



LA GRANDE
URBAN RENEWAL
AGENCY

2017 URBAN RENEWAL GRANT APPLICATION INSTRUCTIONS

March 1, 2017 – April 14, 2017

The La Grande Urban Renewal Agency (URA) will accept applications for project funding assistance ONLY **between March 1, 2017 thru April 14, 2017**. Applications may be emailed, mailed or hand-delivered, but must be received by 5 p.m. on April 14, 2017. Late applications will not be considered. Applicants who submit applications deemed incomplete will be notified as quickly as possible, but will still be held to the April 14 deadline; therefore, timely submittals are encouraged. Available funding will be limited to the amount approved by the La Grande Urban Renewal Agency following the URA budget hearing process in May 2017. This is expected to be a competitive round of funding. **No applicant is guaranteed to receive any or all of the funds requested.**

General project funding criteria:

- Projects must be physically located within the URA District boundaries. District maps are available on the City's website: www.cityoflagrande.org.
- Projects must be started after July 1, 2017, and completed prior to June 30, 2018. Projects are allowed to start prior to July 1 ONLY if appropriate previous arrangements have been made with the District Manager. Likewise, project completion extensions may be granted on a case-by-case basis by the District Manager.
- The maximum funding available for any one project is 50% of total project cost, up to \$75,000 for projects using primarily local contractors. Funding is on a reimbursement basis only and will require an agreement between the applicant and the URA prior to project start. Funding is expected to be available after July 1, 2017. Projects that are only for downtown historic building façade improvements or those with total project values of less than \$10,000 should contact the URA first before submitting; there may be other more appropriate funding programs for these types of projects.
- Only the official URA “Revitalization Incentive Program Funding Application” will be accepted. **Please note that we are asking you to use the application for all information and observe the word limit (if word limit is exceeded, the application will be rejected). No additional sheets will be accepted for each question; however, a business plan may be attached. There is no guarantee the business plan will be read in its entirety.**

- Each applicant or their representative will be required to present their project funding request to a joint public meeting of the Urban Renewal Advisory Commission and the La Grande Urban Renewal Agency/ City Council at a meeting scheduled to convene at 6:00 p.m. on Monday, May 22, 2017, in City Hall at 1000 Adams Ave. Applicants who do not give a presentation will not be eligible for funding in this cycle. This meeting date is tentative and may change. Applicants will be notified in writing of the actual meeting date when set. All submitted materials are considered public documents unless the applicant clearly denotes confidential materials.

Questions should be directed to Christine Jarski, Community & Economic Development Director; 541-962-1307; cjarski@cityoflagrande.org