



CITY of LA GRANDE
THE HUB OF NORTHEASTERN OREGON

Staff Report
June 2009
City Manager's Top Ten

Item No.	Date of Change in Status	Item	Comments	Lead Department
1	Updated June 4, 2009	Revise the Growth Boundaries as Part of the Goal 9 Process	On May 6, 2009, and June 3, 2009, the City Council Public Hearings to consider an expansion of the Urban Growth Boundary to include approximately 300 additional acres. The Public Hearing for final adoption was tabled until July 15, 2009.	Community and Economic Development-Planning
2	Updated June 4, 2009	Support Business Retention and Expansion Program	A leadership team has been formed; a task force is being formed; target to launch program is late June with first round of business visitations/surveys set for fall 2009.	Community and Economic Development
3	Updated June 4, 2009	Formulate an Economic Development Strategy for La Grande	Meeting with between 20 and 25 community stakeholders held on May 5, 2009. Summary of meeting presented to Council on May 18. Stakeholder group to reconvene on June 16 to further refine strategies.	Community and Economic Development
4	Updated June 4, 2009	Conduct a Community Visioning Process	Will be conducted after initial phases of Economic Development Strategy completed with Council, targeting a date in August 2009.	Community and Economic Development
5	Updated June 4, 2009	Implement Action Phases of the Oregon Main Street Program to Include Development of Projects	Main Street committees finalizing work plans; presented to City Council on June 1; community meeting set for June 10.	Community and Economic Development
6	Updated June 4, 2009	Participate in the Formulation of an Economic Development Strategy for Union County	UCEDC Steering Committee meetings held in April and May. Strategic planning session set for late May. City staff participated in Steering Committee and planning session work. Awaiting outcome of final report from consultant.	Community and Economic Development

Item No.	Date of Change in Status	Item	Comments	Lead Department
7	No Change May 11, 2009	Capital Improvement Program	First draft of plan has been developed. Departments are presently working on their five year projection of Capital needs.	Finance
8	No Change May 11, 2009	Develop an ambulance/fire apparatus replacement strategy	<p>Due to the constant and increasing use of our ambulances, a plan should be in place to replace or refurbish one every four to five years. Cost: \$130,000. Our fire apparatus will not need to be replaced as frequently but their cost, \$250,000 to \$800,000, requires long term planning. FEMA has a fire apparatus replacement grant program that funded our newest fire truck (2005) and we will be applying for funding to replace our aging aerial this grant cycle.</p> <p>A strategy to fund the purchase of ambulances and fire apparatus will likely have to include continuing to apply for grants that fund large apparatus purchases, consideration of vehicle lease/purchase programs and possibly asking the voters to support a levy to purchase this equipment.</p>	Fire
9	Updated May 29, 2009	Explore the Feasibility of Creating a Railroad Quiet Zone	Whistle Free Zone – The Quiet Zone Committee was established by Council at the July 16 meeting and members were appointed. The questionnaire had few responses but those that did respond reflected a consensus that the whistles were not a major problem and the City should not spend funds for this. Some concerns from a few Committee members reflect the questionnaire may not be a fair judge. Staff has submitted for a grant to establish a Quiet Zone (\$1.7 million) and it has successfully made it thru the first round of evaluations. The Committee is drafting a letter to Council addressing the need for continuing to work on this.	Public Works
10	Updated May 29, 2009	Implement Portions of the Bike and Pedestrian Plan Within Resource Constraints	Summer weather will allow sweeping and repainting of the bike lanes to be done with the forth coming summer weather conditions. Overhead signage is being reviewed on Gekeler Lane and additional bike lane striping and signage applied on 12 th Street from Gekeler thru the cemetery.	Public Works

2009 Council Meeting and Work Session Calendar

<u>DATE</u>	<u>TYPE</u>	<u>TOPIC(S)</u>
Wednesday, June 17	Regular Session (Adopt Budget)	
Monday, July 13	Work Session	TRT Allocations
Wednesday, July 15	Regular Session	
Monday, August 3	Work Session	Visioning
Wednesday, August 5	Regular Session	
Monday, September 14	Work Session	Revenue Enhancements—Resource Shortfall Options
Wednesday, September 16	Regular Session	
Monday, October 19	Work Session	
Wednesday, October 21	Regular Session	
Monday, November 2	Work Session	
Wednesday, November 4	Regular Session	
Monday, November 16	Work Session	
Wednesday, December 2	Regular Session	
Wednesday, January 20, 2010	Regular Session	

Possible/Dates to be Determined Future Work Session/Meeting Topics:

- Emergency Response Policies and Procedures
- Intake (water) infrastructure
- UCT MOU/Work Plan
- Quiet Zone Committee Report
- Strategic Planning (Goal 9)
- Annexation
- Urban Renewal, Part II
- Fire/EMS District
- Oregon Youth Authority RiverBend Facility “Field Trip” (after June, 2009)

(Councilors are requested to please notify the City Recorder of any scheduled absences from any of the above Sessions)

Statistics/Action Items/Updates

Item	Date of Change in Status	Item	Comments	Department																																	
1	No Change May 5, 2009	New Combo-Inspector	Hiring of a new inspector is on hold for now. May contract with the City of Baker to provide an inspector three times a week.	CEDD Building																																	
2	Updated June 5, 2009	Elimination of expired permits	Sandy has started elimination of expired permits and should be up to date by the middle of the month.	CEDD Building																																	
3	No Change May 5, 2009	Public Outreach	Think Permits is on hold till June. We have been trying to contact BCD for an update.	CEDD Building																																	
4	No Change December 8, 2008	Quick Permits	We are looked into the State of Oregon “Quick Permits” program. www.buildingpermits.oregon.gov . Sandy is working with BCD and trying to get this up and running for our county. We have requested finance to give us a cost analysis for the work they will have into the new program, compared to what they are already doing for are program. We have also requested cost analysis from BCD.	CEDD Building																																	
5	No Change January 8, 2009	New Permit Software	BCD will have the new program up and running by then end of the year. At that time we will have a change to get enrolled into the program. We should be starting E-Permits by the first of 2010. Quick Permits is the first program we will start with. Sandy has to redo all of the zip codes for the county due to them having all La Grande zip codes.	CEDD Building																																	
6	Updated June 4, 2009	Monthly activity	<table><tr><td><u>Permit Type/#:</u></td><td><u>Fees \$:</u></td><td><u>Valuation \$:</u></td></tr><tr><td>Building, 53</td><td>44,399</td><td>3,896,465</td></tr><tr><td>Demolition, 1</td><td>95</td><td></td></tr><tr><td>Electrical, 59</td><td>8,067</td><td></td></tr><tr><td>Mechanical, 30</td><td>2,562</td><td></td></tr><tr><td>MFG Homes, 3</td><td>1,098</td><td></td></tr><tr><td>Plumbing, 22</td><td>2,514</td><td></td></tr><tr><td>Farm Exempt, 3</td><td>0</td><td></td></tr><tr><td>Signs, 1</td><td>26</td><td></td></tr><tr><td><u>Totals: 170</u></td><td><u>58,734</u></td><td></td></tr><tr><td colspan="3"><u>Total inspections performed = 261</u></td></tr></table>	<u>Permit Type/#:</u>	<u>Fees \$:</u>	<u>Valuation \$:</u>	Building, 53	44,399	3,896,465	Demolition, 1	95		Electrical, 59	8,067		Mechanical, 30	2,562		MFG Homes, 3	1,098		Plumbing, 22	2,514		Farm Exempt, 3	0		Signs, 1	26		<u>Totals: 170</u>	<u>58,734</u>		<u>Total inspections performed = 261</u>			CEDD Building
<u>Permit Type/#:</u>	<u>Fees \$:</u>	<u>Valuation \$:</u>																																			
Building, 53	44,399	3,896,465																																			
Demolition, 1	95																																				
Electrical, 59	8,067																																				
Mechanical, 30	2,562																																				
MFG Homes, 3	1,098																																				
Plumbing, 22	2,514																																				
Farm Exempt, 3	0																																				
Signs, 1	26																																				
<u>Totals: 170</u>	<u>58,734</u>																																				
<u>Total inspections performed = 261</u>																																					
7	No Change November 25, 2008	Oregon 150 event coordination	Serving as the City’s point person, attempting to form a committee with core county-wide partners to include UCT, EOU & Union Co., to organize and promote OR150 events in 2009.	CEDD Economic Development																																	
8	Updated June 4, 2009	Implement façade grant program	Building design standards were adopted by Council on June 3. Façade Grant received from OECD; 12 project proposals were received for a total grant request of nearly \$76,000.	CEDD Economic Development																																	

Item	Date of Change in Status	Item	Comments	Department
			Proposals are being scored and grantees are scheduled to be selected at a joint Landmarks/ Design Committee meeting June 8. Plan is to roll out on-going, City Urban Renewal funded program beginning July 1.	
9	Updated June 4, 2009	Monthly Main Street program updates	Main Street committees have all met at least five times in 2009; work plans presented to City Council June 1; community meeting scheduled for June 10.	CEDD Economic Development
10	Updated June 4, 2009	Economic Development Strategy	Meeting with between 20 and 25 community stakeholders held on May 5, 2009. Summary of meeting presented to Council on May 18. Stakeholder group to reconvene on June 16.	CEDD Economic Development
11	Updated June 4, 2009	Business Retention & Expansion (BR&E) program	Program set to launch late June; first round of business survey/ visitations set for fall 2009.	CEDD Economic Development
12	Updated June 4, 2009	Goal 9 Commercial & Industrial Large Lot Needs Analysis (DLCD Grant)	The City Council has considered the proposed amendments during the May 6, 2009, and June 3, 2009, Regular Session to add 304 acres of new lands into the City Urban Growth Boundary (20 year land supply) with an additional 370 acres of newly established Urban Reserve Land (up to 50 year land supply). The Public Hearing for final adoption was tabled until the July 15, 2009, Regular Session.	CEDD Planning
13	Updated June 4, 2009	2008 LDC Amendments	The City Council has considered the proposed amendments during the May 6, 2009, and June 3, 2009, Regular Session, with Final adoption occurring on June 3 rd . The Ordinance is moving forward to the Union County Commissioners for co-adoption.	CEDD Planning
14	Updated June 4, 2009	Calendar YTD Planning Statistics	Land Use Applications: 12 Zoning Approvals: 27 New Business Permits: 15 Revenue (Land Use Fees): \$3,430 Revenue (Park SDC): \$1,575	CEDD Planning
15	Updated June 4, 2009	Development Review Process	Improvements to the Development Review Process, including greater opportunities for public involvement, were included in the 2009 Code Amendments. These amendments were adopted by the City Council on June 3, 2009. This Ordinance will be effective on July 3, 2009.	CEDD Planning
16	No Change May 8, 2009	TGM Grant – Transportation Plan	In conjunction with and as a Phase 2 element of the Goal 9 Economic Development project, Staff has applied for a Grant to conduct a traffic	CEDD Planning

Item	Date of Change in Status	Item	Comments	Department
			impact analysis and transportation system plan for the proposed City expansion areas. This Phase 2 element is required before the City can rezone the property from its current agricultural zone to a City commercial or industrial zone.	
17	Updated June 4, 2009	South Riverside Neighborhood Plan	Involves Master Planning Mike Becker's property across Hwy 82, North of Wal-Mart. This process is under consideration by the City Council and is anticipated to be adopted in July 2009.	CEDD Planning
18	New June 5, 2009	Library Hour Review	Based on feedback during budget hearings, working with Library Director on possible operating hours revisions that would retain some Saturday services	City Manager
19	Completed June 5, 2009	Fire Protection Agreement OYA	We have completed the Fire Protection Agreement with the Oregon Youth Authority at River Bend and are awaiting a payment.	City Manager
20	Updated June 5, 2009	Finance Director Recruitment	Adverted internally for a replacement for Eldon and am reviewing application and qualifications.	City Manager
21	Updated June 5, 2009	Business Park Sign	UCEDC is soliciting quotes for the two signs are the signs at the Business and Technology Park	City Manager
22	Updated June 5, 2009	UCT Goals for 2009	Met with representatives of UCT regarding Goals 4 and 5 and are planning additional discussions	City Manager
23	No Change December 8, 2008	Veterans Awareness	The City has been asked to assist in a Veterans Awareness program by two local veterans. The concept is still in the preliminary stages and would be done in conjunction with Veterans Day next year.	City Manager
24	Completed May 15, 2009	UCEDC Work Plan Update	Approved and signed by both the City and UCEDC.	City Manager
25	Updated June 5, 2009	ODS/Library parking agreement, with transfer of ownership to follow.	Just received documents completed by ODS. Following review they will be signed to complete the transfer.	City Manager
26	Updated May 15, 2009	Memorandums of Understanding for partner organizations	Conducted an initial meeting with members of the BMCC board of directors. Discussions are continuing.	City Manager
27	No Change May 18, 2009	Business and Technology Park Land Sales	UCEDC is working on revised advertising materials for the park.	City Manager
28	No Change	Eastern Oregon	The current agreement between the City and the	City Manager

Item	Date of Change in Status	Item	Comments	Department
	May 18, 2009	Fire Museum Lease	Volunteers should be revised, as should the document relating to the purpose of the Volunteers to clarify their purpose. On a related note, the County Assessor has determined that barring the formation of a not-for-profit corporation to operate the Museum the property will be subject to taxation. An alternative would be to have the City take over operation, budgeting, and decision making which is contrary to the Council's intent when the property was leased. The EO Museum Board is in the process of forming as a non-profit corporation. Completion of the process is hoped to be prior to Sept. 1, 2009.	
29	New/Completed June 8, 2009	LA Grande Business and Technology Park Maintenance Agreement	Have completed the agreement between UCEDC and the City for maintenance at the Business and Technology Park. This was one of the goals in the MOU.	City Manager
30	No Change May 15, 2009	Citizen Survey	I plan to work with EOU to get an intern to conduct a citizen survey in fall of 2009	City Manager
31	New Item May 21, 2009	Personnel Policy Manual	Begin review, revision, and update of City's Personnel Policy Manual; City Manager's desired completion date for a first draft is August 1ish.	City Recorder
32	No Change October 7, 2008	Develop Records Management Policies and Procedures/Rehab Records Center	The City does not have formal Records Management Policies and Procedures; Records Center requires detailed and careful attention. As time permits, we are examining our current filing system, with an eye toward updating and streamlining; as well as making slight progress on a substantial backlog of filing. Exploring new and improved methods of record keeping.	City Recorder
33	No Change October 7, 2008	Develop Public Records Request Policies and Forms	The City does not have a formal process for requests for Public Records. These types of requests are increasing, and the Public Records law requires that we have a consistent, fair, and equitable process. I attended a workshop in Eugene on Wednesday, October 1, devoted to public records requests and exemptions and the most recent laws, administrative rules, and requirements governing these processes, which will assist with the development of a user friendly and legally sufficient system.	City Recorder
34	No Change May 18, 2009	Complete requirements for becoming a	This is a goal that was established some years ago but was "back burnered" after the departure of former City Manager Hare. The three	City Recorder

Item	Date of Change in Status	Item	Comments	Department
		Registered Parliamentarian	hundred study questions have been downloaded in anticipation of eking out some study time for the one-hundred question test.	
35	No Change May 18, 2009	Soft/Hardware	Funding for soft/hardware designed for document retention/destruction and other Manager/Council related tasks was not included in the proposed FY 2009-2010, Budget. We are still hopeful, however, that our FY 2008-2009, Budget will be healthy enough at Fiscal Year's end to support the purchase a Software Package called <i>TermTracker</i> , [sic] which will assist with the maintenance of records applicable to the Council's numerous Commissions and Commissioners, as well Mayor and Councilor histories.	City Recorder
36	No Change May 18, 2009	Public Records	<p>Developing a formal Public Records Request process. Sample documents and forms have been requested from cities known for their outstanding Records Centers and/or customer service when responding to multiple records requests of all departments.</p> <p>Document handling process fees were not included in the February 10, Work Session discussion, as originally planned, because we simply ran out of time to prepare adequately for that Session. At the City Manager's discretion, we may yet propose a modest increase in fees and add a fee for DVD copy requests. This area was not addressed in the fee-setting Resolution passed by the Council in 1996, because that type of copy reproduction was not available to us at that time. In the ensuing years, however, we receive more requests for DVDs and simply charge the individual making the request the same amount it costs the City to have copies made (usually \$10, per copy). Were we to be challenged when attempting to collect, however, we currently have no document to support that request.</p>	City Recorder
37	No Change May 18, 2009	Commission Vacancies	Staff continues to advertise for the remaining vacancies on the Council's Boards and Commissions and will continue to do so until all vacancies are filled.	City Recorder
38	No Change May 18, 2009	Oregon Government	As the Council knows, Senate Bill 30, reached the finish line during this Legislative Session;	City Recorder

Item	Date of Change in Status	Item	Comments	Department
		Ethics Commission Reporting Requirements	and while it does not go quite as far as many electeds and their staffers would prefer, at least the requirement for reporting extended family members has been removed. <u>Please remember, however, that this Bill does not cover the current calendar year.</u> Therefore, for the next three quarters, the requirements adopted during the 2007 Legislature still stand. The next quarterly reporting period closes on June 30; the reports for that quarter must be postmarked on or about July 15 th . Staff will, of course, provide you with the forms and exact deadline at the appropriate time and will monitor your progress until all forms are present and accounted for, in an effort to help you avoid the possibility of civil penalties which can be both embarrassing and financially detrimental. (The City does not pay fines of this nature on behalf of Councilors or Staff).	
39	No Change May 18, 2009	Council “Field Trip” to Oregon Youth Authority RiverBend Facility	Councilor Lillard has invited the Council to tour this facility, which also happens to be the location of his “day job”! The Council has expressed interest in so doing; and Staff will be coordinating the arrangements to maximize the best timing for RiverBend staff, as well as Council schedules. We are making every effort to ensure that all Councilors have the opportunity to take advantage of Councilor Lillard’s invitation; therefore, this “field trip” will in all likelihood not occur until after June 30 th .	City Recorder
40	New Item May 28, 2009	Create and Implement a standard process for hiring new employees	We have created an outline of the hiring process. We are currently refining this process and will be testing before implementing as a standard procedure with all departments. Currently, each department conducts their own new hires and with changing personnel the process is many times incomplete in complying with the law and City Policy. This form being designed will guide departments through the process so all City departments are consistent and accurately completing the hiring process	Finance/ Personnel
41	No Change December 1, 2008	Implement GASB 45	GASB 45 requirements include measuring and reporting post employment benefits. CIS does provide this service annually and will be available to the auditors when needed.	Finance

Item	Date of Change in Status	Item	Comments	Department
42	No Change December 1, 2008	Implement GASB 51	GASB 51 requires accounting and reporting for intangible assets. Our implementation date will be 6/30/2010.	Finance
43	No Change May 18, 2009	Create a water consumption report to meet with Public Works guidelines	Our UB Clerk will be working with our Software company and Public Works in developing a report stating consumptions and having that report match with Public Works' water well usage reports.	Finance
44	No Change February 12, 2009	Implement a smoke alarm inspection and replacement program	We were unable to get grant funding this past year to implement a smoke alarm replacement program. We'll be applying for funding again this year (2009). We applied for and received train-the-trainer training and support materials for a fire safety and fall prevention program for elderly citizens in our community through the Office of State Fire Marshal. We did this in partnership with Community Connections of NE Oregon, Inc. in January and will be presenting the program to our senior citizens over the next 10 months.	Fire
45	Updated June 4, 2009	Statistics	Response statistics for May Medical: 221 Fire/Other: 16	Fire
46	Updated June 4, 2009	Fire Code Inspections	New inspections for May: 2 Re-inspections for May: 0	Fire
47	Updated June 4, 2009	Juvenile Fire Setter	0 Intervention(s) conducted in May.	Fire
48	Updated June 4, 2009	Child Safety Seat Installations	3 families instructed in proper car seat installation in May. 2 families fitted with proper bicycle helmets for their children, given to them free of charge through a grant received. 3 helmets provided	Fire
49	Updated June 4, 2009	Traffic School	18 students attended traffic school in May. resulting in \$900 in revenue.	Fire
50	Updated June 4, 2009	Training/Conf.	<u>May Training/Conferences</u> <u>Participated in multi-agency Haz Mat drill at UP railroad yard.</u>	Fire
51	Updated June 4, 2009	Fire Safety House Trailer	Siding and new roof is going on trailer. New windows and compartment doors added. It is still hoped that work will be completed by the FFs by the 1 st of July.	Fire
52	Updated June 4, 2009	Open Burning	Open burning of yard debris ended May 31 st . 109 permits were issued. No problems noted with the spring burn period.	Fire
53	Updated June 4, 2009	EO Fire Museum	The museum is officially open for the season.	Fire

Item	Date of Change in Status	Item	Comments	Department									
54	Updated June 4, 2009	Development of Fire Training Facility	Work is starting on finishing some of the prep work on the manufactured home. Skirting will be in place and enclosing gabled ends will be finished in the coming days. The house will then be painted in a color matching the fire station exterior. Other site improvements will begin once work on the house is completed.	Fire									
55	Updated June 2, 2009	Statistics.	Circulation for May 09: 12,676 Circulation for 08/09 as of May 30: 153,666 Circ. same period, 07/08: 156,679 Uses of comm. room for May: 22 Homebound visits 10/week Reading at GRRC 4/month Reading at Wildflower Lodge 4/month Classroom visits May: 37	Library									
56	No Change May 6, 2009	Reassign staff duties	Reassign staff duties to absorb essential duties performed by currently employed 0.8 FTE, lost due to budget constraints. Complete by August 1, 2009.	Library									
57	No Change May 6, 2009	Department priorities	With Library Commission, define service level priorities in the wake of decreased budget for 2009-10. Complete by September 1, 2009.	Library									
58	Updated June 2, 2009	Programs	Movie Nights continue. 6/8: Summer Reading Program begins 6/25: Oregon Council for the Humanities program on Faces of Iraq. Sleepytime Story Hours:, 6/15, 6/29, 7/13, 8/10. Spanish language story times, various Saturdays.	Library									
59	No Change May 7, 2009	Pool Statistics March	<table><tr><td></td><td><u>2008</u></td><td><u>2009</u></td></tr><tr><td>Attendance</td><td>2,935</td><td>3,413</td></tr><tr><td>Revenue</td><td>\$8,190.30</td><td>\$14,322.89</td></tr></table>		<u>2008</u>	<u>2009</u>	Attendance	2,935	3,413	Revenue	\$8,190.30	\$14,322.89	Parks-- Aquatics
	<u>2008</u>	<u>2009</u>											
Attendance	2,935	3,413											
Revenue	\$8,190.30	\$14,322.89											
60	No Change May 7, 2009	Virginia Graeme Baker Pool and Spa Safety Act	Covers have been ordered to meet engineering specifications at a cost of \$3,500.00. The drains in the Outside pool will be installed prior to it being opened for the summer. Since the inside pools will have to be drained, the Health Inspector has told us we can wait until we close for our annual maintenance on August 31 st to install those drains.	Parks - Aquatics									
61	New Item/ Completed May 21, 2009	Third Grade Swim Lessons	Lessons for La Grande School District third graders ended on May 21, 2009, with 158 children participating. This opportunity was made possible through the support of the Grande Ronde Hospital (lessons costs) and Soroptimist International of La Grande (transportation).	Parks- Aquatics									
62	New Item/ Completed	Grant Application	A grant application in the amount of \$3,000, was submitted to Soroptimist International of La Grande,	Parks- Aquatics									

Item	Date of Change in Status	Item	Comments	Department
	June 3, 2009		to provide scholarships covering the costs of various types of lessons when appropriate. That application was not funded at this time.	
63	New Item June 3, 2009	Water Safety Instructor Training	Joe Andrews and Teresa Roberts are completing a course in Water Safety Instructor Training; at the end of which they will both be certificated as Water Safety Course Instructor Trainers.	Parks-Aquatics
64	No Change May 7, 2009	Greenway	The triangle-shaped piece of land along May Lane has been purchased from ODOT. Surveying has been completed and the application for a Lot Line Adjustment has been submitted to Union County. The asbestos on the Lovely property has been mitigated and approved by DEQ.	Parks--Admin
65	No Change May 7, 2009	Morgan Lake Development	Grant applications have been submitted to both the Oregon Department Fish and Wildlife and the Wildhorse Foundation. If approved, we will install a dock, fishing piers, restroom facility and upgrade two campgrounds. Staff is working with the OYA Riverbend Facility and the Sunrise Rotary Club on this project and we are hoping to begin work in late July or August.	Parks
66	No Change May 7, 2009	Parks Maintenance	Park usage is increasing each week and we are now providing weekend coverage.	Parks - Maintenance
67	No Change May 7, 2009	April Report	R-O-W Trees Planted: 22 Park Trees Planted: 18 Street Trees Removed: 2 Park Trees Removed: 0 Community Contacts: 40	Parks – Urban Forestry
68	No Change May 7, 2009	Great Oregon Tree Plant	The goal of the Urban Forestry Program is to plant 150 trees this year to commemorate Oregon's 150 th birthday. Current Count: 46.	Parks – Urban Forestry
69	No Change May 7, 2009	Adult Recreation	Plans are underway to begin Coed Softball this month. Ten teams have indicated they will participate this year.	Parks - Recreation
70	New Item/Completed as of June 6, 2009	Eastern Oregon Throwers	The Eastern Oregon Throwers have scheduled a practice session on Saturday, June 6, from 8:30 a.m. to 3:00 p.m., on Community Field in Pioneer Park, to which everyone is invited. No experience is needed; training will be provided. For more information, contact Dutch Fahrney at 541-523-4340.	Parks-Recreation
71	No Change May 6, 2009	Statistics	Due to a computer failure at the state level, we are unable to provide current stats at this time. Hopefully next month the problem will be repaired. Crimes against persons: (assaults, robbery, sex crimes) Crimes against property: (burglary,	Police

Item	Date of Change in Status	Item	Comments	Department
			<p>vehicle theft, NSF/acct. closed)</p> <p>Crimes against society: (drug laws, DUII, liquor laws, disorderly conduct)</p> <p>Traffic Crimes: (DWS, Hit & Run, eluding, reckless driving)</p>	
72	Updated June 4 2009	Monthly Statistics	<p>The April statistics are unavailable at this time. Following are the statistics for March. These statistics reflect the total calls for a multitude of agencies within Union County.</p> <p>Traffic/Air: 602; All Calls: 2888; Actual legitimate 9-1-1 calls for service: 231 Case reports taken by LGPD and UCSO: 171</p>	Police
73	Updated June 2, 2009	Training	<p>April: 4 dispatchers, 3 Officers and 1 Sgt. attended 6 hours of coaching/counseling training in La Grande. 3 Dispatch supervisors attended 6 hours of Supervision training. Dispatch received 10 hours of in house training. One Officer attended a 2 day Sexual Assault Response training in Baker City.</p> <p>May: The Communications Manager attended the 2 day APCO/NENA conference in Sun River. 1 Sgt. attended a 3 day Child Abuse /Family Violence summit in Portland. 2 Officers attended 8 hours of school safety training in Kennewick. 3 Officers attended 8 hours of Criminal Investigations training in Hermiston. The Sergeants attended 8 hours of Ethical Decision making training in Umatilla. The Sniper team completed a 4 hour block of movement/shooting drills in Baker City. On June 1, 2009 the LGPD / SWAT team conducted an interagency scenario based emergency response training at the fairgrounds. This was a comprehensive drill which included Incident Command, Hostage Negotiations and SWAT deployment. Participating agencies included UCSO, OSP and Elgin PD.</p>	Police/Comm

Item	Date of Change in Status	Item	Comments	Department
74	Completed May 5, 2009	Interdiction Program	A combined agency drug and interdiction program was held on March 13 in La Grande and North Powder. Following are the Stats: Total Vehicle Stops: 102 Traffic Citations issued: 7 Traffic Warnings issues: 114 Tows: 0 Total Vehicle Searches: 4 Total Person Searches: 7 Total Arrests: 2 Total Criminal Citations: 5	Police
75	Updated June 4, 2009	M.E.R.I.T. May 2009 Activity Summary	Total Cases: 22 Cases / year to date: 93 Arrests / year to date: 28	Police
76	Completed May 6, 2009	COPS grant Officer position	We have applied for funding, through the COPS grant program, for 2 full time officer positions, to backfill the positions lost within the past two years. If awarded, this grant will support an officer 100% at Entry Level rate for 3 years. The City will pick up 100% of year four.	Police
77	No Change May 6, 2009	Drug prevention & Enforcement team.	Although the school has decided against a law enforcement class this school year, the SRO and the Task Force members will be conducting periodic educational classroom discussions during the year. Due to the School District being unable to fund a portion of the SRO position, we will no longer be able to provide this program.	Police
78	No Change Jan. 6, 2009	Communications Strategic Plan	The transition occurred on the projected date of Dec. 8, 2008, with little difficulties. Users have reported improved communication abilities. This summer we will be looking at the possibility of adding another site on Howard Butte.	Police
79	Completed May 5, 2009	New Dispatch Employee	Kati Acebo started work on January 21, 2009 as a Communications Technician I. She is in the last phase of training.	Police
80	New June 4, 2009	Investigations/Pat rol Activity	Sgt. Shaul assisted the Wallowa County Major Crimes Team with an Officer involved shooting investigation stemming from a recent incident in Wallowa County. Investigators have also been involved in another major investigation in conjunction with the Union County Major Crimes Team.	Police
81	Updated	Snow Removal	The operational plan and funding has been	Public Works

Item	Date of Change in Status	Item	Comments	Department
	May 29th, 2009	Plan	reviewed. Funding is being recommended. Will go to Council on June 17 th .	
82	No Change May 18th, 2009	The Ridge	Construction is complete. 'B' Avenue right-of-way is being evaluated as a result of this development. Property owners are being visited with for right-of-way dedication.	Public Works
83	No Change February 17, 2009	Aspen Park	Work with developer on subdivision which is under construction.	Public Works
84	Updated May 29th, 2009	Safe Routes to Schools Sidewalk Grant	Develop the Central School sidewalk under the guidelines of the grant program for that funding. IGA's being developed and reviewed. Project to be done 2009. Staff is waiting for the IGA for consulting services.	Public Works
85	No Change February 17, 2009	NPDES permit	NPDES permit with DEQ has been submitted. Application is in to DEQ for review.	Public Works
86	Updated May 29, 2009	Goal 8 – Livability and Safety	Whistle Free Zone – The Quiet Zone Committee was established by Council at the July 16 meeting and members were appointed. The questionnaire had few responses but those that did respond reflected a consensus that the whistles were not a major problem and the City should not spend funds for this. Some concerns from a few Committee members reflect the questionnaire may not be a fair judge. Staff has submitted for a grant to establish a Quiet Zone (\$1.7 million) and it has successfully made it thru the first round of evaluations. The Committee is drafting a letter to Council addressing the need for continuing to work on this.	Public Works
87	No Change May 16, 2009	Special Street Funding Committee	Data has been compiled and submitted to the Committee for evaluation. The committee recommendation is being made for three (3) funding methods to generate additional funding. It was presented to Council at Council work sessions. The Budget Committee has approved one of the additional new funding methods. Council will be looking at all three in June and July.	Public Works
88	Updated May 29, 2009	CMAQ Asphalt Road Paving Project	Staff received approval for an exemption from commissioned services. The IGA has been approved and construction is anticipated early 2009. Will be going to bid in June. Project is	Public Works

Item	Date of Change in Status	Item	Comments	Department
			out for bid.	
89	Updated May 18, 2009	CMAQ—Street Sweeper	Staff submitted for grant funding for a street sweeper based on bids (\$165,000). Tentative sweeper approval has been received. OTC and FWHA has approved the application. Waiting for IGA.	Public Works
90	No Change May 18, 2009	CMAQ—Hybrid Cars	Staff has submit an application for 3 hybrid vehicles (Police, Fire, City Manager). Only certain vehicles qualify. Local suppliers will be a priority for maintenance and repair. OTC and FWHA has approved the application. Waiting for IGA.	Public Works