

# **Cook Memorial Library Commission**

## **Meeting Minutes**

Thursday, December 16, 2021  
4:00 PM

Meeting Attendees: Ryan Zastrow, Barbara Minge, Carrie Bushman, and Angela D'Antonio

Absent: Nichole Welch, Marilyn Herbst

Call to order

- a) Meeting called to order at: 4:05 PM in the library community room.

Introductions

- a) Alicia McConnell, new library employee, was unable to attend the meeting, so her introduction will be added to next month's agenda.

### I. Approval of minutes from last meeting

- a) There weren't enough members present to approve the minutes, so this will be added to the next agenda.

### II. Correspondence

- a) Interim Director Bushman shared a nice card received from a library patron that said she was doing a super job so far.

### III. Public Comments

- a) Jennie Tucker was unable to attend the meeting due to weather conditions. The State report will be added to the next agenda.

### IV. Reports

- a) Interim Director Bushman shared the current Library budget with the commission, and updated them as to current grant amounts.
- b) The library received a check from the Beel's account through the Library Foundation that will be put towards new book purchases. The amount of the check was \$200.00. Also received, was \$75.00 from a regular library patron.

- c) Library programs are seeing great attendance. Current programs include: Thursday Storytime/Craft at 10:30 am, Kid Craft Friday at 3 pm, monthly Teen Book Club, Movie, and Craft, and monthly Adult Mystery Book Club at 1 pm on the second Monday. The Tree of Giving was a huge success again this year, presents going to the Youth in Transition students and families and Union County Cares organization.
- d) Interim Director Bushman reported that she has been making phone calls to patrons who are about to go into collections, in the hopes of saving them the trouble. Hopefully patrons will begin to become more aware of the overdue/collections process in the future.

#### VII. New Business

- a) The library roof has a small leak again in the same spot as last time. The roof contractors have been contacted and it will hopefully get fixed ASAP. There is also a tiny window chip on the kid's side of the building. We are hoping to get that fixed soon as well.
- b) Interim Director Bushman is getting a quote to have the library security cameras updated and a new camera installed at the front door of the building.

#### VIII. Adjournment

- a) Meeting adjourned at: approximately 5:00 pm.
- b) Next meeting will be held in the community room on January 20, 2022 at 4:00 pm.