



**CITY of LA GRANDE**  
**THE HUB OF NORTHEASTERN OREGON**

Staff Report

March 2012

**City Manager's Top Priorities for 2012**

| Item No. | Date of Change in Status    | Item  | Comments   | Lead Department                    |
|----------|-----------------------------|---|--|------------------------------------|
| 1        | Updated March 27, 2012      | Continue to manage the City's finances within limited resources to provide highest possible level of service to the City of La Grande | Revenue numbers for the current fiscal year are down slightly from projections, including TRT revenues which we anticipate will be \$260,000 as compared to the \$278,000 budgeted. Currently in the process of reviewing department budget requests for FY 2012-13.   | City Manager                       |
| 2        | Updated March 23, 2012      | Continue to pursue recommendations of the Long Term Budget Solutions Advisory Committee   | Met with the Parks and Recreation Advisory Commission on March 22 <sup>nd</sup> to begin the dialogue regarding pursuing a Special District for Parks and Recreation. The City Council indicated full support for the effort during the Council's January Retreat and confirmed that support when the Council approved the goals for the coming year during a Regular Council meeting. The next step is to conduct a joint work session with the Council and Parks and Recreation Advisory Commission, also inviting representatives from civic groups and other partner organizations/stakeholders on April 9, 2012, to discuss strategy. | City Manager                       |
| 3        | No Change February 15, 2012 | Greenway Bike and Pedestrian Trail  | Current actions include construction of grant funded bridge and initial trail paving of the first segment of the Greenway  | Parks Department                   |
| 4        | No Change February 9, 2012  | Implement Economic Development Strategy for La Grande   | Mayor to take lead on an economic summit in 2012; staff working closely with UCEDC on BR&E & business recruitment strategies; staff working with Chamber on a community branding strategy; work session to discuss ED Plan with Council set for June 2012.   | Community and Economic Development |
| 5        | No Change February 9, 2012  | Continue Transition to La Grande Main Street  | Funding committee is meeting regularly to discuss a strategy for an improvement district.  | Community and Economic Development |
| 6        | No Change February 15, 2012 | Long Range Fiscal Planning and Capital  | Concept is to forecast five year plan including levels of service and capital improvements.  | City Manager                       |

March 2012

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La Grande Staff Report Blue=new item Red=completed item

| Item No. | Date of Change in Status | Item                | Comments  | Lead Department |
|----------|--------------------------|---------------------|---|-----------------|
|          |                          | Improvement Program |   |                 |
| 7        | Updated March 27, 2012   | Riverside Pavilion  | The City and Contractor will conduct a walkthrough of the project on April 2, 2012 to confirm substantial completion has been achieved and to develop a punch list of final items to be completed. Paving is dependent upon the opening of the asphalt plant. | City Manager    |

**2012 Council Regular and Work Sessions and Election Dates**

| <b><u>DATE</u></b>                   | <b><u>TYPE</u></b>   | <b><u>TOPIC(S)</u></b>   |
|--------------------------------------|--|--|
| Wednesday, March 14                  | Regular Session  |  |
| Monday, April 9                      | Work Session   | Parks and Recreation Special Districting Effort                              |
| Wednesday, April 11                  | Regular Session  |  |
| Monday, April 16                     | Work Session   | Island City Mayor and City Council   |
| Monday, May 7                        | Work Session   | <u>TENTATIVE</u> : Industrial Lands Infrastructure Funding                   |
| Wednesday, May 9                     | Regular Session  |  |
| Monday, May 14 – May 17              | BUDGET HEARINGS<br>(Will continue to Monday, May 21, if necessary) |  |
| Monday, June 4                       | Work Session   | Comprehensive and Strategic Economic Development Plan (Second Annual Update) |
| Monday, June 11                      | Work Session   | UCEDC Quarterly Report   |
| Wednesday, June 13                   | Regular Session  | SCHEDULED to ADOPT BUDGET  |
| Monday, June 18                      | Work Session   | EOU Master Planning Update by EOU (Unconfirmed)                              |
| Monday, June 25                      | Work Session   | **TBD/IF NEEDED  |
| Wednesday, July 18                   | Regular Session  |  |
| Wednesday, August 8                  | Regular Session  |  |
| Wednesday, September 5               | Regular Session  |  |
| Monday, September 10                 | Work Session   | Long Term Fiscal Planning<br>UCEDC Quarterly Report                          |
| Wednesday, October 3                 | Regular Session  |  |
| Tuesday, November 6                  | GENERAL ELECTION   |  |
| Wednesday, November 7                | Regular Session  |  |
| Wednesday, December 5                | Regular Session  |  |
| Monday, December 10                  | Work Session   | Water and Sewer Master Plan Updates<br>UCEDC Quarterly Report                |
| Wednesday, December 12               | Holiday Open House<br>(4:30 – 6:00 p.m.)                           |  |
| Wednesday, January 16, 2013          | Regular Session  |  |
| <u>Advisory Commissions Include:</u> |  |  |
| Air Quality                          |  | Parking, Traffic Safety, and Street Maintenance                              |
| Arts                                 |  | Parks and Recreation   |
| Community Landscape and Forestry     |  | Planning   |
| Landmarks                            |  | Library  |
|                                      |  | Urban Renewal Advisory   |

| Item  | Date of Change in Status      | Item   | Comments  | Department                                    |         |          |               |           |            |                         |             |             |                               |         |         |                  |           |            |                 |             |         |                              |          |            |                 |         |         |                |          |            |              |              |          |             |          |         |                      |             |     |                                   |          |          |         |                  |           |                   |             |          |                                 |
|---|-------------------------------|--|---|---|---------|----------|---------------|-----------|------------|-------------------------|-------------|-------------|-------------------------------|---------|---------|------------------|-----------|------------|-----------------|-------------|---------|------------------------------|----------|------------|-----------------|---------|---------|----------------|----------|------------|--------------|--------------|----------|-------------|----------|---------|----------------------|-------------|-----|-----------------------------------|----------|----------|---------|------------------|-----------|-------------------|-------------|----------|---------------------------------|
| 1   | No Change<br>February 7, 2012 | Inspector's<br>Certifications  | Our inspectors are always working hard to keep up on all the code cycles and changes. They put in a lot of study hours to keep up with the constant updates. Recently David Kloss has received his certification for International Code Council Fire Plans Examiner. Good work David!   | CEDD<br>Building                              |         |          |               |           |            |                         |             |             |                               |         |         |                  |           |            |                 |             |         |                              |          |            |                 |         |         |                |          |            |              |              |          |             |          |         |                      |             |     |                                   |          |          |         |                  |           |                   |             |          |                                 |
| 2   | Updated<br>March 1, 2012      | Monthly activity<br>(February 2012)                                    | <table><tr><td>Permit</td><td>Type/#:</td><td>Fees \$:</td><td>Valuation \$:</td></tr><tr><td>Building,</td><td>19</td><td>\$56,115.59</td><td>\$6,295,097</td></tr><tr><td>Demolition,</td><td>0</td><td>\$</td><td></td></tr><tr><td>Electrical,</td><td>56</td><td>\$8,880.87</td><td></td></tr><tr><td>Mechanical,</td><td>19</td><td>\$2,507.08</td><td></td></tr><tr><td>MFG Homes,</td><td>0</td><td>\$</td><td></td></tr><tr><td>Plumbing,</td><td>8</td><td>\$1,131.76</td><td></td></tr><tr><td>Farm Exempt,</td><td>2</td><td>0</td><td></td></tr><tr><td>Totals:</td><td>104</td><td>\$68,635.30</td><td></td></tr><tr><td colspan="4">Total inspections performed = 181</td></tr></table>  | Permit  | Type/#: | Fees \$: | Valuation \$: | Building, | 19         | \$56,115.59             | \$6,295,097 | Demolition, | 0                             | \$      |         | Electrical,      | 56        | \$8,880.87 |                 | Mechanical, | 19      | \$2,507.08                   |          | MFG Homes, | 0               | \$      |         | Plumbing,      | 8        | \$1,131.76 |              | Farm Exempt, | 2        | 0           |          | Totals: | 104                  | \$68,635.30 |     | Total inspections performed = 181 |          |          |         | CEDD<br>Building |           |                   |             |          |                                 |
| Permit  | Type/#:                       | Fees \$:   | Valuation \$:   |   |         |          |               |           |            |                         |             |             |                               |         |         |                  |           |            |                 |             |         |                              |          |            |                 |         |         |                |          |            |              |              |          |             |          |         |                      |             |     |                                   |          |          |         |                  |           |                   |             |          |                                 |
| Building,                                     | 19                            | \$56,115.59  | \$6,295,097   |   |         |          |               |           |            |                         |             |             |                               |         |         |                  |           |            |                 |             |         |                              |          |            |                 |         |         |                |          |            |              |              |          |             |          |         |                      |             |     |                                   |          |          |         |                  |           |                   |             |          |                                 |
| Demolition,                                   | 0                             | \$   |   |   |         |          |               |           |            |                         |             |             |                               |         |         |                  |           |            |                 |             |         |                              |          |            |                 |         |         |                |          |            |              |              |          |             |          |         |                      |             |     |                                   |          |          |         |                  |           |                   |             |          |                                 |
| Electrical,                                   | 56                            | \$8,880.87   |   |   |         |          |               |           |            |                         |             |             |                               |         |         |                  |           |            |                 |             |         |                              |          |            |                 |         |         |                |          |            |              |              |          |             |          |         |                      |             |     |                                   |          |          |         |                  |           |                   |             |          |                                 |
| Mechanical,                                   | 19                            | \$2,507.08   |   |   |         |          |               |           |            |                         |             |             |                               |         |         |                  |           |            |                 |             |         |                              |          |            |                 |         |         |                |          |            |              |              |          |             |          |         |                      |             |     |                                   |          |          |         |                  |           |                   |             |          |                                 |
| MFG Homes,                                    | 0                             | \$   |   |   |         |          |               |           |            |                         |             |             |                               |         |         |                  |           |            |                 |             |         |                              |          |            |                 |         |         |                |          |            |              |              |          |             |          |         |                      |             |     |                                   |          |          |         |                  |           |                   |             |          |                                 |
| Plumbing,                                     | 8                             | \$1,131.76   |   |   |         |          |               |           |            |                         |             |             |                               |         |         |                  |           |            |                 |             |         |                              |          |            |                 |         |         |                |          |            |              |              |          |             |          |         |                      |             |     |                                   |          |          |         |                  |           |                   |             |          |                                 |
| Farm Exempt,                                  | 2                             | 0  |   |   |         |          |               |           |            |                         |             |             |                               |         |         |                  |           |            |                 |             |         |                              |          |            |                 |         |         |                |          |            |              |              |          |             |          |         |                      |             |     |                                   |          |          |         |                  |           |                   |             |          |                                 |
| Totals:                                       | 104                           | \$68,635.30  |   |   |         |          |               |           |            |                         |             |             |                               |         |         |                  |           |            |                 |             |         |                              |          |            |                 |         |         |                |          |            |              |              |          |             |          |         |                      |             |     |                                   |          |          |         |                  |           |                   |             |          |                                 |
| Total inspections performed = 181             |                               |  |   |   |         |          |               |           |            |                         |             |             |                               |         |         |                  |           |            |                 |             |         |                              |          |            |                 |         |         |                |          |            |              |              |          |             |          |         |                      |             |     |                                   |          |          |         |                  |           |                   |             |          |                                 |
| 3   | Updated<br>March 6, 2012      | URA projects fund<br>updates Fiscal YTD                                | <table><tr><td colspan="3">\$250,000 current FY11-12 URA Projects Budget</td></tr><tr><td>Project:</td><td>Approved:</td><td>Spent YTD:</td></tr><tr><td>Fire Museum – remaining</td><td>\$6,370</td><td>\$0</td></tr><tr><td>Wash. Parking lot - remaining</td><td>\$5,536</td><td>\$9,498</td></tr><tr><td>IOOF Bldg. (net)</td><td>\$120,000</td><td>\$0</td></tr><tr><td>Maridell Center</td><td>\$25,000</td><td>\$2,410</td></tr><tr><td>La Grande Clinic Streetscape</td><td>\$75,000</td><td>\$44,500</td></tr><tr><td>UCEDC marketing</td><td>\$7,500</td><td>\$7,500</td></tr><tr><td>Fallow Project</td><td>\$17,000</td><td>\$14,858</td></tr><tr><td>Kohr Project</td><td>\$70,000</td><td>\$56,000</td></tr><tr><td>Marketplace</td><td>\$65,000</td><td>\$0</td></tr><tr><td>Frontier Streetscape</td><td>\$15,000</td><td>\$0</td></tr><tr><td>Liberty Theatre</td><td>\$75,000</td><td>\$75,000</td></tr><tr><td>Totals:</td><td>\$481,406</td><td>\$209,766</td></tr><tr><td>Big H Streetscape</td><td>\$1,500,000</td><td>\$62,520</td></tr></table> | \$250,000 current FY11-12 URA Projects Budget |         |          | Project:      | Approved: | Spent YTD: | Fire Museum – remaining | \$6,370     | \$0         | Wash. Parking lot - remaining | \$5,536 | \$9,498 | IOOF Bldg. (net) | \$120,000 | \$0        | Maridell Center | \$25,000    | \$2,410 | La Grande Clinic Streetscape | \$75,000 | \$44,500   | UCEDC marketing | \$7,500 | \$7,500 | Fallow Project | \$17,000 | \$14,858   | Kohr Project | \$70,000     | \$56,000 | Marketplace | \$65,000 | \$0     | Frontier Streetscape | \$15,000    | \$0 | Liberty Theatre                   | \$75,000 | \$75,000 | Totals: | \$481,406        | \$209,766 | Big H Streetscape | \$1,500,000 | \$62,520 | CEDD<br>Economic<br>Development |
| \$250,000 current FY11-12 URA Projects Budget |                               |  |   |   |         |          |               |           |            |                         |             |             |                               |         |         |                  |           |            |                 |             |         |                              |          |            |                 |         |         |                |          |            |              |              |          |             |          |         |                      |             |     |                                   |          |          |         |                  |           |                   |             |          |                                 |
| Project:                                      | Approved:                     | Spent YTD:   |   |   |         |          |               |           |            |                         |             |             |                               |         |         |                  |           |            |                 |             |         |                              |          |            |                 |         |         |                |          |            |              |              |          |             |          |         |                      |             |     |                                   |          |          |         |                  |           |                   |             |          |                                 |
| Fire Museum – remaining                       | \$6,370                       | \$0  |   |   |         |          |               |           |            |                         |             |             |                               |         |         |                  |           |            |                 |             |         |                              |          |            |                 |         |         |                |          |            |              |              |          |             |          |         |                      |             |     |                                   |          |          |         |                  |           |                   |             |          |                                 |
| Wash. Parking lot - remaining                 | \$5,536                       | \$9,498  |   |   |         |          |               |           |            |                         |             |             |                               |         |         |                  |           |            |                 |             |         |                              |          |            |                 |         |         |                |          |            |              |              |          |             |          |         |                      |             |     |                                   |          |          |         |                  |           |                   |             |          |                                 |
| IOOF Bldg. (net)                              | \$120,000                     | \$0  |   |   |         |          |               |           |            |                         |             |             |                               |         |         |                  |           |            |                 |             |         |                              |          |            |                 |         |         |                |          |            |              |              |          |             |          |         |                      |             |     |                                   |          |          |         |                  |           |                   |             |          |                                 |
| Maridell Center                               | \$25,000                      | \$2,410  |   |   |         |          |               |           |            |                         |             |             |                               |         |         |                  |           |            |                 |             |         |                              |          |            |                 |         |         |                |          |            |              |              |          |             |          |         |                      |             |     |                                   |          |          |         |                  |           |                   |             |          |                                 |
| La Grande Clinic Streetscape                  | \$75,000                      | \$44,500   |   |   |         |          |               |           |            |                         |             |             |                               |         |         |                  |           |            |                 |             |         |                              |          |            |                 |         |         |                |          |            |              |              |          |             |          |         |                      |             |     |                                   |          |          |         |                  |           |                   |             |          |                                 |
| UCEDC marketing                               | \$7,500                       | \$7,500  |   |   |         |          |               |           |            |                         |             |             |                               |         |         |                  |           |            |                 |             |         |                              |          |            |                 |         |         |                |          |            |              |              |          |             |          |         |                      |             |     |                                   |          |          |         |                  |           |                   |             |          |                                 |
| Fallow Project                                | \$17,000                      | \$14,858   |   |   |         |          |               |           |            |                         |             |             |                               |         |         |                  |           |            |                 |             |         |                              |          |            |                 |         |         |                |          |            |              |              |          |             |          |         |                      |             |     |                                   |          |          |         |                  |           |                   |             |          |                                 |
| Kohr Project                                  | \$70,000                      | \$56,000   |   |   |         |          |               |           |            |                         |             |             |                               |         |         |                  |           |            |                 |             |         |                              |          |            |                 |         |         |                |          |            |              |              |          |             |          |         |                      |             |     |                                   |          |          |         |                  |           |                   |             |          |                                 |
| Marketplace                                   | \$65,000                      | \$0  |   |   |         |          |               |           |            |                         |             |             |                               |         |         |                  |           |            |                 |             |         |                              |          |            |                 |         |         |                |          |            |              |              |          |             |          |         |                      |             |     |                                   |          |          |         |                  |           |                   |             |          |                                 |
| Frontier Streetscape                          | \$15,000                      | \$0  |   |   |         |          |               |           |            |                         |             |             |                               |         |         |                  |           |            |                 |             |         |                              |          |            |                 |         |         |                |          |            |              |              |          |             |          |         |                      |             |     |                                   |          |          |         |                  |           |                   |             |          |                                 |
| Liberty Theatre                               | \$75,000                      | \$75,000   |   |   |         |          |               |           |            |                         |             |             |                               |         |         |                  |           |            |                 |             |         |                              |          |            |                 |         |         |                |          |            |              |              |          |             |          |         |                      |             |     |                                   |          |          |         |                  |           |                   |             |          |                                 |
| Totals:                                       | \$481,406                     | \$209,766  |   |   |         |          |               |           |            |                         |             |             |                               |         |         |                  |           |            |                 |             |         |                              |          |            |                 |         |         |                |          |            |              |              |          |             |          |         |                      |             |     |                                   |          |          |         |                  |           |                   |             |          |                                 |
| Big H Streetscape                             | \$1,500,000                   | \$62,520   |   |   |         |          |               |           |            |                         |             |             |                               |         |         |                  |           |            |                 |             |         |                              |          |            |                 |         |         |                |          |            |              |              |          |             |          |         |                      |             |     |                                   |          |          |         |                  |           |                   |             |          |                                 |
| 4   | Updated<br>March 6, 2012      | Implement façade<br>grant program<br>(final for FY10-11)               | Seven projects have been completed this fiscal year. Three projects are in progress. Three others are approved but not yet started; and three projects have been submitted and are pending approval. All funding budgeted for this fiscal year has been allocated.  | CEDD<br>Economic<br>Development               |         |          |               |           |            |                         |             |             |                               |         |         |                  |           |            |                 |             |         |                              |          |            |                 |         |         |                |          |            |              |              |          |             |          |         |                      |             |     |                                   |          |          |         |                  |           |                   |             |          |                                 |
| 5   | Updated<br>March 6, 2012      | Assisting UCEDC<br>with economic<br>development plan<br>implementation | Actively assisting with overall plan management and implementation and with the implementation of the UCEDC-specific tasks of Business Retention & Expansion, Business Recruitment and Business Cultivation. The BR&E program that launched in spring 2011 is essentially completed. Continuing to assist in the development of business recruitment-related plans and materials. Current active involvement with the new business recruitment and marketing strategy, set to roll out in April.  | CEDD<br>Economic<br>Development               |         |          |               |           |            |                         |             |             |                               |         |         |                  |           |            |                 |             |         |                              |          |            |                 |         |         |                |          |            |              |              |          |             |          |         |                      |             |     |                                   |          |          |         |                  |           |                   |             |          |                                 |
| 6   | Updated<br>March 6, 2012      | Urban Renewal<br>projects updates                                      | IOOF: (\$200,000; \$120,000 net) Agency approved funding for the project; DEQ/OBDD have provided  | CEDD<br>Economic                              |         |          |               |           |            |                         |             |             |                               |         |         |                  |           |            |                 |             |         |                              |          |            |                 |         |         |                |          |            |              |              |          |             |          |         |                      |             |     |                                   |          |          |         |                  |           |                   |             |          |                                 |

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|------|--------------------------|-----------------------------------|---|------------------------------|
|      |                          |                                   | <p>conditional grant approval; Phase One environmental assessment was updated by DEQ contractor in October 2011; final agreement negotiations occurring with the property ownership are completed; contract awarded to AMEC for environmental consultation &amp; oversight in February; AMEC on-site in early March; expect to have AMEC's phase one complete in late March and close on the property in early April if the project is determined to be feasible; working on obtaining price quotes for the roof repair.</p> <p>Liberty Theatre: (\$75,000) project funding was approved by Agency in July 2011; Main Street is in possession of the property and Liberty Division will soon be established as a separate non-profit entity; first quarterly project report received in November; second received in February; both storefronts have been leased out and an alley-entrance mini-theatre project is soon to open, pending conditional use permit through Planning.</p> <p>Big H: (\$1 million) 50% plans have been completed; benches have been chosen and ordered; plan is to have bid opening for project in April, award in early May; Plaza portion of project design process is underway with Main Street Design Committee; project financing has been secured.</p> <p>Wash. Ave. Sidewalk: (\$35,000) project is complete and lights are operational; project is over-budget due to electrical/light issues that were unforeseen.</p> <p>The Marketplace: (\$65,000) agreement has been signed; project still being designed; upper floor portion nearly complete; applicant expects June 2012 completion; staff is providing background business model research, business financing technical assistance and making EOU connections</p> <p>Frontier streetscape: (\$15,000) four new trees were planted along the sidewalk; a local Frontier representative has reopened the renovation discussions and staff has recently spoken with the Portland representative; project is potentially alive again.</p> <p>UCEDC Marketing: (\$7,500) Agency approved funding; UCEDC staff &amp; committee working on business recruitment plan to roll out in April</p> <p>Kohr's Development: (\$70,000) Agency approved funding; three initial disbursements of \$56,000</p> <p>Memo to Agency/Council regarding detailed project updates &amp; status provided November 2011.</p> | Development                  |
| 7    | Updated March 6, 2012    | Urban Renewal "call for projects" | <p>Approved for funding:</p> <p>Jefferson Clinic: (\$75,000) project is underway &amp; nearing completion; funding agreement has been signed; initial disbursement of \$44,500 made in February; project should be complete in April.</p>   | CEDD<br>Economic Development |

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|      |                          |  | Fallow remodel: (\$17,000) project complete and came in under-budget due to some modifications made by the applicant<br>Maridell remodel: (\$25,000) project has stalled and is considered removed from consideration at this time; initial disbursement of around \$2,400 made<br>Bud Jackson expansion: (\$20,000) additional funding request (\$15,315) approved by Agency in July; project is complete   |                              |
| 8    | Updated March 8, 2012    | Monthly Main Street updates                                    | The Downtown Improvement Steering Committee is meeting regularly to discuss a stable funding strategy for the established improvement district. The improvement district has been identified as the Main Street boundary, expanding to Hemlock Street, Island Ave., and including the Commercial Tire parcel; a new email address is now being used to reflect the transition: coordinator@lagrandemainstreet.org. The organization continues its membership drive, and is currently looking at fundraising opportunities through upcoming events.   | CEDD<br>Economic Development |
| 9    | Updated March 6, 2012    | Calendar <b>YTD</b> Planning Statistics (through February '12) | Land Use Applications: 4<br>Zoning Approvals: 5<br>New Business Permits: 8<br>Revenue (Land Use Fees): \$1,025<br>Revenue (Park SDC): \$0  | CEDD<br>Planning             |
| 10   | Updated March 6, 2012    | Goal 9 – Phase 2 Public Facility Plan Updates (ODOT Grant)     | Task 3 of 5 was recently completed with Joint City/County Work Session held on February 27 <sup>th</sup> and a Public Open House held on February 28 <sup>th</sup> . The first Public Hearing for adoption was scheduled for May; however, this has been delayed until June to allow additional time to refine zoning and land use elements. Also, during the Public Open house, one key property owner raised concerns about their agricultural land being rezoned to industrial and expressed a desire for their property to remain unchanged. The City Planner and City Manager are arranging to meet with this owner to discuss their concerns and to determine how this new development will impact this project. With the first Public Hearing schedule for June, this project should be presented to the City Council in July for consideration, with co-adoption by the County and an effective date by August or September. | CEDD<br>Planning             |
| 11   | Updated March 27, 2012   | Pavilion Ribbon Cutting  | The intent is to conduct a less formal ribbon cutting during the month of May to be followed by a formal opening ceremony and donor wall unveiling in June at 11:00 following the Soroptimist Breakfast. Final touches are being made to the donor wall boards and they will be order in the next couple of weeks.   | City Manager                 |
| 12   | Updated March 23, 2012   | Tourism Promotion Agreement                                    | The current agreement between the City, County, and Chamber expires this June. Provided the Chamber Director with a new agreement extending the  | City Manager                 |

| Item | Date of Change in Status   | Item  | Comments   | Department   |
|------|----------------------------|---|--|--------------|
|      |                            |   | arrangement and will set for Council consideration at a future meeting.  |              |
| 13   | Updated March 15, 2012     | La Grande Business and Technology Park CC&R Revision      | UCEDC Executive Director has the draft and will be scheduling a property committee meeting to finalize the recommendations which will then be presented to the full UCEDC Board and City Council for approval.   | City Manager |
| 14   | No Change May 27, 2010     | Downtown EOU Visitor Parking Permits                      | Considering providing a permit that would allow the EOU visitors permit to exempt those with temporary permit to park longer than two hours downtown in an effort to increase shopping opportunities. EOU is receptive; concept would be to encourage those who are here for campus visits to be able to also spend more time in our downtown. Ideally the local merchants would provide coupons or other incentives to make the program more viable. Next steps are to explore with Chamber and La Grande Main Street.                                  | City Manager |
| 15   | No Change December 7, 2011 | Personnel Policy Manual                                   | We are shifting directions on updating the Personnel Policy Manual and intend to use a model PPM as a starting point and revise for our specific needs.  | City Manager |
| 16   | No Change August 19, 2011  | Pavilion Fundraising Effort                               | The local contributions are at approximately \$26,000 to date. Grants of \$18,344 (OCF) and \$10,000 (Wildhorse) have been awarded. Anderson and Perry contributed \$5,000 of in-kind work in addition to Allen Rieke donating all of his time working on the project. Boise Cascade has pledged materials valued at close to \$10,000. The City was successful in our Local Government Grant application for \$133,046 or 17.42% of the project and we do have the Notice to Proceed from the State so we won't have any delays in that funding source. | City Manager |
| 17   | Updated March 16, 2012     | Franchise Agreements—Potential Franchise Fee Increases    | A draft revision to the Avista Franchise Agreement is being finalized by legal staff to be presented to Avista. Key item in proposed increase in Franchise Fees.   | City Manager |
| 18   | Updated March 26, 2012     | Charter Cable Franchise Agreement                         | A number of Oregon cities, including La Grande, are working together on a draft standard franchise agreement to present to Charter in an effort to save costs and preserve local government interests. Charter has the latest draft and has promised a response in the near future.  | City Manager |
| 19   | Updated March 27, 2012     | Parks and Recreation District Effort                      | Council reiterated support for the Parks and Recreation Special Districting effort during the Council Retreat on January 23, 2012. This item will be reported under the City Manager Top Priorities.   | City Manager |
| 20   | No Change December 7, 2011 | La Grande Business and Technology Park Land Certification | The State certification for the land at the La Grande Business and Technology Park has expired. The grant funding for wetlands work is approved. Anderson and Perry has completed the field work and their report. Report has been submitted to the State.   | City Manager |
| 21   | Updated March 22, 2012     | UCEDC Marketing Video                                     | A portion of the video is complete, the remainder will be completed by a new contractor. UCEDC has   | City Manager |



| Item | Date of Change in Status   | Item  | Comments  | Department    |
|------|----------------------------|---|---|---------------|
|      |                            |   | possession of all materials and is soliciting an estimate for the completion.   |               |
| 22   | No Change<br>June 23, 2011 | Eastern Oregon Fire Museum Lease  | The current agreement between the City and the Volunteers states that the Volunteers will sublet the property and use the revenues from the rent to maintain the building. The Volunteers have lost both UCT and the Chamber as tenants and have received notice that their last tenant will be leaving as well. While the City doesn't have responsibility for the property, we do have an interest in what happens given our ownership of the building and we will monitor the situation.   | City Manager  |
| 23   | Updated<br>March 27, 2012  | Annual Work Sessions with Advisory Commissions                          | Scheduling Advisory Commissions for Work Sessions with the Council during Calendar Year 2012, is continuing, as time and Commission schedules permit. The planned update from the <i>Parks and Recreation Advisory Commission</i> that was planned for April 16 will be postponed to allow additional time to discuss the Parks and Recreation Special District effort, that Work Session will be April 9 <sup>th</sup> .   | City Recorder |
| 24   | No Change<br>July 11, 2011 | Draft New Procurement Ordinance   | With the Personnel Policy Manual off the "hands on" radar screen and the recent adjournment of the Legislature, we will turn our attention toward incorporating applicable new laws into a new "Procurement Ordinance." This is in direct response to a City Manager directive that our existing Public Contracting Grid and other purchasing practices governed by State Statute and current City policies be streamlined and updated.   | City Recorder |
| 25   | No Change<br>July 11, 2011 | Develop Records Management Policies and Procedures/Rehab Records Center | <p>In order to facilitate the accommodation of additional permanent documents in our Records Center, which still needs considerable rehabbing and updating, Angelika and I plan to include in our FY 2012-2013 budget request at least two additional fire-proof file cabinets for the Records Center.</p> <p>In deference to the City Manager's recommendation and the City's considerable budget constraints, we again postponed (during the last budget process) a formal request to purchase the necessary records management software program(s) that would allow us to maintain a more accurate records access system; as well as equipment required to update our Records Center. We have recently learned, however, about the possibility of partnering with a program for which the Oregon State Archives Division has taken the lead, at minimal cost to the City. As of this writing, we are still waiting for a personal contact from an Archives Division staffer, together with additional details, including what our share of the expense might be.</p> <p>We are also continuing to compile the necessary information to begin to move forward with a formal Public Records Request process, including on-line capabilities.</p> | City Recorder |
| 26   | Updated<br>March 9, 2012   | Council Elections   | Subsequent to this year's filing deadline, five candidates had filed for four seats expiring on December 31, of this year: Positions One (1-Mayor); Two (2), Three (3), and Four (4-Councilors). Incumbents Bozarth, McGee, and Pokorney filed for reelection to their respective   | City Recorder |



| Item  | Date of Change in Status | Item                          | Comments  | Department                 |                  |             |     |      |     |                  |     |                              |     |           |     |         |     |   |     |                      |     |          |     |             |      |                        |  |               |     |               |
|---|--------------------------|-------------------------------|---|----------------------------|------------------|-------------|-----|------|-----|------------------|-----|------------------------------|-----|-----------|-----|---------|-----|---|-----|----------------------|-----|----------|-----|-------------|------|------------------------|--|---------------|-----|---------------|
|   |                          |                               | <p>Positions (3, 2, and 1, respectively). Mr. John Lackey and Ms. Rebecca Hartman filed for Position Number Four (4).</p> <p>All signatures for each candidate were verified as eligible on the first review; and I have now certified all candidates for placement on the General Election Ballot. (As a result of two or fewer candidates having filed for any one Position, Council candidates will not appear on the Primary Election Ballot in May).</p> <p>Further, during its Regular Session of February 15, the Council was unanimous in its decision to forego appointment to Position Number Four (4), should there be multiple candidates for that Position. Therefore, Position Number Four (4) will remain vacant until the results of the November General Election are declared to be official by the Union County Clerk.</p> <p>As verified candidates for a Council Position, Mr. Lackey and Ms. Hartman will continue to receive Agendas for all Sessions of the Council (historically, with occasional exceptions, supporting documents are not included until after the election and results are declared official).</p>   |                            |                  |             |     |      |     |                  |     |                              |     |           |     |         |     |   |     |                      |     |          |     |             |      |                        |  |               |     |               |
| 27  | Updated March 9, 2012    | Advisory Commission Vacancies | <p>The Council began its annual sequence of Advisory Commission appointments during the Regular Session of January 18; continued with additional appointments during the Regular Session of February 15; and will have several applications to consider during the Regular Session of March 14, as well.</p> <p>Following are existing Advisory Commission vacancies following the February 15, appointments (the figure preceding the slash is the number of vacancies; the number following the slash is total Advisory Commission seats, per establishing Resolution):</p> <table><tr><td><u>Advisory Commission</u></td><td><u>Vacancies</u></td></tr><tr><td>Air Quality</td><td>7/7</td></tr><tr><td>Arts</td><td>1/7</td></tr><tr><td>Budget Committee</td><td>0/7</td></tr><tr><td>Community Landscape/Forestry</td><td>0/7</td></tr><tr><td>Landmarks</td><td>0/5</td></tr><tr><td>Library</td><td>1/5</td></tr><tr><td>Parking, Traffic Safety, and Street Maintenance</td><td>3/7</td></tr><tr><td>Parks and Recreation</td><td>0/7</td></tr><tr><td>Planning</td><td>0/5</td></tr><tr><td>UCEDC Board</td><td>2/2*</td></tr><tr><td>Union County Tourism**</td><td></td></tr><tr><td>Urban Renewal</td><td>2/7</td></tr></table> <p>This composition could change subsequent to the March 15, Regular Session, as the Council will be considering applications for appointment to the Air Quality, Library, and Urban Renewal advisory commissions; as well as considering the vacation of one seat on the Landmarks Advisory Commission.</p> <p>City Manager Strobe recently attended an EOU function, at which he addressed Advisory Commission vacancies and made applications available to those interested. As a result, one application was submitted for a seat on the Planning Commission, which is currently operating with a full</p> | <u>Advisory Commission</u> | <u>Vacancies</u> | Air Quality | 7/7 | Arts | 1/7 | Budget Committee | 0/7 | Community Landscape/Forestry | 0/7 | Landmarks | 0/5 | Library | 1/5 | Parking, Traffic Safety, and Street Maintenance | 3/7 | Parks and Recreation | 0/7 | Planning | 0/5 | UCEDC Board | 2/2* | Union County Tourism** |  | Urban Renewal | 2/7 | City Recorder |
| <u>Advisory Commission</u>                      | <u>Vacancies</u>         |                               |   |                            |                  |             |     |      |     |                  |     |                              |     |           |     |         |     |   |     |                      |     |          |     |             |      |                        |  |               |     |               |
| Air Quality                                     | 7/7                      |                               |   |                            |                  |             |     |      |     |                  |     |                              |     |           |     |         |     |   |     |                      |     |          |     |             |      |                        |  |               |     |               |
| Arts  | 1/7                      |                               |   |                            |                  |             |     |      |     |                  |     |                              |     |           |     |         |     |   |     |                      |     |          |     |             |      |                        |  |               |     |               |
| Budget Committee                                | 0/7                      |                               |   |                            |                  |             |     |      |     |                  |     |                              |     |           |     |         |     |   |     |                      |     |          |     |             |      |                        |  |               |     |               |
| Community Landscape/Forestry                    | 0/7                      |                               |   |                            |                  |             |     |      |     |                  |     |                              |     |           |     |         |     |   |     |                      |     |          |     |             |      |                        |  |               |     |               |
| Landmarks                                       | 0/5                      |                               |   |                            |                  |             |     |      |     |                  |     |                              |     |           |     |         |     |   |     |                      |     |          |     |             |      |                        |  |               |     |               |
| Library   | 1/5                      |                               |   |                            |                  |             |     |      |     |                  |     |                              |     |           |     |         |     |   |     |                      |     |          |     |             |      |                        |  |               |     |               |
| Parking, Traffic Safety, and Street Maintenance | 3/7                      |                               |   |                            |                  |             |     |      |     |                  |     |                              |     |           |     |         |     |   |     |                      |     |          |     |             |      |                        |  |               |     |               |
| Parks and Recreation                            | 0/7                      |                               |   |                            |                  |             |     |      |     |                  |     |                              |     |           |     |         |     |   |     |                      |     |          |     |             |      |                        |  |               |     |               |
| Planning  | 0/5                      |                               |   |                            |                  |             |     |      |     |                  |     |                              |     |           |     |         |     |   |     |                      |     |          |     |             |      |                        |  |               |     |               |
| UCEDC Board                                     | 2/2*                     |                               |   |                            |                  |             |     |      |     |                  |     |                              |     |           |     |         |     |   |     |                      |     |          |     |             |      |                        |  |               |     |               |
| Union County Tourism**                          |                          |                               |   |                            |                  |             |     |      |     |                  |     |                              |     |           |     |         |     |   |     |                      |     |          |     |             |      |                        |  |               |     |               |
| Urban Renewal                                   | 2/7                      |                               |   |                            |                  |             |     |      |     |                  |     |                              |     |           |     |         |     |   |     |                      |     |          |     |             |      |                        |  |               |     |               |

| Item | Date of Change in Status       | Item   | Comments   | Department            |
|------|--------------------------------|--|--|-----------------------|
|      |                                |  | <p>complement of five Commissioners. The application in question will be retained in the Planning Commission file, should a mid-term vacancy occur or a Commissioner whose seat is expiring in December of this year choose not to apply for reappointment.</p> <p>*As a reminder, the City is entitled to four (4) appointments to the UCEDC Board of Directors per UCEDC Board Bylaws. Two (2) of the four are appointments made by application from interested citizens at large; one (1) is traditionally the City Manager; one (1) is currently a City Councilor. The latter two (2) are appointed/reappointed annually during the Council's January Regular Session; the former two (2) are appointments to four (4)-year terms and are appointed subsequent to the expiration of a term or when a seat is prematurely vacated.</p> <p>**This is a category-specific vacancy that at this time reflects a need for one representative (owner/manager) of a retail establishment.</p> |                       |
| 28   | No Change<br>February 13, 2012 | Directors Job Descriptions                                       | <p>Three are remaining to be completed. (Fire, Police and Public Works)</p> <p>Review and update all department directors' job descriptions.</p> <p>Fire is waiting final approval from City Manager, Public Works and Police are still in progress. Public Works and Fire are now in draft.</p> <p>Fire and Police are finalized and Public Works is awaiting City Manager review.</p>  | Finance/<br>Personnel |
| 29   | Updated<br>February 27, 2012   | Create and Implement a standard process for hiring new employees | <p>We have created an outline of the hiring process. We are currently refining this process and will be testing before implementing as a standard procedure with all departments. Currently, each department conducts their own new hires and with changing personnel the process is many times incomplete in complying with the law and City Policy. This form being designed will guide departments through the process so all City departments are consistent and accurately completing the hiring process. This process was discussed in staff and input given by each department. A newly revised outline is being created.</p> <p>The process has gone back to Managers for final approval and this is being finalized.</p> <p>The Final outline and been reviewed by staff and sent to each department for final review.</p> <p>This has now been sent to the City Manager for final approval</p>   | Finance/<br>Personnel |
| 30   | Completed<br>February 27, 2012 | GASB 54  | <p>This GASB statement will apply to financial reports (audit) and will enhance the usefulness of fund balance information. Fund balances that are nonspendable (such as inventory) will be identified as well as committed funds. (Those funds that include amounts that can be used only for specific purposes as determined by a formal action of City's highest level of decision-making authority).</p>   | Finance               |

| Item | Date of Change in Status       | Item                              | Comments  | Department |
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|      |                                |                                   | <b>This finalization has been incorporated into the June 30, 2011 Audit Report.</b>   |            |
| 31   | No Change<br>December 13, 2010 | Risk Management Incentive Program | This is a CIS program that provides financial incentives to the City to help create safer workplaces. We qualify for \$10,000 over a 3 year period of time. Department directors have been asked to submit projects that may qualify. The next step will be to meet with CIS and review the suggested projects to see which qualify.  | Finance    |
| 32   | Updated<br>February 27, 2012   | Statistics                        | <u>For the month of January 2012:</u><br>Monthly Revenue (all funds) \$ 1,373,614<br>Monthly Revenue (general fund) \$ 537,273<br>Monthly expenses amount (all funds) \$ 1,555,869<br>Monthly expenses (general fund) \$ 670,434<br># of Accounts Payable Checks issued: 224<br># of Payroll Checks issued: 143<br>Monthly Payroll expenses: \$ 727,823<br># of Water accounts billed: 5215<br># of LID accounts billed: 0<br># of NSF checks the City received: 3<br>Pieces of mail processed 6114 | Finance    |
| 33   | New<br>February 27, 2012       | Budget Process                    | Begin Budget process with Estimates for FY 11-12.   | Finance    |
| 34   | Completed<br>February 21, 2012 | Big H Project Loan                | Pursue obtaining \$1 million dollars for the Big H Project. The application has been submitted for a LOCAP loan. The certificates have been sold and closing will be on February 21, 2012. Completed and money in the bank.   | Finance    |
| 35   | No Change<br>February 13, 2012 | Annual Audit                      | The Auditors began their auditing process on November 1, 2011. I hope to have this completed by the end of the calendar year.<br>The final draft had been received and is currently being reviewed.   | Finance    |
| 36   | No Change<br>December 12, 2011 | Risk Management Bonus Program     | CIS is offering an opportunity to reduce costs for property/liability during the 2012-13 year by implementing "best practices" in areas that represent the most significant claims for CIS members. The program opportunities are being reviewed to determine if we can qualify in any of the six areas available.  | Finance    |
| 37   | Updated<br>March 19, 2012      | Response Statistics               | <u>Response statistics for February 2012</u><br>Total Calls: 165<br>Medical: 152<br>Fire/Other: 13 (4 fires, 3 fire alarms, 1 smoke alarm check, 3 electrical faults, 2 hazmat)<br><u>Total of all responses in 2011 = 2599</u>   | Fire       |
| 38   | Updated<br>March 19, 2012      | Fire Code Inspections             | New inspections for Feb. 0<br>Re-inspections for Feb. 0   | Fire       |
| 39   | Updated<br>March 19, 2012      | Juvenile Fire Setter              | 4 Intervention(s) conducted in Feb.   | Fire       |

| Item | Date of Change in Status | Item  | Comments  | Department |
|------|--------------------------|---|---|------------|
| 40   | Updated March 19, 2012   | Child Safety Seat Installations and Bicycle Helmets | Feb: (7) families instructed in proper car seat with (1) being provided with reduced priced child safety seats.<br>Feb: (0) family(s) assisted with proper bicycle helmet use and supplied with (0) helmet(s).  | Fire       |
| 41   | Updated March 19, 2012   | Traffic School                                      | Feb: (4) students attended traffic school.<br>Fees collected: \$200   | Fire       |
| 42   | No Change Dec.12, 2011   | Training/Conf.                                      | <u>November Training/Conferences</u><br>Fire Chief attended annual Fire Chief and District Directors Conference in November   | Fire       |
| 43   | No Change Dec.12, 2011   | Fire Safety House Trailer                           | The fire safety trailer is back inside in the apparatus bay for some exterior trim painting and for the installation of A/V equipment.  | Fire       |
| 44   | No Change Oct. 12, 2011  | EO Fire Museum                                      | The old fire station is currently empty of tenants and the building has been winterized. The EO Fire Museum board is having conversations with a couple of potential tenants and hopes to have someone in the building shortly after the first of the year.<br>A rain roof is being constructed over a lower level roof on the alley side of the building. The rain roof is being constructed to fix a small nagging leak that would have required the removal of large HVAC units and roof mounted duct work to patch, the cost of which is beyond the EO Fire Museum's ability to pay.  | Fire       |
| 45   | No Change Dec.12, 2011   | Development of Training Burn Structure              | Three 8'X 40' intermodal storage containers have been setup on property owned by the City near the UC Fairgrounds. The containers will be used for structure fire training of our firefighters. The interior of the containers will be fitted with movable walls to simulate building rooms and hallways. Small fires will be set in one end of one of the containers which will create heat and generate smoke on the inside of the burn structure. Firefighters will be able to practice search and rescue skills, and fire attack techniques in a structure designed for that type of training. With the development of this burn structure, we will be able to provide realistic "live" fire training in a safe controllable environment.<br>Money raised from the annual firefighter's pancake breakfast was used to purchase the containers and develop the site. LG PWs helped level the area. | Fire       |
| 46   | No Change Dec. 12, 2011  | Development of Fire Training Facility               | The 3 story training tower being constructed behind the fire station is getting closer to being completed. An interior stairway to the 3 <sup>rd</sup> floor has been installed along with the decking for the 3 <sup>rd</sup> floor. Exterior walls are being built and will soon be erected. Once they are in place, roof trusses will be lifted into place and the roof will be decked and covered with metal roofing. When the weather warms up next spring, the exterior of the tower will be finished and painted to match the fire station. The building is being built  | Fire       |

| Item | Date of Change in Status      | Item                       | Comments   | Department |
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|      |                               |                            | primarily with donated materials, donated labor and some FD funds.   |            |
| 47   | No Change<br>Oct. 12, 2011    | Weed/Tall Grass Complaints | As many as 3 property owners have failed to reimburse the City for weed abatement costs incurred when the City was forced to hire contractors to cut the weeds on their properties. The council will be asked to support placing liens on the properties during forthcoming City Council meetings.   | Fire       |
| 48   | No Change<br>October 12, 2011 | Open Burning               | The Fall open burning period began Oct. 1 <sup>st</sup> and will continue through the end of Nov. Those wishing to burn dried yard debris such as tree branches, brush, plant stalks and clean scrap lumber may do so after purchasing a \$5.00 burn permit from the FD. Permit holders must call the air quality phone number (541-963-4040) for open burning information before lighting their fire. Piles of grass and leaves as well as standing vegetation may <b>not</b> be burned. Permit holders are counseled to abide by the open burning rules adopted by City ordinance when they pickup their permits. Citations may be issued to those in flagrant violation of the same.  | Fire       |
| 49   | Updated<br>March 12, 2012     | Literacy Center            | January has seen increased use of the Literacy Center as well as the free tutoring service including seven new students from 1st through 4th grades who are working on reading and math, several parents of preschool children who have taken packets of materials to help prepare their children for 1st grade, two English as a second language students (grades 2 and 4) who are receiving help with vocabulary, fluency, comprehension and language. A home schooling family with five children who are new to our community all enjoy the library. The younger ones particularly enjoy the Center's materials. As a family they check out such items as the multigenerational board games and two of the younger work with tutors on specific skills. These are in addition to our regular fall students. We have had requests from three of those parents to see their first graders twice a week. Since we are presently tutoring 7-8 children one-on-one each day, we will alter our schedule to accommodate these needs by having the second session for a child to be involved in group activity with others of similar reading/math level. The "games" we use are excellent reinforcement for what is done in tutoring sessions and considered great fun. One tutor can work with three or four.<br><br>With these changes, we have been particularly pleased to welcome three new volunteers: a CHD employee who comes in on her lunch hour; a high school girl and a retired Head Start teacher who has used our materials as a resource for years and also | Library    |

| Item    | Date of Change in Status       | Item                           | Comments   | Department    |      |  |        |        |             |        |        |            |        |        |              |     |     |                 |     |     |                                |   |   |               |    |    |                          |    |    |                      |   |    |                          |     |     |                               |    |    |                 |     |     |                |         |
|---------|--------------------------------|--------------------------------|--|---------------|------|--|--------|--------|-------------|--------|--------|------------|--------|--------|--------------|-----|-----|-----------------|-----|-----|--------------------------------|---|---|---------------|----|----|--------------------------|----|----|----------------------|---|----|--------------------------|-----|-----|-------------------------------|----|----|-----------------|-----|-----|----------------|---------|
|         |                                |                                | has referred families for assistance.<br>A busy time, but very productive. We appreciate your support in this endeavor and always try to let parents know of this benefit provided through La Grande Library and City.   |               |      |  |        |        |             |        |        |            |        |        |              |     |     |                 |     |     |                                |   |   |               |    |    |                          |    |    |                      |   |    |                          |     |     |                               |    |    |                 |     |     |                |         |
| 50      | Updated<br>March 12, 2012      | Page Turners Book Club         | Book Club discussed <i>The Elegance of the Hedgehog</i> by Muriel Barbery. Meetings are held the second Thursday of the month at 5:00.   | Library       |      |  |        |        |             |        |        |            |        |        |              |     |     |                 |     |     |                                |   |   |               |    |    |                          |    |    |                      |   |    |                          |     |     |                               |    |    |                 |     |     |                |         |
| 51      | No Change<br>December 6, 2011  | Friends of the Library         | FOL annual book sale was cancelled.  | Library       |      |  |        |        |             |        |        |            |        |        |              |     |     |                 |     |     |                                |   |   |               |    |    |                          |    |    |                      |   |    |                          |     |     |                               |    |    |                 |     |     |                |         |
| 52      | No Change<br>September 8, 2011 | Archives                       | Archives received a number of historical ledgers from a private citizen and Pierce Library. They have added one volunteer.   | Library       |      |  |        |        |             |        |        |            |        |        |              |     |     |                 |     |     |                                |   |   |               |    |    |                          |    |    |                      |   |    |                          |     |     |                               |    |    |                 |     |     |                |         |
| 53      | Updated<br>March 12, 2012      | Statistics                     | <table><tr><td>Current</td><td>Last</td><td></td></tr><tr><td>12,689</td><td>12,495</td><td>Circulation</td></tr><tr><td>24,405</td><td>24,760</td><td>Door count</td></tr><tr><td>12,684</td><td>12,614</td><td>Card holders</td></tr><tr><td>415</td><td>306</td><td>Overdue notices</td></tr><tr><td>479</td><td>589</td><td>Library2 Go titles checked out</td></tr><tr><td>0</td><td>0</td><td>Tutor.com use</td></tr><tr><td>26</td><td>23</td><td>Events in community room</td></tr><tr><td>30</td><td>35</td><td>Homebound deliveries</td></tr><tr><td>1</td><td>13</td><td>Adult program attendance</td></tr><tr><td>359</td><td>375</td><td>Children's program attendance</td></tr><tr><td>73</td><td>76</td><td>Volunteer hours</td></tr><tr><td>242</td><td>400</td><td>Total Sage ILL</td></tr></table> | Current       | Last |  | 12,689 | 12,495 | Circulation | 24,405 | 24,760 | Door count | 12,684 | 12,614 | Card holders | 415 | 306 | Overdue notices | 479 | 589 | Library2 Go titles checked out | 0 | 0 | Tutor.com use | 26 | 23 | Events in community room | 30 | 35 | Homebound deliveries | 1 | 13 | Adult program attendance | 359 | 375 | Children's program attendance | 73 | 76 | Volunteer hours | 242 | 400 | Total Sage ILL | Library |
| Current | Last                           |                                |  |               |      |  |        |        |             |        |        |            |        |        |              |     |     |                 |     |     |                                |   |   |               |    |    |                          |    |    |                      |   |    |                          |     |     |                               |    |    |                 |     |     |                |         |
| 12,689  | 12,495                         | Circulation                    |  |               |      |  |        |        |             |        |        |            |        |        |              |     |     |                 |     |     |                                |   |   |               |    |    |                          |    |    |                      |   |    |                          |     |     |                               |    |    |                 |     |     |                |         |
| 24,405  | 24,760                         | Door count                     |  |               |      |  |        |        |             |        |        |            |        |        |              |     |     |                 |     |     |                                |   |   |               |    |    |                          |    |    |                      |   |    |                          |     |     |                               |    |    |                 |     |     |                |         |
| 12,684  | 12,614                         | Card holders                   |  |               |      |  |        |        |             |        |        |            |        |        |              |     |     |                 |     |     |                                |   |   |               |    |    |                          |    |    |                      |   |    |                          |     |     |                               |    |    |                 |     |     |                |         |
| 415     | 306                            | Overdue notices                |  |               |      |  |        |        |             |        |        |            |        |        |              |     |     |                 |     |     |                                |   |   |               |    |    |                          |    |    |                      |   |    |                          |     |     |                               |    |    |                 |     |     |                |         |
| 479     | 589                            | Library2 Go titles checked out |  |               |      |  |        |        |             |        |        |            |        |        |              |     |     |                 |     |     |                                |   |   |               |    |    |                          |    |    |                      |   |    |                          |     |     |                               |    |    |                 |     |     |                |         |
| 0       | 0                              | Tutor.com use                  |  |               |      |  |        |        |             |        |        |            |        |        |              |     |     |                 |     |     |                                |   |   |               |    |    |                          |    |    |                      |   |    |                          |     |     |                               |    |    |                 |     |     |                |         |
| 26      | 23                             | Events in community room       |  |               |      |  |        |        |             |        |        |            |        |        |              |     |     |                 |     |     |                                |   |   |               |    |    |                          |    |    |                      |   |    |                          |     |     |                               |    |    |                 |     |     |                |         |
| 30      | 35                             | Homebound deliveries           |  |               |      |  |        |        |             |        |        |            |        |        |              |     |     |                 |     |     |                                |   |   |               |    |    |                          |    |    |                      |   |    |                          |     |     |                               |    |    |                 |     |     |                |         |
| 1       | 13                             | Adult program attendance       |  |               |      |  |        |        |             |        |        |            |        |        |              |     |     |                 |     |     |                                |   |   |               |    |    |                          |    |    |                      |   |    |                          |     |     |                               |    |    |                 |     |     |                |         |
| 359     | 375                            | Children's program attendance  |  |               |      |  |        |        |             |        |        |            |        |        |              |     |     |                 |     |     |                                |   |   |               |    |    |                          |    |    |                      |   |    |                          |     |     |                               |    |    |                 |     |     |                |         |
| 73      | 76                             | Volunteer hours                |  |               |      |  |        |        |             |        |        |            |        |        |              |     |     |                 |     |     |                                |   |   |               |    |    |                          |    |    |                      |   |    |                          |     |     |                               |    |    |                 |     |     |                |         |
| 242     | 400                            | Total Sage ILL                 |  |               |      |  |        |        |             |        |        |            |        |        |              |     |     |                 |     |     |                                |   |   |               |    |    |                          |    |    |                      |   |    |                          |     |     |                               |    |    |                 |     |     |                |         |
| 54      | Updated<br>February 13, 2012   | Children's/Young Adults        | Children's programs: We have now added crafts to our weekly storytime program, which has been tremendously popular. We have started the Sleepytime story hour program again. This takes place twice monthly. We are gearing up for class field trips, where we will give tours of the library and talk about the Summer Reading Program, which will begin in June.   | Library       |      |  |        |        |             |        |        |            |        |        |              |     |     |                 |     |     |                                |   |   |               |    |    |                          |    |    |                      |   |    |                          |     |     |                               |    |    |                 |     |     |                |         |
| 55      | Updated<br>March 12, 2012      | Programs                       | Ryan McGinnis taught his first Library2Go digital book class. He plans to hold them the first Friday of the month until popularity wanes.  | Library       |      |  |        |        |             |        |        |            |        |        |              |     |     |                 |     |     |                                |   |   |               |    |    |                          |    |    |                      |   |    |                          |     |     |                               |    |    |                 |     |     |                |         |
| 56      | Updated<br>March 12, 2012      | Department Activities          | Library began circulating Kindle eReaders. Six Kindles hold eight genres of fiction and nonfiction. Digital titles are added monthly. The devices are very popular with the public.<br>Four of the staff have completed the 7 session Nebraska Library Commission <i>Understanding MARC21 Bibliographic Records</i> training. This training is required in order to catalog on the Sage system.  | Library       |      |  |        |        |             |        |        |            |        |        |              |     |     |                 |     |     |                                |   |   |               |    |    |                          |    |    |                      |   |    |                          |     |     |                               |    |    |                 |     |     |                |         |
| 57      | Updated<br>March 12, 2012      | Arts Commission                | <u>ARTS FOR ALL</u> – Scheduled for April 20 & 21 at the Riveria Activities Center. Community volunteers are needed.   | Parks - Admin |      |  |        |        |             |        |        |            |        |        |              |     |     |                 |     |     |                                |   |   |               |    |    |                          |    |    |                      |   |    |                          |     |     |                               |    |    |                 |     |     |                |         |
| 58      | Updated                        | Greenway –                     | Staff will begin in-kind work the last of March in   | Parks -       |      |  |        |        |             |        |        |            |        |        |              |     |     |                 |     |     |                                |   |   |               |    |    |                          |    |    |                      |   |    |                          |     |     |                               |    |    |                 |     |     |                |         |



| Item | Date of Change in Status    | Item                        | Comments  |                 |                 | Department       |
|------|-----------------------------|-----------------------------|---|-----------------|-----------------|------------------|
|      | March 12, 2012              | Pedestrian Bridge           | preparation for Contractor who is expected to start work in June.   |                 |                 | Admin            |
| 59   | Completed<br>March 12, 2012 | Utility Vehicle Replacement | The Parks Department received delivery of a new utility vehicle to replace the one lost in the pavilion fire last February. The vehicle was purchased through the local Kubota dealer, using the State bid schedule.  |                 |                 | Parks - Admin    |
| 60   | Updated<br>March 12, 2012   | Training                    | Mark Lanman is scheduled to attend a Certified Pool Operators Class in Pendleton April 2 <sup>nd</sup> & 3 <sup>rd</sup> . This will give the department a backup person should problems occur at the pool when Teresa is not available.  |                 |                 | Parks - Admin    |
| 61   | Updated<br>March 12, 2012   | Park Events                 | <p><b><u>NATIONAL CLUB TEAM BASEBALL REGIONAL TOURNAMENT</u></b> – Scheduled May 11 – 13, on Optimist Field, college teams from Oregon, Idaho, Washington and Utah play with the winner advancing to the College Club World Series in Florida.</p> <p><b><u>XTERA OFF ROAD TRIATHLON</u></b> – Scheduled July 21, at Morgan Lake, this event will replace the Solstice Triathlon normally held in June. It is being reorganized and will have a new course layout and other changes.</p> <p><b><u>HELLS CANYON RELAY</u></b> – The 1st Annual Hells Canyon Relay sponsored by the Smith Rock Race Group will be held September 21 &amp; 22, 2012. Patterned after the Hood to Coast Run, the course will start at the Oregon Trail Interpretive Center outside Baker City, travel through Richland, Halfway, Joseph, Enterprise, Wallowa and Elgin, ending at Pioneer Park in La Grande, where there will be festivities for the participants. Preparations are being made for up to 100 teams of 7 to 12 walkers or runners plus their support personnel. They have rented the pool for September 22<sup>nd</sup> and Staff is working with them to further determine their needs.</p> |                 |                 | Parks-Admin      |
| 62   | No Change<br>April 15, 2011 | Grants                      | Staff is exploring the additional possibilities for energy savings identified by the engineer from BPA. The bid received on the dehumidification system was \$246,000. Avista would pay \$53,680 and we could get a business tax credit of \$63,620. The savings are estimated to be approximately \$17,000 a year for gas. Staff is checking to see if there would be additional savings from electrical.  |                 |                 | Parks – Aquatics |
| 63   | New<br>March 12, 2012       | Lawn Mower Replacement      | The Parks Department has ordered a trim mower to replace one of the mowers lost in the fire at Riverside Pavilion.  |                 |                 | Parks - Admin    |
| 64   | Updated<br>March 12, 2012   | Pool Statistics<br>February |   | <b>FY 10-11</b> | <b>FY 11-12</b> | Parks - Aquatics |
|      |                             |                             | <b>ATTENDANCE</b>   | 3,276           | 3,558           |                  |



| Item  | Date of Change in Status | Item  | Comments   |          |          | Department             |          |                        |  |     |   |   |      |     |   |         |     |  |   |   |                   |   |   |                     |    |    |                    |   |   |                        |    |    |                       |   |   |                      |   |   |                   |   |   |                 |   |    |                        |
|---|--------------------------|---|--|----------|----------|------------------------|----------|------------------------|--|-----|---|---|------|-----|---|---------|-----|--|---|---|-------------------|---|---|---------------------|----|----|--------------------|---|---|------------------------|----|----|-----------------------|---|---|----------------------|---|---|-------------------|---|---|-----------------|---|----|------------------------|
|   |                          |   | REVENUE  | \$9,769  | \$8,784  |                        |          |                        |  |     |   |   |      |     |   |         |     |  |   |   |                   |   |   |                     |    |    |                    |   |   |                        |    |    |                       |   |   |                      |   |   |                   |   |   |                 |   |    |                        |
|   |                          |   | FY TO DATE   | \$65,483 | \$80,449 |                        |          |                        |  |     |   |   |      |     |   |         |     |  |   |   |                   |   |   |                     |    |    |                    |   |   |                        |    |    |                       |   |   |                      |   |   |                   |   |   |                 |   |    |                        |
|   |                          |   | # OF RENTALS   |          | 4        |                        |          |                        |  |     |   |   |      |     |   |         |     |  |   |   |                   |   |   |                     |    |    |                    |   |   |                        |    |    |                       |   |   |                      |   |   |                   |   |   |                 |   |    |                        |
| 65  | Updated March 12, 2012   | Pool Update   | The boiler for the therapy pool has experienced a number of problems. It is currently working, but we are getting quotes to replace it with a new, energy efficient boiler.<br>Swimming lessons have been completed for the Imbler School District third grade students and Union third graders started classes in March.  |          |          | Parks - Aquatics       |          |                        |  |     |   |   |      |     |   |         |     |  |   |   |                   |   |   |                     |    |    |                    |   |   |                        |    |    |                       |   |   |                      |   |   |                   |   |   |                 |   |    |                        |
| 66  | Updated March 12, 2012   | Parks Maintenance   | Our Seasonal Maintenance Worker II is scheduled to return to work on March 26 <sup>th</sup> .  |          |          | Parks Maintenance      |          |                        |  |     |   |   |      |     |   |         |     |  |   |   |                   |   |   |                     |    |    |                    |   |   |                        |    |    |                       |   |   |                      |   |   |                   |   |   |                 |   |    |                        |
| 67  | Updated March 12, 2012   | Adult Recreation Program  | The Women’s Volleyball League is playing their end-of-season tournament at the La Grande High School March 13 – 15 <sup>th</sup> . Congratulations to the League Champions, New York Richies, for a great season.  |          |          | Parks - Recreation     |          |                        |  |     |   |   |      |     |   |         |     |  |   |   |                   |   |   |                     |    |    |                    |   |   |                        |    |    |                       |   |   |                      |   |   |                   |   |   |                 |   |    |                        |
| 68  | Updated March 12, 2012   | Children’s Recreation Program                                   | There will be a Holiday Fun Camp held during Spring Break.   |          |          | Parks - Recreation     |          |                        |  |     |   |   |      |     |   |         |     |  |   |   |                   |   |   |                     |    |    |                    |   |   |                        |    |    |                       |   |   |                      |   |   |                   |   |   |                 |   |    |                        |
| 69  | Updated March 12, 2012   | Community Outreach June   | • Pruned two street trees for sidewalk clearance.<br>Prepared announcements and materials for Arbor Day Poster Contest.  |          |          | Parks - Urban Forestry |          |                        |  |     |   |   |      |     |   |         |     |  |   |   |                   |   |   |                     |    |    |                    |   |   |                        |    |    |                       |   |   |                      |   |   |                   |   |   |                 |   |    |                        |
| 70  | Updated March 12, 2012   | February Statistics   | <div>Year to Date<br/>February</div> <table><tr><td>ROW Trees Planted</td><td>0</td><td>0</td></tr><tr><td>Park Trees Planted</td><td>0</td><td>0</td></tr><tr><td>Street Trees Removed</td><td>10</td><td>12</td></tr><tr><td>Park Trees Removed</td><td>5</td><td>5</td></tr><tr><td>Street Trees Pruned</td><td>2</td><td>3</td></tr><tr><td>Park Trees Pruned</td><td>0</td><td>0</td></tr><tr><td>Community Responses</td><td>18</td><td>37</td></tr><tr><td>Nuisance Responses</td><td>4</td><td>7</td></tr><tr><td>Field/Tree Evaluations</td><td>10</td><td>33</td></tr><tr><td>Ordinance Enforcement</td><td>1</td><td>4</td></tr><tr><td>Tree Service Permits</td><td>1</td><td>7</td></tr><tr><td>Site Plan Reviews</td><td>2</td><td>2</td></tr><tr><td>Volunteer Hours</td><td>9</td><td>47</td></tr></table> |          |          | ROW Trees Planted      | 0        | 0                      | Park Trees Planted   | 0   | 0 | Street Trees Removed  | 10   | 12  | Park Trees Removed  | 5       | 5   | Street Trees Pruned  | 2 | 3 | Park Trees Pruned | 0 | 0 | Community Responses | 18 | 37 | Nuisance Responses | 4 | 7 | Field/Tree Evaluations | 10 | 33 | Ordinance Enforcement | 1 | 4 | Tree Service Permits | 1 | 7 | Site Plan Reviews | 2 | 2 | Volunteer Hours | 9 | 47 | Parks - Urban Forestry |
| ROW Trees Planted   | 0                        | 0   |  |          |          |                        |          |                        |  |     |   |   |      |     |   |         |     |  |   |   |                   |   |   |                     |    |    |                    |   |   |                        |    |    |                       |   |   |                      |   |   |                   |   |   |                 |   |    |                        |
| Park Trees Planted  | 0                        | 0   |  |          |          |                        |          |                        |  |     |   |   |      |     |   |         |     |  |   |   |                   |   |   |                     |    |    |                    |   |   |                        |    |    |                       |   |   |                      |   |   |                   |   |   |                 |   |    |                        |
| Street Trees Removed  | 10                       | 12  |  |          |          |                        |          |                        |  |     |   |   |      |     |   |         |     |  |   |   |                   |   |   |                     |    |    |                    |   |   |                        |    |    |                       |   |   |                      |   |   |                   |   |   |                 |   |    |                        |
| Park Trees Removed  | 5                        | 5   |  |          |          |                        |          |                        |  |     |   |   |      |     |   |         |     |  |   |   |                   |   |   |                     |    |    |                    |   |   |                        |    |    |                       |   |   |                      |   |   |                   |   |   |                 |   |    |                        |
| Street Trees Pruned   | 2                        | 3   |  |          |          |                        |          |                        |  |     |   |   |      |     |   |         |     |  |   |   |                   |   |   |                     |    |    |                    |   |   |                        |    |    |                       |   |   |                      |   |   |                   |   |   |                 |   |    |                        |
| Park Trees Pruned   | 0                        | 0   |  |          |          |                        |          |                        |  |     |   |   |      |     |   |         |     |  |   |   |                   |   |   |                     |    |    |                    |   |   |                        |    |    |                       |   |   |                      |   |   |                   |   |   |                 |   |    |                        |
| Community Responses   | 18                       | 37  |  |          |          |                        |          |                        |  |     |   |   |      |     |   |         |     |  |   |   |                   |   |   |                     |    |    |                    |   |   |                        |    |    |                       |   |   |                      |   |   |                   |   |   |                 |   |    |                        |
| Nuisance Responses  | 4                        | 7   |  |          |          |                        |          |                        |  |     |   |   |      |     |   |         |     |  |   |   |                   |   |   |                     |    |    |                    |   |   |                        |    |    |                       |   |   |                      |   |   |                   |   |   |                 |   |    |                        |
| Field/Tree Evaluations  | 10                       | 33  |  |          |          |                        |          |                        |  |     |   |   |      |     |   |         |     |  |   |   |                   |   |   |                     |    |    |                    |   |   |                        |    |    |                       |   |   |                      |   |   |                   |   |   |                 |   |    |                        |
| Ordinance Enforcement   | 1                        | 4   |  |          |          |                        |          |                        |  |     |   |   |      |     |   |         |     |  |   |   |                   |   |   |                     |    |    |                    |   |   |                        |    |    |                       |   |   |                      |   |   |                   |   |   |                 |   |    |                        |
| Tree Service Permits  | 1                        | 7   |  |          |          |                        |          |                        |  |     |   |   |      |     |   |         |     |  |   |   |                   |   |   |                     |    |    |                    |   |   |                        |    |    |                       |   |   |                      |   |   |                   |   |   |                 |   |    |                        |
| Site Plan Reviews   | 2                        | 2   |  |          |          |                        |          |                        |  |     |   |   |      |     |   |         |     |  |   |   |                   |   |   |                     |    |    |                    |   |   |                        |    |    |                       |   |   |                      |   |   |                   |   |   |                 |   |    |                        |
| Volunteer Hours   | 9                        | 47  |  |          |          |                        |          |                        |  |     |   |   |      |     |   |         |     |  |   |   |                   |   |   |                     |    |    |                    |   |   |                        |    |    |                       |   |   |                      |   |   |                   |   |   |                 |   |    |                        |
| 71  | Updated March 12, 2012   | Crime Statistics : February stats are unavailable at this time. | <table><tr><th>Type of Crime</th><th colspan="2">February</th></tr><tr><td>Crimes against persons<br/><i>(assaults, robbery, sex crimes)</i></td><td colspan="2"></td></tr><tr><td>Crimes against property<br/><i>(burglary, vehicle theft, NSF/acct. closed)</i></td><td colspan="2"></td></tr><tr><td>Crimes against society<br/><i>(drug laws, DUII, liquor laws, disorderly conduct)</i></td><td colspan="2"></td></tr><tr><td>Traffic Crimes<br/><i>(DWS, Hit &amp; Run, eluding, reckless driving)</i></td><td colspan="2"></td></tr></table>  |          |          | Type of Crime          | February |                        | Crimes against persons<br><i>(assaults, robbery, sex crimes)</i> |     |   | Crimes against property<br><i>(burglary, vehicle theft, NSF/acct. closed)</i> |      |     | Crimes against society<br><i>(drug laws, DUII, liquor laws, disorderly conduct)</i> |         |     | Traffic Crimes<br><i>(DWS, Hit &amp; Run, eluding, reckless driving)</i> |   |   | Police            |   |   |                     |    |    |                    |   |   |                        |    |    |                       |   |   |                      |   |   |                   |   |   |                 |   |    |                        |
| Type of Crime   | February                 |   |  |          |          |                        |          |                        |  |     |   |   |      |     |   |         |     |  |   |   |                   |   |   |                     |    |    |                    |   |   |                        |    |    |                       |   |   |                      |   |   |                   |   |   |                 |   |    |                        |
| Crimes against persons<br><i>(assaults, robbery, sex crimes)</i>                    |                          |   |  |          |          |                        |          |                        |  |     |   |   |      |     |   |         |     |  |   |   |                   |   |   |                     |    |    |                    |   |   |                        |    |    |                       |   |   |                      |   |   |                   |   |   |                 |   |    |                        |
| Crimes against property<br><i>(burglary, vehicle theft, NSF/acct. closed)</i>       |                          |   |  |          |          |                        |          |                        |  |     |   |   |      |     |   |         |     |  |   |   |                   |   |   |                     |    |    |                    |   |   |                        |    |    |                       |   |   |                      |   |   |                   |   |   |                 |   |    |                        |
| Crimes against society<br><i>(drug laws, DUII, liquor laws, disorderly conduct)</i> |                          |   |  |          |          |                        |          |                        |  |     |   |   |      |     |   |         |     |  |   |   |                   |   |   |                     |    |    |                    |   |   |                        |    |    |                       |   |   |                      |   |   |                   |   |   |                 |   |    |                        |
| Traffic Crimes<br><i>(DWS, Hit &amp; Run, eluding, reckless driving)</i>            |                          |   |  |          |          |                        |          |                        |  |     |   |   |      |     |   |         |     |  |   |   |                   |   |   |                     |    |    |                    |   |   |                        |    |    |                       |   |   |                      |   |   |                   |   |   |                 |   |    |                        |
| 72  | Updated March 12, 2012   | Operations Division Statistics For November, 2011               | <table><tr><td></td><td>2011</td><td>Feb.</td><td>Febce</td></tr><tr><td>Case Reports Turned In</td><td>2059</td><td>152</td><td></td></tr><tr><td>Total Traffic</td><td>2583</td><td>205</td><td></td></tr><tr><td>Arrests</td><td>628</td><td>42</td><td></td></tr></table>  |          | 2011     | Feb.                   | Febce    | Case Reports Turned In | 2059   | 152 |   | Total Traffic   | 2583 | 205 |   | Arrests | 628 | 42   |   |   |                   |   |   |                     |    |    |                    |   |   |                        |    |    |                       |   |   |                      |   |   |                   |   |   |                 |   |    |                        |
|   | 2011                     | Feb.  | Febce  |          |          |                        |          |                        |  |     |   |   |      |     |   |         |     |  |   |   |                   |   |   |                     |    |    |                    |   |   |                        |    |    |                       |   |   |                      |   |   |                   |   |   |                 |   |    |                        |
| Case Reports Turned In  | 2059                     | 152   |  |          |          |                        |          |                        |  |     |   |   |      |     |   |         |     |  |   |   |                   |   |   |                     |    |    |                    |   |   |                        |    |    |                       |   |   |                      |   |   |                   |   |   |                 |   |    |                        |
| Total Traffic   | 2583                     | 205   |  |          |          |                        |          |                        |  |     |   |   |      |     |   |         |     |  |   |   |                   |   |   |                     |    |    |                    |   |   |                        |    |    |                       |   |   |                      |   |   |                   |   |   |                 |   |    |                        |
| Arrests   | 628                      | 42  |  |          |          |                        |          |                        |  |     |   |   |      |     |   |         |     |  |   |   |                   |   |   |                     |    |    |                    |   |   |                        |    |    |                       |   |   |                      |   |   |                   |   |   |                 |   |    |                        |

| Item | Date of Change in Status    | Item  | Comments   |       |      | Department   |
|------|-----------------------------|---|--|-------|------|--------------|
|      |                             |   | Calls for Service  | 19577 | 1444 |              |
| 73   | Updated March 12, 2012      | Communications Division Statistics                    | These statistics reflect the total calls for a multitude of agencies within Union County.  |       |      | Police       |
|      |                             |   |  | Feb.  |      |              |
|      |                             |   | Traffic/Air  | 351   |      |              |
|      |                             |   | All Calls  | 2517  |      |              |
|      |                             |   | Legitimate 911 calls for service   | 247   |      |              |
|      |                             | Case Reports LGPD/UCSO                                | 176  |       |      |              |
| 74   | Updated March 12, 2012      | Training  | <b>OPERATIONS FEBRUARY TRAINING:</b><br>SWAT members had a 4 hour block of training. Operations employees attended 4 hours of workplace harassment training.<br><br><b>COMMUNICATIONS FEBRUARY TRAINING</b><br>Eight members of Communications attended 4 hours of workplace harassment training   |       |      | Police/Comm  |
| 75   | No Change Feb. 10, 2012     | Union/Wallowa County Drug Task Force Activity Summary |  | Dec.  | Jan. | Police       |
|      |                             |   | New Activities   | 27    | 3    |              |
|      |                             |   | YTD Activities   | 266   | 18   |              |
|      |                             |   | Arrests  | 1     | 4    |              |
|      |                             | YTD Arrests   | 28   | 4     |      |              |
| 76   | No Change December 15, 2011 | Communications Strategic Plan                         | We are working with Union County Emergency Management to pursue an engineering study for the proper placement of radio repeater sites for the city.  |       |      | Police       |
| 77   | Updated March 14, 2012      | Department Activities                                 | Patrol officers attempted contact with a suspect on X Ave to arrest him for warrants for Stalking and drug charges. The man barricaded himself in his residence and would not come out. Due to our knowledge of a prior stockpile of firearms (approx 80 guns), we treated this as a potentially armed person. After an approximate 3 hour standoff we were able to talk him into surrendering and he was arrested and lodged at the jail. We were assisted by the UCSO, OSP, Union County Search and Rescue and Public Works.<br><br>We are seeing a trend of street gangs attempting to gain a foothold in La Grande. Detectives have proactively been gaining information and monitoring these activities. Patrol and Detectives also made an arrest on an earlier incident where a juvenile suspect shot at a person following a physical assault. Fortunately the suspect missed and the victim was not hit by the gunshot. |       |      | Police/Comm  |
| 78   | No Change February 17, 2009 | NPDES permit  | NPDES permit with DEQ has been submitted. Application is in to DEQ for review.   |       |      | Public Works |
| 79   | Updated February 28,        | GASB 34   | Evaluate and inventory all Public Works infrastructure for water, sewer, storm sewer and   |       |      | Public Works |

| Item | Date of Change in Status        | Item  | Comments  | Department   |
|------|---------------------------------|---|---|--------------|
|      | 2012                            |   | streets. The auditor will evaluate in his annual audit process report to Council. He has indicated it is complete.  |              |
| 80   | No Change<br>February 10, 2012  | South 12 <sup>th</sup> Street Reconstruction    | Union County has been successful in obtaining grant funding for the reconstruction of South 12 <sup>th</sup> Street. Mike Becker has completed construction. The road is now paved from Gekeler Lane to the top of the hill. The detour route has been repaired. The County has completed this project with the application of the chip seal. The jurisdictional transfer of this road will be presented to Council at the Regular March Council Session. | Public Works |
| 81   | No Change<br>December 17, 2009  | 'B' Avenue Right-of-Way                         | The 'B' Avenue right-of-way is being evaluated as a result of The Ridge development. Property owners are being visited with for right-of-way dedication.  | Public Works |
| 82   | Updated<br>February 28, 2012    | Second Street from Penn Avenue to Spring Avenue | The Public Works Department has relocated the water main line in preparation for the street project. Services are being connected to the new water mainline. The retention wall has been constructed and the embankment is stabilized. Fencing along the top of the wall is complete. The project is shut down for the winter and will start again in the spring. The roadway is still closed.  | Public Works |
| 83   | No Change<br>November 1, 2010   | Intake Permit                                   | Staff is working with the USFS on a permit. This permit was a 1-year renewable permit, but because of the progress made in addressing the migratory fish passage issue, the USFS has indicated that they are looking at a 30-year permit. This may be ready for Council review in the next couple of months.  | Public Works |
| 84   | Updated<br>February 28, 2012    | Bike/Ped Grant                                  | The City received notice that we were successful in accessing \$360,000 of State funding to redo the alley approaches throughout the downtown area. The State has completed the intergovernmental agreement and plans are being developed so we may proceed with the project.   | Public Works |
| 85   | No Change<br>September 12, 2011 | Water, Sewer and Stormwater Master Plans        | Staff is currently working with the consultant to update the Water, Sewer and Stormwater Master Plans. It has been over 10 years since the last update. On the Stormwater Master Plan, the consultant is evaluating the area west of 12 <sup>th</sup> Street for the first time.  | Public Works |
| 86   | New<br>February 28, 2012        | Fourth St. and 'N' Avenue Intersection          | This intersection is being evaluated for the purpose of increasing safety and a better design. Trees have been removed to increase visibility. ODOT Traffic Engineers are collecting traffic counts and evaluating existing design to determine if there is a better way to move traffic through this intersection.   | Public Works |