



# CITY of LA GRANDE

## THE HUB OF NORTHEASTERN OREGON

### MONTHLY REPORT May 2021 City Manager's Top Priorities for 2021

Item No.	Date of Change in Status	Item	Comments	Lead Department
1	Updated May 26, 2021	Fiscal management: Continue to manage the City's finances within limited resources to provide highest possible level of service to the City of La Grande.	The Proposed FY 2021-22 Budgets were provided to the Budget Committees and posted on the City's website on April 22 as scheduled. At the Budget Committee hearings, the Proposed Urban Renewal Agency Budget was approved as presented on May 10 <sup>th</sup> ; on May 11 <sup>th</sup> , the City's Proposed General Fund Budget was approved as amended—the amendment was to increase funding for the Blue Mountain Humane Association by \$5,000; and the City's Proposed Enterprise and Other Fund Budgets were approved as presented. The approved budgets will now be considered for adoption by the Urban Renewal Agency and City Council on June 2, 2021.	City Manager
2	New Item May 26, 2021	COVID-19 Recovery: Continue to take all necessary actions to comply with the State and Federal mandates related to the COVID-19 pandemic as well as identify and implement policies and programs to assist in the recovery efforts within the City's resources.	See updates in new section below	City Manager
3		Economic Development: Continue to implement the Urban Renewal Plan and economic development strategy as approved by the City Council/Urban Renewal Agency.	See updates under Economic Development below.	Economic Development
4	New Item May 26, 2021	Wildland Urban Interface In concert with Union County and other agencies, take actions to assure La Grande is prepared in the event of a wildfire or other natural disaster, such as the ones that devastated other communities in Oregon in 2020.	The department has posted numerous wildland safety messages on Department Facebook page. Development of a flyer with Fire safety information is being developed to be sent out in June water bills.	Fire Department
5	No Change October 27, 2020	General Fund Capital Improvements: Identity funding sources and strategy to address major capital needs.	We still need to address the police department facility but this is on hold at present.	City Manager

Item No.	Date of Change in Status	Item	Comments	Lead Department
6		Housing: Complete the Comprehensive Housing Production Strategy (HPS) and upon completion and adoption, implement the strategy.	See updates under Planning below.	Planning
7		FEMA Maps and Land Use Code Amendments: Complete the public process and submittal to FEMA for updating the City's Floodplain Maps, and complete the revisions and adoption of the City's Land Use Codes as necessary.	See updates under Planning below.	Planning
8	No Change April 23, 2021	<b>Staffing:</b> Take necessary actions to address critical staffing issues including, but not limited to, hard to fill positions and succession planning for key positions.	<b>Proposed hiring incentives for attracting lateral police officers that would provide a financial incentive for certified officers to join the LGPD was approved by the City Council at the April Council Meeting.</b>	City Manager

## COVID-19 Pandemic Related Action Items

Item	Date of Change in Status	Item	Comments	Department
1	Updated May 26, 2021	COVID-19 Business Assistance	<p>The City Council approved financial assistance for La Grande businesses adversely impacted by the COVID-19 pandemic at their December 2, 2020, meeting, using City General Fund dollars.</p> <p><b>Grant Program (\$20,000 total funding expended):</b> 11 Business assistance grant applications were received, with nine receiving funding.</p> <p><b>Emergency Loan Program:</b> A total of 30 loans have been approved totaling \$219,020. \$177,520 was disbursed last fiscal year with an additional \$41,500 disbursed since July 1, 2021. Five of the loans have been repaid in full as of May 2021.</p> <p><b>Business Software Program:</b> 3 grants have been awarded. Remaining Funds as of May 26, 2021: \$8,580</p>	City Manager
2	Updated May 26, 2021	COVID-19 Emergency Declaration	The City Council declared and emergency in response to COVID-19 Pandemic. This declaration has most recently been extended on April 30, 2021, to June 28, 2021, coincide with the Governor's extension to the Emergency Declaration.	City Manager
3	Updated May 26, 2021	American Rescue Plan Act (ARPA) Funding	The City of La Grande will be receiving funding from the federal government under the ARP. The estimated amount of funding is \$2.7 million to be received in two installments. The funds must be used by December 31, 2024. The Department of Treasury Interim Final Rule relating to the uses has been released. The City Council is tentatively scheduled to conduct a Work Session to begin discussing potential uses in June. proceed. (Note the City of La Grande received \$370,629 in CARES funding as reimbursements for qualifying COVID-19 expenditures)	City Manager
4	New and Completed May 25, 2021	COVID-19 Utility Support Funding	At the April City Council Meeting, the Council approved allocating \$20,000 of the General Fund COVID-19 Loan Program funding to Community Connections to provide need-based grants to pay utility bills for City of La Grande residents. The agreement required to implement the program has been signed by the parties and the program and the funding has been disbursed to Community Connections. It appears this expenditure will be eligible for ARPA funding purposes.	City Manager
5	No Change March 23, 2021	COVID-19 CDBG Funding	The City applied for and was awarded \$150,000 of Community Development Block Grant funding to provide assistance to businesses in La Grande and Union County. NEOEDD is administering the program and we are currently soliciting applications. The grant application has been streamlined. NEOEDD developed a video that reviews the application process. This money must be used by July 2021.	Economic Development
6	No Change November 18, 2020	COVID transports	Crews have transported numerous known positive or suspected COVID patients recently, the department requires full PPE on all medical calls and increased disinfection of vehicles and equipment. Crews have been very diligent in their safety practices.	Fire

7	No Change January 27, 2021	Fire Station COVID-19 Improvements	<ul style="list-style-type: none"> <li>6 station HVAC units were retrofitted with ionization units.</li> <li>All areas of the station are on cleaning and disinfection daily.</li> <li>Installation of plexiglass barrier is being scheduled for front lobby area, for when public is allowed back into the station.</li> <li>UV light disinfection has been added to the weekly schedule for the office area of the station.</li> <li>Ambulances continue to be cleaned and disinfected after every transport.</li> <li>Crews wearing full COVID protection on all medical responses.</li> </ul>	Fire
8	Updated May 25, 2021	COVID Improvements	<p>COVID-19 Building Safety Measures taken in 2020: ionizers installed on HVAC system to clean and filter the circulating air; building occupancy management system/people counters installed at all entrances; plex shields installed at circulation desk; no-touch faucets and soap dispensers installed in all restrooms; two new laptops for work from home situations; stockpiled a few months of PPE.</p> <p>The Library has installed 6 storage lockers outside the front entrance of the building to be used for afterhours and weekend pickup of patron requests.</p> <p>The building has been open for nearly 1 month without incident. Each day we see more foot traffic but we have yet to reach building capacity. Four of the 5 public use computers are now up and running and patrons are making use of them. The Library building reopens to the public, with restrictions on Monday, March 1<sup>st</sup>. Patrons will be limited to grab &amp; go services with a time limit of 30 minutes. Computer use will be limited to 1 60 minute session per day per user. Building capacity is limited to 20 patrons at any one time. All safety protocols remain in place. The Library's re-opening plan can be found, in full, at <a href="http://www.CookMemorialLibrary.org">www.CookMemorialLibrary.org</a></p>	Library
9	Updated May 25, 2021	COVID Improvements	Touchless bathroom fixtures have arrived and will be installed during bathroom remodel at the Public Works shops. Touchless fixtures have been installed at the Treatment Plant.	Public Works

**CITY of LA GRANDE**  
**Council Sessions, Significant Deadlines, and Events Schedule**  
**As of May 21, 2021**

Unless otherwise noted, all meetings begin at 6:00 p.m.  
The meeting dates listed here are place holders; meeting dates and topics are  
subject to change.

**2021**

**Wednesday, June 2**

**REGULAR SESSION**

**Monday, June 14**

**SPECIAL COUNCIL  
SESSION: *Decision on  
Remapping of  
Floodplain for  
Submittal to FEMA***

**Monday, June 28**

**WORK SESSION:  
American Rescue Plan  
Act Funding**

**Monday, July 5**

**HOLIDAY**

**Wednesday, July 7**

**REGULAR SESSION**

**Monday, July 12**

**TENTATIVE WORK  
SESSION: Topic TBD**

**Monday, July 26**

**TENTATIVE WORK  
SESSION: Topic TBD**

**Wednesday, August 4**

**REGULAR SESSION**

**Monday, August 9**

**TENTATIVE WORK  
SESSION: Topic TBD**

**Wednesday, September 1**

**REGULAR SESSION**

**Monday, September 6**

**HOLIDAY**

**Monday, September 13**

**WORK SESSION: *Urban  
Forestry Right-of-Way  
Enforcement Ordinance***

**Wednesday, October 6**

**REGULAR SESSION**

**Wednesday, November 3**

**REGULAR SESSION**

**Monday, November 8**

**TENTATIVE WORK  
SESSION: Topic TBD**

May 2021

5

La Grande Staff Report Blue=New and Updated; Red=Completed; Black=No Change

Thursday, November 11	HOLIDAY
Thursday, November 25	HOLIDAY
Friday, November 26	HOLIDAY
Wednesday, December 1	REGULAR SESSION
Friday, December 24	HOLIDAY
Friday, December 31	HOLIDAY
<b><u>2022</u></b>	
Wednesday, January 5	REGULAR SESSION
Monday, January 17	HOLIDAY
Monday/Tuesday, January 24 & 25 RETREATS	COUNCIL/URA

Addition planned Work Session topics: Special Joint URA/URAC Session: Call For Projects; Street Maintenance Revenues; Buxton Report and Short-Term Economic Development Efforts and Focus

*Unless Otherwise Noted All Sessions of the Council Begin at 6:00 p.m., Meeting Dates Subject to Change; Please call 541-962-1309 to confirm*

Item	Date of Change in Status	Item	Comments	Department							
1	Updated May 17, 2021	All Building Permits April, 2021	<u>April 2021</u>				Building				
			<u>Permit Type</u>	<u>Permit s</u>	<u>Permit Fees</u>	<u>Plan Review Fees</u>					
			City of LG Building:	15	\$7,499.20	\$4,005.95					
			UC Building:	6	\$4,154.00	\$2,700.10					
			City of LG MFH	0	\$0						
			UC MFH	1	\$450.00						
			City of LG Mechanical	20	\$2,197.00						
			UC Mechanical	20	\$1,200.50						
			City of LG Plumbing	11	\$2,440.00						
			UC Plumbing	4	\$1,458.00						
			City of LG Electrical	27	\$3,681.90						
			UC Electrical	22	\$2,893.40						
			City of LG Demolition	0	\$0.00						
			UC Demolition	0	\$0.00						
			AG Exempt permits	2							
			TOTALS:	128	\$25,974.00	\$6,706.05					
			Fiscal Year Running Totals:	1155	\$372,537.37	\$157,809.46					
			2	Updated May 17, 2021	Housing Permits April, 2021	New Housing Building Permits City of La Grande				Building	
						Type of Structure		Total Number of			
								Buildings	Housing Units		
						Single Family Dwelling – Detached & Attached		2	2		
						Accessory Dwelling Units		2	2		
						Duplex Units		0	0		
						Manufactured Homes		0	0		
						Comm. Apartments		0	0		
TOTAL DWELLING UNITS	4	4									
Union County											
Type of Structure	Total Number of										
	Buildings	Dwelling Units									
Single Family Dwelling – Detached & Attached	1	1									
Accessory Dwelling Units	0	0									
Duplex Units	0	0									
Manufactured Homes	1	1									
Comm. Apartments	0	0									

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3	Completed May 28, 2021	Farmers’ Market Promotional Video	We are partnering with the Farmers’ Market to create a promotional video to highlight the Market as a safe place to obtain locally produced foods and as an economic asset to the downtown. Two drafts of the video, one with and the other without narration, are complete.	City Manager																																																																																
4	Updated May 28, 2021	Personnel Policy/Employee Handbook Update	The final draft is complete and has been provided the draft to the unions for their review and comment.	City Manager																																																																																
5	No Change March 26, 2021	Market Place Family Foods Agreement Amendment	The Agency has received financial statement information for the grocery store.	District Manager																																																																																
6	No Change September 18, 2018	Planning/Building Process Enhancements	Staff is reviewing how we respond to potential and actual project proposals in an effort to assure the right people are aware of projects that they can assist with or where they will have review/approval roles. The goal is to streamline the process and reduce confusion where possible. We are currently looking at how we can modify our correspondence to be more helpful. We have identified a process for including more Staff earlier in the timeline.	City Manager																																																																																
7	No Change September 29, 2020	Urban Renewal Targeted Project Policy Development	Based on the Urban Renewal Agency Retreat, Staff will work on a new policy for targeting specific properties for Agency initiated grant funding. The Agency has \$200,000 available for a targeted URA project in the current budget. Staff is coordinating with Side A Brewing, NEOEDD, EOU, and the Fire Museum to develop a project in the unused space of the historic firehouse that would allow partner organizations to	District Manager																																																																																



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			expand their missions. The project would enable Ignite to relocate and expand to this City-owned property and include partner organizations that also provide services to entrepreneurs and small businesses including but not limited to: NEOEDD, EOU College of Business and LG Main Street. The focus of this project is economic resiliency for new and existing businesses in Union County as they recover from the impacts of COVID-19. The intent is to submit the grant application by October 1, 2020. The grant may require matching funds. The funding in the URA Targeted Project budget would be the source.																			
8	No Change September 13, 2019	System Development Charges/Water and Sewer Connection Fee Review	The City Council met with the Staff in a Work Session to discuss the existing methodology for assessing water and sewer connection fees and potential revisions that could be made. Staff will do additional research before moving forward with any changes. Also discussed were needed revisions to the Sewer Ordinance and Fee Resolution that will be presented to the City Council for consideration in the near future.	City Manager																		
9	No Change January 29, 2019	Police Building	During the Council Retreat the need for addressing the situation with the Police Department was discussed. Recently improvements to the building and increased maintenance efforts have helped with the situation, but the need for a permanent solution remains. Staff will work on potential solutions as part of an overall capital improvement strategy for the City’s General Fund.	City Manager																		
10	No Change March 26, 2021	B2H	The Administrative Law Judge denied the requests to compel the City to provide documents and answer questions which has initially be submitted to the City as informal requests for information in conjunction with the contested case regarding the B2H project. In consultation with the City Attorney, the City’s response had been that the requested information could not be provided in the timeframe submitted and that absent a requirement from the Administrative Law Judge, the requests would be subject to the public records request process including payment of fees to provide the records.	City Manager																		
11	No Change March 26, 2021	Brickyard Lanes Walk Through	The Mayor, Agency Member Miesner, Christine Jarski, and the District Manager did a walk through of the bowling alley to see the progress. The District Manager took videos and photos during the walk through and will be editing the videos into a single video to share with the Agency.	District Manager																		
12	Updated May 14, 2021	Advisory Commission Vacancies	<div>The following table outlines the existing vacancies.</div> <table><tr><th>Advisory Commission</th><th>Vacancies</th></tr><tr><td>Air Quality</td><td>7/7</td></tr><tr><td>Arts</td><td>1/7</td></tr><tr><td>Building Board of Appeals</td><td>5/5</td></tr><tr><td>Budget Committee</td><td>0/7</td></tr><tr><td>Community Landscape/Forestry</td><td>0/5</td></tr><tr><td>Landmarks</td><td>0/5</td></tr><tr><td>Library</td><td>0/5</td></tr><tr><td>Parking, Traffic Safety and Street Maintenance</td><td>3/7</td></tr></table>	Advisory Commission	Vacancies	Air Quality	7/7	Arts	1/7	Building Board of Appeals	5/5	Budget Committee	0/7	Community Landscape/Forestry	0/5	Landmarks	0/5	Library	0/5	Parking, Traffic Safety and Street Maintenance	3/7	City Recorder
Advisory Commission	Vacancies																					
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13	Updated May 14, 2021	City of La Grande Website	The first meeting with the staff working group and CivicPlus was held on April 20 <sup>th</sup> to discuss the layout and design of the homepage of the new website. The initial design work should take about four weeks. The estimated timeline for site completion is 12 to 15 weeks once they commence work. Design of front page of website has been approved and web page designers will be contacting department heads shortly to start design of dept pages.	City Recorder																																																																																										
14	Updated May 28, 2021	Surplus Property Disposal and Procurement Resolution Update	The current policies related to the acquisition and disposal of City property have not been fully reviewed and updated in a number of years. The City Recorder has been assigned the task of updating these for Council consideration.	City Recorder																																																																																										
15	Updated May 18, 2021	URA projects fund updates Fiscal YTD	<table><tr><th colspan="5">2020-2021 Façade Grant Projects</th></tr><tr><th>Business</th><th>Address</th><th>Project</th><th>Funds</th><th>Status</th></tr><tr><td>La Fiesta</td><td>1802 Adams</td><td>Drive-thru window for COVID Emergency</td><td>\$6,195.75</td><td>Completed</td></tr><tr><td>Paul Swigert</td><td>1212 Adams</td><td>Ally stairs, deck, windows and doors</td><td>applied</td><td>In process received LM approval</td></tr><tr><td>Soda Blitz</td><td>1609 Adams</td><td>Windows, awnings, signs</td><td>Applied</td><td>Not started</td></tr><tr><th colspan="5">2020-2021 Call For Projects</th></tr><tr><th>Business</th><th>Address</th><th>Project</th><th>Funds</th><th>Status</th></tr><tr><td>Dry Creek Capital</td><td>212-224 Fir St.</td><td>Improvement upgrades to retail space</td><td>\$75,000 Progress payment \$47,203</td><td>Completed</td></tr><tr><td>Raul's Taqueria</td><td>1304 Adams</td><td>Business expansion</td><td>\$21,072</td><td>Closing out</td></tr><tr><td>Jim and Connie Voelz</td><td>1701 Adams</td><td>Exterior Renovations</td><td>\$20,000</td><td>In process</td></tr><tr><td>The Local Station</td><td>1508 Adams</td><td>Renovation</td><td>\$32,110 progress payment</td><td>In process</td></tr><tr><td>Hines Meat</td><td>2315 Jefferson</td><td>Expansion</td><td>Progress payment \$52,000 12/10/2 final payment \$17,708 1/26/21</td><td>Completed</td></tr><tr><th colspan="5">2019-2020 Call for Projects Outstanding</th></tr><tr><th>Business</th><th>Address</th><th>Project</th><th>Funds</th><th>Status</th></tr><tr><td>Steve's Outdoor Adventures</td><td>316 Antelope Dr.</td><td>New Construction for business Expansion</td><td>\$75,000</td><td>Project in process. Progress payment \$37,500</td></tr><tr><th colspan="5">2018-2019 Call for Projects Outstanding</th></tr><tr><th>Business</th><th>Address</th><th>Project</th><th>Funds</th><th>Status</th></tr><tr><td>L.T Dev</td><td>1012</td><td>Restoration</td><td>\$50,000</td><td>Completed;</td></tr></table>	2020-2021 Façade Grant Projects					Business	Address	Project	Funds	Status	La Fiesta	1802 Adams	Drive-thru window for COVID Emergency	\$6,195.75	Completed	Paul Swigert	1212 Adams	Ally stairs, deck, windows and doors	applied	In process received LM approval	Soda Blitz	1609 Adams	Windows, awnings, signs	Applied	Not started	2020-2021 Call For Projects					Business	Address	Project	Funds	Status	Dry Creek Capital	212-224 Fir St.	Improvement upgrades to retail space	\$75,000 Progress payment \$47,203	Completed	Raul's Taqueria	1304 Adams	Business expansion	\$21,072	Closing out	Jim and Connie Voelz	1701 Adams	Exterior Renovations	\$20,000	In process	The Local Station	1508 Adams	Renovation	\$32,110 progress payment	In process	Hines Meat	2315 Jefferson	Expansion	Progress payment \$52,000 12/10/2 final payment \$17,708 1/26/21	Completed	2019-2020 Call for Projects Outstanding					Business	Address	Project	Funds	Status	Steve's Outdoor Adventures	316 Antelope Dr.	New Construction for business Expansion	\$75,000	Project in process. Progress payment \$37,500	2018-2019 Call for Projects Outstanding					Business	Address	Project	Funds	Status	L.T Dev	1012	Restoration	\$50,000	Completed;	Economic Development
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Dry Creek Capital	212-224 Fir St.	Improvement upgrades to retail space	\$75,000 Progress payment \$47,203	Completed																																																																																										
Raul's Taqueria	1304 Adams	Business expansion	\$21,072	Closing out																																																																																										
Jim and Connie Voelz	1701 Adams	Exterior Renovations	\$20,000	In process																																																																																										
The Local Station	1508 Adams	Renovation	\$32,110 progress payment	In process																																																																																										
Hines Meat	2315 Jefferson	Expansion	Progress payment \$52,000 12/10/2 final payment \$17,708 1/26/21	Completed																																																																																										
2019-2020 Call for Projects Outstanding																																																																																														
Business	Address	Project	Funds	Status																																																																																										
Steve's Outdoor Adventures	316 Antelope Dr.	New Construction for business Expansion	\$75,000	Project in process. Progress payment \$37,500																																																																																										
2018-2019 Call for Projects Outstanding																																																																																														
Business	Address	Project	Funds	Status																																																																																										
L.T Dev	1012	Restoration	\$50,000	Completed;																																																																																										

Item	Date of Change in Status	Item	Comments					Department
				Adams		Award	final reimbursement disbursed	
			Texaco	1508 Adams	Retro Suit	\$50,000 award	Cancelled and replaced with a new agreement for a different project	
			<b>Call for Projects carried over</b>					
			<b>Business</b>	<b>Address</b>	<b>Project</b>	<b>Funds</b>	<b>Status</b>	
			Brickyard Lanes 2014	1212 Jefferson	Bowling alley	\$80,000 award \$40,050 remaining	In Process	
16	Updated May 19, 2021	Business Development/Recruitment	<ul style="list-style-type: none"> <li>Continued to assist small businesses, particularly restaurants with accessing financial assistance.</li> <li>The Business Retention and Expansion survey was launched on-line on January 13, 2021. This survey will be followed with focus groups and interviews with individual businesses). To date, we have had more than 110 surveys returned. The City/County and Chamber are working together to identify major employers to survey and interview in addition to the other surveys and focus groups. Four focus groups have been identified. We are in the process of drafting questions to ask the focus groups. Continuing to survey and interview major employers.</li> <li>The results of the survey will be used by the Rural Development Initiative (RDI), to create an action plan to address the needs of the businesses and will provide specific tasks for the key economic development stakeholders. The BRE project is also the first step in developing an Entrepreneurial Ecosystem Map, which will create an overview of the assets and gaps in entrepreneurial resources, as well as a companion documents designed to help entrepreneurs identify how to access assistance to their specific needs. The BRE project is funded through a \$30,000 grant to RDI and a \$3,000 investment of Urban Renewal funds. The Entrepreneurial Ecosystem Map project is funded partially through the Business Oregon Rural Opportunity Initiative Grant and through a grant from the Kauffman Foundation.</li> <li>The Business Plan competition was launched on January 15, 2021. The deadline for applications is April 2, 2021. Three finalists will be selected to compete in a public Business Plan Competition to be held on May 21, 2021. A business was selected for the business plan competition. This will be announced as soon as a publicity waiver is signed. Rebel Woolworks will be opening soon on Adams Avenue. Assisted in pairing the building owner and business owner together.</li> <li>Assisting a business in trying to find a new location for expansion.</li> </ul>					Economic Development

Item	Date of Change in Status	Item	Comments	Department
			<ul style="list-style-type: none"> <li>Partnering with OTEC and Golden Shovel to develop and implement new Economic Development Website. Continuing to write content for the Economic Development website.</li> <li>Will continue to discuss Comprehensive Plan changes.</li> <li>The Mason's have a professional realtor who is actively working to fill the space formerly occupied by JC Penney. Talked to a potential project for this building.</li> </ul>	
17	Updated May 19, 2021	Retail Development Project:	<ul style="list-style-type: none"> <li>RARE participant is using SCOUT to create market research packets and giving presentations to La Grande retail businesses that are interested in this service. 10 Packets have been created and two presentations have been given. Additional marketing presentations can be created with information downloaded from SCOUT.</li> <li>A second business from the Buxton list has broken ground...in Island City.</li> </ul>	Economic Development
18	Updated May 19, 2021	La Grande Main Street Downtown	<ul style="list-style-type: none"> <li>In collaboration with the Library, the Mayor, LGMSD, Chamber and Brent Clapp media, submitted video grant application for the TMobile Hometown Techover.</li> <li>Participating on La Grande Main Street's Board of Directors, Business Development (Biz Dev) and Organization Committees. Assist with planning for Biz Dev activities including "Hot Topics."</li> <li>Launching Block Captain program with Economic Vitality Committee. Each committee member will work with businesses in a defined area to build a relationship with the businesses. Still working on this launch.</li> <li>This committee and LGMSD have been selected for a pilot project through Oregon Main Street to develop a strategic plan for the committee to be used as a template for other programs in OMS. A series of 8 monthly sessions will begin in March with Rural Development Initiative (RDI) and OMS as the facilitators. This project was funded through grant money to RDI. Continue to participate in this monthly training. The homework for the current month is to collect previous plans and data. The EV Committee is working on this task. Brainstormed ideas for additional projects with the Economic Vitality Committee.</li> </ul>	Economic Development
19	Updated May 19, 2021	Ignite Center for Entrepreneurship/ Entrepreneurial Development	<ul style="list-style-type: none"> <li>Submitted two requests for funding of the Ignite expansion into the historic Firehouse for both State and Federal resources. Submitted a third request through the Congressional Direct Spending process.</li> <li>Ignite currently has two businesses and 3 people using the facility. While COVID restrictions are in place, 3 is the maximum we are accommodating for co-working. Reconsidering occupancy requirements. Have one additional user at Ignite and two more inquiries.</li> <li>Purchased two self-enclosed "phone booths" for</li> </ul>	Economic Development

Item	Date of Change in Status	Item	Comments	Department
			<p>Ignite, which will provide users with privacy while making phone calls. These were paid for with the existing ROI grant from Business Oregon.</p> <ul style="list-style-type: none"> <li>Submitted RARE Application for the 21-22 program year.</li> <li>La Grande was invited to participate in a new long-term economic development strategy with technical assistance funding to be provided by the Ford Family Foundation (FFF). It was determined that we did not have the minimum approvals in place and have discussed with the FFF participating in this program in their 2<sup>nd</sup> cohort, which will be in a year or two.</li> <li>Researching program changes for Ignite that will strengthen entrepreneurial support and provide multiple funding opportunities. Research includes models developed and supported by the Center on Rural Innovation and the Kauffman Foundation.</li> <li>Drafting MOU for partners that would co-locate in expanded Ignite in historic firehouse,</li> <li>Getting ready to re-start the SPARK women's peer-to-peer outreach group. It is anticipated that the first meeting will be in June 2021 and possibly via Zoom.</li> <li>We are anticipating another round of Technical Assistance through the 5-County Grant that is sub-granted to NEOEDD. We are still working on the details of what services will be provided. Business Planning will still be offered. Initial results from the BRE survey can also help identifying short-term needs we can address with this grant. Working with NEOEDD to hire consultants to provide direct assistance to businesses in form of help with business plans, getting business on-line, social media, market plans, business videos, Excel and Quickbooks classes.</li> <li>Ignite now has three users with another potential user interested in the space. Efforts are being made to stagger times so that social distancing can be maintained and COVID 19 protocols can be followed.</li> <li>Through a partnership with Rural Development Initiatives (RDI), Ignite received a \$35,000 grant from the Kauffman Foundation, which is the premier researching and supporting entrepreneurial development. We are nearing the end of the Kauffman grant period. In a recent survey conducted by Ignite for this grant, 91% of respondents gave Ignite a score of 10/10. Finalizing projects funded by this grant as it will close in June 2021.</li> <li>Lorrie McKee (RARE) has started posting podcasts for "Pod Cast Wednesdays." Posts in the month of February will focus on getting a business on-line. Lorrie is working with other stakeholders to develop a video podcast that will feature other local groups. It is anticipated that the first video blogs will be</li> </ul>	

Item	Date of Change in Status	Item	Comments	Department									
			posted in May 2021...still working on this.										
20	Updated May 19, 2021	Urban Renewal Programs:	<ul style="list-style-type: none"><li>The 2021-2022 Call for Projects Grant has opened. To date, we have had 3 inquiries. The normal amount of inquiries for this phase in the cycle is 6-10. We have had 8 inquiries and one confirmed application. Conducted additional earned media campaign including press release and participation on EO Alive.</li><li>Extended the date of the CFP deadline to 05/28. This generated one known potential project. Thus far, four projects have been identified as potential applications. Each project has received technical assistance from staff.</li><li>There is increased interest in the regular Façade grant program. Continued working with CFP awardees regarding project questions and funding. Six additional Façade Grant projects have come forward. Working closely with LGMSD to process grant applications and continue moving the projects forward.</li><li>Conducted final walk-through of LT Development and closed out project.</li><li>Dry Creek Capital has completed work and is closing out. This project is closed out.</li><li>Conducted final walk-through of Raul’s Taqueria and assisting with close out of project.</li><li>A progress payment was issued to Steve West for his project at the business park.</li><li>Had one inquiry for a new project at the Business Park, which would also have submitted a CFP application. Unfortunately, it did not meet the zoning requirements for the Business Park.</li><li>Property was purchased adjacent to the Business Park!</li></ul> Partnering with Public Works to submit ODOT Community Pathways grant, which was funded.	Economic Development									
21	No Change September 18, 2018	Business Development Assistance Program	Three loans are in the re-payment phase. No new loans have been made in 2018.	Economic Development									
22	No Change December 28, 2020	Retail Development Program	One business from the Buxton list is progressing through the building permit process and will be located in Island City.	Economic Development									
23	No Change January 3, 2020	Chart of Accounts Review	Form a committee involving all departments to update and refine all Accounts within the Chart of Accounts to reflect descriptions that are more appropriate to the types of activities that are being completed as well as combining accounts that are similar in nature. In December, the committee met and reviewed the Chart of Accounts and discussed recommended changes. The Revenue portion has been sent out for review and is now being finalized	Finance									
24	Updated May 17, 2021	Statistics	<table><tr><td>Month of April, 2021</td><td>Current</td><td>YTD</td></tr><tr><td>Monthly Revenue (all funds)</td><td>\$2,023,773</td><td>\$23,590,935</td></tr><tr><td>Monthly Revenue (general fund)</td><td>\$775,879</td><td>\$9,927,101</td></tr></table>	Month of April, 2021	Current	YTD	Monthly Revenue (all funds)	\$2,023,773	\$23,590,935	Monthly Revenue (general fund)	\$775,879	\$9,927,101	Finance
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Item	Date of Change in Status	Item	Comments	Department																														
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25	No Change January 3, 2020	Springbrook Software access updates to include more employees and departments	Access is being created by groups which is a new concept to the current access set up which is for Finance only. Allowing access to department personnel will allow each department to view real time information and give the ability to print reports for themselves as needed. There will be education provided to departments on how to use. Security and user permissions have been set up in the system. A user guide is currently being created and ESD has been notified to create access to Springbrook for those that don't already have it. IT is currently working to give access to those who are approved and education has begun on how to use. There are four department remaining to be trained. Department training is down to 1 department remaining for training.	Finance																														
26	No Change September 5, 2019	Employee Self Service (ESS)	Currently City Hall and Library employees enter their time worked, on line, through ESS. Currently working with the Fire Department to incorporate on line time entry in ESS with Fire Department Employees. We are scheduled for a webinar to view a module that may help with this. Full time parks employees have been updated to use ESS and the Fire Department will be reviewed after the software upgrade.	Finance																														
27	No Change October 20, 2020	Transient Lodging Tax Ordinance	Update language in the current Transient Lodging Tax Ordinance to incorporate definitions to clarify intermediaries and other language as recommended by LOC. The 1 <sup>st</sup> draft has been completed and passed on for another review. A second draft is being reviewed for finalization.	Finance																														
28	Updated May 19, 2021	Response Statistics	April 1, 2021 to April 30, 2021 YTD: 968 <ul style="list-style-type: none"><li>Total Calls: 238</li><li>Medical: 195</li><li>Fires/MVC 26</li><li>Lift assists 16</li><li>Other (police assist) 1</li></ul>	Fire																														
29	No Change December 14, 2020	Fire Code Inspections/Fire Prevention Activities	Chief working with developer on the location of fire sprinkler system connections at new apartment development on 26 <sup>th</sup> street.	Fire																														
30	No Change July 27, 2020	Juvenile Fire Setter	0 - Intervention(s) conducted	Fire																														
31	Updated May 19, 2021	Child Safety Seat Installations and	(1) Families instructed in proper car seat installation with, (0) being provided with reduced price child safety	Fire																														



Item	Date of Change in Status	Item	Comments	Department
		Bicycle Helmets	seats. (0) Families instructed in proper bicycle helmet use with, (0) bike helmets being provided.	
32	Updated May 19, 2021	Training	Department drill 4/6/21/ – 2 hours, Search, Victim removal Department drill 4/20/21 – 2 hours, VEIS Co. EMS drill 4/14/21 – 2 hours, Drownings EMT Casual trainings – various dates 64 hrs. Shift drill – Pumper evolutions Supervisor training – 2 hrs. BOLI	Fire
33	No Change October 24, 2020	Traffic school	Traffic school has not been conducted since February due the Fire station being closed to the public.	Fire
34	No Change April 19, 2021	Department Announcements	Firefighter/Paramedic reposted with next review scheduled for May31st.	Fire
35	No Change September 14, 2020	Public Education	Fire Chief conducted 2 fire extinguisher classes for a total of 32 students, outdoors with social distancing.	Fire
38	Updated May 21, 2021	Current Recruitments	<ul style="list-style-type: none"> <li>• Firefighter/Paramedic position open. 1<sup>st</sup> review on 5/17/2021.</li> <li>• Utility II position open. Interviews on 4/22/2021. Started on 5/10/2021.</li> <li>• Street Superintendent position posted. First review on 5/21/2021.</li> <li>• Police Officer position open. Background in progress.</li> <li>• Seasonal maintenance positions filled.</li> <li>• Engineering Aide Position open. Starting on 6/14/2021.</li> <li>• Plumbing Inspector Specialty Codes Inspector III position posted. Job offer made, starting on 6/14/2021.</li> <li>• Sergeant promotion posted. Closes on June 4<sup>th</sup>.</li> </ul>	Human Resources
39	No Change, March 25, 2021	Literacy Center	<ul style="list-style-type: none"> <li>• Computers have arrived and are ready to put into use; awaiting a finalized MOU from EOU. Partnering with EOU on a state library grant application that would see up to 3 computers installed in the Literacy Center for use by those in the community who are working on their GED; these folks would connect virtually to tutors at EOU. In addition, EOU will provide on-site tutors for local students who need tutoring which the current volunteers are unable to provide.</li> <li>• The Literacy Center now offers Take-Out service. Free materials for learners at their skill level. Available in most Reading, Math, and Vocabulary levels. To order literacy materials, call the Library at 541.962.1339 or email Myra at <a href="mailto:mbritschgi@cookmemoriallibrary.org">mbritschgi@cookmemoriallibrary.org</a>. Families who are currently using the Literacy Center services may turn in their learning packets for review and return books and games they may have checked out.</li> </ul>	Library
40	Updated May 25, 2021	Announcements	<ul style="list-style-type: none"> <li>• The Library has implemented cash handling processes using the Finance Department's</li> </ul>	Library

May 2021

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La Grande Staff Report Blue=New and Updated; Red=Completed; Black=No Change



Item	Date of Change in Status	Item	Comments	Department
			<p>Springbrook software. Patrons may now pay for copies, lost materials, non-resident memberships, donations, etc. using a credit/debit card. Patrons may now pay for lost materials thru their online account.</p> <ul style="list-style-type: none"> <li>• Summer Reading will once again be virtual this year; however, we have planned dozens of fun interactive activities for kids, teens, and adults. Participants can sign-up online thru the Library's website or stop by the library and pickup a print activity booklet.</li> <li>• The Library has begun transitioning non-La Grande residents over to a non-resident membership status. The transition has been a bit bumpy because of lack of media coverage (The Observer finally ran a story on 4/24) with non-resident patrons mistakenly thinking they no longer had any library access. Once fully explained, these patrons understand/accept the change. Most have been happy with the basic/free membership tho several have purchased full-access memberships.</li> <li>• Feedback from the public has been overwhelmingly (unanimously actually) supportive of the Council's resolution abolishing overdue fines. We have seen the return of many "lost" items in the past couple of weeks as a result. CML has been added to the Urban Libraries Council's map of fine free libraries: <a href="http://www.urbanlibraries.org/resources/fine-free-map">www.urbanlibraries.org/resources/fine-free-map</a></li> <li>• <b>UPDATE: Library Giving Day was tremendously successful, raising nearly \$14,000 for the Foundation.</b> Wednesday, April 7 is the 3<sup>rd</sup> annual Library Giving Day event. It's a one-day national event for libraries and library foundations to raise donations. It's the largest fundraising event for Libraries of Union County Foundation; they raised nearly \$3000 in support of the 4 libraries in Union County last year. Anyone interested in supporting their favorite public library can visit <a href="http://cookmemoriallibrary.org">cookmemoriallibrary.org</a> to donate online.</li> <li>• The Library received a \$5,307 Ready to Read grant from the State Library of Oregon. This grant funds the annual summer reading program.</li> <li>• This grant has been expended and receipts have been submitted to the State Library of Oregon for reimbursement. The Library is a recipient of \$10,007 thru the State Library's distribution of CARES funds. The funds will primarily be used to improve Literacy Center services (see above) and to acquire devices for children and older adults to improve their digital literacy skills.</li> </ul>	

Item	Date of Change in Status	Item	Comments			Department
			<ul style="list-style-type: none"> <li>The Library began checking out ChromeKits to the public at the end of August. A ChromeKit contains a Chromebook laptop and a Wi-Fi hotspot. Patrons with accounts in good standing may borrow the kit for one week at a time; currently, we have 5 kits available. Funds from the OR Community Foundation for our new public computers have been reallocated so that we can purchase more ChromeKits.</li> <li>Storytime (virtually) is back after a summer hiatus. Patrons can view weekly storytimes online thru Facebook and the Library's YouTube channel.</li> <li>The Library's Little Free Food Pantry will move back inside the building on March 1<sup>st</sup> and will remain accessible to anyone experiencing food insecurity (currently 1 in 4 Americans). The City Department Food Drive was a success in January with over 4000 individual food items donated by city employees; Public Works won the contest, donating over half of the items...they each will be awarded a lovely sash celebrating their win. Staff observations are that the food cart is highly trafficked by those in need right now. A community grant application was submitted to Albertsons/Safeway to help keep the pantry stocked; the Library was awarded \$500. Harvest Share has finished for the rest of 2020; this program provides fresh produce and some basic shelf staples to those experiencing food insecurity; given the need/demand, we are hopeful that they will return in early-2021.</li> <li>In an attempt to connect the underserved patrons in La Grande to the internet, the Library has doubled the number of Wi-Fi hotspots is has for checkout from 10 to 20. In early August, the Library will begin offering 2 ChromeKits for checkout. A ChromeKit contains a Chromebook laptop and a Wi-Fi hotspot. If successful, the Library will look for ways to add to the program.</li> </ul>			
41	Updated May 25, 2021	Statistics	Current Month (Apr)	Last Month (Mar)	Information from: 4/1/2021-4/30/2021	Library
			7289	8149	Circulation	
			3117	3364	Door count	
			22	12	New Cardholders	
			20348	20326	Total Card holders	
			56	107	Overdue notices	
			1650	1788	Library2Go (eBooks & audio)	
			21	25	Dial-A-Story	
			327	465	hoopla (eBooks, movies/TV, comics)	
			110	179	Kanopy (movies)	

Item	Date of Change in Status	Item	Comments			Department
			78	74	Freeding (eBooks)	
			0	0	Events in community room	
			4	3	Adult program attendance	
			73	10	Children's program attendance	
			0	0	Teen program attendance	
			0	0	Volunteer hours	
			777	918	Total Sage ILL	
					Missing from these statistics are the attendance/views of our virtual programs. Several have had hundreds of views which indicates that we are reaching a broader audience than we would have with in-building programming.	
42	Updated May 19, 2021	Parks Maintenance Update	<ul style="list-style-type: none"> <li>Ballfield maintenance – 50 yards of infield dirt has been distributed to four different fields.</li> <li>Planted 20 juniper trees and 7 crabapple trees were planted at Benton Park.</li> <li>Oriented new Camp Host and set him up. He's doing great.</li> <li>Vandalism is high. 4 toilets were broken and fixed, but 2 urinals were smashed so we are waiting on plumber to fix those.</li> <li>Unclogged four different sewer lines in two different parks.</li> <li>Downtown irrigation ready for La Grande Mainstreet to hang flower baskets.</li> </ul>			Parks & Rec-Maintenance
43	Updated May 21, 2021	Welcome Sign Improvements	La Grande Rotary has removed the sign and is in the process of repainting it. Should be done in June.			Parks & Rec-Maintenance
44	No Change January 6, 2020	Recreation Center	The Committee has been actively meeting this fall and has looked at a variety of properties. Their main goal this fall is to finalize a location and plan fundraising efforts.			Parks & Rec-Admin
45	No Change April 20, 2021	Parks Master Plan	The survey tool has been distributed through Facebook and direct email. So far there are over 300 responses. Next steps include direct outreach to underserved communities and seniors.			Parks & Rec - Admin
46	No Change April 20, 2021	Morgan Lake Restrooms	Staff has applied for three separate grants listed below to fund a new vault toilet to be installed at the South end of Morgan Lake near the entrance. Funding notification expected by the end of June.			Parks & Rec - Admin
47	No Change April 20, 2021	Riverside Greenway Trail Extension Grants	Staff has applied for two separate grants listed below to fund a 1,600 foot extension of the Greenway Trail on to the adjacent two City of La Grande lots along the river. The trail would loop back and include outdoor fitness stations. Funding notification expected by the end of June.			Parks & Rec - Admin
48	Updated May 17, 2021	Pool Statistics April 2021		<b>FY 19-20</b> <b>April</b>	<b>FY 20-21</b> <b>April</b>	Parks & Rec-Aquatics
			ATTENDANCE	0	1,544	
			FY TO DATE	24,236	6,148	
			REVENUE	1,969	9,131	

Item	Date of Change in Status	Item	Comments			Department
			<b>FY TO DATE</b>	126,362	37,448	
49	Updated May 17, 2021	Pool Programs Update	<ul style="list-style-type: none"> <li>April's swimming lessons has 36 participants.</li> <li>High School swim season started on May 10<sup>th</sup> with 15 swimmers, head coach is Lisa Chewning, they will host a couple of dual meets at the facility but without spectators.</li> <li>We have hired the 4 that recently took the lifeguard training and are training them for the next 3 weeks on facility operations. After that we are training two to become swim lesson instructors. Summer is starting off with 7 new lifeguards so the Superintendent and Head Guard will be on deck guarding a lot.</li> </ul>			Parks & Rec-Aquatics
50	Updated May 17, 2021	Pool Maintenance Update	<ul style="list-style-type: none"> <li>Apollo worked with Teresa over the phone to fix the programing on the AC because it wasn't working.</li> <li>Pump motor #4 on the lap pool is about to go out so we'll have to have electrician in to switch it out with a rebuilt motor.</li> <li>We will start the 1<sup>st</sup> of June to unwinterized the outdoor splash pool. Hopefully to open on June 7<sup>th</sup> when we switch to summer hours.</li> </ul>			Parks & Rec-Aquatics
51	Updated May 18, 2021	Recreation Program Update	<ul style="list-style-type: none"> <li>We have hired 6 part time staff for Summer, and have received several other applications. Management is working on putting together comprehensive summer training.</li> <li><b>Pee Wee soccer has officially wrapped up. We had 103 players across 10 teams.</b></li> <li>Staff has received supplies for the Arts for All on the Go bags and they are in the process of being assembled.</li> <li>All Summer offerings are now up on the website. Our offerings are less diverse than a typical summer as we are partnering with the School District to help facilitate the highest attendance at each program.</li> </ul>			Parks & Rec-Recreation
52	Updated May 17, 2021	Safe Routes To School Program Update	<ul style="list-style-type: none"> <li><b>Bike swap and bike rodeo were held on April 24<sup>th</sup> in the rain at Pioneer Park. We gave away 14 bicycles to families who needed bikes. Other bicycles were donated and will be documented for future Bike Swaps. The next bike swap will be held in August.</b></li> <li>The Coordinator is planning pop up gatherings at various parks in June, July and August and will be inviting other groups to join the events. <ul style="list-style-type: none"> <li>June 24th Benton Park</li> <li>July 22nd Candy Cane Park</li> <li>August 21st (Bike Swap and pop-up event) Pioneer Park</li> </ul> </li> <li>The Coordinator is working on gathering donations of small bicycles to build a fleet of balance bikes for educational purposes for camps and working with school groups. The donation flyer will be going out the first week in June.</li> </ul>			Parks & Rec-SRTS
53	Updated	Urban Forestry Update	<ul style="list-style-type: none"> <li><b>Zone 8 street tree clearance pruning completed 449</b></li> </ul>			Parks & Rec-

Item	Date of Change in Status	Item	Comments	Department																																										
	May 20, 2021		<p>trees total.</p> <ul style="list-style-type: none"><li>• Provided a community forestry report to City Council, including Oregon Arbor Month announcements.</li><li>• Held tree planting days with the 4th &amp; 5th grade classes.</li><li>• Participated in the virtual Future Stewards Day.</li><li>• Coordinated the spring community tree planting day, 14 volunteers helped plant 20 trees.</li></ul>	Urban Forestry																																										
54	No Change February 24, 2021	Urban Forestry Tree Inventory Project	<ul style="list-style-type: none"><li>• Riverside Park inventory complete except for the green way.</li><li>• Continued updating inventory with new plantings 2017 – 2020.</li><li>• Continued updating data transferred to the ArcGIS street tree inventory.</li></ul>	Parks & Rec- Urban Forestry																																										
55	No Change April 19, 2021	Wildland Urban Interface Committee	Shared links for OSU Extension Fire Program with Council and committee.	Parks & Rec- Urban Forestry																																										
56	Updated May 20, 2021	April Urban Forestry Statistics	<table><tr><td>July 1, 2020 – June 2021</td><td>April</td><td>YTD</td></tr><tr><td>Street Trees Planted</td><td>27</td><td>57</td></tr><tr><td>Park Trees Planted</td><td>5</td><td>53</td></tr><tr><td>Street Trees Removed</td><td>3</td><td>53</td></tr><tr><td>Park Trees Removed</td><td>0</td><td>4</td></tr><tr><td>Street Trees Pruned</td><td>38</td><td>630</td></tr><tr><td>Park Trees Pruned</td><td>0</td><td>33</td></tr><tr><td>Community Responses</td><td>36</td><td>196</td></tr><tr><td>Nuisance Responses</td><td>1</td><td>27</td></tr><tr><td>Field/Tree Evaluations</td><td>20</td><td>116</td></tr><tr><td>Ordinance Enforcement</td><td>0</td><td>3</td></tr><tr><td>Tree Service Permits</td><td>0</td><td>5</td></tr><tr><td>Site Plan Reviews</td><td>12</td><td>37</td></tr><tr><td>Volunteer Hours</td><td>37</td><td>105</td></tr></table>	July 1, 2020 – June 2021	April	YTD	Street Trees Planted	27	57	Park Trees Planted	5	53	Street Trees Removed	3	53	Park Trees Removed	0	4	Street Trees Pruned	38	630	Park Trees Pruned	0	33	Community Responses	36	196	Nuisance Responses	1	27	Field/Tree Evaluations	20	116	Ordinance Enforcement	0	3	Tree Service Permits	0	5	Site Plan Reviews	12	37	Volunteer Hours	37	105	Parks & Rec- Urban Forestry
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57	Updated May 18, 2021	Calendar YTD Planning Statistics	<table><tr><td></td><td>April. 2020</td><td>April. 2021</td><td>FY 19-20</td><td>Current 20-21</td></tr><tr><td>Land Use Apps</td><td>4</td><td>12</td><td>40</td><td>41</td></tr><tr><td>Zoning Approvals</td><td>10</td><td>9</td><td>46</td><td>49</td></tr><tr><td>New Business Permits</td><td>1</td><td>1</td><td>30</td><td>21</td></tr><tr><td>Revenue (Land Use Fees)</td><td>\$250</td><td>\$2,130</td><td>\$13,017</td><td>\$9,271</td></tr><tr><td>Revenue (Zoning Approval)</td><td>\$200</td><td>\$75</td><td>\$875</td><td>\$800</td></tr><tr><td>Revenue (Parks SDC)</td><td>\$3,150</td><td>\$0</td><td>\$6,300</td><td>\$6,825</td></tr></table>		April. 2020	April. 2021	FY 19-20	Current 20-21	Land Use Apps	4	12	40	41	Zoning Approvals	10	9	46	49	New Business Permits	1	1	30	21	Revenue (Land Use Fees)	\$250	\$2,130	\$13,017	\$9,271	Revenue (Zoning Approval)	\$200	\$75	\$875	\$800	Revenue (Parks SDC)	\$3,150	\$0	\$6,300	\$6,825	Planning							
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58	Updated May 19, 2021	Notable Projects Approved or in Process Under Review	16 <sup>th</sup> Street – 55+ housing development: GCT Land Management is constructing a senior housing project that includes 8 single-family homes (one-story) and 22-	Planning																																										

Item	Date of Change in Status	Item	Comments	Department
			<p>24 condominiums (2-story). This project received Final Plat approval from the City Council on January 8<sup>th</sup>, 2020, <a href="#">subject to providing a Performance Bond</a>, which allows for lots to be marketed and sold and permits issued for the construction of homes. The street and infrastructure improvements are mostly complete, with the first 2 homes nearing completion.</p> <p><u>Russell Avenue, near Spruce Street – Veteran Village tiny home development:</u> GCT Land Management is constructing a 10-unit tiny home development in partnership with Veteran Affairs. The existing home on the property will be converted into a club house and office space for the development. <a href="#">Seven (7) of the tiny homes are nearing completion, an eighth (8<sup>th</sup>) under construction, and units #9 and #10 are pending with foundations only.</a></p> <p><u>EOU Field House:</u> Site Plan has been approved and Building Permits have been issued. The project is under construction. <a href="#">Some utility infrastructure and the building foundation has been installed.</a></p> <p><u>Cottage Home Infill Project:</u> GCT Land Management received approval from the Planning Commission for a conditional use permit and site plan for constructing <a href="#">three (3) cottage homes (tiny homes)</a> at the Southeast corner of Second Street and H Avenue (across from Central Elementary School). This is a large corner lot with an existing small dwelling. This project will result in a total of 4 cottage homes on the property. <a href="#">This project is pending and construction has not commenced.</a></p> <p><u>Timber Ridge Apartments:</u> Northeast Oregon Housing Authority (NEOHA) has submitted a site plan application for the development of Timber Ridge Apartment (104 units), located at 3002 East Q Avenue, which is between 26<sup>th</sup> Street and 27<sup>th</sup> Street. This development includes government assisted housing units, which is identified in the City's recently adopted Housing Needs Analysis as being one of La Grande's greatest housing needs. This project was approved on January 29, 2021. <a href="#">This project is delayed or behind schedule to increased prices in building materials, which is requiring some building design changes to be considered.</a> This project is anticipated to begin construction in 2021.</p>	
59	<a href="#">Updated May 19, 2021</a>	Housing Production Strategy (HPS)	Pursuant to HB 2003, immediately following the completion and adoption of an HNA, cities are required prepare and adopt a Housing Production Strategy (HPS). The HNA identifies the City's housing needs over the next 20 years. The HPS identifies strategies for achieving the HNA goals and satisfying the housing need. This may include offering incentives to developers to encourage the development of new affordable housing.	Planning

Item	Date of Change in Status	Item	Comments	Department
			<ul style="list-style-type: none"> <li>The City of La Grande was awarded funding by the Oregon Department of Land Conservation and Development (DLCD) to conduct the HPS, which has commenced. The project is being jointly managed by DLCD and City staff, working with a consultant (Cascadia Partners).</li> <li>This project will include the formation an advisory committee made up of contractors, real estate professional, representatives from larger employers, and others engaged in developing or seeking new and needed housing. This committee will recommend housing productions strategies and possible incentives to promote needed housing, and will review consultant deliverables.</li> <li>On April 12, 2021, a joint PC/CC work session was held where the consultants presented their recommendations on draft housing production strategies for the City to consider. The PC and CC provided guidance, general concurrence, on draft strategies that the City would commit to moving forward and consider implementing. Such strategies will be brought back to the City Council in July or August for adoption.</li> <li>The Final HPS Report is currently being prepared and will be completed in June 2021.</li> </ul>	
60	Updated May 19, 2021	LDC Amendments Housing Codes (HB 2001)	<p>With the Legislature passing HB 2001and HB 2003, Cities with population between 10K and 25K are required to update their codes by June 2021 to address a variety of housing requirements.</p> <p>Some amendments include allowing duplexes as outright use in all residential zones. Cities may no long have zones limited to single-family dwellings. Additional HB 2001 has resulted in the State establishing housing design standards (OAR 660, Division 46), one of which requires cities to reduce their parking requirements for duplexes to not be greater than 1 parking space per dwelling unit.</p> <p>As these LDC amendments are mandated by the State per HB 2001, with a requirement for final adoption by June 2021, Staff has made these amendments a priority over all other planned code amendments, which have now been put on hold due to limited staff resources.</p> <p>These Code amendments are underway, subject to the following schedule:</p> <p>October 2, 2020.....35-Day Required Notice to the DLCD (or greater) <b>Completed</b></p> <p>November 17, 2020....20-Day Required Notice to Property Owners within the</p>	Planning



Item	Date of Change in Status	Item	Comments	Department
			<p>City and UGB <b>Completed</b></p> <p>December 8, 2020.....Public Hearing #1, before the Planning Commission <b>Completed 12/8/20</b></p> <p>January 6, 2021.....Public Hearing #2, before the City Council, and First Reading of the adopting Ordinance by Title Only. <b>Completed 01/06/21</b></p> <p>February 3, 2021.....Public Hearing #3, before the City Council, and Second Reading of the adopting Ordinance by Title Only. <b>Completed 02/03/21</b></p> <p>March 1, 2021.....DLCD Notice - Post Acknowledgement Plan Amendment (PAPA). <b>Completed 03/01/21</b></p> <p>April 1, 2021.....30-Day Appeal Period – Acknowledgement <b>Completed 04/01/21</b></p> <p>April 26, 2021.....Public Hearing #4, before the Union County Planning Department for Co-Adoption. <b>Completed 04/26/21</b></p> <p>May 19, 2021.....Public Hearing #5, before the Union County Board of Commissioners, and First Reading of the adopting Ordinance by Title Only. <b>Completed 05/19/21</b></p> <p>June, 2021.....Public Hearing #6, before the Union County Board of Commissioners, and Second Reading of the adopting Ordinance by Title Only.</p>	
61	No Change July 29, 2020	2019 Sign Code Amendments	<p>Initially, Planning Department Staff hoped to bundle sign code amendments with updates to the 2018 Land Development Code. Unfortunately, due to the complexity of modifying the sign code, it was not possible to bundle these together.</p> <p>These amendments were put on hold in 2019 due to a combination of reasons, such as limited Staff resources for preparing a new sign code and the need for professional assistance (possibly a consultant and a fair amount of assistance from the City attorney). This has been further complicated by the current COVID-19 meeting limitations which makes it challenging to effectively engage the public in the code preparation process, not to mention the shift in priority and focus on the LDC</p>	Planning



Item	Date of Change in Status	Item	Comments	Department																		
			amendments to address HB 2001.																			
62	No Change February 20, 2019	Code Amendments Floodplain Regulations	<p>As mentioned in past reports by Planning Staff, FEMA settled a lawsuit with National Marine Fisheries and other agencies regarding the protection of endangered species and salmon and steelhead habitat. The lawsuit upheld that the FEMA regulations for development within floodplains is inadequate for protecting endangered species according to the Federal Endangered Species Act (ESA). In April 2016, the National Marine Fisheries issued a Biological Opinion (BiOp), along with Reasonable and Prudent Alternatives (RPA) for protecting habitat which FEMA is required to address in new regulatory requirements by Spring 2019. This deadline has recently been extended by 3 years, until October 2021.</p> <p>Based on this extended timeline, the Planning Department is holding off on drafting new floodplain regulations until FEMA provides clarity and direction on how to proceed.</p>	Planning																		
63	No Change February 23, 2021	Floodplain Re-Mapping	<p>Anderson Perry has completed the computer model that will be submitted to FEMA with the revised flood maps. A work session with the council was held on October 21, 2019, to review the findings of the model and map revisions.</p> <ul style="list-style-type: none"><li>This will be in partnership with Union County to update County floodplain areas that are adjacent to the City of La Grande at the same time we submit our request to FEMA. This is critical as the flood zones bridge across both City and County areas that are covered in multiple maps and they should be addressed at the same time for map accuracy and consistency.</li><li>During the Union County Board of Commissioner’s December 2, 2020, Regular Session, the Union County Board of Commissioners voted 2:1 to support and partner with the City on the floodplain remapping efforts.</li><li>On May 24, 2021, a Work Session is scheduled before the City Council. Anderson-Perry &amp; Assoc. will provide a presentation on the floodplain remapping, followed by Q&amp;A.</li><li>On June 14, 2021, during the Regular Session of the City Council, the Council will be asked to make a decision on the floodplain remapping and whether to proceed with the submittal to FEMA.</li></ul>	Planning/ Public Works																		
64	Updated May 21, 2021	Statistics: Operations Division -	<table><tr><th>TYPE OF ACTIVITY</th><th>APR 21</th><th>YTD</th></tr><tr><td>Priority 911 calls for service:</td><td>72</td><td>292</td></tr><tr><td>All other calls for service:</td><td>884</td><td>3,506</td></tr><tr><td>Total calls for service:</td><td>956</td><td>3,798</td></tr><tr><td>Case Numbers:</td><td>107</td><td>462</td></tr><tr><td>Traffic Stops:</td><td>114</td><td>353</td></tr></table>	TYPE OF ACTIVITY	APR 21	YTD	Priority 911 calls for service:	72	292	All other calls for service:	884	3,506	Total calls for service:	956	3,798	Case Numbers:	107	462	Traffic Stops:	114	353	Police
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65	Updated May 21, 2021	Statistics: Investigations Section -	<table><tr><th>TYPE OF CASE</th><th>APR 21</th><th>YTD</th></tr><tr><td>Child Abuse:</td><td>29</td><td>107</td></tr></table>	TYPE OF CASE	APR 21	YTD	Child Abuse:	29	107	Police												
TYPE OF CASE	APR 21	YTD																				
Child Abuse:	29	107																				

May 2021

25

La Grande Staff Report Blue=New and Updated; Red=Completed; Black=No Change

Item	Date of Change in Status	Item	Comments			Department																		
		<i>Abuse cases are mostly DHS referred cases. All referrals do not require additional or further investigation.</i>  <i>Monthly cases reported are new cases only.</i>	<div><div>▪ Physical Abuse: 4</div><div>▪ Sexual Abuse: 4</div><div>▪ Neglect: 21</div><div>▪ Domestic Violence: 0</div></div>																					
			Elder Abuse: <div><div>▪ Physical Abuse: 0</div><div>▪ Sexual Abuse: 0</div><div>▪ Neglect: 0</div></div>	0	0																			
			Domestic Violence / SART: <div><div>▪ Domestic Violence: 1</div><div>▪ SART: 0 (Sexual Assault Response Team)</div><div>▪ Other: 2</div></div>	1	17																			
			Death Investigations: <div><div>▪ Unattended: 2</div><div>▪ Suicide: 0</div><div>▪ Homicide: 0</div></div>	2	3																			
			Miscellaneous: <div><div>▪ Agency Assist: 1</div><div>▪ Federal Firearms Check: 2</div><div>▪ Background: 0</div><div>▪ Other: 2</div></div>	5	24																			
66	Updated May 21, 2021	<u>Statistics:</u> Communications Division -	<table><tr><th>TYPE OF ACTIVITY</th><th>APR 21</th><th>YTD</th></tr><tr><td>Priority 911 calls for service:</td><td>446</td><td>1,715</td></tr><tr><td>All other calls for service:</td><td>1,740</td><td>6,799</td></tr><tr><td>Traffic (air-time):</td><td>247</td><td>823</td></tr><tr><td>Case reports handled: (LGPD / UCSO)</td><td>162</td><td>713</td></tr><tr><td>Records requests processed:</td><td>193</td><td>595</td></tr></table>	TYPE OF ACTIVITY	APR 21	YTD	Priority 911 calls for service:	446	1,715	All other calls for service:	1,740	6,799	Traffic (air-time):	247	823	Case reports handled: (LGPD / UCSO)	162	713	Records requests processed:	193	595			Police
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67	Updated May 21, 2021	<u>Statistics:</u> UCR State Crime Data - (Uniform Crime Report)  <i>Union County data -</i>  <i>This is the most recent data available from the State. The State historically lags behind on reports.</i>	<table><tr><th>TYPE OF CRIME</th><th>MAR 21</th><th>YTD</th></tr><tr><td>Crimes Against Persons - (Assault, Robbery, Sex Crimes)</td><td>22</td><td>55</td></tr><tr><td>Crimes Against Property - (Burglary, Vehicle Theft, NSF/Acct. Closed)</td><td>74</td><td>227</td></tr><tr><td>Crimes Against Society - (Drug laws, DUII, Liquor Laws, Disorderly Conduct)</td><td>44</td><td>104</td></tr><tr><td>Traffic Crimes - (DWS, Hit &amp; Run, Elude, Reckless Driving)</td><td>1</td><td>9</td></tr></table>	TYPE OF CRIME	MAR 21	YTD	Crimes Against Persons - (Assault, Robbery, Sex Crimes)	22	55	Crimes Against Property - (Burglary, Vehicle Theft, NSF/Acct. Closed)	74	227	Crimes Against Society - (Drug laws, DUII, Liquor Laws, Disorderly Conduct)	44	104	Traffic Crimes - (DWS, Hit & Run, Elude, Reckless Driving)	1	9			Police			
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68	Updated May 21, 2021	<u>Statistics:</u> UCR State Crime Data - (Uniform Crime Report)  <i>State of Oregon data -</i>  <i>This is the most recent data available from the State. The State historically lags behind on reports.</i>	<table><tr><th>TYPE OF CRIME</th><th>MAR 21</th><th>YTD</th></tr><tr><td>Crimes Against Persons - (Assault, Robbery, Sex Crimes)</td><td>2,412</td><td>7,754</td></tr><tr><td>Crimes Against Property - (Burglary, Vehicle Theft, NSF/Acct. Closed)</td><td>9,957</td><td>32,140</td></tr><tr><td>Crimes Against Society - (Drug laws, DUII, Liquor Laws, Disorderly Conduct)</td><td>4,948</td><td>16,265</td></tr><tr><td>Traffic Crimes - (DWS, Hit &amp; Run, Elude, Reckless Driving)</td><td>906</td><td>3,019</td></tr></table>	TYPE OF CRIME	MAR 21	YTD	Crimes Against Persons - (Assault, Robbery, Sex Crimes)	2,412	7,754	Crimes Against Property - (Burglary, Vehicle Theft, NSF/Acct. Closed)	9,957	32,140	Crimes Against Society - (Drug laws, DUII, Liquor Laws, Disorderly Conduct)	4,948	16,265	Traffic Crimes - (DWS, Hit & Run, Elude, Reckless Driving)	906	3,019			Police			
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Traffic Crimes - (DWS, Hit & Run, Elude, Reckless Driving)	906	3,019																						
69	Updated May 21, 2021	Training	<u>Operations Division:</u> <div><div>▪ One detective participated in Sexual Assault Response Team (SART) training.</div><div>▪ The NEO Regional SWAT Team conducted their monthly training.</div></div>			Police																		

Item	Date of Change in Status	Item	Comments	Department
			<ul style="list-style-type: none"> <li>*Additional training information not available. Will be included in June report.</li> </ul> <p><b><u>Communications Division:</u></b></p> <ul style="list-style-type: none"> <li>Training information not available. Will be included in June report.</li> </ul>	
70	Updated May 21, 2021	Staffing	<p><b><u>Operations Division:</u></b></p> <ul style="list-style-type: none"> <li>We have one police officer vacancy. We conducted testing on May 4. We are conducting background investigations on finalist. We are still accepting applications.</li> <li>Two new officers are in our Field Training and Evaluation Program (FTEP). Both are scheduled to report to the Police Academy in Salem for the 16-week Basic Police Academy on May 31, 2021.</li> <li>We are anticipating two additional police officers leaving the PD this calendar year: <ul style="list-style-type: none"> <li>1 Sergeant retiring in August</li> <li>1 Senior Officer retiring in September</li> </ul> </li> <li>The Code Enforcement Officer (CEO) we hired in January resigned effective Apr 2 after determining enforcement work was not to their liking. We have hired a new CEO that is scheduled to start work on Apr 27. Erin Dickhausen started on Apr 27, has received initial training, and is on the job.</li> </ul> <p><b><u>Communications Division:</u></b></p> <ul style="list-style-type: none"> <li>Our Communications Division is fully staffed.</li> </ul>	Police
71	Completed April 24, 2021	Drug Take Back Event	<p>We will be hosting our annual Spring Drug Take Back Event on Saturday, April 24, 2021 between 10am-2pm in the Safeway parking lot.</p> <p>This is a nationwide event sponsored by the DEA. Our participation in this event allows us to transfer all of the expired, unused, and unwanted prescription medications that we receive to the DEA for safe disposal. This nationwide event is held in April and October of each year. We partner locally with the Union County Safe Communities Coalition to make these events available to our community.</p> <p>In addition to the Drug Take Back Event, we also have a drop box in the lobby of the police department. This drop box is available 24/7/365 for people to safely dispose of prescription medications.</p> <p>Drug drop boxes are also available at Grande Ronde Hospital and Red Cross Drug.</p>	Police
72	No Change April 15, 2021	Vehicles	<p>One new patrol vehicle and one new administrative vehicle have been ordered through Legacy Dodge.</p> <p>We took delivery of both of these vehicles the week of Apr 5. They are now being upfitted (lights, radios, etc.)</p>	Police

Item	Date of Change in Status	Item	Comments	Department									
			and we expect they will be ready for use in mid-May.										
73	No Change September 1, 2018	Jefferson Street Truck Route	This project is on hold until funding is acquired. In the new STIP cycle, the grant funding model has been updated. The updated model does appear to be favorable for the truck route project, and staff will be working with ODOT to submit an application for the next cycle.	Public Works									
74	No Change September 25, 2020	Hall Street (Cove to East L) Resurfacing	Work on this project has been placed on hold until spring while crews focus on completing a few other projects this fall. A few minor projects have popped up over the last few months that have limited the time left to devote to this project.	Public Works									
76	Updated May 25, 2021	U Avenue Lift Station Improvements	Submittals for the project have been approved and work will commence when the pump and associated parts have been received. Work on upgrading the electrical panel (by OTEC) is underway.	Public Works									
77	Updated May 25, 2021	Sewer Rehab: Cast In Place Piping (CIPP)	The final 27" liner has been delivered to La Grande. The contractors is anticipated to return and finish work in the next few weeks.	Public Works									
78	No Change February 25, 2021	Adams Avenue ADA Ramps	Staff is waiting on final approval of final plans from the State. Once approved, the project will be placed out to bid.	Public Works									
79	No Change September 13, 2018	Assistant Public Works Director Job Description and Recruitment	This job description is being updated by Public Works Staff. It is anticipated that recruitment to fill the position will begin soon.	Public Works									
80	Updated May 25, 2021	Public Works Superintendent Job Description Revision	Eight applications, including several internal candidates, were received for the position. Interviews will be scheduled for early June with an anticipated start date of June 21.	Public Works									
81	Updated May 25, 2021	Sidewalk Repair Enforcement Letters – Sidewalk LID Program	Sidewalk LID #021-66 was approved at the May 5 City Council Regular Session. The concrete contractor has been bid and will be presented at the June City Council Regular Session.	Public Works									
82	No Change December 18, 2020	Implementation of Geographic Information Systems (GIS) at Public Works	Work on a right-of-way tree layer has been completed and published. Staff is currently utilizing the field equipment to log exact field location for water and sewer infrastructure.	Public Works									
83	Updated May 25, 2021	Water Meter Reading System	Crews have resumed the project now that winter has passed.	Public Works									
84	Updated May 25, 2021	Timber Ridge Apartment Project	The client’s engineering team is working on value engineering for the project and currently working with Staff on the site storm drainage.	Public Works									
85	No Change February 25, 2021	Water System Optimization Cohort	The final workshop was attended on February 11. Final reports should be available the end of March or early April.	Public Works									
86	No Change December 18, 2020	Beaver Creek	Staff is rotating between various intake structures in order to evaluate available flow and volume.	Public Works									
87	Updated May 25, 2021	Second Street (Adams to Spring) Reconstruction	Crews continue to move forward with this project. The water main construction is complete with only two services remaining to be replaced. The section between Spring and Main is 100% back online with the other two sections still to be flushed and disinfected. Two of the three blocks have been prepared for curbs, which will be placed the first weekend of June.	Public Works									
88	Updated May 25, 2021	Public Works Statistics	<table><tr><td></td><td>Apr 21</td><td>Fiscal YTD</td></tr><tr><td>Sewer taps installed</td><td>3</td><td>18</td></tr><tr><td>Water taps installed</td><td>1</td><td>20</td></tr></table>		Apr 21	Fiscal YTD	Sewer taps installed	3	18	Water taps installed	1	20	Public Works
	Apr 21	Fiscal YTD											
Sewer taps installed	3	18											
Water taps installed	1	20											

Item	Date of Change in Status	Item	Comments			Department
			Water leaks repaired	0	23	
			Water meters installed	133	1,572	
			Square feet of street paved	0	103,530	
			Water produced (MG)	54.9	690.6	
			WWTP flows (MG)	61.07	547.08	

## Grant Status Report

List of grants applied for which are larger than \$3,000

Item	Date of Change in Status	Grant Name and Description	Date Submitted	Total Project Cost	Grant Amount	Match Amount	Current Status	Source of Funding	Department
1	No Change January 26, 2021	Oregon Community Foundation Grant for new public use computers at library	November 4, 2019	\$30,341	\$17,000	\$12,503 IT labor, software	Completed November 4, 2020	Oregon Community Foundation	Library
2	No Change January 26, 2021	Ready to Read Grant 2021 for summer reading program	August 2020	\$5,330	\$5,330	n/a	Awarded December 8, 2020	State Library of Oregon	Library
3	No Change January 26, 2021	CARES Act grant for digital literacy and workforce development	October 26, 2020	\$10,007	\$10,007	n/a	Awarded October 26, 2020, expenditures in process	State Library of Oregon (CARES Act funds)	Library
4	No Change March 23, 2021	CDBG Micro Enterprise Grant	Fall 2019	\$75,000	\$75,000	N/A		Business Oregon – Federal	Eco. Devo.
5	No Change March 23, 2021	Business Oregon – Rural Opportunity Initiative— Directly to NEOEDD for Ignite	February 2020	\$60,000	N/A	N/A	06/30/2021	Business Oregon – State	Eco. Devo.
6	No Change March 23, 2021	CDBG Emergency Grant – grants to UC Businesses	August 2020	\$150,000	\$150,000	N/A	In Process	Business Oregon – Federal	Eco Devo.
7	No Change January 28, 2021	Business Oregon COVID response— Technical Assistance	07/17/2020	\$60,000 for all of Union County	\$6,068 cash plus technical assistance to business	N/A	12/31/2020	Business Oregon – State Funds	Eco. Devo.
8	No Change January 28, 2021	Business Oregon – Round 1 -- CARES	July 2020	\$65,000	\$0 – No business qualified	N/A	10/31/2020	Business Oregon – Federal	Eco. Devo.
9	No Change January 28, 2021	Business Oregon – Round 3 – CARES	Sept. 2020	\$35,000	\$2,500 – 1 qualified business	N/A	10/31/2020	Business Oregon – Federal	Eco. Devo
10	New Item May 19, 2021	Business Oregon Technical Assistance to NEOEDD for Ignite	April 2021	N/A	\$42,000	None	Received	Business Oregon	Eco. Devo
11	New Item	Ignite	April 2021	\$1.9 M	\$1.56M	\$200,000	Requested	Governor's	Eco. Devo.

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La Grande Staff Report Blue=New and Updated; Red=Completed; Black=No Change

	May 19, 2021	Expansion				plus \$150,00 from Business Oregon TBD		Office	
12	New Item May 19, 2021	State of Oregon for Paving of Elkhorn Dr. at Business Park	April 2021	\$593,748	\$593,748	\$0	Requested	Governor's Office	Eco. Devo.
13	New Item May 19, 2021	Ignite Expansion	April 2021	\$1.9 M	\$1.56M	\$200,000 plus \$150,00 from Business Oregon TBD	Requested	Federal Funding Request – Oregon Senators	Eco. Devo.
14	New Item May 19, 2021	Ignite Expansion	April 2021	\$1.9 M	\$1.61M	\$200,000 plus \$150,00 from Business Oregon TBD	Requested	Federal Funding through Congressional Directed Spending	Eco. Devo.
15	No Change February 24, 2021	Morgan Lake Vault Toilet	February 26, 2021	\$56,442	\$9,250	\$47,192* Includes \$12,377 of in kind labor and equipment	Pending decision in June	Oregon State Marine Board	Parks & Recreation
16	No Change March 17, 2021	Morgan Lake Vault Toilet	December 30, 2020	\$55,627	\$33,250	\$22,377* Includes \$12,377 of in kind labor and equipment	Preliminary approval in committee. To Commission for final.	ODFW	Parks & Recreation
17	No Change January 28, 2021	Safe Routes to School Non-Infrastructure	2019	\$230,934	\$147,400	\$83,534* Includes in kind labor, office space, and equipment	Awarded 9/19	ODOT	Parks & Recreation Public Works
18	Completed May 21, 2021	Morgan Lake Vault Toilet Grant Match	March 18, 2021	\$55,627	\$1,500	\$54,127 in match from ODFW and Marine Board above.	Un-successful	Wildhorse Foundation	Parks & Recreation
19	Completed May 17, 2021	2021 Competitive & Recovery Grants Program	March 30, 2021	\$90,160	\$79,355	\$10,805 in match design, labor, and equipment	Un-successful	Travel Oregon	Parks & Recreation
20	No Change April 20,	AARP Community	April 13, 2021	\$75,845	\$75,845	\$2,300 in kind labor	Pending decision in	AARP	Parks & Recreation

	2021	Challenge				and equipment	June		
21	No Change January 28, 2021	DEQ – Woodsmoke Reduction Project	September 2019	\$32,463	\$25,000	\$7,463 in kind labor or expenditures	Awarded 11/19	DEQ	Public Works
22	No Change January 28, 2021	Adams Avenue ADA ramp improvements	February 2020	\$97,500	\$97,500	In-kind design services	Signed April 2020	ODOT	Public Works
23	No Change January 28, 2021	February 2020 Storm Damage Assistance	December 2020	\$55,990	\$41,993	In-kind labor and equipment	First of Four Awards on 01/27/2021	FEMA	Public Works
24	Updated May 25, 2021	Project Refinement Grant	March 2021	\$150,000	\$134,595	Cash or in kind labor	Awarded on May 13, 2021.	ODOT	Public Works
25	New Item May 25, 2021	2021 Congressional Spending Request	May 14, 2021	\$850,000	\$637,500	Cash or in kind labor	Pending decision during FY22 appropriations	Federal government	Public Works