

**CITY OF LA GRANDE  
Landmarks Commission Meeting**

**Regular Session**

**Thursday, November 18, 2021**

**Zoom Meeting**

**La Grande City Hall  
1000 Adams Avenue**

**MINUTES**

**COMMISSIONERS PRESENT:**

Lindsay Costigan  
Cassie Hibbert  
Katie Boula  
Rod Muilenburg

**COMMISSIONERS ABSENT EXCUSED:**

**DISCUSSION/DISPOSITION**

**STAFF PRESENT:**

Kendra VanCleave, Secretary  
Mike Boquist, City Planner

**CITIZENS PRESENT**

Paul Swigert (non-confirmed, meeting was conducted via zoom and had technical difficulties. Meeting was not recorded)

**CALL TO ORDER/ROLL CALL**

HIBBERT called this Regular Session of the Commission to order at 6:08 p.m., and asked for Roll Call; a quorum was determined to be present.

**AGENDA APPROVAL**

The Agenda was approved as presented

**CONSENT AGENDA**

- a. Consider Minutes from August 12, 2021 meeting.

BOULA introduced the Motion with MUILENBURG providing the Second.

**MOTION:** The Consent Agenda be approved as presented.

**NEW BUSINESS**

- a. *Consideration of Historical Appropriateness  
1212 Adams Ave, 02-HLA-21  
Paul Swigert*

**USC:** Unanimous

HIBBERT asked for declarations and challenges, there were none.

HIBBERT asked for the staff report.

**Due to technical difficulties the meeting was not recorded, the minutes will reflect a general summary of the meeting.**

BOQUIST opened with the application for the replacement of the upper floor residential windows on the Adams Avenue facade. The project also includes maintenance/repointing brick.

HIBBERT asked for testimony from the applicant, in favor, neutral and opposition. There were none.

MUILENBURG asked if the archway is to remain. BOQUIST responded yes.

COMMISSION DISCUSSION

HIBBERT and BOULA commented that restoration should be considered rather than replacement.

The group took a closer, enlarged look at the pictures submitted with the application.

MUILENBURG indicated that the use of expandible foam that is seen in the picture is problematic and may have caused damage.

The Commission discussed the photographs showed significant deterioration, but appeared that some joints and window elements could be repaired. Additionally, the perimeter of the windows was filled with expanding foam which may have damaged the channels for the window weights. Overall, the Commission felt that they did not have enough information to determine whether the windows could be repaired or not, but may be possible. There was consensus from the group that the amount of damage visible and the expanding foam could have damaged the structural elements of the window, they felt it was reasonable to allow the replacement of the windows with wood windows as proposed.

HIBBERT commented she would like to emphasize a repair of the windows and offered to meet with the applicant on-site to review the windows and if a repair was possible, she could help how to accomplish this project. Additionally, HIBBERT added a repair could save hundreds if not thousands of dollars.

MUILENBURNG introduced the following Motion, with COSTIGAN providing a Second.

**MOTION:** I move that the Findings of Fact and Conclusions set forth in the Staff Report be amended and that the Project be deemed historically appropriate and approved.

**USC:** Unanimous

BOQUIST commented the consultants should be working on a rough draft of standards for the Commission to review in January.

COSTIGAN updated the group on the EOU grand staircase meeting.

**STAFF COMMENTS:**

**COMMISSIONER COMMENTS:**

There being no further business to come before this Regular Session of the Commission, HIBBERT adjourned the meeting at 6:53p.m. The Commission is scheduled to meet again in Regular Session, Thursday, December 9, 2021, at 6:00 p.m., in the Council Chambers of City Hall, 1000 Adams Avenue, La Grande, Oregon.

**ATTEST:**

**APPROVED:**

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Kendra VanCleave, Department Secretary

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Chairperson

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**DATE APPROVED: \_\_\_\_\_:**