

CITY OF



LA GRANDE

THE HUB OF NORTHEASTERN OREGON

LEAK ADJUSTMENT REQUEST/ POLICY

**POLICY #2005-15
EFFECTIVE 7-1-05**

The City of La Grande offers a leak adjustment for an account once the leak has been repaired. Per City Policy, the City can adjust no more than the last two (2) billing months for water charges and no more than the last four (4) billing months for sewer charges on commercial accounts. In the case of flat sewer charges, there would be no adjustment. Leak adjustments are given based on past usage for the same time period as leak. A leak adjustment will only be considered ***AFTER*** proof of repair (plumber's bill, part receipts, etc.) is submitted along with completed leak adjustment request. Customer is allowed ***ONE*** leak adjustment per calendar year. ***** YOU MUST ATTACH PROOF OF REPAIR*****

Name _____ Date _____

Service Address _____ Phone _____

Owner _____ Renter _____

Name

Name

Date leak repaired _____

Description of leak and how repaired _____

By signing this form, I acknowledge that I have read and understand the above Leak Adjustment Policy.

Customer Signature _____

Office Use only: Received in office _____ Approved _____ Declined _____

