



**CITY MANAGER AND STAFF REPORT TO THE MAYOR AND CITY COUNCIL**  
**For the Month of April 2024**  
**City Manager's Top Priorities for 2024**

Item No.	Date of Change in Status	Item	Comments	Lead Department
1	Updated April 30, 2024	<b>Fiscal management:</b> Continue to manage the City's finances within limited resources to provide highest possible level of service to the City of La Grande.	The Budget Committee toured City facilities on April 23 <sup>rd</sup> to help familiarize them with City operations. The FY 2024-2025 Proposed Budget was made available to the public and the Budget Committee on April 24 <sup>th</sup> and will be considered by the Budget Committee beginning on May 13 <sup>th</sup> .	City Manager
2	No Change December 27, 2023	<b>Street and Road Infrastructure:</b> Act on the recommendations of the Parking Traffic Safety Street Maintenance Advisory Commission (PTSSMAC) to address the condition of the infrastructure including potential funding options.	The Adopted Budget for FY 2023-24, which includes a transfer of \$155,106 of General Fund unanticipated increase in cash to the Street Reserve Fund per Council Resolution 4824, Series 2022. It also includes \$473,818 in one-time funds for street projects. The City Council previously approved \$2,773,872 of ARPA Funding for use on street projects. It is anticipated an additional \$250,000 of ARPA funds will be allocated to Streets as the funding for the fairgrounds will likely be accomplished through a combination of fee waivers and TRT funds. Updates on ARPA funded projects are shown in the Public Works Department below.	Public Works
3		<b>Housing:</b> Continue to implement the Comprehensive Housing Production Strategy (HPS) as adopted by the City Council.	See updates under Planning below.	Planning
4		<b>Economic Development:</b> Continue to implement the Urban Renewal Plan and economic development strategy as approved by the City Council/Urban Renewal Agency.	See updates under Economic Development below.	Economic Development
5		<b>Staffing:</b> Continue to take necessary actions to address critical staffing issues including, but not limited to, hard to fill positions and succession planning for key positions.	See updates under Human Resources below related to compensation studies and Pay Equity Act efforts.	City Manager
6	No Change March 25, 2024	<b>General Fund Capital Improvements:</b> Identify funding sources and strategy to address major capital needs.	The City Council received the consultant's report in a Work Session on February 26 <sup>th</sup> . The next step is to confer with Union County and the Union County Sheriff to discuss where they are on their facility needs to determine the next steps.	City Manager
7	No Change	<b>Emergency Management</b>	The new Top Priority was added by the City Council	City Manager

Item No.	Date of Change in Status	Item	Comments	Lead Department
	November 13, 2023	<b>Planning:</b> In concert with Union County and other agencies, take actions to assure La Grande is prepared in the event of an emergency, including but not limited to major incidents, flooding, wildfire, or other natural disaster. Update the City's Emergency Operations Plan	on February 1, 2023. Given the consulting work being done on the Police Department Facilities, we are delaying work on updating the Emergency Operations Plan.	
8		<b>FEMA Maps and Land Use Code Amendments:</b> Take all required actions regarding the FEMA Floodplain Map update submitted, including but not limited to responding to any requirements as needed throughout the process. Complete the revisions and adoption of the City's Land Use Codes as necessary.	See updates under Planning below.	Planning

# CITY of LA GRANDE

## PROPOSED

### Council Sessions, Significant Deadlines, and Events Schedule As of April 23, 2024

Unless otherwise noted, all meetings begin at 6:00 p.m.

The meeting dates listed here are place holders; meeting dates and topics are subject to change.

#### 2024

Wednesday, May 1	REGULAR SESSION
Monday, May 13 to Wednesday, May 15 (if needed)	BUDGET HEARINGS
Monday, May 20	TBD -
Monday, May 27	HOLIDAY
Wednesday, June 5	REGULAR SESSION
Thursday, July 4	HOLIDAY
Monday, July 8	SPECIAL SESSION: <i>JOINT URA/URAC: Call for Projects</i>
Wednesday, July 10	REGULAR SESSION
Monday, July 15	WORK SESSION: <i>System Development Charges Consultant Report</i>
Monday, July 29	TBD –
Wednesday, August 7	REGULAR SESSION
Monday, August 12	TBD -
Monday, August 19	WORK SESSION: <i>Jefferson Street and Transportation System Plan Discussion</i>
Monday, September 2	HOLIDAY
Wednesday, September 4	REGULAR SESSION
Monday, September 9	WORK SESSION: <i>Foreclosure Ordinance Discussion</i>
Monday, September 16	WORK SESSION: <i>ATV/UTV Discussion (Tentative)</i>

Monday, September 23	TBD -
Wednesday, October 2	REGULAR SESSION
Monday, October 21	TBD -
Monday, October 28	TBD –
Monday, November 4	WORK SESSION: <i>Goal 14 Update Discussion (Tentative)</i>
Wednesday, November 6	REGULAR SESSION
Monday, November 11	HOLIDAY
Thursday & Friday, November 28 & 29	HOLIDAY
Wednesday, December 4	REGULAR SESSION
Wednesday, December 11 - HOLIDAY OPEN HOUSE (4:30 – 6:00)	
Wednesday, December 25	HOLIDAY
<b><u>2025</u></b>	
Wednesday January 1	HOLIDAY
Wednesday, January 8	REGULAR SESSION
Monday, January 20	HOLIDAY
Monday/Tuesday, January 27 & 28	COUNCIL/URA RETREATS

*Additional topics with dates to be determined: EOU President; Revenue Enhancements Discussion; and Greenway Discussion with County/Island City. Unless Otherwise Noted All Sessions of the Council Begin at 6:00 p.m., Meeting Dates Subject to Change; Please call 541-962-1309 to confirm*

Item	Date of Change in Status	Item	Comments	Department							
1	Updated April 15, 2024	All Building Permits March 2024	<u>March 2024</u>				Building				
			<u>Permit Type</u>	<u>Permits</u>	<u>Permit Fees</u>	<u>Plan Review Fees</u>					
			City of LG Building:	16	\$25,352.00	\$5,388.00					
			UC Building:	7	\$9,897.20	\$1,360.00					
			City of LG MFH	0	\$0						
			UC MFH	0	\$0						
			City of LG Mechanical	19	\$1,565.00						
			UC Mechanical	15	\$1,168.50						
			City of LG Plumbing	13	\$1,767.00						
			UC Plumbing	7	\$1,134.00						
			City of LG Electrical	21	\$3,041.75						
			UC Electrical	24	\$3,225.00						
			City of LG Demolition	0	\$0						
			UC Demolition	0	\$0						
			AG Exempt permits	3							
			TOTALS:	125	\$47,150.45	\$6,748.00					
			Fiscal Year Running Totals:	996	\$317,334.40	\$89,473.01					
			2	Updated April 15, 2024	Housing Permits March 2024	New Housing Building Permits City of La Grande				Building	
						Type of Structure		Total Number of			
									Buildings		Housing Units
						Single Family Dwelling – Detached & Attached			0		0
Accessory Dwelling Units		0				0					
Duplex Units		0				0					
Manufactured Homes		0				0					
Comm. Apartments		0				0					
TOTAL DWELLING UNITS		0				0					
Union County											
Type of Structure		Total Number of									
		Buildings				Dwelling Units					
Single Family Dwelling – Detached & Attached		2				2					
Accessory Dwelling Units		0				0					
Duplex Units		0				0					
Manufactured Homes		0				0					

April 2024

Item	Date of Change in Status	Item	Comments	Department								
			<table><tr><td>Comm. Apartments</td><td></td><td>0</td><td>0</td></tr><tr><td>TOTAL DWELLING UNITS</td><td></td><td>2</td><td>2</td></tr></table>	Comm. Apartments		0	0	TOTAL DWELLING UNITS		2	2	
			Comm. Apartments		0	0						
			TOTAL DWELLING UNITS		2	2						
			Fiscal Year to Date – City of La Grande									
			Type of Structure		Total Number of							
					Buildings	Dwelling Units						
			Single Family Dwelling – Detached & Attached		10	10						
			Accessory Dwelling Units		3	3						
			Duplex Units		1	2						
			Manufactured Homes		0	0						
			Comm. Apartments		0	0						
			TOTAL DWELLING UNITS		14	15						
			Fiscal Year to Date – Union County									
			Type of Structure		Total Number of							
					Buildings	Dwelling Units						
			Single Family Dwelling – Detached & Attached		11	11						
			Accessory Dwelling Units		1	1						
			Duplex Units		2	2						
			Manufactured Homes		7	7						
			Comm. Apartments		0	0						
			TOTAL DWELLING UNITS		21	21						
3	No Change January 16, 2024	Notable Projects	1400 Birch St, Elgin, Multipurpose building (Under Construction) 1106 4 <sup>th</sup> St., LGMS Wildcat Center (Under Construction) 900 Sunset Dr., GRH Surgery (Under Construction) 1 University, EOU Inlow Hall (Under Construction) 2830 Mulholland Drive., Hampton Inn (Under Construction)	Building								
4	No Change March 25, 2024	Staffing	Joe Fisher has announced that he will be resigning as Building Official in late May 2024. Bud Hill has also announced that he plans to retire at the end of August.	Building								
5	No Change June 30, 2023	Fairgrounds Water and Sewer Infrastructure Project FUTURE COUNCIL ACTION ITEM	The Adopted Budget includes \$119,231 of TRT funding to be allocated to the water and sewer infrastructure. The funds will be available after July 1 <sup>st</sup> and would be provided when the project is being completed. The City Council met with the Union County Fair Board in a Work Session on October 24 <sup>th</sup> to discuss the status of the project, outside funding requests, and City support for the project. The City Manager presented an alternative option for supporting the project using a combination of TRT funds and waiver of water and sewer assessments that would total at least \$250,000, which would in turn allow the \$250,000 of ARPA funding identified as gap funding to be used for street and road projects instead. The City Council reached consensus on supporting the change, with final action to occur at a later date. The project includes a sewer lift station that would be need to be maintained.	City Manager								
6	Updated April 30, 2024	City Charter Amendment FUTURE COUNCIL ACTION ITEM	The City Council met in a Work Session on April 15 <sup>th</sup> and reached consensus on the draft revisions. The Resolution approving the Ballot Title will be on the June 5 <sup>th</sup> City Council meeting. The City is seeking voter	City Manager								

Item	Date of Change in Status	Item	Comments	Department
			approval of a change to eliminate the Council position numbers for the non-mayoral election, with the three candidates with the most votes filling the three vacancies every two years. The proposal will eliminate the primary for the Mayor and all City Council positions. The Mayor position would remain a two-year term. All qualified candidates who file would advance to the November General Election. The Charter amendment would be placed on the November, 2024, General Election. The November, 2026, General Election would be the first under the new process if approved by the voters.	
7	No Change February 23, 2024	Opioid Settlement Working Group FUTURE COUNCIL ACTION ITEM	The Working Group met on February 21 <sup>st</sup> and during the meeting the group reached consensus on not pursuing an RFP for consulting work to evaluate the current opioid related programs and needs using settlement funds. The focus of the discussion was on what the best use of the funds would be to make a significant difference for the community as opposed to diluting the funds by providing smaller allocations to various groups. The City of La Grande total funding over the life of the settlement will be around \$500,000, with Union County receiving approximately double that amount. The focus of the next meeting will be on potential major initiatives/uses for the first \$250,000 of funding over the next couple of years. Union County is moving forward with their RFP regarding a potential Detox center and will update the group at the next meeting. The City Council will ultimately make the decision on how to allocate the City's funds based on the requirement that the funds be used for Opioid Remediation.	City Manager
8	No Change October 18, 2023	ATV/UTV on City Streets FUTURE COUNCIL WORK SESSION TOPIC	The City Council during the Council Comments portion of one of their Regular Sessions earlier this year requested a Work Session to discuss the possibility of allowing ATV/UTVs on selected City streets. A Work Session will be scheduled as time permits.	City Manager
9	Completed April 9, 2024	Union County Animal Control	The City Council met with representatives from Union County in a Work Session on Monday, April 8th, and discussed the County's Ordinance regarding animal control and how it is enforced.	City Manager
10	Completed April 23, 2024	LGMSD and Chamber Annual Reports	The City Council held a Work Session on Monday, April 22 <sup>nd</sup> , to receive the annual report from La Grande Main Street Downtown. During the same Work Session, the Chamber Director presented the annual Program of Work and proposed budget for Tourism Promotion Services for FY 2024-2025.	City Manager
11	No Change February 23, 2024	Foreclosure Ordinance Discussion FUTURE COUNCIL WORK SESSION TOPIC	Work Session is scheduled for Monday, September 9 <sup>th</sup> , 2024	City Manager
12	No Change April 3, 2023	Urban Renewal Targeted Project Policy Development FUTURE AGENCY ACTION ITEM	The Adopted Budget for the Agency includes \$500,000 in funding for an Agency initiated project. Staff is currently exploring potential options for that funding. The Agency met in a Work Session on March 6, 2023, to discuss one of the potential projects and again on	District Manager

Item	Date of Change in Status	Item	Comments	Department
			April 3 <sup>rd</sup> to discuss renovating the Historic Fire Museum as potential project. The Agency reached consensus on not moving forward with the first project and asked for additional information on the Fire Museum project before making a decision. Given the additional information would not be ready for the Agency's April 5, 2023, Regular Session, that meeting was cancelled. Once Staff has gathered additional information, an Agency Work Session will be scheduled to continue to discuss the potential project. The Proposed FY 2023-2024 Agency Budget includes carrying over the \$500,000 of funding.	
13	No Change March 19, 2024	City Council Election - 2024	<p>The City Council consists of seven (7) positions. Terms for all positions, except the Mayor, are four (4) year terms. The Mayor serves a two (2) year term. The Term for Position One (1) Mayor and the terms for Positions Two (2), Three (3), and Four (4) are due to expire on 12/31/2024.</p> <p>A Primary Election will NOT be held in the City of La Grande on Tuesday, May 21, 2024. Pursuant to <u>Section 29</u> of the City of La Grande City Charter, if two (2) or fewer candidates file for any particular Position Number, the names of those candidates will be placed on only the <u>November 5, 2024, General Election Ballot</u>.</p> <p>The eligible candidates who have qualified for certification on the November Ballot are:</p> <ul style="list-style-type: none"> <li>• Council Position 1 – Mayor: Justin Rock</li> <li>• Council Position 2: Rikki Jo Hickey</li> <li>• Council Position 3: David Glabe</li> <li>• Council Position 4: Mary Ann Miesner</li> </ul>	City Recorder
14	Updated April 23, 2024	Codification of City Ordinances	<p>The Code of Ordinances was shipped to the City of La Grande, which was received on March 5, 2024. The last step in the process is to pass the proposed Ordinance to adopt and enact the new Code.</p> <p>The proposed Ordinance is scheduled to be read for the first time by title only during a Public Hearing, during the Council's Regular Session on Wednesday, April 3, 2024. There were no public comment received during the April 3, 2024, City Council Regular Session Meeting for this action item.</p> <p>The Public Hearing was continued to May 1, 2024, at which time the Ordinance will be read a second time by title only, and considered for adoption.</p> <p>Once effective, the Code of Ordinances will be available on our City website for community members, as well as a hard book of the Code will be made available for public view in the City Manager's office.</p>	City Recorder
15	Updated April 23,	Advisory Commission Vacancies	The following table outlines the existing vacancies:	City Recorder



Item	Date of Change in Status	Item	Comments					Department																																																																	
	2024		<table><tr><td colspan="2">Advisory Commission</td><td colspan="3">Vacancies</td></tr><tr><td colspan="2">Air Quality</td><td colspan="3">1/7</td></tr><tr><td colspan="2">Arts</td><td colspan="3">0/7</td></tr><tr><td colspan="2">Budget</td><td colspan="3">0/7</td></tr><tr><td colspan="2">Building Board of Appeals</td><td colspan="3">4/5</td></tr><tr><td colspan="2">Community Landscape/Forestry</td><td colspan="3">0/5</td></tr><tr><td colspan="2">Landmarks</td><td colspan="3">1/5</td></tr><tr><td colspan="2">Library</td><td colspan="3">0/5</td></tr><tr><td colspan="2">Parking, Traffic Safety and Street Maintenance</td><td colspan="3">1/7</td></tr><tr><td colspan="2">Parks and Recreation</td><td colspan="3">1/7</td></tr><tr><td colspan="2">Planning</td><td colspan="3">0/5</td></tr><tr><td colspan="2">Union County Tourism</td><td colspan="3">2/2</td></tr><tr><td colspan="2">Urban Renewal</td><td colspan="3">0/5</td></tr></table>					Advisory Commission		Vacancies			Air Quality		1/7			Arts		0/7			Budget		0/7			Building Board of Appeals		4/5			Community Landscape/Forestry		0/5			Landmarks		1/5			Library		0/5			Parking, Traffic Safety and Street Maintenance		1/7			Parks and Recreation		1/7			Planning		0/5			Union County Tourism		2/2			Urban Renewal		0/5			
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16	No Change February 21, 2024	COVID-19 Business Assistance	The City Council approved financial assistance for La Grande businesses adversely impacted by the COVID-19 pandemic at their December 2, 2020, meeting, using City General Fund dollars. A total of 30 loans were approved totaling \$219,020. All funds have been dispersed. As of February 21, 2024, \$192,305 has been repaid, including 9 loans that have been repaid in full. One loan for \$7,840 has been written off as uncollectible. The current total remaining principle balance is \$18,875.					Economic Development																																																																	
17	Updated April 17, 2024	2023-2024 Façade Grant Program	<table><tr><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>Bella</td><td>1216 Adams Ave</td><td>Brick repair repoint Drain spouts</td><td>\$7500</td><td>Approved</td><td></td></tr><tr><td>Burgoyne building</td><td>1110 – 1112 Washington</td><td>Replace Front windows and repair and paint front of building</td><td>\$7500</td><td>Approved</td><td></td></tr><tr><td>Community Kindness</td><td>1315 Adams Ave</td><td>Awning repair and paint</td><td>\$2425</td><td>Approved</td><td></td></tr><tr><td>Arron's Furniture</td><td>1608 Adams</td><td>Window repair /replacement</td><td>\$4929</td><td>Complete</td><td></td></tr><tr><td>Cherry's Florist</td><td>106 Elm</td><td>Repaint and signage</td><td>\$7,500</td><td>Approved</td><td></td></tr></table>							Bella	1216 Adams Ave	Brick repair repoint Drain spouts	\$7500	Approved		Burgoyne building	1110 – 1112 Washington	Replace Front windows and repair and paint front of building	\$7500	Approved		Community Kindness	1315 Adams Ave	Awning repair and paint	\$2425	Approved		Arron's Furniture	1608 Adams	Window repair /replacement	\$4929	Complete		Cherry's Florist	106 Elm	Repaint and signage	\$7,500	Approved		Economic Development																																	
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18	Updated April 17, 2024	2024-2025 Call For Projects Program FUTURE AGENCY ACTION ITEM	The 2024 Call For Projects grant cycle opened for applications on March 4 <sup>th</sup> . Applications are due May 24. No applications have been received to date however staff has been working with multiple property owners who are preparing applications for potential projects.					Economic Development																																																																	
19	Updated April 17, 2024	2023-2024 Call For Projects Program	<table><tr><td colspan="5">2023-2024 Call For Projects</td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>Evermine / Elks Building</td><td>1124 Washington</td><td>Replace Driveway with elevated patio gathering space</td><td>\$75,000</td><td>In progress</td><td></td></tr><tr><td>NK West Building / Retail storefront</td><td>1204 Adams</td><td>New Retail Space</td><td>\$57,403</td><td>In progress</td><td></td></tr></table>					2023-2024 Call For Projects											Evermine / Elks Building	1124 Washington	Replace Driveway with elevated patio gathering space	\$75,000	In progress		NK West Building / Retail storefront	1204 Adams	New Retail Space	\$57,403	In progress		Economic Development																																										
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			Valley Insurance	1215 Adams	Renovation Old Umpqua Bank building	\$59,000	In progress Interior work is complete and building is occupied. Progress payment of \$40,000 issued	
20	No Change September 15, 2023	2022-2023 Call For Projects Program	<b>2022-2023 Call For Projects</b>					Economic Development
			<b>Business</b>	<b>Address</b>	<b>Project</b>	<b>Funds</b>	<b>Status</b>	
			Bohnenkamp Building	1301 Adams	Exterior restoration & 2 <sup>nd</sup> floor residential	\$75,000	In progress	
			Front Office Solutions	1209 Adams	Roof and façade	\$65,656	Construction in progress. Progress Payment \$30,328 Paid	
			Smokehouse Restaurant	2208 Adams	Renovation and repair	\$70,164	Construction in progress. Progress Payment of \$23,506 paid	
21	No Change December 20, 2023	2020-2021 Call for Projects Program	<b>2020-2021 Call For Projects</b>					Economic Development
			<b>Business</b>	<b>Address</b>	<b>Project</b>	<b>Funds</b>	<b>Status</b>	
			The Local Station	1508 Adams	Renovation	\$32,110 progress payment	partial reimbursement paid Feb 2, 2022 Project at 90% and Owner has received a final extension through June 30 2024 Future extensions will require Agency approval	
22	No Change March 19, 2024	Business Development/Recruitment <b>FUTURE COUNCIL ACTION ITEM</b>	The Economic Needs Assessment is now complete and Council has adopted the Goal 9 Report. Staff is working with planning Department on the Goal 14 process.					Economic Development
23	No Change February 21, 2024	La Grande Main Street Downtown	<ul style="list-style-type: none"> <li>Staff continues to serve on the La Grande Main Street Board of Directors and Chair the Economic Vitality (EV) Committee</li> <li>Main Street Economic Vitality Committee and 3 Board members are serving on the Jefferson Avenue Redevelopment steering committee.</li> <li>Main Street Executive Director is serving on the Recast City steering committee.</li> <li>Planning and Economic Development staff are working with Main Street to conduct a joint training with the Main Street Design Committee and Landmarks commission regarding Land Marks Review Guidelines and the Main Street Façade Grant. Training will likely take place in late spring The Board has updated their 2024 workplans and is currently preparing the budget based on the new workplans</li> </ul>					Economic Development
24	No Change March 19, 2024	Business Development Assistance Program	<ul style="list-style-type: none"> <li>Three loans are in the re-payment phase of this loan program from 2016 and are nearing the halfway point in the loan process where they will be eligible to apply for forgiveness of the remaining balance if they meet the program requirements.</li> <li>Two loans are current and one reached eligibility to</li> </ul>					Economic Development

Item	Date of Change in Status	Item	Comments	Department
			apply for forgiveness in February and the second will be eligibility to apply for forgiveness April of 2024.	
25	No Change March 19, 2024	Entrepreneur Ecosystem Assessment & Development	<ul style="list-style-type: none"> <li>Staff is reaching out to local partners to continue the discussion and potential opportunities for a commercial kitchen.</li> <li>This effort includes a new EOU Ag Entrepreneurship Capstone cohort working on a refined feasibility study and working with Chamber to engage members of their farm trail /farm to table programs.</li> <li>Staff is also reaching out to other local partners to host a Makers Summit in later in 2024 focused on small scale manufacturers who are ready and interested in scaling up.</li> <li>La Grande is participating in the 2024 ReCast City cohort. This is a consultant led Economic Development program focused on small scale manufacturing. This committee meets with the other 6 cohort communities every other week through November while developing our local strategy for attracting small scale manufacturing.</li> </ul>	Economic Development
26	No Change March 19, 2024	Application for RARE placement	<ul style="list-style-type: none"> <li>Staff is applying for a 2024 Americorps RARE placement September 2024-August 2025 to assist with implementation of projects identified as part of the ReCast City cohort and Jefferson Ave Redevelopment Plan. This need was identified during the January Council retreat and funding for this placement will be included in the FY 2024-25 budget request.</li> </ul>	Economic Development
27	No Change November 28, 2023	Brownfields Assessment	<ul style="list-style-type: none"> <li>The assessment project still includes a Regulated Materials Survey of the old Firehouse building that will be scheduled later this winter.</li> <li>There is a strong likelihood that there will be surplus dollars available from the original EPA grant that funded this BTI/EOU project and Staff is working to identify additional assessment sites that might utilize any additional funding that becomes available.</li> </ul>	Economic Development
28	No Change March 19, 2024	Jefferson Corridor Plan <b>FUTURE COUNCIL ACTION ITEM</b>	<ul style="list-style-type: none"> <li>Jefferson Avenue Corridor Redevelopment Plan. anticipating completion in early 2nd quarter 2024. Total cost estimate of \$50,475 is funded through BTI's existing grant. and there is no cost to the City.</li> <li>Held first public meeting on October 17.</li> <li>More than 300 online surveys were completed and the steering committee met with consultant to review community survey input and preliminary redevelopment strategies in January.</li> <li>Consultant has reviewed preliminary concepts with City staff and Planning, Building, Parks, Public Works and Econ Dev and is developing draft plan for public input.</li> </ul>	Economic Development
29	Updated April 17,	Staff Development	<ul style="list-style-type: none"> <li>Staff continues to serve on the Oregon Economic Development Association's Tax Increment Finance</li> </ul>	Economic Development

Item	Date of Change in Status	Item	Comments	Department																																							
	2024		<div>Committee</div> <ul style="list-style-type: none"><li>Staff continues to coordinate monthly Economic Development meetings with key partners including the Chamber, Main Street, Eastern Oregon Visitors Association, Union County, and Business Oregon.</li><li>Staff will complete another Oregon Economic Development Association Certification course in April.</li><li>Staff will attend RDI’s Regards to Rural Conference in April.</li></ul>																																								
30	No Change February 28, 2024	Surplus Property Disposal and Procurement Policy Update FUTURE COUNCIL ACTION ITEM	The current policies related to the acquisition and disposal of City property have not been fully reviewed and updated in a number of years. The Finance Director has been assigned the task of updating these for Council consideration. Given updates to the ORS regarding procurement limits, the intent is to use the League of Oregon Cities model policy.	Finance																																							
31	No Change March 3, 2023	Chart of Accounts Review	Form a committee by April involving all departments to update and refine all Accounts within the Chart of Accounts to reflect descriptions that are more appropriate to the types of activities that are being completed as well as combining accounts that are similar in nature.	Finance																																							
32	Updated April 30, 2024	Statistics	<table><tr><td>Month of March, 2024</td><td>Current</td><td>FYTD</td></tr><tr><td>Monthly Revenue (all funds)</td><td>\$1,555,617</td><td>\$23,901,034</td></tr><tr><td>Monthly Revenue (general fund)</td><td>\$435,861</td><td>\$11,272,759</td></tr><tr><td>Monthly expenses amount (all funds)</td><td>\$2,273,588</td><td>\$20,994,920</td></tr><tr><td>Monthly expenses (general fund)</td><td>\$972,195</td><td>\$9,314,118</td></tr><tr><td># of Accounts Payable Checks issued:</td><td>181</td><td>1,827</td></tr><tr><td># of Payroll Checks/AP issued:</td><td>176</td><td>1,647</td></tr><tr><td>Monthly Payroll expenses:</td><td>\$1,015,579</td><td>\$9,591,586</td></tr><tr><td># of Water accounts billed:</td><td>4,840</td><td>353,795</td></tr><tr><td># of LID accounts billed:</td><td>0</td><td>13</td></tr><tr><td>Pieces of mail processed:</td><td>363</td><td>7,855</td></tr><tr><td>Electronic Utility Payments Received:</td><td>3,385</td><td>25,517</td></tr><tr><td># of NSF checks the City received:</td><td>6</td><td>48</td></tr></table>	Month of March, 2024	Current	FYTD	Monthly Revenue (all funds)	\$1,555,617	\$23,901,034	Monthly Revenue (general fund)	\$435,861	\$11,272,759	Monthly expenses amount (all funds)	\$2,273,588	\$20,994,920	Monthly expenses (general fund)	\$972,195	\$9,314,118	# of Accounts Payable Checks issued:	181	1,827	# of Payroll Checks/AP issued:	176	1,647	Monthly Payroll expenses:	\$1,015,579	\$9,591,586	# of Water accounts billed:	4,840	353,795	# of LID accounts billed:	0	13	Pieces of mail processed:	363	7,855	Electronic Utility Payments Received:	3,385	25,517	# of NSF checks the City received:	6	48	Finance
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33	No Change March 3, 2023	Transient Lodging Tax Ordinance FUTURE COUNCIL ACTION ITEM	Update language in the current Transient Lodging Tax Ordinance to incorporate definitions to clarify intermediaries and other language as recommended by LOC. The 1 <sup>st</sup> draft has been completed and passed on for another review. A second draft is being reviewed for finalization. Will be working on this in conjunction with the short-term rentals ordinance.	Finance																																							
34	Updated April 17, 2024	Response Statistics	<ul style="list-style-type: none"><li>March 1, 2024 to March 31, 2024 YTD: 896</li><li>Total Calls: 301</li><li>Medical: 255</li><li>Fires/MVC 33</li><li>Lift assists 12</li><li>Other 1 (TEMS activation)</li></ul>	Fire																																							
35	Updated	Fire Inspection/Code	<ul style="list-style-type: none"><li>Super 8 Motel</li></ul>	Fire																																							

Item	Date of Change in Status	Item	Comments	Department
	April 17, 2024	Enforcement/Investigations	<ul style="list-style-type: none"> <li>Best Western Motel</li> <li>Americas Best Motel</li> <li>La Grande Inn Motel</li> <li>Commercial Tire</li> <li>New Hope Church</li> </ul>	
36	No Change, January 19 2024	Child Safety Seat Installations and Bicycle Helmets	The department is planning on hosting car seat technician class in the spring to certify new seat technicians.	Fire
37	Updated April 17, 2024	Training	<ul style="list-style-type: none"> <li>Department drills – Joint drills with LGRFPD <ul style="list-style-type: none"> <li>Vent, Enter, Isolate, Search 2.5 hrs.</li> <li>Mayday 2.5 hrs.</li> </ul> </li> <li>Co. EMS drill – Case Reviews</li> <li>EMT Casual trainings 16 hrs.</li> <li>Shift drills –21 hrs. various subjects</li> <li>Officer development, Assuming Command–2 hrs.</li> <li>Fire/Rescue online</li> <li>Wellness week webinars – 5 hrs.</li> <li>2 attended NW leadership seminar</li> <li>Swift Water Rescue training 2 hrs.</li> <li>3 attended Mental First Aid class</li> </ul>	Fire
38	Updated April 17, 2024	Department Announcements	<ul style="list-style-type: none"> <li>Second wildland Engine returned from vendor with pump and tank installed.</li> <li>Reserve ambulance returned to in-service status with new engine.</li> <li>One Wildland Engine near completion with lights Siren and Equipment installed.</li> <li>Applied for and received \$33,000 upstaffing grant from OSFM. (see grant section)</li> <li>FF's Blackwell, Hubbard and Cunningham completed Paramedic class work. Travel to Boston for two week Skills boot camp April 13<sup>th</sup>.</li> </ul>	Fire
39	Updated April 19, 2024	Current Recruitments	<ul style="list-style-type: none"> <li>Recreation Leader (hiring for summer programs)</li> <li>Communications Technician 2 positions (1 currently open and second open on 6/12/2024) – Interviews were completed 4/3/2024</li> <li>Lifeguard position</li> <li>Swim Instructors</li> <li>Police Officer –Review of Apps 4/12/2024</li> <li>Seasonal Maintenance Parks and PW – 2 Hires</li> <li>Aquatics Activities Coordinator – promoted hire</li> <li>Building official – review of Applications 4/16/2024</li> <li>HR Generalist – Review of Apps 4/17/2024</li> <li>Electrical Inspector III/Specialty Codes Inspector III review of Apps 4/23/2024</li> </ul>	Human Resources
40	No Change March 25, 2024	Paid Leave Oregon	<ul style="list-style-type: none"> <li>Paid Leave Oregon benefits began September 3, 2023. Currently working on updating policies, creating forms and processes for employees using this leave as well as tracking this leave along with OFLA, FMLA as well as other protected leaves.</li> <li>Steps for employees to apply for FMLA/OFLA/PLO has been updated to show current process being used by HR in conjunction with payroll to ensure employees can be made</li> </ul>	Human Resources

Item	Date of Change in Status	Item	Comments			Department																																																										
			“whole” using sick/vac/comp if desired. <ul style="list-style-type: none"><li>Governor has signed new legislation with changes to PLO and OFLA on July 1, 2024 will be updating polices to match these</li></ul>																																																													
41	Updated April 15, 2024	Announcements	<ul style="list-style-type: none"><li>March library programs &amp; attendance numbers:</li><li>D&amp;D Gaming- 14</li><li>Spells &amp; Stars Book Club- 6</li><li>Thursday Storytime- 96</li><li>LEGO Club- 8</li><li>Library egg hunt- 131</li><li>Peeps Diorama Contest- 18</li><li>Storytellers Program- 4</li><li>Mystery Book Club- 12</li><li>Seed Library- 224 packets taken</li></ul>			Library																																																										
42	Updated April 15, 2024	Statistics	<table><tr><th>Current Month March</th><th>Last Month February</th><th>Information from: 3/1/2024-3/31/2024</th></tr><tr><td>12,338</td><td>9,614</td><td>Total Circulation:</td></tr><tr><td>3,471</td><td>3,697</td><td>Adult Collection</td></tr><tr><td>763</td><td>726</td><td>Young Adult Collection</td></tr><tr><td>4,524</td><td>5,090</td><td>Children’s Collection</td></tr><tr><td>109</td><td>101</td><td>Hot spots/Library of Things/misc.</td></tr><tr><td>6,821</td><td>6,390</td><td>Door count</td></tr><tr><td>113</td><td>60</td><td>New Cardholders</td></tr><tr><td>40</td><td>37</td><td>Non-resident card holders</td></tr><tr><td>4,900</td><td>4,849</td><td>Total Card holders</td></tr><tr><td>1,107</td><td>1,763</td><td>Libby (eBooks &amp;audio)</td></tr><tr><td>22</td><td>27</td><td>Dial-A-Story</td></tr><tr><td>282</td><td>249</td><td>Hoopla (eBooks, movies/TV, audiobooks, music)</td></tr><tr><td>51</td><td>47</td><td>MyHeritage (genealogy online)</td></tr><tr><td>105</td><td>124</td><td>Kanopy (Foreign films/Great Courses)</td></tr><tr><td>103</td><td>119</td><td>TeachingBooks(Reader’s Advisory)</td></tr><tr><td>9</td><td>12</td><td>Community room paid events</td></tr><tr><td>6</td><td>8</td><td>Community room library events/City Dept. events</td></tr><tr><td>16</td><td>27</td><td>Volunteer hours</td></tr><tr><td>1,060</td><td>1,080</td><td>Total Sage Interlibrary Loans</td></tr></table>	Current Month March	Last Month February	Information from: 3/1/2024-3/31/2024	12,338	9,614	Total Circulation:	3,471	3,697	Adult Collection	763	726	Young Adult Collection	4,524	5,090	Children’s Collection	109	101	Hot spots/Library of Things/misc.	6,821	6,390	Door count	113	60	New Cardholders	40	37	Non-resident card holders	4,900	4,849	Total Card holders	1,107	1,763	Libby (eBooks &audio)	22	27	Dial-A-Story	282	249	Hoopla (eBooks, movies/TV, audiobooks, music)	51	47	MyHeritage (genealogy online)	105	124	Kanopy (Foreign films/Great Courses)	103	119	TeachingBooks(Reader’s Advisory)	9	12	Community room paid events	6	8	Community room library events/City Dept. events	16	27	Volunteer hours	1,060	1,080	Total Sage Interlibrary Loans	Library
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43	Updated April 18, 2024	Parks Maintenance Update	<ul style="list-style-type: none"><li>Working with TEC to refresh mulch beds at Riverside Park, and Island Ave.</li><li>Preparing and maintaining Sports Fields for Baseball, Softball, Soccer and pavilions for rentals</li><li>Continue interviewing seasonal employees</li><li>Mowing weeding edging and general clean up at all parks</li><li>Starting up irrigation systems</li><li>Fertilizing</li><li>Morgan Lake camp host has arrived, provide all needed supplies</li></ul>			Parks & Rec-Maintenance																																																										

Item	Date of Change in Status	Item	Comments	Department															
			<ul style="list-style-type: none"><li>Preparing for Pump track project</li><li>Got pricing for back flow preventer repair/replacement. Plan to complete by the end of summer.</li><li>All park restrooms up and running</li><li>Clearing for greenway fence extension complete</li><li>Had tanks pumped at Riverside and Pioneer restrooms.</li></ul>																
44	No Change November 20, 2023	Morgan Lake Diversion Dam	<ul style="list-style-type: none"><li>Oregon State Water Resources Department (OWRD) is funding a full design for a new diversion dam that would divert water in case of dam failure toward Sheep Creek instead of Deal Canyon. Anderson &amp; Perry (A&amp;P) has coordinated test pits and soil testing, and completed a preliminary design. A full hydraulic analysis was completed in June. Staff met with A&amp;P to develop a budget and scope for FEMA. OWRD will work with FEMA to secure final design funding.</li></ul>	Parks & Rec - Admin															
45	Updated April 18, 2024	Riverside Playground Replacement	Local fundraising was successful securing match funding of \$279,580 to enable us to apply for the Oregon State Parks Local Government Grant program. A decision will be made this fall.	Parks & Rec - Admin															
46	Updated April 18, 2024	Greenway Trail Extension	The fencing contractor is currently on site and PW and Parks crews will begin laying out the trail with equipment as early as next week.	Parks & Rec Admin															
47	Updated April 22, 2024	Pool Statistics April 2024	<table><tr><td></td><td><u>FY 22-23 March</u></td><td><u>FY 23-24 March</u></td></tr><tr><td>ATTENDANCE</td><td>2,019</td><td>1,930</td></tr><tr><td>FY TO DATE</td><td>15,137</td><td>16,072</td></tr><tr><td>REVENUE</td><td>\$8,890</td><td>\$12,090</td></tr><tr><td>FY TO DATE</td><td>\$91,545</td><td>\$111,834</td></tr></table>		<u>FY 22-23 March</u>	<u>FY 23-24 March</u>	ATTENDANCE	2,019	1,930	FY TO DATE	15,137	16,072	REVENUE	\$8,890	\$12,090	FY TO DATE	\$91,545	\$111,834	Parks & Rec - Admin
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48	Updated April 22, 2024	Pool Programs Update	<ul style="list-style-type: none"><li>We have finished School Swim lessons for outlying communities as well as the local home school association.</li><li>Group Swim Lesson registration demand continues to grow. Our swim instructors are highly sought after and continue to provide an excellent product to the community</li><li>The most recent Lifeguard course has finished. Out of the 4 candidates, 1 has successfully earned certification and the remaining 3 will take their final paper test this week.</li><li>The Aquatics Activities Coordinator has started preparations to run our first Jr. Lifeguard Course through American Red Cross. The course is set to start in June.</li><li>The first ever Ducky Race event went well with about 30 participants. We anticipate this event will grow in popularity in the future.</li><li>Summer hours will begin June 10<sup>th</sup>, and staff are in the process of finalizing what this looks like for this upcoming Summer.</li></ul>	Parks & Rec-Aquatics															
49	No Change	Pool Maintenance Update	The new therapy stairs have been installed and are a big	Parks & Rec-															



Item	Date of Change in Status	Item	Comments	Department
	February 26, 2024		hit with patrons. They are much safer and easier to enter and exit the water.	Aquatics
50	Updated April 15, 2024	Recreation Program Update	<ul style="list-style-type: none"> <li>After School Program is still around 30-32 kids a week. OHSU Students started last week. There are 4 students that will be rotating their time at the program.</li> <li>Adult Soccer and Co-Ed Softball registrations are open. Soccer closes on May 1<sup>st</sup> and Softball closes May 28<sup>th</sup>.</li> <li>Peewee Soccer has 175 registrations – a new record, which is 18 teams.</li> <li>Summer events, camps, and activities are all posted. Registrations for majority of them opened April 1<sup>st</sup>. We have already seen registrations for camps, activities, and so on.</li> <li>We are working on getting Summer staff. Sounds like we will have a few returning staff members from last Summer. We went to the Career Expo at EOU a couple of weeks ago and had lots of traffic, with several people taking job applications.</li> </ul>	Parks & Rec-Aquatics
51	Updated April 19, 2024	Safe Routes To School Program Update	<ul style="list-style-type: none"> <li>Coordinator is working on planning more scooter and bicycle safety camps. The next main focus will be a bicycle repair clinic held at the schools in the spring. The coordinator is looking for volunteers who know basic bicycle maintenance for any student or community member who brings their bicycle in.</li> <li>Coordinator worked with schools and gained approval to hang incentive bags on bicycles that were ridden to school on February 7<sup>th</sup>. The coordinator is working on doing the same thing for April Earth day.</li> <li>Coordinator is working on May walk and roll to school give away with a possible bicycle donation from local merchants.</li> <li>Coordinator is working on a grant to develop a balance bike fleet for schools and parks to use to teach bicycle riding skills and safety. The coordinator will also set meetings with PE teachers to check interest in developing scooter and pedestrian safety curriculum.</li> <li>The coordinator will also participate in the Safety fair that is being planned for April 23-24.</li> </ul>	Parks & Rec-Recreation
52	Updated April 18, 2024	Urban Forestry Update	<ul style="list-style-type: none"> <li>Responded to sixteen questions/concerns from the community regarding; tree selection, tree pruning and removal, the street tree planting program, tree health evaluations, and memorial trees.</li> <li>Visited twelve LGSD 4th and 5th grade classes to present this year's Arbor Month poster contest "Trees are for the Birds" and picked up the completed posters for the CLFC and Parks staff to judge.</li> <li>Taught a class on trees and shrubs for the 2024 OSU Master Gardens training; basic biology, tree identification, selection, planting and care of young</li> </ul>	Parks & Rec-Urban Forestry



Item	Date of Change in Status	Item	Comments	Department																																										
			<p>trees, pruning and common disorders.</p> <ul style="list-style-type: none"><li>Followed up with presenters for the Arbor Day field day scheduled for April 26th at Riverside Park. The bird ecology station will be presented by Julia Boland, Wildlife Biologist with the US Forest Service, Laura Navarrete, US Fish and Wildlife Biologist, and Jamie Ratliff, Wildlife Program Manager, with the US Forest Service.</li><li>Met with Toni Diaceti, the new grounds keeper at EOU, to discuss collaborating on tree procurement and planting.</li><li>Scheduled presentation time at the April City Council meeting for Urban Forestry program updates.</li><li>Oregon Community Trees: coordinated the selection committee for the 2024 Oregon Urban &amp; Community Forestry Awards and submitted media announcements.</li><li>Updated the spread sheet for spring tree planting. There are currently thirty-five trees scheduled.</li><li>Submitted the UF budget request, including capital investment for a chipper.</li><li>March Facebook posts: announcement of the Urban and Community Forestry Conference “More Housing, More Trees: Giving Oregonians Both,” June 27, 2024 in Eugene OR.</li></ul>																																											
53	Updated April 18, 2024	January Urban Forestry Statistics	<table><tr><td>July 1, 2023 – June 30, 2024</td><td>March</td><td>YTD</td></tr><tr><td>Street Trees Planted</td><td>1</td><td>107</td></tr><tr><td>Park Trees Planted</td><td>0</td><td>40</td></tr><tr><td>Street Trees Removed</td><td>2</td><td>46</td></tr><tr><td>Park Trees Removed</td><td>0</td><td>2</td></tr><tr><td>Street Trees Pruned</td><td>20</td><td>415</td></tr><tr><td>Park Trees Pruned</td><td>5</td><td>83</td></tr><tr><td>Community Responses</td><td>16</td><td>190</td></tr><tr><td>Nuisance Responses</td><td>0</td><td>17</td></tr><tr><td>Field Evaluations</td><td>3</td><td>88</td></tr><tr><td>Ord. Enforcement Actions</td><td>0</td><td>4</td></tr><tr><td>Comm. Tree Service Permits</td><td>1</td><td>9</td></tr><tr><td>Site Plan Reviews</td><td>2</td><td>18</td></tr><tr><td>Community Volunteer Hours</td><td>5</td><td>92</td></tr></table>	July 1, 2023 – June 30, 2024	March	YTD	Street Trees Planted	1	107	Park Trees Planted	0	40	Street Trees Removed	2	46	Park Trees Removed	0	2	Street Trees Pruned	20	415	Park Trees Pruned	5	83	Community Responses	16	190	Nuisance Responses	0	17	Field Evaluations	3	88	Ord. Enforcement Actions	0	4	Comm. Tree Service Permits	1	9	Site Plan Reviews	2	18	Community Volunteer Hours	5	92	Parks & Rec- Urban Forestry
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54	Updated March 20, 2024	Calendar YTD Planning Statistics	<table><tr><td></td><td>Feb. 2023</td><td>Feb. 2024</td><td>FY 22-23</td><td>Current 23-24</td></tr><tr><td>Land Use Apps</td><td>5</td><td>1</td><td>48</td><td>20</td></tr><tr><td>Zoning Approvals</td><td>6</td><td>1</td><td>28</td><td>30</td></tr><tr><td>New Business Permits</td><td>1</td><td>1</td><td>37</td><td>16</td></tr><tr><td>Revenue (Land Use Fees)</td><td>\$975</td><td>\$400</td><td>\$14,587</td><td>\$6,740</td></tr></table>		Feb. 2023	Feb. 2024	FY 22-23	Current 23-24	Land Use Apps	5	1	48	20	Zoning Approvals	6	1	28	30	New Business Permits	1	1	37	16	Revenue (Land Use Fees)	\$975	\$400	\$14,587	\$6,740	Planning																	
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Item	Date of Change in Status	Item	Comments					Department
			Revenue (Zoning Approval)	\$75	\$25	\$650	\$550	
			Revenue (Parks SDC)	\$0	\$0	\$4,200	\$4,750	
55	No Changes November 28, 2023	Notable Projects Approved or in Process Under Review <b>FUTURE COUNCIL ACTION ITEMS</b>	<p><b><u>MBM Estates (29 Lot Subdivision):</u></b> On March 14, 2023, the Planning Commission approved the Preliminary Plat approval of a twenty-nine (29) lot subdivision that includes thirty-two (32) single-family dwelling units. The proposed dwellings that are roughly 1,100-1,500 square feet in size and intended to owned by the developer and offered as rental housing. This development is intended to accommodate some of the City's highest needed housing demand which is for lower income families, per the City's adopted Housing Needs Analysis (HNA). This development includes four (4) phases, with Phase 1 completed in October 2023. Phases 2-4 Pending.</p> <p><b><u>LGSD Wildcat Center (@ LG Middle School):</u></b> On August 17<sup>th</sup>, the Planning Division approved a site plan for the construction of the new Wildcat Center at the La Grande Central Middle School site. The demolition of two (2) older buildings was previously approved, which included a maintenance building and classroom buildings. The new Wildcat Center will include five (5) classrooms and gymnasium space, along with the development of a large parking lot for staff and visitors. This project is under construction.</p> <p><b><u>LGSD Tiger House Project:</u></b> The La Grande School District established a new career tech educational program (CTE) at the High School that includes partnerships with the City of La Grande, local contractors, utility agencies, and other. Through this program, high school students will be work directly with partners in learn the construction trade. The Tiger House Project includes the construction of two (2) duplex homes or townhouses (4 dwellings). Students will learn skills related to building design, permitting and all phases of construction. At the completion of the project, the dwellings are intended to be sold, and the revenues will fund the continuation of the CTE program and future Tiger House projects. During the March 1, 2023, Regular Session, the City Council voted unanimously to support this first project through waiving approximately \$26,000 in Land Use, Building and Public Works water/sewer fees. The first duplex for this project is under construction.</p> <p><b><u>New Hotel:</u></b> On September 28<sup>th</sup> the Planning Division approved a site plan for the development of a 92-room hotel, consisting of a mixture of 2-Queen rooms, King rooms, and 32 suites. The hotel will be located at the southwest corner of Mulholland Drive and 26<sup>th</sup> Street (across from Commercial Tire). All land use and building permits have been issued and this project is under construction.</p>					Planning

Item	Date of Change in Status	Item	Comments	Department
			<b>Grande Ronde Hospital:</b> Received site plan approval in March 2022 for a \$42M project (4-story addition) that expands the ER and surgery facilities, and reconfigures other Hospital spaces. This project is under construction.	
56	No Change February 24, 2024	Annexation of UGB Properties <b>FUTURE COUNCIL ACTION ITEM</b>	<p>During the City Council work session held on October 23, 2023, Planning Department Staff discussed opportunities to annex properties within the City's Urban Growth Boundary (UGB). By consensus, the City Council was supportive of proactively moving forward with annexing UGB properties, providing the following general direction to Staff:</p> <p><u>Phase 2</u> (North Side Island Annexations)</p> <ul style="list-style-type: none"> <li>This annexation will be by Ordinance, with the First Reading Tentatively planned in July, Second Reading in August and adoption in September.</li> <li>There are 52 properties in Phase 2. 47 of them are connected to City services; and, 5 are not connected to City services.</li> <li>For all residential properties in residential use, this annexation will not go into effect for 3 years.</li> <li>Advanced notice was mailed to Phase 2 property owners on February 9, 2024, advising owners that the City Council is scheduled to consider these annexations during their July Regular Session.</li> <li>Property owners have been contacting the Planning Division office in response to the advanced notice, with some planning to submit testimony to the City Council regarding these annexations.</li> <li>A second notice will be mailed to each property owner in June 2024, as part of the legal notice and advertising for July public hearing.</li> </ul> <p><u>Phase 3</u> (South Side Island Annexations)</p> <ul style="list-style-type: none"> <li>This annexation will be by Ordinance, with the First Reading Tentatively planned in December 2024, Second Reading in January 2025 and adoption in February 2025.</li> <li>For all residential properties in residential use, this annexation will not go into effect for 3 years.</li> <li>Advanced notice to Phase 3 property owners is schedule to be mailed following the completion of the Phase 2 public hearing process in early August.</li> </ul>	Planning
57	No Change February 1, 2023	2019 Sign Code Amendments <b>FUTURE COUNCIL ACTION ITEM</b>	Initially, Planning Department Staff hoped to bundle sign code amendments with updates to the 2018 Land Development Code. Unfortunately, due to the complexity of modifying the sign code, it was not possible to bundle these together. These amendments were put on hold in 2019 due to a combination of	Planning

Item	Date of Change in Status	Item	Comments	Department
			reasons, such as limited Staff resources for preparing a new sign code and the need for professional assistance (possibly a consultant and a fair amount of assistance from the City attorney). Efforts were further delayed during the COVID-19 period where engaging with the public and holding public meetings were challenging; and the City shifted its priority and focus on housing related Code amendments to address new State law requirements that provided in HB 2001. With the LDC Code amendments coming to conclusion and planned for adoption this year, Staff is hoping to allocate more time towards advancing this sign code project this coming Fall/Winter 2023-2024. However, if it is determined that a consultant will be needed to assist in this project, Staff may bring this to the Council for discussion as it will then require additional budget resources to move forward.	
58	No Change March 20, 2024	Economic Opportunity Analysis <b>FUTURE COUNCIL ACTION ITEM</b>	<p>In early 2022, City staff identified and expressed to the City Council that the City has a significant shortage commercial and light industrial lands for new development, which is creating challenges for the City's economic development efforts. As a result, the City committed funds in the Fiscal Year 2022-2023 budget to hire a consultant to conduct an Economic Opportunities Analysis (EOA), which includes inventorying the City's existing commercial and industrial lands and forecasts the City's 20-year future need for commercial and industrial lands.</p> <p>The City hired Points Consulting, from Moscow, Idaho to conduct the EOA. We are roughly halfway through the project and have complete the existing commercial and industrial lands inventory, and are now working on estimating our future 20-year land needs.</p> <p>This project was just completed in September 2023, identifying a need for the City to expand its Urban Growth Boundary by 121 acres for new industrial land and 63 acres for commercial land. The EOA is scheduled to be discussed with the City Council during a work session on January 8<sup>th</sup>, 2024, followed by consideration and a recommendation from the La Grande Planning Commission on January 9<sup>th</sup>, 2024. The City Council is scheduled for adoption on March 6, 2024. The approval of the EOA will result in an amendment to the Goal 9 – Economic Development chapter of the La Grande Comprehensive Plan.</p> <p>Following City Council adoption, the updated Comprehensive Plan Ordinance will be forwarded to the Union County Planning Commission and Board of Commissioners for co-adoption, which is scheduled to be considered in <b>June, July and August 2024</b>.</p>	Planning/ Economic Development
59	No Change January 16,	Goal 14 – UGB Expansion	As a follow up to the Goal 9 – Economic Opportunities Analysis (EOA), the next phase of this project is a Goal	Planning/ Economic

Item	Date of Change in Status	Item	Comments	Department
	2024		<p>14 Urban Growth Boundary Expansion. The Planning Division was successful with an application for a DLCD Technical Assistance Grant to help fund this effort. This project started in January 2024 and is scheduled to occur over the next (2) fiscal years, with the grant elements concluding by May 2025, followed by the CC's consideration of Ordinance(s) expanding the City's UGB during the Summer and Fall of 2025.</p> <p>The EOA identified a "need" for the City to add an additional +121 acres of industrial zoned land and +63 acres of commercially zoned land to the UGB. This Goal 14 UGB expansion project is intended to identify eligible industrial and commercial properties to add to the City's UGB and satisfy the Goal 9 EOA need.</p>	Development
60	Updated April 25, 2024	Floodplain Re-Mapping FUTURE COUNCIL ACTION ITEM	<p>The City of La Grande and Union County are jointly working to update the FEMA floodplain map within the City of La Grande and portions of Union County that lie West of I-84 (truck stop &amp; vicinity).</p> <p>Anderson Perry and the Army Corp of Engineers (USACE) have completed the computer modeling and is submitting a Conditional Letter of Map Revisions (CLOMR) to FEMA</p> <p>This project has included the following public meeting and outreach:</p> <ul style="list-style-type: none"> <li>• A work session with the council was held on October 21, 2019, to review the findings of the model and map revisions.</li> <li>• The Union County Board of Commissioner met on December 2, 2020, and voted 2:1 to support and partner with the City on the floodplain remapping efforts.</li> <li>• On May 24, 2021, a Work Session was held before the City Council. Anderson-Perry &amp; Assoc. provided a presentation on the floodplain remapping, followed by Q&amp;A.</li> <li>• On June 14, 2021, during a Special Session of the City Council, the Council heard public testimony from affected property owners and voted to approve the submittal to FEMA for the floodplain remapping.</li> <li>• In April 2022, Anderson-Perry completed all the necessary element for the City and County FEMA map amendments and submitted an application to FEMA.</li> <li>• In June 2022, FEMA responded to confirm that they are in receipt of the City's application, but advised that additional data was needed to continue reviewing the City's request.</li> <li>• In early September 2022, Anderson-Perry submitted the additional data requested to FEMA.</li> <li>• In January 2024, Anderson-Perry submitted additional data requested by FEMA on City</li> </ul>	Planning/ Public Works

Item	Date of Change in Status	Item	Comments	Department
			<p>culverts, capacities, etc., which FEMA will have an additional 90-days to review this City submission and to respond with the next steps to move forward.</p> <ul style="list-style-type: none"> <li>April 2024 Anderson Perry submitted a new revised package to FEMA, and a new 90-day review window begins.</li> </ul> <p>This process is slow going, but is continuing to move forward.</p>	
61	No Change June 22, 2023	<p>Lawsuit Against FEMA Biological Opinion &amp; Mandated Floodplain Code Changes</p> <p><b>FUTURE COUNCIL ACTION ITEM</b></p>	<p>This is a topic that was previously on the Monthly Report, but was removed due to no progress or no new information for several years.</p> <p>In 2009, the Portland Audubon Society filed a lawsuit against FEMA for not adequately protecting endangered aquatic species through its floodplain management program within Oregon watersheds.</p> <p>In 2010, a settlement was reached, which led to engaging the National Marine Fisheries Service (NMFS) and preparing a Biological Assessment and identification of critical habitat.</p> <p>In 2016, a Biological Opinion was written with the purpose to “avoid jeopardy”, aka protecting listed endangered species and their habitat. From 2016, there were a number of delays or behind the scenes tasks in this lawsuit settlement that resulted in no new information being presented, until now. As a result, this topic was removed from this Monthly Report and is now being brought back as progress is being made and new information is becoming available.</p> <p>Ultimately, when the FEMA lawsuit is finalized, with new rules and guidance accepted by the Court for the protecting listed endangered species and their habitat, all cities and counties within Oregon will be required to update their floodplain codes and management practices of the floodplain.</p> <p>As of this time, the following requirement are being considered. (Note: This is a summary).</p> <p>All development within the floodplain, <u>within 170 feet of a riparian area (creek/river)</u>, will be subject to the following:</p> <ol style="list-style-type: none"> <li>Prohibit partitions and subdivision that create new lots within a floodplain, unless the affected lots have sufficient buildable area outside of the regulated floodplain (100-year).</li> <li>Have avoidance measures to steer development away from floodplain areas by one or more of the following: <ol style="list-style-type: none"> <li>Option 1: For properties include buildable area not in the floodplain, only allow development within those</li> </ol> </li> </ol>	Planning

Item	Date of Change in Status	Item	Comments	Department																		
			<div>non-floodplain areas and prohibit all development within floodplain.</div> <div>b. Option 2: Prohibit development that includes any % of fill/rise in the floodplain; &amp; include limits on % of impervious surface and require mitigation measures.</div> <div>c. Option 3: Prohibit any new development within 10-year floodplain. (Note - this is the most restrictive)</div> <div>3. Create a vegetative buffer/setback/corridor for all aquatic features in the floodplain.</div> <div>4. Structurally elevate new structures (no fill) within the floodplain, and mitigate impacts to flood storage (no change permitted).</div> <div>5. Implement new stormwater control policies and programs (e.g. non-structural approaches to storm water management).</div> <div>6. Mitigation of all remaining floodplain impacts (mitigation must be equal to or greater than adverse impact created).</div> <div>Again, once the FEMA lawsuit is finalized and the above rules are adopted, the City of La Grande will be required to update, repeal and replace its floodplain regulations in Land Development Code, Article 3.12. This Article will likely be fully replaced with a new State Model Code that complies with FEMA requirements.</div>																			
62	No Change February 23, 2024	Jefferson Street and Transportation System Plan Discussion FUTURE COUNCIL WORK SESSION TOPIC	Work Session is scheduled for Monday, August 19 <sup>th</sup> , 2024	Planning																		
63	No Change February 23, 2024	Goal 14 Update Discussion (Tentative) FUTURE COUNCIL WORK SESSION TOPIC	Work Session is scheduled for Monday, November 4 <sup>th</sup> , 2024	Planning																		
64	Updated April 22, 2024	Statistics: Operations Division -	<table><tr><th>TYPE OF ACTIVITY</th><th>MAR 24</th><th>YTD</th></tr><tr><td>Priority 911 calls for service:</td><td>75</td><td>199</td></tr><tr><td>All other calls for service:</td><td>939</td><td>2,601</td></tr><tr><td>Total calls for service:</td><td>1,014</td><td>2,800</td></tr><tr><td>Case Numbers:</td><td>153</td><td>360</td></tr><tr><td>Traffic Stops:</td><td>50</td><td>196</td></tr></table>	TYPE OF ACTIVITY	MAR 24	YTD	Priority 911 calls for service:	75	199	All other calls for service:	939	2,601	Total calls for service:	1,014	2,800	Case Numbers:	153	360	Traffic Stops:	50	196	Police
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65	Updated April 22, 2024	Statistics: Investigations Section -  <i>Abuse cases are mostly DHS referred cases. All referrals do not require additional or further investigation.</i>  <i>Monthly cases reported are new cases only.</i>	<table><tr><th>TYPE OF CASE</th><th>MAR 24</th><th>YTD</th></tr><tr><td>Child Abuse:<div>▪ Physical Abuse: 10</div><div>▪ Sexual Abuse: 8</div><div>▪ Neglect: 29</div><div>▪ Domestic Violence: 6</div><div>▪ Other: 0</div></td><td>53</td><td>125</td></tr><tr><td>Elder Abuse:<div>▪ Physical Abuse: 0</div></td><td>0</td><td>1</td></tr></table>	TYPE OF CASE	MAR 24	YTD	Child Abuse: <div>▪ Physical Abuse: 10</div> <div>▪ Sexual Abuse: 8</div> <div>▪ Neglect: 29</div> <div>▪ Domestic Violence: 6</div> <div>▪ Other: 0</div>	53	125	Elder Abuse: <div>▪ Physical Abuse: 0</div>	0	1	Police									
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Item	Date of Change in Status	Item	Comments			Department		
		<i>Data for October is not available at this time</i>	<div><div>▪ Sexual Abuse: 0</div><div>▪ Neglect: 0</div></div> <div>Domestic Violence / SART:<div><div>▪ Sexual Assault: 1</div><div>▪ SART: 0</div><div>(Sexual Assault Response Team)</div><div>▪ Other: 1</div></div></div> <div>Death Investigations:<div><div>▪ Unattended: 0</div><div>▪ Suicide: 0</div><div>▪ Homicide: 0</div><div>▪ Suspicious: 0</div></div></div> <div>Miscellaneous:<div><div>▪ Menacing: 1</div><div>▪ Federal Firearms Check: 0</div><div>▪ Background: 0</div><div>▪ Other: 1</div></div></div>	2	6			
66	Updated April 22, 2024	Statistics: Communications Division -	<div><div>TYPE OF ACTIVITY</div><div>MAR 24</div><div>YTD</div></div> <div>Priority 911 calls for service:<div>470</div><div>1,379</div></div> <div>All calls for service:<div>2,252</div><div>6,471</div></div> <div>Traffic (air-time):<div>112</div><div>367</div></div> <div>Case reports handled: (LGPD / UCSO)<div>236</div><div>572</div></div> <div>Records requests processed:<div>102</div><div>327</div></div>			Police		
67	Updated April 22, 2024	Statistics: UCR State Crime Data - (Uniform Crime Report)  <i>Union County data -</i>  <i>This is the most recent data available from the State. The State historically lags behind on reports.</i>	<div><div>TYPE OF CRIME</div><div>FEB 24</div><div>YTD</div></div> <div>Crimes Against Persons - (Assault, Robbery, Sex Crimes)<div>20</div><div>40</div></div> <div>Crimes Against Property - (Burglary, Vehicle Theft, NSF/Acct. Closed)<div>70</div><div>122</div></div> <div>Crimes Against Society - (Drug laws, DUII, Liquor Laws, Disorderly Conduct)<div>37</div><div>78</div></div> <div>Traffic Crimes - (DWS, Hit &amp; Run, Elude, Reckless Driving)<div>3</div><div>7</div></div>			Police		
68	Updated April 22, 2024	Statistics: UCR State Crime Data - (Uniform Crime Report)  <i>State of Oregon data -</i>  <i>This is the most recent data available from the State. The State historically lags behind on reports.</i>	<div><div>TYPE OF CRIME</div><div>FEB 24</div><div>YTD</div></div> <div>Crimes Against Persons - (Assault, Robbery, Sex Crimes)<div>2,302</div><div>4,988</div></div> <div>Crimes Against Property - (Burglary, Vehicle Theft, NSF/Acct. Closed)<div>9,050</div><div>19,676</div></div> <div>Crimes Against Society - (Drug laws, DUII, Liquor Laws, Disorderly Conduct)<div>5,453</div><div>11,036</div></div> <div>Traffic Crimes - (DWS, Hit &amp; Run, Elude, Reckless Driving)<div>675</div><div>1,662</div></div>			Police		
69	Updated April 22, 2024	Training	<div>Operations Division:</div> <div><div>All officers participated in Mental Health First Aid training</div><div>Three sergeants and the Lieutenant attended training titled, Pursuit Management for Supervisors</div><div>Two sergeants attended the second and final week of the two-week DPSST Basic Supervision training</div><div>One officer attended Pre-employment Background Investigations training</div></div>					Police



Item	Date of Change in Status	Item	Comments	Department
			<ul style="list-style-type: none"> <li>Members of the NEO Regional SWAT Team participated in monthly training</li> </ul> <p><b><u>Communications Division:</u></b> Members of the NEO Regional SWAT Team participated in monthly training</p>	
70	Updated April 22, 2024	Staffing	<p><b><u>Operations Division:</u></b> <b>Police Officer-</b></p> <ul style="list-style-type: none"> <li>Recruit Officer Donovan Gonzalez was sworn in as a Police Officer on September 21. He is currently attending the 16-week Basic Police Academy Salem. Ofc. Gonzalez graduated from the police academy on March 29. He is now completing his field training here in La Grande, before being released to solo patrol.</li> <li>We have one Police Officer vacancy. We are currently taking applications. We are reviewing applications and will be setting a testing date soon.</li> </ul> <p><b><u>Communications Division:</u></b> Dispatcher-</p> <ul style="list-style-type: none"> <li>We have one Dispatcher vacancy. We tested on April 3<sup>rd</sup>. A top candidate is moving forward in the selection process.</li> </ul>	Police
71	Updated April 22, 2024	Police Department - Facility Needs Assessment	<p>The need for a new police department has been a topic of conversation for well over 10-years, with the subject being a point of discussion during Council retreat for the last several years. Frequently, questions have come up that we have not had definitive answers for. To provide answers to important questions and to serve as a project starting place, funding was approved in the FY2023-24 budget to contract services to complete a project titled, LGPD Facility Needs Assessment. The results of this project will provide answers that will help us moving forward. We are looking to accomplish three things with this project:</p> <ol style="list-style-type: none"> <li>1. Identify our needs, in terms of size for a new police department;</li> <li>2. Identify a high-level cost estimate; and</li> <li>3. Identify potential funding sources/options.</li> </ol> <p>A Request for Proposal (RFP) for these contracted services was issued on July 19. The deadline for proposal submission was August 9. We have received three proposals. We are now in the process of selecting a proposal to seek Council approval to move forward with.</p> <ul style="list-style-type: none"> <li>Council approved contracting with the selected provider during regular session of the City Council on October 4.</li> <li>Our kick-off meeting with the Mackenzie group was on October 19.</li> <li>Meetings were held on November 9<sup>th</sup> and 16<sup>th</sup>. A "Programming Questionnaire" that aids in facility size and design estimation was completed. Tours of 3 recently constructed police facilities were completed to aid us in programming completion.</li> <li>We met on December 7 and finalized the</li> </ul>	Police

Item	Date of Change in Status	Item	Comments	Department
			<p>programming. Our next meeting is scheduled for December 21 where we will receive the cost forecast derived from the programming exercise.</p> <ul style="list-style-type: none"> <li>Our contractor is currently working on developing funding options and developing the draft report for the project. Our next scheduled meeting is on February 8<sup>th</sup>.</li> <li>The project and final report are complete and will be presented to the City Council in a work session scheduled for Monday, February 26, 2024 at 6pm.</li> <li>CM Strobe and Chief Bell convened a meeting on March 19, 2024, with Union County Administrator Shelley Burgess, Commissioner Matt Scarfo, and Sheriff Cody Bowen. The discussion centered on the outcomes of the City and County public safety building needs assessments. It was collectively acknowledged that currently, there are no immediate funding solutions. Burgess agreed to furnish pertinent county data concerning the feasibility of a countywide tax levy for future discussion.</li> </ul>	
72	Updated April 22, 2024	Police Facility Lease Renewal	<p>The lease for the Police Department facility expires in June 2024. Union County was notified that we desire to renew the lease, which has been accepted. We are currently discussing an increase in the annual lease payment.</p> <p>Our current lease agreement is for the period of July 1, 2019, through June 30, 2024. The lease agreement has an option for the City to renew the lease for a successive term of five years. The agreement also states that the terms and conditions of the lease for the renewal term shall be identical to the original term except for rent. Chief Bell has worked collaboratively with Union County to develop an amendment to the lease, reflecting a new term from July 1, 2024, to June 30, 2029, at an annual rental rate of \$66,800, with all other terms and conditions unchanged. This new rental rate represents a 10% increase over the current annual rental rate of \$60,700. The new annual rental rate has been included in the FY2024-25 budget. The Lease Agreement Amendment has been crafted to protect the interests of both Union County and the City of La Grande Police Department.</p> <p>A request authorizing the City Manager to sign the lease agreement amendment will be going before the City Council on Wednesday, May 1, 2024.</p>	Police
73	New Item April 22, 2024	Drug Take Back	<p>Our Spring Drug Take Back event is scheduled for Saturday, April 27, 2024 from 10am - 2pm in the Safeway parking lot.</p> <ul style="list-style-type: none"> <li>The Police Department has been sponsoring a Drug Take Back and Safe Drug Disposal program for over a decade. Our commitment to community safety led</li> </ul>	Police

Item	Date of Change in Status	Item	Comments	Department
			us to install our lobby drug drop box in 2013, followed by the initiation of Drug Take Back events in 2018. Through these efforts, we have successfully facilitated the safe disposal of over 2,290 pounds of unwanted, unneeded, and/or expired drugs. Notably, during our most recent Drug Take Back event in October 2023, we collected 99 pounds of drugs, marking the highest single-day collection in the history of our bi-annual take back days.	
74	No Change December 21, 2023	Water and Sewer Ordinance Review <b>FUTURE COUNCIL ACTION ITEM</b>	Staff is working with an outside consultant to establish new SDCs in water and sewer which will require being updated in the Ordinances. Other anticipated changes will also be made at that time.	Public Works
75	No Change March 24, 2023	Water System Water Management and Conservation Plan (WMCP)	Copy of the report to be reviewed by Island City and submission to the State anticipated this month.	Public Works
76	No Change February 27, 2023	Public Works Management Structure	Staff is working with the City Manager to establish a Public Works management structure to better align positions with future needs.	Public Works
77	Updated April 22, 2024	Sidewalk Repair Enforcement Letters – Sidewalk LID Program <b>FUTURE COUNCIL ACTION ITEM</b>	Bid opening for the contract was held on March 26 <sup>th</sup> and will be presented for award at the May City Council General Session.	Public Works
78	Updated April 22, 2024	Implementation of Geographic Information Systems (GIS) at Public Works	Currently, there are a few projects within the GIS system being constructed for future use. A ROW tree inspection layer and work with the water service line inspection requirement are underway.	Public Works
79	No Change October 27, 2022	Water Meter Reading System	Completion of this project is the crew's main objective and they hope to have it completed before winter.	Public Works
80	No Change December 16, 2023	Sanitary Sewer Manhole Maintenance	With leaf removal completed, this maintenance program will begin.	Public Works
81	No Change February 25, 2022	Water Main Replacement – Riverside Park Beneath Grande Ronde River	Plan design has been completed and will be forwarded to contractors for cost estimates.	Public Works
82	No Change December 16, 2023	Brock Family Trust Subdivision Between 16 <sup>th</sup> and 18 <sup>th</sup> Streets	The water portion of this project is on hold as crews have transitioned to replacing water services under streets that will receive an overlay. The last 7 sewer taps were installed December 18.	Public Works
83	No Change February 27, 2023	Service Inspections on 12 <sup>th</sup> Street & 16 <sup>th</sup> Street	Replacement services have been identified. Work will begin as soon as weather breaks.	Public Works
84	No Change February 22, 2024	18 <sup>th</sup> Street (Gekeler Slough) Bridge Replacement	Additional information was submitted to FEMA. Staff is still waiting for decision on if a full grant application will be requested.	Public Works
85	Updated April 22, 2024	ARPA: Roadway Paving Funding	Staff continues to work on the documents for a bid process for the work to be completed on N Avenue, Twelfth Street, and Walnut Street. New goal is for contract to be awarded during June General Session.	Public Works
86	No Change March 22, 2024	Street & Storm Water System Development Charges <b>FUTURE COUNCIL ACTION ITEM</b>	The kickoff meeting was held with the consultant on March 7. Staff is currently working on pulling together the information included in the data request.	Public Works

Item	Date of Change in Status	Item	Comments	Department
87	Updated April 25, 2024	Public Works Statistics		Public Works
			Mar 24	
			Fiscal YTD	
			Sewer taps installed	
			Water taps installed	
			Water leaks repaired	
			Square feet of street paved	
88	Updated April 25, 2024	WWTP SCADA System Upgrade	2	Public Works
			1	
			2	
			0	
			225,855	
			55.32	
			707.07	
89	Updated April 25, 2024	WWTP Headworks Project	57.06	Public Works
			458.65	
			Sites at Headworks, Tule Lake, and the Wastewater Treatment Plant have been installed. Consultant is working on final programing and punch list.	
			The building is complete. Electrical and water piping is being installed.	
			Paving season is completed for this year. Additional projects will be completed in the spring.	
			The mass texting notification system is in place and instructions are on the City website to sign up.	
			Memo #4, Preferred Alignment Concept, has been finalized and consultant is working on design documents for the identified project.	
90	Updated April 22, 2024	Water Service Inspections	Crews have inspected water services on Crook, 3 <sup>rd</sup> , and Maple and have begun work on replacing services on Crook for upcoming street projects.	Public Works
			Staff, under direction of Council, has begun design of the water and sewer infrastructure required to service the area.	
			A well utilized at the WWTP in operations needs to have its water rights perfected. Staff is working with OWRD to complete this process.	
			The Beaver Creek transmission line was damaged near Morgan Lake. Repairs are scheduled to be completed this fall, depending on weather and safe access to the site.	
			Diving contractor has rescheduled the cleaning until Mid-May.	
			Parts are still on back order; staff with our consultant is assessing other possible alternatives.	
			The work session to discuss pursuing a gas tax was held on March 18. Discussion reinforced that this was a viable option for a future election and that staff will need to work on a robust outreach to educate citizens and provide them decision making information.	
91	No Change October 31, 2023	Snow Removal Plan	Work Session is scheduled for Monday, July 15 <sup>th</sup> , 2024	Public Works
92	No Change January 25, 2024	Community Pathways Grant		Public Works
93	No Change February 22, 2024	Barney Creek Well Water Rights		Public Works
94	No Change November 29, 2023	Beaver Creek Transmission Line		Public Works
95	Updated April 22, 2024	Storage Reservoir Cleaning		Public Works
96	Updated April 22, 2024	Second & H Well Repair		Public Works
97	No Change March 22, 2024	Gas Tax Discussion FUTURE COUNCIL WORK SESSION TOPIC		Public Works
98	No Change February 23, 2024	System Development Charges Consultant Report FUTURE COUNCIL WORK SESSION TOPIC		Public Works
99	Completed April 25, 2024	Sewer Main Extension on Twelfth Street		Public Works
100	Completed April 25, 2024	Sewer Main Extension on Twelfth Street		Public Works
101	Completed April 25, 2024	Sewer Main Extension on Twelfth Street		Public Works

Item	Date of Change in Status	Item	Comments	Department
102	New Item April 25, 2024	Water Service Line Inventory	Crews have begun collecting data to complete the service line inventory as required by the Oregon Health Authority and the Federal Environmental Protection Agency.	Public Works
103	New Item April 25, 2024	Island City Well Repairs	The Island City well sand filter discharge valve replacement parts are ordered, repair will be completed upon arrival.	Public Works

## Grant Status Report

List of grants applied for which are larger than \$3,000

Item	Date of Change in Status	Grant Name and Description	Date Submitted	Total Project Cost	Grant Amount	Match Amount	Current Status	Source of Funding	Department
1	No Change July 20, 2023	OSFM Capacity Grant request. 3-year assistance for 2 Firefighter positions	November 30, 2022	\$897,257	\$332,216	\$232,834	The department is using grant funds to purchase equipment and uniforms for one of the new hires scheduled for July 21 start date. Tracking expenses.	Oregon State Fire Marshal Office	Fire
2	Updated April 17, 2024	Business Oregon ROI Grant Fiscal 23-25 Entrepreneur Ecosystem Development	October 2023	\$167,475	\$50,000	\$117,475	First Payment has been received	Business Oregon	Economic Development
3	Updated April 15, 2024	Libraries of Union County Foundation Grant	April 3, 2023	\$3,000	\$3,000	N/A	The library is done spending these funds as of 4/15/2024.	Libraries of Union County Foundation	Library
4	No Change January 16, 2024	State Library of Oregon 2024 Ready to Read Grant	December 9, 2023	\$5,015	\$5,015	N/A	Received the grant check and will begin ordering for the 2024 summer reading program.	State Library of Oregon	Library
5	New Item April 18, 2024	Oregon State Parks Local Government Grant – Riverside Park Playground Replacement	March 28, 2024	687,764	\$408,184	\$279,580	Submitted and Pending	Oregon State Parks	Parks & Recreation
6	No Change February 26, 2024	Wildhorse Foundation Riverside Park Playground	February 22, 2024	\$714,264	\$30,000	N/A	Submitted and Pending	Wildhorse Foundation	Parks & Recreation
7	No Change May 23, 2022	Oregon State Parks Recreational Trails Program	June 14, 2021	\$110,342	75,070	Cash and in-kind labor	Approved.	Federal dollars thru State Parks	Parks & Recreation Public Works
8	No Change November 18, 2022	Safe Route To School Non-Infrastructure	September 2022	\$131,067	\$100,000	\$31,067 in-kind benefits and PTO	Approved	Federal dollars thru State Parks	Parks & Recreation Public Works
9	No Change November 21, 2023	Oregon State Parks Local Government Grant – Pump Track	May 5, 2023	\$180,685	\$75,000	\$105,685	Approved	Oregon State Parks	Parks & Recreation
10	No Change January 16, 2024	DLCD Technical Assistance Grant for Goal 14 – UGB Expansion	September 2023	\$95,000	\$47,500 (up to \$30k in FY 2023-24, with balance in FY 2024-2025)	\$47,500 (\$30k in FY 2023-24, & \$17,500 in FY 2024-2025)	Approved. Grant contract and consultant contract signed. Project has started.	DLCD	CDD/Planning
11	No Change October 31, 2023	Project Refinement Grant	March 2021	\$150,000	\$134,595	Cash or in-kind labor	Memo #4 complete; steering committee review	ODOT	Public Works
12	No Change January 25, 2024	2023 DEQ Grant	December 2023	\$10,000	\$10,000	\$0	Agreement has been executed and project ideas are being discussed.	Oregon DEQ	Public Works

12	April 4, 2024	Oregon State Fire Marshall Wildland Upstaffing Grant	March 21,2024	\$33,000	\$33,000	\$0	Applied, received confirmation and returned signed contract.	Oregon State Fire Marshall	Fire
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