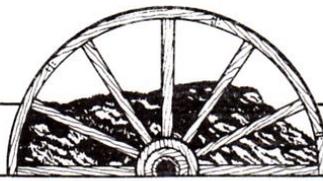


CITY OF



LA GRANDE

THE HUB OF NORTHEASTERN OREGON

Human Resources Department P.O. Box 670 La Grande, OR 97850 541 962-1319 fax 541-624-5817

Job Announcement Library Director



The City of La Grande is excited to announce an opening for Library Director. Our library provides services to all of Union County. This position is a wonderful opportunity to join a professional team. Beginning in 1911, the citizens of La Grande came together to support a public library. Today, the modern Cook Memorial Library graces the city. The library boasts a Literacy Center and a climate-controlled Archives in addition to the full range of library services and programs.



La Grande is a welcoming city nestled at the edge of the Grande Ronde Valley surrounded by the Blue Mountains. It is the county seat of Union County, Oregon and home to Eastern Oregon University. A 250 mile stretch of I-84 connects La Grande with Portland and Western Oregon. To the east (175 miles) is Boise Idaho. La Grande enjoys a four-season climate of sunshine with low humidity year 'round.

La Grande offers a plethora of cultural events including the Grande Ronde Symphony, La Grande Shakespeare Company, the Eastern Oregon Film Festival and numerous theatrical and musical performances at Eastern Oregon University. Boasting low crime rates and plenty of activities for kids, La Grande is a great family city. You'll have to look hard to find traffic congestion. In addition to Eastern Oregon University, the city has a public school system that includes one high school, a middle school and three elementary schools.

La Grande is a beautiful valley for the outdoor enthusiast. The rivers, valleys, and mountains afford everyone opportunities to enjoy one of the most scenic areas of Oregon. The Blue Mountains boast hunting, fishing and many other outdoor sports including downhill and cross country skiing at Anthony Lakes ski resort and birding at Ladd Marsh Wildlife Area. You'll love discovering all the wildlife and National Forests surrounding La Grande.

GENERAL STATEMENT OF DUTIES:

Performs administrative, managerial, and supervisory work as the Director of the City Library and performs professional librarian duties. The primary function of an employee in this class is to perform professional administrative work in the management, coordination, and organization of the programs and services of the City's library system. The Library Director reports to the City Manager but considerable latitude is granted for the exercise of independent judgment and initiative. This position directly supervises all library paid staff and volunteer positions.

MANDATORY REQUIREMENTS/EXPERIENCE:

Five (5) years of experience in library administration, including supervisory experience, experience reporting to a governing board. Prior work in a union environment is preferred; or any equivalent combination of experience and training which provides the knowledge and abilities necessary to perform the job duties as listed in the job description.

Must possess a valid Oregon driver's license or able to secure an Oregon driver's license within one month of hire.

SALARY:

\$67,956 - \$88,740 annually, DOE

BENEFITS:

The City of La Grande offers a comprehensive benefits plan that includes health, dental, and vision insurance, life and long-term disability insurance, paid vacation, holidays and sick leave and retirement.

Retirement – Employer contribution 16%, employee contribution 1% on employee's pre-tax monthly salary.

Vacation – Accrual ranging from 80 – 200 hours annually, based on years of service.

Executive Vacation – In addition to vacation above, 80 hours annually.

Holidays – 10 paid holidays annually with two additional floating holidays.

Sick Leave – 12 days annually.

HRA VEBA - \$500 - \$1000 employer contribution toward a health reimbursement account.

Additional Benefits – The City offers flexible spending accounts, alternate insurance for Accident, Cancer, additional life insurance, and much more.

CLOSING DATE: Open until filled. First review of application on June 21st.

APPLICATION PROCEDURE:

A City of La Grande Application Form and Job Description may be obtained from and returned to:

City of La Grande/Human Resources

Anita Zink

1000 Adams Avenue

La Grande, Oregon, 97850, 541-962-1319

azink@cityoflagrande.org.

****An application packet can also be obtained on the City of La Grande website at www.cityoflagrande.org.****