



“2024 Call for Projects”
(Revitalization Incentive Program)

Funding Application

PROJECTS MUST BE LOCATED WITHIN THE URBAN RENEWAL DISTRICT

Name of Applicant		Date Submitted	
Street Address		Telephone Number	
Mailing Address (if different from Street Address)		Email	
Business Name (This should match the W-9 and Tax ID number)		Tax ID Number	
Building/ Property Owner Contact Information (if different from Applicant)			
Building/ Property Address <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>			
Is the Property located in the Historic District Y or N		Is the Property individually listed on the National Register Y or N	
Note: If yes to either, your project may require Landmarks Commission Review and approval before project commences.			
Do you plan to provide any new or additional off-street or off-site parking as part of your project?			
Total project cost (See attached worksheet)	Estimated start date	Estimated completion date	Amount of Grant Request

Please list any previous Urban Renewal Funding received for this project or the property

below: Façade Program: \$ _____ Date Funding Received: _____

Façade Program: \$ _____ Date Funding Received: _____

“Call for Projects” (Revitalization Incentive Program): \$ _____ Date Funding Received: _____

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Your project must address at least one goal from the La Grande Urban Renewal Plan. Which project(s) and/or goal(s) does your project support and how? Identify in your answer which of the following goals match your project (*up to 300 words per project or goal*) Copies of the entire Plan are available on the City's website: www.cityoflagrande.org

- Goal 1: Revitalize Downtown
- Goal 2: Create High Quality Family Wage Jobs
- Goal 3: Retail Development
- Goal 4: Housing

Describe your project and how funds will be used (up to 300 words):

Current use of

Building/Property: _____

Intended use of Building/Property (if
different): _____

Preference will be given to projects that have a positive impact on the Central Business Zone (CBZ):

Impact on Central Business Zone: (60 points possible)

Is the property currently vacant?

Y or N

If yes, how long?

Less than six months

Less than twelve months

More than twelve months

Which of the following is the PRIMARY use of the building/property:

Traded Sector Business (any location)

Commercial Business (Professional services, non-retail)

Retail Business

Housing/Residential ONLY located inside the CBZ

Other

Preference will be given to projects that can demonstrate the mitigation, reduction, or removal of blight. Underdeveloped and/or bare land shall not be eligible for points under this preference category.

Check which ONE of the following best describes the current condition of the property attach photos of blighted conditions (30 points possible):

Potential hazard to environment or public and/or structure is unfit to occupy

Extensive exterior damage to property, including structural impacts that don't rise to the level of unfit of unfit for occupancy

Combination of exterior and interior damage, deterioration, and/or dilapidation beyond the purely aesthetic

Property has been vacant more than five years but no other blight

Slight damage to exterior of property only

Damage to interior of property only

Please describe how this project will change the condition of the property by mitigating, reducing or removing blight (up to 300 words):

Preference will be given to projects with higher levels of private investment compared to public funding from any source. In calculating this, all project costs shall be considered, including elements which are not eligible uses of funds such as certain housing elements.

Private investment compared to public funding: (30 points possible)

* Don't use decimals or commas

Private Investments		Public Investments (including this request)	
	Over \$150,000		Over \$150,000
	\$125,001 to \$150,000		\$125,001 to \$150,000
	\$100,001 to \$125,000		\$100,001 to \$125,000
	\$75,001 to \$100,000		\$75,001 to \$100,000
	\$50,001 to \$75,000		\$50,001 to \$75,000
	\$25,001 to \$50,000		\$25,001 to \$50,000
	Less than \$25,000		Less than \$25,000

Source and amount of Private Investment		Source and amount of Public Investment	
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
TOTAL	\$	TOTAL	\$

GRAND TOTAL FROM ALL SOURCES	\$
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Preference will be given to projects with higher Return on Investment based on all project costs prepared by a licensed contractor in the form of a quote estimate or actual or bid. Points will be assigned based on one point for each \$10,000 of investment. **Must attach quotes, estimates or bids prepared by a licensed contractor to receive points for project costs:** No points will be awarded for this category if the quotes, estimates, or bids are not from a licensed contractor. (50 points possible)

Total Project Cost: _____

Points:

Total Project Cost of 500,000 or more = 50 points; one point per \$10,000 invested over \$100,000 up to \$490,000; Less than 100,000 = 10 points

Cost supported by check one:

- Quotes from licensed contractor
- Estimates from licensed contractor
- Formal bid from licensed contractor

Preference will be given to projects that provide additional upper floor residential dwelling units in the Central Business Zone. (15 points possible)

Check one:

Create 5+ New Dwelling Units

Create 3-4 New Dwelling Units

Create 1-2 New Dwelling Units

The following information should be included as part of the application:

COST ESTIMATE BREAKDOWN (attach bids or estimates)

**Don't use commas or decimals*

1. Permitting/Professional Services (eg. Bldg, Elec, Mech, Plumbing permits, design work, architect)

Subtotal \$ _____

2. Site Work- (eg. Excavating, backfill, driveway, paving, parking, surveying, landscape, utilities)

Subtotal \$ _____

3. Structural Exterior- (eg. Foundation, framing, roof, trusses, siding, stucco, bricks/mortar)

Subtotal \$ _____

4. Structural Interior - (eg. Cabinets, drywall, hardware, doors, windows)

Subtotal \$ _____

5. Mechanical- (eg. HVAC, piping, heating/cooling, equip, coolers, etc)

Subtotal \$ _____

6. Electrical - (eg. Wiring, service, panels, finish work, fixtures)

Subtotal \$ _____

7. Plumbing- (eg. Water pipes, sewer, bathrooms, fixtures)

Subtotal \$ _____

8. Non-structural/misc costs (eg. Paint, cleaning, signage)

Subtotal \$ _____

Total Project Costs \$ _____ (Should match total amount of attached contractor bids and estimates)

Please ensure the following items are included with the application

- Historic building photographs (if applicable and in Historic District)
- Current photos of building and property
- Well- developed Business Plan or marketing plan for the project
- Documentation that project is well capitalized
- Professional plans or drawings
- Signed letter from the property owner, if not the applicant, authorizing the application
- Date the business was established _____

Describe the impact to your project if your project does not receive funding or if you receive less funding than requested (up to 300 words):

The statements made herein are true and represent an accurate and full disclosure of all appropriate information as of this date. Applicant understands that the Agency will retain this application and any other information the Agency receives, whether or not this funding request is approved. Applicant understands this request can become public information; however any financial statements, tax returns, project pro forms and business formation documents will be kept confidential. Financial projects included as part of the Business Plan will be kept confidential. Applicant agrees to enter into an agreement with the Agency and to work cooperatively with Government officials on this project, if funded.

Applicant Signature

Date

FOR OFFICE USE ONLY

Where is the property located:

Inside the La Grande Business and Technology Park

Inside the Central Business Zone

Outside the Central Business Zone

FOR OFFICE USE ONLY

<i>Type of project (select all that apply):</i>		<i>Proposed Use allowed in this Zone</i>	<i>Y or N</i>
<i>Hist. Bldg. Façade</i>	<i>Job</i>	<i>Approvals required: Landmarks</i>	
<i>Bldg. Expansion</i>	<i>Restoration/</i>	<i>Commission</i>	<i>Y or N</i>
<i>Streetscape</i>	<i>Other</i>	<i>Conditional Use</i>	<i>Y or N</i>
<i>New Construction</i>	<i>Other (describe at</i>	<i>Site Plan</i>	<i>Y or N</i>
<i>Date Received</i>	<i>/ /</i>	<i>Parking Required</i>	<i>Y or N # spaces _____</i>
<i>Current Photos?</i>	<i>Y or N</i>	<i>Encroachment Permit Required</i>	<i>Y or N</i>
<i>Historic Photos?</i>	<i>Y or N</i>	<i>Building Permit Required</i>	<i>Y or N</i>
<i>N/A Owner authorization?</i>	<i>Y or N</i>	<i>District Manager Deems Application Complete</i>	<i>Y or N</i>
<i>Detailed drawings/ description?</i>	<i>Y or N</i>	<i>Date Deemed Complete:</i>	
<i>cost estimates?</i>	<i>Y or N</i>		
<i>Proposal complete?</i>	<i>Y or N</i>		
<i>Approved?</i>	<i>Y or N</i>		
<i>Amount of grant</i>	<i>\$</i>		

Additional information: