  |            |   |                          |   |   |          |                     |   |          |  |             |   |          |  |  |  |  |  |                       |    |            |  |               |    |            |  |                       |   |     |  |               |   |         |  |  |  |  |  |                   |   |  |  |  |  |  |  |         |    |             |            |                             |     |              |             |  |
| Single Family Dwelling – Detached & Attached | 1                         | 1                                  |   |            |                           |                               |   |                   |                 |  |  |           |                      |  |            |            |                          |   |            |              |   |   |                    |   |                |                  |     |   |                      |   |     |                   |                       |    |            |           |                |  |            |   |                          |   |   |          |                     |   |          |  |             |   |          |  |  |  |  |  |                       |    |            |  |               |    |            |  |                       |   |     |  |               |   |         |  |  |  |  |  |                   |   |  |  |  |  |  |  |         |    |             |            |                             |     |              |             |  |
| Accessory Dwelling Units                     | 0                         | 0                                  |   |            |                           |                               |   |                   |                 |  |  |           |                      |  |            |            |                          |   |            |              |   |   |                    |   |                |                  |     |   |                      |   |     |                   |                       |    |            |           |                |  |            |   |                          |   |   |          |                     |   |          |  |             |   |          |  |  |  |  |  |                       |    |            |  |               |    |            |  |                       |   |     |  |               |   |         |  |  |  |  |  |                   |   |  |  |  |  |  |  |         |    |             |            |                             |     |              |             |  |

| Item   | Date of Change in Status                 | Item   | Comments   | Department   |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |   |   |                   |  |                 |  |  |  |           |                |  |  |   |   |                          |  |   |   |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |   |   |                   |  |                 |  |  |  |           |                |  |  |   |   |                          |  |   |   |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |    |    |  |
|--|--|--|--|--------------|--|---|---|--------------------|--|---|---|------------------|--|---|---|----------------------|--|---|---|-------------------|--|-----------------|--|--|--|-----------|----------------|--|--|---|---|--------------------------|--|---|---|--------------|--|---|---|--------------------|--|---|---|------------------|--|---|---|----------------------|--|---|---|-------------------|--|-----------------|--|--|--|-----------|----------------|--|--|---|---|--------------------------|--|---|---|--------------|--|---|---|--------------------|--|---|---|------------------|--|---|---|----------------------|--|----|----|--|
|  |  |  | <table><tr><td>Duplex Units</td><td></td><td>0</td><td>0</td></tr><tr><td>Manufactured Homes</td><td></td><td>0</td><td>0</td></tr><tr><td>Comm. Apartments</td><td></td><td>0</td><td>0</td></tr><tr><td>TOTAL DWELLING UNITS</td><td></td><td>1</td><td>1</td></tr></table> <p>Fiscal Year to Date – City of La Grande</p> <table><tr><td>Type of Structure</td><td></td><td colspan="2">Total Number of</td></tr><tr><td></td><td></td><td>Buildings</td><td>Dwelling Units</td></tr><tr><td>Single Family Dwelling – Detached &amp; Attached</td><td></td><td>6</td><td>6</td></tr><tr><td>Accessory Dwelling Units</td><td></td><td>0</td><td>0</td></tr><tr><td>Duplex Units</td><td></td><td>1</td><td>2</td></tr><tr><td>Manufactured Homes</td><td></td><td>0</td><td>0</td></tr><tr><td>Comm. Apartments</td><td></td><td>0</td><td>0</td></tr><tr><td>TOTAL DWELLING UNITS</td><td></td><td>7</td><td>8</td></tr></table> <p>Fiscal Year to Date – Union County</p> <table><tr><td>Type of Structure</td><td></td><td colspan="2">Total Number of</td></tr><tr><td></td><td></td><td>Buildings</td><td>Dwelling Units</td></tr><tr><td>Single Family Dwelling – Detached &amp; Attached</td><td></td><td>6</td><td>6</td></tr><tr><td>Accessory Dwelling Units</td><td></td><td>1</td><td>1</td></tr><tr><td>Duplex Units</td><td></td><td>0</td><td>0</td></tr><tr><td>Manufactured Homes</td><td></td><td>4</td><td>4</td></tr><tr><td>Comm. Apartments</td><td></td><td>0</td><td>0</td></tr><tr><td>TOTAL DWELLING UNITS</td><td></td><td>11</td><td>11</td></tr></table> | Duplex Units |  | 0 | 0 | Manufactured Homes |  | 0 | 0 | Comm. Apartments |  | 0 | 0 | TOTAL DWELLING UNITS |  | 1 | 1 | Type of Structure |  | Total Number of |  |  |  | Buildings | Dwelling Units | Single Family Dwelling – Detached & Attached |  | 6 | 6 | Accessory Dwelling Units |  | 0 | 0 | Duplex Units |  | 1 | 2 | Manufactured Homes |  | 0 | 0 | Comm. Apartments |  | 0 | 0 | TOTAL DWELLING UNITS |  | 7 | 8 | Type of Structure |  | Total Number of |  |  |  | Buildings | Dwelling Units | Single Family Dwelling – Detached & Attached |  | 6 | 6 | Accessory Dwelling Units |  | 1 | 1 | Duplex Units |  | 0 | 0 | Manufactured Homes |  | 4 | 4 | Comm. Apartments |  | 0 | 0 | TOTAL DWELLING UNITS |  | 11 | 11 |  |
| Duplex Units                                 |  | 0  | 0  |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |   |   |                   |  |                 |  |  |  |           |                |  |  |   |   |                          |  |   |   |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |   |   |                   |  |                 |  |  |  |           |                |  |  |   |   |                          |  |   |   |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |    |    |  |
| Manufactured Homes                           |  | 0  | 0  |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |   |   |                   |  |                 |  |  |  |           |                |  |  |   |   |                          |  |   |   |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |   |   |                   |  |                 |  |  |  |           |                |  |  |   |   |                          |  |   |   |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |    |    |  |
| Comm. Apartments                             |  | 0  | 0  |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |   |   |                   |  |                 |  |  |  |           |                |  |  |   |   |                          |  |   |   |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |   |   |                   |  |                 |  |  |  |           |                |  |  |   |   |                          |  |   |   |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |    |    |  |
| TOTAL DWELLING UNITS                         |  | 1  | 1  |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |   |   |                   |  |                 |  |  |  |           |                |  |  |   |   |                          |  |   |   |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |   |   |                   |  |                 |  |  |  |           |                |  |  |   |   |                          |  |   |   |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |    |    |  |
| Type of Structure                            |  | Total Number of  |  |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |   |   |                   |  |                 |  |  |  |           |                |  |  |   |   |                          |  |   |   |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |   |   |                   |  |                 |  |  |  |           |                |  |  |   |   |                          |  |   |   |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |    |    |  |
|  |  | Buildings  | Dwelling Units   |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |   |   |                   |  |                 |  |  |  |           |                |  |  |   |   |                          |  |   |   |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |   |   |                   |  |                 |  |  |  |           |                |  |  |   |   |                          |  |   |   |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |    |    |  |
| Single Family Dwelling – Detached & Attached |  | 6  | 6  |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |   |   |                   |  |                 |  |  |  |           |                |  |  |   |   |                          |  |   |   |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |   |   |                   |  |                 |  |  |  |           |                |  |  |   |   |                          |  |   |   |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |    |    |  |
| Accessory Dwelling Units                     |  | 0  | 0  |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |   |   |                   |  |                 |  |  |  |           |                |  |  |   |   |                          |  |   |   |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |   |   |                   |  |                 |  |  |  |           |                |  |  |   |   |                          |  |   |   |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |    |    |  |
| Duplex Units                                 |  | 1  | 2  |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |   |   |                   |  |                 |  |  |  |           |                |  |  |   |   |                          |  |   |   |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |   |   |                   |  |                 |  |  |  |           |                |  |  |   |   |                          |  |   |   |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |    |    |  |
| Manufactured Homes                           |  | 0  | 0  |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |   |   |                   |  |                 |  |  |  |           |                |  |  |   |   |                          |  |   |   |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |   |   |                   |  |                 |  |  |  |           |                |  |  |   |   |                          |  |   |   |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |    |    |  |
| Comm. Apartments                             |  | 0  | 0  |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |   |   |                   |  |                 |  |  |  |           |                |  |  |   |   |                          |  |   |   |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |   |   |                   |  |                 |  |  |  |           |                |  |  |   |   |                          |  |   |   |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |    |    |  |
| TOTAL DWELLING UNITS                         |  | 7  | 8  |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |   |   |                   |  |                 |  |  |  |           |                |  |  |   |   |                          |  |   |   |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |   |   |                   |  |                 |  |  |  |           |                |  |  |   |   |                          |  |   |   |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |    |    |  |
| Type of Structure                            |  | Total Number of  |  |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |   |   |                   |  |                 |  |  |  |           |                |  |  |   |   |                          |  |   |   |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |   |   |                   |  |                 |  |  |  |           |                |  |  |   |   |                          |  |   |   |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |    |    |  |
|  |  | Buildings  | Dwelling Units   |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |   |   |                   |  |                 |  |  |  |           |                |  |  |   |   |                          |  |   |   |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |   |   |                   |  |                 |  |  |  |           |                |  |  |   |   |                          |  |   |   |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |    |    |  |
| Single Family Dwelling – Detached & Attached |  | 6  | 6  |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |   |   |                   |  |                 |  |  |  |           |                |  |  |   |   |                          |  |   |   |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |   |   |                   |  |                 |  |  |  |           |                |  |  |   |   |                          |  |   |   |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |    |    |  |
| Accessory Dwelling Units                     |  | 1  | 1  |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |   |   |                   |  |                 |  |  |  |           |                |  |  |   |   |                          |  |   |   |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |   |   |                   |  |                 |  |  |  |           |                |  |  |   |   |                          |  |   |   |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |    |    |  |
| Duplex Units                                 |  | 0  | 0  |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |   |   |                   |  |                 |  |  |  |           |                |  |  |   |   |                          |  |   |   |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |   |   |                   |  |                 |  |  |  |           |                |  |  |   |   |                          |  |   |   |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |    |    |  |
| Manufactured Homes                           |  | 4  | 4  |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |   |   |                   |  |                 |  |  |  |           |                |  |  |   |   |                          |  |   |   |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |   |   |                   |  |                 |  |  |  |           |                |  |  |   |   |                          |  |   |   |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |    |    |  |
| Comm. Apartments                             |  | 0  | 0  |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |   |   |                   |  |                 |  |  |  |           |                |  |  |   |   |                          |  |   |   |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |   |   |                   |  |                 |  |  |  |           |                |  |  |   |   |                          |  |   |   |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |    |    |  |
| TOTAL DWELLING UNITS                         |  | 11   | 11   |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |   |   |                   |  |                 |  |  |  |           |                |  |  |   |   |                          |  |   |   |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |   |   |                   |  |                 |  |  |  |           |                |  |  |   |   |                          |  |   |   |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |    |    |  |
| 3  | Updated December 15, 2023                | Notable Projects   | 1400 Birch St, Elgin, Multipurpose building (Under Construction)<br>1106 4 <sup>th</sup> St., LGMS Wildcat Center (Under Construction)<br>900 Sunset Dr., GRH Surgery (Under Construction)<br>1 University, EOU Inlow Hall (Under Construction)<br>2830 Mulholland Drive., Hampton Inn (Under Construction)<br>3002 Q Ave., Timber Ridge Apt. (Completed)  | Building     |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |   |   |                   |  |                 |  |  |  |           |                |  |  |   |   |                          |  |   |   |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |   |   |                   |  |                 |  |  |  |           |                |  |  |   |   |                          |  |   |   |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |    |    |  |
| 4  | Updated December 15 <sup>th</sup> , 2023 | Staff Development  | No new activity  | Building     |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |   |   |                   |  |                 |  |  |  |           |                |  |  |   |   |                          |  |   |   |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |   |   |                   |  |                 |  |  |  |           |                |  |  |   |   |                          |  |   |   |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |    |    |  |
| 5  | No Change June 30, 2023                  | Fairgrounds Water and Sewer Infrastructure Project<br>FUTURE COUNCIL ACTION ITEM | The Adopted Budget includes \$119,231 of TRT funding to be allocated to the water and sewer infrastructure. The funds will be available after July 1 <sup>st</sup> and would be provided when the project is being completed. The City Council met with the Union County Fair Board in a Work Session on October 24 <sup>th</sup> to discuss the status of the project, outside funding requests, and City support for the project. The City Manager presented an alternative option for supporting the project using a combination of TRT funds and waiver of water and sewer assessments that would total at least \$250,000, which would in turn allow the \$250,000 of ARPA funding identified as gap funding to be used for street and road projects instead. The City Council reached consensus on supporting the change, with final action to occur at a later date. The project includes a sewer lift station that would be need to be maintained.   | City Manager |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |   |   |                   |  |                 |  |  |  |           |                |  |  |   |   |                          |  |   |   |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |   |   |                   |  |                 |  |  |  |           |                |  |  |   |   |                          |  |   |   |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |    |    |  |
| 6  | No Change                                | City Charter Amendment   | The Council met in a Work Session on September 11 <sup>th</sup>  | City Manager |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |   |   |                   |  |                 |  |  |  |           |                |  |  |   |   |                          |  |   |   |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |   |   |                   |  |                 |  |  |  |           |                |  |  |   |   |                          |  |   |   |              |  |   |   |                    |  |   |   |                  |  |   |   |                      |  |    |    |  |

| Item | Date of Change in Status       | Item  | Comments  | Department       |
|------|--------------------------------|---|---|------------------|
|      | September 12, 2023             | <b>FUTURE COUNCIL ACTION ITEM</b>   | to discuss potential revisions to the City Charter and reached consensus on not pursuing Ranked Choice Voting at this time but to move forward to see voter approval of a change to eliminate the Council positions for the non-mayoral election, which the three candidates with the most votes filling the three vacancies every two years. This will eliminate the primary for City Council positions. The Mayor position would remain a two-year term and if more than two candidates file a primary would be held. The intent would be to place the amendments on the November, 2024, General Election.  |                  |
| 7    | No Change<br>February 22, 2023 | Opioid Settlement Working Group<br><b>FUTURE COUNCIL ACTION ITEM</b>                  | The City Manager formed a working group to develop the request for proposals for the consulting work to evaluate the current opioid related programs and needs using settlement funds approved by the City Council in December. The group met on February 22, 2023, to brainstorm the scope of work. Once the draft RFP is completed the group will review it prior to moving forward. The City and County are receiving settlement funds from a lawsuit. The City convened a meeting and a working group is being formed with various partner organizations to make a joint recommendation to the City Council and Union County Commissioner for use of these restricted funds.  | City Manager     |
| 8    | Updated<br>December 27, 2023   | Five-Year General Fund Fiscal Outlook   | Following the conclusion of labor negotiations, the City Council requested an updated five-year fiscal outlook. Work has completed the projections and a City Council Work Session was held on December 4, 2023 to review the projections. See item 5 under Top Priorities at the beginning of this report.   | City Manager     |
| 9    | No Change<br>October 18, 2023  | ATV/UTV on City Streets<br><b>FUTURE COUNCIL WORK SESSION TOPIC</b>                   | The City Council during the Council Comments portion of one of their Regular Sessions earlier this year requested a Work Session to discuss the possibility of allowing ATV/UTVs on selected City streets. A Work Session will be scheduled as time permits.  | City Manager     |
| 10   | Updated<br>December 27, 2023   | Market Place Family Foods Agreement Amendment<br><b>JANUARY AGENCY ACTION ITEM</b>    | The District Manager and City Attorney provided the property owner and his attorney with an updated proposed amendment based on the Agency's guidance. Following additional discussions, a final draft which the District Manager and City Attorney support and the property owner has signed is scheduled for Agency consideration at the January Regular Session.   | District Manager |
| 11   | No Change<br>April 3, 2023     | Urban Renewal Targeted Project Policy Development<br><b>FUTURE AGENCY ACTION ITEM</b> | The Adopted Budget for the Agency includes \$500,000 in funding for an Agency initiated project. Staff is currently exploring potential options for that funding. The Agency met in a Work Session on March 6, 2023, to discuss one of the potential projects and again on April 3 <sup>rd</sup> to discuss renovating the Historic Fire Museum as potential project. The Agency reached consensus on not moving forward with the first project and asked for additional information on the Fire Museum project before making a decision. Given the additional information would not be ready for the Agency's April 5, 2023, Regular Session, that meeting was cancelled. Once Staff has gathered additional information, an | District Manager |

| Item                         | Date of Change in Status        | Item  | Comments   | Department          |           |             |     |      |     |                           |     |                  |     |                              |     |           |     |               |
|------------------------------|---------------------------------|---|--|---------------------|-----------|-------------|-----|------|-----|---------------------------|-----|------------------|-----|------------------------------|-----|-----------|-----|---------------|
|                              |                                 |   | Agency Work Session will be scheduled to continue to discuss the potential project. The Proposed FY 2023-2024 Agency Budget includes carrying over the \$500,000 of funding.   |                     |           |             |     |      |     |                           |     |                  |     |                              |     |           |     |               |
| 12                           | No Change<br>September 27, 2023 | City Council Election - 2024                                  | <p>The City Council consists of seven (7) positions. Terms for all positions, except the Mayor, are four (4) year terms. The Mayor serves a two (2) year term. The Term for Position One (1) Mayor and the terms for Positions Two (2), Three (3), and Four (4) are due to expire on 12/31/2024.</p> <p>The 2024 Primary Election (if necessary) is scheduled for Tuesday, May 21, 2024, see below for important dates:</p> <p><u>Primary Election:</u><br/>First Day to File is September 14, 2023<br/>Last Day to File is March 12, 2024 by 1 p.m.<br/>Candidate Packets for these four (4) positions are available for pick up at the City of La Grande, City Hall, City Recorder's Office.</p>   | City Recorder       |           |             |     |      |     |                           |     |                  |     |                              |     |           |     |               |
| 13                           | Updated<br>December 15, 2023    | Codification of City Ordinances<br>FUTURE COUNCIL ACTION ITEM | <p>On October 31, 2023, the final proof draft of the La Grande Codification was returned to City Staff, which reflect the contents of the new Code as agreed upon. The proofs embrace legislation through August 2, 2023. The best estimate of the new Code will be 954 pages.</p> <p>The next stage in the process, now that the final proofs have been returned to City Staff, will be for City Staff to review the final proof draft. Agreed upon substantive changes have been impressed into the proofs and appear as footnotes, with changes shown in underline and strikethrough. Any changes that City Staff wishes to make on the final proof draft will need to be returned to the Civic Plus editorial team by December 15, 2023.</p> <p>A Work Session has been scheduled for Monday, November 27, 2023, to go over the final proofs with the City Council.</p> <p>Update: The final proof of the Code has been reviewed by City Staff with comments added to the document reflecting changes or questions within the document. The proof has been sent back to CivicPlus as of December 12<sup>th</sup>. They will complete the review for completion of the recodification project. The new Code should arrive back to the City by the end of April, 2024.</p> | City Recorder       |           |             |     |      |     |                           |     |                  |     |                              |     |           |     |               |
| 14                           | No Change<br>September 27, 2023 | Advisory Commission Vacancies                                 | <p>The following table outlines the existing vacancies:</p> <table><tr><th>Advisory Commission</th><th>Vacancies</th></tr><tr><td>Air Quality</td><td>3/7</td></tr><tr><td>Arts</td><td>0/7</td></tr><tr><td>Building Board of Appeals</td><td>4/5</td></tr><tr><td>Budget Committee</td><td>1/7</td></tr><tr><td>Community Landscape/Forestry</td><td>0/5</td></tr><tr><td>Landmarks</td><td>1/5</td></tr></table>  | Advisory Commission | Vacancies | Air Quality | 3/7 | Arts | 0/7 | Building Board of Appeals | 4/5 | Budget Committee | 1/7 | Community Landscape/Forestry | 0/5 | Landmarks | 1/5 | City Recorder |
| Advisory Commission          | Vacancies                       |   |  |                     |           |             |     |      |     |                           |     |                  |     |                              |     |           |     |               |
| Air Quality                  | 3/7                             |   |  |                     |           |             |     |      |     |                           |     |                  |     |                              |     |           |     |               |
| Arts                         | 0/7                             |   |  |                     |           |             |     |      |     |                           |     |                  |     |                              |     |           |     |               |
| Building Board of Appeals    | 4/5                             |   |  |                     |           |             |     |      |     |                           |     |                  |     |                              |     |           |     |               |
| Budget Committee             | 1/7                             |   |  |                     |           |             |     |      |     |                           |     |                  |     |                              |     |           |     |               |
| Community Landscape/Forestry | 0/5                             |   |  |                     |           |             |     |      |     |                           |     |                  |     |                              |     |           |     |               |
| Landmarks                    | 1/5                             |   |  |                     |           |             |     |      |     |                           |     |                  |     |                              |     |           |     |               |



| Item | Date of Change in Status       | Item   | Comments   |                 |  |                                |   | Department           |
|------|--------------------------------|--|--|-----------------|--|--------------------------------|---|----------------------|
|      |                                |  | Library  | 0/5             |  |                                |   |                      |
|      |                                |  | Parking, Traffic Safety and Street Maintenance   | 0/7             |  |                                |   |                      |
|      |                                |  | Parks and Recreation   | 0/7             |  |                                |   |                      |
|      |                                |  | Planning   | 0/5             |  |                                |   |                      |
|      |                                |  | Union County Tourism   | 0/2             |  |                                |   |                      |
|      |                                |  | Urban Renewal  | 0/5             |  |                                |   |                      |
| 15   | No Change<br>April 21, 2023    | Surplus Property Disposal and Procurement Resolution Update<br><b>FUTURE COUNCIL ACTION ITEM</b> | The current policies related to the acquisition and disposal of City property have not been fully reviewed and updated in a number of years. The City Recorder has been assigned the task of updating these for Council consideration. Ordinance is retyped. Through researching current ORS regarding Local Contract Review Boards (Ordinance 2774, Series 1989), found that ORS 279.055 has been repealed and replaced with ORS 279A.060. This Ordinance should be updated to reflect current ORS. Continuing to research other Ordinances and Resolutions that will be linked to this ORS update that will need to be updated with current state regulations. Found Resolution #2, Series 1990, and Resolution #4, 1994 should also be updated to reflect current ORS. Found that most of ORS (Chapter) 279 had been repealed in Year 2003 and now, the Public Contracting statutes have been divided into three chapters, known as ORS 279A, 279B, and 279C. |                 |  |                                |   | City Recorder        |
| 16   | No Change<br>October 23, 2023  | COVID-19 Business Assistance   | The City Council approved financial assistance for La Grande businesses adversely impacted by the COVID-19 pandemic at their December 2, 2020, meeting, using City General Fund dollars. A total of 30 loans were approved totaling \$219,020. All funds have been dispersed. As of October 18, \$176,252 has been repaid, including 8 loans that have been repaid in full. One loan for \$7,840 has been written off as uncollectible. The current total remaining principle balance is \$34,924.   |                 |  |                                |   | Economic Development |
| 17   | Updated<br>December 20, 2023   | 2023-2024 Façade Grant Program   | Pat's Alley  | 1414 Adams Ave  | Repaint and replace signs                            | \$7,500 Approved \$5400 Actual | Project is complete and has been paid                 | Economic Development |
|      |                                |  | Bella Mercantile   | 1216 Adams Ave  | Painting   | \$6,000                        | Approved  |                      |
|      |                                |  | Cherry's Florist   | 106 Elm         | Repaint and signage                                  | \$7,500                        | Approved  |                      |
| 18   | No Change<br>November 15, 2023 | 2022-2023 Façade Grant Program   | Hermann Financial Building   | 107 Elm Street  | Renovate entry, windows and door                     | \$7,500                        | Approved  | Economic Development |
|      |                                |  |  |                 |  |                                |   |                      |
|      |                                |  |  |                 |  |                                |   |                      |
| 19   | Updated<br>December 20, 2023   | 2023-2024 Call For Projects Program  | 2023-2024 Call For Projects  |                 |  |                                |   | Economic Development |
|      |                                |  | Eastern Wheelworks   | 711 Adams Ave   | Renovation of Sunshine Corner Gas Station            | \$75,000                       | In progress Progress payment of \$37500 has been paid |                      |
|      |                                |  | Evermine / Elks Building   | 1124 Washington | Replace Driveway with elevated patio gathering space | \$75,000                       | In progress   |                      |

| Item | Date of Change in Status     | Item   | Comments  |                |  |                           |  | Department           |
|------|------------------------------|--|---|----------------|--|---------------------------|--|----------------------|
|      |                              |  | NK West Building / Retail storefront  | 1204 Adams     | New Retail Space   | \$57,403                  | In progress  |                      |
|      |                              |  | Reed & Associates   | 904 Adams .    | Site improvements and renovation                         | \$8597                    | In progress  |                      |
|      |                              |  | Rodeway Inn   | 402 Adams      | Hotel renovation   | \$75,000                  | In Progress<br>Progress Payment of \$56,250 has been paid  |                      |
|      |                              |  | Valley Insurance  | 1215 Adams     | Renovation Old Umpqua Bank building                      | \$59,000                  | In progress Interior work is complete and building is occupied. Progress payment of \$40,000 issued  |                      |
| 20   | No Change September 15, 2023 | 2022-2023 Call For Projects Program                                  | <b>2022-2023 Call For Projects</b>  |                |  |                           |  | Economic Development |
|      |                              |  | <b>Business</b>   | <b>Address</b> | <b>Project</b>   | <b>Funds</b>              | <b>Status</b>  |                      |
|      |                              |  | Bohnenkamp Building   | 1301 Adams     | Exterior restoration & 2 <sup>nd</sup> floor residential | \$75,000                  | In progress  |                      |
|      |                              |  | Front Office Solutions  | 1209 Adams     | Roof and façade  | \$65,656                  | Construction in progress. Progress Payment \$30,328 Paid   |                      |
|      |                              |  | Smokehouse Restaurant   | 2208 Adams     | Renovation and repair                                    | \$70,164                  | Construction in progress Progress Payment of \$23,506 paid   |                      |
| 21   | Updated December 20, 2023    | 2020-2021 Call for Projects Program                                  | <b>2020-2021 Call For Projects</b>  |                |  |                           |  | Economic Development |
|      |                              |  | <b>Business</b>   | <b>Address</b> | <b>Project</b>   | <b>Funds</b>              | <b>Status</b>  |                      |
|      |                              |  | The Local Station   | 1508 Adams     | Renovation   | \$32,110 progress payment | partial reimbursement paid Feb 2, 2022 Project at 90% and Owner has received a final extension through June 30 2024 Future extensions will require Agency approval |                      |
| 22   | No Change, November 28, 2023 | Business Development/Recruitment<br><b>FUTURE CONCIL ACTION ITEM</b> | <ul style="list-style-type: none"> <li>The Economic Needs Assessment is now complete and a URAC work session to update the Goal 9 goals in our Comprehensive Plan Was held November 16<sup>th</sup> and an Agency/Council work session is scheduled for January 8<sup>th</sup></li> </ul>   |                |  |                           |  | Economic Development |
| 23   | Updated December 20, 2023    | La Grande Main Street Downtown                                       | <ul style="list-style-type: none"> <li>Staff continues to serve on the La Grande Main Street Board of Directors and Chair the Economic Vitality (EV) Committee</li> <li>Main Street Received a \$200,000 Main Street Revitalization Grant to assist help remove the 70's era facade and begin the restoration of the former Elks building on the corner of Washington and Depot St. Work on this building has started</li> <li>The Board is reviewing the job description and continuing the search process for a new Executive Director.</li> <li>Main Street is working with the State program and a consultant to reassess program activities and</li> </ul> |                |  |                           |  | Economic Development |

| Item | Date of Change in Status       | Item   | Comments  | Department           |
|------|--------------------------------|--|---|----------------------|
|      |                                |  | <p>implement the Main Street Refresh plan. The Board met with the consultant in November and is drafting 2024 workplans</p> <ul style="list-style-type: none"> <li>The hiring committee has interviewed 2 candidates for the Executive Director position and hopes to make an offer by the end of the year.</li> </ul>  |                      |
| 24   | No Change<br>October 23, 2023  | Business Development Assistance Program                      | <ul style="list-style-type: none"> <li>Three loans are in the re-payment phase of this loan program from 2016 and are nearing the halfway point in the loan process where they will be eligible to apply for forgiveness of the remaining balance if they meet the program requirements.</li> <li>Two loans are current and will reach eligibility for forgiveness in February and April of 2024</li> </ul>   | Economic Development |
| 25   | Updated<br>December 27, 2023   | Entrepreneur Ecosystem Assessment & Development              | <ul style="list-style-type: none"> <li>Staff is reaching out to local partners to continue the discussion and potential opportunities for a commercial kitchen</li> <li>Staff is also reaching out to other local partners to host a Makers Summit in Spring of 2024 focused on small scale manufacturers who are ready and interested in scaling up</li> <li>La Grande Has been accepted as part of the 2024 ReCast City cohort. This is a consultant led Economic Development program focused on small scale manufacturing. Staff is currently assembling the steering committee for this project and the cohort will launch in January 2024</li> <li>We have been approved for a \$50,000 ROI grant to continue working on our local Entrepreneur ecosystem including the Commercial Kitchen concept and working with small manufacturers/makers. See Grant Section below</li> </ul> | Economic Development |
| 26   | No Change<br>November 28, 2023 | Brownfields Assessment                                       | <ul style="list-style-type: none"> <li>The assessment project still includes a Regulated Materials Survey of the old Firehouse building that will be scheduled later this winter.</li> <li>There is a strong likelihood that there will be surplus dollars available from the original EPA grant that funded this BTI /EOU project and Staff is working to identify additional assessment sites that might utilize any additional funding that becomes available</li> </ul>   | Economic Development |
| 27   | No Change<br>November 28, 2023 | Jefferson Corridor Plan<br><b>FUTURE COUNCIL ACTION ITEM</b> | <ul style="list-style-type: none"> <li>Jefferson Avenue Corridor Redevelopment Plan. anticipating completion in early 1<sup>st</sup> quarter 2024. Total cost estimate of \$50,475 is funded through BTI's existing grant. and there is no cost to the City.</li> <li>Held first public meeting on October 17.</li> <li>Consultant launched an online/digital survey in November. More than 300 responses to date.</li> </ul>   | Economic Development |
| 28   | No Change<br>October 23, 2023  | Staff Development  | <ul style="list-style-type: none"> <li>Staff continues to serve on the Oregon Economic Development Association's Tax Increment Finance Committee</li> </ul>   | Economic Development |
| 29   | No Change<br>March 3, 2023     | Chart of Accounts Review                                     | Form a committee by April involving all departments to update and refine all Accounts within the Chart of Accounts to reflect descriptions that are more  | Finance              |

| Item | Date of Change in Status  | Item  | Comments  |                         |   | Department |
|------|---------------------------|---|---|-------------------------|---|------------|
|      |                           |   | appropriate to the types of activities that are being completed as well as combining accounts that are similar in nature.   |                         |   |            |
| 30   | Updated December 15, 2023 | Statistics  | Month of November, 2023   | Current                 | YTD   | Finance    |
|      |                           |   | Monthly Revenue (all funds)   | \$6,790,182             | \$14,740,260  |            |
|      |                           |   | Monthly Revenue (general fund)  | \$4,996,656             | \$7,581,502   |            |
|      |                           |   | Monthly expenses amount (all funds)   | \$2,106,335             | \$12,509,307  |            |
|      |                           |   | Monthly expenses (general fund)   | \$982,674               | \$5,721,956   |            |
|      |                           |   | # of Accounts Payable Checks issued:  | 213                     | 1,063   |            |
|      |                           |   | # of Payroll Checks/AP issued:  | 189                     | 943   |            |
|      |                           |   | Monthly Payroll expenses:   | \$1,035,606             | \$5,504,771   |            |
|      |                           |   | # of Water accounts billed:   | 4,839                   | 24,465  |            |
|      |                           |   | # of LID accounts billed:   | 0                       | 6   |            |
|      |                           |   | Pieces of mail processed:   | 480                     | 2,270   |            |
|      |                           |   | Electronic Utility Payments Received:   | 3,063                   | 12,647  |            |
|      |                           |   | # of NSF checks the City received:  | 4                       | 25  |            |
|      |                           |   | 31  | No Change March 3, 2023 | Transient Lodging Tax Ordinance<br>FUTURE COUNCIL ACTION ITEM |            |
| 32   | Update December 18, 2023  | Response Statistics                                 | November 1, 2023 to November 30, 2023 YTD: 3092<br>• Total Calls: 280<br>• Medical: 218<br>• Fires/MVC 37<br>• Lift assists 23<br>Other 2 (EOU standby, Squirrel in pipe)   |                         |   | Fire       |
| 33   | Updated December 18, 2023 | Fire Inspection/Code Enforcement/Investigations     | Starbucks reopening   |                         |   | Fire       |
| 34   | Update December 18, 2023  | Child Safety Seat Installations and Bicycle Helmets | The department is planning on hosting car seat technician class in the spring to certify new seat technicians.  |                         |   | Fire       |
| 35   | Updated December 18, 2023 | Training  | • Department drill – Joint drills with LGRFPD, Sac annex tour, 2 hrs.<br>• Department drill – Joint drills with LGRFPD Ladders – 2 hrs.<br>• Co. EMS drill - Hypothermia, 1 hr.<br>• EMT Casual trainings 16 hrs.<br>• Shift drills –40 hrs. various subjects<br>• Officer development – Simulations 2 hrs.<br>• LG Retirement walk thru – 6 hrs.<br>• Fire/Rescue online |                         |   | Fire       |

| Item  | Date of Change in Status  | Item  | Comments  |                       |   | Department      |
|-------|---------------------------|---|---|-----------------------|---|-----------------|
| 36    | Updated December 18, 2023 | Department Announcements                      | <ul style="list-style-type: none"><li>2 - Wildland chassis have flatbeds installed and are waiting for vendor to upfit pump/tank combination.</li><li>Annual department awards were announced at Department Christmas party December 11th</li><li>Firefighter of the year – Brian Jobin</li><li>EMS provider of the year – Travis Fields</li><li>Gooderham award – Trevor Hubbard</li><li>Keeling award – Ben Blackwell</li></ul>   |                       |   | Fire            |
| 37    | Update December 15, 2023  | Current Recruitments                          | <ul style="list-style-type: none"><li>Receptionist PD Conditional offer and in final background stages to be completed in January</li><li>Enforcement Officer PD Candidate in background stages</li><li>Recreation Leader Fall positions 1 hire</li><li>Communications Technician 1 person in final background stages to be completed in January</li><li>Lifeguard position</li><li>Swim Instructors 1 hire</li><li>Parks Lead Person Offer given and accepted start date TBD</li><li>Police Officer Candidate in background stages</li></ul> |                       |   | Human Resources |
| 38    | October 18, 2023          | Paid Leave Oregon                             | <ul style="list-style-type: none"><li>Paid Leave Oregon benefits began September 3, 2023. Currently working on updating policies, creating forms and processes for employees using this leave as well as tracking this leave along with OFLA, FMLA as well as other protected leaves.</li></ul>   |                       |   | Human Resources |
| 39    | Updated December 15, 2023 | Announcements                                 | <ul style="list-style-type: none"><li>November library programs &amp; attendance numbers:</li><li>Mystery Book Club- 10</li><li>Subscription Book Boxes- 22</li><li>D&amp;D Gaming- 7</li><li>1 Author Visit- 13</li><li>Spells &amp; Stars Book Club- 5</li><li>Class Visits- 49</li><li>Thursday Storytime- 63</li><li>LEGO Club- 25</li><li>Harry Potter Book Club- 9</li><li>Storytellers Program- 6</li></ul>  |                       |   | Library         |
| 40    | Updated December 15, 2023 | Statistics                                    | Current Month<br>November   | Last Month<br>October | Information from:<br>11/1/2023-11/30/2023 | Library         |
|       |                           |   | 9,193   | 9,368                 | Total Circulation:                        |                 |
|       |                           |   | 3,725   | 3,772                 | Adult Collection                          |                 |
|       |                           |   | 682   | 772                   | Young Adult Collection                    |                 |
|       |                           |   | 4,666   | 4,726                 | Children’s Collection                     |                 |
|       |                           |   | 120   | 98                    | Hot spots/Library of Things/misc.         |                 |
|       |                           |   | 5,938   | 7,453                 | Door count                                |                 |
|       |                           |   | 69  | 77                    | New Cardholders                           |                 |
|       |                           |   | 45  | 45                    | Non-resident card holders                 |                 |
|       |                           |   | 4,912   | Inaccurate            | Total Card holders                        |                 |
| 1,780 | 1,799                     | Libby (eBooks & audio)                        |   |                       |   |                 |
| 6     | 5                         | Dial-A-Story                                  |   |                       |   |                 |
| 309   | 234                       | Hoopla (eBooks, movies/TV, audiobooks, music) |   |                       |   |                 |

| Item | Date of Change in Status    | Item   | Comments  |                          |   | Department              |
|------|-----------------------------|--|---|--------------------------|---|-------------------------|
|      |                             |  | 37  | 52                       | MyHeritage (genealogy online)                   |                         |
|      |                             |  | 58  | 96                       | Kanopy (Foreign films/Great Courses)            |                         |
|      |                             |  | 419   | 534                      | TeachingBooks(Reader's Advisory)                |                         |
|      |                             |  | 7   | 9                        | Community room paid events                      |                         |
|      |                             |  | 8   | 22                       | Community room library events/City Dept. events |                         |
|      |                             |  | 6   | 8                        | Volunteer hours                                 |                         |
|      |                             |  | 957   | 1,015                    | Total Sage Interlibrary Loans                   |                         |
| 41   | Updated December 20, 2023   | Parks Maintenance Update                                       | <ul style="list-style-type: none"> <li>This division is down to only one employee until Chris Austin, our new Parks Leadperson is on board January 22, 2024.</li> <li>Finished leaf removal.</li> <li>Assisted PW burning tree debris at the City lot across from the Fairgrounds.</li> <li>Set up agreement with the Training and Employment Consortium. They will provide extra help during winter break spreading mulch along Island Avenue.</li> </ul>  |                          |   | Parks & Rec-Maintenance |
| 42   | No Change November 20, 2023 | Morgan Lake Diversion Dam                                      | <ul style="list-style-type: none"> <li>Oregon State Water Resources Department (OWRD) is funding a full design for a new diversion dam that would divert water in case of dam failure toward Sheep Creek instead of Deal Canyon. Anderson &amp; Perry (A&amp;P) has coordinated test pits and soil testing, and completed a preliminary design. A full hydraulic analysis was completed in June. Staff met with A&amp;P to develop a budget and scope for FEMA. OWRD will work with FEMA to secure final design funding.</li> </ul> |                          |   | Parks & Rec - Admin     |
| 43   | No Change October 26, 2023  | Riverside Playground Replacement<br>FUTURE COUNCIL ACTION ITEM | The Committee's full efforts are focused on fund raising and they are reaching out to businesses for support.   |                          |   | Parks & Rec - Admin     |
| 44   | No Change October 26, 2023  | Greenway Trail Extension                                       | After some negotiations with neighboring property owners, staff has begun work and planted over 40 trees on site. Next, staff is working to secure a fencing contractor to install the 6-foot fence along the southern border of the project. The project will be completed no later than June 2024.  |                          |   | Parks & Rec Admin       |
| 45   | Updated December 20, 2023   | Pool Statistics November 2023                                  |   | <u>FY 22-23 November</u> | <u>FY 23-24 November</u>                        | Parks & Rec - Admin     |
|      |                             |  | ATTENDANCE  | 1,306                    | 1,619   |                         |
|      |                             |  | FY TO DATE  | 8,789                    | 9,178   |                         |
|      |                             |  | REVENUE   | \$12,498.16              | \$7,608.24                                      |                         |
|      |                             |  | FY TO DATE  | \$60,002.82              | \$61,030.15                                     |                         |
| 46   | Updated December 20, 2023   | Pool Programs Update   | <ul style="list-style-type: none"> <li>December's Dive in Movie, Elf, is this Friday from 7-8:30pm.</li> <li>The Pool Carnival will be held again January 12</li> <li>The first high school swim meet of the year was December 16. There were about 80 swimmers and 5 teams.</li> </ul>   |                          |   | Parks & Rec-Aquatics    |

| Item | Date of Change in Status                 | Item                                 | Comments   | Department             |
|------|--|--------------------------------------|--|------------------------|
|      |  |                                      | <ul style="list-style-type: none"> <li>We are once again offering a Lifeguard class through EOU. We have 1 student through the college, and one person interested in taking the course without receiving college credit. We will need at least 5 for the class to run. We are hoping to grow the popularity of this class to create a steady stream of college aged guards.</li> <li>Brooks Painting put up a new product in the locker room showers that is more durable than the paint we've used in the past.</li> </ul>  |                        |
| 47   | Updated December 20, 2023                | Pool Maintenance Update              | The new therapy stairs are in production and should be delivered in the next few weeks.  | Parks & Rec-Aquatics   |
| 48   | Updated December 15 <sup>th</sup> , 2023 | Recreation Program Update            | <ul style="list-style-type: none"> <li>After School Program is still around 30-32 kids a week. The EOU tutoring program finished up on December 14<sup>th</sup>. There have been talks of running the program again in the Spring but not set in stone yet.</li> <li>Women's Volleyball continues to run and everything going smoothly.</li> <li>Peewee Basketball finished up on December 9<sup>th</sup>. Everything went really well, only issues were with Willow gym heaters not working properly.</li> <li>Youth Basketball registration is still open until January 15<sup>th</sup>. Registrations have been off and on, but will most likely spike after Winter Break/holidays.</li> <li>Adult Basketball registration is still open until January 8<sup>th</sup>. There have been more registrations, but it has been slow. This is typical for adult leagues and will most likely see a spike in numbers after the holidays.</li> <li>Youth Council meeting was held on December 5<sup>th</sup>. It wasn't as well attended as the first, but this is due to Winter sports are now in full go. We are looking into having these meetings in the morning on Wednesdays before school starts, since they have late start.</li> <li>Looking at having teen open gyms for the months of January, February, and March. Going to contact Community Connection to reserve Riveria gym. Hopefully we will get the help of the Youth Council in running these, promoting them, and organizing them.</li> </ul> | Parks & Rec-Aquatics   |
| 49   | Updated December 20, 2023                | Safe Routes To School Program Update | <ul style="list-style-type: none"> <li>Coordinator is working on planning more scooter and bicycle safety camps. The next main focus will be a bicycle repair clinic held at the schools in the spring. The coordinator is looking for volunteers who know basic bicycle maintenance for any student or community member who brings their bicycle in.</li> <li>The coordinator is planning a winter walk to school day for February. A winter walking safety flyer/digital media ad is being designed to be posted in January.</li> <li>The coordinator supported a community driven toy and food distribution by donating six bicycle safety</li> </ul>   | Parks & Rec-Recreation |



| Item                         | Date of Change in Status  | Item                                  | Comments  | Department                   |           |           |                      |               |               |                    |   |    |                      |                  |    |                    |    |    |                      |    |     |                   |    |                         |                     |       |          |                    |          |    |                   |   |    |                          |   |   |                            |   |   |                   |   |    |                           |   |    |                             |
|------------------------------|---------------------------|---------------------------------------|---|------------------------------|-----------|-----------|----------------------|---------------|---------------|--------------------|---|----|----------------------|------------------|----|--------------------|----|----|----------------------|----|-----|-------------------|----|-------------------------|---------------------|-------|----------|--------------------|----------|----|-------------------|---|----|--------------------------|---|---|----------------------------|---|---|-------------------|---|----|---------------------------|---|----|-----------------------------|
|                              |                           |                                       | <div>bags and helmet for the kids who received bicycles.</div> <ul style="list-style-type: none"><li>Coordinator is working on a grant to develop a balance bike fleet for schools and parks to use to teach bicycle riding skills and safety.</li></ul>  |                              |           |           |                      |               |               |                    |   |    |                      |                  |    |                    |    |    |                      |    |     |                   |    |                         |                     |       |          |                    |          |    |                   |   |    |                          |   |   |                            |   |   |                   |   |    |                           |   |    |                             |
| 50                           | Updated December 20, 2023 | Urban Forestry Update                 | <ul style="list-style-type: none"><li>Responded to ten questions/concerns from the community regarding; volunteer opportunities, tree availability, tree pruning and removal, and nuisance complaints.</li><li>Scheduled the master gardeners tree workshop for March 2024.</li><li>Added a link to the Community Forestry Program video on the City website.</li><li>November Facebook posts: winter pruning, commercial tree service list, and La Grande’s Community Forestry Program slide series.</li><li>Compiled documentation for the 2023 Tree City USA application.</li><li>Reviewed TCUSA Growth Award categories with the CLFC.</li><li>Installed cages on the new trees planted at the Riverside Park trail extension.</li><li>Picked up water gators and replaced with cages.</li></ul>  | Parks & Rec- Urban Forestry  |           |           |                      |               |               |                    |   |    |                      |                  |    |                    |    |    |                      |    |     |                   |    |                         |                     |       |          |                    |          |    |                   |   |    |                          |   |   |                            |   |   |                   |   |    |                           |   |    |                             |
| 51                           | No Change August 16, 2023 | Urban Forestry Tree Inventory Project | Coordinated with AP to create a dashboard to display tree inventory information.  | Parks & Rec- Urban Forestry  |           |           |                      |               |               |                    |   |    |                      |                  |    |                    |    |    |                      |    |     |                   |    |                         |                     |       |          |                    |          |    |                   |   |    |                          |   |   |                            |   |   |                   |   |    |                           |   |    |                             |
| 52                           | Updated December 20, 2023 | November Urban Forestry Statistics    | <table><tr><td>July 1, 2023 – June 30, 2024</td><td>November</td><td>YTD</td></tr><tr><td>Street Trees Planted</td><td>0</td><td>106</td></tr><tr><td>Park Trees Planted</td><td>0</td><td>40</td></tr><tr><td>Street Trees Removed</td><td>2</td><td>31</td></tr><tr><td>Park Trees Removed</td><td>0</td><td>2</td></tr><tr><td>Street Trees Pruned</td><td>47</td><td>316</td></tr><tr><td>Park Trees Pruned</td><td>9</td><td>68</td></tr><tr><td>Community Responses</td><td>10</td><td>122</td></tr><tr><td>Nuisance Responses</td><td>3</td><td>12</td></tr><tr><td>Field Evaluations</td><td>5</td><td>67</td></tr><tr><td>Ord. Enforcement Actions</td><td>0</td><td>0</td></tr><tr><td>Comm. Tree Service Permits</td><td>0</td><td>0</td></tr><tr><td>Site Plan Reviews</td><td>1</td><td>14</td></tr><tr><td>Community Volunteer Hours</td><td>3</td><td>65</td></tr></table> | July 1, 2023 – June 30, 2024 | November  | YTD       | Street Trees Planted | 0             | 106           | Park Trees Planted | 0 | 40 | Street Trees Removed | 2                | 31 | Park Trees Removed | 0  | 2  | Street Trees Pruned  | 47 | 316 | Park Trees Pruned | 9  | 68                      | Community Responses | 10    | 122      | Nuisance Responses | 3        | 12 | Field Evaluations | 5 | 67 | Ord. Enforcement Actions | 0 | 0 | Comm. Tree Service Permits | 0 | 0 | Site Plan Reviews | 1 | 14 | Community Volunteer Hours | 3 | 65 | Parks & Rec- Urban Forestry |
| July 1, 2023 – June 30, 2024 | November                  | YTD                                   |   |                              |           |           |                      |               |               |                    |   |    |                      |                  |    |                    |    |    |                      |    |     |                   |    |                         |                     |       |          |                    |          |    |                   |   |    |                          |   |   |                            |   |   |                   |   |    |                           |   |    |                             |
| Street Trees Planted         | 0                         | 106                                   |   |                              |           |           |                      |               |               |                    |   |    |                      |                  |    |                    |    |    |                      |    |     |                   |    |                         |                     |       |          |                    |          |    |                   |   |    |                          |   |   |                            |   |   |                   |   |    |                           |   |    |                             |
| Park Trees Planted           | 0                         | 40                                    |   |                              |           |           |                      |               |               |                    |   |    |                      |                  |    |                    |    |    |                      |    |     |                   |    |                         |                     |       |          |                    |          |    |                   |   |    |                          |   |   |                            |   |   |                   |   |    |                           |   |    |                             |
| Street Trees Removed         | 2                         | 31                                    |   |                              |           |           |                      |               |               |                    |   |    |                      |                  |    |                    |    |    |                      |    |     |                   |    |                         |                     |       |          |                    |          |    |                   |   |    |                          |   |   |                            |   |   |                   |   |    |                           |   |    |                             |
| Park Trees Removed           | 0                         | 2                                     |   |                              |           |           |                      |               |               |                    |   |    |                      |                  |    |                    |    |    |                      |    |     |                   |    |                         |                     |       |          |                    |          |    |                   |   |    |                          |   |   |                            |   |   |                   |   |    |                           |   |    |                             |
| Street Trees Pruned          | 47                        | 316                                   |   |                              |           |           |                      |               |               |                    |   |    |                      |                  |    |                    |    |    |                      |    |     |                   |    |                         |                     |       |          |                    |          |    |                   |   |    |                          |   |   |                            |   |   |                   |   |    |                           |   |    |                             |
| Park Trees Pruned            | 9                         | 68                                    |   |                              |           |           |                      |               |               |                    |   |    |                      |                  |    |                    |    |    |                      |    |     |                   |    |                         |                     |       |          |                    |          |    |                   |   |    |                          |   |   |                            |   |   |                   |   |    |                           |   |    |                             |
| Community Responses          | 10                        | 122                                   |   |                              |           |           |                      |               |               |                    |   |    |                      |                  |    |                    |    |    |                      |    |     |                   |    |                         |                     |       |          |                    |          |    |                   |   |    |                          |   |   |                            |   |   |                   |   |    |                           |   |    |                             |
| Nuisance Responses           | 3                         | 12                                    |   |                              |           |           |                      |               |               |                    |   |    |                      |                  |    |                    |    |    |                      |    |     |                   |    |                         |                     |       |          |                    |          |    |                   |   |    |                          |   |   |                            |   |   |                   |   |    |                           |   |    |                             |
| Field Evaluations            | 5                         | 67                                    |   |                              |           |           |                      |               |               |                    |   |    |                      |                  |    |                    |    |    |                      |    |     |                   |    |                         |                     |       |          |                    |          |    |                   |   |    |                          |   |   |                            |   |   |                   |   |    |                           |   |    |                             |
| Ord. Enforcement Actions     | 0                         | 0                                     |   |                              |           |           |                      |               |               |                    |   |    |                      |                  |    |                    |    |    |                      |    |     |                   |    |                         |                     |       |          |                    |          |    |                   |   |    |                          |   |   |                            |   |   |                   |   |    |                           |   |    |                             |
| Comm. Tree Service Permits   | 0                         | 0                                     |   |                              |           |           |                      |               |               |                    |   |    |                      |                  |    |                    |    |    |                      |    |     |                   |    |                         |                     |       |          |                    |          |    |                   |   |    |                          |   |   |                            |   |   |                   |   |    |                           |   |    |                             |
| Site Plan Reviews            | 1                         | 14                                    |   |                              |           |           |                      |               |               |                    |   |    |                      |                  |    |                    |    |    |                      |    |     |                   |    |                         |                     |       |          |                    |          |    |                   |   |    |                          |   |   |                            |   |   |                   |   |    |                           |   |    |                             |
| Community Volunteer Hours    | 3                         | 65                                    |   |                              |           |           |                      |               |               |                    |   |    |                      |                  |    |                    |    |    |                      |    |     |                   |    |                         |                     |       |          |                    |          |    |                   |   |    |                          |   |   |                            |   |   |                   |   |    |                           |   |    |                             |
| 53                           | Updated December 15, 2023 | Calendar YTD Planning Statistics      | <table><tr><td></td><td>Nov. 2022</td><td>Nov. 2023</td><td>FY 22-23</td><td>Current 23-24</td></tr><tr><td>Land Use Apps</td><td>3</td><td>3</td><td>48</td><td>15</td></tr><tr><td>Zoning Approvals</td><td>4</td><td>1</td><td>28</td><td>20</td></tr><tr><td>New Business Permits</td><td>1</td><td>1</td><td>37</td><td>10</td></tr><tr><td>Revenue (Land Use Fees)</td><td>\$1,075</td><td>\$175</td><td>\$14,587</td><td>\$5,665</td></tr></table>   |                              | Nov. 2022 | Nov. 2023 | FY 22-23             | Current 23-24 | Land Use Apps | 3                  | 3 | 48 | 15                   | Zoning Approvals | 4  | 1                  | 28 | 20 | New Business Permits | 1  | 1   | 37                | 10 | Revenue (Land Use Fees) | \$1,075             | \$175 | \$14,587 | \$5,665            | Planning |    |                   |   |    |                          |   |   |                            |   |   |                   |   |    |                           |   |    |                             |
|                              | Nov. 2022                 | Nov. 2023                             | FY 22-23  | Current 23-24                |           |           |                      |               |               |                    |   |    |                      |                  |    |                    |    |    |                      |    |     |                   |    |                         |                     |       |          |                    |          |    |                   |   |    |                          |   |   |                            |   |   |                   |   |    |                           |   |    |                             |
| Land Use Apps                | 3                         | 3                                     | 48  | 15                           |           |           |                      |               |               |                    |   |    |                      |                  |    |                    |    |    |                      |    |     |                   |    |                         |                     |       |          |                    |          |    |                   |   |    |                          |   |   |                            |   |   |                   |   |    |                           |   |    |                             |
| Zoning Approvals             | 4                         | 1                                     | 28  | 20                           |           |           |                      |               |               |                    |   |    |                      |                  |    |                    |    |    |                      |    |     |                   |    |                         |                     |       |          |                    |          |    |                   |   |    |                          |   |   |                            |   |   |                   |   |    |                           |   |    |                             |
| New Business Permits         | 1                         | 1                                     | 37  | 10                           |           |           |                      |               |               |                    |   |    |                      |                  |    |                    |    |    |                      |    |     |                   |    |                         |                     |       |          |                    |          |    |                   |   |    |                          |   |   |                            |   |   |                   |   |    |                           |   |    |                             |
| Revenue (Land Use Fees)      | \$1,075                   | \$175                                 | \$14,587  | \$5,665                      |           |           |                      |               |               |                    |   |    |                      |                  |    |                    |    |    |                      |    |     |                   |    |                         |                     |       |          |                    |          |    |                   |   |    |                          |   |   |                            |   |   |                   |   |    |                           |   |    |                             |



| Item | Date of Change in Status  | Item  | Comments  |       |      |         |         | Department |
|------|---------------------------|---|---|-------|------|---------|---------|------------|
|      |                           |   | Revenue (Zoning Approval)   | \$100 | \$25 | \$650   | \$325   |            |
|      |                           |   | Revenue (Parks SDC)   | \$525 | \$0  | \$4,200 | \$2,125 |            |
| 54   | Updated November 28, 2023 | Notable Projects Approved or in Process Under Review<br>FUTURE COUNCIL ACTION ITEMS | <p><b><u>MBM Estates (29 Lot Subdivision):</u></b> On March 14, 2023, the Planning Commission approved the Preliminary Plat approval of a twenty-nine (29) lot subdivision that includes thirty-two (32) single-family dwelling units. The proposed dwellings that are roughly 1,100-1,500 square feet in size and intended to owned by the developer and offered as rental housing. This development is intended to accommodate some of the City's highest needed housing demand which is for lower income families, per the City's adopted Housing Needs Analysis (HNA). This development includes four (4) phases, with Phase 1 completed in October 2023.</p> <p><b><u>LGSD Wildcat Center (@ LG Middle School):</u></b> On August 17<sup>th</sup>, the Planning Division approved a site plan for the construction of the new Wildcat Center at the La Grande Central Middle School site. The demolition of two (2) older buildings was previously approved, which included a maintenance building and classroom buildings. The new Wildcat Center will include five (5) classrooms and gymnasium space, along with the development of a large parking lot for staff and visitors. This project is under construction.</p> <p><b><u>LGSD Tiger House Project:</u></b> The La Grande School District established a new career tech educational program (CTE) at the High School that includes partnerships with the City of La Grande, local contractors, utility agencies, and other. Through this program, high school students will be work directly with partners in learn the construction trade. The Tiger House Project includes the construction of two (2) duplex homes or townhouses (4 dwellings). Students will learn skills related to building design, permitting and all phases of construction. At the completion of the project, the dwellings are intended to be sold, and the revenues will fund the continuation of the CTE program and future Tiger House projects. During the March 1, 2023, Regular Session, the City Council voted unanimously to support this first project through waiving approximately \$26,000 in Land Use, Building and Public Works water/sewer fees. The first duplex for this project is under construction.</p> <p><b><u>New Hotel:</u></b> On September 28<sup>th</sup> the Planning Division approved a site plan for the development of a 92-room hotel, consisting of a mixture of 2-Queen rooms, King rooms, and 32 suites. The hotel will be located at the southwest corner of Mulholland Drive and 26<sup>th</sup> Street (across from Commercial Tire). All land use and building permits have been issued and this project is under construction.</p> |       |      |         |         | Planning   |

| Item | Date of Change in Status   | Item   | Comments   | Department |
|------|----------------------------|--|--|------------|
|      |                            |  | <b>Grande Ronde Hospital:</b> Received site plan approval in March 2022 for a \$42M project (4-story addition) that expands the ER and surgery facilities, and reconfigures other Hospital spaces. This project is under construction.   |            |
| 55   | Updated December 19, 2023  | Annexation of UGB Properties<br>FUTURE COUNCIL ACTION ITEM | <p>During the City Council work session held on October 23, 2023, Planning Department Staff discussed opportunities to annex properties within the City's Urban Growth Boundary (UGB). By consensus, the City Council was supportive of proactively moving forward with annexing UGB properties, providing the following general direction to Staff:</p> <p><u>Phase 1</u> (CC consideration on January 3, 2024)</p> <ul style="list-style-type: none"> <li>Annexation of 25 eligible UGB properties with signed consents (by Resolution).</li> <li>Invites to adjacent property owners for annexation has been put on hold until after Phase 1 adoption on January 3, 2024. This element is now being referred to as Phase 1B, which may be processed independently or folded into Phase 2 (TBD).</li> <li>The reason for delaying invites is due to collecting cost/tax information and preparing to discuss this with property owners. Planning Staff has prepared a cost spreadsheet that estimates the annual costs for taxes and services for UGB vs. City. Currently, only data has been collected for Phase 1 annexation properties (those with valid agreements). Data is in the process of being collected for the contiguous UGB properties so staff will be prepared to discuss the costs implications of annexation with property owners.</li> </ul> <p><u>Phase 2</u> (CC consideration in ~Summer 2024)</p> <ul style="list-style-type: none"> <li>Subsequent to Phase 1, consider holding a work session to discuss pursuing annexation of all UGB Islands where properties receive City services (by Resolution).</li> </ul> <p><u>Phase 3</u> (CC consideration in ~Fall/Winter 2024-25)</p> <ul style="list-style-type: none"> <li>Timing to be determined – consider holding a work session to discuss pursuing annexation of all remaining UGB Islands (by Resolution).</li> <li>Consider offering a phased-in tax assessment over 3+ years, if possible.</li> </ul> <p>For all of the above, property owners would be notified in advance of Council action and invited to attend public meetings. Advanced notice may be greater to property owners for Phases 2 and 3.</p> | Planning   |
| 56   | No Change February 1, 2023 | 2019 Sign Code Amendments<br>FUTURE COUNCIL                | Initially, Planning Department Staff hoped to bundle sign code amendments with updates to the 2018 Land Development Code. Unfortunately, due to the  | Planning   |

| Item | Date of Change in Status        | Item   | Comments  | Department                        |
|------|---------------------------------|--|---|-----------------------------------|
|      |                                 | <b>ACTION ITEM</b>   | complexity of modifying the sign code, it was not possible to bundle these together. These amendments were put on hold in 2019 due to a combination of reasons, such as limited Staff resources for preparing a new sign code and the need for professional assistance (possibly a consultant and a fair amount of assistance from the City attorney). Efforts were further delayed during the COVID-19 period where engaging with the public and holding public meetings were challenging; and the City shifted its priority and focus on housing related Code amendments to address new State law requirements that provided in HB 2001. With the LDC Code amendments coming to conclusion and planned for adoption this year, Staff is hoping to allocate more time towards advancing this sign code project this coming Fall/Winter 2023-2024. However, if it is determined that a consultant will be needed to assist in this project, Staff may bring this to the Council for discussion as it will then require additional budget resources to move forward.   |                                   |
| 57   | Updated<br>December 19,<br>2023 | Economic Opportunity Analysis<br><b>FUTURE COUNCIL ACTION ITEM</b> | <p>In early 2022, City staff identified and expressed to the City Council that the City has a significant shortage commercial and light industrial lands for new development, which is creating challenges for the City's economic development efforts. As a result, the City committed funds in the Fiscal Year 2022-2023 budget to hire a consultant to conduct an Economic Opportunities Analysis (EOA), which includes inventorying the City's existing commercial and industrial lands and forecasts the City's 20-year future need for commercial and industrial lands.</p> <p>The City hired Points Consulting, from Moscow, Idaho to conduct the EOA. We are roughly halfway through the project and have complete the existing commercial and industrial lands inventory, and are now working on estimating our future 20-year land needs.</p> <p>This project was just completed in September 2023, identifying a need for the City to expand its Urban Growth Boundary by 121 acres for new industrial land and 63 acres for commercial land. The EOA is scheduled to be discussed with the City Council during a work session on January 8<sup>th</sup>, 2024, followed by consideration and a recommendation from the La Grande Planning Commission on January 9<sup>th</sup>, 2024. The City Councils is scheduled to consider adoption in February/March 2024. The approval of the EOA will result in an amendment to the Goal 9 – Economic Development chapter of the la Grande Comprehensive Plan.</p> <p>As a follow up, the next phase of this project is a Goal 14 Urban Growth Boundary Expansion. <a href="#">The Planning Division was successful with an application for a DLCD</a></p> | Planning/<br>Economic Development |

| Item | Date of Change in Status    | Item  | Comments   | Department                |
|------|-----------------------------|---|--|---------------------------|
|      |                             |   | <p>Technical Assistance Grant to help fund this effort. This project is scheduled to occur over two (2) fiscal years, beginning in early 2024 and concluding by May 2025. Staff is currently working with DLCD on finalizing a grant contract for the City Manager's signature, and we hope begin moving forward with this project in January 2024.</p>  |                           |
| 58   | No Change<br>April 20, 2023 | Floodplain Re-Mapping<br>FUTURE COUNCIL ACTION ITEM | <p>The City of La Grande and Union County are jointly working to update the FEMA floodplain map within the City of La Grande and portions of Union County that lie West of I-84 (truck stop &amp; vicinity).</p> <p>Anderson Perry and the Army Corp of Engineers (USACE) have completed the computer modeling and is submitting a Conditional Letter of Map Revisions (CLOMR) to FEMA</p> <p>This project has included the following public meeting and outreach:</p> <ul style="list-style-type: none"> <li>• A work session with the council was held on October 21, 2019, to review the findings of the model and map revisions.</li> <li>• The Union County Board of Commissioner met on December 2, 2020, and voted 2:1 to support and partner with the City on the floodplain remapping efforts.</li> <li>• On May 24, 2021, a Work Session was held before the City Council. Anderson-Perry &amp; Assoc. provided a presentation on the floodplain remapping, followed by Q&amp;A.</li> <li>• On June 14, 2021, during a Special Session of the City Council, the Council heard public testimony from affected property owners and voted to approve the submittal to FEMA for the floodplain remapping.</li> <li>• In April 2022, Anderson-Perry completed all the necessary element for the City and County FEMA map amendments and submitted an application to FEMA.</li> <li>• In June 2022, FEMA responded to confirm that they are in receipt of the City's application, but advised that additional data was needed to continue reviewing the City's request.</li> <li>• In early September 2022, Anderson-Perry submitted the additional data requested to FEMA.</li> <li>• FEMA recently responded and requested additional information and engineering certification on hydrology elements, which Anderson-Perry is in the process of providing. Once this new information is provided to FEMA the will have an additional 90-days to review the City's submission and to respond to the City with the next steps to move forward. This process is continuing to move forward.</li> </ul> | Planning/<br>Public Works |
| 59   | No Change<br>June 22, 2023  | Lawsuit Against FEMA Biological Opinion             | This is a topic that was previously on the Monthly Report, but was removed due to no progress or no new  | Planning                  |

| Item | Date of Change in Status | Item  | Comments  | Department |
|------|--------------------------|---|---|------------|
|      |                          | & Mandated Floodplain Code Changes<br><b>FUTURE COUNCIL ACTION ITEM</b> | <p>information for several years.</p> <p>In 2009, the Portland Audubon Society filed a lawsuit against FEMA for not adequately protecting endangered aquatic species through its floodplain management program within Oregon watersheds.</p> <p>In 2010, a settlement was reached, which led to engaging the National Marine Fisheries Service (NMFS) and preparing a Biological Assessment and identification of critical habitat.</p> <p>In 2016, a Biological Opinion was written with the purpose to “avoid jeopardy”, aka protecting listed endangered species and their habitat. From 2016, there were a number of delays or behind the scenes tasks in this lawsuit settlement that resulted in no new information being presented, until now. As a result, this topic was removed from this Monthly Report and is now being brought back as progress is being made and new information is becoming available.</p> <p>Ultimately, when the FEMA lawsuit is finalized, with new rules and guidance accepted by the Court for the protecting listed endangered species and their habitat, all cities and counties within Oregon will be required to update their floodplain codes and management practices of the floodplain.</p> <p>As of this time, the following requirement are being considered. (Note: This is a summary).</p> <p>All development within the floodplain, <u>within 170 feet of a riparian area (creek/river)</u>, will be subject to the following:</p> <ol style="list-style-type: none"> <li>1. Prohibit partitions and subdivision that create new lots within a floodplain, unless the affected lots have sufficient buildable area outside of the regulated floodplain (100-year).</li> <li>2. Have avoidance measures to steer development away from floodplain areas by one or more of the following:               <ol style="list-style-type: none"> <li>a. Option 1: For properties include buildable area not in the floodplain, only allow development within those non-floodplain areas and prohibit all development within floodplain.</li> <li>b. Option 2: Prohibit development that includes any % of fill/rise in the floodplain; &amp; include limits on % of impervious surface and require mitigation measures.</li> <li>c. Option 3: Prohibit any new development within 10-year floodplain. (Note - this is the most</li> </ol> </li> </ol> |            |

| Item  | Date of Change in Status  | Item   | Comments   | Department       |        |     |   |     |       |  |     |       |   |     |        |  |    |       |  |     |       |        |
|---|---------------------------|--|--|------------------|--------|-----|---|-----|-------|--|-----|-------|---|-----|--------|--|----|-------|--|-----|-------|--------|
|   |                           |  | <p>restrictive)</p> <p>3. Create a vegetative buffer/setback/corridor for all aquatic features in the floodplain.</p> <p>4. Structurally elevate new structures (no fill) within the floodplain, and mitigate impacts to flood storage (no change permitted).</p> <p>5. Implement new stormwater control policies and programs (e.g. non-structural approaches to storm water management).</p> <p>6. Mitigation of all remaining floodplain impacts (mitigation must be equal to or greater than adverse impact created).</p> <p>Again, once the FEMA lawsuit is finalized and the above rules are adopted, the City of La Grande will be required to update, repeal and replace its floodplain regulations in Land Development Code, Article 3.12. This Article will likely be fully replaced with a new State Model Code that complies with FEMA requirements.</p> |                  |        |     |   |     |       |  |     |       |   |     |        |  |    |       |  |     |       |        |
| 60  | Updated December 15, 2023 | Statistics:<br>Operations Division -   | <table><tr><th>TYPE OF ACTIVITY</th><th>NOV 23</th><th>YTD</th></tr><tr><td>Priority 911 calls for service:</td><td>73</td><td>912</td></tr><tr><td>All other calls for service:</td><td>700</td><td>9,581</td></tr><tr><td>Total calls for service:</td><td>773</td><td>10,493</td></tr><tr><td>Case Numbers:</td><td>88</td><td>1,160</td></tr><tr><td>Traffic Stops:</td><td>129</td><td>1,054</td></tr></table>  | TYPE OF ACTIVITY | NOV 23 | YTD | Priority 911 calls for service:   | 73  | 912   | All other calls for service:   | 700 | 9,581 | Total calls for service:  | 773 | 10,493 | Case Numbers:  | 88 | 1,160 | Traffic Stops:   | 129 | 1,054 | Police |
| TYPE OF ACTIVITY  | NOV 23                    | YTD  |  |                  |        |     |   |     |       |  |     |       |   |     |        |  |    |       |  |     |       |        |
| Priority 911 calls for service:   | 73                        | 912  |  |                  |        |     |   |     |       |  |     |       |   |     |        |  |    |       |  |     |       |        |
| All other calls for service:  | 700                       | 9,581  |  |                  |        |     |   |     |       |  |     |       |   |     |        |  |    |       |  |     |       |        |
| Total calls for service:  | 773                       | 10,493   |  |                  |        |     |   |     |       |  |     |       |   |     |        |  |    |       |  |     |       |        |
| Case Numbers:   | 88                        | 1,160  |  |                  |        |     |   |     |       |  |     |       |   |     |        |  |    |       |  |     |       |        |
| Traffic Stops:  | 129                       | 1,054  |  |                  |        |     |   |     |       |  |     |       |   |     |        |  |    |       |  |     |       |        |
| 61  | Updated December 15, 2023 | Statistics:<br>Investigations Section -<br><br><i>Abuse cases are mostly DHS referred cases. All referrals do not require additional or further investigation.</i><br><br><i>Monthly cases reported are new cases only.</i><br><br><i>Data for October is not available at this time</i> | <table><tr><th>TYPE OF CASE</th><th>NOV 23</th><th>YTD</th></tr><tr><td>Child Abuse:<br/>▪ Physical Abuse: 5<br/>▪ Sexual Abuse: 2<br/>▪ Neglect: 20<br/>▪ Domestic Violence: 1<br/>▪ Other: 0</td><td>28</td><td>402</td></tr><tr><td>Elder Abuse:<br/>▪ Physical Abuse: 0<br/>▪ Sexual Abuse: 0<br/>▪ Neglect: 1</td><td>1</td><td>2</td></tr><tr><td>Domestic Violence / SART:<br/>▪ Sexual Assault: 1<br/>▪ SART: 0<br/>(Sexual Assault Response Team)<br/>▪ Other: 0</td><td>1</td><td>20</td></tr><tr><td>Death Investigations:<br/>▪ Unattended: 0<br/>▪ Suicide: 0<br/>▪ Homicide: 0<br/>▪ Suspicious: 0</td><td>0</td><td>5</td></tr><tr><td>Miscellaneous:<br/>▪ Assault: 0<br/>▪ Federal Firearms Check: 2<br/>▪ Background: 0<br/>▪ Other: 0</td><td>2</td><td>22</td></tr></table>  | TYPE OF CASE     | NOV 23 | YTD | Child Abuse:<br>▪ Physical Abuse: 5<br>▪ Sexual Abuse: 2<br>▪ Neglect: 20<br>▪ Domestic Violence: 1<br>▪ Other: 0 | 28  | 402   | Elder Abuse:<br>▪ Physical Abuse: 0<br>▪ Sexual Abuse: 0<br>▪ Neglect: 1 | 1   | 2     | Domestic Violence / SART:<br>▪ Sexual Assault: 1<br>▪ SART: 0<br>(Sexual Assault Response Team)<br>▪ Other: 0 | 1   | 20     | Death Investigations:<br>▪ Unattended: 0<br>▪ Suicide: 0<br>▪ Homicide: 0<br>▪ Suspicious: 0 | 0  | 5     | Miscellaneous:<br>▪ Assault: 0<br>▪ Federal Firearms Check: 2<br>▪ Background: 0<br>▪ Other: 0 | 2   | 22    | Police |
| TYPE OF CASE  | NOV 23                    | YTD  |  |                  |        |     |   |     |       |  |     |       |   |     |        |  |    |       |  |     |       |        |
| Child Abuse:<br>▪ Physical Abuse: 5<br>▪ Sexual Abuse: 2<br>▪ Neglect: 20<br>▪ Domestic Violence: 1<br>▪ Other: 0 | 28                        | 402  |  |                  |        |     |   |     |       |  |     |       |   |     |        |  |    |       |  |     |       |        |
| Elder Abuse:<br>▪ Physical Abuse: 0<br>▪ Sexual Abuse: 0<br>▪ Neglect: 1  | 1                         | 2  |  |                  |        |     |   |     |       |  |     |       |   |     |        |  |    |       |  |     |       |        |
| Domestic Violence / SART:<br>▪ Sexual Assault: 1<br>▪ SART: 0<br>(Sexual Assault Response Team)<br>▪ Other: 0     | 1                         | 20   |  |                  |        |     |   |     |       |  |     |       |   |     |        |  |    |       |  |     |       |        |
| Death Investigations:<br>▪ Unattended: 0<br>▪ Suicide: 0<br>▪ Homicide: 0<br>▪ Suspicious: 0                      | 0                         | 5  |  |                  |        |     |   |     |       |  |     |       |   |     |        |  |    |       |  |     |       |        |
| Miscellaneous:<br>▪ Assault: 0<br>▪ Federal Firearms Check: 2<br>▪ Background: 0<br>▪ Other: 0                    | 2                         | 22   |  |                  |        |     |   |     |       |  |     |       |   |     |        |  |    |       |  |     |       |        |
| 62  | Updated December 15,      | Statistics:<br>Communications Division -   | <table><tr><th>TYPE OF ACTIVITY</th><th>NOV 23</th><th>YTD</th></tr><tr><td>Priority 911 calls for service:</td><td>479</td><td>5,384</td></tr></table>  | TYPE OF ACTIVITY | NOV 23 | YTD | Priority 911 calls for service:   | 479 | 5,384 | Police   |     |       |   |     |        |  |    |       |  |     |       |        |
| TYPE OF ACTIVITY  | NOV 23                    | YTD  |  |                  |        |     |   |     |       |  |     |       |   |     |        |  |    |       |  |     |       |        |
| Priority 911 calls for service:   | 479                       | 5,384  |  |                  |        |     |   |     |       |  |     |       |   |     |        |  |    |       |  |     |       |        |

| Item | Date of Change in Status  | Item  | Comments   |        |         | Department |
|------|---------------------------|---|--|--------|---------|------------|
|      | 2023                      |   | All calls for service:   | 1,941  | 24,203  |            |
|      |                           |   | Traffic (air-time):  | 188    | 1,931   |            |
|      |                           |   | Case reports handled: (LGPD / UCSO)  | 155    | 1,927   |            |
|      |                           |   | Records requests processed:  | 80     | 1,056   |            |
| 63   | Updated December 15, 2023 | Statistics:<br>UCR State Crime Data - (Uniform Crime Report)<br><br><i>Union County data -</i><br><br><i>This is the most recent data available from the State. The State historically lags behind on reports.</i>    | TYPE OF CRIME  | OCT 23 | YTD     | Police     |
|      |                           |   | Crimes Against Persons - (Assault, Robbery, Sex Crimes)  | 23     | 196     |            |
|      |                           |   | Crimes Against Property - (Burglary, Vehicle Theft, NSF/Acct. Closed)  | 71     | 679     |            |
|      |                           |   | Crimes Against Society - (Drug laws, DUII, Liquor Laws, Disorderly Conduct)  | 35     | 314     |            |
|      |                           |   | Traffic Crimes - (DWS, Hit & Run, Elude, Reckless Driving)   | 0      | 43      |            |
| 64   | Updated December 15, 2023 | Statistics:<br>UCR State Crime Data - (Uniform Crime Report)<br><br><i>State of Oregon data -</i><br><br><i>This is the most recent data available from the State. The State historically lags behind on reports.</i> | TYPE OF CRIME  | OCT 23 | YTD     | Police     |
|      |                           |   | Crimes Against Persons - (Assault, Robbery, Sex Crimes)  | 2,215  | 31,817  |            |
|      |                           |   | Crimes Against Property - (Burglary, Vehicle Theft, NSF/Acct. Closed)  | 9,509  | 134,567 |            |
|      |                           |   | Crimes Against Society - (Drug laws, DUII, Liquor Laws, Disorderly Conduct)  | 3,853  | 59,502  |            |
|      |                           |   | Traffic Crimes - (DWS, Hit & Run, Elude, Reckless Driving)   | 556    | 11,223  |            |
| 65   | Updated December 15, 2023 | Training  | <b>Operations Division:</b> <ul style="list-style-type: none"><li>The Chief attended an Indian Lake Dam Failure tabletop training exercise</li><li>One Officer participated in online training titled, “Use of Force - Legal Aspects and Case Law”</li><li>One Officer participated in Firearms Tactics training</li><li>One Detective participated in Cellular phone and Social Media Analysis training</li><li>One Detective participated in Social Media Investigations training</li><li>One Detective attended a Basic Detective Academy</li><li>Members of the NEO Regional SWAT Team participated in monthly training</li></ul> <b>Communications Division:</b> <ul style="list-style-type: none"><li>One Dispatcher participated in online training titled, “Stroke Awareness”</li><li>One Dispatcher participated in online training titled, “Suicide and Crisis Lifeline Operational Readiness”</li><li>Two Dispatchers attended leadership training</li><li>Seven Dispatchers participated in Emergency Medical Dispatch training</li><li>One Dispatcher completed the LEDS (Law Enforcement Data Systems) recertifications training</li><li>One Dispatcher participated in online training titled, “Computer Security”</li><li>One Dispatcher participated in online training titled, “Child Safey Upon Parental Arrest”</li><li>One Dispatcher participated in online training titled,</li></ul> |        |         | Police     |

December 2023

23

La Grande CM & Staff Report Blue=New and Updated; Red=Completed; Black=No Change



| Item | Date of Change in Status  | Item  | Comments   | Department |
|------|---------------------------|---|--|------------|
|      |                           |   | <p>“Developing Effective Communication Skills”</p> <ul style="list-style-type: none"> <li>One Dispatcher participated in online training titled, “Workplace Harassment”</li> <li>Two Dispatchers completed CPR/First Aid certification training</li> <li>Members of the NEO Regional SWAT Team participated in monthly training</li> </ul>   |            |
| 66   | Updated December 15, 2023 | Staffing                                      | <p><b><u>Operations Division:</u></b></p> <p><b>Police Officer-</b></p> <ul style="list-style-type: none"> <li>Recruit Officer Donovan Gonzalez was sworn in as a Police Officer on September 21. He is currently attending the 16-week Basic Police Academy Salem.</li> <li>We have one Police Officer vacancy. We have tested and have a top candidate in the selection process. We continue to take applications.</li> </ul> <p><b>Professional Staff-</b></p> <ul style="list-style-type: none"> <li>Code Enforcement Officer<br/>We have tested and have a top candidate in the selection process. We continue to take applications.</li> </ul> <p><b><u>Communications Division:</u></b></p> <p><b>911 Dispatcher-</b></p> <ul style="list-style-type: none"> <li>We have one vacant position. We continue to take applications and test to identify candidates to fill this vacancy.</li> <li>A top candidate is moving forward in the selection process.</li> </ul> <p><b>Professional Staff-</b></p> <ul style="list-style-type: none"> <li>Receptionist<br/>We have tested and were unable to fill the position. We continue to take applications and will be testing again as soon as we have a candidate pool.</li> </ul>  | Police     |
| 67   | Updated December 15, 2023 | Police Department - Facility Needs Assessment | <p>The need for a new police department has been a topic of conversation for well over 10-years, with the subject being a point of discussion during Council retreat for the last several years. Frequently, questions have come up that we have not had definitive answers for. To provide answers to important questions and to serve as a project starting place, funding was approved in the FY2023-24 budget to contract services to complete a project titled, LGPD Facility Needs Assessment. The results of this project will provide answers that will help us moving forward. We are looking to accomplish three things with this project:</p> <ol style="list-style-type: none"> <li>1. Identify our needs, in terms of size for a new police department;</li> <li>2. Identify a high-level cost estimate; and</li> <li>3. Identify potential funding sources/options.</li> </ol> <p>A Request for Proposal (RFP) for these contracted services was issued on July 19. The deadline for proposal submission was August 9. We have received three proposals. We are now in the process of selecting a proposal to seek Council approval to move forward with.</p> <ul style="list-style-type: none"> <li>Council approved contracting with the selected</li> </ul> | Police     |



| Item | Date of Change in Status    | Item   | Comments  | Department   |
|------|-----------------------------|--|---|--------------|
|      |                             |  | <p>provider during regular session of the City Council on October 4.</p> <ul style="list-style-type: none"> <li>Our kick-off meeting with the Mackenzie group was on October 19.</li> <li>Meetings were held on November 9<sup>th</sup> and 16<sup>th</sup>. A “Programming Questionnaire” that aids in facility size and design estimation was completed. Tours of 3 recently constructed police facilities were completed to aid us in programming completion.</li> <li>We met on December 7 and finalized the programming. Our next meeting is scheduled for December 21 where we will receive the cost forecast derived from the programming exercise.</li> </ul> |              |
| 68   | Complete December 15, 2023  | Shop w/ a Cop Event  | <ul style="list-style-type: none"> <li>Our 15<sup>th</sup> Annual Shop w/ a Cop event was held on December 14. We were able to provide a very special opportunity for 15 children. Each child was able to spend up to \$200 for gifts for their family and then purchase a gift for themselves. In addition to shopping, each child/officer pair shared a pizza lunch together and each child was provided a new coat. Once again, the event was a great success.</li> </ul>  | Police       |
| 69   | Updated December 21, 2023   | Water and Sewer Ordinance Review<br>FUTURE COUNCIL ACTION ITEM                           | Staff is working with an outside consultant to establish new SDCs in water and sewer which will require being updated in the Ordinances. Other anticipated changes will also be made at that time.  | Public Works |
| 70   | No Change March 24, 2023    | Water System Water Management and Conservation Plan (WMCP)                               | Copy of the report to be reviewed by Island City and submission to the State anticipated this month.  | Public Works |
| 71   | No Change February 27, 2023 | Public Works Management Structure  | Staff is working with the City Manager to establish a Public Works management structure to better align positions with future needs.  | Public Works |
| 72   | No Change May 25, 2023      | Sidewalk Repair Enforcement Letters – Sidewalk LID Program<br>FUTURE COUNCIL ACTION ITEM | Sidewalk LID for the 2022 calendar year has been closed out and a new sidewalk LID for 2023 has been opened.  | Public Works |
| 73   | No Change October 27, 2022  | Implementation of Geographic Information Systems (GIS) at Public Works                   | Staff met with AP (GIS consultant) to begin work on a few projects. The system will be used to track water tap inventory (2023 requirement) and begin to document sewer issues to monitor any possible patterns.  | Public Works |
| 74   | No Change October 27, 2022  | Water Meter Reading System   | Completion of this project is the crew’s main objective and they hope to have it completed before winter.   | Public Works |
| 75   | Updated December 16, 2023   | Sanitary Sewer Manhole Maintenance   | With leaf removal completed, this maintenance program will begin.   | Public Works |
| 76   | No Change February 25, 2022 | Water Main Replacement – Riverside Park Beneath Grande Ronde River                       | Plan design has been completed and will be forwarded to contractors for cost estimates.   | Public Works |
| 77   | Completed December 21, 2023 | Air Quality Monitoring Project   | This project has been completed.  | Public Works |
| 78   | Updated December 16, 2023   | Brock Family Trust Subdivision Between 16 <sup>th</sup> and 18 <sup>th</sup> Streets     | The water portion of this project is on hold as crews have transitioned to replacing water services under streets that will receive an overlay. The last 7 sewer taps   | Public Works |

| Item                        | Date of Change in Status       | Item  | Comments   | Department   |        |            |                      |   |    |                      |   |   |                      |   |    |                             |   |         |                     |       |        |                 |       |        |              |
|-----------------------------|--------------------------------|---|--|--------------|--------|------------|----------------------|---|----|----------------------|---|---|----------------------|---|----|-----------------------------|---|---------|---------------------|-------|--------|-----------------|-------|--------|--------------|
|                             |                                |   | were installed December 18.  |              |        |            |                      |   |    |                      |   |   |                      |   |    |                             |   |         |                     |       |        |                 |       |        |              |
| 79                          | No Change<br>February 27, 2023 | Service Inspections on 12 <sup>th</sup> Street & 16 <sup>th</sup> Street      | Replacement services have been identified. Work will begin as soon as weather breaks.  | Public Works |        |            |                      |   |    |                      |   |   |                      |   |    |                             |   |         |                     |       |        |                 |       |        |              |
| 80                          | No Change<br>November 29, 2023 | 18 <sup>th</sup> Street (Gekeler Slough) Bridge Replacement                   | Staff was notified that project qualifies for the FEMA Flood Mitigation Assistance (FMA) grant program. Pre-application is due January 26.   | Public Works |        |            |                      |   |    |                      |   |   |                      |   |    |                             |   |         |                     |       |        |                 |       |        |              |
| 81                          | No Change<br>August 22, 2022   | Televised Sewer Inspections   | Crews have finished area 2 and are moving on to inspect area 6.  | Public Works |        |            |                      |   |    |                      |   |   |                      |   |    |                             |   |         |                     |       |        |                 |       |        |              |
| 82                          | Updated<br>December 21, 2023   | ARPA: Roadway Paving Funding  | Staff is completing service updates for water and sewer service lines and completing investigations of the existing pavement structure this winter in anticipation of a busy paving year.  | Public Works |        |            |                      |   |    |                      |   |   |                      |   |    |                             |   |         |                     |       |        |                 |       |        |              |
| 83                          | Updated<br>December 21, 2023   | Street & Storm Water System Development Charges<br>FUTURE COUNCIL ACTION ITEM | The RFP for a consultant closed on December 18 and will be presented to Council at the January Regular Session.  | Public Works |        |            |                      |   |    |                      |   |   |                      |   |    |                             |   |         |                     |       |        |                 |       |        |              |
| 84                          | Updated<br>December 22, 2023   | Public Works Statistics   | <table><tr><td></td><td>Nov 23</td><td>Fiscal YTD</td></tr><tr><td>Sewer taps installed</td><td>5</td><td>11</td></tr><tr><td>Water taps installed</td><td>4</td><td>9</td></tr><tr><td>Water leaks repaired</td><td>2</td><td>11</td></tr><tr><td>Square feet of street paved</td><td>0</td><td>225,855</td></tr><tr><td>Water produced (MG)</td><td>50.76</td><td>488.52</td></tr><tr><td>WWTP flows (MG)</td><td>41.69</td><td>222.80</td></tr></table> |              | Nov 23 | Fiscal YTD | Sewer taps installed | 5 | 11 | Water taps installed | 4 | 9 | Water leaks repaired | 2 | 11 | Square feet of street paved | 0 | 225,855 | Water produced (MG) | 50.76 | 488.52 | WWTP flows (MG) | 41.69 | 222.80 | Public Works |
|                             | Nov 23                         | Fiscal YTD  |  |              |        |            |                      |   |    |                      |   |   |                      |   |    |                             |   |         |                     |       |        |                 |       |        |              |
| Sewer taps installed        | 5                              | 11  |  |              |        |            |                      |   |    |                      |   |   |                      |   |    |                             |   |         |                     |       |        |                 |       |        |              |
| Water taps installed        | 4                              | 9   |  |              |        |            |                      |   |    |                      |   |   |                      |   |    |                             |   |         |                     |       |        |                 |       |        |              |
| Water leaks repaired        | 2                              | 11  |  |              |        |            |                      |   |    |                      |   |   |                      |   |    |                             |   |         |                     |       |        |                 |       |        |              |
| Square feet of street paved | 0                              | 225,855   |  |              |        |            |                      |   |    |                      |   |   |                      |   |    |                             |   |         |                     |       |        |                 |       |        |              |
| Water produced (MG)         | 50.76                          | 488.52  |  |              |        |            |                      |   |    |                      |   |   |                      |   |    |                             |   |         |                     |       |        |                 |       |        |              |
| WWTP flows (MG)             | 41.69                          | 222.80  |  |              |        |            |                      |   |    |                      |   |   |                      |   |    |                             |   |         |                     |       |        |                 |       |        |              |
| 85                          | Updated<br>December 21, 2023   | WWTP SCADA System Upgrade   | The new panels have begun to be installed at the three locations.  | Public Works |        |            |                      |   |    |                      |   |   |                      |   |    |                             |   |         |                     |       |        |                 |       |        |              |
| 86                          | Updated<br>December 21, 2023   | WWTP Headworks Project  | The new headworks basin structure has been poured and the bypass pumping has been removed.   | Public Works |        |            |                      |   |    |                      |   |   |                      |   |    |                             |   |         |                     |       |        |                 |       |        |              |
| 87                          | Updated<br>December 21, 2023   | City of La Grande Hazard Mitigation Plan<br>FUTURE COUNCIL ACTION ITEM        | Suggested edits from FEMA have been completed and report was resubmitted to FEMA for approval. Plan will be presented to Council for adoption at the January Regular Session.  | Public Works |        |            |                      |   |    |                      |   |   |                      |   |    |                             |   |         |                     |       |        |                 |       |        |              |
| 88                          | No Change<br>October 31, 2023  | STBG Roadway Projects   | Paving season is completed for this year. Additional projects will be completed in the spring.   | Public Works |        |            |                      |   |    |                      |   |   |                      |   |    |                             |   |         |                     |       |        |                 |       |        |              |
| 89                          | Updated<br>December 21, 2023   | Snow Removal Plan   | Staff is working with IT to gain access to a mass texting service. IT identified a low-cost option available through a state program. Staff is working to implement it ASAP.   | Public Works |        |            |                      |   |    |                      |   |   |                      |   |    |                             |   |         |                     |       |        |                 |       |        |              |
| 90                          | No Change<br>October 31, 2023  | Community Pathways Grant  | Consultant completed Memo #4, Preferred Alignment Concept Options, that is being reviewed by the steering committee. Next step is to move forward with design documents.   | Public Works |        |            |                      |   |    |                      |   |   |                      |   |    |                             |   |         |                     |       |        |                 |       |        |              |
| 91                          | Updated<br>December 18, 2023   | Water Service Inspections   | Crews have now replaced water services in Willow Street and Sixth Street. With the amount of paving to complete, these streets will be the water division’s main focus as long as weather holds.   | Public Works |        |            |                      |   |    |                      |   |   |                      |   |    |                             |   |         |                     |       |        |                 |       |        |              |
| 92                          | No Change<br>November 29, 2023 | Eastside Water and Sewer Project  | Staff, under direction of Council, has begun design of the water and sewer infrastructure required to service the area.  | Public Works |        |            |                      |   |    |                      |   |   |                      |   |    |                             |   |         |                     |       |        |                 |       |        |              |
| 93                          | No Change                      | Barney Creek Well Water   | A well utilized at the WWTP in operations needs to   | Public Works |        |            |                      |   |    |                      |   |   |                      |   |    |                             |   |         |                     |       |        |                 |       |        |              |

| Item | Date of Change in Status    | Item                           | Comments  | Department   |
|------|-----------------------------|--------------------------------|---|--------------|
|      | November 29, 2023           | Rights                         | have its water rights perfected. Staff is working with OWRD to complete this process.   |              |
| 94   | No Change November 28, 2023 | Beaver Creek Transmission Line | The Beaver Creek transmission line was damaged near Morgan Lake. Repairs are scheduled to be completed this fall, depending on weather and safe access to the site. | Public Works |
| 95   | Updated December 18, 2023   | Storage Reservoir Cleaning     | Quotes were received for this project and Inland Potable Services will perform reservoir cleaning in the spring.  | Public Works |

## Grant Status Report

List of grants applied for which are larger than \$3,000

| Item | Date of Change in Status       | Grant Name and Description   | Date Submitted    | Total Project Cost | Grant Amount   | Match Amount   | Current Status   | Source of Funding                    | Department                      |
|------|--------------------------------|--|-------------------|--------------------|--|--|--|--------------------------------------|---------------------------------|
| 1    | No Change<br>July 20, 2023     | OSFM Capacity Grant request. 3-year assistance for 2 Firefighter positions | November 30, 2022 | \$897,257          | \$332,216  | \$232,834  | The department is using grant funds to purchase equipment and uniforms for one of the new hires scheduled for July 21 start date. Tracking expenses. | Oregon State Fire Marshal Office     | Fire                            |
|      | New Item<br>December 27, 2023  | Business Oregon ROI Grant Fiscal 23-25 Entrepreneur Ecosystem Development  | October 2023      | \$167,475          | \$50,000   | \$117,475  | Notified of intent to fund. Negotiating the contract   | Business Oregon                      | Economic Development            |
| 2    | Updated<br>December 18, 2023   | OSFM Wildland season staffing grant  | May 5, 2023       | \$15,950           | \$15,950   | N/A  | Final report submitted, amendment signed to carry over to next budget remaining \$1,243.60   | Oregon State Fire Marshal            | Fire                            |
| 3    | Updated<br>December 19, 2023   | Libraries of Union County Foundation Grant                                 | April 3, 2023     | \$3,000            | \$3,000  | N/A  | The library is almost done spending these funds as of 12/19/23.  | Libraries of Union County Foundation | Library                         |
| 4    | Updated<br>December 19, 2023   | State Library of Oregon 2023 Ready to Read Grant                           | December 9, 2022  | \$5,029            | \$5,029  | N/A  | Funds spent, awaiting next year's check as of December 2023.   | State Library of Oregon              | Library                         |
| 5    | No Change<br>May 23, 2022      | Oregon State Parks Recreational Trails Program                             | June 14, 2021     | \$110,342          | 75,070   | Cash and in-kind labor                                     | Approved.  | Federal dollars thru State Parks     | Parks & Recreation Public Works |
| 6    | No Change<br>November 18, 2022 | Safe Route To School Non-Infrastructure                                    | September 2022    | \$131,067          | \$100,000  | \$31,067 in-kind benefits and PTO                          | Approved   | Federal dollars thru State Parks     | Parks & Recreation Public Works |
| 8    | Updated<br>November 21, 2023   | Oregon State Parks Local Government Grant – Pump Track                     | May 5, 2023       | \$180,685          | \$75,000   | \$105,685  | Approved   | Oregon State Parks                   | Parks & Recreation              |
| 9    | New Item<br>December 19, 2023  | DLCD Technical Assistance Grant for Goal 14 – UGB Expansion                | September 2023    | \$95,000           | \$47,500 (up to \$30k in FY 2023-24, with balance in FY 2024-2025) | \$47,500 (\$30k in FY 2023-24, & \$17,500 in FY 2024-2025) | Approved. In process of finalizing grant contract.   | DLCD                                 | CDD/Planning                    |
| 10   | Updated<br>October 31, 2023    | Project Refinement Grant   | March 2021        | \$150,000          | \$134,595  | Cash or in kind labor                                      | Memo #4 complete; steering committee review  | ODOT                                 | Public Works                    |