



CITY of LA GRANDE
THE HUB OF NORTHEASTERN OREGON

Staff Report
September 2009
City Manager's Top Ten

Item No.	Date of Change in Status	Item	Comments	Lead Department
1	Updated September 9, 2009	Revise the Growth Boundaries as Part of the Goal 9 Process	The Public Hearing for final adoption of expanding the City's Urban Growth Boundary by over 300 acres was tabled until September 16, 2009. Staff is working to address final comments from DLCD and will be responding to those comments via a revised Goal 9 Report and new Staff Report. This item is recommended to be Tabled again, until October 21, 2009.	Community and Economic Development--Planning
2	Updated September 11, 2009	Support Business Retention and Expansion Program	A leadership team has been formed; a task force has been formed and has met once; target to launch program is late June with first round of business visitations/ surveys set for fall 2009. Project has been put on hold until early 2010.	Community and Economic Development
3	Updated September 11, 2009	Formulate an Economic Development Strategy for La Grande	Meeting with between 20 and 25 community stakeholders held on May 5, 2009. Summary of meeting presented to Council on May 18. Stakeholder group reconvened on June 16 to further refine strategies. Staff targeting to complete draft plan Fall 2009; awaiting final outcomes of Council Vision process and Union County Economic Development Plan. Current schedule for draft plan development is November 2009.	Community and Economic Development
4	No Change August 10, 2009	Conduct a Community Visioning Process	Draft vision completed August 3, 2009; set for final consideration in September.	Community and Economic Development
5	Updated September 11, 2009	Implement Action Phases of the Oregon Main Street Program to Include Development of Projects	Main Street committees beginning to implement work plans; presented to City Council on June 1; community held on June 10. Design Committee: working on new bike racks and lights for Max Square, also two façade grant projects; Promotion Committee working on retail promotions and pole banners; Economic Restructuring Committee working on a business survey. RFP has been issued for Max Square lights; URA set to approve bike racks, lights, logo and pole banners projects on	Community and Economic Development

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			September 16, 2009.	
6	Updated September 11, 2009	Participate in the Formulation of an Economic Development Strategy for Union County	UCEDC Steering Committee meetings held in April and May. Strategic planning session held in late May. City staff participated in Steering Committee and planning session work. Awaiting outcome of final report from consultant. Ongoing Steering Committee work to further define strategies. Committee is meeting every other week. Consultant expects to have Plan completed in September or October 2009.	Community and Economic Development
7	No Change May 11, 2009	Capital Improvement Program	First draft of plan has been developed. Departments are presently working on their five year projection of Capital needs.	Finance
8	No Change May 11, 2009	Develop an ambulance/fire apparatus replacement strategy	<p>Due to the constant and increasing use of our ambulances, a plan should be in place to replace or refurbish one every four to five years. Cost: \$130,000. Our fire apparatus will not need to be replaced as frequently but their cost, \$250,000 to \$800,000, requires long term planning. FEMA has a fire apparatus replacement grant program that funded our newest fire truck (2005) and we will be applying for funding to replace our aging aerial this grant cycle.</p> <p>A strategy to fund the purchase of ambulances and fire apparatus will likely have to include continuing to apply for grants that fund large apparatus purchases, consideration of vehicle lease/purchase programs and possibly asking the voters to support a levy to purchase this equipment.</p>	Fire
9	No Change August 17, 2009	Explore the Feasibility of Creating a Railroad Quiet Zone	Whistle Free Zone – The Quiet Zone Committee was established by Council at the July 16 meeting and members were appointed. The questionnaire had few responses but those that did respond reflected a consensus that the whistles were not a major problem and the City should not spend funds for this. Some concerns from a few Committee members reflect the questionnaire may not be a fair judge. Staff has submitted for a grant to establish a Quiet Zone (\$1.7 million) and it has successfully made it thru the first round of evaluations. The Committee has sent a letter to Council addressing the need for continuing to work on this.	Public Works
10	Updated September 2, 2009	Implement Portions of the Bike and Pedestrian Plan Within Resource Constraints	The bike lanes have been painted for lane designation. Bike lanes have been cleaned and painted. Bike markings are being applied to the ground. Overhead signage is being reviewed on Gekeler Lane and additional bike lane striping and signage has been applied on 12 th Street from Gekeler thru the cemetery.	Public Works

2009 Council Meeting and Work Session Calendar

<u>DATE</u>	<u>TYPE</u>	<u>TOPIC(S)</u>
Wednesday, September 16 Monday, October 26 Participation in Director Searches	Regular Session Work Session	SAAC Recommendations/Council
Wednesday, October 21 Monday, November 2	Regular Session Work Session	
Wednesday, November 4 Monday, November 16	Regular Session Work Session	
Wednesday, December 2	Regular Session	
Wednesday, January 20, 2010	Regular Session	

Possible/Dates to be Determined Future Work Session/Meeting Topics:

- Emergency Response Policies and Procedures
- UCT MOU/Work Plan
- Quiet Zone Committee Report
- Strategic Planning (Goal 9)
- Annexation (to follow Revenue Enhancements)
- Urban Renewal, Part II
- Fire/EMS District
- UPRR Building

(Councilors are requested to please notify the City Recorder of any scheduled absences from any of the above Sessions)

Statistics/Action Items/Updates

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1	No Change August 12, 2009	Elimination of expired permits	This process has been put on hold yet again due to staffing issues and busy time of year for permits and inspections.	CEDD Building																																	
2	Updated Sept 14, 2009	Building Official	A panel of nine people interviewed three candidates for the building official position on Sept 8 th . Based on the final interviews and subsequent discussions regarding the candidates we have opted to continue the process and solicit additional candidates.	CEDD Building																																	
3	No Change August 12, 2009	Quick Permits	The State of Oregon has put a hold on accepting new subscribers to the program at this time. Sandy has updated most of the zip codes for the county so that we will be ready if they open enrollment back up.	CEDD Building																																	
4	No Change July 8, 2009	New Permit Software	<p>The State of Oregon has put a hold on this program as well. The State’s goal was to have a program built and in operation by the beginning of 2010. I believe that this has been delayed for some reason unknown to us. Sandy is on the committee for helping to structure the program for departments similar to ours. The hope of the State is to build a program that will work for ALL departments in the state and allow for contractors and owners to apply, pay, and schedule inspections on line.</p> <p>If the program is a success we would like to implement the program here at the City of La Grande. The program will be no cost to the building department. Other entities would have to pay to be connected to it. (i.e. Public Works, Planning, Finance, etc.)</p>	CEDD Building																																	
5	Updated Sept 10, 2009	Monthly activity	<table><tr><td><u>Permit Type/#:</u></td><td><u>Fees \$:</u></td><td><u>Valuation \$:</u></td></tr><tr><td>Building, 27</td><td>17,828</td><td>1,283,099</td></tr><tr><td>Demolition, 0</td><td>0</td><td></td></tr><tr><td>Electrical, 49</td><td>6809.19</td><td></td></tr><tr><td>Mechanical, 53</td><td>4917.92</td><td></td></tr><tr><td>MFG Homes, 6</td><td>2196.00</td><td></td></tr><tr><td>Plumbing, 24</td><td>4010.16</td><td></td></tr><tr><td>Farm Exempt, 4</td><td>0</td><td></td></tr><tr><td>Signs, 1</td><td>15.50</td><td></td></tr><tr><td><u>Totals: 163</u></td><td><u>35758.27</u></td><td></td></tr><tr><td colspan="3"><u>Total inspections performed = 355</u></td></tr></table>	<u>Permit Type/#:</u>	<u>Fees \$:</u>	<u>Valuation \$:</u>	Building, 27	17,828	1,283,099	Demolition, 0	0		Electrical, 49	6809.19		Mechanical, 53	4917.92		MFG Homes, 6	2196.00		Plumbing, 24	4010.16		Farm Exempt, 4	0		Signs, 1	15.50		<u>Totals: 163</u>	<u>35758.27</u>		<u>Total inspections performed = 355</u>			CEDD Building
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6	Updated September 11, 2009	Implement façade grant program	First two funded projects underway; City of LG/ Urban Renewal program launched; meeting with applicants; first round to Landmarks Commission in August for review. Additional projects were reviewed by Landmarks Commission in August and are scheduled for review in September. Currently, a total of five projects have been approved.	CEDD Economic Development																																	
7	Updated September 11, 2009	Monthly Main Street program updates	City Council/ URA is set to formally approve Main Street budget and current slate of projects on September 16. New “transitional” board of directors	CEDD Economic Development																																	

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			is in place to recognize the merger of the Main Street and LGDDA. MOU between City and Main Street board in the process of being drafted. RARE participant Jason McNeil is set to begin work on September 21. Staff will be attending the Oregon Main Street annual conference in Lake Oswego September 16-18.	
8	Updated September 11, 2009	Business Retention & Expansion (BR&E) program	Program set to launch late June; first round of business survey/ visitations set for fall 2009. Program launched delayed to early 2010.	CEDD Economic Development
9	Updated September 9, 2009	Goal 9 Commercial & Industrial Large Lot Needs Analysis (DLCD Grant)	The Public Hearing for final adoption of expanding the City's Urban Growth Boundary by over 300 acres was tabled until September 16, 2009. Staff is working to address final comments from DLCD and will be responding to those comments via a revised Goal 9 Report and new Staff Report. This item is recommended to be Tabled again, until October 21, 2009.	CEDD Planning
10	Updated September 9, 2009	Calendar YTD Planning Statistics	Land Use Applications: 18 Zoning Approvals: 44 New Business Permits: 28 Revenue (Land Use Fees): \$4,855 Revenue (Park SDC): \$2,625	CEDD Planning
11	No Change September 9, 2009	OTECC Project	OTECC is seeking to consolidate their two facilities (Elm St. administration office & Cove Ave. field office) and constructing a new facility on property they own adjacent to Bi-Mart to the East. Progress is being made on right-of-way access issues that will involve the removal of two driveways (Seventh Day Adventist church & school; and former La Grande School District offices). A new road may be proposed to run from Adams Avenue to Gekeler Lane through the OTECC property.	CEDD Planning
12	Updated September 9, 2009	South Riverside Neighborhood Plan	Involves Master Planning Mike Becker's property across Hwy 82, North of Wal-Mart. This process is under consideration with the Goal 9 project discussed above. It is anticipated to be adopted in October 2009.	CEDD Planning
13	No Change August 17, 2009	Building Inspection Services Agreement	The current agreement between the City and County has been revised and signed by the County, on the Council agenda for approval September 16th.	City Manager
14	No Change August 17, 2009	UCEDC Vacancy	One of the four City appointed positions on the UCEDC Board is vacant. Considering alternatives for selection for the position.	City Manager
15	No Change August 17, 2009	Substance Abuse Advisory Commission Recommendations	The SAAC prepared a report with recommendations for the City Council. A joint work session is scheduled for October 26 th . The City Manager attended the September SAAC meeting and advised the Commission to wait until after the joint work session to do their next quarterly report.	City Manager
16	No Change August 17, 2009	Construction Timeline Extension	One of the buyers has requested and received an approval for additional time to complete their	City Manager

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		for Business Park Lot	project. The second buyer has yet to submit a letter and once received we can formally approve the extension.	
17	New Item September 14, 2009	Committee Annual Work Sessions	Based on discussions at a recent Council Work Session we will develop a schedule for annual reports by advisory commissions to the City Council in work session format.	City Manager
18	No Change August 17, 2009	Business Park Sign	The landscaping in preparation for the sign placement is complete—City portion \$1,000. Mat Barber will commence work on the sign shortly.	City Manager
19	No Change June 5, 2009	UCT Goals for 2009	Met with representatives of UCT regarding Goals 4 and 5 and are planning additional discussions	City Manager
20	No Change December 8, 2008	Veterans Awareness	The City has been asked to assist in a Veterans Awareness program by two local veterans. The concept is still in the preliminary stages and would be done in conjunction with Veterans Day next year.	City Manager
21	Completed September 2, 2009	ODS/Library parking agreement, with transfer of ownership to follow.	Documents filed and sent to ODS.	City Manager
22	Updated September 14, 2009	Memorandums of Understanding for partner organizations	Blue Mountain Conference Center has reached an agreement with the Union County Chamber of Commerce for services related to the operation of conference center. The agreement is for a six month period. We will begin additional work on the MOU with the intent to have something ready for the FY2010-11 budget process.	City Manager
23	New Item September 14, 2009	Library Director Search	With Jo's retirement pending we are in the process of selecting a search team to assist in the recruitment process.	City Manager
24	No Change May 18, 2009	Eastern Oregon Fire Museum Lease	The current agreement between the City and the Volunteers should be revised, as should the document relating to the purpose of the Volunteers to clarify their purpose. On a related note, the County Assessor has determined that barring the formation of a not-for-profit corporation to operate the Museum the property will be subject to taxation. An alternative would be to have the City take over operation, budgeting, and decision making which is contrary to the Council's intent when the property was leased. The EO Museum Board is in the process of forming as a non-profit corporation. Completion of the process is hoped to be prior to September 1, 2009.	City Manager
25	No Change July 20, 2009	Citizen Survey	Have made contact with EOU regarding a practicum or senior project for fall of 2009.	City Manager
26	Updated August 17, 2009	Personnel Policy Manual	Reviewing City's Personnel Policy Manual as time permits but unable to meet City Manager's desired deadline for a first draft on or about August 1ish.	City Recorder
27	New Item September 14,	Draft New Procurement	The City Manager has directed the development of a new Ordinance that will streamline and clarify the	City Recorder

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	2009	Ordinance	existing Public Contracting Grid and other purchasing practices governed by State Statute and current City policies and regulations.	
28	Updated September 15, 2009	Develop Records Management Policies and Procedures/Rehab Records Center	We are again preparing to ask the City Manager during the first round of Fiscal Year 2010-2011 Budget prep for permission to forward a funding request to the Budget Committee and City Council for funds to support the purchase of Records Management Software that will facilitate records retention processes. Ultimately, this would allow us to give the Records Center and Second Floor City Hall Vault the long-overdue detailed attention both need and deserve. The ability to quickly access important documents regardless of age will provide better customer service to our citizens and to other staff members who are conducting project and/or citizen concern-related research.	City Recorder
29	Updated September 15, 2009	Develop Public Records Request Policies and Forms	We will prepare and present a draft package of documents to the City Manager prior to requesting formal approval from the Council; hopefully, in concert with the proposed administrative fees the Council agreed to consider during the Work Session of September 14, 2009; inasmuch as those fees will include the related component of document handling (research, copies, DVD reproduction, etc.).	City Recorder
30	No Change May 18, 2009	Complete requirements for becoming a Registered Parliamentarian	This is a goal that was established some years ago but was "back burned" after the departure of former City Manager Hare. The three hundred study questions have been downloaded in anticipation of eking out some study time for the one-hundred question test.	City Recorder
31	Updated September 15, 2009	Soft/Hardware	Funding for soft/hardware designed for document retention/destruction and other Manager/Council related tasks was not included in the FY 2009-2010, Budget. The City Manager is hopeful, however, that anticipated QWEST/Verizon litigation settlement funds will provide financing for a desperately-needed redesign of the City's web site; the Council approved this intended use of settlement monies during the Regular Session of June 17 th . The Council may recall that the trigger for the release of these settlement funds is the authorization of all affected cities to do so. As you were recently notified by City Manager Strobe, there are still three cities that have not yet signed off on this proposed settlement action. We are also still very interested in the purchase of a Software Package called <i>TermTracker</i> , [sic] which will assist with the maintenance of records applicable to the Council's numerous Commissions and Commissioners, as well as Mayor and Councilor histories. In the	City Recorder

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			meantime, under the guidance of Angelika, the City's Computer Users Group is convening July 22, in connection with viewing a software product demo that will assist primarily the Building and Planning divisions. The Users' Group met as reflected above but, not unexpectedly, had more questions than answers. Members are calling their counterparts in entities provided as references and will follow up with another meeting to share the results of those calls prior to making a recommendation to the City Manager.	
32	Updated September 15, 2009	Public Records	Developing a formal Public Records Request process. This item has been merged with Item Number 28, above.	City Recorder
33	Updated September 15, 2009	Commission Vacancies	We continue to advertise for vacancies on your Boards and Commissions. Since the Regular Session of August 5; we have received two more applications for your consideration during the Regular Session of September 16 (Community Landscape and Forestry Advisory <u>or</u> Parks and Recreation Advisory, as well as the Parking, Traffic, Safety and Street Maintenance Advisory Commission).	City Recorder
34	Updated September 15, 2009	Oregon Government Ethics Commission Reporting Requirements	In addition to the elimination of the onerous reporting requirements enacted during the 2007 Legislative Session, Senate Bill 10, out of the 2009 Legislative Session, also includes two other important elements: 1) Previously banned outright, <u>gifts of entertainment are now subject to a \$50, annual gift limit.</u> 2) Public officials may accept gifts that are given as the result of their business or volunteer activities not related to their office.	City Recorder
35	No Change July 22, 2009	Directors Job Descriptions	Review and update all department directors' job descriptions.	Finance/ Personnel
36	No Change July 1, 2009	Community Service Policy	Form a committee and come up with a Community Service Leave Policy. The committee has met once and will be meeting again to refine the policy to present.	Finance/ Personnel
37	No Change May 28, 2009	Create and Implement a standard process for hiring new employees	We have created an outline of the hiring process. We are currently refining this process and will be testing before implementing as a standard procedure with all departments. Currently, each department conducts their own new hires and with changing personnel the process is many times incomplete in complying with the law and City Policy. This form being designed will guide departments through the process so all City departments are consistent and accurately completing the hiring process	Finance/ Personnel
38	No Change December 1,	Implement GASB 45	GASB 45 requirements include measuring and reporting post employment benefits. CIS does	Finance

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	2008		provide this service annually and will be available to the auditors when needed.	
39	No Change December 1, 2008	Implement GASB 51	GASB 51 requires accounting and reporting for intangible assets. Our implementation date will be 6/30/2010.	Finance
40	Completed September 15, 2009	Create a water consumption report to meet with Public Works guidelines	Software company created a report that was given to Public Works and appears to have met the needs. Our UB Clerk will be working with our Software company and Public Works in developing a report stating consumptions and having that report match with Public Works' water well usage reports.	Finance
41	No Change February 12, 2009	Implement a smoke alarm inspection and replacement program	We were unable to get grant funding this past year to implement a smoke alarm replacement program. We'll be applying for funding again this year (2009). We applied for and received train-the-trainer training and support materials for a fire safety and fall prevention program for elderly citizens in our community through the Office of State Fire Marshal. We did this in partnership with Community Connections of NE Oregon, Inc. in January and will be presenting the program to our senior citizens over the next 10 months.	Fire
42	Updated September 2, 2009	Statistics	Response statistics for August Medical: 201 Fire/Other: 13 (4 odor checks, 2 fire alarm, 5 fires, 1 open burn complaints, 1 smoke checks)	Fire
43	No Change August 11, 2009	Fire Code Inspections	New inspections for August: 0 Re-inspections for August: 0	Fire
44	No Change August 11, 2009	Juvenile Fire Setter	0 Intervention(s) conducted in August	Fire
45	Updated September 2, 2009	Child Safety Seat Installations	6 families instructed in proper car seat installation in August with 3 being provided with reduced priced child safety seats. 0 families fitted with proper bicycle helmets for their children, given to them free of charge through a grant received. 0 helmets provided	Fire
46	Updated September 2, 2009	Traffic School	15 students attended traffic school in August resulting in \$750 in revenue.	Fire
47	No Change August 11, 2009	Training/Conf.	<u>August Training/Conferences</u> None	Fire
48	No Change July 22, 2009	Fire Safety House Trailer	Installation of new siding and new roofing material is about complete. Interior paneling is being installed and once it has been, new carpeting will go in. Doesn't look like we'll be ready for the UC Fair as hoped.	Fire
49	Updated September 2, 2009	Open Burning	Open Burn permits are being sold for the Oct. through Nov. open burn period.	Fire
50	No Change July 22, 2009	EO Fire Museum	Lots of traffic through the museum as people seeking UC Tourism info will often tour the	Fire

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			museum while there.	
51	Updated September 2, 2009	Development of Fire Training Facility	<p>Progress on the fire training house has been slow through the summer due to FFs taking vacations and interruptions due to calls. It is hoped that skirting will be going up soon as well as the enclosing of the remaining open gabled end. The house will then be painted in a color matching the fire station exterior. Application of a wainscot of OSB panels has been finished on the house's interior. Wiring the interior to provide lighting and electrical outlets should be completed in the next month.</p> <p>Placement of a "live burn" prop (2 metal storage containers within which small fire will be set for FFs to extinguish) was approved by the City Planning Commission as a conditional use on the old dog pound property owned by the City, near the fairgrounds.</p>	Fire
52	No Change August 11, 2009	Weed/Tall Grass Complaints	27 weed and tall grass complaints have been received since the end of May. Property owners have all been notified and their properties posted with abatement orders. The City has had to abate 3 of the properties due to noncompliance with City nuisance ordinance # 3002.	Fire
53	Updated September 5, 2009	Statistics.	<p>Circulation for August 09: 14,626 Circulation for 09/10 as of August 31: 29,944. Circ. same period, 08/09: 29,270. Uses of comm. room for August: 17 Homebound visits 10/week Reading at GRRC 4/month Reading at Wildflower Lodge 4/month</p>	Library
54	New Item September 5, 2009	Artist donations	Judy Seydel has donated funds to the new book budget. Her small watercolors are for sale at the circulation desk, all funds going directly into the library's Grants/Donations fund for new books. All proceeds from sales at Crossing the Blues (\$90) were given to the same fund. She is encouraging other artists to join her in this effort.	Library
55	Updated September 5, 2009	Department priorities	With Library Commission, define service level priorities in the wake of decreased budget for 2009-10. Complete by September 1, 2009. Priorities defined; Final report in progress; to be delivered to council mid-September.	Library
56	Updated September 5, 2009	Programs	<p>Movie Nights continue. Sleepytime Story Hours: Fall schedule TBA. September 12: Children's Spanish storytime, 11 a.m.</p>	Library
57	Updated September 5, 2009	Archives	First collection day will be Saturday, September 26. Committee will have a booth at Celebrate La Grande; vests purchased for volunteers.	Library
58	New Item September 14,	Staffing	With the retirement of Vicki Bruce we are planning to return Carrie to full time at her current level and	Library

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	2009		are advertising for a part-time position.																			
59	Updated September 14, 2009	Pool Statistics August Annual Usage	<table><tr><td></td><td><u>2008</u></td><td><u>2009</u></td></tr><tr><td>Attendance</td><td>2,987</td><td>3,340</td></tr><tr><td>Revenue</td><td>\$7,848.17</td><td>\$10,511.26</td></tr><tr><td colspan="3"> </td></tr><tr><td>Attendance</td><td>34,396</td><td>37,839</td></tr><tr><td>Revenue</td><td>\$104.260.46</td><td>\$107.337.42</td></tr></table>		<u>2008</u>	<u>2009</u>	Attendance	2,987	3,340	Revenue	\$7,848.17	\$10,511.26				Attendance	34,396	37,839	Revenue	\$104.260.46	\$107.337.42	Parks--Aquatics
	<u>2008</u>	<u>2009</u>																				
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60	Updated September 3, 2009	Morgan Lake Camp Host Site	Staff currently building pad for RV, etc.	Parks																		
61	New Item September 3, 2009	Mowing Schedule	The ability to meet the routine mowing schedule has been hampered by repeated mechanical problems with the large mower. It is currently back in service, but the age and high usage hours indicate it will need to be replaced soon.	Parks - Maintenance																		
62	No Change July 9, 2009	Greenway	Deeds are being processed by the Title Company, which will complete the transactions for both the Tsiatsos and Lovely properties.	Parks--Admin																		
63	Updated September 3, 2009	Morgan Lake Development	DEQ permit has been issued and restroom ordered. Floating dock will be installed by the contractor the week of September 7th. Staff is doing preliminary site work for the fishing piers, which the Rotary Clubs will install when they are delivered. The RiverBend crew is helping one day a week, spreading wood chips and doing other trail work around the Lake.	Parks																		
64	New Item September 14, 2009	Staffing	Five employees resigned at the end of the summer to return to college, so we will be advertising for new staff.	Parks - Aquatics																		
65	Updated September 3, 2009	August Report	R-O-W Trees Planted: 4 Park Trees Planted: 0 Street Trees Removed: 3 Park Trees Removed: 0 Street Trees Pruned: 33 Park Trees Pruned: 14 Community Contacts: 28	Parks – Urban Forestry																		
66	Updated September 3, 2009	Great Oregon Tree Plant	The goal of the Urban Forestry Program is to plant 150 trees this year to commemorate Oregon’s 150 th birthday. Current Count: 100.	Parks – Urban Forestry																		
67	Updated September 3, 2009	Adult Recreation	Plans are underway to establish a Coed Softball League for players 40 years of age and older. A meeting to determine the level of interest is scheduled for September 19, beginning at 2:00 pm at Rotary Pavilion in Pioneer Park. Let’s get a City team going!!!!	Parks - Recreation																		
68	Updated September 3, 2009	Summer Recreation Program	40 children’s camps were offered this summer in 27 theme areas, with a total enrollment of 425 resulting in 3,816 rec hours. 100 children enrolled in the Mobile Fun Unit and an additional 32 participated as one-time drop-ins,	Parks - Recreation																		

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			<p>resulting in 1,932 rec hours.</p> <p>Estimated number of Mobile Fun Unit participants at special events was 475, adding an additional 262 rec hours.</p>	
69	Completed September 3, 2009	Special Events	<p>Pioneer Park has recently been the location for the following tournaments:</p> <ul style="list-style-type: none"> • Little League District Tournament, 8 teams, 27 games. • Babe Ruth District Tournament, 13 teams, 29 games. • Babe Ruth State Tournament, 8 teams, 21 games. • Optimist Coed Moonlight Tournament, 34 teams, 72 games. • Optimist Men's Moonlight Tournament, 23 teams, 46 games. • American Legion Tournament, 6 teams, 6 games. <p>Most of the participants were from outside the area and brought family and friends with them, which resulted in high park usage and lots of garbage.</p>	Parks
70	Updated September 3, 2009	May, June and July, 2009 Crime Statistics	<p>Crimes against persons: May: 9 June: 14 July: 15 (assaults, robbery, sex crimes)</p> <p>Crimes against property: May: 54 June: 81 July: 82 (burglary, vehicle theft, NSF/acct. closed)</p> <p>Crimes against society: May: 64 June: 64 July: 62 (drug laws, DUII, liquor laws, disorderly conduct)</p> <p>Traffic Crimes: May: 8 June: 3 July: 5 (DWS, Hit & Run, eluding, reckless driving)</p>	Police
71	New September 3, 2009	Operations Division Statistics	<p>Following are the statistics for August.</p> <p>Case Reports turned in: 178</p> <p>Total Traffic: 255</p> <p>Arrests: 60</p> <p>We have established a new statistical figure which illustrates operations activity more</p>	Police

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			comprehensively. Officers are often engaged in activities that may or may not generate a new case number or arrest, yet are very time consuming. Our new category is total calls for service which include self initiated activity. August calls for service: 1431	
72	Updated September 3, 2009	Communications Division Statistics	Following are the statistics for August. These statistics reflect the total calls for a multitude of agencies within Union County. Traffic/Air: 570; All Calls: 3097; Actual legitimate 9-1-1 calls for service: 247 Case reports taken by LGPD and UCSO: 241	Police
73	Updated September 3, 2009	Training	OPERATIONS: On August 25 th The SWAT team completed 8 hours of training on chemical munitions and tactical movement drills. One Sergeant completed 24 hours of Patrol Supervision training. Two Officers completed 40 hours of SWAT training at Camp Rilea. One Officer attended 40 hours of Sniper Training held in La Grande. Four Officers attended an 8 hour Active Shooter training. Seven Officers completed a 4 hour block of patrol rifle familiarization/training skill sets. COMMUNICATIONS: 2 Dispatchers attended 20 hours of MSAG training.	Police/Comm
74	Updated September 3, 2009	Multi Agency Drug Enforcement Response & Interdiction Team (M.E.R.I.T.) August 2009 Activity Summary	New Cases: 16 Cases / year to date: 169 Arrests / year to date: 39	Police
75	Updated September 3, 2009	Communications Strategic Plan	. The building has been set in place near the tower and the power system installed (solar). All equipment has arrived. The equipment (antennas and radios) should be installed the later part of August. The last phase of this project will require the reprogramming of portable and mobile radios used by responders.	Police
76	Updated September 3, 2009	Investigations/ Patrol Activity	Officers have been working with the property owner, at 1601 7 th Street, and the Building and Fire Officials, to assist in the clean up of this property. The property owner is in the process of the eviction of the current tenants and partnering with a local property management company.	Police
77	No Change	The Ridge	Construction is complete. 'B' Avenue right-of-way	Public Works

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	May 18th, 2009		is being evaluated as a result of this development. Property owners are being visited with for right-of-way dedication.	
78	No Change February 17, 2009	Aspen Park	Work with developer on subdivision which is under construction.	Public Works
79	Updated September 2, 2009	Safe Routes to Schools Sidewalk Grant	Develop the Central School sidewalk under the guidelines of the grant program for that funding. IGA is developed and consulting services contract is being developed by ODOT so the project can proceed.	Public Works
80	No Change February 17, 2009	NPDES permit	NPDES permit with DEQ has been submitted. Application is in to DEQ for review.	Public Works
81	No Change August 17, 2009	Goal 8 – Livability and Safety	Whistle Free Zone – The Quiet Zone Committee was established by Council at the July 16 meeting and members were appointed. The questionnaire had few responses but those that did respond reflected a consensus that the whistles were not a major problem and the City should not spend funds for this. Some concerns from a few Committee members reflect the questionnaire may not be a fair judge. Staff has submitted for a grant to establish a Quiet Zone (\$1.7 million) and it has successfully made it thru the first round of evaluations. The Committee has sent a letter to Council addressing the need for continuing to work on this.	Public Works
82	Updated September 2, 2009	South 12 th Street Reconstruction	Union County has been successful in obtaining grant funding for the reconstruction south 12 th Street with curbs, sidewalks, bike lanes, and a class I street. This funding is subject to the passage of HB 2001. The Planning Commission has adopted the improvement standard as a minimum level for this project with any major changes to be submitted back to them. The first neighborhood meeting was held August 20 th for the Public input on the proposed development. Comments were taken and that information is being reviewed for additional input.	Public Works
83	No Change August 17, 2009	CMAQ Asphalt Road Paving Project	Staff received approval for an exemption from commissioned services. The project was awarded to La Grande Asphalt at the July Council meeting. Contractor will start work the first of September.	Public Works
84	No Change August 17, 2009	CMAQ—Street Sweeper	Staff submitted for grant funding for a street sweeper based on bids (\$165,000). The IGA has been approved and signed. The sweeper is being constructed to spec.	Public Works
85	Updated September 2, 2009	‘C’ Avenue Reconstruction	The IGA has been signed so the project can proceed on to development. Plans are being completed and reviewed by the consultant. Some incidental construction (water and sewer service replacement and storm sewer work) may be done this fall with the street being built next summer.	Public Works

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86	Updated September 2, 2009	26 th Street Sewer Lift Station Reconstruction	The contract has been awarded to Mike Becker Construction. This project is scheduled to begin November 16, 2009.	Public Works