



CITY of LA GRANDE
THE HUB OF NORTHEASTERN OREGON

Staff Report

July 2012

City Manager's Top Priorities for 2012

| Item No. | Date of Change in Status | Item | Comments | Lead Department |
|----------|----------------------------|---|---|------------------------------------|
| 1 | No Change June 7, 2012 | Continue to manage the City's finances within limited resources to provide highest possible level of service to the City of La Grande | The City's Budget Committee approved the 2012-13 fiscal year budget and forwarded it to the City Council for approval. Projections for the FY 2011-12 budget reflect increases in most fund balances and does not require any amendments. Spending was at or below budget for all City Departments. | City Manager |
| 2 | Updated July 25, 2012 | Continue to pursue recommendations of the Long Term Budget Solutions Advisory Committee | The group working on the formation of a Special District for Parks and Recreation met in June. The consensus was to solicit proposals for providing professional consulting service to assist with the effort. The next meeting will be this fall. | City Manager |
| 3 | No Change June 20, 2012 | Greenway Bike and Pedestrian Trail | In-Kind work is being wrapped up. Contract has been awarded. Contractor will begin work shortly. | Parks Department |
| 4 | Updated July 13, 2012 | Implement Economic Development Strategy for La Grande | Mayor and an appointed ad hoc committee to take lead on an economic summit in 2012; staff working closely with UCEDC on BR&E & business recruitment strategies; staff working with Chamber on a community branding strategy; work session to discuss ED Plan with Council was held in June. | Community and Economic Development |
| 5 | Updated July 13, 2012 | Continue Transition to La Grande Main Street | Funding committee and Board, with staff support, are meeting regularly to discuss a strategy for an improvement district. | Community and Economic Development |
| 6 | No Change June 7, 2012 | Long Range Fiscal Planning and Capital Improvement Program | A draft format for a Capital Improvement Program has been developed and is being provided to the department Directors for completion. A work session with the City Council will be held this fall. | City Manager |
| 7 | Completed June 7, 2012 | Riverside Pavilion | The project is complete and the ribbon cutting and donor wall dedication was well attended. | City Manager |

2012 Council Regular and Work Sessions and Election Dates

| <u>DATE</u> | <u>TYPE</u> | <u>TOPIC(S)</u> |
|--------------------------------|--|---|
| Monday, August 6 | Work Session | CANCELLED |
| Wednesday, August 8 | Regular Session | |
| Wednesday, September 5 | Regular Session | |
| Monday, September 10 | Work Session | Long Term Fiscal Planning UCEDC Quarterly Report |
| Wednesday, October 3 | Regular Session | |
| Monday, November 5 | Work Session | UGB Expansion/Rezone and LDC Updates |
| Tuesday, November 6 | GENERAL ELECTION | |
| Wednesday, November 7 | Regular Session | |
| Wednesday, December 5 | Regular Session | |
| Monday, December 10 | Work Session | Water and Sewer Master Plan Updates UCEDC Quarterly Report |
| Wednesday, December 12 | Holiday Open House (4:30 – 6:00 p.m.) | |
| Wednesday, January 16, 2013 | Regular Session | |

Items in Blue Recently Revised (dates) or Added

Advisory Commissions Include:

Air Quality
Arts
Community Landscape and Forestry
Landmarks

Parking, Traffic Safety, and Street Maintenance
Parks and Recreation
Planning
Library
Urban Renewal Advisory

| Item | Date of Change in Status | Item | Comments | Department | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|-----------------------------|--|---|---|----------------|-----------------|----------------------|------------------|-------------------|-------------------------|-------------|-------------|-------------------------------|-----------|---------|------------------|-----------|------------|-----------------|-------------|---------|------------------------------|----------|------------|-----------------|----------|---------|----------------|----------|------------|--------------|--------------|----------|-------------|----------|----------------|----------------------|--------------------|---------|--|-----------------|-----------------|----------------|------------------|------------------|-------------------|-------------|-----------|---------------------------------|
| 1 | No Change April 10, 2012 | Inspector's Certifications | David has recently completed his Fire Inspector I and Fire Inspector II certifications. Good work David! | CEDD Building | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2 | Updated July 3, 2012 | Monthly activity (June, 2012) | <table><tr><td><u>Permit</u></td><td><u>Type/#:</u></td><td><u>Fees \$:</u></td><td><u>Valuation \$:</u></td></tr><tr><td>Building,</td><td>20</td><td>\$17,314.23</td><td>\$1,534,516</td></tr><tr><td>Demolition,</td><td>1</td><td>\$ 120.00</td><td></td></tr><tr><td>Electrical,</td><td>62</td><td>\$6,798.41</td><td></td></tr><tr><td>Mechanical,</td><td>32</td><td>\$3,200.40</td><td></td></tr><tr><td>MFG Homes,</td><td>2</td><td>\$732.00</td><td></td></tr><tr><td>Plumbing,</td><td>17</td><td>\$3,080.56</td><td></td></tr><tr><td>Farm Exempt,</td><td>1</td><td>0</td><td></td></tr><tr><td><u>Totals:</u></td><td><u>135</u></td><td><u>\$31,245.60</u></td><td></td></tr><tr><td colspan="4"><u>Total inspections performed = 243</u></td></tr></table> | <u>Permit</u> | <u>Type/#:</u> | <u>Fees \$:</u> | <u>Valuation \$:</u> | Building, | 20 | \$17,314.23 | \$1,534,516 | Demolition, | 1 | \$ 120.00 | | Electrical, | 62 | \$6,798.41 | | Mechanical, | 32 | \$3,200.40 | | MFG Homes, | 2 | \$732.00 | | Plumbing, | 17 | \$3,080.56 | | Farm Exempt, | 1 | 0 | | <u>Totals:</u> | <u>135</u> | <u>\$31,245.60</u> | | <u>Total inspections performed = 243</u> | | | | CEDD Building | | | | | |
| <u>Permit</u> | <u>Type/#:</u> | <u>Fees \$:</u> | <u>Valuation \$:</u> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Building, | 20 | \$17,314.23 | \$1,534,516 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Demolition, | 1 | \$ 120.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Electrical, | 62 | \$6,798.41 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Mechanical, | 32 | \$3,200.40 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| MFG Homes, | 2 | \$732.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Plumbing, | 17 | \$3,080.56 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Farm Exempt, | 1 | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <u>Totals:</u> | <u>135</u> | <u>\$31,245.60</u> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 3 | Updated July 13, 2012 | URA projects fund updates Fiscal YTD | <table><tr><td colspan="3">\$250,000 current FY11-12 URA Projects Budget</td></tr><tr><td><u>Project:</u></td><td><u>Approved:</u></td><td><u>Spent YTD:</u></td></tr><tr><td>Fire Museum – remaining</td><td>\$6,370</td><td>\$0</td></tr><tr><td>Wash. Parking lot - remaining</td><td>\$5,536</td><td>\$9,498</td></tr><tr><td>IOOF Bldg. (net)</td><td>\$120,000</td><td>\$43,987</td></tr><tr><td>Maridell Center</td><td>\$25,000</td><td>\$2,410</td></tr><tr><td>La Grande Clinic Streetscape</td><td>\$75,000</td><td>\$75,000</td></tr><tr><td>UCEDC marketing</td><td>\$7,500</td><td>\$7,500</td></tr><tr><td>Fallow Project</td><td>\$17,000</td><td>\$14,858</td></tr><tr><td>Kohr Project</td><td>\$70,000</td><td>\$70,000</td></tr><tr><td>Marketplace</td><td>\$65,000</td><td>\$39,862</td></tr><tr><td>Frontier Streetscape</td><td>\$15,000</td><td>\$3,647</td></tr><tr><td><u>Liberty Theatre</u></td><td><u>\$75,000</u></td><td><u>\$75,000</u></td></tr><tr><td><u>Totals:</u></td><td><u>\$481,406</u></td><td><u>\$269,254</u></td></tr><tr><td>Big H Streetscape</td><td>\$1,500,000</td><td>\$118,165</td></tr></table> | \$250,000 current FY11-12 URA Projects Budget | | | <u>Project:</u> | <u>Approved:</u> | <u>Spent YTD:</u> | Fire Museum – remaining | \$6,370 | \$0 | Wash. Parking lot - remaining | \$5,536 | \$9,498 | IOOF Bldg. (net) | \$120,000 | \$43,987 | Maridell Center | \$25,000 | \$2,410 | La Grande Clinic Streetscape | \$75,000 | \$75,000 | UCEDC marketing | \$7,500 | \$7,500 | Fallow Project | \$17,000 | \$14,858 | Kohr Project | \$70,000 | \$70,000 | Marketplace | \$65,000 | \$39,862 | Frontier Streetscape | \$15,000 | \$3,647 | <u>Liberty Theatre</u> | <u>\$75,000</u> | <u>\$75,000</u> | <u>Totals:</u> | <u>\$481,406</u> | <u>\$269,254</u> | Big H Streetscape | \$1,500,000 | \$118,165 | CEDD Economic Development |
| \$250,000 current FY11-12 URA Projects Budget | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <u>Project:</u> | <u>Approved:</u> | <u>Spent YTD:</u> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Fire Museum – remaining | \$6,370 | \$0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Wash. Parking lot - remaining | \$5,536 | \$9,498 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| IOOF Bldg. (net) | \$120,000 | \$43,987 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Maridell Center | \$25,000 | \$2,410 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| La Grande Clinic Streetscape | \$75,000 | \$75,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| UCEDC marketing | \$7,500 | \$7,500 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Fallow Project | \$17,000 | \$14,858 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Kohr Project | \$70,000 | \$70,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Marketplace | \$65,000 | \$39,862 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Frontier Streetscape | \$15,000 | \$3,647 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <u>Liberty Theatre</u> | <u>\$75,000</u> | <u>\$75,000</u> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <u>Totals:</u> | <u>\$481,406</u> | <u>\$269,254</u> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Big H Streetscape | \$1,500,000 | \$118,165 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 6 | No Change June 8, 2012 | Implement façade grant program | Eleven projects have been completed this fiscal year. Five others are approved but not yet started. All funding budgeted for this fiscal year has been allocated. | CEDD Economic Development | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 7 | Updated July 13, 2012 | Assisting UCEDC with economic development plan implementation | Actively assisting with overall plan management and implementation; and, with the implementation of the UCEDC-specific tasks of Business Retention & Expansion, Business Recruitment and Business Cultivation. The BR&E visitation program that launched in spring 2011 is completed; report will be forthcoming. Continuing to assist in the development of business recruitment-related plans and materials. Current active involvement with the new business recruitment and marketing strategy, set to roll out in June or July once the UCED website update is complete. | CEDD Economic Development | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8 | Updated July 13, 2012 | Urban Renewal projects updates | IOOF: (\$200,000; \$120,000 net) City contracted directly with IRS Environmental; cleanup/ abatement project officially started July 9 and is expected to take 6.5 weeks to complete; staff will begin to coordinate roof repair and other post-cleanup repair projects. | CEDD Economic Development | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| | | | <p>Liberty Theatre: (\$75,000) project funding was approved by Agency in July 2011; Main Street is in possession of the property and Liberty Division will soon be established as a separate non-profit entity; first quarterly project report received in November; second received in February; third received in May; both storefronts have been leased out and an alley-entrance mini-theatre project is open, conditional use permit was approved in April.</p> <p>Big H: (\$1 million) Contract awarded to Mike Becker; work began on June 4 and is progressing according to plan; Plaza portion of project design process is on hold for now with Main Street Design Committee; Bob Mason portion of the project was considered for funding by the Agency and tabled in July and property owner subsequently withdrew the project. Sterling Bank “node” is still moving forward, but easements have not yet been finalized.</p> <p>Wash. Ave. Sidewalk: (\$35,000) project is complete.</p> <p>The Marketplace: (\$65,000) project remains underway with continual revisions and additions; first project draw of approximately \$40,000 occurred in June.</p> <p>Frontier streetscape: (\$15,000) Frontier contracted to have the old brick area removed; Agency paid half of the costs; discussions are ongoing with regard to next steps.</p> <p>UCEDC Marketing: (\$7,500) Agency approved funding; UCEDC staff & committee working on business recruitment plan to roll out in July and August</p> <p>Kohr’s Development: (\$70,000) Project is complete; all disbursements have been made.</p> | |
| 9 | Completed July 13, 2012 | Urban Renewal “call for projects” | <p>Approved for funding:</p> <p>Jefferson Clinic: (\$75,000) project is complete and all disbursements have been made.</p> <p>Fallow remodel: (\$17,000) project complete and came in under-budget due to some modifications made by the applicant</p> <p>Maridell remodel: (\$25,000) project has been pulled for funding; initial disbursement of around \$2,400 made</p> <p>Bud Jackson expansion: (\$20,000) additional funding request (\$15,315) approved by Agency; project is complete</p> | CEDD Economic Development |
| 10 | Updated July 13, 2012 | Monthly Main Street updates | <p>Funding committee will begin to meet regularly again at the end of this month to continue to discuss a strategy for an improvement district, as well as outline the next steps/plan of action in the process.</p> <p>The transition of the LGMS office space to 118 Depot is in motion as well.</p> | CEDD Economic Development |
| 11 | Updated | Calendar YTD | Land Use Applications: 22 | CEDD |

| Item | Date of Change in Status | Item | Comments | Department |
|------|-------------------------------|--|---|------------------|
| | July 13, 2012 | Planning Statistics (through June '12) | Zoning Approvals: 20 New Business Permits: 24 Revenue (Land Use Fees): \$4,250 Revenue (Park SDC): \$2,100 | Planning |
| 12 | Updated July 25, 2012 | 2012 Code Amendments (Previously discussed as the Goal 9 – Phase 2 Public Facility Plan Updates) | The first public hearing was held by the La Grande Planning Commission on June 12 th , which resulted in a recommendation to the City Council for approval (as presented). Subsequently, the adoption process was put on hold for one month to assess floodplain and wetland issues and to consider options for how to best move forward. The City Council is scheduled to hold their first public hearing on August 8, 2012. However, a new recommendation is being considered (UGB Exchange), which will involve a significant change in the Goal 9 UGB Expansion Area. We are considering removing portions of the Goal 9 UGB that is encumbered by floodplain and wetlands; and, exchange that area for other lands that are not subject to such encumbrances. This information will be presented to the City Council in August. If supported, Staff will be recommending that the the Public Hearing for the proposed Code Amendments be recessed until December. | CEDD Planning |
| 13 | New Item July 25, 2012 | IOOF Abatement Project | IRS has begun work on the abatement and is making good progress. We are updating the estimates for the roof repair to follow the cleanup. | City Manager |
| 14 | No Change March 15, 2012 | La Grande Business and Technology Park CC&R Revision | UCEDC Executive Director has the draft and will be scheduling a property committee meeting to finalize the recommendations which will then be presented to the full UCEDC Board and City Council for approval. | City Manager |
| 15 | No Change May 27, 2010 | Downtown EOU Visitor Parking Permits | Considering providing a permit that would allow the EOU visitors permit to exempt those with temporary permit to park longer than two hours downtown in an effort to increase shopping opportunities. EOU is receptive; concept would be to encourage those who are here for campus visits to be able to also spend more time in our downtown. Ideally the local merchants would provide coupons or other incentives to make the program more viable. Next steps are to explore with Chamber and La Grande Main Street. | City Manager |
| 16 | No Change December 7, 2011 | Personnel Policy Manual | We are shifting directions on updating the Personnel Policy Manual and intend to use a model PPM as a starting point and revise for our specific needs. | City Manager |
| 17 | No Change June 20, 2012 | Franchise Agreements— Potential Franchise Fee Increases | We are in the process of negotiating a new agreement with Avista. | City Manager |
| 18 | No Change March 26, 2012 | Charter Cable Franchise Agreement | A number of Oregon cities, including La Grande, are working together on a draft standard franchise agreement to present to Charter in an effort to save costs and preserve local government interests. | City Manager |

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|------|-------------------------------|---|--|---------------|
| | | | Charter has the latest draft and has promised a response in the near future. | |
| 19 | No Change December 7, 2011 | La Grande Business and Technology Park Land Certification | The State certification for the land at the La Grande Business and Technology Park has expired. The grant funding for wetlands work is approved. Anderson and Perry has completed the field work and their report. Report has been submitted to the State. | City Manager |
| 20 | Updated July 25, 2012 | UCEDC Marketing Video | Three segments of the video are complete and uploaded to the new UCEDC website. The new website has launched. | City Manager |
| 21 | No Change June 23, 2011 | Eastern Oregon Fire Museum Lease | The current agreement between the City and the Volunteers states that the Volunteers will sublet the property and use the revenues from the rent to maintain the building. The Volunteers have lost both UCT and the Chamber as tenants and have received notice that their last tenant will be leaving as well. While the City doesn't have responsibility for the property, we do have an interest in what happens given our ownership of the building and we will monitor the situation. | City Manager |
| 22 | Updated July 12, 2012 | Annual Work Sessions with Advisory Commissions | <p>The first meeting of the Parks District working group occurred on Wednesday, June 20, at 5:30 p.m., in Council Chambers. This meeting was attended by members of City of La Grande Council and Staff, interested parties, and Island City Mayor Dale DeLong. Following a review of background information provided by City Manager Strobe and group discussion, the consensus was to recommend to the Council that funding be provided for a consultant whose expertise lies in District formation; after which the group will meet again in the fall.</p> <p>In the meantime, scheduling the remaining Advisory Commissions for Work Sessions with the Council during Calendar Year 2012, will continue, as time and Commission/Work Session schedules permit.</p> | City Recorder |
| 23 | No Change April 13, 2012 | Draft New Procurement Ordinance | Organization of the necessary information and framework to prepare a first draft of a new "Procurement Ordinance" has begun, in response to the City Manager's directive that our existing Public Contracting Grid and other purchasing practices governed by State Statute and current City policies be streamlined and updated. | City Recorder |
| 24 | Updated July 12, 2012 | Develop Records Management Policies and Procedures/Rehab Records Center | <p>Our request to purchase additional fire-proof file cabinets for the Records Center and traditional office file cabinets was approved during the FY 2012 – 2013 Budget process; and "catch up" with developing a formal process continues as time permits.</p> <p>We are also continuing to compile the necessary information to begin to move forward with a formal Public Records Request process, including on-line</p> | City Recorder |

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|---|-----------------------------|-------------------------------|---|----------------------------|------------------|-------------|-----|------|-----|------------------|-----|------------------------------|-----|-----------|-----|---------|-----|---|-----|----------------------|-----|----------|-----|-------------|-----|-----------------------|---|---------------|-----|---------------|
| | | | capabilities. | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 25 | No Change April 13, 2012 | Council Elections | In addition to those candidates formally filing for Council positions by the established deadline, Mr. Mike Brasure has declared his intent to run for Position Number One (1), Mayor, as a write-in candidate. He has submitted a request in writing to the Union County Clerk that any write-in votes he may receive be counted (write in votes typically are <i>not</i> counted, for a variety of reasons); and, by law, that request will be honored. As a bona fide candidate for the Council, Mr. Brasure will also receive Agendas for all Sessions between now and the General Election in November, as do candidates Hartman and Lackey. Position Number Four (4), shall remain vacant until the results of the November General Election are declared to be official by the Union County Clerk, pursuant to unanimous Motion of the Council during its Regular Session of February 15, 2012. | City Recorder | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 26 | Updated July 12, 2012 | Advisory Commission Vacancies | Existing Advisory Commission vacancies to date (the figure preceding the slash is the number of vacancies; the number following the slash is total Advisory Commission seats, per establishing Resolution): <table><thead><tr><th><u>Advisory Commission</u></th><th><u>Vacancies</u></th></tr></thead><tbody><tr><td>Air Quality</td><td>6/7</td></tr><tr><td>Arts</td><td>1/7</td></tr><tr><td>Budget Committee</td><td>0/7</td></tr><tr><td>Community Landscape/Forestry</td><td>0/7</td></tr><tr><td>Landmarks</td><td>2/5</td></tr><tr><td>Library</td><td>0/5</td></tr><tr><td>Parking, Traffic Safety, and Street Maintenance</td><td>3/7</td></tr><tr><td>Parks and Recreation</td><td>0/7</td></tr><tr><td>Planning</td><td>0/5</td></tr><tr><td>UCEDC Board</td><td>0/4</td></tr><tr><td>Union County Tourism*</td><td>1</td></tr><tr><td>Urban Renewal</td><td>0/7</td></tr></tbody></table> *This is a category-specific vacancy that at this time reflects a need for one representative (owner/manager) of a retail establishment. The remaining vacancy on the Urban Renewal Advisory Commission was filled during the Regular Session of July 11, 2012. We recently again advertised for the vacancies reflected above and will continue to do so from time to time, until all vacancies are filled or until other measures are formally employed to adjust membership numbers and/or criteria on selected Commissions. | <u>Advisory Commission</u> | <u>Vacancies</u> | Air Quality | 6/7 | Arts | 1/7 | Budget Committee | 0/7 | Community Landscape/Forestry | 0/7 | Landmarks | 2/5 | Library | 0/5 | Parking, Traffic Safety, and Street Maintenance | 3/7 | Parks and Recreation | 0/7 | Planning | 0/5 | UCEDC Board | 0/4 | Union County Tourism* | 1 | Urban Renewal | 0/7 | City Recorder |
| <u>Advisory Commission</u> | <u>Vacancies</u> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Air Quality | 6/7 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Arts | 1/7 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Budget Committee | 0/7 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Community Landscape/Forestry | 0/7 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Landmarks | 2/5 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Library | 0/5 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Parking, Traffic Safety, and Street Maintenance | 3/7 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Parks and Recreation | 0/7 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Planning | 0/5 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| UCEDC Board | 0/4 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Union County Tourism* | 1 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Urban Renewal | 0/7 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 27 | Completed June, 2012 | Open Enrollment | Every year all employees must go through an open enrollment process for Medical/Health/Dental Insurance. The Finance Office will educate all | Finance | | | | | | | | | | | | | | | | | | | | | | | | | | |

| Item | Date of Change in Status | Item | Comments | Department |
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| | | | departments this year on the process and any changes in availability of products. This year, there will be two open enrollment periods due to CIS going to a calendar year plan. | |
| 28 | No Change May 2012 | Paper Water Bills | Review and analyze the feasibility of going from a postcard water bill to a full 8 ½ x 11 paper bill | Finance |
| 29 | No Change December 13, 2010 | Risk Management Incentive Program | This is a CIS program that provides financial incentives to the City to help create safer workplaces. We qualify for \$10,000 over a 3 year period of time. Department directors have been asked to submit projects that may qualify. The next step will be to meet with CIS and review the suggested projects to see which qualify. | Finance |
| 30 | Updated July, 2012 | Statistics | <u>For the month of April 2012:</u> Monthly Revenue (all funds) \$ 1,319,374 Monthly Revenue (general fund) \$ 715,653 Monthly expenses amount (all funds) \$ 1,819,011 Monthly expenses (general fund) \$ 715,653 # of Accounts Payable Checks issued: 223 # of Payroll Checks issued: 144 Monthly Payroll expenses: - \$ 676,810 # of Water accounts billed: 5230 # of LID accounts billed: 0 # of NSF checks the City received: 9 Pieces of mail processed 7879 | Finance |
| 31 | Updated July, 2012 | Statistics | <u>For the month of May 2012:</u> Monthly Revenue (all funds) \$ 1,343,467 Monthly Revenue (general fund) \$ 446,539 Monthly expenses amount (all funds) \$ 2,437,960 Monthly expenses (general fund) \$ 614,947 # of Accounts Payable Checks issued: 249 # of Payroll Checks issued: 143 Monthly Payroll expenses: \$ 660,753 # of Water accounts billed: 5232 # of LID accounts billed: 0 # of NSF checks the City received: 11 Pieces of mail processed 10,631 | Finance |
| 32 | Updated July, 2012 | Statistics | <u>For the month of June 2012:</u> Monthly Revenue (all funds) \$ 2,576,986 Monthly Revenue (general fund) \$ 599,715 Monthly expenses amount (all funds) \$ 1,684,761 Monthly expenses (general fund) \$ 718,187 # of Accounts Payable Checks issued: 227 # of Payroll Checks issued: 159 Monthly Payroll expenses: \$ 679,094 # of Water accounts billed: 5225 # of LID accounts billed: 0 # of NSF checks the City received: 3 Pieces of mail processed 7032 | Finance |
| 33 | Completed June 30, 2012 | Budget Process | Begin Budget process with Estimates for FY 11-12. Budget was presented to and adopted by the Council on June 13, 2012. | Finance |

| Item | Date of Change in Status | Item | Comments | Department |
|------|--------------------------------|---|--|------------|
| 34 | No Change December 12, 2011 | Risk Management Bonus Program | CIS is offering an opportunity to reduce costs for property/liability during the 2012-13 year by implementing "best practices" in areas that represent the most significant claims for CIS members. The program opportunities are being reviewed to determine if we can qualify in any of the six areas available. | Finance |
| 35 | Updated July 12, 2012 | Ambulance Remount | We are waiting on some radio equipment to arrive that needs to be installed and the lettering on the exterior of the box needs to be completed but "Medic 3" is getting close to hitting the streets. | Fire |
| 36 | Updated July 12, 2012 | Response Statistics | <u>Response statistics for June 2012</u> June-Total Calls: 211 June-Medical: 201 Fire/Other: 10 (2 fires, 3 fire alarms, 2 open burn complaints, 2 odor check, 1 public assist) | Fire |
| 37 | Updated July 12, 2012 | Fire Code Inspections | New inspections for June. 3 Re-inspections for June. 0 | Fire |
| 37 | Updated July 12, 2012 | Juvenile Fire Setter | 1 Intervention(s) conducted in June. | Fire |
| 38 | Updated July 12, 2012 | Child Safety Seat Installations and Bicycle Helmets | June: (7) families instructed in proper car seat with (2) being provided with reduced priced child safety seats. June: (2) family(s) assisted with proper bicycle helmet use and supplied with 10) helmet(s). | Fire |
| 39 | Updated July 12, 2012 | Traffic School | June: (11) students attended traffic school. Fees collected: \$550 | Fire |
| 40 | No Change June 10, 2011 | Training/Conf. | <u>April & May Training/Conferences</u> Fire Chief attended the County Fire Defense Board Chief's meeting held in Salem at the State Fire Marshal's office in May. This annual meeting is for reviewing and discussing issues related to the State Fire/All Hazards mobilization plan. Updates/changes to the plan were discussed and up coming fire season projections were shared. | Fire |
| 41 | No Change June 10, 2011 | Fire Safety House Trailer | The fire safety trailer was used throughout Union County in April as part of the UC Fire Prevention Coop fire safety school program presented in all public and private grade schools in the county. | Fire |
| 42 | No Change Oct. 12, 2011 | EO Fire Museum | The old fire station is currently empty of tenants and the building has been winterized. The EO Fire Museum board is having conversations with a couple of potential tenants and hopes to have someone in the building shortly after the first of the year. A rain roof is being constructed over a lower level roof on the alley side of the building. The rain roof is being constructed to fix a small nagging leak that would have required the removal of large HVAC units and roof mounted duct work to patch, the cost of which is beyond the EO Fire Museum's ability to pay. | Fire |
| 43 | No Change | Development of | Three 8'X 40' intermodal storage containers have | Fire |

| Item | Date of Change in Status | Item | Comments | Department |
|------|-----------------------------|---------------------------------------|--|------------|
| | Dec.12, 2011 | Training Burn Structure | been setup on property owned by the City near the UC Fairgrounds. The containers will be used for structure fire training of our firefighters. The interior of the containers will be fitted with movable walls to simulate building rooms and hallways. Small fires will be set in one end of one of the containers which will create heat and generate smoke on the inside of the burn structure. Firefighters will be able to practice search and rescue skills, and fire attack techniques in a structure designed for that type of training. With the development of this burn structure, we will be able to provide realistic “live” fire training in a safe controllable environment. Money raised from the annual firefighter’s pancake breakfast was used to purchase the containers and develop the site. LG PWs helped level the area. | |
| 44 | No Change Dec. 12, 2011 | Development of Fire Training Facility | The 3 story training tower being constructed behind the fire station is getting closer to being completed. An interior stairway to the 3 rd floor has been installed along with the decking for the 3 rd floor. Exterior walls are being built and will soon be erected. Once they are in place, roof trusses will be lifted into place and the roof will be decked and covered with metal roofing. When the weather warms up next spring, the exterior of the tower will be finished and painted to match the fire station. The building is being built primarily with donated materials, donated labor and some FD funds. | Fire |
| 45 | No Change Oct. 12, 2011 | Weed/Tall Grass Complaints | As many as 3 property owners have failed to reimburse the City for weed abatement costs incurred when the City was forced to hire contractors to cut the weeds on their properties. The council will be asked to support placing liens on the properties during forthcoming City Council meetings. | Fire |
| 46 | No Change April 12, 2011 | Open Burning | Spring open burning period began April 1 st and will continue through the end of May. Those wishing to burn dried yard debris such as tree branches, brush, plant stalks and clean scrap lumber may do so after purchasing a \$5.00 burn permit from the FD. Permit holders must call the air quality phone number (541-963-4040) for open burning information before lighting their fire. Piles of grass and leaves as well as standing vegetation may not be burned. Permit holders are counseled to abide by the open burning rules adopted by City ordinance when they pickup their permits. Citations may be issued to those in flagrant violation of the same. | Fire |
| 47 | Updated July 12, 2012 | Literacy Center | Eight week Summer session will be completed August 31st. As some families have been gone on vacation, those on waiting list were plugged in and then took home study packets home when the tutor time returned to original family. Three families who | Library |

| Item | Date of Change in Status | Item | Comments | Department | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|-----------|-----------------------------|--------------------------------|--|------------|------|--|---------|-----------|--------|-------------|--|--------|--------|------------|--|-----------|--------|--------------|--|-----|-----------|-----------------|--|-----|-----|--------------------------------|--|---|---|---------------|--|----|----|--------------------------|--|----|----|----------------------|--|----|---|--------------------------|--|-----------|-----|-------------------------------|--|----|----|-----------------|--|-----------|-----|----------------|--|--|
| | | | <p>did not keep scheduled tutor appointments were given one reminder and then removed from the schedule. We offered home packets and assistance; one did use this service. Several hundred dollars from community partner Neighborhood Club were used to have printing done for appropriate levels of home study packets.</p> <p>So many applications were received for children entering 2nd grades through 4th grades that we decided to concentrate on those children with our one-on-one tutoring. We did not have as many tutors this year as formerly. Parents of children entering kindergarten and first grade were given orientation on tutoring and materials to work with their students. Percentage of parents willing to learn how to work with materials and their children has been higher this year.</p> <p>Students this summer range in age from younger ones mentioned above to three 5th graders, one 9th grader, one HS student and the adult learner mentioned in the last three month's reports. The adult learner is reading upper elementary level and has been hired by a local business.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 48 | Updated July 12, 2012 | Page Turners Book Club | Book Club discussed <i>Outcasts United: An American Town, a Refugee Team, and One Woman's Quest to Make a Difference</i> by Warren St. John Meetings are held the second Thursday of the month at 6:00 at the library. | Library | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 49 | No Change June 12, 2012 | Friends of the Library | Friends are no longer active. | Library | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 50 | No Change April 13, 2012 | Archives | Archives added another volunteer bringing the count to four. | Library | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 51 | No Change June 12, 2012 | Statistics | <table><tr><td>Current</td><td>Last</td><td></td><td>Library</td></tr><tr><td>Not avail</td><td>11,862</td><td>Circulation</td><td></td></tr><tr><td>27,465</td><td>30,261</td><td>Door count</td><td></td></tr><tr><td>Not avail</td><td>12,700</td><td>Card holders</td><td></td></tr><tr><td>437</td><td>Not avail</td><td>Overdue notices</td><td></td></tr><tr><td>208</td><td>504</td><td>Library2 Go titles checked out</td><td></td></tr><tr><td>0</td><td>0</td><td>Tutor.com use</td><td></td></tr><tr><td>30</td><td>31</td><td>Events in community room</td><td></td></tr><tr><td>13</td><td>60</td><td>Homebound deliveries</td><td></td></tr><tr><td>20</td><td>0</td><td>Adult program attendance</td><td></td></tr><tr><td>Not avail</td><td>762</td><td>Children's program attendance</td><td></td></tr><tr><td>60</td><td>55</td><td>Volunteer hours</td><td></td></tr><tr><td>Not avail</td><td>595</td><td>Total Sage ILL</td><td></td></tr></table> | Current | Last | | Library | Not avail | 11,862 | Circulation | | 27,465 | 30,261 | Door count | | Not avail | 12,700 | Card holders | | 437 | Not avail | Overdue notices | | 208 | 504 | Library2 Go titles checked out | | 0 | 0 | Tutor.com use | | 30 | 31 | Events in community room | | 13 | 60 | Homebound deliveries | | 20 | 0 | Adult program attendance | | Not avail | 762 | Children's program attendance | | 60 | 55 | Volunteer hours | | Not avail | 595 | Total Sage ILL | | |
| Current | Last | | Library | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Not avail | 11,862 | Circulation | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 27,465 | 30,261 | Door count | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Not avail | 12,700 | Card holders | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 437 | Not avail | Overdue notices | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 208 | 504 | Library2 Go titles checked out | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 0 | 0 | Tutor.com use | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 30 | 31 | Events in community room | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 13 | 60 | Homebound deliveries | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 20 | 0 | Adult program attendance | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Not avail | 762 | Children's program attendance | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 60 | 55 | Volunteer hours | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Not avail | 595 | Total Sage ILL | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 52 | Updated July 12, 2012 | Children's/Young Adults | Three hundred children and teens signed up for the "Dream Big" Summer Reading Program! We introduced two new activities this year, a puppet search and a stuffed animal sleepover. Puppets are being rotated to fourteen local businesses. When children find a puppet, they can enter a drawing to | Library | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| Item | Date of Change in Status | Item | Comments | Department |
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| | | | <p>win one at the final party. The stuffed animal sleepover was a successful and fun event for everyone. Children left their animals at the library overnight. We photographed the animals making mischief and created a video, which is posted on the library's Facebook pages: https://www.facebook.com/#!/pages/Cook-Memorial-La-Grande-Public-Library/118188504902190 OR https://www.facebook.com/#!/Cook.Memorial.Librar y</p> <p>The magic show drew 150 children and parents. In addition to our regular Thursday story and craft time, we are offering "Be Crafty" Fridays for summer reading program participants. Both activities have been well-attended. On average, 40 children are at Thursday event and 30-45 children at the Friday event.</p> | |
| 53 | Updated July 12, 2012 | Programs | Bob Jones, Director of the Milton-Freewater Public Library put on a well-attended class, eBay for Fun or Profit. | Library |
| 54 | Updated July 12, 2012 | Department Activities | Ryan and Cathy attended a <i>Spirit of Excellence</i> training. Saturday library hours were changed to 9-4 from 11-6 to provide better service to those attending the Farmer's Market | Library |
| 55 | No Change June 12, 2012 | Arts Commission | The Arts Commission presented a \$500 scholarship to Amity Jackman, a graduating senior at La Grande High School who plans to attend Southern Virginia University this fall and major in Theatre and minor in Visual Arts. | Parks - Admin |
| 56 | No Change June 12, 2012 | Greenway – Pedestrian Bridge | Pre-construction meetings have been held with primary contractor and all agents included in this phase of the project. The Parks Staff is doing major reconfiguration of the irrigation system at Riverside Park to accommodate the bridge. | Parks - Admin |
| 57 | New July 12, 2012 | Morgan Lake EAP | The Parks Department was approved for a \$5,000 Oregon Water Resource Department Grant to finish the Emergency Action Plan (EAP) for Morgan Lake. | Parks - Admin |
| 58 | Updated July 12, 2012 | Training | The parks maintenance crew will be attending a free ODF Urban and Community Forestry Brown Bag Lunch Seminar on the tree risk assessment in Pendleton on July 20 th . | Parks - Admin |
| 59 | Updated July 12, 2012 | Park Events | <p><u>BABE RUTH DISTRICT TOURNAMENT</u> La Grande 14 and 15 year old won first place and 13 year olds won second during the tournament held July 5 -8.. All will advance to the state tournament.</p> <p><u>BABE RUTH STATE TOURNAMENT</u> – La Grande will host the Babe Ruth State Tournament July 12 – 15, with eight teams from across the State</p> | Parks-Admin |

| Item | Date of Change in Status | Item | Comments | Department | | | | | | |
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| | | | <p>participating.</p> <p><u>XTERA OFF ROAD TRIATHLON</u> – Scheduled July 21, at Morgan Lake, this event will replace the Solstice Triathlon normally held in June. It is being reorganized and will have a new course layout and other changes.</p> <p>There will be a Youth Duathlon (running and biking) held at 1:00 pm in conjunction with this event. There will be ‘Easy,’ ‘Medium,’ and ‘Hard’ Courses to accommodate all children’s abilities.</p> <p><u>17th ANNUAL COED MOONLIGHT TOURNAMENT</u> – Sponsored by the Optimist Club, there will be approximately 36 teams from Oregon, Washington, Idaho and beyond participating August 3, 4 & 5.</p> <p><u>33rd ANNUAL MEN’S MOONLIGHT TOURNAMENT</u> – Sponsored by the Optimist Club, there will be approximately 36 teams from Oregon, Washington, Idaho and beyond participating August 10, 11 & 12.</p> <p><u>HELLS CANYON RELAY</u> – The 1st Annual Hells Canyon Relay sponsored by the Smith Rock Race Group will be held September 21 & 22, 2012. Patterned after the Hood to Coast Run, the course will start at the Oregon Trail Interpretive Center outside Baker City, travel through Richland, Halfway, Joseph, Enterprise, Wallowa and Elgin, ending at Pioneer Park in La Grande, where there will be festivities for the participants. Preparations are being made for up to 100 teams of 7 to 12 walkers or runners plus their support personnel. They have rented the pool for September 22nd and Staff is working with them to further determine their needs.</p> | | | | | | | |
| 60 | No Change April 15, 2011 | Grants | Staff is exploring the additional possibilities for energy savings identified by the engineer from BPA. The bid received on the dehumidification system was \$246,000. Avista would pay \$53,680 and we could get a business tax credit of \$63,620. The savings are estimated to be approximately \$17,000 a year for gas. Staff is checking to see if there would be additional savings from electrical. | Parks – Aquatics | | | | | | |
| 61 | Completed June 12, 2012 | Lawn Mower Replacement | The Parks Department has purchased a trim mower which is the final replacement item for the equipment lost in the fire at Riverside Pavilion. | Parks - Admin | | | | | | |
| 62 | Updated July 12, 2012 | Pool Statistics March | <table><tr><td></td><td><u>FY 10-11</u></td><td><u>FY 11-12</u></td></tr><tr><td><u>ATTENDANCE</u></td><td>4,114</td><td>3,943</td></tr></table> | | <u>FY 10-11</u> | <u>FY 11-12</u> | <u>ATTENDANCE</u> | 4,114 | 3,943 | Parks - Aquatics |
| | <u>FY 10-11</u> | <u>FY 11-12</u> | | | | | | | | |
| <u>ATTENDANCE</u> | 4,114 | 3,943 | | | | | | | | |

| Item | Date of Change in Status | Item | Comments | | | Department | | | | | | | | | | | | | | | | | | | | | | | | |
|----------------------|----------------------------|-------------------------------|--|-----------|-----------|------------------------|--|--|-------------------|---|----|--------------------|---|---|----------------------|---|----|--------------------|---|----|---------------------|---|----|-------------------|----|----|---------------------|----|-----|------------------------|
| | | | REVENUE | \$15,159 | \$15,467 | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | FY TO DATE | \$108,815 | \$125,695 | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | # OF RENTALS | | 2 | | | | | | | | | | | | | | | | | | | | | | | | | |
| 63 | Updated July 12, 2012 | Pool Update | A total of 97children completed swim lessons during this period. The 5 th Annual Triathlon will be held on August 18 th . Anyone interested in volunteering to help or needing more information can contact Teresa Roberts at 541 962-1367 or e-mail troberts@cityoflagrande.org . | | | Parks - Aquatics | | | | | | | | | | | | | | | | | | | | | | | | |
| 64 | No Change June 12, 2012 | Parks Maintenance | Two full-time and one half-time additional seasonal maintenance employees have been hired and the crew is busy with ongoing maintenance projects, i.e. mowing, spraying, irrigation, garbage removal, etc. | | | Parks Maintenance | | | | | | | | | | | | | | | | | | | | | | | | |
| 65 | Updated July 12, 2012 | Adult Recreation Program | The Coed Basketball League has season ended and the softball league started with 12 coed teams this year, playing six days a week. Staff has setup a Facebook Account to keep everyone informed regarding our programs, so friend the La Grande Parks and Recreation for more information as it is posted. | | | Parks - Recreation | | | | | | | | | | | | | | | | | | | | | | | | |
| 66 | Updated July 12, 2012 | Children’s Recreation Program | The children’s Recreation program is buzzing with activities. Mobile Fun Unit enrollment has significantly increased and has had very positive feedback, with new children dropping in each week. We are currently offering a mid-season, half-price sale, which includes admission to the end-of-season carnival on August 23 rd We have been promoting literacy, math skills and art exploration through weekly themes such as our Nation’s History, learning about Native America and wind. Our summer camps are similarly brimming with enrollees. Archery, Pee-Wee Soccer and Gymnastics were very popular and the upcoming Summer Fun Camp should be a lot of fun with daily crafts, games, dodge ball tournaments and field trips. We are now using Facebook to extend our reach into the community to showcase the fun our kids have and keep families informed of upcoming activities. | | | Parks - Recreation | | | | | | | | | | | | | | | | | | | | | | | | |
| 67 | Updated July 12, 2012 | Community Outreach June | • Coordinated interactive “tree walk” for the Grande Ronde Retirement Residence. Thirty-one trees were planted in the public right-of-ways during the spring tree planting. | | | Parks - Urban Forestry | | | | | | | | | | | | | | | | | | | | | | | | |
| 68 | Updated July 12, 2012 | June Statistics | <table><tr><th colspan="3">Year-to-Date June</th></tr><tr><td>ROW Trees Planted</td><td>0</td><td>34</td></tr><tr><td>Park Trees Planted</td><td>1</td><td>4</td></tr><tr><td>Street Trees Removed</td><td>4</td><td>25</td></tr><tr><td>Park Trees Removed</td><td>1</td><td>22</td></tr><tr><td>Street Trees Pruned</td><td>9</td><td>14</td></tr><tr><td>Park Trees Pruned</td><td>14</td><td>35</td></tr><tr><td>Community Responses</td><td>22</td><td>174</td></tr></table> | | | Year-to-Date June | | | ROW Trees Planted | 0 | 34 | Park Trees Planted | 1 | 4 | Street Trees Removed | 4 | 25 | Park Trees Removed | 1 | 22 | Street Trees Pruned | 9 | 14 | Park Trees Pruned | 14 | 35 | Community Responses | 22 | 174 | Parks - Urban Forestry |
| Year-to-Date June | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ROW Trees Planted | 0 | 34 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Park Trees Planted | 1 | 4 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Street Trees Removed | 4 | 25 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Park Trees Removed | 1 | 22 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Street Trees Pruned | 9 | 14 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Park Trees Pruned | 14 | 35 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Community Responses | 22 | 174 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| Item | Date of Change in Status | Item | Comments | | | | Department | | |
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| | | | | Nuisance Responses | 6 | 16 | | | |
| | | | | Field/Tree Evaluations | 21 | 113 | | | |
| | | | | Ordinance Enforcement | 2 | 7 | | | |
| | | | | Tree Service Permits | 0 | 7 | | | |
| | | | | Site Plan Reviews | 0 | 5 | | | |
| | | | | Cmty Volunteer Hours | 0 | 121 | | | |
| 69 | Updated July 12, 2012 | Crime Statistics : | | Type of Crime | Mar | Apr | May | Police | |
| | | | | Crimes against persons (assaults, robbery, sex crimes) | 27 | 12 | 10 | | |
| | | | | Crimes against property (burglary, vehicle theft, NSF/acct. closed) | 69 | 44 | 57 | | |
| | | | | Crimes against society (drug laws, DUII, liquor laws, disorderly conduct) | 31 | 27 | 28 | | |
| | | | | Traffic Crimes (DWS, Hit & Run, eluding, reckless driving) | 2 | 0 | 1 | | |
| 70 | Updated July 11, 2012 | Operations Division Statistics For April and May, 2012 | | | June | | | Police | |
| | | | | Case Reports Turned In | 169 | | | | |
| | | | | Total Traffic | 179 | | | | |
| | | | | Arrests | 31 | | | | |
| | | | | Calls for Service | 1580 | | | | |
| 71 | Updated July 11, 2012 | Communications Division Statistics | These statistics reflect the total calls for a multitude of agencies within Union County. | | | | | Police | |
| | | | | June | | | | | |
| | | | | Traffic/Air | 381 | | | | |
| | | | | All Calls | 3145 | | | | |
| | | | | Legitimate 911 calls for service | 284 | | | | |
| | | | | Case Reports LGPD/UCSO | 203 | | | | |
| 72 | Updated July 11, 2012 | Training | OPERATIONS JUNE TRAINING: One Officer attended an 8 hour Bullet Proof Mind training in Boise. Sgt. Shaul attended the 3 day NW Outlaw Motorcycle Gang Conference in Seattle. The Police Department’s member of the City of La Grande’s Safety Committee attended the annual OSHA conference in Pendleton. COMMUNICATIONS JUNE TRAINING: Ryan Hougham attended two weeks at DPSST for his basic Telecommunicator training, a requirement to become certified. | | | | | Police/Comm | |
| 73 | No Change June 11, 2012 | Union/Wallowa County Drug Task Force Activity Summary | | April | May | | Police | | |
| | | | | New Activities | 4 | 1 | | | |
| | | | | YTD Activities | 44 | 45 | | | |
| | | | | Arrests | 0 | 0 | | | |

| Item | Date of Change in Status | Item | Comments | Department |
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| | | | YTD Arrests 5 5 | |
| 74 | No Change June 12, 2012 | Communications Strategic Plan | <p>An engineering study was just completed and we are moving forward with infrastructure development per the engineer's recommendations. Work should begin very soon on a preliminary two phase project which will implement a repeated radio channel with two fixed site receivers.</p> | Police |
| 75 | Updated July 11, 2012 | Department Activities | <p>The Police Department just took possession of two new patrol vehicles that are nearly road ready. Public Works was exceptional in procuring one of the cars for us and we greatly appreciate their help! The cars were badly needed as our fleet is aging. By the end of this current fiscal year, we estimate our two other patrol cars will have in excess of 100,000 miles each.</p> <p>On a good note, Oregon State Police will finally have the resources to provide our local Drug Task Force with a full-time member beginning August 1. For the past year both LGPD and UCSO have had to withdraw resources from the Drug Task Force because of man power shortage on the streets with an increase in more criminal activity. Soon we are hopeful to re-assign a full-time member from the LGPD.</p> | Police/Comm |
| 76 | No Change February 17, 2009 | NPDES permit | NPDES permit with DEQ has been submitted. Application is in to DEQ for review. | Public Works |
| 77 | No Change December 17, 2009 | 'B' Avenue Right-of-Way | The 'B' Avenue right-of-way is being evaluated as a result of The Ridge development. Property owners are being visited with for right-of-way dedication. | Public Works |
| 78 | Completed July 10, 2012 | Second Street from Penn Avenue to Spring Avenue | This project has been completed and the street is open to traffic. | Public Works |
| 79 | No Change November 1, 2010 | Intake Permit | Staff is working with the USFS on a permit. This permit was a 1-year renewable permit, but because of the progress made in addressing the migratory fish passage issue, the USFS has indicated that they are looking at a 30-year permit. | Public Works |
| 80 | No Change June 11, 2012 | Bike/Ped Grant | The City received notice that we were successful in accessing \$360,000 of State funding to redo the alley approaches throughout the downtown area. The State has completed the intergovernmental agreement and plans are being developed so we may proceed with the project. The contractor for the Big 'H' project will be constructing 8 of these driveways as part of that project. | Public Works |
| 81 | No Change June 11, 2012 | Water, Sewer and Stormwater Master Plans | Staff is currently working with the consultant to update the Water, Sewer and Stormwater Master Plans. It has been over 10 years since the last update. On the Stormwater Master Plan, the consultant is | Public Works |

| Item | Date of Change in Status | Item | Comments | Department |
|------|-----------------------------|--|--|--------------|
| | | | evaluating the area west of 12 th Street for the first time. This will take a lengthy period of time. | |
| 82 | No Change June 11, 2012 | Fourth St. and 'N' Avenue Intersection | This intersection is being evaluated for the purpose of increasing safety and a better design. Trees have been removed to increase visibility. ODOT Traffic Engineers are collecting traffic counts and evaluating existing design to determine if there is a better way to move traffic through this intersection. The review is close to completion. | Public Works |
| 83 | No Change June 11, 2012 | Washington Ave., to 20 th St. Storm Sewer | Staff is working with the property owners to obtain easements to install a 48-inch storm pipe to remove storm water from the Gekeler Slough. Updated estimated cost is \$500,000. | Public Works |
| 84 | No Change March 18, 2012 | Beaver Creek Fish Passage | Plans are being developed for the design of the fish passage over the dam. Once it is complete, staff will look for funding. Estimated cost \$1,500,000 | Public Works |
| 85 | No Change March 18, 2012 | 2012/13 Cured-In Place Pipe Project | Staff is cleaning the sewer lines and evaluating the pipes for the upcoming Cured-In Place Pipe contract. Estimated Cost \$250,000 | Public Works |
| 86 | Updated July 10, 2012 | 2012 Street User Fee Projects | Staff members are preparing the summer overlay projects by cleaning the selected streets and removing all vegetation. Crews are working on North Second Street from Y Avenue to the freeway in hopes that it will be done before the Union County Fair begins. Water services are being replaced and the intersection of Y Avenue and Second Street has been overlaid to reduce traffic congestion during the major overlay process. | Public Works |
| 87 | No Change June 11, 2012 | 2012 Storm Channel Maintenance | Staff has been cleaning storm channels by removing debris and vegetation. This work is being done by the summer and Riverbend crews. | Public Works |
| 88 | Updated July 10, 2012 | 2012 Street Surface Maintenance | City crews have been patching streets to repair the damage done by winter weather. Crews have placed 10 tons of crack filler and 566 tons of asphalt to date. This will be a continuing project throughout the summer. | Public Works |
| 89 | New Item July 10, 2012 | Aries Lane Reconstruction | As the result of damages from a waterline break done by contractors for Charter Communication, Public Works crews are beginning the process for reconstruction of the damaged area between Taurus Avenue and Leo Lane. | Public Works |